

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 8, 2015

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 8, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Ann Hendricks, Jodi Sapp and Kristi Schuck. Absent: Sara Hansen and Tom Rekstein.

Mrs. Brandon moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum and moving the Business and Consent items ahead of the Information items. The motion carried on a 5-0 voice vote.

Open Forum: No one wished to speak.

Ms. Schuck made a motion, seconded by Ms. Sapp, to accept the following gifts. The motion carried on a 5-0 voice vote.

Goldman, Sachs & Company donated \$1,000 to the Wolff Family Scholarship Fund through their matching gift program.

The Wells Fargo Community Support Campaign donated \$140 to Eagle Lake Elementary.

Munchkin Markets donated \$405.58 to the ECFE Program.

The Mankato Chapter of Job's Daughters International donated \$150 to the West High Drama Club.

Luther Mankato Honda donated \$500 to the West High Drama Club.

Robert and Susan Olson donated \$100 to the Girls' Varsity Soccer program.

United Prairie Bank donated \$125 to be used for school supplies for students.

School Board Member compensation has not been updated since 2001. Board Members received the recommended updates based on comparison data and analysis of districts within the conference and region. Following discussion, Ms. Schuck made a motion to update Board Member compensation from \$2,400 per year to \$3,400 per year effective January 1, 2016. The motion was seconded by Mrs. Brandon and carried on a 5-0 roll call vote.

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Mrs. Eberhart and carried on a 5-0 roll call vote.

Approval of Minutes of the November 16, 2015, regular Board meeting.

Personnel

APPOINTMENTS (NON-AFFILIATED)

Trisha Stoner - Personnel Specialist in the Business Office/Human Resources Office beginning January 18, 2016. This is a full-time, 12-month non-affiliated position with an annual salary of \$42,109, prorated to \$19,125.68 for 119 days for 2015-16. She will be eligible for category II benefits.

APPOINTMENTS (INSTRUCTIONAL)

Heather Brandt - Extension of her Long Term Substitute assignment through December 22, 2015.

Tanya Loewen - Long Term Substitute EL Teacher at Dakota Meadows Middle School for Joy Drexler beginning January 8 and ending March 11, 2016. She will be placed on step 10 of the B lane of the Teachers Association salary schedule.

Angela Rickbeil - Long Term Substitute Grade 2 Teacher at Franklin Elementary School for Amber Blasl beginning January 18 and ending May 2, 2016. She will be placed on step 2 of the B lane on the Teachers Association salary schedule.

Maggie Schroeder - Long Term Substitute Teacher for Veronika Rodriguez at East Junior High School beginning January 4 and ending January 29, 2016. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Shirley Wold - Assessment Specialist Substitute for Melissa Haley beginning November 30 and ending on or about December 14, 2015 on an as needed basis. She will be placed on step 10 of the B+30 lane of the Teachers Association salary schedule.

The following will be teachers in the ExCel Program at Eagle Lake Elementary School beginning November 30 and ending April 13, 2016. They will be compensated according to their placement on the Teachers Association salary schedule.

Chris Richardson/Travis Miller - shared position

The following will be teachers in the ExCel Program at Hoover Elementary School beginning October 19 and ending April 13, 2016. They will be

compensated according to their placement on the Teachers Association salary schedule.

Cindy Borth, Brittany Boyum, Rebecca Johnson, Paul Larson, Tiffany Ott, Wendi Ringhofer, Ashley Rehder (sub)

Rebecca Johnson, ExCel Coordinator - she will receive \$1,000 for this assignment.

APPOINTMENTS (NONINSTRUCTIONAL)

Alexandra Bertrand - Cook's Helper at Dakota Meadows Middle School for 6.5 hours per day/5 days per week beginning November 30, 2015. She will be placed on the Cook's Helper classification, step 2 of the School Food Service Workers Association salary schedule.

Katlyn Jo Delaney - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning December 10 and ending January 31, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jacob Drangstveit - 4-Hour Evening Custodian at Jefferson Elementary School beginning December 11, 2015. He will be placed at Classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$12.69.

Nancy Gannon - Secretary to the Principal at Hoover Elementary School beginning November 30, 2015. This is a full-time, 10-month position with a work year of 204 days plus 9 paid holidays. She will be placed at classification B22, step 2 of the Educational Secretaries Association salary schedule.

Marilyn Hogan - NonClassroom (lunchroom) Paraprofessional at Kennedy Elementary School for 2 hours per day/5 days per week beginning December 7, 2015. She will be compensated at the rate of \$10.86 per hour.

Tami Jackson - EL Paraprofessional at East Junior/Senior High School for 6.75 hours per day/5 days per week beginning December 7, 2015. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jennifer Johnson - Paraprofessional in the ExCel Program at Hoover Elementary School for 1.25 hours per day/3 days per week beginning October 19 and ending April 13, 2016. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Sadie Kelly - Transfer to the position of ACES Site Supervisor at Eagle Lake

Elementary School for 5.75 hours per day/5 days per week beginning November 23, 2015. She will be compensated at the rate of \$11.50 per hour.

Megan Larson - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning December 21, 2015. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Rachel Roiland - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning December 14, 2015. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jennifer Schmitt - ExCel Paraprofessional at Rosa Parks Elementary School for 1.75 hours per day/3 days per week for 44 days beginning December 7 and ending April 13, 2016. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Kim Stevermer - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning December 14, 2015. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Molly Baker - Increase in Structured Study Center Supervisor assignment from 6.5 hours per day to 7 hours per day/5 days per week beginning November 23, 2015.

Mary Chatleain - Increase in Cook's Helper assignment from 5.25 hours per day to 5.5 hours per day/ 5 days per week beginning November 16, 2015.

Mavis Gieser - Increase in Cook's Helper assignment from 6.5 to 6.75 hours per day/5 days per week beginning November 16, 2015.

Barb Lindsay - Transfer to Second Cook at Washington Elementary School for 7 hours per day/5 days per week beginning December 14, 2015.

Cynthia Lyons - Increase in Intervention Paraprofessional assignment at Rosa Parks Elementary from 5 hours per day to 5.5 hours per day/5 days per week beginning November 30 and ending April 19, 2016. Beginning April 20, 2016 her assignment will be 5 hours per day/5 days per week through the end of the 2015-16 school year.

Lee Miller - Voluntary decrease in Special Education Paraprofessional assignment at Jefferson Elementary from 31.25 hours per week to 25.5 hours per week beginning September 10 and ending December 9, 2015. He will resume his regular schedule of 6.25 hours per day/5 days per week beginning December 10, 2015.

Elizabeth Rossow - Decrease in Special Education Paraprofessional hours at Franklin Elementary School from 6.25 hours per day/5 days per week to 5.5 hours per day/3 days per week (M/W/F) and 6.25 hours per day/2 days per week (T/Th) for a total of 27.5 hours per week beginning January 11, 2016.

Colleen Santori - Decrease in Special Education Paraprofessional assignment at Rosa Parks Elementary from 7 hours per day to 6.75 hours per day/5 days per week beginning October 5, 2015.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Katie Breitbarth, English Teacher at Dakota Meadows Middle School has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 18 and ending June 3, 2016.

Melissa Haley, a teacher on Board approved leave has requested an extension of her unpaid leave ending on or about February 1, 2016.

Rebecca Johnson, Continuous Improvement Coach at Hoover/ Eagle Lake Elementary Schools has requested a leave under the provisions of the Family Medical Leave Act commencing on May 16 and ending June 6, 2016.

Mary Willette, Special Education Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 1 and ending June 6, 2016.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Wanda Cabanilla, Second Cook at Washington Elementary School has requested a leave under the provisions of the Family Medical Leave Act commencing on October 22 and ending November 30, 2015.

Wanda Schwartz, Cook's Helper at Monroe Elementary School has requested an extension of her Board approved leave until January 4, 2016.

Angela Wagner, Cook's Helper at East High School has requested a leave under the provisions of the Family Medical Leave Act commencing on February 16 and continuing for a period of 6 to 8 weeks.

RESIGNATIONS (INSTRUCTIONAL)

Janice Urtel, English Teacher at East High School has submitted her resignation, for purposes of retirement. Her last day of work will be January 22, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Douglas Bengtson, Custodian at East High School, has submitted his resignation for purposes of retirement, effective as of December 31, 2015.

Abby Bisek - ACES Assistant, effective as of December 30, 2015.

Wanda Cabanilla - Second Cook at Washington Elementary School, effective November 30, 2015.

Sarah Castro - Special Education Paraprofessional at Dakota Meadows Middle School, effective as of December 11, 2015.

Jill Helling, Special Education Paraprofessional at East High School has submitted her resignation for purposes of retirement, effective as of January 21, 2016.

Christi Hillesheim - Playground Supervisor at Franklin Elementary School, effective October 1, 2015.

Lee Hollister - 4-Hour Evening Custodian, effective as of November 13, 2015.

Malinmustaf Ibrahim - Playground Supervisor at Franklin Elementary School, effective as of November 30, 2015.

Ceciley Johnson - ACES Assistant, effective as of December 4, 2015.

Rebecca Larson - General Education Paraprofessional at Kennedy Elementary School, effective as of December 22, 2015.

Glen Peterson - Playground Supervisor at Roosevelt Elementary School, effective as of November 3, 2015.

Emily Prusha - ACES Assistant, effective as of December 22, 2015.

Kayla Schafer - Special Education Paraprofessional at Dakota Meadows Middle School, effective as of December 14, 2015.

Jenna Slater - ACES Assistant, effective as of December 11, 2015.

Jamie Streich - Special Education Paraprofessional at Rosa Parks Elementary

School, effective as of December 3, 2015.

Rachel Varin - ACES Assistant, effective as of December 10, 2015.

Kensie Wehr - ACES Assistant, effective as of December 9, 2015.

Information Reports: Franklin Elementary School report presented by Travis Olson and Monde Schwartz. (Ms. Sapp left the meeting at 6:00 p.m. to attend the MSBA Phase I Training with new School Board member Abdi Sabrie.) Dakota Meadows Middle School report presented by Carmen Strahan, Ken Essay and Emily Hudspith.

Public Hearing for Capital and Facilities Improvement - Jerry Kolander provided background information. Chair Hendricks declared the public hearing open and invited anyone interested in speaking to come forward. No one wished to speak and the public hearing was closed.

Public Hearing for 2016-2017 School Year Property Tax Levy - Jerry Kolander provided background information. Chair Hendricks declared the public hearing open and invited anyone interested in speaking to come forward. No one wished to speak and the public hearing was closed.

There being no further business to consider, Mrs. Brandon moved and Mrs. Eberhart seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:24 p.m., on a 4-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 8, 2015

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 8, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Ann Hendricks, Jodi Sapp and Kristi Schuck. Absent: Sara Hansen and Tom Rekstein.

1. Brandon/Eberhart approval of agenda with personnel addendum and changes to agenda. 5-0
2. Open Forum - none.
3. Schuck/Sapp acceptance of gifts and grants. 5-0
4. Schuck/Brandon approve School Board member compensation. 5-0
5. Sapp/Eberhart approval of Consent Agenda Items: Approval of Minutes of the November 16, 2015, regular meeting; Personnel. 5-0
6. Information: Franklin Elementary School, Dakota Meadows Middle School.
7. Public Hearings: Capital and Facilities Improvement, 2016-17 School Year Property Tax Levy.
8. Brandon/Eberhart adjournment at 6:24 p.m. 4-0

Independent School District No. 77
Mankato, Minnesota
By: Judi Brandon

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.