



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, December 21, 2015 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Jodi Sapp

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Roosevelt Elementary School Report
 - B. Rosa Parks Elementary School Report
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:20 P.M.)
 - A. Approval of Minutes of the December 8, 2015, Regular Meeting
 - B. Approval of December Bills
 - C. Personnel
 1. Personnel - Addendum
6. BUSINESS (6:25 P.M.)
 - A. Acceptance of Gifts and Grants

- B. Approval of 2016-17 and 2017-18 School Year Calendars
 - C. Call for Bids for Facility Improvement Plan
 - D. Certification of the 2016-2017 School Year Tax Levy
7. ADJOURNMENT (6:45 P.M.)



School Board Members for 2015

Ann Hendricks
133 Ichabod Lane
Mankato, MN 56001
Phone: 351-7503
E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2015

Jodi Sapp
20588 State Highway 66
Mankato, MN 56001
Phone: 351-6597
E-Mail: jsapp1@isd77.k12.mn.us
Term Ends December 31, 2017

Judi Brandon
10 Crown Hill Lane
Mankato, MN 56001
Phone: 387-4945
E-Mail: jbrand1@isd77.k12.mn.us
Term Ends December 31, 2015

Sara Hansen
2034 Sundance Lane
North Mankato, MN 56003
Phone: 344-1566
E-Mail: shanse1@isd77.k12.mn.us
Term Ends December 31, 2015

Tom Rekstein
208 Crestwood Drive
North Mankato, MN 56003
Phone: 327-8755
E-Mail: trekst1@isd77.k12.mn.us
Term Ends December 31, 2015

Kinney Eberhart
2003 Roe Crest Drive
North Mankato, MN 56003
Phone: 469-4623
E-Mail: ceberh1@isd77.k12.mn.us
Term Ends December 31, 2017

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 382-4951
E-Mail: kschuc1@isd77.k12.mn.us
Term Ends December 31, 2017

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.k12.mn.us



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org



Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Needs-based resource allocation
- E. Developing staff capacity, accountability and skills to implement our Strategic Directions

School Board Regular Meeting

ITEM NUMBER: 4. A.

Meeting Date: 12/21/2015

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Roosevelt Elementary School Report

Background:

Ann Haggerty, Elementary Principal, will present an update report on Roosevelt Elementary School.

Recommended Action:

None

Attachments

Presentation

2015–16 Roosevelt Report to the School Board



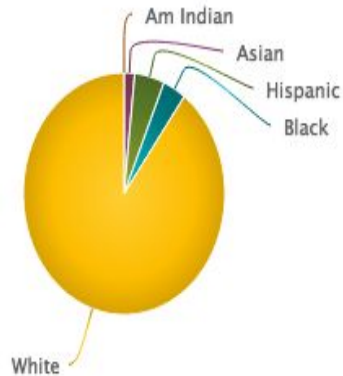
December 21, 2015

Demographics

Roosevelt Elementary Mankato Public School District



2015 Enrollment by Ethnicity



Am Indian Asian Hispanic Black White

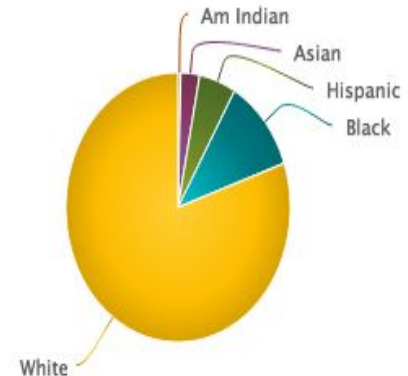
Ethnicity	Count	Percent
American Indian/Alaskan Native	0	0.0%
Asian/Pacific Islander	6	1.7%
Hispanic	17	4.8%
Black, not of Hispanic Origin	13	3.7%
White, not of Hispanic Origin	320	89.9%
All Students	356	100.0%



Mankato Public School District



2015 Enrollment by Ethnicity



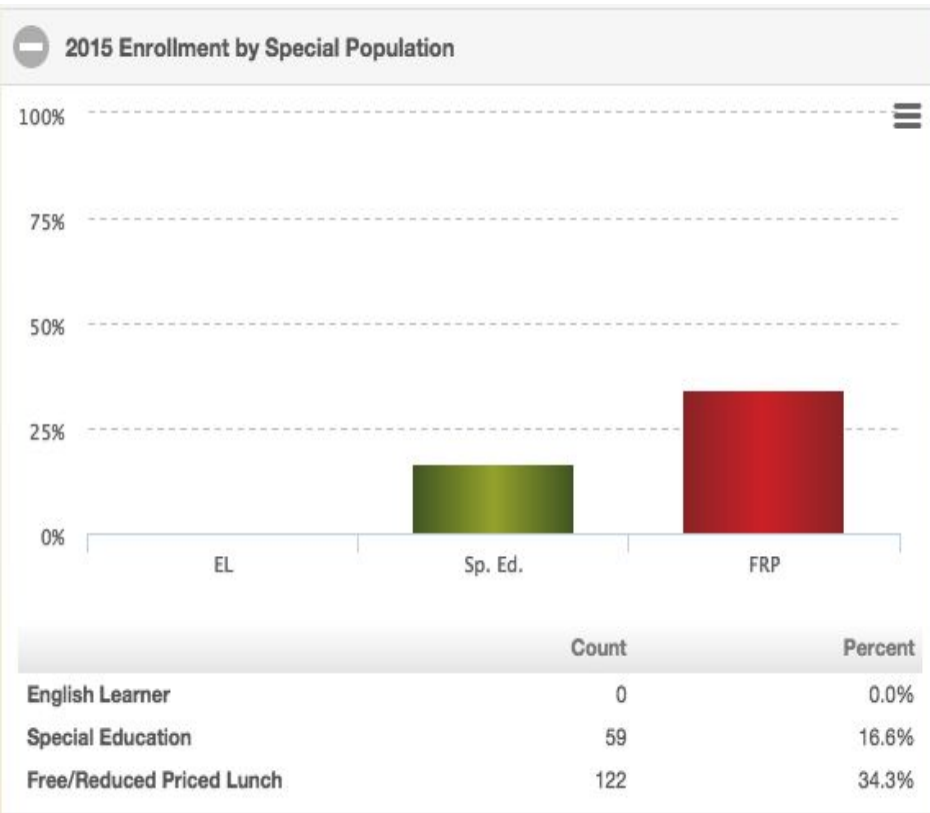
Am Indian Asian Hispanic Black White

Ethnicity	Count	Percent
American Indian/Alaskan Native	31	0.4%
Asian/Pacific Islander	215	2.7%
Hispanic	421	5.3%
Black, not of Hispanic Origin	897	11.3%
White, not of Hispanic Origin	6,384	80.3%
All Students	7,948	100.0%

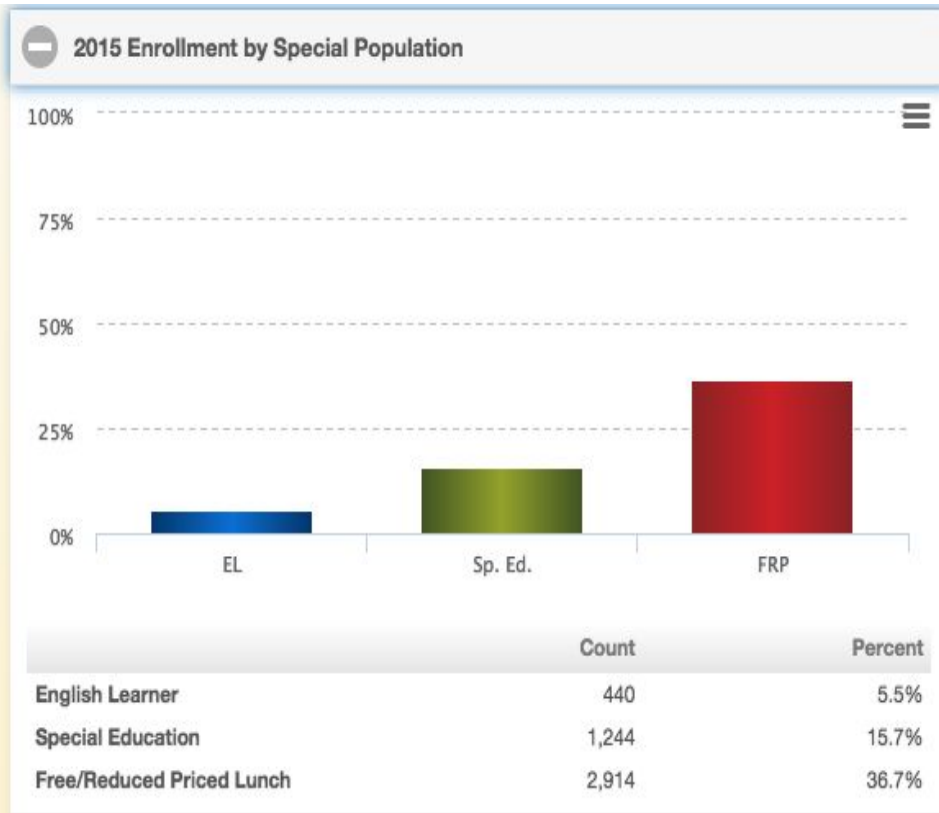
From MDE website, Oct. 2015
Education.state.mn.us

Special Populations

Roosevelt Elementary

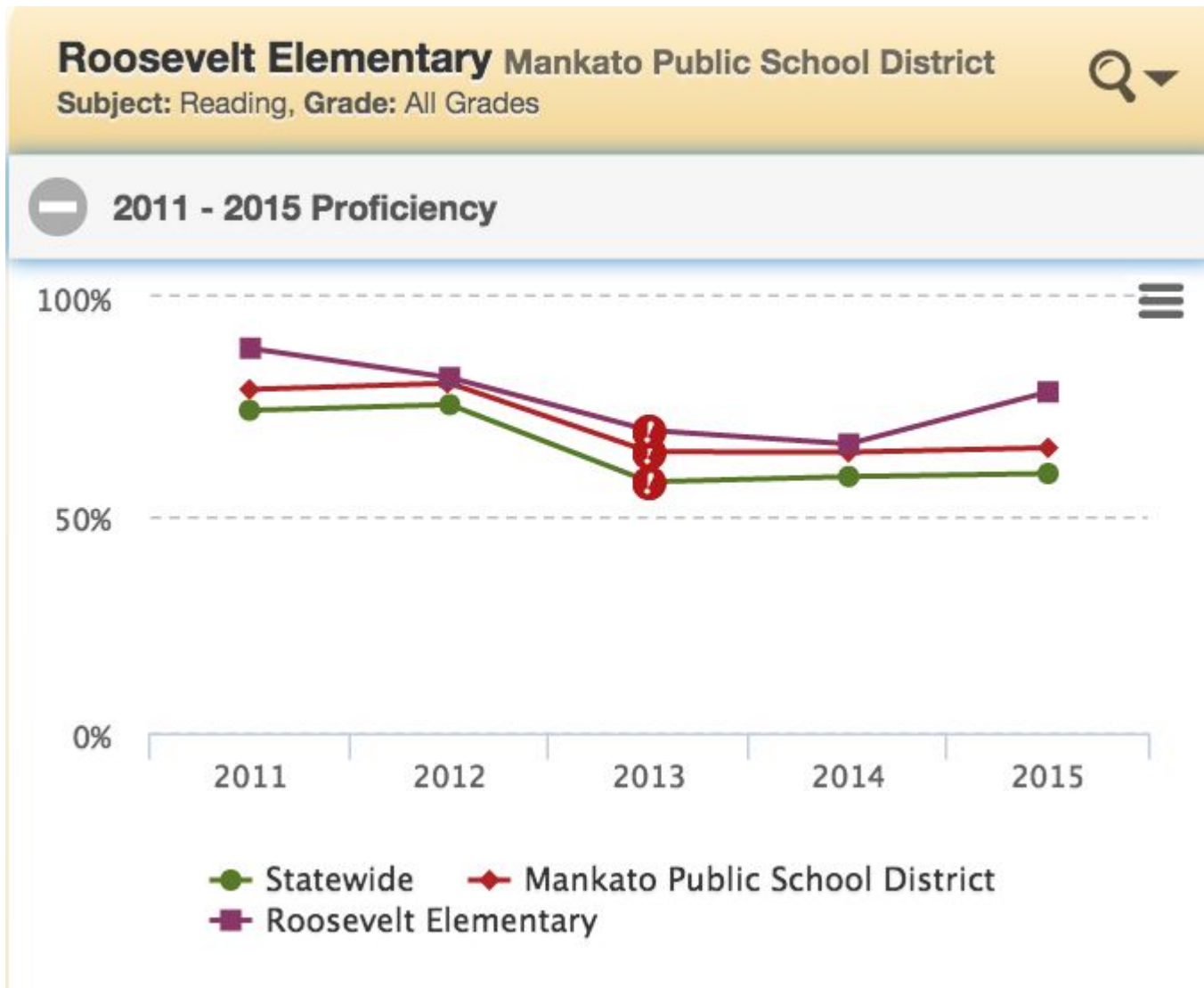


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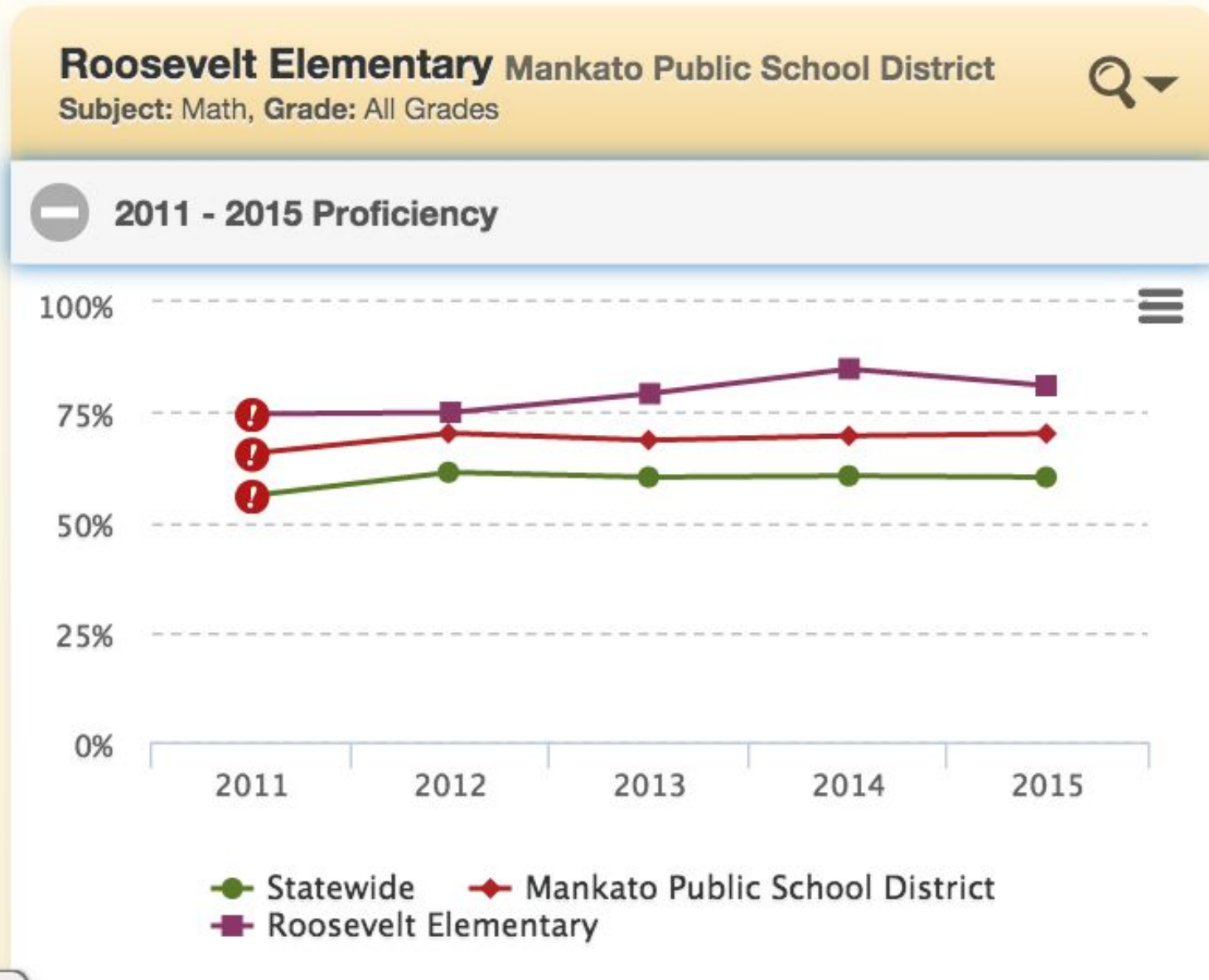


From MDE website, Oct. 2015
Education.state.mn.us

Roosevelt Reading Trend Data



Roosevelt Math Trend Data



Strategic Direction A: Student Learning & Engagement

- ❖ Response to Intervention – Reading
 - Continue to support core – Balanced Literacy
 - Tailor Tier 2 interventions
 - Strong system in place
- ❖ Response to Intervention – Math
 - Interventions with most struggling students
 - Learning work – Guided Math
- ❖ Reciprocal Teaching
 - Becoming standard work in core
 - Transfer of strategy into content



Strategic Direction B:

Partnerships & Connectedness

- ❖ Positive Behavioral Interventions & Supports
 - ALL staff receive PBIS overview
 - Ongoing support, learning & conversation
 - Weekly review of data
- ❖ Continued building of positive school culture
 - Infusing Star Qualities
 - Four-at-the-Door
 - Monthly celebrations
 - Monday Morning Messages
 - More student involvement



Strategic Direction E:

Developing staff capacity

- ❖ Balanced Literacy
 - Continued PD with all components
 - Focus on Writing Workshop
- ❖ Open Door Days
 - Monthly
- ❖ Response to Intervention
 - Tier 2 reading instruction planning
 - Effective use of iPads with Tier 2 students
- ❖ Guided math
- ❖ Use of Instructional Ladder



Professional Learning Community

The three big ideas of a PLC guide our work:

1. Learning
2. Collaboration
3. Focus on results

MCA, NWEA, and DIBELS are used to set grade level yearly goals. Grade levels use formative assessment data to answer the 4 guiding questions.



A Look to the Future...

- ❖ We are growing!
- ❖ New Sibley Park apartments being built
- ❖ EL programming change for 2016–17



DREAM BUILDERS

**“WHATEVER WE ACCOMPLISH
BELONGS TO OUR ENTIRE
GROUP, A TRIBUTE TO OUR
COMBINED EFFORT.”**

~WALT DISNEY

Thank you for your support of our work!

School Board Regular Meeting

ITEM NUMBER: 4. B.

Meeting Date: 12/21/2015

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Rosa Parks Elementary School Report

Background:

Michelle Kruize, Elementary Principal, will present an update report on Rosa Parks Elementary.

Recommended Action:

None

Attachments

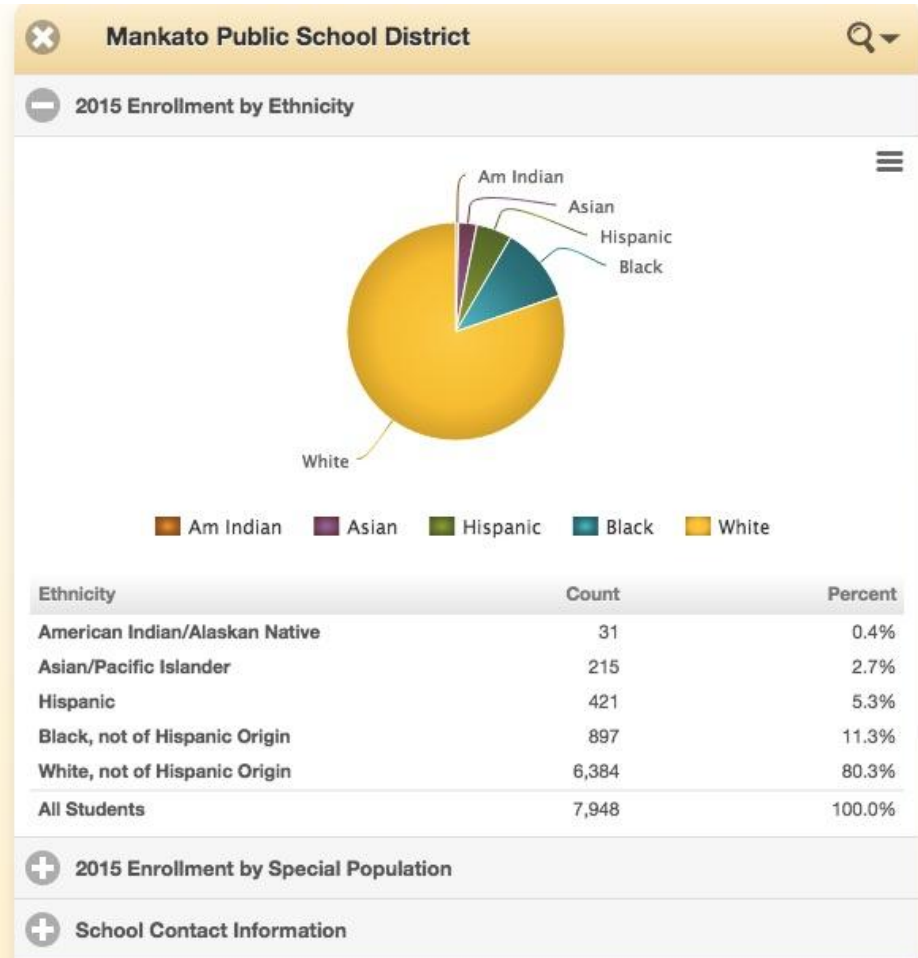
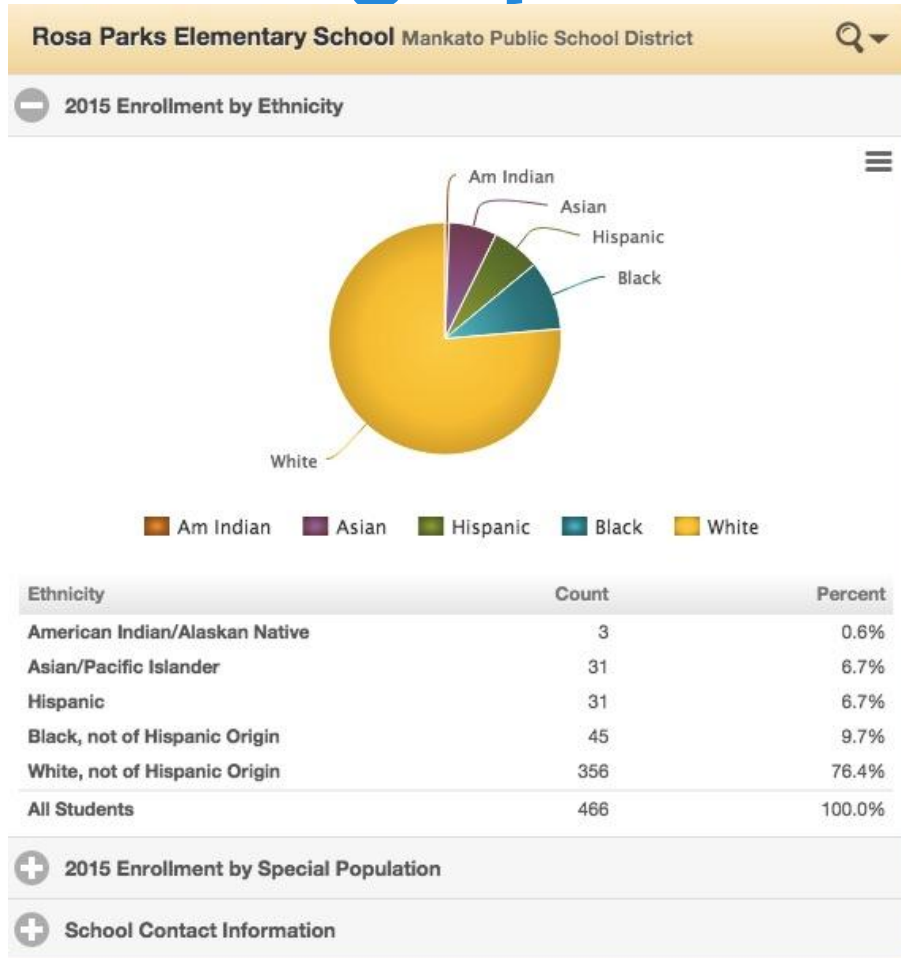
Presentation

2015–16 *Rosa Parks* Report to the School Board

Dec. 21, 2015



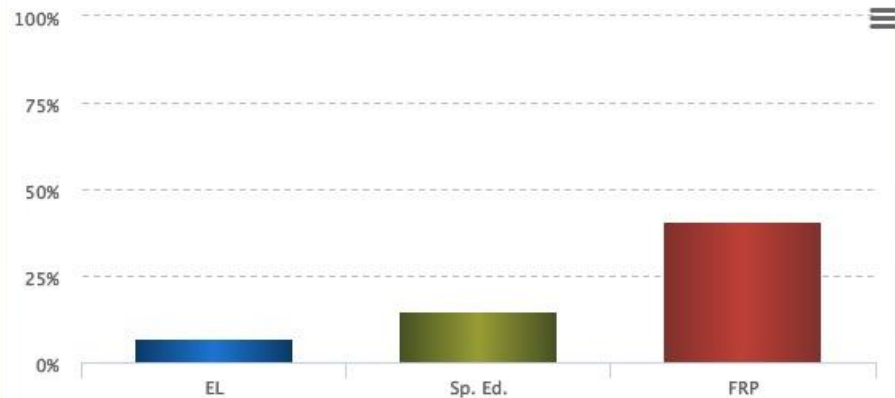
Demographics



From MDE website, Oct. 2015
Education.state.mn.us

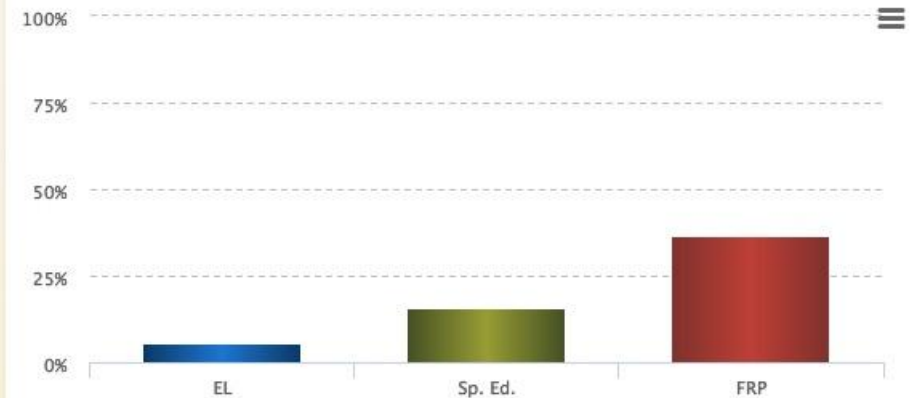
Special Populations

2015 Enrollment by Special Population



	Count	Percent
English Learner	33	7.1%
Special Education	70	15.0%
Free/Reduced Priced Lunch	190	40.8%

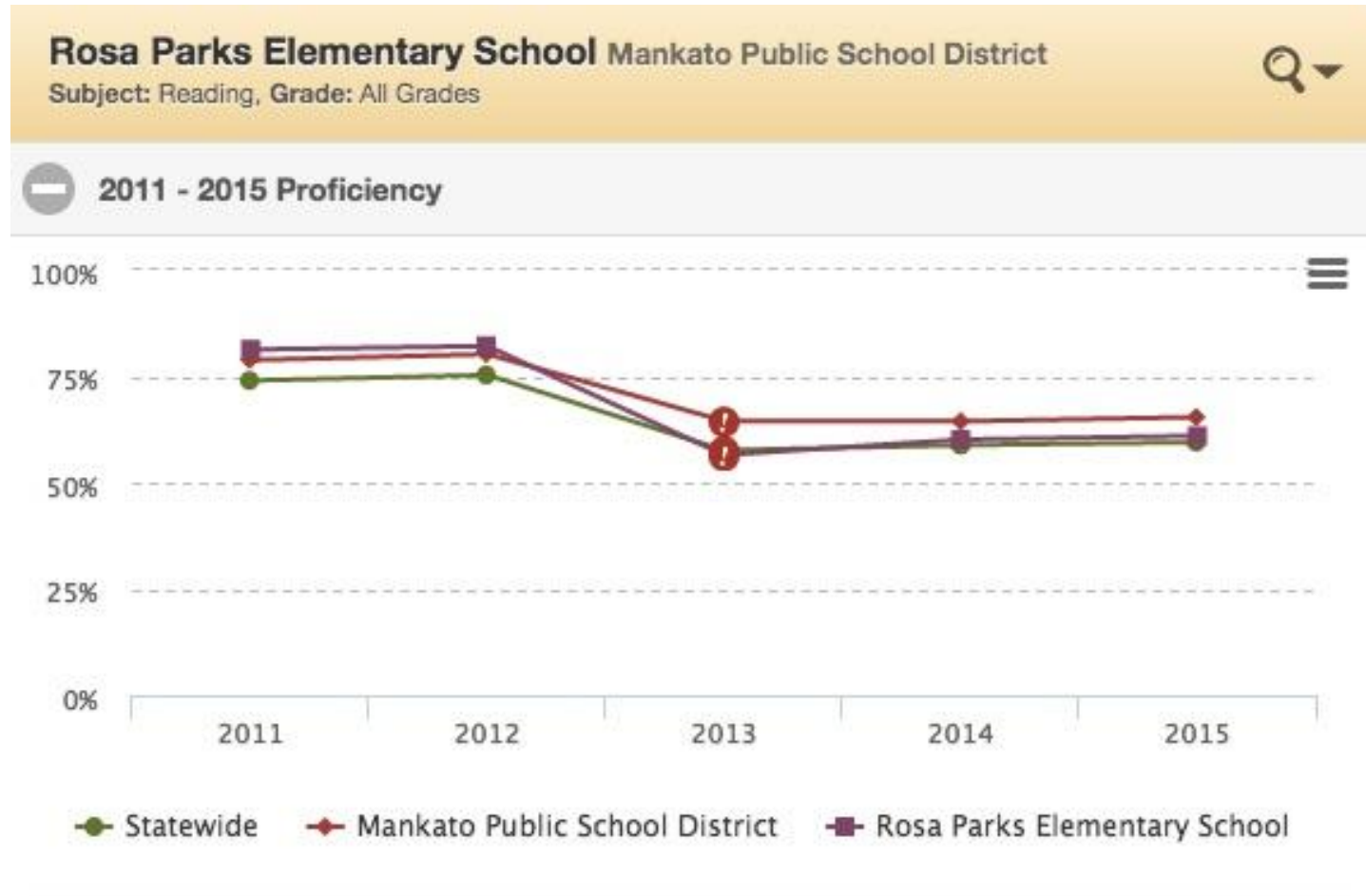
2015 Enrollment by Special Population



	Count	Percent
English Learner	440	5.5%
Special Education	1,244	15.7%
Free/Reduced Priced Lunch	2,914	36.7%

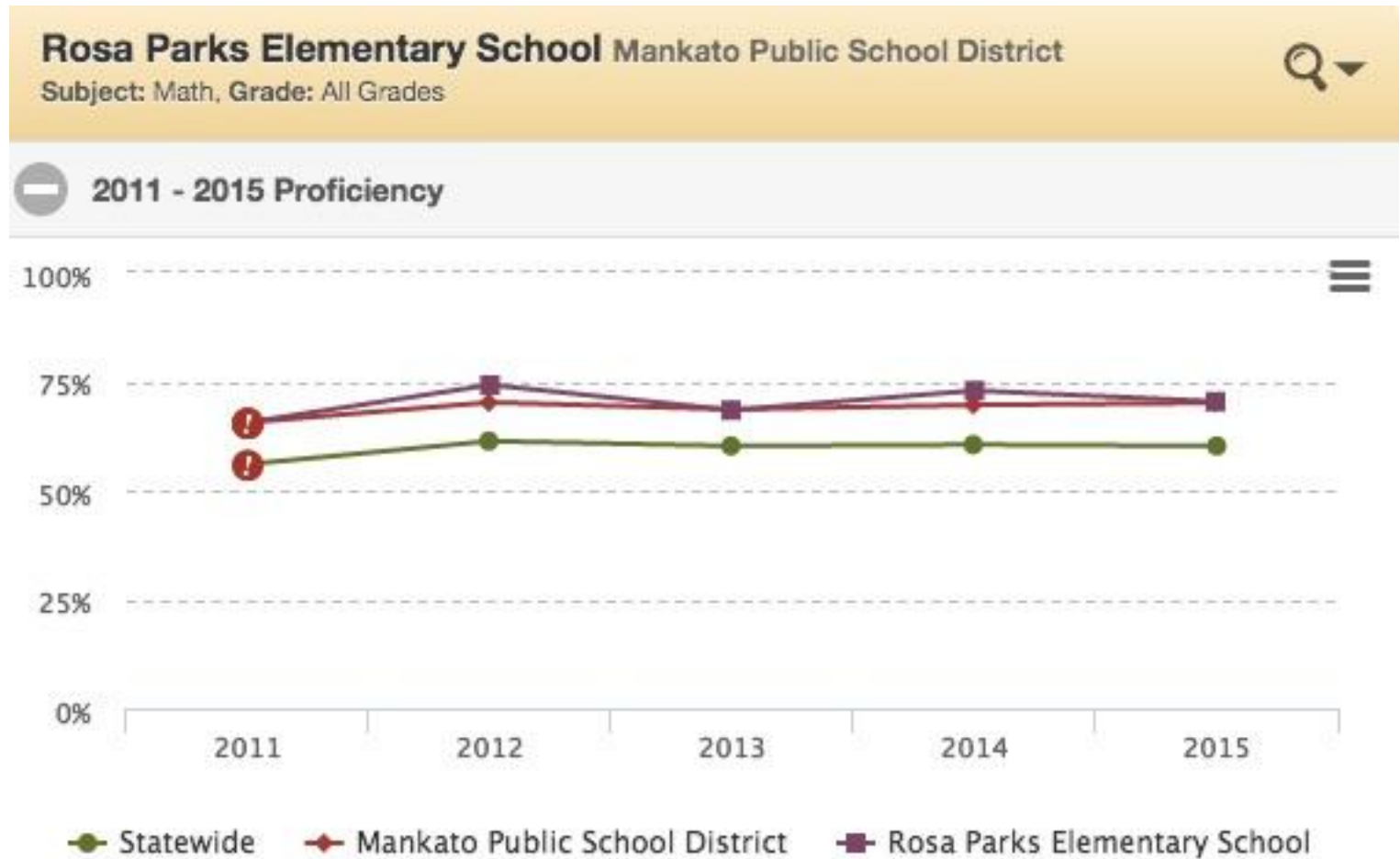
From MDE website, Oct. 2015
Education.state.mn.us

Rosa Parks Reading Trend Data



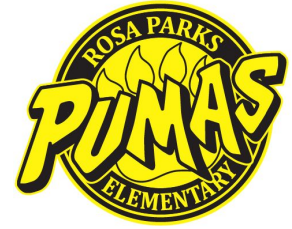
! = the year new reading standards were implemented

Rosa Parks Math Trend Data



! = the year new reading standards were implemented

Improvement Efforts Strategic Direction A

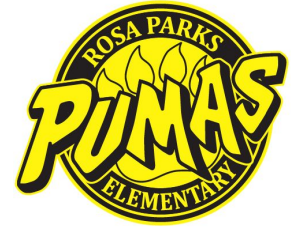


Student Learning and Engagement

- Integrate technology to increase student engagement
 - Technology goals supported through co-teaching/co-planning
- Balanced Literacy
 - Continued focus on rigorous core instruction
 - Professional development and collaboration on Writer's Workshop
- Response to Intervention (RtI)
 - Data driven, differentiated instruction for **all** students daily
 - Professional Learning Communities-Late Starts and Grade Level Data Meetings
 - Supporting teachers in utilizing data to create positive behavior support plans
- Math Instruction
 - Intervention block with flexible data-driven groups
 - Small group math instruction
 - ExCEL (Exceptional Community of Elementary Learners) focus on pre-teaching math concepts

Improvement Efforts

Strategic Direction B

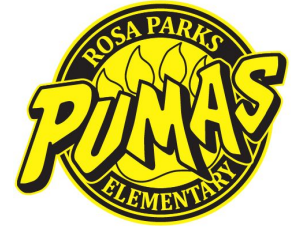


Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning.

- Positive Behavior Intervention & Supports (PBIS)
 - Common language and expectations
 - Review data weekly
 - Collaborative approach to supporting students-integrated into Professional Learning Communities and Grade Level meetings
- Warm and welcoming environment for students, families, staff and community members
 - Continued awareness of positive interactions with all stakeholders
 - We're glad you're here slips for students

Improvement Efforts

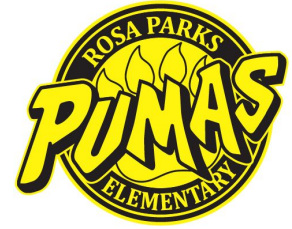
Direction E



Develop staff capacity, accountability and skills to implement our Strategic Directions

- Job Embedded Professional Development
 - Visiting each other's classrooms and collaborating around new learning
 - Technology support and integration
 - Professional development driven by teacher input

CARES



Cooperation

Assertion

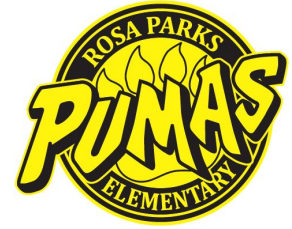
Responsibility

Empathy

Self-Control

- CARES Themes and Lessons
- CARES Buddies
- Puma Pride Time
- Peacemakers

International Student Teaching



- Minnesota State University, Mankato
- Queensland University of Technology, Caboolture, Australia
- Host 6–8 Australian Teacher Candidates
- 3 weeks each year in November/December
- Cross-cultural learning for our students and staff as well as the teacher candidates



Thank you!

Thank you for your continued support.

School Board Regular Meeting

ITEM NUMBER: 4. C.

Meeting Date: 12/21/2015

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

none

School Board Regular Meeting

ITEM NUMBER: 5. A.

Meeting Date: 12/21/2015

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the December 8, 2015, Regular Meeting

Background:

See attachment

Recommended Action:

Recommend approval of the minutes as presented.

Attachments

Minutes - December 8, 2015, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 8, 2015

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 8, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Ann Hendricks, Jodi Sapp and Kristi Schuck. Absent: Sara Hansen and Tom Rekstein.

Mrs. Brandon moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum and moving the Business and Consent items ahead of the Information items. The motion carried on a 5-0 voice vote.

Open Forum: No one wished to speak.

Ms. Schuck made a motion, seconded by Ms. Sapp, to accept the following gifts. The motion carried on a 5-0 voice vote.

Goldman, Sachs & Company donated \$1,000 to the Wolff Family Scholarship Fund through their matching gift program.

The Wells Fargo Community Support Campaign donated \$140 to Eagle Lake Elementary.

Munchkin Markets donated \$405.58 to the ECFE Program.

The Mankato Chapter of Job's Daughters International donated \$150 to the West High Drama Club.

Luther Mankato Honda donated \$500 to the West High Drama Club.

Robert and Susan Olson donated \$100 to the Girls' Varsity Soccer program.

United Prairie Bank donated \$125 to be used for school supplies for students.

School Board Member compensation has not been updated since 2001. Board Members received the recommended updates based on comparison data and analysis of districts within the conference and region. Following discussion, Ms. Schuck made a motion to update Board Member compensation from \$2,400 per year to \$3,400 per year effective January 1, 2016. The motion was seconded by Mrs. Brandon and carried on a 5-0 roll call vote.

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Mrs. Eberhart and carried on a 5-0 roll call vote.

Approval of Minutes of the November 16, 2015, regular Board meeting.

Personnel

APPOINTMENTS (NON-AFFILIATED)

Trisha Stoner - Personnel Specialist in the Business Office/Human Resources Office beginning January 18, 2016. This is a full-time, 12-month non-affiliated position with an annual salary of \$42,109, prorated to \$19,125.68 for 119 days for 2015-16. She will be eligible for category II benefits.

APPOINTMENTS (INSTRUCTIONAL)

Heather Brandt - Extension of her Long Term Substitute assignment through December 22, 2015.

Tanya Loewen - Long Term Substitute EL Teacher at Dakota Meadows Middle School for Joy Drexler beginning January 8 and ending March 11, 2016. She will be placed on step 10 of the B lane of the Teachers Association salary schedule.

Angela Rickbeil - Long Term Substitute Grade 2 Teacher at Franklin Elementary School for Amber Blasl beginning January 18 and ending May 2, 2016. She will be placed on step 2 of the B lane on the Teachers Association salary schedule.

Maggie Schroeder - Long Term Substitute Teacher for Veronika Rodriguez at East Junior High School beginning January 4 and ending January 29, 2016. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Shirley Wold - Assessment Specialist Substitute for Melissa Haley beginning November 30 and ending on or about December 14, 2015 on an as needed basis. She will be placed on step 10 of the B+30 lane of the Teachers Association salary schedule.

The following will be teachers in the ExCel Program at Eagle Lake Elementary School beginning November 30 and ending April 13, 2016. They will be compensated according to their placement on the Teachers Association salary schedule.

Chris Richardson/Travis Miller - shared position

The following will be teachers in the ExCel Program at Hoover Elementary School beginning October 19 and ending April 13, 2016. They will be

compensated according to their placement on the Teachers Association salary schedule.

Cindy Borth, Brittany Boyum, Rebecca Johnson, Paul Larson, Tiffany Ott, Wendi Ringhofer, Ashley Rehder (sub)

Rebecca Johnson, ExCel Coordinator - she will receive \$1,000 for this assignment.

APPOINTMENTS (NONINSTRUCTIONAL)

Alexandra Bertrand - Cook's Helper at Dakota Meadows Middle School for 6.5 hours per day/5 days per week beginning November 30, 2015. She will be placed on the Cook's Helper classification, step 2 of the School Food Service Workers Association salary schedule.

Katlyn Jo Delaney - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning December 10 and ending January 31, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jacob Drangstveit - 4-Hour Evening Custodian at Jefferson Elementary School beginning December 11, 2015. He will be placed at Classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$12.69.

Nancy Gannon - Secretary to the Principal at Hoover Elementary School beginning November 30, 2015. This is a full-time, 10-month position with a work year of 204 days plus 9 paid holidays. She will be placed at classification B22, step 2 of the Educational Secretaries Association salary schedule.

Marilyn Hogan - NonClassroom (lunchroom) Paraprofessional at Kennedy Elementary School for 2 hours per day/5 days per week beginning December 7, 2015. She will be compensated at the rate of \$10.86 per hour.

Tami Jackson - EL Paraprofessional at East Junior/Senior High School for 6.75 hours per day/5 days per week beginning December 7, 2015. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jennifer Johnson - Paraprofessional in the ExCel Program at Hoover Elementary School for 1.25 hours per day/3 days per week beginning October 19 and ending April 13, 2016. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Sadie Kelly - Transfer to the position of ACES Site Supervisor at Eagle Lake

Elementary School for 5.75 hours per day/5 days per week beginning November 23, 2015. She will be compensated at the rate of \$11.50 per hour.

Megan Larson - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning December 21, 2015. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Rachel Roiland - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning December 14, 2015. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jennifer Schmitt - ExCel Paraprofessional at Rosa Parks Elementary School for 1.75 hours per day/3 days per week for 44 days beginning December 7 and ending April 13, 2016. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Kim Stevermer - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning December 14, 2015. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Molly Baker - Increase in Structured Study Center Supervisor assignment from 6.5 hours per day to 7 hours per day/5 days per week beginning November 23, 2015.

Mary Chatleain - Increase in Cook's Helper assignment from 5.25 hours per day to 5.5 hours per day/ 5 days per week beginning November 16, 2015.

Mavis Gieser - Increase in Cook's Helper assignment from 6.5 to 6.75 hours per day/5 days per week beginning November 16, 2015.

Barb Lindsay - Transfer to Second Cook at Washington Elementary School for 7 hours per day/5 days per week beginning December 14, 2015.

Cynthia Lyons - Increase in Intervention Paraprofessional assignment at Rosa Parks Elementary from 5 hours per day to 5.5 hours per day/5 days per week beginning November 30 and ending April 19, 2016. Beginning April 20, 2016 her assignment will be 5 hours per day/5 days per week through the end of the 2015-16 school year.

Lee Miller - Voluntary decrease in Special Education Paraprofessional assignment at Jefferson Elementary from 31.25 hours per week to 25.5 hours per week beginning September 10 and ending December 9, 2015. He will resume his regular schedule of 6.25 hours per day/5 days per week beginning December 10, 2015.

Elizabeth Rossow - Decrease in Special Education Paraprofessional hours at Franklin Elementary School from 6.25 hours per day/5 days per week to 5.5 hours per day/3 days per week (M/W/F) and 6.25 hours per day/2 days per week (T/Th) for a total of 27.5 hours per week beginning January 11, 2016.

Colleen Santori - Decrease in Special Education Paraprofessional assignment at Rosa Parks Elementary from 7 hours per day to 6.75 hours per day/5 days per week beginning October 5, 2015.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Katie Breitbarth, English Teacher at Dakota Meadows Middle School has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 18 and ending June 3, 2016.

Melissa Haley, a teacher on Board approved leave has requested an extension of her unpaid leave ending on or about February 1, 2016.

Rebecca Johnson, Continuous Improvement Coach at Hoover/ Eagle Lake Elementary Schools has requested a leave under the provisions of the Family Medical Leave Act commencing on May 16 and ending June 6, 2016.

Mary Willette, Special Education Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 1 and ending June 6, 2016.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Wanda Cabanilla, Second Cook at Washington Elementary School has requested a leave under the provisions of the Family Medical Leave Act commencing on October 22 and ending November 30, 2015.

Wanda Schwartz, Cook's Helper at Monroe Elementary School has requested an extension of her Board approved leave until January 4, 2016.

Angela Wagner, Cook's Helper at East High School has requested a leave under the provisions of the Family Medical Leave Act commencing on February 16 and continuing for a period of 6 to 8 weeks.

RESIGNATIONS (INSTRUCTIONAL)

Janice Urtel, English Teacher at East High School has submitted her resignation, for purposes of retirement. Her last day of work will be January 22, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Douglas Bengtson, Custodian at East High School, has submitted his resignation for purposes of retirement, effective as of December 31, 2015.

Abby Bisek - ACES Assistant, effective as of December 30, 2015.

Wanda Cabanilla - Second Cook at Washington Elementary School, effective November 30, 2015.

Sarah Castro - Special Education Paraprofessional at Dakota Meadows Middle School, effective as of December 11, 2015.

Jill Helling, Special Education Paraprofessional at East High School has submitted her resignation for purposes of retirement, effective as of January 21, 2016.

Christi Hillesheim - Playground Supervisor at Franklin Elementary School, effective October 1, 2015.

Lee Hollister - 4-Hour Evening Custodian, effective as of November 13, 2015.

Malinmustaf Ibrahim - Playground Supervisor at Franklin Elementary School, effective as of November 30, 2015.

Ceciley Johnson - ACES Assistant, effective as of December 4, 2015.

Rebecca Larson - General Education Paraprofessional at Kennedy Elementary School, effective as of December 22, 2015.

Glen Peterson - Playground Supervisor at Roosevelt Elementary School, effective as of November 3, 2015.

Emily Prusha - ACES Assistant, effective as of December 22, 2015.

Kayla Schafer - Special Education Paraprofessional at Dakota Meadows Middle School, effective as of December 14, 2015.

Jenna Slater - ACES Assistant, effective as of December 11, 2015.

Jamie Streich - Special Education Paraprofessional at Rosa Parks Elementary

School, effective as of December 3, 2015.

Rachel Varin - ACES Assistant, effective as of December 10, 2015.

Kensie Wehr - ACES Assistant, effective as of December 9, 2015.

Information Reports: Franklin Elementary School report presented by Travis Olson and Monde Schwartz. (Ms. Sapp left the meeting at 6:00 p.m. to attend the MSBA Phase I Training with new School Board member Abdi Sabrie.) Dakota Meadows Middle School report presented by Carmen Strahan, Ken Essay and Emily Hudspith.

Public Hearing for Capital and Facilities Improvement - Jerry Kolander provided background information. Chair Hendricks declared the public hearing open and invited anyone interested in speaking to come forward. No one wished to speak and the public hearing was closed.

Public Hearing for 2016-2017 School Year Property Tax Levy - Jerry Kolander provided background information. Chair Hendricks declared the public hearing open and invited anyone interested in speaking to come forward. No one wished to speak and the public hearing was closed.

There being no further business to consider, Mrs. Brandon moved and Mrs. Eberhart seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:24 p.m., on a 4-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 8, 2015

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 8, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Ann Hendricks, Jodi Sapp and Kristi Schuck. Absent: Sara Hansen and Tom Rekstein.

1. Brandon/Eberhart approval of agenda with personnel addendum and changes to agenda. 5-0
2. Open Forum - none.
3. Schuck/Sapp acceptance of gifts and grants. 5-0
4. Schuck/Brandon approve School Board member compensation. 5-0
5. Sapp/Eberhart approval of Consent Agenda Items: Approval of Minutes of the November 16, 2015, regular meeting; Personnel. 5-0
6. Information: Franklin Elementary School, Dakota Meadows Middle School.
7. Public Hearings: Capital and Facilities Improvement, 2016-17 School Year Property Tax Levy.
8. Brandon/Eberhart adjournment at 6:24 p.m. 4-0

Independent School District No. 77
Mankato, Minnesota
By: Judi Brandon

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

ITEM NUMBER: 5. B.

Meeting Date: 12/21/2015

Prepared By: Jerry Kolander, Director of Business Affairs

Item Type: Action

Subject:

Approval of December Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for December. The total of the bills for December of 2015 is \$11,970,201.16.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

ITEM NUMBER: 5. C.

Meeting Date: 12/21/2015

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (INSTRUCTIONAL)

Carol Nelson – Teacher in the ExCel Program at Roosevelt Elementary School beginning January 4 and ending April 13, 2016. She will be compensated according to her placement on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Trisha Anderson – NonClassroom (Playground) Paraprofessional at Monroe Elementary School for 2 hours per day/5 days per week beginning December 11, 2015. She will be compensated at the rate of \$10.86 per hour.

Niki Greenwood – ECFE/SR Teaching Assistant for 22.5 hours per week for 20 weeks beginning December 15, 2015. She will be compensated at the rate of \$11.50 per hour.

Christian Hahn – ECFE/SR Teaching Assistant for 21.5 hours per week for 20 weeks beginning December 15, 2015. She will be compensated at the rate of \$11.50 per hour.

Jennifer Mason – Special Education LifeSkills Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning December 14, 2015. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alexandria Murnane – NonClassroom (playground) Paraprofessional at Franklin Elementary School for 1.5 hours per day/5 days per week beginning January 11, 2016. She will be compensated at the rate of \$10.86 per hour.

Megan Schenk – Special Education Paraprofessional at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning February 4, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

John Zarn – Increase in Intervention Paraprofessional assignment from 3.5 hours per day to 4 hours per day/5 days per week with the addition of .5 hours per day as a Title I Paraprofessional. He will be compensated at the rate of \$10.86 per hour for this portion of his assignment in accordance with the agreement between the District and the Minnesota School Employees Association.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Nicole Hed, Family/Consumer Science Teacher at East High School has requested a leave under the provisions of the Family Medical Leave Act commencing on March 14 and ending May 2, 2016.

April Malphurs, Art Teacher at Hoover Elementary School has requested a leave under the provisions of the Family Medical Leave Act commencing on December 7 and ending February 1, 2016.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kay Hughes, Special Education Paraprofessional at The Early Childhood Center has requested a leave under the provisions of the Family Medical Leave Act commencing on December 14 and continuing for a period of 3 months.

Kelly Solomon, Structured Study Center Supervisor at Jefferson Elementary School has requested a leave under the provisions of the Family Medical Leave Act commencing on January 14 and ending February 26, 2016.

Mark Spangler, Special Education Paraprofessional at West High School has requested a leave under the provisions of the Family Medical Leave Act commencing on January 7, 2016 and ending January 7, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Heather Barnes – Special Education Paraprofessional at 5 C's. Her last date of employment will be December 18, 2015.

Jacob Boyer – ACES Assistant, effective as of December 22, 2015.

Jenna Krell – ACES Assistant, effective as of December 15, 2015.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting

ITEM NUMBER: 5. C. 1.

Meeting Date: 12/21/2015

Item Type:

Subject:

Personnel - Addendum

Background:

APPOINTMENTS (INSTRUCTIONAL)

The following will be teachers in the ExCel Program at Kennedy Elementary School beginning October 19 and ending April 13, 2016. They will be compensated according to their placement on the Teachers Association salary schedule.

Linda Howe-Wensel, Sherry Imhoff, Angie Petersen, Carol Schulz, Kari Studier, Amber Volkman
Kari Studier, ExCel Coordinator – She will receive a stipend of \$1,000 for this assignment.

APPOINTMENTS (INSTRUCTIONAL)

Tucker Coil – Full-time (1.000 FTEs) Physical Education/Health Teacher at East Junior High School beginning January 20, 2016 for the 2015-16 school year. He will be placed on step 1 of the B lane of the Teachers Association salary schedule.

Michael Schuldt – Full-time (1.00 FTEs for the 2nd semester) GTT Teacher at Dakota Meadows Middle School for the 2015-16 school year. He will be placed on step 2 of the B lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Heidi Gillmore – Special Education Paraprofessional at East Junior High School for 6.75 hours per day/5 days per week beginning January 4, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Maria Nett – Transfer to the position of Second Cook, Level I, Step 4 at Rosa Parks Elementary School for 8 hours per day/5 days per week beginning December 14, 2015.

Margarita Santillan Lopez – Transfer to Cook's Helper, step 2 at Rosa Parks Elementary School for 7.5 hours per day/5 days per week beginning January 4, 2016.

Debra Wahl – Special Education Paraprofessional at Rosa Parks/Lincoln/Kennedy Elementary Schools for 6.75 hours per day M/W and 6.42 hours per day on T/TH for a total of 26.34 hours per week beginning January 4, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Mary Hicks – Decrease in LPN/Procedure Nurse assignment from 5.5 hours per day/5 days per week to 5.25 hours per day/5 days per week beginning December 16, 2015.

Andria Voltin – Voluntary decrease in Special Education Paraprofessional assignment from 7 hours per day/4 days per week to 3.75 hours per day/1 day per week beginning January 7, 2016.

Below is a list of ABE employees' salary increases/minimum wage adjustments, effective as of January 1, 2016.

Mandy Kurth, Lead Teacher	\$13.90
Bethany Truman, Lead Teacher	\$12.50
Rachel Compart, Lead Teacher	\$12.50
Stefanie Reed, Assistant Teacher	\$11.67
Jennifer Wood-Bonnell, Assistant Teacher	\$11.30
Elizabeth Gurholt, Assistant Teacher	\$11.00
Faduma Ali, Aide	\$9.50
Ruth Aganya, Aide	\$9.50
Maylis Dickey, Classroom Aide	\$11.25
Gladys Frydendall, Classroom Aide	\$11.73
Barry Brigger, Assessment Assistant	\$12.51

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Tricia Conetta, Grade 4 Teacher at Hoover Elementary School has requested an unpaid leave beginning March 17 and ending May 27, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Jennifer Kral – NonClassroom Paraprofessional at Franklin Elementary School, effective as of December 15, 2015.

Jamie Streich – Correct resignation date to December 17, 2015.

Hilary Urban – Special Education Paraprofessional, effective as of December 16, 2015.

Recommended Action:

Recommend approval of Personnel - Addendum items as presented.

School Board Regular Meeting

ITEM NUMBER: 6. A.

Meeting Date: 12/21/2015

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

The North Mankato Civic and Commerce Association donated \$2,000 to support special field trips for students at Hoover and Monroe Elementary Schools.

The Eagle Lake Fire Department donated \$750 to Eagle Lake Elementary School. The funds will be used to purchase supplies and staff the Community Open Gym in addition to purchasing activities for their new Maker Space.

Recommended Action:

The administration recommends Board acceptance of these generous gifts.

School Board Regular Meeting

ITEM NUMBER: 6. B.

Meeting Date: 12/21/2015

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Action

Subject:

Approval of 2016-17 and 2017-18 School Year Calendars

Background:

Six calendar options for the 2016-17 and 2017-18 school years were presented to the public for feedback from October 20 through November 16, 2015. Feedback was received supporting all options; the administration considered all feedback and rationale for choices. After weighing the feedback, it was recommended that the 2017-18 Calendar B option received the most positive feedback. However, we also had feedback that the calendars were similar and that another option should be made available with a shortened Spring Break and an earlier release of school (June 1st). Because of this request, additional feedback was accepted from November 30 through December 18, 2015 for the Original and New 2017-18 Calendar B option.

Recommended Action:

Based on both series of public feedback, the administration is recommending Board approval of Calendar Option B for 2016-17 and Calendar Option New B for 2017-18.

Attachments

Proposed Calendar for 2016-17

Proposed Calendar for 2017-18



2016 - 2017 Calendar- B

JULY 2016						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
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17	18	19	20	21	22	23
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31						

AUGUST 2016						
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SEPTEMBER 2016						
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OCTOBER 2016						
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NOVEMBER 2016						
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DECEMBER 2016						
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JANUARY 2017						
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FEBRUARY 2017						
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MARCH 2017						
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APRIL 2017						
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MANKATO AREA PUBLIC SCHOOLS

Q1 Q2 Q3 Q4
46 43 40 46

10/15/15



Classes Begin for Grades 9- 12/
End for Grades K-12



Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/10, 1/26, 3/24,



2017 - 2018 Calendar B- NEW

JULY 2017						
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SEPTEMBER 2017						
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OCTOBER 2017						
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DECEMBER 2017						
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JANUARY 2018						
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FEBRUARY 2018						
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MARCH 2018						
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APRIL 2018						
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MAY 2018						
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JUNE 2018						
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MANKATO AREA PUBLIC SCHOOLS

Q1 Q2 Q3 Q4
46 43 43 43

11/18/15



Classes Begin for Grades 9- 12/
End for Grades K-12



Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/9, 1/25, 3/28, 6/1

School Board Regular Meeting**ITEM NUMBER: 6. C.****Meeting Date:** 12/21/2015**Prepared By:** Jerry Kolander, Director of Business Affairs**Item Type:** Action**Subject:**

Call for Bids for Facility Improvement Plan

Background:

At the August 10, 2015, School Board meeting, the administration presented a proposed ten year facilities plan. At the December 8, 2015, School Board meeting, a public hearing was held in regard to this plan.

Recommended Action:

The administration recommends that a formal call for bids be approved for the following facility projects which exceed \$100,000.

Project	Plan*	Estimated Amount	
Blacktop/Concrete Maintenance	D	\$173,000	
Roofing	D	\$250,000	
Duct Cleaning	D	\$152,000	
D = Deferred Maintenance Projects			

School Board Regular Meeting

ITEM NUMBER: 6. D.

Meeting Date: 12/21/2015

Prepared By: Jerry Kolander, Director of Business Affairs

Item Type: Action

Subject:

Certification of the 2016-2017 School Year Tax Levy

Background:

none

Recommended Action:

The administration recommends that the School Board certify a tax levy in the amount of \$22,216,246.59 for the 2016-2017 school year.

Attachments

Levy Limitation & Certification Report

Minnesota Department of Education
Levy Limitation and Certification Report
2015 Payable 2016

District Number-Type: 0077-01
District Name: MANKATO PUBLIC SCHOOL DISTRICT
Home County: BLUE EARTH

Date Printed: 12/14/15
Limits Updated: 11/23/15
Certified Submitted: 12/14/15

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER - JOBZ EXEMPT	1,321,410.99	1,321,410.99	1,321,410.99
GENERAL - RMV OTHER - JOBZ EXEMPT	5,940,007.14	5,940,007.14	5,940,007.14
GENERAL - NTC VOTER - JOBZ EXEMPT	500,000.00	500,000.00	500,000.00
GENERAL - NTC OTHER GENED - EXEMPT	184,693.58	184,693.58	184,693.58
GENERAL - NTC OTHER - JOBZ EXEMPT	3,984,291.87	3,984,291.87	3,984,291.87
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	783,750.99	783,750.99	783,750.99
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	8,529,667.80	8,529,667.80	8,529,667.80
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT	972,424.22	972,424.22	972,424.22
SUBTOTALS BY FUND			
GENERAL FUND	11,930,403.58	11,930,403.58	11,930,403.58
COMMUNITY SERVICES FUND	783,750.99	783,750.99	783,750.99
GENERAL DEBT SERVICE FUND	8,529,667.80	8,529,667.80	8,529,667.80
OPEB/PENSION DEBT SERVICE FUND	972,424.22	972,424.22	972,424.22
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	7,261,418.13	7,261,418.13	7,261,418.13
NET TAX CAPACITY	14,954,828.46	14,954,828.46	14,954,828.46
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	10,351,078.79	10,351,078.79	10,351,078.79
OTHER	11,865,167.80	11,865,167.80	11,865,167.80
TOTAL LEVY			
TOTAL LEVY	22,216,246.59	22,216,246.59	22,216,246.59

The school district must submit the completed original of this form to the home county auditor by December 28, 2015. A duplicate form must be submitted to Minnesota Department of Education, Program Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by January 7, 2016.

The certified levy listed above is the levy voted by the school board for taxes payable in 2016.

Signature of School Board Clerk

Date of Certification
