

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

May 2, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, May 2, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Members absent: none.

Ms. Schuck moved, and Mrs. Brandon seconded, approval of the agenda together with a personnel addendum. The motion carried on a 7-0 voice vote.

OPEN FORUM - No one wished to speak.

Information Reports: Long-Term Facilities Maintenance Timeline and Bond Refunding presented by Jerry Kolander.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Eberhart, and carried on a 7-0 roll call vote.

Approval of Minutes of the April 18, 2016, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Elisabet Felty - Full-time (1.00 FTEs) Family and Consumer Science Teacher at East High School beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 1 of the B lane of the Teachers Association salary schedule.

Tyler Griffith - Full-time (1.00 FTEs) Special Education Teacher at West High School beginning August 29, 2016 for the 2016-17 school year. He will be placed on step 7 of the B lane of the Teachers Association salary schedule.

Jill Hall - Full-time (1.00 FTEs) Special Education Teacher at Washington Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 6 of the B lane of the Teachers Association salary schedule.

Trisha Hasty - Full-time (1.00 FTEs) Kindergarten Teacher at Eagle Lake Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 3 of the M lane on the Teachers Association salary schedule.

Shonita Harper - Full-time (1.00 FTEs) K-3 Reading Intervention Teacher at

Franklin Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 2 of the B lane of the Teachers Association salary schedule.

Hugh Henry - Long Term Substitute Teacher for Steve Miller at Monroe Elementary School beginning April 25 and ending June 3, 2016. He will be placed on step 9 of the B+30 lane of the Teachers Association salary schedule.

Patsy King - Full-time (1.00 FTEs) Grade 4 Teacher at Rosa Parks Elementary School beginning August 29, 2016. She will be placed at step 9 of the M lane of the Teachers Association salary schedule.

Jesse Lindsay - Long Term Substitute Teacher for Amelia Jirak at Washington Elementary School beginning August 29 and ending December 23, 2016. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Margaret Mueller - Full-time (1.00 FTEs) Special Education Teacher at Hoover Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 10 of the M+45 lane of the Teachers Association salary schedule.

Sarah Peterson - Transfer to the full-time (1.00 FTEs) position of Grade 3 teacher at Washington Elementary School beginning August 29, 2016. She will be compensated according to her placement on the Teachers Association salary schedule.

Lindi Shannon - Full-time (1.00 FTEs) Science Teacher at Dakota Meadows Middle School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 6 of the B+30 lane of the Teachers Association salary schedule.

Kimberly Stevermer - Full-time (1.00FTEs) Special Education Teacher at Dakota Meadows Middle School beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 1 of the B+30 lane of the Teachers Association salary schedule.

Hilary Urban - PreSchool Teacher with the Early Childhood Family Education Program for 1200 hours during the 2016-17 school year. She will be placed at step 1 with an hourly rate of \$22.01.

Caleb Watson - Full-time (1.00 FTEs) Technology Education Teacher at East/West High Schools beginning August 29, 2016 for the 2016-17 school year. He will be placed on step 10 of the M lane of the Teachers Association salary schedule.

The following will be teaching summer school at East Junior High School from June 7 through July 8, 2016 from 8 a.m. to noon. They will be compensated

according to their placement on the Teachers Association salary schedule.
Mike Barger, Joe Johnson, Joe Madson, Dan Quame, Kristen Prunty

APPOINTMENTS (NONINSTRUCTIONAL)

Samuel Blackman - Full-time, 8-hour per day Custodian at Rosa Parks Elementary School beginning April 27, 2016. He will be placed at classification A13 of the Maintenance & Custodial Association salary schedule with an hourly rate of \$12.39.

Angie Johnston - Special Education Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cynthia Moreno - Secretary with the Adult Basic Education Program beginning May 2, 2016. Her assignment will be 6 hours per day/4 days per week with a work-year of 194 days. She will be placed at classification B22, step 1 of the Educational Secretaries Association salary schedule with an hourly rate of \$13.95.

Dwight Petty - Construction Manager for East High School beginning May 2 and ending August 31, 2017. He will be compensated at the rate of \$330 per day.

Tom Stolp - 4-Hour Evening Custodian at Kennedy Elementary School beginning May 2, 2016. He will be placed at classification A13 of the Maintenance and Custodial Association salary schedule with an hourly rate of \$12.69.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Kara Morness, Cook's Helper at Dakota Meadows Middle School - Increase in hours from 3.5 hours per day to 6.5 hours per day/5 days per week beginning February 9, 2016.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Melissa Haley, Teacher on Board approved leave has requested an extension of her leave through June 6, 2016.

Steve Miller - Grade 5 Teacher at Monroe Elementary School has requested a leave under the provisions of the Family Medical Leave Act commencing on April 25 and ending June 6, 2016.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Gerry Bowe, currently on Board approved leave has requested an extension of her leave until May 16, 2016.

Rachel Huffer, Special Education Paraprofessional at West High School has requested an unpaid leave beginning April 7 and continuing until May 16, 2016.

Tammy Rifleman, AESOP & Keycard Manager, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 20 and continuing for a period of up to 12 weeks.

RESIGNATIONS (INSTRUCTIONAL)

Stephanie Berkner - Kindergarten Teacher at Kennedy Elementary School, effective at the end of the 2015-16 school year.

Heather Lynch - Kindergarten Teacher at Eagle Lake Elementary School, effective at the end of the 2015-16 school year.

Marie Ryan - Special Education Teacher at East High School, effective at the end of the 2015-16 school year.

Meghan Sjogren - Special Education Teacher, effective as of August 19, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Barbara Arneson - Special Education Paraprofessional at Hoover Elementary School, has submitted her resignation for purposes of retirement as of June 3, 2016.

Aileen Bipes - Special Education Paraprofessional at West High School, has submitted her resignation for purposes of retirement effective as of June 30, 2016.

Keely Brua - ACES Assistant, effective as of May 5, 2016.

Jamie Dreyling - ECFE/SR Teaching Assistant, effective as of April 30, 2016.

Alexander Hennes - ACES Assistant, effective as of May 9, 2016.

Paige Kessler - ACES Assistant, effective as of May 3, 2016.

Linda Kilander - READY! For Kindergarten Corporate Facilitator, effective as of May 13, 2016. She will continue in her position as IGDIS testing.

Sarah Kleist - ACES Assistant, effective as of May 4, 2016.

Courtney Lawrence - ACES Assistant, effective as of May 6, 2016.

David Mangione - ACES Assistant, effective as of May 12, 2016.

Ramya Melichar - ACES Assistant, effective as of June 3, 2016.

Kara Morness - Evening Custodian at Kennedy Elementary School, effective as of April 11, 2016.

David Powers - Special Education Paraprofessional at Franklin Elementary

School, effective as of May 24, 2016.

Kayli Rudeen - ACES Assistant, effective as of May 6, 2016.

Kelsey Stangler - ACES Assistant, effective as of May 6, 2016.

Katherine Weber - ACES Assistant, effective as of May 12, 2016.

The following gifts have been received by the School District:

The East High Vex Robotics Team received the following donations:

\$300 from Maverick Software Consulting

\$200 from Thomas & Sandra Kwolek

\$100 from Dawn Ulrich-Spitzer

The West High Vex Robotics team received a donation of \$300 from Mark & Kelly Peterson.

John F. Just Sr. donated \$2,000 to Prairie Winds and \$2,000 to Dakota Meadows for the sixth grade music programs.

Timothy Gaarder donated \$100 to the East High Hall of Fame.

Doris Davis donated a Sun Seeker X3 AX Trike valued at \$2,000 to the Special Education Physical Therapy Department.

Andrea Mercier donated educational and art supplies valued at \$200 to the ECSE program.

The Sertoma Club of Greater Mankato donated \$500 to the Deaf/Hard of Hearing Program.

Mrs. Brandon made a motion to accept the gifts and send a note of thanks. The motion was seconded by Ms. Hansen and carried on a 7-0 voice vote.

Shannon Beal, Chair of the Educare Grants Committee, reviewed the grants and requested Board approval. A motion was made by Ms. Schuck and seconded by Mrs. Eberhart to approve the following grants as presented. The motion carried on a 7-0 voice vote.

1. CNC Plasma Cutter - West High School
Amount Requested: \$13,556; Amount Funded: \$13,556
2. Global Studies: Global Issues Readers - DMMS and PWMS
Amount Requested: \$2,061; Amount Funded: \$2,061
3. Fab Lab Expansion: Laser Engravers/Cutters - East and West High Schools
Amount Requested: \$35,000; Amount Funded: \$28,008

Ms. Sapp made a motion to approve the 2016-2017 Compensatory Revenue budget allocations as follows:

Dakota Meadows	\$30,589
Bridges	\$6,064
Jefferson	\$101,744
Monroe	\$105,803
Roosevelt	\$101,320
Kennedy	\$343,941
Franklin	\$249,070
Rosa Parks	\$147,006
Washington	\$146,218
Central High School	\$108,952
Central Freedom School	\$21,330
Central Night School	\$24,990
Futures	\$61,743
Special Education	\$159,663
Prairie Winds	\$204,667
East High School	\$174,913
Eagle Lake	<u>\$22,837</u>
Grand Total	<u>\$2,010,850.00</u>

The motion was seconded by Ms. Hansen and carried on a 7-0 voice vote.

Northland Securities, our financial advisory firm, has recommended that we forward refund a portion of our 2009 OPEB Bonds. Jerry Kolander reviewed information on the recommended refunding of the bonds during the informational portion of the meeting. Northland Securities estimated that our school district can save our local property taxpayers an estimated \$400,000 by the refinancing of this debt. Following questions, a motion was made by Mrs. Brandon to approve the following resolution:

RESOLUTION APPROVING THE ISSUANCE OF TAXABLE GENERAL OBLIGATION OPEB CROSSOVER REFUNDING BONDS, SERIES 2016B; COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

BE IT RESOLVED by the School Board of Independent School District 77 (Mankato Area Public Schools), State of Minnesota (herein, the "District"), as follows:

- 1. The School Board hereby finds and declares that it is necessary and expedient for the District to sell and issue fully registered Taxable General Obligation OPEB Crossover Refunding Bonds, Series 2016B in the total aggregate principal amount of not to exceed \$5,100,000 (herein, the "Bonds" or "Refunding Bonds"). The proceeds of the Series Refunding Bonds will be***

used to crossover refund, on February 1, 2018, all or a portion of the February 1, 2019 through 2024 maturities of the District's General Obligation Taxable OPEB Bonds, Series 2009A, dated August 1, 2009 as the date of original issue (the "Refunded Bonds"). The Refunded Bonds were originally issued in order to fund the District's actuarially determined liabilities to pay postemployment benefits to its employees or officers and their termination of service, as authorized pursuant to Minnesota Statutes, Section 475.52, Subdivision 6. The Refunded Bonds have not been previously refunded.

2. The School Board desires to proceed with the sale of the Refunding Bonds by direct negotiation with Northland Securities, Inc. (herein, "NSI"). NSI will purchase the Bonds in an arm's-length commercial transaction with the District.

3. The Board Chair and the Superintendent or the Director of Business Affairs are hereby authorized to approve the sale of the Refunding Bonds in an aggregate principal amount of not to exceed \$5,100,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the total savings is at least \$400,000 and the savings meet the 3% savings test as set forth in Minnesota Statutes 475.67, subdivision 12.

4. Upon approval of the sale of the Bonds by the Board Chair and the Superintendent or the Director of Business Affairs, the School Board will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the District's bond counsel.

5. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Department of Finance and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply

with that section. The Board Chair, Clerk, Superintendent or Director of Business Affairs is authorized to execute any applicable Minnesota Department of Education forms.

6. NSI is authorized to prepare and distribute an Official Statement related to the sale of the Bonds.

7. If the Board Chair and the Superintendent or the Director of Business Affairs have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by October 31, 2016, this resolution shall expire.

Ms. Hansen seconded the motion and it carried on a 7-0 roll call vote. The bonds will be sold through a negotiated sale and final School Board action will occur at the next Board meeting scheduled after the sale.

Mankato Area Public Schools received notice from Blue Cross and Blue Shield of Minnesota (BC/BS) that there will be a 9% rate increase in the District's employee health insurance program for the 2016-2017 school year with monthly rates as follows:

<u>PLAN</u>	<u>SINGLE</u>	<u>FAMILY</u>
Basic +	\$822.50	\$2216.50
Double Gold	\$919.50	\$2434.00
\$500 CMM	\$685.00	\$1809.50
\$3250 CDHP	\$557.00	\$1471.00
\$6350 CDHP	\$440.00	\$1173.50

The administration and the employee insurance committee recommended acceptance of the 9% rate increase for the 2016-2017 health insurance programs. A motion was made by Mrs. Brandon and seconded by Ms. Schuck to approve the rates as recommended. The motion then carried on a 7-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Mrs. Eberhart seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:01 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

May 2, 2016

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1. Schuck/Brandon approval of agenda with personnel addendum. 7-0
2. Open Forum - none.
3. Information: Long-Term Facilities Maintenance Timeline, Bond Refunding.
4. Hansen/Eberhart approval of Consent Agenda Items: Approval of Minutes of the April 18, 2016, regular meeting; Approval of Personnel Items. 7-0
5. Brandon/Hansen acceptance of gifts and grants. 7-0
6. Schuck/Eberhart approval of Educare grants. 7-0
7. Sapp/Hansen approval of 2016-17 Compensatory Revenue. 7-0
8. Brandon/Hansen approval of resolution to refund bonds. 7-0
9. Brandon/Schuck approval of 2016-17 employee health insurance renewal rates. 7-0
10. Sapp/Eberhart adjournment at 6:01 p.m. 7-0.

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.