



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, May 16, 2016 - 6:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Ann Hendricks

1. CALL TO ORDER AND ROLL CALL (6:30 P.M.)
2. APPROVAL OF AGENDA (6:30 P.M.)
3. OPEN FORUM (6:35 P.M.)
4. INFORMATION (6:45 P.M.)
 - A. Recognition of Employees
 - B. All Seasons Arena
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (7:20 P.M.)
 - A. Approval of Minutes of the May 2, 2016, Regular Meeting
 - B. Personnel - Consent Items
 1. Personnel – Addendum
 - C. Approval of May Bills
6. BUSINESS (7:25 P.M.)
 - A. Closing Early Childhood Special Education to Open Enrollment

- B. All Seasons Arena Agreement/Fiscal Agent
- C. Act on East High School Water Pipe Replacement
- 7. ADJOURNMENT (7:35 P.M.)



School Board Members for 2016

Ann Hendricks, Chair
133 Ichabod Lane
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Phone: 351-7503
E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

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Term Ends December 31, 2017

Judi Brandon, Treasurer
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Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
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Kristi Schuck
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Kinney Eberhart
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Abdi Sabrie
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Term Ends December 31, 2019

Sheri L. Allen, Superintendent
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OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Needs-based resource allocation
- E. Developing staff capacity, accountability and skills to implement our Strategic Directions

School Board Regular Meeting

ITEM NUMBER: 4. A.

Meeting Date: 05/16/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Recognition of Employees

Background:

The following employees have 25 years of service with the Mankato Area Public Schools and will receive recognition at their building:

Anne Dickau – Kennedy Elementary School
Laurie Hagberg – West Senior High School
Mary Jost – Dakota Meadows Middle School
Julie Olsen – West Senior High School
Sheri Robinson – East Senior High School
Beth Sachau – Early Childhood Center

The following employees have 30 years of service or more with the school district and the School Board would like to provide special recognition for them this evening:

30-Year Awards

Karen Barnett – Franklin Elementary School
Dolly Blomquist – Kennedy Elementary School
Mary Jo Brindley – East Senior High School
Carl Fitzloff – Franklin Elementary School
Patty Gappa – East Junior High School
Rich Jaqua – Monroe Elementary School
Nina Klingel – Roosevelt Elementary School
Rita Kump – Monroe Elementary School
Barb Macrafcic – Intergovernmental Center
Lynette Struck – Dakota Meadows Middle School
Julie Wigtersma – Eagle Lake Elementary School

35-Year Award

Greg McCabe – West Senior High School

50 Year Award

Steve Braun – West Senior High School

Recommended Action:

None

School Board Regular Meeting

ITEM NUMBER: 4. B.

Meeting Date: 05/16/2016

Prepared By: Jerry Kolander, Director of Business Affairs

Item Type: Information

Subject:

All Seasons Arena

Background:

The Operating Service Agreement is up for renewal. The administration will present information on the joint powers agreement.

Recommended Action:

None

Attachments

Presentation

All Seasons Arena Report to the School Board



May 16, 2016

Presentation

- A. History of facility and development of joint powers
- B. Outline the services provided by MAPS to ASA
- C. Current board and staffing makeup
- D. Overview of current activities



History

- 1979 Joint-Powers Official agreement, with bylaws
- Intergovernmental board consisting of Nicollet County, Blue Earth County, Cities of Mankato, North Mankato and Skyline.
- 1997 Nicollet County ended membership
- By written agreement, Mankato Area Public Schools is the operator/fiscal agent.



ASA Board Members and Staff

Eric Anderson, Mankato Mayor

Bob Freyberg, N. Mankato Council Member

Vance Stuehrenberg, BEC Commissioner

Travis Javens, Skyline Mayor

Jared Larson, Facility Coordinator



School Board Regular Meeting

ITEM NUMBER: 4. C.

Meeting Date: 05/16/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

ITEM NUMBER: 5. A.

Meeting Date: 05/16/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the May 2, 2016, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as presented.

Attachments

Minutes - May 2, 2016, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

May 2, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, May 2, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Members absent: none.

Ms. Schuck moved, and Mrs. Brandon seconded, approval of the agenda together with a personnel addendum. The motion carried on a 7-0 voice vote.

OPEN FORUM - No one wished to speak.

Information Reports: Long-Term Facilities Maintenance Timeline and Bond Refunding presented by Jerry Kolander.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Eberhart, and carried on a 7-0 roll call vote.

Approval of Minutes of the April 18, 2016, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Elisabet Felty - Full-time (1.00 FTEs) Family and Consumer Science Teacher at East High School beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 1 of the B lane of the Teachers Association salary schedule.

Tyler Griffith - Full-time (1.00 FTEs) Special Education Teacher at West High School beginning August 29, 2016 for the 2016-17 school year. He will be placed on step 7 of the B lane of the Teachers Association salary schedule.

Jill Hall - Full-time (1.00 FTEs) Special Education Teacher at Washington Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 6 of the B lane of the Teachers Association salary schedule.

Trisha Hasty - Full-time (1.00 FTEs) Kindergarten Teacher at Eagle Lake Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 3 of the M lane on the Teachers Association salary schedule.

Shonita Harper - Full-time (1.00 FTEs) K-3 Reading Intervention Teacher at

Franklin Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 2 of the B lane of the Teachers Association salary schedule.

Hugh Henry - Long Term Substitute Teacher for Steve Miller at Monroe Elementary School beginning April 25 and ending June 3, 2016. He will be placed on step 9 of the B+30 lane of the Teachers Association salary schedule.

Patsy King - Full-time (1.00 FTEs) Grade 4 Teacher at Rosa Parks Elementary School beginning August 29, 2016. She will be placed at step 9 of the M lane of the Teachers Association salary schedule.

Jesse Lindsay - Long Term Substitute Teacher for Amelia Jirak at Washington Elementary School beginning August 29 and ending December 23, 2016. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Margaret Mueller - Full-time (1.00 FTEs) Special Education Teacher at Hoover Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 10 of the M+45 lane of the Teachers Association salary schedule.

Sarah Peterson - Transfer to the full-time (1.00 FTEs) position of Grade 3 teacher at Washington Elementary School beginning August 29, 2016. She will be compensated according to her placement on the Teachers Association salary schedule.

Lindi Shannon - Full-time (1.00 FTEs) Science Teacher at Dakota Meadows Middle School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 6 of the B+30 lane of the Teachers Association salary schedule.

Kimberly Stevermer - Full-time (1.00FTEs) Special Education Teacher at Dakota Meadows Middle School beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 1 of the B+30 lane of the Teachers Association salary schedule.

Hilary Urban - PreSchool Teacher with the Early Childhood Family Education Program for 1200 hours during the 2016-17 school year. She will be placed at step 1 with an hourly rate of \$22.01.

Caleb Watson - Full-time (1.00 FTEs) Technology Education Teacher at East/West High Schools beginning August 29, 2016 for the 2016-17 school year. He will be placed on step 10 of the M lane of the Teachers Association salary schedule.

The following will be teaching summer school at East Junior High School from June 7 through July 8, 2016 from 8 a.m. to noon. They will be compensated

according to their placement on the Teachers Association salary schedule.
Mike Barger, Joe Johnson, Joe Madson, Dan Quame, Kristen Prunty

APPOINTMENTS (NONINSTRUCTIONAL)

Samuel Blackman - Full-time, 8-hour per day Custodian at Rosa Parks Elementary School beginning April 27, 2016. He will be placed at classification A13 of the Maintenance & Custodial Association salary schedule with an hourly rate of \$12.39.

Angie Johnston - Special Education Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cynthia Moreno - Secretary with the Adult Basic Education Program beginning May 2, 2016. Her assignment will be 6 hours per day/4 days per week with a work-year of 194 days. She will be placed at classification B22, step 1 of the Educational Secretaries Association salary schedule with an hourly rate of \$13.95.

Dwight Petty - Construction Manager for East High School beginning May 2 and ending August 31, 2017. He will be compensated at the rate of \$330 per day.

Tom Stolp - 4-Hour Evening Custodian at Kennedy Elementary School beginning May 2, 2016. He will be placed at classification A13 of the Maintenance and Custodial Association salary schedule with an hourly rate of \$12.69.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Kara Morness, Cook's Helper at Dakota Meadows Middle School - Increase in hours from 3.5 hours per day to 6.5 hours per day/5 days per week beginning February 9, 2016.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Melissa Haley, Teacher on Board approved leave has requested an extension of her leave through June 6, 2016.

Steve Miller - Grade 5 Teacher at Monroe Elementary School has requested a leave under the provisions of the Family Medical Leave Act commencing on April 25 and ending June 6, 2016.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Gerry Bowe, currently on Board approved leave has requested an extension of her leave until May 16, 2016.

Rachel Huffer, Special Education Paraprofessional at West High School has requested an unpaid leave beginning April 7 and continuing until May 16, 2016.

Tammy Rifleman, AESOP & Keycard Manager, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 20 and continuing for a period of up to 12 weeks.

RESIGNATIONS (INSTRUCTIONAL)

Stephanie Berkner - Kindergarten Teacher at Kennedy Elementary School, effective at the end of the 2015-16 school year.

Heather Lynch - Kindergarten Teacher at Eagle Lake Elementary School, effective at the end of the 2015-16 school year.

Marie Ryan - Special Education Teacher at East High School, effective at the end of the 2015-16 school year.

Meghan Sjogren - Special Education Teacher, effective as of August 19, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Barbara Arneson - Special Education Paraprofessional at Hoover Elementary School, has submitted her resignation for purposes of retirement as of June 3, 2016.

Aileen Bipes - Special Education Paraprofessional at West High School, has submitted her resignation for purposes of retirement effective as of June 30, 2016.

Keely Brua - ACES Assistant, effective as of May 5, 2016.

Jamie Dreyling - ECFE/SR Teaching Assistant, effective as of April 30, 2016.

Alexander Hennes - ACES Assistant, effective as of May 9, 2016.

Paige Kessler - ACES Assistant, effective as of May 3, 2016.

Linda Kilander - READY! For Kindergarten Corporate Facilitator, effective as of May 13, 2016. She will continue in her position as IGDIS testing.

Sarah Kleist - ACES Assistant, effective as of May 4, 2016.

Courtney Lawrence - ACES Assistant, effective as of May 6, 2016.

David Mangione - ACES Assistant, effective as of May 12, 2016.

Ramya Melichar - ACES Assistant, effective as of June 3, 2016.

Kara Morness - Evening Custodian at Kennedy Elementary School, effective as of April 11, 2016.

David Powers - Special Education Paraprofessional at Franklin Elementary

School, effective as of May 24, 2016.

Kayli Rudeen - ACES Assistant, effective as of May 6, 2016.

Kelsey Stangler - ACES Assistant, effective as of May 6, 2016.

Katherine Weber - ACES Assistant, effective as of May 12, 2016.

The following gifts have been received by the School District:

The East High Vex Robotics Team received the following donations:

\$300 from Maverick Software Consulting

\$200 from Thomas & Sandra Kwolek

\$100 from Dawn Ulrich-Spitzer

The West High Vex Robotics team received a donation of \$300 from Mark & Kelly Peterson.

John F. Just Sr. donated \$2,000 to Prairie Winds and \$2,000 to Dakota Meadows for the sixth grade music programs.

Timothy Gaarder donated \$100 to the East High Hall of Fame.

Doris Davis donated a Sun Seeker X3 AX Trike valued at \$2,000 to the Special Education Physical Therapy Department.

Andrea Mercier donated educational and art supplies valued at \$200 to the ECSE program.

The Sertoma Club of Greater Mankato donated \$500 to the Deaf/Hard of Hearing Program.

Mrs. Brandon made a motion to accept the gifts and send a note of thanks. The motion was seconded by Ms. Hansen and carried on a 7-0 voice vote.

Shannon Beal, Chair of the Educare Grants Committee, reviewed the grants and requested Board approval. A motion was made by Ms. Schuck and seconded by Mrs. Eberhart to approve the following grants as presented. The motion carried on a 7-0 voice vote.

1. CNC Plasma Cutter - West High School
Amount Requested: \$13,556; Amount Funded: \$13,556
2. Global Studies: Global Issues Readers - DMMS and PWMS
Amount Requested: \$2,061; Amount Funded: \$2,061
3. Fab Lab Expansion: Laser Engravers/Cutters - East and West High Schools
Amount Requested: \$35,000; Amount Funded: \$28,008

Ms. Sapp made a motion to approve the 2016-2017 Compensatory Revenue budget allocations as follows:

Dakota Meadows	\$30,589
Bridges	\$6,064
Jefferson	\$101,744
Monroe	\$105,803
Roosevelt	\$101,320
Kennedy	\$343,941
Franklin	\$249,070
Rosa Parks	\$147,006
Washington	\$146,218
Central High School	\$108,952
Central Freedom School	\$21,330
Central Night School	\$24,990
Futures	\$61,743
Special Education	\$159,663
Prairie Winds	\$204,667
East High School	\$174,913
Eagle Lake	<u>\$22,837</u>
Grand Total	<u>\$2,010,850.00</u>

The motion was seconded by Ms. Hansen and carried on a 7-0 voice vote.

Northland Securities, our financial advisory firm, has recommended that we forward refund a portion of our 2009 OPEB Bonds. Jerry Kolander reviewed information on the recommended refunding of the bonds during the informational portion of the meeting. Northland Securities estimated that our school district can save our local property taxpayers an estimated \$400,000 by the refinancing of this debt. Following questions, a motion was made by Mrs. Brandon to approve the following resolution:

RESOLUTION APPROVING THE ISSUANCE OF TAXABLE GENERAL OBLIGATION OPEB CROSSOVER REFUNDING BONDS, SERIES 2016B; COVENANTING AND OBLIGATING THE DISTRICT TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 126C.55 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

BE IT RESOLVED by the School Board of Independent School District 77 (Mankato Area Public Schools), State of Minnesota (herein, the "District"), as follows:

- 1. The School Board hereby finds and declares that it is necessary and expedient for the District to sell and issue fully registered Taxable General Obligation OPEB Crossover Refunding Bonds, Series 2016B in the total aggregate principal amount of not to exceed \$5,100,000 (herein, the "Bonds" or "Refunding Bonds"). The proceeds of the Series Refunding Bonds will be*

used to crossover refund, on February 1, 2018, all or a portion of the February 1, 2019 through 2024 maturities of the District's General Obligation Taxable OPEB Bonds, Series 2009A, dated August 1, 2009 as the date of original issue (the "Refunded Bonds"). The Refunded Bonds were originally issued in order to fund the District's actuarially determined liabilities to pay postemployment benefits to its employees or officers and their termination of service, as authorized pursuant to Minnesota Statutes, Section 475.52, Subdivision 6. The Refunded Bonds have not been previously refunded.

2. The School Board desires to proceed with the sale of the Refunding Bonds by direct negotiation with Northland Securities, Inc. (herein, "NSI"). NSI will purchase the Bonds in an arm's-length commercial transaction with the District.

3. The Board Chair and the Superintendent or the Director of Business Affairs are hereby authorized to approve the sale of the Refunding Bonds in an aggregate principal amount of not to exceed \$5,100,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the total savings is at least \$400,000 and the savings meet the 3% savings test as set forth in Minnesota Statutes 475.67, subdivision 12.

4. Upon approval of the sale of the Bonds by the Board Chair and the Superintendent or the Director of Business Affairs, the School Board will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the District's bond counsel.

5. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Bond Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Bond Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Bond Registrar. The District understands that as a result of its covenant to be bound by the provisions of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now or hereafter established by the Department of Finance and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply

with that section. The Board Chair, Clerk, Superintendent or Director of Business Affairs is authorized to execute any applicable Minnesota Department of Education forms.

6. NSI is authorized to prepare and distribute an Official Statement related to the sale of the Bonds.

7. If the Board Chair and the Superintendent or the Director of Business Affairs have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by October 31, 2016, this resolution shall expire.

Ms. Hansen seconded the motion and it carried on a 7-0 roll call vote. The bonds will be sold through a negotiated sale and final School Board action will occur at the next Board meeting scheduled after the sale.

Mankato Area Public Schools received notice from Blue Cross and Blue Shield of Minnesota (BC/BS) that there will be a 9% rate increase in the District's employee health insurance program for the 2016-2017 school year with monthly rates as follows:

<u>PLAN</u>	<u>SINGLE</u>	<u>FAMILY</u>
Basic +	\$822.50	\$2216.50
Double Gold	\$919.50	\$2434.00
\$500 CMM	\$685.00	\$1809.50
\$3250 CDHP	\$557.00	\$1471.00
\$6350 CDHP	\$440.00	\$1173.50

The administration and the employee insurance committee recommended acceptance of the 9% rate increase for the 2016-2017 health insurance programs. A motion was made by Mrs. Brandon and seconded by Ms. Schuck to approve the rates as recommended. The motion then carried on a 7-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Mrs. Eberhart seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:01 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

May 2, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, May 2, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Members absent: none.

1. Schuck/Brandon approval of agenda with personnel addendum. 7-0
2. Open Forum - none.
3. Information: Long-Term Facilities Maintenance Timeline, Bond Refunding.
4. Hansen/Eberhart approval of Consent Agenda Items: Approval of Minutes of the April 18, 2016, regular meeting; Approval of Personnel Items. 7-0
5. Brandon/Hansen acceptance of gifts and grants. 7-0
6. Schuck/Eberhart approval of Educare grants. 7-0
7. Sapp/Hansen approval of 2016-17 Compensatory Revenue. 7-0
8. Brandon/Hansen approval of resolution to refund bonds. 7-0
9. Brandon/Schuck approval of 2016-17 employee health insurance renewal rates. 7-0
10. Sapp/Eberhart adjournment at 6:01 p.m. 7-0.

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting**ITEM NUMBER: 5. B.****Meeting Date:** 05/16/2016**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action**Subject:**

Personnel - Consent Items

Background:**APPOINTMENTS (INSTRUCTIONAL)**

Emily Dauk - Full-time (1.00 FTEs) Mathematics Teacher at East High School beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 6 of the B lane of the Teachers Association salary schedule.

Emily Eberhart - Full-time (1.00 FTEs) Special Education Teacher at East High School beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 8 of the M lane of the Teachers Association salary schedule.

Samantha Gertner - Full-time (1.00 FTEs) Special Education Teacher at East High School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 1 of the B lane of the Teachers Association salary schedule contingent upon obtaining licensure.

Joshua Harris - Full-time (1.00 FTEs) English Teacher at East High School beginning August 29, 2016 for the 2016-17 school year. He will be placed at step 5 of the B lane of the Teachers Association salary schedule.

Jennifer Hillger - Full-time (1.00 FTEs) Mathematics Teacher at East High School beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 7 of the M lane of the Teachers Association salary schedule.

Anne Regnier - Full-time (1.00 FTEs) English Teacher at Dakota Meadows Middle School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 3 of the B lane of the Teachers Association salary schedule.

Josie Sayre - Full-time (1.00 FTEs) Special Education Teacher at Kennedy Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 1 of the B lane of the Teachers Association salary schedule contingent upon obtaining licensure.

Andrew Vander Linden - Full-time (1.00 FTEs) Guidance Counselor at East High School beginning August 29, 2016 for the 2016-17 school year. He will be placed on step 5 of the M lane of the Teachers Association salary schedule with an additional 5 contract days per year.

Jenna Watson - Full-time (1.00 FTEs) Special Education Teacher at Prairie Winds Middle School beginning August 29, 2016 for the 2016-17 school year. She will be placed on step 4 of the M lane of the Teachers Association salary schedule.

Parker Winning - Full-time (1.00 FTEs) Grade 2 Teacher at Kennedy Elementary School beginning August 29, 2016 for the 2016-17 school year. He will be placed at step 2 of the B Lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Heather Beitz - Receptionist with the Early Childhood Center beginning May 12, 2016. Her assignment

will be 7.5 hours per day/4 days per week (30 hours per week - Monday through Thursday, with a work-year of 141 days). She will be placed at classification A12, step 1 of the Educational Secretaries Association.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Alisa Boswell, Community Education & Recreation Enrichment Supervisor – Increase in annual salary to \$43,326.40, effective as of July 1, 2016.

Nicole Brunick, ACES Site Supervisor – Increase in annual salary to \$38,251.20, effective as of July 1, 2016.

Joan Glaubitz-Morrison, PreSchool Supervisor – Increase in annual salary to \$55,577.60 and work year will increase from 240 to 261 days beginning July 1, 2016.

Andrea Greenwald, ACES Program Coordinator – Increase in annual salary to \$58,593.60, effective as of July 1, 2016.

Carolyn Hiniker, ABE Childcare & Budget Manager – Increase in annual salary to \$38,835.60, effective as of July 1, 2016.

Elisabeth Johnson, ACES Site Supervisor – Increase in annual salary to \$38,251.20, effective as of July 1, 2016.

Mary Kate Lewis, ABE Assessment & Services Supervisor – Annual days worked reduced from 261 to 220 and salary increase to \$36,105.34 (hourly rate of \$20.83 for 220 days throughout the entire calendar year), effective as of July 1, 2016.

Melanie Schmidt, Youth Development Program Coordinator – Increase in annual salary to \$55,577.60, effective as of July 1, 2016.

Alison Troidahl – Family & Community Engagement Coordinator – Increase in work year from 220 days to 261 days. She will work a total of 66 days or 13 weeks PT (4 hours per day - summer) and 195 days or 39 weeks of FT (school year), effective as of July 1, 2016.

Karen Wolters, Adult Basic Education Coordinator – Increase in annual salary to \$72,446.40, effective as of July 1, 2016.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Megan Gjemse - Increase in Special Education Paraprofessional assignment at Busy Bees/Dakota Meadows Middle School from 14 hours per week to 20.75 hours per week (6.25 hours per day/2 days per week M/W, 2.75 hours per day/3 days per week T/Th/F), beginning May 4, 2016.

Rebecca Hudson - Increase in Special Education Paraprofessional assignment at Dakota Meadows Middle School from 6.75 hours per day/3 days per week and 3.5 hours per day/2 days per week to 6.75 hours per day/5 days per week (27.25 hours per week to 33.75 hours per week) beginning May 2, 2016.

Kara Morness - Correct effective date of increase in hours from 3.5 hours per day to 6.5 hours per day, effective as of April 18, 2016.

Maria Nett - Transfer to the position of Cook Manager, Level 1 at Rosa Parks Elementary School for 8 hours per day/5 days per week beginning June 6, 2016. She will be placed at the Cook Manager, Level 1 classification, current step of the School Food Service Workers Association salary schedule.

Elizabeth Rossow - Increase in Special Education Paraprofessional assignment at Franklin Elementary School from 5.5 hours per day/3 days per week and to 6.25 hours per day/2 days per week to 6.25

hours per day/5 days per week beginning May 5, 2016.

Robin Staloch - Change in assignment from Special Education Paraprofessional for 6.75 hours per day/5 days per week to 4.25 hours per day/5 days per week as a Special Education Paraprofessional and 2.5 hours per day/5 days per week as a Special Education LifeSkills Paraprofessional beginning May 2, 2016. She will be compensated at the rate of \$13.49 per hour for her duties as LifeSkills Paraprofessional in accordance with the agreement between the District and the Minnesota School Employees Association.

Cynthia Weir - Increase in Structured Study Center Supervisor at Washington Elementary School from 5.5 hours per day to 6 hours per day/5 days per week beginning March 29, 2016.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Reanna Manthe, Teaching Assistant with the ECFE Program has requested a leave under the Family Medical Leave Act commencing May 1, 2016 through May 31, 2017.

James Meagher, Head Custodian at Bridges Community School, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 6 and ending July 8, 2016.

RESIGNATIONS (INSTRUCTIONAL)

Marc Crawford, Social Studies Teacher at East High School, has submitted his resignation effective as of August 26, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Alexis Bell - ACES Assistant, effective as of June 2, 2016.

Susan Bergmark - Media Assistant at East High School, has submitted her resignation for purposes of retirement effective as of August 31, 2016.

Alyssa Brage - Special Education Paraprofessional at Washington Elementary School, effective as of April 29, 2016.

Rebecca Hudson - Special Education Paraprofessional at Dakota Meadows Middle School, effective as of May 27, 2016.

Victoria Meinhardt - Speech Language Pathology Paraprofessional at Franklin Elementary School, effective as of May 13, 2016.

Hannah Palma - ACES Assistant, effective as of June 3, 2016.

Susan Spika - Special Education Paraprofessional at Kennedy Elementary School, verbal resignation effective May 2, 2016.

Kayla Tanberg - ACES Assistant, effective as of June 1, 2016.

ELIMINATION OF POSITION (NON-AFFILIATED)

Denice Teipel, Assistant to the ECFE/SR Coordinator - effective as of June 30, 2016.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting

ITEM NUMBER: 5. B. 1.

Meeting Date: 05/16/2016

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel – Addendum

Background:

APPOINTMENTS (ADMINISTRATIVE)

Eduardo Navidad - Assistant Principal at East High School beginning July 1, 2016. He will be compensated according to the agreement between the District and the Principals Association - base assistant senior high principal, step 5.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Amy Cain - Voluntary transfer to the position of part-time (0.80 FTEs) Math Intervention Teacher at Washington Elementary School beginning August 29, 2016.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kelly Firkins - English teacher at East Junior High School, has requested a leave under the provisions of the Family Medical Leave Act, commencing on September 19 and ending December 30, 2016.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting

ITEM NUMBER: 5. C.

Meeting Date: 05/16/2016

Prepared By: Jerry Kolander, Director of Business Affairs

Item Type: Action

Subject:

Approval of May Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for May. The total of the bills for May of 2016 is \$4,637,302.34.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting**ITEM NUMBER: 6. A.****Meeting Date:** 05/16/2016**Prepared By:** Stephanie White, Director of Student Support Services**Item Type:** Action

Subject:

Closing Early Childhood Special Education to Open Enrollment

Background:

Minnesota Statute 120.062 Enrollment Options Program requires a School Board to adopt specific standards for the rejection of the Open Enrollment Program applications due to program student capacity limitations. The administrative team will present a recommendation to close the Early Childhood Special Education programs serving students ages Birth to 6. Stephanie White, Director of Student Support Services, will be at the Board meeting to respond to questions regarding this recommendation.

Recommended Action:

The administration recommends closing ECSE to Open Enrollment.

School Board Regular Meeting**ITEM NUMBER: 6. B.****Meeting Date:** 05/16/2016**Prepared By:** Jerry Kolander, Director of Business Affairs**Item Type:** Action

Subject:

All Seasons Arena Agreement/Fiscal Agent

Background:

Since 1979 the All Seasons Arena, owned by the cities of Mankato, North Mankato, Skyline and Blue Earth County, has been operated by the Mankato Area Public Schools Community Education and Recreation Department.

Mankato Area Public Schools functions as the fiscal agent only and does not provide any financial support for the facility. The current arena operating agreement expires on June 30, 2016. The All Seasons Arena Joint Powers Board approved the attached renewal agreement at their March 18, 2016, meeting.

Recommended Action:

This collaborative effort has been very successful and the administration recommends approval of the operating agreement. The operating agreement is for a period of three (3) years and would expire on June 30, 2019, unless renewed by mutual agreement.

AttachmentsASA Agreement

OPERATING SERVICE AGREEMENT

This Agreement is made between the City of Mankato, the City of North Mankato, the City of Skyline, and the County of Blue Earth (hereinafter jointly referred to as "Owners") and Independent School District 77 (hereinafter referred to as "Operator").

The parties agree that the All Seasons Arena is an asset to the citizens living within the geographical boundaries of the governmental units involved in the Agreement. They further agree that said facility is to be operated in the best interest of the general public. Now, therefore, in order to meet those requirements, it is hereby agreed by the parties hereto as follows:

1.) The Operator shall manage the All Seasons Arena facility through the Community Education and Recreation Advisory Council (CERAC) and Community Education and Recreation Department (CER), an agency of Independent School District 77. CER shall conduct the day-to-day activities and operations at the Arena facility. The Operator shall consult with the Arena Board with reference to operating methods, procedures, programming, and policy. Job descriptions of fulltime employees, salaries, benefits, and individual responsibilities of employees shall be determined by the Arena Board, with input and recommendations for same to be furnished by CERAC/CER. All fulltime employees and personnel will be hired, selected and approved by the Arena Board and shall serve at the discretion of and under such conditions as are established by the Board and employee in any employment agreement which may be established. All fulltime employees shall be reviewed and evaluated on at least an annual basis to determine retention and any adjustments in salary or benefits as may be appropriate..

2.) The Operator shall be responsible for maintaining the financial records and statements of the All Seasons Arena in conformity of Generally Accepted Accounting Principles (GAAP). An audit of the financial statements shall be performed by an independent auditing firm annually. A statement of income and expenses will be prepared by the Operator and presented to the Arena Board on a monthly basis.

3.) The Operator shall limit expenditures to budgeted amount and shall not incur expenses outside budget limitations except with the consent of the Owners.

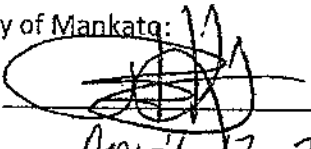
4.) The Operator shall not be required to advance any funds or pay any portion of the expenses except from income received by the Operator pursuant to the terms of this Agreement.

5.) The term of the Operator's Agreement shall be for a period of three (3) years, expiring June 30, 2019, unless renewed by mutual agreement.

6.) The governmental units designated as Owners shall provide to the Operator the sum of forty thousand dollars (\$40,000) in operating funds per operating year. Proportions are to be based on the formula as outlined in Exhibit A attached hereto and incorporated by reference. Said operating funds are to be requested in writing within fifteen (15) days' notice of desired receipt date. If the census formula changes by 5% or more, adjustment will be made to the formula accordingly. The governmental units will be notified if changes are made.

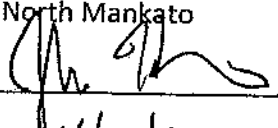
7.) The Operator does further agree to keep in full force and effect during the terms of this contract, either individually or through Independent School District 77, a general liability insurance policy with coverage for bodily injury liability in the amount of at least two million dollars (\$2,000,000.00) per person, with a limit of one million dollars (\$1,000,000.00) per occurrence. The undersigned individuals state that they have the authority from their respective governmental units and that they execute this Agreement on behalf of said governmental units.

City of Mankato:

BY  Its City Manager

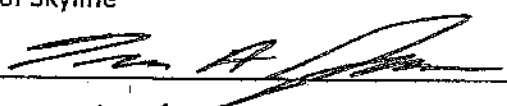
DATE April 12, 2016

City of North Mankato

BY  Its City Administrator

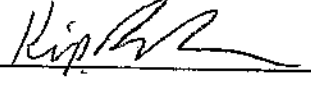
DATE 4/18/16

City of Skyline

BY  Its MAYOR

DATE 4-11-2016

County of Blue Earth

BY  Its Board Chair

DATE 4-5-16

Independent School District 77:

BY _____ Its _____

DATE _____

Exhibit A:

ALL SEASONS ARENA

OWNERSHIP FORMULA

<u>Unit</u>	<u>Unit Share 4-Owners</u>	<u>Owner Share</u>
Mankato	64.7352 %	\$25,894.00
North Mankato	21.7756 %	\$ 8,710.00
Blue Earth County	12.7801 %	\$ 5,112.00
Skyline	.7091 %	\$ 284.00
		\$40,000.00

School Board Regular Meeting**ITEM NUMBER: 6. C.****Meeting Date:** 05/16/2016**Prepared By:** Jerry Kolander, Director of Business Affairs**Item Type:** Action

Subject:

Act on East High School Water Pipe Replacement

Background:

On May 11, 2016, two bids were received for the East High School Pipe Replacement.

Recommended Action:

The administrative team and Dolejs Associates, our professional engineering firm, recommend that the bid as submitted by Javens Mechanical Contracting Co. of Mankato in the amount of \$158,762 be accepted by the School Board. The project budget is \$100,000. The amount over budget will be funded by the bond referendum construction funds. A summary of the bids received is attached.

AttachmentsBid Summary

May 11, 2016



1624 N. Riverfront Dr.
Mankato, Minnesota
507-625-7869
Fax 507-388-9225

17792 Idawood Path
Lakeville, Minnesota
952-435-6790

Mr. Scott Hogen
Ind. School District #77
P.O. Box 8741
Mankato, MN 56002-8741

RE: 2016 East High School Domestic Water Pipe Replacement Project Bid Results

Dear Scott,

Bids for the 2016 East High School Domestic Water Pipe Replacement Project were received and opened at 2:00 PM on Wednesday, May 11th at the District Office. Scott Hogen, Jerry Kolander, Mike Dolejs, and representatives of the two contractors were in attendance. A total of two bids were received with the following results:

Addendum					
Contractor	Base Bid	Alternate #1	Bid Security	Acknowledged	Total Bid
Javens Mechanical	\$114,812	\$ 43,950	YES	YES	\$158,762
Skogen Mechanical	\$122,800	\$ 36,500	YES	YES	\$159,300

Review of the bids indicates that both contractors met the bidding requirements and submitted valid bids. We recommend moving forward with the project with Javen's Mechanical.

Once you determine the scope of the project (base bid or base bid plus alternate), we will assist you in execution of the contract documents.

Please feel free to contact me with any questions.

Respectfully,

A handwritten signature in black ink, appearing to read 'Mike Dolejs'.

Mike Dolejs, PE
Dolejs Associates, Inc.