



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, July 11, 2016 - 5:00 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Kinney Eberhart

1. CALL TO ORDER AND ROLL CALL (5:00 P.M.)
2. APPROVAL OF AGENDA (5:00 P.M.)
3. OPEN FORUM (5:05 P.M.)
4. INFORMATION (5:15 P.M.)
 - A. 2017-18 Long-Term Facilities Maintenance Plan
 - B. Strategic Roadmap Update
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (5:45 P.M.)
 - A. Approval of Minutes of June 20, 2016, Regular Meeting
 - B. Approval of Final June Bills
 - C. Approval of July Bills
 - D. Personnel
 1. Personnel - ADDENDUM
 - E. Board Member School Assignments for 2016-17

- F. Renewal of Membership in the Minnesota State High School League
 - G. Renewal of Membership in the Minnesota School Boards Association
 - H. Approval of the 2016-2017 Rates of Pay for Community Education & Recreation Department Part-Time and Seasonal Personnel
 - I. Approval of 2016-17 Hourly Rates for Part-Time, Temporary and Substitute Employees and Miscellaneous Rates of Pay,
6. BUSINESS (5:50 P.M.)
- A. Acceptance of Gifts and Grants
 - B. Act on 2017-18 Long-Term Facilities Maintenance Plan
 - C. Act on 2016-2017 Breakfast/Lunch Prices
7. ADJOURNMENT (6:05 P.M.)



School Board Members for 2016

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.k12.mn.us
Term Ends December 31, 2017

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
E-Mail: jbrand1@isd77.k12.mn.us
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
E-Mail: shanse1@isd77.k12.mn.us
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.k12.mn.us
Term Ends December 31, 2017

Kinney Eberhart
2003 Roe Crest Drive
North Mankato, MN 56003
Phone: 507-469-4623
E-Mail: ceberh1@isd77.k12.mn.us
Term Ends December 31, 2017

Abdi Sabrie
404 Homestead Road
Mankato, MN 56001
Phone: 507-933-4254
E-Mail: asabri1@isd77.k12.mn.us
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 507-387-1868
E-Mail: sallen1@isd77.k12.mn.us



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Needs-based resource allocation
- E. Developing staff capacity, accountability and skills to implement our Strategic Directions

School Board Regular Meeting

ITEM NUMBER: 4. A.

Meeting Date: 07/11/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

2017-18 Long-Term Facilities Maintenance Plan

Background:

Scott Hogen, Director of Facilities, will review the proposed 2017-18 Long-Term Facilities Maintenance Plan.

Recommended Action:

None

Attachments

Presentation

2017–18

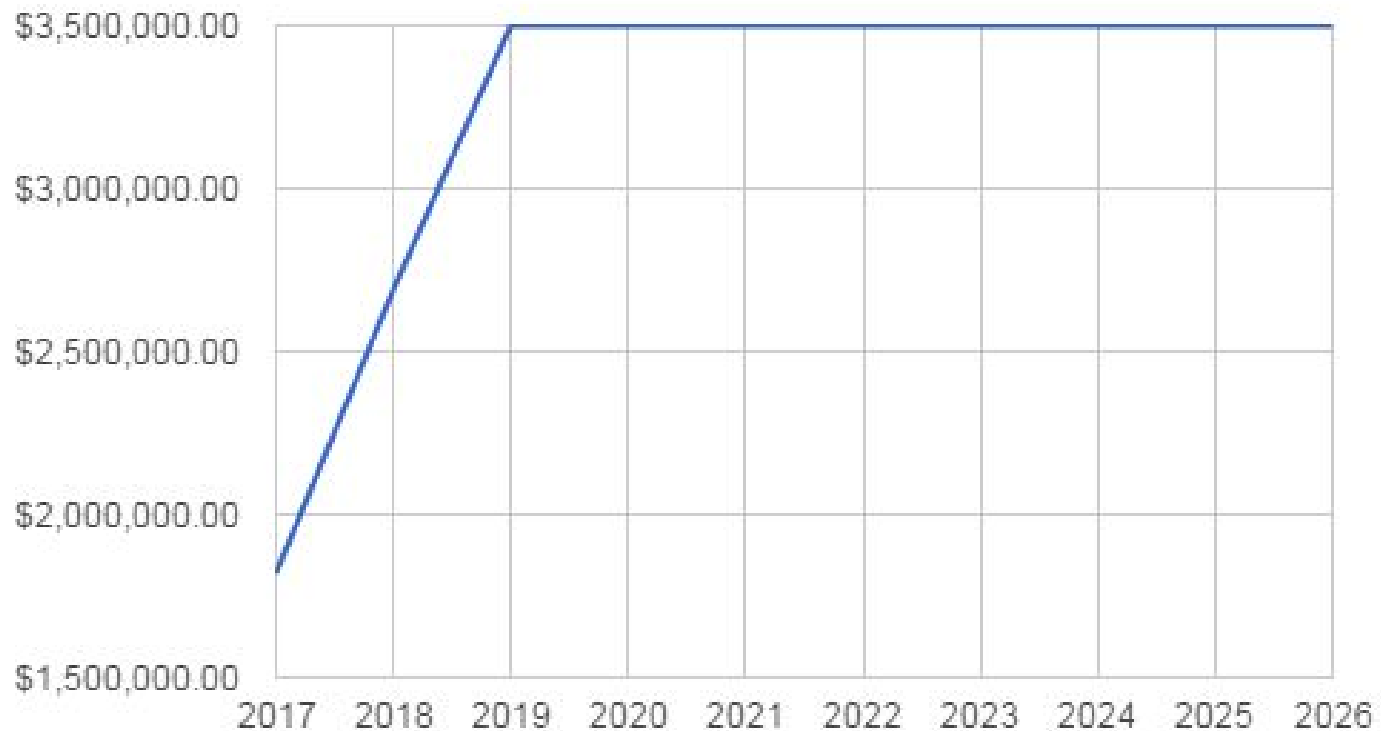
Long Term Facility Maintenance
Report to the School Board



July 11, 2016

LTFM – Revenue

2017	\$1,818,870.60
2018	\$2,689,028.00
2019–2026	\$3,499,420.00



LTFM – Expenditures

2017

Health and Safety	\$ 570,000.00
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Accessibility	\$ 0.00
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Deferred Maintenance	\$1,240,326.00
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Total	\$1,810,326.00
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LTFM – Expenditures

2018

Health and Safety	\$ 600,000.00
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Accessibility	\$ 200,000.00
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Deferred Maintenance	\$1,880,000.00
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Total	\$2,680,000.00
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LTFM – Expenditures

2019

Health and Safety	\$ 600,000.00
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Accessibility	\$ 50,000.00
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Deferred Maintenance	\$2,849,420.00
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Total	\$3,499,420.00
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2018 – Health and Safety Projects

347 – Physical Hazards –	\$200,000.00
349 – Hazardous Substances –	\$ 10,000.00
352 – Environmental H&S Management –	\$ 40,000.00
358 – Asbestos –	\$100,000.00
363 – Fire & Life Safety – \$100,000.00	
366 – IAQ –	\$150,000.00
TOTAL HEALTH & SAFETY EXPENDITURES	\$600,000.00

2018 – Accessibility

367 – ADA Accessibility

\$200,000.00

TOTAL ACCESSIBILITY

\$200,000.00

2018 – Deferred Maintenance

368 – Building Envelope –	\$ 100,000.00
369 – Bldg Hardware & Equipment –	\$ 73,000.00
370 – Electrical –	\$ 65,400.00
379 – Interior Surfaces –	\$ 173,200.00
380 – Mechanical Systems –	\$ 312,000.00
381 – Plumbing –	\$ 200,000.00
382 – Professional Services & Salary –	\$ 120,000.00
383 – Roof System –	\$ 450,000.00
384 – Site Projects –	\$ 386,400.00
TOTAL DEFERRED	\$1,880,000.00

Long-Term Facility Maintenance

QUESTIONS?

School Board Regular Meeting

ITEM NUMBER: 4. B.

Meeting Date: 07/11/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Strategic Roadmap Update

Background:

A Strategic Roadmap update will be provided by the administrative cabinet members.

Recommended Action:

None

Attachments

Presentation



Strategic Roadmap Update

July 11, 2016 - School Board Meeting

Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT <i>(Our core purpose)</i> Assuring learning excellence and readiness for a changing world	CORE VALUES <i>(What drives our actions and words)</i> • Integrity <i>Doing the “right thing” at all times with honesty and authenticity</i> • Respect <i>Embracing of our differences, treating others as we wish to be treated</i> • Excellence <i>High expectations for all and in all we do and the courage to challenge for it</i> • Adaptability <i>Engaging in flexible, continuous and purposeful change grounded in data</i> • Responsibility <i>Shared stewardship of and accountability for our words, acts, choices and results</i> • Engagement <i>Actively participating with a mission-focus and values-driven attitude</i> • Collaboration <i>Operating with a preference and capacity for partnership across our community</i>
VISION <i>(What we commit to create)</i> <u>Learner Success</u> through • Aligned and relevant curriculum meeting individual needs • Learner excellence and readiness <u>Sustainable Systems & Structures</u> through • Sustainable resources for continued growth; freedom from scarcity • Quality, professional and respected staff • Sustainable leadership philosophy, practice, and culture <u>Community Culture of Excellence</u> through • Recognizing who we are and embracing who we may become • Collaboration and communication as core competencies	STRATEGIC DIRECTIONS <i>(Our focus for continuous improvement)</i> - Student learning and engagement - Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning - Increase readiness for all students to ensure options for life - Needs-based resource allocation - Developing staff capacity, accountability and skills to implement our Strategic Directions



- [School Board 3-Year Operational Plan 2016-19](#)
- [VisionCards A through E 2016-17](#)



Questions?

School Board Regular Meeting

ITEM NUMBER: 4. C.

Meeting Date: 07/11/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

ITEM NUMBER: 5. A.

Meeting Date: 07/11/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of June 20, 2016, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as presented.

Attachments

Minutes - June 20, 2016, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

June 20, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, June 20, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Members absent: none

Ms. Schuck moved, and Ms. Hansen seconded, approval of the agenda together with a personnel addendum. The motion carried on a 7-0 voice vote.

OPEN FORUM - Deb Wynkoop (509 Marie Lane, North Mankato) spoke about the importance of Early Childhood Education.

Student/Staff Recognition

The following students are recognized for their accomplishments during the Spring season:

West High

ADAPTED BOWLING

State Tournament Team Participants - CI Division:

Kylee Barfknecht, Henry Claussen, Andrew Eck, Duol Lul

State Tournament Team Participants - ASD Division:

James Bach, Conner Bridges, Stone Bridges, Daniel Newell

State Tournament Individual Participants - CI Singles:

Hannah Fenske and Kylee Barfknecht

State Tournament Individual Participants - CI Doubles:

Hannah Fenske & Andrew Eck

Duol Lul & Henry Claussen

State Tournament Individual Participants - ASD Doubles:

Stone Bridges & Daniel Newell

Conner Bridges & James Bach

SOFTBALL

Section 2AAA Champions and STATE CHAMPIONS

Briggs Carlson, Yanamarie Carrera, Tristin Danay, Krista Goerger, Makenzie Grunst, Sarah Haman, Hannah Hastings, Kelsey Kopp, Jordyn Kuhlmann, Elizabeth Meidl, Madalyn Ottmar, Brooke Pahl, Hannah Rode, Maija Russell, Lexi Schoper, Kaitlyn Thompson, Emily Veroeven, Emma Young, Taylor Groen (Mgr.) and Charles Schwartz (Mgr.)

Academic Gold Team Award: 3.81 GPA

Academic All-State Individual Award: Madalyn Ottmar & Lexi Schoper

1st Team All-State: Lexi Schoper

2nd Team All-State: Hannah Hastings

Honorable Mention All-State: Krista Goerger & Emily Veroeven

BASEBALL

Academic Gold Team Award: 3.61 GPA

Academic All-State Individual Award: Luke Kolars

BOYS' TENNIS

Academic All-State: Lucas Baston & Alec Timp

GIRLS' TRACK/FIELD

State Tournament Qualifiers

Erica Benson - High Jump (3rd), 300 M. Hurdles

Aliyah Dawkins - High Jump (6th)

Claire Rehome - Shot Put

Chelsea Schaffer - Pole Vault

Academic Gold Team Award (3.9)

Academic All-State Ind. Award

Anna Egli, Cait Flannery, Claire Rehome, Jennifer Schwartz

BOYS' TRACK/FIELD

State Tournament Participants

Christopher Olsen - 110 M. High Hurdles (10th)

Colter Killion - Pole Vault (9th)

ALL-STATE MUSIC

Band

Eric Westberg 2015-2016

Thomas Kliewer 2015-2016 (Alternate)

Kevin Krahmer 2016-2017

Orchestra

Lauren Smith 2016-2017 All-State Ensemble

Lauren Smith 2015-2016 All-State Orchestra

NATIONAL HISTORY DAY COMPETITION

Qualifiers: (1st Place at State History Day)

Aisha Chughtai and Deven Michels - Group Website

East High

BASEBALL

Sam Ahrens Academic All State

SOFTBALL

Torey Richards All State First Team Selection

Kayla Fingerson Academic All State

Allison Taylor Academic All State

BOYS TRACK

MSHSCA Silver Academic Team Award (3.67 GPA)

Logan Swanson	State Participant (Shot Put) Academic All State
Roderick Miller	State Participant (400 Meter Run) All State (9th Place)
4x100 Meter Relay	State Participants - All State (9th Place) Ben Schwartz, Des Bassett, Jacob Baynes and Isaiah Baynes
4x200 Meter Relay	State Participants - All State (5th Place) Des Bassett, Isaiah Baynes, Ben Schwartz and Roderick Miller
4x400 Meter Relay	State Champions - All State Des Bassett, Isaiah Baynes, Ben Schwartz and Jacob Baynes
Tanner Johnson	Academic All State
Ben Schwartz	Academic All State

GIRLS TRACK

MSHSCA Gold Academic Team Award (3.77 GPA)

Carissa Shank	State Participant - Discus
Emily Altenburg	State Participant Long Jump (6th Place) - All State Triple Jump and 100 Meter Dash
Jenny Vetter	State Participant - Long and Triple Jump Academic All State
4x100 Meter Relay	State Runner-Up - All State Emily Altenburg, Emma Baynes, Hanna Shank and Jenny Vetter
Ivy Glade	Academic All State
Bella Klabough	Academic All State

BOYS TENNIS

Brandon Sloniker	Academic All State
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BOYS GOLF - Big Nine Conference Champions

Carter Haley	MSHSCA All-State and Mr. Golf Finalist
Carson Haley	MSHSCA All-State

ADAPTIVE BOWLING - ASD Division State Champions

Abe Letourneau, Mason Schutz, Tyler Tomhave and Ben Anderson
Sara Neve and Ryne Miller - 3rd Place Doubles
Abe Letourneau and Mason Schutz - 2nd Place Doubles
Devin Johnson State Participant
Jordan Grunz State Participant
Ryan Harroun State Participant
Konnor Wojcik State Participant

ALL STATE MUSIC

Selena Janzen	Orchestra (15-16 and 16-17)
Praticha Jagdish	Orchestra (15-16)

Information Reports: Diversity Council Update, 2015-16 School Board Evaluation, 2015-16 Superintendent Evaluation, Board member workshop/committee reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Brandon, and carried on a 7-0 roll call vote.

Approval of Minutes of the June 6, 2016, regular Board meeting.

Approval of June bills totaling \$10,894,584.38.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Paula Buendorf - Full-time (1.000 FTEs) ASD Assessment Specialist beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Neil Engler - Full-time (1.000 FTEs) Physical Education Teacher at Eagle Lake/Franklin/Washington Elementary Schools beginning August 29, 2016. He will be placed at step 1 of the B lane of the Teachers Association salary schedule contingent upon obtaining licensure.

Kate Hieb - Full-time (1.00 FTES) Science Teacher at Prairie Winds Middle School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 7 of the B+15 lane on the Teachers Association salary schedule.

Al Lawrence - Teacher Evaluation/Administrative Coach beginning August 1 and continuing through June 2, 2017 working intermittent hours. He will be compensated at the rate of \$25 per hour.

Lisa Meyer - Full-time (1.00 FTES) Spanish Teacher at Prairie Winds Middle School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 8 of the B lane on the Teachers Association salary schedule.

Melissa Nelson - 0.87 FTEs PreSchool Teacher with Early Learning/Community Education and Recreation beginning with the 2016-17 school year. She will be placed at step 1 of the Teachers Association salary schedule and you will be compensated at the rate of \$22.01 per hour contingent upon obtaining licensure.

Megan Stein - Full-time (1.00 FTES) ADSIS Counselor at Prairie Winds Middle School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 1 of the M lane on the Teachers Association salary schedule.

Christina Vega - 0.95 FTEs PreSchool Teacher with Early Learning/Community Education and Recreation beginning with the 2016-17 school year. She will be placed at step 6 of the Teachers Association salary schedule and she will be compensated at the rate of \$25.71 per hour.

APPOINTMENTS (NONINSTRUCTIONAL)

Blake Altermatt - Summer ACES Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. He will be compensated at the rate of \$9.50 per hour.

Alex Bahr - Transfer to the position of Custodian Engineer at Hoover Elementary School beginning June 16, 2016. He will be placed at classification B22, step 3 of the Maintenance and Custodial Association salary schedule with an hourly rate of \$15.93.

Zachary Bell - Summer ACES Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. He will be compensated at the rate of \$9.50 per hour.

Kristina Case - Summer ACES Assistant at Roosevelt Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Kaitlyn Davis - Summer ACES Assistant at Rosa Parks Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Madelyn Denhartog - Summer ACES Assistant at Eagle Lake Elementary School for 6-8 hours per day/5 days per week beginning June 9. Her last date of employment will be August 19, 2016. She will be compensated at the rate of \$10.00 per hour.

Donna Fischer - Sign Language Interpreter for 6.25 hours per day/5 days per week beginning September 7, 2016 at Rosa Parks Elementary School. You will be compensated at the rate of \$24.50 and will be eligible for benefits for Interpreters for the Hearing Impaired/Brailleists.

Natalie Gunther - Summer ACES Assistant at Roosevelt Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$10.00 per hour.

Erin Guse - Summer ACES Assistant at Eagle Lake Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Zahra Hadi - Summer ACES Assistant at Rosa Parks Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Michaela Haraldson - Summer ACES Assistant - ENCORE for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Kathryn Homan - Summer ACES Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Kelsey Joines - Summer ACES Assistant at Holy Rosary for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$10.00 per hour.

Shealyn Kawlewski - Summer ACES Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week from June 20 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Steven Kopelke - Summer ACES Assistant at Eagle Lake Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. He will be compensated at the rate of \$9.50 per hour.

Savannah Krueger - Summer ACES Assistant at Kennedy Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Kelsey Laugen - Summer ACES Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Rebecca Lee - Paraprofessional in the Central High Summer School Programs Session I and II beginning June 11 - July 1, and July 13 - 29, 2016. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Paige Lingbeck - Summer ACES Assistant at Eagle Lake Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Maggie McDonald - Summer ACES Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Logan Manska - Summer ACES Assistant - ENCORE for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. He will be compensated at the rate of \$9.50 per hour.

Blake Matuska - Summer ACES Assistant at Little ACES for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Abigail Meyer - Summer ACES Assistant at Holy Rosary for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated

at the rate of \$9.50 per hour.

Caitlin Miller - Summer ACES Assistant at Eagle Lake Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Hana Palmer - Summer ACES Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Amanda Proehl - Summer ACES Assistant at Holy Rosary for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Selena Roman - Summer ACES Assistant at Eagle Lake Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Cassidy Sargent - Summer ACES Assistant at Eagle Lake Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Angela Scheffler - Summer ACES Assistant at Rosa Parks Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Samantha Stenzel - Summer ACES Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Marissa Swenson - Summer ACES Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

Chelsea Tietema - Summer ACES Assistant at Kennedy Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$10.00 per hour.

Carllie Wingen - Summer ACES Assistant at Rosa Parks Elementary School for 6-8 hours per day/5 days per week from June 9 through August 26, 2016. She will be compensated at the rate of \$9.50 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Julie Risto - Voluntary decrease in assignment from 1.0 FTEs to 0.54 FTEs Grade 6 Teacher at Prairie Winds Middle School beginning with the 2016-17 school year.

Jennifer Schwartz, Preschool Teacher - Increase in assignment from 0.91 FTEs

to 1.02 FTEs for the 2016-17 school year.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Due to the uncertainty of funding, restructuring and budget reductions and in accordance with Article XII, Section 1 of the Agreement between the District and the Minnesota School Employees Association (MSEA), the administration recommends that the employment of the probationary paraprofessionals listed below be terminated effective at the end of the 2015-16 school year.

Nancy Anderson, Deborah Anton, Jamie Bahl, Marilyn Biedscheid (Title I only), Tiffany Carlson, Megan Gjemse, Rachel Huffer, Abby Jensen, Forrest Kunkel, Christine Martin, Ashley Meyer, Jonathan Morrow, Holly Pahl, Nicole Sandmann, Cinnamon Spence, Susan Sullivan, Nicole Volk, John Zarn

RESIGNATIONS (INSTRUCTIONAL)

Sheryl Reed - Early Childhood Family Education Teacher, effective as of June 9, 2016.

Linda Sunderman, Grade 5 Teacher at Jefferson Elementary School, has submitted her resignation for purposes of retirement effective as of June 7, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Elizabeth Drahota - General Education Paraprofessional at Kennedy Elementary School, effective as of June 8, 2016 in order to accept the position of Intervention Teacher.

Kristian Hartmann - Special Education Paraprofessional at East High School, effective as of June 3, 2016.

Katie Kliner - Special Education Paraprofessional at Rosa Parks Elementary School, effective at the end of the 2015-16 school year.

Kyle Murphy - ACES Assistant, effective as of June 3, 2016.

Alissa Ricke - Playground Supervisor at Washington Elementary School, effective as of June 2, 2106.

Linette Shoemaker - Special Education Paraprofessional at East High School, verbal resignation effective June 3, 2016.

Hayley Teipel - Early Childhood Teaching Assistant, effective as of June 28, 2016.

Approval of School Board Meeting Dates for 2017

DATE	LOCATION	TIME
Tuesday, January 3, 2017	Civic Center Plaza	5:30 p.m.
Tuesday, January 17, 2017	Civic Center Plaza	5:30 p.m.
Monday, February 6, 2017	Civic Center Plaza	5:30 p.m.

DATE	LOCATION	TIME
Tuesday, February 21, 2017	Civic Center Plaza	5:30 p.m.
Monday, March 6, 2017	Civic Center Plaza	5:30 p.m.
Monday, March 20, 2017	Civic Center Plaza	5:30 p.m.
Monday, April 3, 2017	Civic Center Plaza	5:30 p.m.
Monday, April 17, 2017	Civic Center Plaza	5:30 p.m.
Monday, May 1, 2017	Civic Center Plaza	5:30 p.m.
Monday, May 15, 2017	Civic Center Plaza	6:30 p.m.
Monday, June 5, 2017	Civic Center Plaza	5:30 p.m.
Monday, June 19, 2017	Civic Center Plaza	5:30 p.m.
Monday, July 10, 2017	Civic Center Plaza	5:00 p.m.
Monday, August 14, 2017	Civic Center Plaza	5:00 p.m.
Tuesday, September 5, 2017	Civic Center Plaza	5:30 p.m.
Monday, September 18, 2017	Civic Center Plaza	5:30 p.m.
Monday, October 2, 2017	Civic Center Plaza	5:30 p.m.
Monday, October 16, 2017	Civic Center Plaza	5:30 p.m.
Monday, November 6, 2017	Civic Center Plaza	5:30 p.m.
Monday, November 20, 2017	Civic Center Plaza	5:30 p.m.
Tuesday, December 5, 2017	Civic Center Plaza	5:30 p.m.
Monday, December 18, 2017	Civic Center Plaza	5:30 p.m.

Modify 2015-16 School Calendar

The Minnesota Department of Education requires districts to modify their original calendar if they took days off during the 2015-16 school year to accommodate weather or other emergencies and those days were not made up. Following are the dates on which school was cancelled:

February 2, 2016 - no school

February 8, 2016 - no school

The following gifts have been received by the School District:

Junior Achievement of the Upper Midwest donated \$55 to the District DECA programs.

The Grammy Foundation of Santa Monica, California donated \$2,000 to the East High band, choir and orchestra through the Grammy Signature Schools Community Award for music excellence.

Cubs Foods West donated \$2,000 to West High School and Cubs Foods East donated \$2,000 to East High School.

Basil and Linda Janavaras donated \$2,000 for the John Janavaras Scholarships.

The Mankato Clinic Foundation donated 123 copies of the book "The Rechargeables" valued at \$2,207. The books will be placed in each kindergarten through third grade classroom in the District.

The Mankato Basketball Association donated \$2,000 to the East High Basketball programs.

Bamco, Inc. (Mankato McDonald's) donated \$100 to the East High Football program.

West High School received \$343.63 through the Target Take Charge of Education program.

Walmart donated \$250 to Roosevelt Elementary School to recognize the volunteer services of their employee and Roosevelt parent Corey Heller.

The following donations were received for the East High senior lunch, which was served on graduation day after rehearsal:

Douglas and Patricia Snapp - \$100

Mark and Pam Weingartz - \$50

Stacey Schulz-Pope - \$50

Mrs. Brandon made a motion to accept the gifts and send a note of thanks. The motion was seconded by Ms. Schuck and carried on a 7-0 voice vote.

In accordance with School Board Policy 701, prior to July 1 the School Board needs to approve and adopt its initial revenue and expenditure budgets for the next school year. Jerry Kolander reviewed the proposed 2016-17 budget. Following questions and discussion, Ms. Schuck made a motion to adopt the preliminary 2016-17 budget as presented. The motion was seconded by Ms. Hansen and carried on a 7-0 roll call vote.

Quotes were received for the 2016-2017 Workers Compensation Insurance (see pages _____). The quote by EMC Insurance is \$449,468 and is part of the insurance package with Property and Liability Insurance. The 2015-16 premium was \$449,708. A motion was made by Mrs. Brandon, seconded by Mrs. Eberhart to approve the workers compensation insurance coverage with EMC Insurance. The motion carried on a 7-0 roll call vote.

Quotes were also received for the 2016-17 Property and Liability insurance (see pages _____). The EMC Insurance renewal quote of \$224,939 as a package with the Workers Compensation insurance is the combined low quote. The annual cost for the 2015-16 year was \$238,953. Ms. Hansen made a motion to approve the Property and Liability Insurance program with EMC Insurance for the 2016-17 school year. The motion was seconded by Mrs. Brandon and carried on a 7-0 roll call vote.

Ms. Sapp made a motion to use the Public Surplus System for sale of unneeded supplies and equipment. The Public Surplus System was developed to provide a means for public agencies to dispose of surplus inventory. The Public Surplus website is www.publicsurplus.com. A link is also located on our website. The motion was seconded by Ms. Hansen and carried on a 7-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:33 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____



INSURED: ISD #77 - Mankato AGENT: Tim Schwartz YEAR: 07/01/16

	EMC Expiring	EMC Renewal	Travelers	Wright	Liberty	Selective	Western National	United Heartland	Amtrust	Employers	SFM	RTW	RAS
PROPERTY	178,465	160,488	190,163	<i>Pending</i>			<i>WC Only</i>	<i>WC Only</i>	<i>WC Only</i>	<i>WC Only</i>	<i>WC Only</i>	<i>WC Only</i>	<i>WC Only</i>
INLAND MARINE	1,885	1,908	2,583		Not Quoting	Not Quoting	Not Quoting		Not Quoting	Not Quoting		Previous Submission	AOR
CRIME	6,262	6,262	1,450		Exposure & Losses				Exposure & Losses	Exposure & Losses			
LIABILITY	24,613	20,937	24,724										
SCHOOL LEADERS	7,569	7,746	11,619										
CYBER SOLUTIONS	1,512	2,109	3,268										
AUTO	11,271	10,384	13,964										
EXCESS	7,376	6,752	3,505										
WORK COMP	449,708	449,468	550,584					550,857			684,000		
TERRORISM	Included	8,353	10,082										
TOTAL PREMIUM	688,661	674,407	811,942										

Mankato Public Schools ISD #77

<i>Line of Coverage</i>	<i>Expiring</i>	<i>MIST / RTW</i>	<i>Chubb / Hanover / RTW</i>	<i>MIST / SFM</i>
PROPERTY	\$177,115	\$102,699	\$206,596	\$102,699
INLAND MARINE	\$1,885	Included	Included	Included
CRIME	\$6,262	Included	Not Included	Included
GENERAL LIABILITY, SEXUAL ABUSE, LAW ENFORCEMENT LEGAL LIABILITY	\$23,101	Included	\$52,000	Included
EDUCATORS LEGAL LIABILITY, EMPLOYMENT PRACTICES	\$7,569	Included	Included	Included
DATA COMPROMISE	\$1,512	Cyber Included	Not Included	Cyber Included
BUSINESS AUTO	\$11,134	Included	\$18,500	Included
UMBRELLA LIABILITY	\$7,329	\$6,348	\$7,500	\$6,348
WORKERS' COMPENSATION	\$449,708	\$471,111	\$471,111	TBD
LOSS FUND	N/A	\$35,000	N/A	\$35,000
SERVICE FEES	Included	\$39,881	Included	\$39,881
COVERAGE ENHANCEMENTS (CYBER LIABILITY / POLLUTION LIABILITY)	Unknown	\$24,091	Not Included	\$24,091
TOTAL PREMIUM	\$685,615	\$679,130	\$755,707	TBD

Note: Hanover premium
indication only

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

June 20, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, June 20, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Members absent: none

1. Schuck/Hansen approval of agenda with personnel addendum. 7-0
2. Open Forum - Deb Wynkoop regarding Early Childhood Education.
3. Information: Student/Staff Recognition, Diversity Council Update, 2015-16 School Board Evaluation, 2015-16 Superintendent Evaluation, Board Member Workshop/Committee Reports.
4. Hansen/Brandon approval of Consent Agenda Items: Approval of Minutes of the June 6, 2016, regular meeting; Approval of June Bills; Approval of Personnel Items; Approval of School Board Meeting Dates for 2017; Modify 2015-16 School Calendar. 7-0
5. Brandon/Sapp acceptance of gifts and grants. 7-0
6. Schuck/Hansen approval of budget for 2016-17. 7-0
7. Brandon/Eberhart approval of 2016-17 Workers Compensation Insurance plan. 7-0
8. Hansen/Brandon approval of 2016-17 Property and Liability Insurance. 7-0
9. Sapp/Schuck adjournment at 6:33 p.m. 7-0.

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

ITEM NUMBER: 5. B.

Meeting Date: 07/11/2016

Prepared By: Jerry Kolander, Director of Business Affairs

Item Type: Action

Subject:

Approval of Final June Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the final report on claims for fiscal year 2015-16. The total of the final bills for June 2016 is \$4,480,585.95.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

ITEM NUMBER: 5. C.

Meeting Date: 07/11/2016

Prepared By: Jerry Kolander, Director of Business Affairs

Item Type: Action

Subject:

Approval of July Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims for July totaling \$182,209.64.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

ITEM NUMBER: 5. D.

Meeting Date: 07/11/2016

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (NON-AFFILIATED)

Ron Fleischmann - Transfer to the position of Adult Career Pathway Program Supervisor at Lincoln Community Center beginning July 1, 2016. This is a full-time position with a work-year of 240 days. He will receive an annual salary of \$44,000 and will be eligible for category II benefits.

Don Hanson - Assistant Director of Facilities beginning July 25, 2016. He will receive an annual salary of \$68,952 (\$64,952 + \$4,000 career increment), pro-rated to \$64,725.05 for 245 days during 2016-17 and will be eligible for category III benefits.

APPOINTMENTS (INSTRUCTIONAL)

Hannah Achen - Part-time (.8 FTEs) Art Teacher at Kennedy and Futures beginning August 29, 2016, for the 2016-17 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Laura Blasing - Teacher in the Central High Summer School Program, Session II replacing Crystal Kay beginning July 13 through July 29, 2016. She will be compensated according to her placement on the Teachers Association salary schedule.

Megan Christopher - Full-time (1.000 FTEs) 5th Grade Teacher at Rosa Parks Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Neil Engler - Rescind appointment to the position of Physical Education Teacher at Eagle Lake/Franklin/Washington Elementary Schools beginning with the 2016-17 school year.

Adalene Hibscher - Full-time (1.000 FTEs) Classroom Teacher at Jefferson Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Andy Krause - Part-time (0.5 FTEs) Secondary Continuous Improvement Coach at East High School beginning July 1, 2016 and ending June 30, 2019. He will also continue in his 0.500 FTEs teaching assignment.

Megan Levine - Part-time (0.733 FTEs) Contract Substitute Art Teacher for April Malphurs at Hoover Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Jill McGarry - (1.000 FTEs) 7th Grade English Teacher at Prairie Winds Middle School beginning on August 29, 2016 for the 2016-17 school year. She will be placed at step 3 of the B lane on Teachers Association salary schedule.

Shane Rasmussen - Full time (1.000 FTEs) 1st Grade Teacher at Franklin beginning August 29, 2016 for the 2016-17 school year. He will be placed at step 3 of the

B lane on the Teachers Association salary schedule.

Rebecca Richardson - Full-time (1.000 FTEs) Classroom Teacher at Jefferson Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Kai Sill - Part-time (0.5 FTEs) Secondary Continuous Improvement Coach at West High School beginning July 1, 2016 and ending June 30, 2019. He will also continue in his 0.500 FTEs teaching assignment.

APPOINTMENTS (NONINSTRUCTIONAL)

Mark McCarthy - Transfer to the position of 4-Hour Day Custodian at Prairie Winds Middle School beginning September 6, 2016. He will be placed at classification A13, current step of the Maintenance and Custodial Workers Association salary schedule.

Steve Matthes - Transfer to the position of full-time Lead Evening Custodian at Prairie Winds Middle School beginning August 1, 2016. He will be placed at classification A13, current step of the Maintenance and Custodial Workers Association salary schedule.

Kristine Miller - Special Education LifeSkills Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning September 6, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cheryl Morris - Transfer to the position of Supervision and Security at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning September 6, 2016. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Oris Ostgarden - Transfer to the position of Special Education Job Coach at East/West High Schools for 5.75 hours per day/5 days per week beginning September 7, 2016. He will be compensated according to his placement on the Minnesota School Employees Association salary schedule.

Darian Otto - Full time Evening Custodian at Prairie Winds Middle School beginning August 1, 2016. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$12.69.

Gregory Thompson - Full time Evening Custodian at Prairie Winds Middle School beginning August 1, 2016. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$12.69.

Ronald Towle - Full-time Evening Custodian at Prairie Winds Middle School beginning August 1, 2016. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$12.69.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Shonita Harper - Change salary placement from step 2 of the B lane to step 2 of the B+15 lane beginning with the 2016-17 school year.

Jennifer Sundermeyer - (0.87 FTEs) Reading Intervention Teacher at Jefferson change in assignment from 175 days to 191 days beginning with the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Wyatt Cote - Increase in EL Paraprofessional assignment at Jefferson Elementary School from 6.5 hours per day to 6.75 hours per day/5 days per week beginning September 8, 2016.

ADVANCEMENT OF PROBATIONARY TEACHERS TO TENURE STATUS

The administration recommends that the School Board take formal action to advance the following probationary teachers to tenure status beginning with the 2016-17 school year:

Linda Becker, Laura Blasing, Abby Brady, Angela Chatleain, Melissa Christoffer, Jennifer Cink, Sara Dauer, Kevin Dick, Megan L. Fitzloff, Ashley Fries, Karla Giesen, Rachel Gore, Adam Hanson, Jennie Helget, Stephanie Johnson, Mandy Kennedy, Laura Landkamer, Melissa Larkin, Tim Leitner, Molly Lout, Heather Lynch, Kelsey McConkey, Tabatha Miller, Anica Myhr, Shannon Nimps, Wendy Palmer, Mary Beth Patterson, Emily Ponwith, Chris Richardson, Katie Rotvold, Nicholas Schmitz, Katie Soine, Amanda Sonnenfeld, Jennifer Stenzel, Jennifer Sundermeyer, Jessica Tix, Megan Vogel, Kayla Vogelsang, Tonya Wannarka, Mark Wiese, Mandy Wittenberg, Stephanie Wolff, Sarah Jerusha Zimmerman

RESIGNATIONS (NONINSTRUCTIONAL)

Valerie Busse - ACES Assistant, effective as of May 18, 2016.

Andria Voltin - Special Education Paraprofessional, effective as of June 28, 2016.

Sheila Veroeven - ACES Assistant Substitute, Little Aces, effective June 30, 2016.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting

ITEM NUMBER: 5. D. 1.

Meeting Date: 07/11/2016

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - ADDENDUM

Background:

APPOINTMENTS (INSTRUCTIONAL)

Ashley Hawker - Full-time (1.00 FTEs) Business Education Teacher at West High School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 7 of the B lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Elizabeth Gurholt - Lead Teacher at Lincoln Logs Learning Center with the Adult Basic Education Program for 7 hours per day/4 days per week beginning September 1, 2016
She will be compensated at the rate of \$12.50 per hour.

Talisha Mattson - Transfer to the position of Attendance/Assistant Principal Secretary at Prairie Winds Middle School beginning July 25, 2016. She will be placed at step 2, classification B21 of the Educational Secretaries Association salary schedule with a work-year of 229 days plus 9 paid holidays.

Josh Stewart - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 1.75 hours per day/5 days per week beginning September 8, 2016. He will be compensated at the rate of \$10.86 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Heather Block - Decrease ABE Program Teacher assignment from 1.07 FTEs to .63 FTEs for the 2016-17 school year.

Michelle Doering - Voluntary decrease in MAPS Preschool Teacher assignment from .96 FTEs to .87 FTEs for the 2016-17 school year.

Chantell Drummer - Increase in Early Childhood Teaching position from .24 FTEs to .41 FTEs for the 2016-17 school year.

Clarice Esslinger - Increase in ABE Teacher assignment from .79 FTEs to .83 FTEs for the 2016-17 school year.

Heather Fitzsimmons - Increase in ABE Teacher assignment from 0.03 FTEs to 0.06 FTEs for the 2016-17 school year.

Jamie Galinat - Increase in MAPS Preschool Teacher assignment from .76 FTEs to .95 FTEs for the 2016-17 school year.

Joni Gilman - Decrease in ABE Teacher assignment from .71 FTEs to 0.66 FTEs for the 2016-17 school year.

Kathrin Hurley - Increase in Parent Educator teaching assignment from .67 FTEs to .97 FTEs for the 2016-17 school year.

Jean Jurgenson - Decrease in ABE Teacher assignment from .96 FTEs to .95 FTEs for the 2016-17 school year.

Kristen Simpson - Decrease in ABE Teacher assignment from .31 FTEs to .26 FTEs for the 2016-17 school year.

Nathan Slama - Decrease in ABE Teacher assignment from .10 to .02 FTEs for the 2016-17 school year.

Rebecca Strom - Decrease in ABE assignment from .44 FTEs to .36 FTEs for the 2016-17 school year.

Katherine Sump - Increase in ABE Teacher assignment from .78 FTEs to 1.0 FTEs for the 2016-17 school year.

Thomas Tacheny - Decrease in ABE Teacher assignment from .28 FTEs to .26 FTEs for the 2016-17 school year.

Angela Timmerman - Voluntary decrease in Parent Educator teaching assignment from .14 FTEs to .05 FTEs for the 2016-17 school year.

Hilary Urban - Increase in MAPS Preschool Teacher assignment from .83 FTEs to .95 FTEs for the 2016-17 school year.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Due to the uncertainty of funding, restructuring and budget reductions and in accordance with Article XII, Section 1 of the Agreement between the District and the Minnesota School Employees Association (MSEA), the administration recommends that the employment of the probationary paraprofessionals listed below be terminated effective at the end of the 2015-16 school year.

Alejandro Chacon, Joshua Gibson

RESIGNATIONS (NONINSTRUCTIONAL)

Kathryn Haglin - ACES Assistant, July 20, 2016.

Carrie Nolan - EL Paraprofessional at East Junior High School, effective as of July 11, 2016.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting**ITEM NUMBER: 5. E.****Meeting Date:** 07/11/2016**Prepared By:** Ann Hendricks**Item Type:** Action**Subject:**

Board Member School Assignments for 2016-17

Background:

Following are the recommended school assignments for School Board members for the 2016-17 school year.

Sara HansenFranklin Elementary School
Central High School
Bridges Community SchoolAbdi SabrieDakota Meadows Middle School
Monroe Elementary SchoolKinney EberhartEast Senior High School
Washington Elementary SchoolKristi SchuckHoover Elementary School
Rosa Parks Elementary SchoolJudi BrandonKennedy Elementary School
Central Freedom School
Student Support Services CenterAnn HendricksRoosevelt Elementary School
West Senior High SchoolJodi SappPrairie Winds Middle School
Jefferson Elementary School
Eagle Lake Elementary School**Recommended Action:**

The administration recommends approval of the school assignments for Board members for the 2016-2017 school year.

School Board Regular Meeting

ITEM NUMBER: 5. F.

Meeting Date: 07/11/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Renewal of Membership in the Minnesota State High School League

Background:

Minnesota Statute 1993, Section 128C.01 requires individual school boards to authorize membership in the Minnesota State High School League each year.

Recommended Action:

The administrative team recommends approval of the attached resolution to renew the Mankato Area Public Schools' membership in the Minnesota State High School League for the 2016-17 school year.

Attachments

Resolution

**2014-2015 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number 77, County of Blue Earth, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

<u>Mankato East High School</u>	<u>Mankato West High School</u>
_____	_____
_____	_____

is/are authorized by this, the Governing Board of said school district or school to:

1. Make new application for membership in the Minnesota State High School League;
School Enrollment (9-12):
OR;
 X Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.
3. Our school **WILL NOT** be renewing its membership in the Minnesota State High School League.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____	Signed: _____
Clerk/Secretary - Local Governing Board	Superintendent or Head of School

Date: <u>July 11, 2016</u>	Date: <u>July 11, 2016</u>
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District Office Address, City, Zip: P0 Box 8741, Mankato, MN 56002-8741

School Superintendent's Phone: <u>507-387-1868</u>	School Superintendent's Email: <u>sallen1@isd77.k12.mn.us</u>
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School Board Regular Meeting**ITEM NUMBER: 5. G.****Meeting Date:** 07/11/2016**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Renewal of Membership in the Minnesota School Boards Association

Background:

The Minnesota School Boards Association is a service organization for Minnesota school districts. The organization is directed by a Board of Directors consisting of local school board members elected from director districts. The Association provides legislative assistance, assistance with negotiations, informational services regarding finance and legal matters, and in-service opportunities for School Board members.

Membership dues for District 77 for 2016-17 are \$12,258. This amount is determined by way of a formula based upon the number of students in our District. The membership dues for 2015-16 were \$11,590 and the slight increase for the current year is due to our increased enrollment numbers.

Recommended Action:

The administrative team recommends continued membership. Statutes require that election for membership in the MSBA pass by a two-thirds majority vote.

School Board Regular Meeting

ITEM NUMBER: 5. H.

Meeting Date: 07/11/2016

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Approval of the 2016-2017 Rates of Pay for Community Education & Recreation Department Part-Time and Seasonal Personnel

Background:

Each year the Board approves a schedule of rates of pay for persons employed by the Community Education and Recreation Department on a part-time and/or seasonal basis. Schedules showing the recommended rates for the 2016-17 school year are attached.

Recommended Action:

The administration recommends approval of the proposed rates as presented.

Attachments

CER 2016-17 Salary Rates

Community Education & Recreation Department Salary rates for Part-Time Personnel				
Job Title	Rate 2013-14	Rate 2014-15	Rate 2015-16	Rate 2016-17
ACES Staff				
ACES Supervisor	\$11.00 - \$18.00/hour	\$11.00 - \$18.00/hour	\$11.50 - \$18.00/hour	\$11.50 - \$18.00
ACES childcare staff	\$ 8.00 - \$12.00/hour	\$ 9.00 - \$12.25/hour	\$9.50 - \$12.25/hour	\$9.50 - \$12.25
Adult Basic Education (ABE)				
ABE Aides	\$10.00 – \$15.00	\$10.00 – \$15.00/hour	\$10.00 – \$15.00/hour	\$10.00 – \$15.00
ABE Childcare staff	\$ 8.00 - \$13.00/hour	\$ 8.50 - \$13.50/hour	\$9.00 - \$14.00/hour	\$9.50- \$14.00
Aquatics Staff				
Aquatics Director - School year	\$10.50 - \$15.00/hour	\$14.94- \$19.00/hour	\$14.94- \$19.00/hour	\$19.00- \$26.00
Aquatics Director - Summer	Stipend: \$3,709 - \$4,000	Stipend: \$3860 - \$4,000	Stipend: \$3860 - \$4,100	Stipend: \$4,100- \$6,200
Instructors	\$10.00 - \$13.00/hour	\$10.50 - \$14.00/hour	\$10.50 - \$14.00/hour	\$12.00 - \$18.00
Lifeguards	\$ 7.25 - \$10.00/hour	\$8.50 - \$11.00/hour	\$9.00 - \$11.00/hour	\$9.50 - \$13.00
Locker Room Attendants	\$ 7.25/hour	\$ 7.25/hour	\$7.50/hour	\$7.75 - \$8.50
Early Childhood Family Ed. (ECFE)				
Early Childhood Assistants	\$ 10.00 - \$14.50/hour	\$ 10.00 - \$14.50/hour	\$ 10.00 - \$14.50/hour	\$ 10.00 - \$14.50
Non-licensed Screener	\$10.40/hour	\$10.00-\$14.50/hour	\$10.00-\$14.50/hour	\$10.00-\$14.50
Licensed Screener	\$18.40/hour	\$16.00/hour	\$16.00/hour	\$16.00
Screening Supervisor	\$25.50/hour	\$25.50/hour	\$25.50/hour	\$25.50
Enrichment Staff				
Enrichment Instructors	\$ 8.50 - \$26.00/hour	\$ 8.50 - \$26.00/hour	\$ 8.50 - \$26.00/hour	\$9.50- \$26.00
Enrichment Aides	\$ 8.50 - \$26.00/hour	\$ 8.50 - \$26.00/hour	\$ 8.50 - \$26.00/hour	\$9.50 - \$26.00
ACCESS Assistants/Aides	\$ 8.00 - \$15.00/hour	\$ 9.50 - \$15.00/hour	\$ 9.50 - \$15.00/hour	\$9.50- \$15.00
ASA Skating School Instructors	\$ 7.25 - \$13.00/hour	\$ 8.50 - \$13.00/hour	\$ 8.50 - \$13.00/hour	\$7.75 - \$15.00
ASA Concession Worker		\$9.00/hour	\$9.00/hour	\$9.50- \$15.00
Special Event Coordinators	\$ 9.00 – \$13.00	\$ 9.00 – \$13.00/hour	\$ 9.00 – \$13.00/hour	\$9.50 - \$15.00
Recreation Officials				
Softball - Umpire Scheduler	\$1,500 - \$2,400 (summer+fall)	\$1,500 - \$2,500 (summer+fall)	\$1,500 - \$2,500 (summer+fall)	\$1,500 - \$2,500 (summer+fall)
Slow Pitch	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game
Fast Pitch	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game
Basketball Officials	\$21.00 - \$26.00/game	\$21.00 - \$28.00/game	\$21.00 - \$28.00/game	\$21.00 - \$29.00/game
Volleyball Officials	\$16.00 - \$22.00/game	\$16.00 - \$22.00/game	\$16.00 - \$22.00/game	\$16.00 - \$22.00/game
Recreation Staff <i>serving all Recreation programming</i>				
Playgrounds – Senior Supervisor	\$ 9.00 – \$15.00/hour	\$ 11.00 – \$15.00/hour	\$ 11.00 – \$15.00/hour	\$ 11.00 – \$15.00
Certified Archery Instructor (ne	\$ 13.00 – \$18.00/hour	\$ 13.00 – \$18.00/hour	\$ 13.00 – \$18.00/hour	\$ 13.00 – \$18.00
Youth Sports Leaders	\$ 9.00 – \$13.00/hour	\$ 9.50 – \$15.50/hour	\$ 9.50 – \$15.50/hour	\$ 9.50 – \$15.50
Playground Supervisor	\$ 9.00 – \$13.00/hour	\$ 9.50 – \$13.00/hour	\$ 9.50 – \$13.00/hour	\$ 9.50 – \$13.00
Open Gym Supervisors	\$ 9.00 – \$13.00/hour	\$ 11.00 – \$13.00/hour	\$ 10.00 – \$13.00/hour	\$ 10.00 – \$13.00
Lancer Band				
Lancer Band Director	\$3,350 - \$4,791.66/summer	\$4,839.58 - \$5,191.66/summer	\$4,839.58 - \$6,191.66/summer	\$4,839.58 - \$6,191.66/season
Lancer Band Assistants	\$500 - \$2,270/summer	\$500 - \$2,270/summer	\$500 - \$2,600/summer	\$100 - \$2,600/season

Revised 7/8/13

Revised 6/30/14

Revised 6/30/15

Revised 6/30/16

School Board Regular Meeting**ITEM NUMBER: 5. I.****Meeting Date:** 07/11/2016**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Approval of 2016-17 Hourly Rates for Part-Time, Temporary and Substitute Employees and Miscellaneous Rates of Pay,

Background:

Each year the Board approves a schedule of hourly rates for persons employed by the district on a part-time, temporary or substitute basis, and miscellaneous rates of pay. Schedules showing the recommended rates for the 2016-17 school year are enclosed. The administration recommends that the Board adopt the proposed rates as recommended.

Recommended Action:

The Administration recommends approval of the proposed rates as presented.

Attachments

Part-Time Hourly Rates 2016-17

Substitute Hourly Rates 2016-17

Miscellaneous Rates 2016-17

MANKATO AREA PUBLIC SCHOOLS

Hourly Rates for Part-time/Temporary Employees 2016-17 Fiscal Year

JOB TITLE	2015-16 Hourly Rate	2016-17 Hourly Rate
Laundry Worker	\$11.25	\$11.25
Work Experience/Work Based Students	Minimum Wage	Minimum Wage
High School Student Workers	Minimum Wage	Minimum Wage
Post-Secondary Work Study	Minimum Wage	Minimum Wage
Sign Language Interpreter	\$22.25 - \$24.50	\$22.25 - \$24.50
Language Interpreter	\$18.25	\$20.00
Braillist	\$20.00 - \$23.00	\$20.00 - \$23.00
Braillist in Training	\$15.00	\$15.00
Head Election Judge	\$10.00	\$11.00
Election Judge	\$9.00	\$10.00
Locksmith	\$12.00	\$12.00
Lead Summer Painter	\$11.50	\$11.50
Summer Painter	\$10.00	\$10.00
Summer Carpenter's Helper	\$10.00	\$10.00
Groundskeeper (0 - 1 year)	\$9.70	\$9.70
Groundskeeper (more than 1 year)	\$10.20	\$10.20
Custodian's Summer Helper	\$10.50	\$10.50
Curriculum Writing	\$25.00	\$25.00
Musical Accompanist	\$15.00	\$15.00
Printer's Helper	\$9.50	\$9.50
District Stage Manager	\$25.00	\$25.00
Assistant Stage Manager	\$15.00	\$15.00
First Aid Trainers	\$25.00	\$25.00
First Aid Team Members	Reg. Hrly Rate to \$17.50 max	Reg. Hrly Rate to \$17.50 max

**MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77**

**Rates for Substitute Employees
2016-17 Fiscal Year**

<u>JOB TITLE</u>	<u>2015-16</u>	<u>2016-17</u>
Teacher	\$115.00 per day or \$19.17/hr with a two-hour minimum and \$115 maximum	\$115.00 per day or \$19.17/hr with a two-hour minimum and \$115 maximum
Principal (licensed)	\$150.00 per day, Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.	\$150.00 per day, Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.
Paraprofessional		
No District 77 Experience	\$10.25 per hour	\$10.25 per hour
With District 77 Experience	Contract Minimum	Contract Minimum
Secretary	\$11.00 per hour	\$11.00 per hour
Retired District 77 Secretary	\$11.25 per hour	\$11.25 per hour
Custodial/Maintenance	\$11.00 per hour	\$11.00 per hour
Retired District 77 Custodian	\$11.25 per hour	\$11.25 per hour
Food Service	Step 1	Step 1
Licensed School Nurse	\$30.00 per hour	\$30.00 per hour
Nurse (LPN or RN)	Contract Minimum	Contract Minimum

MANKATO AREA PUBLIC SCHOOLS

Miscellaneous Rates of Pay

Job Title/Activity	Rate	Comments	Budget Code
<u>PLCs</u> Missed Prep for PLC PLC after teacher duty day*	Contract Rate	Per Letter of Agreement with MTA	Site Staff Development 01/xxx/640/000/306/185
Missed Prep or Lunch - Special Ed Teachers	Contract Rate	Apply when teachers miss prep/lunch to provide instruction or for IEP meetings per Special Ed Teacher Compensation Guidelines.	01/xxx/xxx/000/740/185
IEP meetings outside of teacher duty day - all teachers*	Contract Rate	Compensation minimum of 15 minutes per Special Ed Teacher Compensation Guidelines	01/xxx/xxx/000/740/185
DIBELS Team Members	\$20.00 per hour		
<u>Test Proctors</u> Current employees during normal work hours Current employees outside normal work hours Hired from outside district Retired licensed teachers Missed prep for proctoring	No additional pay Regular Rate of Pay \$10.25 per hour \$15.00 per hour Contract Rate		01/200/611/000/000/185
Required meetings outside of teacher duty day*	\$25.00 per hour	Exception: Part-time teachers attending a district inservice within the FT teacher duty day should receive their contract rate for additional time beyond their contract time.	Teacher's Regular Salary Code
Summer Professional Development	\$25.00 per hour	Note: Payment for summer professional development will be paid only if specifically aligned to District Roadmap initiatives and designated by the District as paid training.	Site or Program Staff Development Code
Participating on Interview Teams	No pay - voluntary		-----
Teaching Fellows	\$25.00 per hour	For activities outside of teacher duty day scheduled by mentors and designated for pay	
Moving	Sub Custodian Rate	Maximum 8 hours	01/xxx/810/000/000/170
Cougar Learning Lab Coordinator	\$20.00 per hour	East Sr. High School	
Success Coach	\$20.00 per hour	East Jr. High School	
PASS/SASH Instructors	Contract Rate	East Jr. and DMMS	01/612/280/000/303/140
<u>CPI/PCM Training</u> Trainers Teacher Trainees sent by District Para Trainees sent by District	Contract Rate \$25.00 per hour Regular hourly rate		01/200/420/640/419/185

*Teacher duty day is 7 hours, 50 minutes. Teachers are required to begin 30 minutes prior to the student day. Typically, the end time for secondary teachers is 30 minutes after the student day; end time for elementary teachers is 40-50 minutes after the student day depending upon the length of the student day.

Note: Please be sure that teachers submit timesheets for extra time worked within the same pay period that the time was worked.

June 16, 2016

School Board Regular Meeting

ITEM NUMBER: 6. A.

Meeting Date: 07/11/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

The following gifts have been received by the School District:

Dave and Sally Davis donated a 1999 Pontiac Bonneville valued at \$800 to the West High Technology Education Department.

Condux International donated 562 pounds of scrap steel to the East and West Technology Educational Departments for student welding practice.

The Sertoma Club of Greater Mankato donated \$1,500 to the District's Hearing and Speech programs.

Donations received for the West High prom include:

- American Legion Post 269, Madison Lake - \$100
- Angie's Boom Chicka Pop – popcorn valued at \$1,337
- Anytime Fitness – memberships valued at \$150
- Chipotle (Madison Avenue) – gift cards valued at \$315
- Cinegrand – movie passes valued at \$350
- Fitness for \$10 – memberships and t-shirts valued at \$129
- Frozen Yogurt Creations – frozen yogurt valued at \$240
- Mankato Independent Originals - \$10 coupons valued at \$4,000
- Insomnia Cookies – 175 cookies valued at \$200
- Jersey Mike's – 3 sub trays valued at \$175
- Mankato Area Youth Baseball Association – gift cards and cash valued at \$220
- MinnStar Bank - \$100
- Papa John's – pizza gift cards valued at \$90
- Polito's Pizza – pizza slices valued at \$125
- Pub 500 – gift cards valued at \$250
- Tony Downs Foods - \$250
- Wow Zone – gift cards valued at \$100
- Buffalo Wild Wings – gift cards valued at \$50
- Liv Aveda – gift cards valued at \$50
- Pieology – pizzas valued at \$50
- Scheel's – gift cards valued at \$50

The Roosevelt Reading Incentive Program received the following donations:

- Barnes & Noble – gift cards valued at \$100
- Scheel's – gift cards valued at \$210
- Mankato Family YMCA – 42 day passes

The Jeffers Foundation provided a grant of \$500 to the ACES summer program for five gardens.

PTO/PTAs and Booster Clubs donated more than \$274,000 during the 2015-16 school year, with breakdowns as follows:

Bridges Advisory Committee

Approximately \$27,940 in gifts and donations

Major expenditures include:

Snacks for students: \$4000

Academic Supplies for students: \$2000

Teacher Classroom requests: \$1000

Chrome Books: \$5000

Being There Experiences: \$9500

Bridges Community Events: \$6,440

BBQ on the Blacktop - \$400

BAC Dinners - \$240

Family Nights - \$1000

Educare Donation - \$100

Spaghetti Dinner/Silent Auction - \$4000

End of Year Picnic - \$600

Fifth Grade Celebration - \$100

Eagle Lake Elementary

Approximately \$16,692 in gifts and donations

Major expenditures include:

Family Bingo Night - \$150

Money for teachers for classroom use - \$1,800

Field trips - \$5,315

Teacher appreciation - \$827

Jump Rope for Heart prizes/snacks - \$400

Kindergarten round up/welcome breakfast - \$100

Family Movie Night - \$250

Musical production - \$550

Grit night/open house - \$225

Student planners - \$450

Family reading activity - \$200

Roller skating - \$3,225

SOAR shirts - \$2,000

Yearbooks - \$600

Misc. teacher/classroom requests - \$600

Franklin Elementary

Approximately \$9,212 in gifts and donations

Major expenditures include:

Teacher Appreciation/Potluck - \$1166

Classroom Carpets - \$1903

Playground Equipment - \$1302

Concert Pianist - \$400

MSU Theatre Dept Play - \$575

Diversity Council - \$500

Walk/Bike to School Prizes - \$200

School Committees (Reading, Math, etc.) - \$555

Visiting Author - \$1000

Field Trip Buses - \$483

6th grade Celebration - \$430

Memorials - \$500

Hoover Elementary

Approximately \$17,661 in gifts and donations

Major expenditures include:

Field Trips - \$5776
Assemblies/Enrichment Programs - \$4236
Classroom Gifts - \$2560
Foster Grandparents - \$1800
Family Events - \$421
IXL - \$2100

Jefferson Elementary

Approximately \$6,392 in gifts and donations
Major expenditures include:
Classroom/Teacher Supplies - \$2923
Field Trips - \$1943
Education Enrichment - \$1141
Popcorn Machine - \$322

Kennedy Elementary

Approximately \$18,500 in gifts and donations
Major expenditures include:
5th Grade Celebration \$500
Carnival \$700
Teacher Gifts \$1850
Field Trips \$4800
Peacemakers \$400
Playground Equipment \$4400
Staff Appreciation \$2500
Reading Enrichment \$2500
Social Events (Open House, Ice Cream Social, Family Fit/BINGO Nights, K Round Up) \$850

Monroe Elementary

Approximately \$23,025 in gifts and donations
Major expenditures include:
Playground Equipment - \$13,000
Field Trips - \$4,500
Money for teachers for classroom use - \$2,700
Teacher Appreciation - \$700
Trees for Playground - \$600
Math Masters, Science Fair, Reading Program - \$500
PBIS - \$200
Kindergarten Roundup - \$125
5th Grade T-Shirts & Yearbook - \$200

Roosevelt Elementary

Approximately \$15,938 in gifts and donations
Major expenditures include:
Money for teachers for classroom use: \$3699
Field Trips: \$2158
Foster grandparent lunches: \$400
Science Fair: \$542
Donations (to GMDC & Educare): \$375
Artist-in-Residence: \$2452
Snacks for students: \$136
Staff lunches/meals: \$1050
Reading Incentive Calendar support: \$2812
Family support/activities: \$2314

Rosa Parks Elementary

Approximately \$6,198 in gifts and donations

Major expenditures include:

Snacks for students: \$92

MSU Children's Theater Performance: \$375

Money for teachers for classroom use: \$2,434

Field Trips: \$654

Recess/Playground Activities: \$320

Teacher Conference Meals: \$395

Fall Family Fun Night: \$186

All School Dance: \$695

Donation to Greater Mankato Area Diversity Council: \$250

Donation to Educare: \$190

Fifth Grade Graduation/Tshirts: \$607

Washington Elementary

Approximately \$14,036 in gifts and donations

Major expenditures include:

Pottery Wheel for Art Classroom: \$1000

Media Classroom gift for Technology: \$758

Physical Education Classroom toward speakers: \$1000

Music Classroom for Keyboard: \$1000

Money for teachers for classroom use/Field Trips: \$1760

Physical Education Support: \$1290

Wildcat Art Show Sponsor: \$200

Family Involvement Events/Picnics: \$2028

Fifth Grade Graduation: \$555

Reading Program: \$500

Peacemaker Program: \$378

Wildcat T-shirts for students and staff: \$2000

Appreciation for teachers and staff: \$1123

Greater Mankato Diversity Council: \$250

Dakota Meadows Middle

Approximately \$14,000 in gifts and donations

Major expenditures include:

Pride shirts for all students: \$3900

Money for teachers for classroom use: \$3100

Skatetime for Phy Ed: \$1000

Track and Field Day: \$160

Homeroom Coordinator and Minute to Win It: \$730

Recognition Programs: \$650

Geography Bee and Spelling Bee: \$235

DMMS Visit for incoming 5th graders: \$420

Middle School Parent Guide Book: \$350

Technology and Wellness Funds: \$3000

East Junior High

Approximately \$7,300 in gifts and donations

Major expenditures include:

7th and 8th Grade Honors Breakfasts: \$1000

8th Grade Celebration: \$2000

Conference Dinners: \$1500

Track and Field Day: \$500

Student Snacks: \$100

Recognition Programs: \$500
End of the Year Celebration: \$1000
Money for teachers for classroom use: \$500
Educare Donation: \$200

East Senior High

Approximately \$52,000 in gifts and donations
Major expenditures include:
Benches for Tennis Courts - \$1,615
Athletic Training Supplies - \$2,900
HUDL - \$1,500
High Jump pit and pole vault standards - \$4,000
Triangular scoreboard and tripod for wrestling tmts - \$1,500
Pep Band shirts - \$584
Mental Training sessions at Center for Sports Performance (Fall) - \$500
Foam for gymnastics floor - \$1,572
Downhill ski gates - \$1,250
T shirts for PLC group - \$500
Video camera for Planetarium Production Club - \$400
Wrestling bus for students State Wrestling - \$400
Rain Gear for girls golf - \$1,500
Boys Golf bags - \$1,500
Pitching machine - \$650
Football helmet replacement - \$5,000
Crowd stoppers (30) - \$3,500
Replace speakers and controller - \$4,970
Grad party donation - \$500
Wolverton Scholarship - \$1,500
Center for Sports and Performance Psychology - \$1,000
Stadium Project - \$15,000

West Senior High

Approximately \$46,000 in gifts and donations
Major expenditures include:
Mental Training Services - All sports – MSU \$500
Softball Scoreboard - Electrical work \$4,000
Trophy Case and Record Board \$5,000
Fitness Center equipment \$2,500
Concession stand retractable door \$352
Trophy Case and Record Board \$1,556
Football Stadium Press Box \$10,000
Girls Hockey Warm Ups \$1,000
Hudl Software for Coaches \$1,400
Volley Ball 20 sets of warm ups \$800
Girls Soccer Travel Bags \$800
Tennis court benches \$1,615
Boys Hockey locker Room Improvements \$1,800
Mental Training Services - All sports - MSU \$3,000
Girls Hockey Warm Ups \$420
Band Percussion Cabinet \$328
Girls Golf Rain Gear - 14 sets \$1,369
Band Music Folders (50) \$750
Concession stand new pizza oven \$1,239
Boys and Girls Hockey practice jerseys \$1,000
Mental Training Services - All sports – MSU \$500

Homecoming Reception \$342
Gymnastics Foam mats \$1,000
YES/Science Club entry fees \$400
Jazz Band Festival Entry Fee \$300
Ticket Booth Wrap \$564
State Qualifier Posters \$355
Wrestling Head Gear and Supplies \$681
Softball Sound System \$800

Recommended Action:

The administration recommends Board acceptance of these generous gifts.

School Board Regular Meeting

ITEM NUMBER: 6. B.

Meeting Date: 07/11/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Act on 2017-18 Long-Term Facilities Maintenance Plan

Background:

Scott Hogen, Director of Facilities, reviewed the 2017-18 Long-Term Facilities Maintenance Plan during the informational portion of tonight's meeting.

Recommended Action:

The administration recommends approval of the plan as presented.

Attachments

Project List

2018 LTFM PRELIMINARY PROJECT LIST

HEALTH & SAFETY PROJECTS

Need ID	Description	Location	Classification	Type	Est. Completion	Est. Cost
1296	Annual Inspections - Man Lifts - Chair Lifts - Auto Lifts - Fork Lifts	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$8,000.00
1297	Annual Inspections Elevators, Overhead Doors, Gym Hoops, Gym Doors	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$15,000.00
1298	Annual Inspections- Theaters - East West LCC	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$4,000.00
1302	Best Practices - Tech Education Lab Improvements (East-West-DMMS-LCC)	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$10,000.00
1303	PPE Purchases - eye, hand, face, hearing Science-Tech Ed-Custodial-Maintenance-Food Service-Art	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$10,000.00
1336	Annual Stage Inspections - District Stage Manager	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$5,000.00
1337	Annual Inspections Elevators, Overhead Doors, Gym Hoops, Jacks, Hoists, Gym Doors	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$15,000.00
1346	Annual Inspections - Theaters - East /West/LCC - SECOA	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$4,000.00
1355	Annual Bleacher Inspections East West DMMS	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$4,000.00
1364	Annual Inspections MDH - School Pools and Kitchens	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$6,000.00
1373	Fall Protection Program Roofs / Boilers	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$5,000.00
1654	Playground - Impact Surfacing for 11 Schools	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$15,000.00
1655	Playground CSPC Upgrades as /Audit	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$10,000.00
1656	PPE Purchases - eye, hand, face, hearing Science-Tech Ed-Custodial-Maintenance-Food Service-Art	District Office	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$10,000.00
1772	Remove old playground surface material and replace	Kennedy Elementary	Health & Safety	347 - Physical Hazard Control	1/1/2018	\$109,875.00
1304	Annual RPZ Inspections	District Office	Health & Safety	349 - Hazardous Substance	1/1/2018	\$3,500.00
1657	Annual Hazardous Waste Disposal East - West	District Office	Health & Safety	349 - Hazardous Substance	1/1/2018	\$8,000.00

1658	Annual Hazardous Waste Fees - MPCA, ERC	District Office	Health & Safety	349 - Hazardous Substance	1/1/2018	\$3,500.00
1313	Annual Audio-metric Testing for Custodial and Maintenance Staff	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$4,000.00
1314	Annual H/S Program Reviews and Site Safety Inspections	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$5,000.00
1315	OSHA - Annual Hazard Training for District Administrators	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$5,000.00
1316	OSHA Annual Training for High Hazard Departments	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$10,000.00
1317	OSHA - New Employee Training for High Hazard Departments	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$5,000.00
1318	Wages for Safety Team Representatives - FA, TA, CPI, E-Teams, Tech Ed, Emergency Planning, Science	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$4,000.00
1319	OSHA-MDE - Science Department Chemical Hygiene Compliance	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$4,000.00
1320	OSHA - MDE Blood Borne Pathogens - HBV Vaccinations and Medical Evaluations	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$6,500.00
1321	MDH - AHERA 3 Year Asbestos Reinspections	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$4,400.00
1322	MDE - IAQ Annual CO2 Sensor Calibrations	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$1,000.00
1323	Annual Audio-metric Testing for Custodial and Maintenance Staff	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$3,500.00
1438	Annual Fee Schooldude - Crisis Management	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$8,000.00
1447	Annual First Aid Trainings for Site FA Teams, SPED, Nurses, Health Assistants, ACES, Evening Custodians	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$20,000.00
1466	Annual CHO Wages for Managing East and West	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$5,000.00
1475	Building Evacuation Maps - Annual Updates	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$3,000.00
1484	Health and Safety Management Administrative and Secretarial Wages	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$100,000.00
1659	AED Replacement Program	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$6,000.00
1660	OSHA - MDE Blood Borne Pathogens - HBV Vaccinations and Medical Evaluations	District Office	Health & Safety	352 - Environmental Health & Safety Management	1/1/2018	\$6,500.00
1325	Annual Asbestos Physicals and Fit Tests	District Office	Health & Safety	358 - Asbestos	1/1/2018	\$2,000.00
1326	SFM Orders - Annual Budget Amount	District Office	Health & Safety	363 - Fire & Life Safety	1/1/2018	\$5,000.00
1327	SFM - Annual Alarm Inspections	District Office	Health & Safety	363 - Fire & Life Safety	1/1/2018	\$15,000.00

1328	SFM Annual Emergency Light / Exit Light / Back Up Battery Inspections	District Office	Health & Safety	363 - Fire & Life Safety	1/1/2018	\$8,000.00
1329	SFM Annual Fire Alarm Repairs	District Office	Health & Safety	363 - Fire & Life Safety	1/1/2018	\$10,000.00
1330	SFM Annual Fire Alarm Monitoring	District Office	Health & Safety	363 - Fire & Life Safety	1/1/2018	\$8,000.00
1331	SFM Annual Fire Extinguisher inspections	District Office	Health & Safety	363 - Fire & Life Safety	1/1/2018	\$7,000.00
1332	SFM Annual Sprinkler Inspections	District Office	Health & Safety	363 - Fire & Life Safety	1/1/2018	\$7,000.00
1333	IAQ Recommissioning of Classroom Air Handlers - 5 Yr Rotation / District IAQ Plan	District Office	Health & Safety	366 - IAQ	1/1/2018	\$15,000.00
						\$523,775.00

Budget for 2018 = \$600,000.00

ADA PROJECTS

Need ID	Description	Location	Classification	Type	Est. Completion	Est. Cost
990	ADA - Install Elevator between 1st & 2nd Floors	Jefferson Elementary	367 - Accessibility	ADA	1/1/2018	\$200,000.00
						\$200,000.00

Budget for 2018 = \$200,000.00

DEFERRED MAINTENANCE PROJECTS

Need ID	Description	Location	Classification	Type	Est. Completion	Est. Cost
882	Replace west entrance doors, frames and windows	Washington Elementary	368 - Building Envelope	Doors & Door Hardware	1/1/2018	\$20,000.00
1199	Tuck-point/Joint Repairs	Roosevelt Elementary	368 - Building Envelope	Exterior Walls	1/1/2018	\$100,000.00
1671	Clock System Replaced	Hoover Elementary	369 - Building Hardware & Equipment	Clock System	1/1/2018	\$10,000.00
887	Replace South Exterior Doors	Jefferson Elementary	369 - Building Hardware & Equipment	Doors & Door Hardware	1/1/2018	\$15,000.00
1145	Replace Screen and Mounting System	Franklin Elementary	369 - Building Hardware & Equipment	Equipment - Other	1/1/2018	\$3,000.00
1673	Relocate Gym PA controls into gym storage room	Rosa Parks Elementary	369 - Building Hardware & Equipment	Equipment - Other	1/1/2018	\$5,000.00
905	Replace PE Lockers in Boy's Locker Rm	West High School	369 - Building Hardware & Equipment	Lockers	1/1/2018	\$100,000.00
934	Repaint Lockers	Franklin Elementary	369 - Building Hardware & Equipment	Lockers	1/1/2018	\$20,000.00
1670	Lockers Repainted in 1 trail	Dakota Meadows Middle School	369 - Building Hardware & Equipment	Lockers	1/1/2018	\$35,000.00
1085	Replace Stage Lighting	East High School	370 - Electrical	Electrical - Other	1/1/2018	\$11,500.00
1059	Replace Lighting over Auditorium Seating and Upgrade Electrical Service to area	Lincoln Community Center	370 - Electrical	Electrical - Service/Distribution	1/1/2018	\$100,000.00
1674	Retrofit Cafeteria lighting to LED	Rosa Parks Elementary	370 - Electrical	Lighting - Interior	1/1/2018	\$15,000.00

1733	Replace lights in Gym, Dome Area, & Cafeteria	Kennedy Elementary	370 - Electrical	Lighting - Interior	1/1/2018	\$20,000.00
986	Replace ceilings & lights in Kindergarten Hallway / Classrooms	Washington Elementary	379 - Interior Surfaces	Ceilings	1/1/2018	\$30,000.00
1213	Replace Ceiling Tile & lighting (8 Rooms)	Kennedy Elementary	379 - Interior Surfaces	Ceilings	1/1/2018	\$30,000.00
878	Sand & Refinish Gym Floor	Eagle Lake Elementary	379 - Interior Surfaces	Flooring	1/1/2018	\$12,000.00
884	Replace Table Room Floor	Jefferson Elementary	379 - Interior Surfaces	Flooring	1/1/2018	\$5,000.00
922	Replace Cafeteria Floor	Jefferson Elementary	379 - Interior Surfaces	Flooring	1/1/2018	\$20,000.00
1003	Replace Flooring in 2nd floor classrooms 203	Monroe Elementary	379 - Interior Surfaces	Flooring	1/1/2018	\$4,000.00
1004	Replace Flooring - 1 room	Franklin Elementary	379 - Interior Surfaces	Flooring	1/1/2018	\$4,000.00
1073	Replace Flooring w/Carpet (4-rooms)	Jefferson Elementary	379 - Interior Surfaces	Flooring	1/1/2018	\$14,000.00
1146	Replace Kitchen VCT with Quarry Tile	Franklin Elementary	379 - Interior Surfaces	Flooring	1/1/2018	\$10,000.00
1150	Replace VCT Flooring at Band Entrance	West High School	379 - Interior Surfaces	Flooring	1/1/2018	\$10,000.00
1151	Replace Sheet Vinyl in Hallways	West High School	379 - Interior Surfaces	Flooring	1/1/2018	\$35,000.00
1168	Replace Entrance Flooring at Entries - 1,7,8,14	Monroe Elementary	379 - Interior Surfaces	Flooring	1/1/2018	\$10,000.00
1182	Replace VCT/Asbestos Flooring	Hoover Elementary	379 - Interior Surfaces	Flooring	1/1/2018	\$11,000.00
1678	Replace flooring 129-113-114	Washington Elementary	379 - Interior Surfaces	Flooring	1/1/2018	\$6,000.00
1780	Replace Flooring in Nurse's Office	Roosevelt Elementary	379 - Interior Surfaces	Flooring	1/1/2018	\$1,200.00
932	Repair Cracks & Repaint Walls	Franklin Elementary	379 - Interior Surfaces	Interior Walls	1/1/2018	\$15,000.00
958	Paint hallways (Classroom Area)	Washington Elementary	379 - Interior Surfaces	Interior Walls	1/1/2018	\$8,000.00
962	Paint Classrooms	Washington Elementary	379 - Interior Surfaces	Interior Walls	1/1/2018	\$10,000.00
1058	Repaint Auditorium	Lincoln Community Center	379 - Interior Surfaces	Interior Walls	1/1/2018	\$12,000.00
1093	Repair damaged Glazed blocking and Terrazzo flooring in the basement restroom	Jefferson Elementary	379 - Interior Surfaces	Interior Walls	1/1/2018	\$10,000.00
1137	Renovate Pass-Thru Window from the Kitchen into the Dishwasher room	Franklin Elementary	379 - Interior Surfaces	Interior Walls	1/1/2018	\$5,000.00
1254	Repair & Paint Hallway/Staircase walls	Lincoln Community Center	379 - Interior Surfaces	Interior Walls	1/1/2018	\$20,000.00
1676	Paint classroom in one trail	Dakota Meadows Middle School	379 - Interior Surfaces	Interior Walls	1/1/2018	\$25,000.00
938	Renovate Staff Restroom	Hoover Elementary	379 - Interior Surfaces	Space Renovation	1/1/2018	\$30,000.00
941	Renovate Office area	Roosevelt Elementary	379 - Interior Surfaces	Space Renovation	1/1/2018	\$123,000.00
943	Renovate Office Area	Monroe Elementary	379 - Interior Surfaces	Space Renovation	1/1/2018	\$25,000.00
1051	Replace Electrical/Data Media Center Computer Lab Area	West High School	379 - Interior Surfaces	Space Renovation	1/1/2018	\$30,000.00
1116	Replace controls on 8 AHU's	East High School	380 - Mechanical Systems	Controls/Sensors	1/1/2018	\$40,000.00
1244	Replace pneumatic controls on HVAC system	Eagle Lake Elementary	380 - Mechanical Systems	Controls/Sensors	1/1/2018	\$90,000.00

1679	Replace Pneumatic HVAC controls with DDC	Dakota Meadows Middle School	380 - Mechanical Systems	Controls/Sensors	1/1/2018	\$50,000.00
926	Replace Pnuematic Controls air compressor	West High School	380 - Mechanical Systems	Heating System	1/1/2018	\$11,000.00
1178	Lower Level Humidity Control - IAQ Issues with Mold	Roosevelt Elementary	380 - Mechanical Systems	HVAC Unit	1/1/2018	\$25,000.00
1183	HVAC - Dehumidification	Hoover Elementary	380 - Mechanical Systems	HVAC Unit	1/1/2018	\$20,000.00
1196	Air Duct Cleaning (\$32,450.00 funded by H&S)	Dakota Meadows Middle School	380 - Mechanical Systems	HVAC Unit	1/1/2018	\$221,520.00
1727	Replace piping & Valves in Tunnels	East High School	381 - Plumbing	Heating System	1/1/2018	\$200,000.00
875	Replace Bradley Wash Basins by each Restroom Area	Monroe Elementary	381 - Plumbing	Fixtures	1/1/2018	\$25,000.00
881	Replace Porcelain Water Fountains	Franklin Elementary	381 - Plumbing	Fixtures	1/1/2018	\$5,000.00
946	Replace (6) Bradley Handwashing Units	Hoover Elementary	381 - Plumbing	Fixtures	1/1/2018	\$30,000.00
1215	In-House Project Management	District Office	382 - Professional Services & Salary	In-House Staff	1/1/2018	\$20,000.00
	In-House Project Management	District Office	382 - Professional Services & Salary	Professional	1/1/2018	\$100,000.00
900	Replace Roof Area A	Lincoln Community Center	383 - Roofing Systems	Roof	1/1/2018	\$450,000.00
1193	Athletic Track Surfacing Maintenance	West High School	384 - Site Projects	Athletic Field	1/1/2018	\$69,000.00
1038	Crack fill & fog seal Playground	Monroe Elementary	384 - Site Projects	Hard Surface Playground	1/1/2018	\$5,250.00
1681	Irrigation on Athletic Fields replaced & upgraded (Baseball, Football)	East High School	384 - Site Projects	Irrigation	1/1/2018	\$50,000.00
1109	Replace Outside Security Lighting - LED	East High School	384 - Site Projects	Lighting - Exterior	1/1/2018	\$25,000.00
1044	Storage Space Renovations	Hoover Elementary	384 - Site Projects	Other - Site Project	1/1/2018	\$16,000.00
977	Mill & Overlay North Parking Lot	East High School	384 - Site Projects	Parking lots	1/1/2018	\$47,430.00
1011	Curb & gutter repairs	East High School	384 - Site Projects	Parking lots	1/1/2018	\$1,984.00
1012	Crack fill, seal coat, & fog seal Parking Lot, Entrance Road, & Drop-off	Rosa Parks Elementary	384 - Site Projects	Parking lots	1/1/2018	\$30,060.00
1017	Crack fill & seal coat NE Parking Lot	East High School	384 - Site Projects	Parking lots	1/1/2018	\$1,260.00
1022	Crack fill & seal coat Parking Lot	Eagle Lake Elementary	384 - Site Projects	Parking lots	1/1/2018	\$16,720.00
1025	Crack fill & seal coat Physical Plant Parking Lot	East High School	384 - Site Projects	Parking lots	1/1/2018	\$4,320.00
1680	Crack fill & Seal coat West parking lot	East High School	384 - Site Projects	Parking lots	1/1/2018	\$53,750.00
877	Sidewalk repairs	East High School	384 - Site Projects	Sidewalks	1/1/2018	\$6,250.00
948	Reconstruct Walkway to Track	East High School	384 - Site Projects	Sidewalks	1/1/2018	\$11,340.00
949	Reconstruct Path	East High School	384 - Site Projects	Sidewalks	1/1/2018	\$19,440.00
973	Mudjack repairs to sidewalk	East High School	384 - Site Projects	Sidewalks	1/1/2018	\$2,500.00
1013	Crack fill & seal coat Path	East High School	384 - Site Projects	Sidewalks	1/1/2018	\$3,570.00
1052	Replace Blacktop Between Sidewalk & Basketball Courts	Rosa Parks Elementary	384 - Site Projects	Sidewalks	1/1/2018	\$30,000.00

1682	Sidewalk repairs	Rosa Parks Elementary	384 - Site Projects	Sidewalks	1/1/2018	\$2,500.00
						\$2,653,594.00

Budget for 2018 =	\$1,880,000.00					
TOTAL LTFM BUDGET FOR 2018	\$2,689,028.00			TOTAL 2018 PRELIMINARY LTFM		\$3,377,369.00

School Board Regular Meeting**ITEM NUMBER: 6. C.****Meeting Date:** 07/11/2016**Prepared By:** Jerry Kolander, Director of Business Affairs**Item Type:** Action

Subject:

Act on 2016-2017 Breakfast/Lunch Prices

Background:

The U.S. Department of Agriculture (USDA) has established minimum price requirements for paid school lunches. The recommended prices for 2016-2017 are as follows:

ITEM DESCRIPTION	2015-16 PRICING	2016-17 PRICING	?INCREASE
Lunch Program			
Elementary Paid K-5	\$2.15	\$2.25	\$.10
Middle/Secondary Paid 6-12	\$2.45	\$2.55	\$.10
Reduced Lunch K-12	-0-	-0-	-0-
All Adult	\$3.50	\$3.60	\$.10
Ala Carte Milk per ½ pint	\$.35	\$.35	-0-
Breakfast Program			
Kindergarten	-0-	-0-	-0-
Elementary Paid	\$.95	\$.95	-0-
Secondary Paid	\$1.00	\$1.00	-0-
Adult Paid	\$1.75	\$1.75	-0-
Reduced Breakfast K-12	-0-	-0-	-0-

Recommended Action:

The administration recommends that Food Service prices be established for the 2016-2017 school year as presented.
