

City of Mankato and Mankato Area Public Schools School Resource Officer Program Agreement



Introduction

The City of Mankato proposes to continue providing School Resource Officer services to Mankato Area Public Schools. Services would be provided by the City of Mankato Public Safety Department under the supervision of the Director of Public Safety.

Scope of Services of the School Resource Officers (SRO)

Major Tasks:

- Serve as liaison between Mankato Area Public Schools (MAPS) and the Department of Public Safety on law enforcement matters.
- Serve as a role model and resource for students
- Work with student and student organizations as an advisor
- Provide leadership and counsel as well as be available to individual students for consultation.
- Serve as a member of the faculty for each of the schools in order to properly interface with and be an available resource for the other members of the faculty.
- Maintain a law enforcement presence in the Mankato schools.
- Investigate crimes within the school and enforce laws within the school.
- Investigate incidents of physical child abuse.
- Investigate and enforce laws on school buses and at bus stops.

Expectations

- School Resource Officers will receive input on needed activities from the School Principals, Deputy Director of Public Safety, and the Commander of Detectives.
- School Resource Officers are expected to maintain a regular presence in the Mankato Area Public Schools (especially before school starts each day and during the noon hours). Vacation leave is to be used during times when school is not in session whenever possible.
- School Resource officers are assigned to specific schools; they will assist other schools when needed.
- The School Resource Officers may assist other officers during community emergencies.

- During school breaks occurring within the school year, the School Resource Officers will continue to maintain contact with the student population through community policing efforts.
- The School Resource officer positions will work at major East High/ West High athletic events (football, hockey, and basketball). If the School Resource Officers are unable to work at a major East High/West High event, then the Department of Public Safety will provide one (1) officer at no additional charge to the Mankato Area Public Schools.
- The School Resource Officers are required to attend mandatory training for licensure renewal. Mankato Area Public Schools recognizes this requirement and agrees to the absence of the School Resource officers during those times.

Standards

- The School Resource Officers will have the ability to be self directed.
- The School Resource Officers will have the ability to work and communicate with young people.
- The School Resource Officers must have an understanding of the Juvenile Justice System and the resources available for children in need.
- A School District Representative(s) will be involved in the selection process for the School Resource Officers.
- The School District will be a partner in the development of the School Resource Officers work schedule.
- In case of illness or injury within the City of Mankato Public Safety Department, the City of Mankato, when appropriate, may replace a School Resource Officer with an officer on "short term disability" for a period not to exceed thirty (30) days.

Locations

The School Resource Officers shall be assigned to specific work locations. Locations shall be determined by mutual consent of the School District and the City of Mankato.

Fees

The city of Mankato will provide the services of two (2) School Resource Officers for an annual fee. The price quoted includes all service as outlined in this proposal. The service fee will be utilized to pay 100% of wages and associated benefits for the School Resource Officers.

The annual service fees shall include all SRO wage benefits as outlined in the union contract, PERA costs, Medicare costs, health insurance costs, life insurance costs, and

workers compensation insurance costs. Overtime costs due to investigation, follow up, paperwork, or testifying in court shall be borne by the City of Mankato.

2016 Annual Fee – Maximum ceiling costs “not to exceed” \$98,837.91 which is the rate of a Senior Patrol Officer and benefits.

2017 Annual Fee – Maximum ceiling costs “not to exceed” \$100,814.68 which is the contract rate of a Senior Patrol Officer and benefits.

Mankato Area Public Schools will be invoiced for services of the School Resource Officers on a basis of a maximum of 10 months annually for one School Resource Officer and on a basis of a maximum of 9 months annually for a second School Resource Officer. For the year 2016, as the second School Resource Officer Position is beginning in September, maximum invoice for that position will be for four (4) months. Payment is expected within thirty (30) days of the invoice date.

Length of Agreement

Services shall be provided based on a two-year agreement. For the purposes of this contract, the period shall be January 1, 2016 through December 31, 2017. This agreement may be terminated by either party with sixty (60) days written notice.

For ISD #77

For the City of Mankato

Name and Title

Name and Title

City Manager

Date

Date

August 1, 2016

