



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, August 15, 2016 - 5:00 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Kristi Schuck

1. CALL TO ORDER AND ROLL CALL (5:00 P.M.)
2. APPROVAL OF AGENDA (5:00 P.M.)
3. OPEN FORUM (5:05 P.M.)
4. INFORMATION (5:15 P.M.)
 - A. Summer Academics Report
 - B. Food Service Program Report
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (5:50 P.M.)
 - A. Approval of Minutes of the July 11, 2016, Regular Meeting
 - B. Approval of August Bills
 - C. Personnel
 1. Personnel – Addendum
6. BUSINESS (5:55 P.M.)
 - A. Acceptance of Gifts and Grants

- B. Payable 2017 Tax Levy Hearing Date
 - C. Act on Addiction Recovery Technologies, Inc. Contract for 2016-17
 - D. Approval of School Resource Officer Agreement with City of Mankato
7. ADJOURNMENT (6:15 P.M.)



School Board Members for 2016

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
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Term Ends December 31, 2019

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Abdi Sabrie
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Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
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OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

School Board Regular Meeting

ITEM NUMBER: 4. A.

Meeting Date: 08/15/2016

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Summer Academics Report

Background:

Scot Johnson, Betty Alders, Jill Mueller and Kathy Johnson will present a report on the 2016 Summer Academics Program and will be available to answer any questions the Board may have.

Recommended Action:

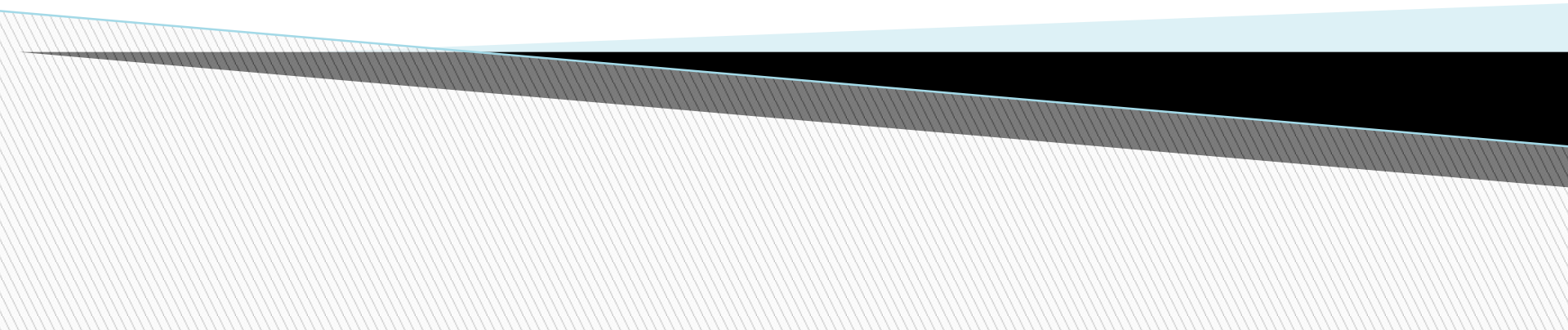
None

Attachments

Presentation

Mankato Area Public Schools Pre K–12 Summer School Report 2016

Elementary Summer School, Learning in Deed,
Extended School Year (ESY), and Secondary
Summer School



Summer Programming Schedule

Elementary Summer School and Learning in Deed Program
dates: July 11–August 4, 2016

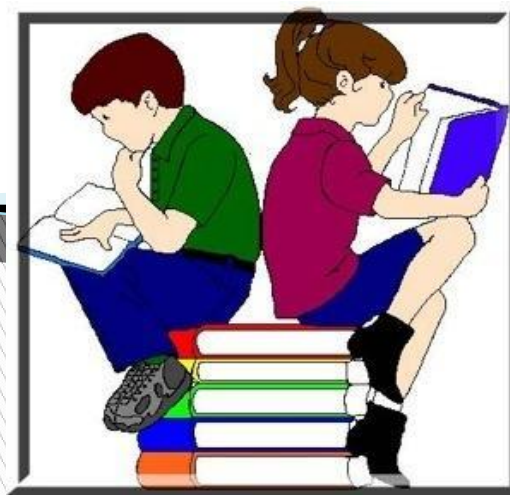
Extended School Year Program Dates:
June 13–23, August 1 –11

Birth through Age 2 Summer Dates:
June 13–23, July 11–22, August 8–19



Reading Academy Vision

- Reading Academy is a **Targeted Intervention** to close the achievement gap for our students not at grade level and to prevent the “summer dip” in achievement that often widens the gap.
- Our primary goal is to **target** student’s specific reading **needs** to ensure they have the skills necessary to be successful in **Core** instruction.



2016 Elementary School Program Highlights

- Expanded EL Programming and Relocated to Rosa Parks
- Increased Access to Mobile Technology
- Utilized ShoutPoint as an Additional Layer of Communication with Families
- Improved Summer School Website
 - <http://www.isd77.org/page/4663>

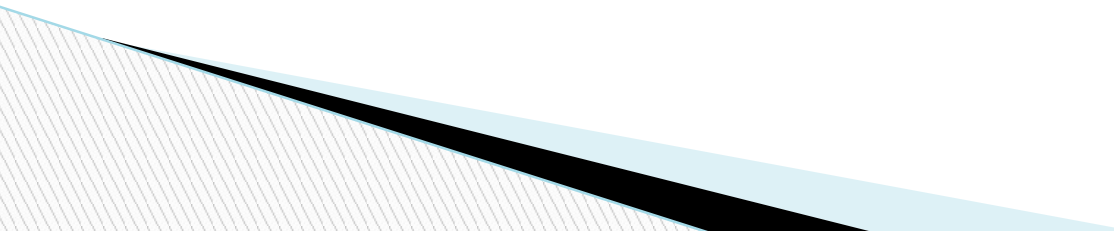
Enrollment Data

Program Title	Number of students registered	Average Daily Attendance (excluding students who dropped)
Reading	472	87%
Math	82	85%
Learning in Deed	58	87%
English Learners	58	87%
Totals	670	86.5%
Extended School Year	222	89.3% - June

Reading Academy Kindergarten DIBELS 2016 Data

	Spring DIBELS Average	End of Summer School DIBELS Average
PSF	51.3	56.7
NWF-CLS	35.3	39.8

PSF = Phoneme Segmentation Fluency NWF = Nonsense Word Fluency
CLS = Correct Letter Sounds

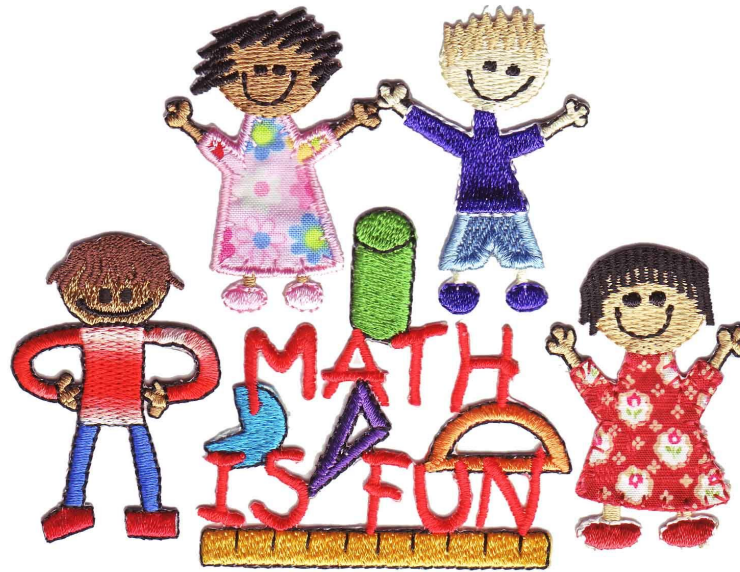


Reading Academy DIBELS

2016 Data Oral Reading Fluency

	Spring DIBELS ORF Average	End of Summer School DIBELS ORF Average
1st Grade	39.1	44.4
2 nd Grade	72.8	76.4
3 rd Grade	83.8	87.4
4 th Grade	95.7	95
5 th Grade	95.4	95.8
6 th Grade	110.3	117.5

ORF = Oral Reading Fluency



Math Academy

The goal of Summer Math Academy is to help struggling math students build confidence in their mathematical abilities and improve their overall math skills.

Math Academy Curriculum

Math Academy 2016

Building Fact Power

Vocabulary

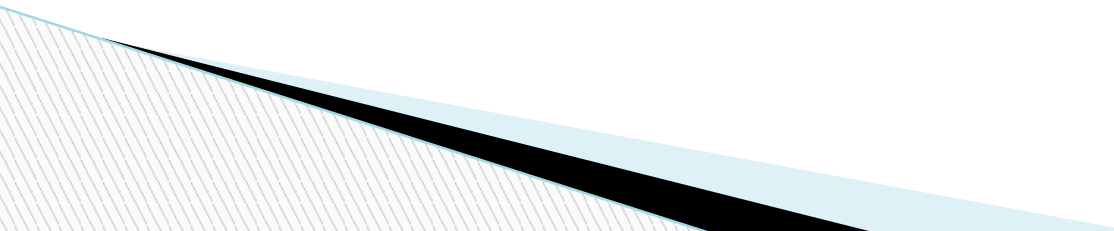
Computation

Math Academy 2016 Data

All Students: Grades 3–6

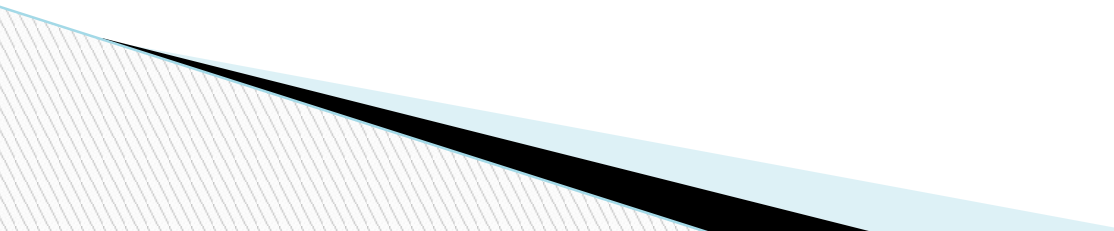
Pretest (% correct)	Post-test (% correct)
50.3	84.8

Pre / Post Tests Focused on: Number Sense, Basic Facts (Multiplication / Division), Fractions, Beginning Algebra, Multi-Step Problem Solving



EL 2016 Program Summaries

Instruction focused on language acquisition and the MN reading and math standards. Teachers tracked student progress towards proficiency on these standards. Specific areas of focus in reading were: main idea and details of nonfiction texts, summarizing, comparing and contrasting nonfiction texts, and identifying story elements and analyzing characters with fiction.



WEEKLY AREAS OF FOCUS

	Week 1	Week 2	Week 3	Week 4
Reading Theme	Community	Nutrition	Habitats	Courage/Friendship
Reading Standard	Identify Main Idea and Details from a nonfiction text	Summarize nonfiction/fiction texts	Compare and Contrast nonfiction texts	Identify story elements and analyze characters from fictional texts
Math Focus	Place Value	Counting Money	Telling Time	Number Sense/Fact Fluency

DATA TRACKING SAMPLE

I can identify the main idea of a text at my level (1)	I can identify supporting details (1-3)	I can summarize a nonfiction text at my level (1)	I can provide details to my summary (1-3)	I can compare and contrast two nonfiction texts (1-4: 1 pt. compare, 2 pt. contrast 1 pt. for extras) *average of 1-3 attempts depending upon reading group	I can identify story elements from a fictional text at my level (4: 1pt. for each: characters, setting, problem, solution) *yellow indicates group only did characters and setting for the first attempt	I can identify story elements from a fictional text at my level (4: 1 pt. for each: characters, setting, problem, solution)
		1	3	3		3
1	0	1	3	4	2	5
1	0	1	1		2	4
1	0	1	3	2	2	5
1	3	1	2	1	2	4
1	0	1	2	4	2	5
1	0	0	1	2	2	2
1	2			2	4	5
1	1	0.5	3	4	4	5
1	2	1	3	4	4	5
		0	3	2	2	5
1	3	1	3	2	4	5
1	0			4	2	5
1	2	1	3	4	4	5
1	0	1	3	1	4	2
1	0	1	3	3	3	4
1	0			4	3	3
1	2	1	3	4	4	6

LEARNING●IN●DEED



Making a difference through SERVICE-LEARNING

Engages students in community-based service projects while strengthening their basic academic needs

What is Service-learning?

- It is the blending of both service and learning goals in such a way that both occur and are enriched by each other



It always includes a strong reflective component where students utilize higher order thinking skills

2016 Service Projects:

- *Watered Franklin Trees
- *Coaching Kindergarten Buddies
- *B.E.N.C.H.S Car Wash
- *Secret Mission of Kindness
- *Collected Pop Tabs for Ronald McDonald House
- *Assist Residents at Oak Lawn
- *Picked up garbage at Washington Park
- *E.C.H.O. Food Shelf Drive

Academics

- * Online Research
- * Persuasive Writing
- * Reading Fluency and Comprehension
- * Teamwork/ Social Skills
- * Just Right Books
- * Real world math problems
- * IPad Stations (IXL Math)
- * Task completion skills
- * Positive thinking
- * MyOn Reader
- * Making Predictions
- * Fractions
- * Converting Measurements

Learning in Deed Student Reflections And Academics Summer 2016



Student Reflections

My favorite S.L. Project was making the tie-blankets because I learned how to make something new."

"I learned how to be kind to people and be a better person"

"I learned about others in my class because of the skittles activity."

I learned that Learning In Deed is about giving back to the community for what they gave to us."

- graphing data from observations
- Measured tree growth (Inches, CM, & Fractions)
- Measured water (Gallons, quarts, liters, pints)

Math

- small group-articles about the needs of plants and how they grow
- whole group articles and videos with reflection about different tree types

Reading/ Writing

- 1.kidney bean in plastic baggie with wet paper towel- observed daily to see changes (sprouts and roots)
2. white carnations in colored water observed daily. (stalks)

Science

Taking care of and growing plants/trees

Service - Learning Activity

Nature art- made their name with sticks, leaves, flowers, and other things from nature.

Art

- watering 8 trees, 10 gallons each
- student lead brain breaks and activities
- GoNoodle activities

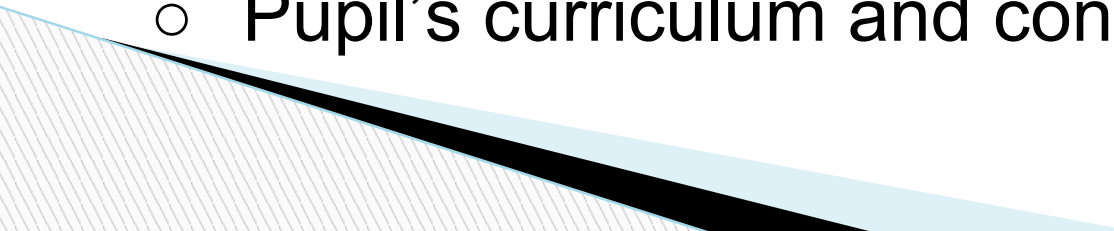
Energizers

- journal about before, during, and after science experiments
- KWL Chart topic: Trees
- Reflection Questions: How did you feel? What are you thinking about? What difference did you make?, What are your observations?

Reflection

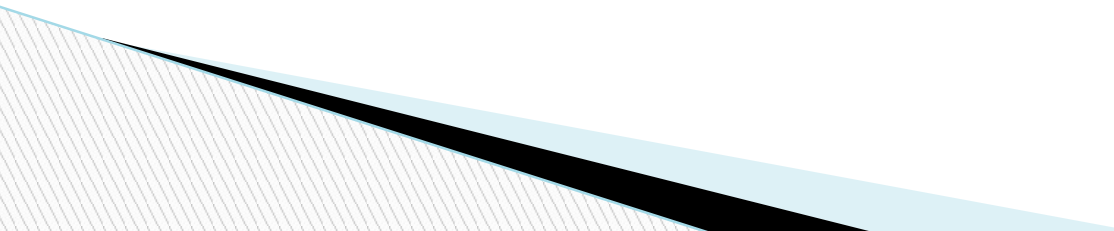
Extended School Year

ESY:

- School Districts are required to provide ESY services
 - ESY services are determined by the IEP Team
 - Team considers the following factors:
 - Rate of progress and maintenance of skills
 - Degree of impairment
 - Behavior or physical needs
 - Vocational needs
 - Pupil's curriculum and continuous attention
- 

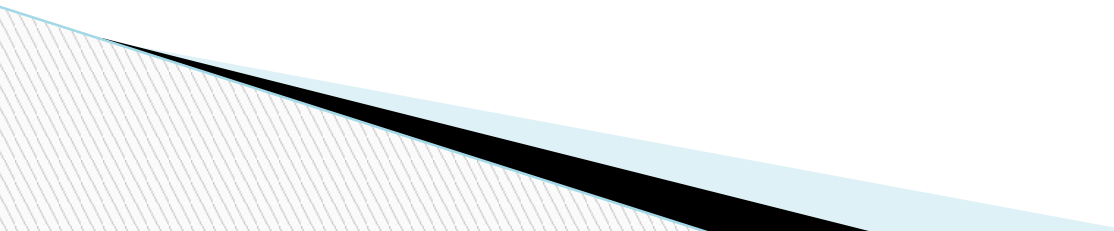
Purpose of Extended School Year

A student is eligible for ESY if they meet the requirements under one of the following categories:

- Regression/Recoupment
 - Self-Sufficiency
 - Unique Needs
- 

Purpose of Extended School Year

Regression/Recoupment:

- Significant regression of a skill or acquired knowledge
 - On-going data that documents the need
 - Data: required more than the length of the break in instruction to recoup
 - pre/post break data, progress report, observation
- 

Purpose of Extended School Year

Self-Sufficiency:

- Student who is in a functional curriculum
 - Functional goals in the student's IEP
 - Basic communication
 - Impulse control
 - Personal hygiene
 - Physical mobility/muscular control
 - Basic self-help, including toileting, eating/feeding, dressing
 - Functional academics
- 

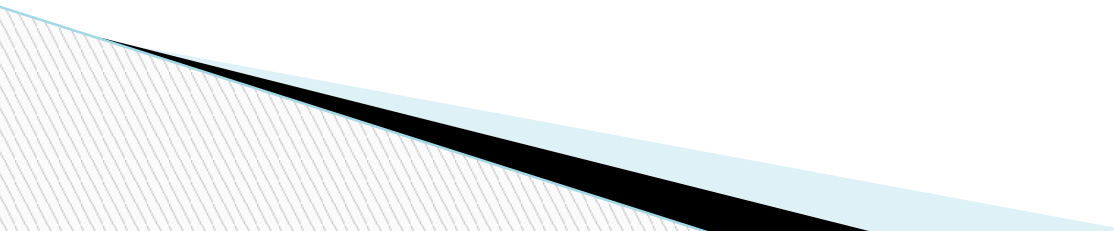
Purpose of Extended School Year

Unique Needs:

- Given the student's unique need(s) the IEP team determines if ESY services are necessary to insure the student receives a Free Appropriate Public Education
 - Student is just learning how to communicate wants and needs
 - Student is just learning how to walk independently
 - Student has just begun to decode words

Transportation

Students are transported to/from school by:

- Palmer Bus Company: providing curb to curb transportation
 - AMV: students with medical needs
 - Parent
- 

Location of ESY Services

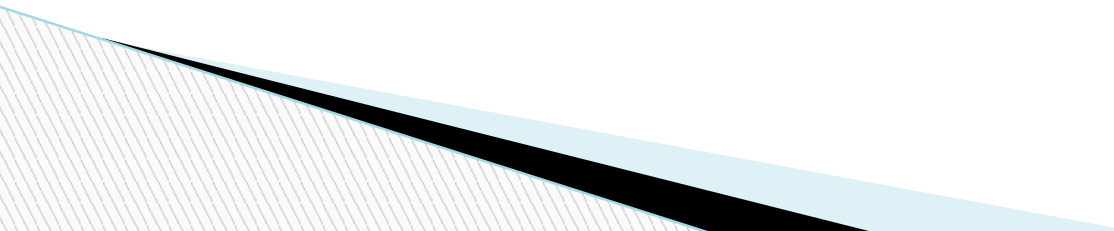
Birth through 2 Years:

- Student's home or childcare setting

PreK-Age 21:

- 9 elementary and secondary buildings

Meals were served in all ESY locations.



Mankato Area Learning Center



The Mankato Area Learning Center provides an alternative educational opportunity for students in **grades 9-12** .

The purpose of the summer program is to provide students who have not been successful in a regular school program the opportunity to regain credit that was lost during the regular school calendar. The goal of the program is to help students become competent in academic, social, and life skills that are necessary to live and work as a responsible citizen.

Credits earned toward graduation are transferred to each student's home high school where the diploma will be granted.



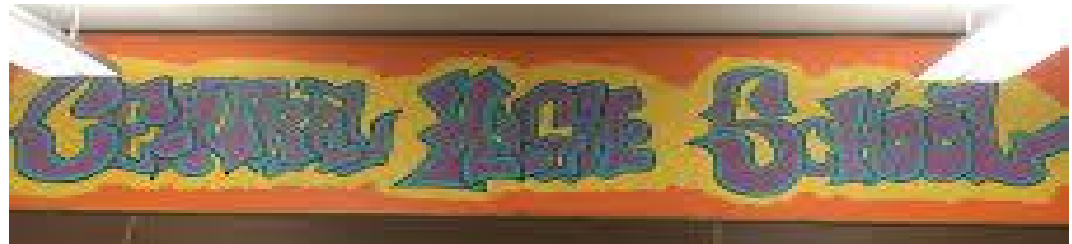
Mankato Area Learning Center Summer School Program

- Program dates: Session 1: June 13 – July 1
Session 2: July 11 – July 29
- Monday– Friday
- 9:00–12:00
- Location: Lincoln Community Center, WHS, EHS
- Courses: Geometry & Algebra
English 9, 10 & 11
US History & American Studies
Physics, Biology & Chemistry (WHS)
Physical Education
EL English and Elective (EHS)



2016 Program Highlights

- 247 Student enrollments
- 233 Students completed the Summer School program
- 193 earned credit (83% of students completing SS)
- Each student has a Continual Learning Plan
- Lunches served to all students
- Registration Process included better communication with students and families
- Attendance





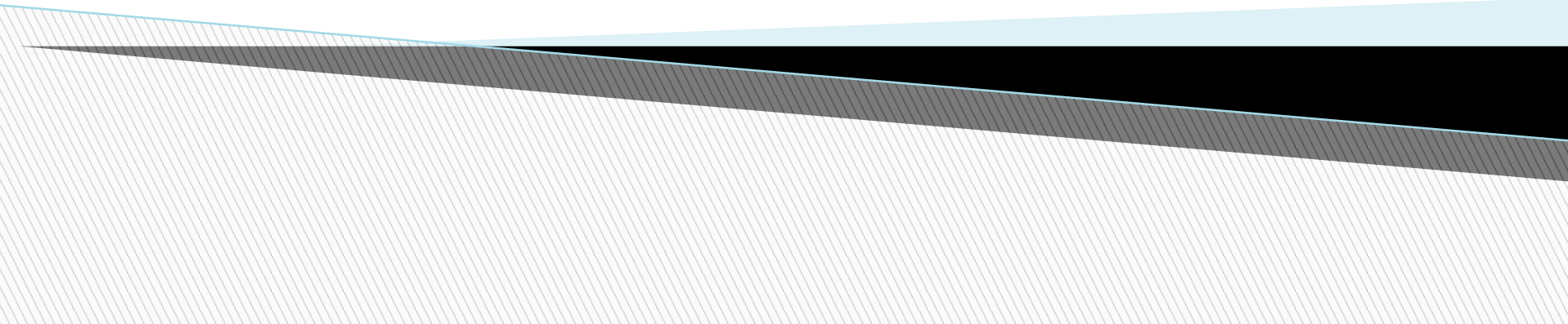
2016 Program Highlights

-
- **Schools / Districts Served:**

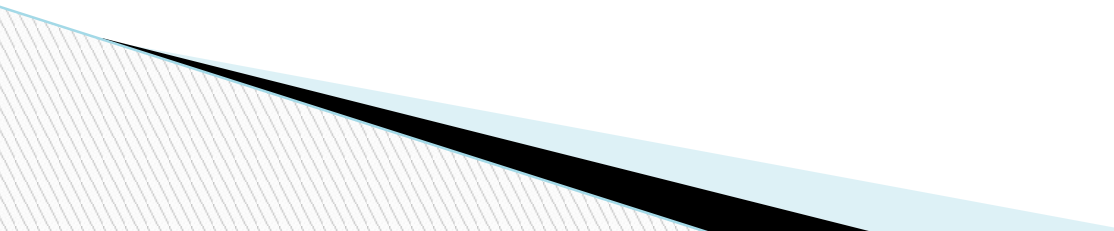
Mankato East	Mankato West	Central
Maple River	Cleveland	St. Clair
Lake Crystal	Kato Charter	JWP



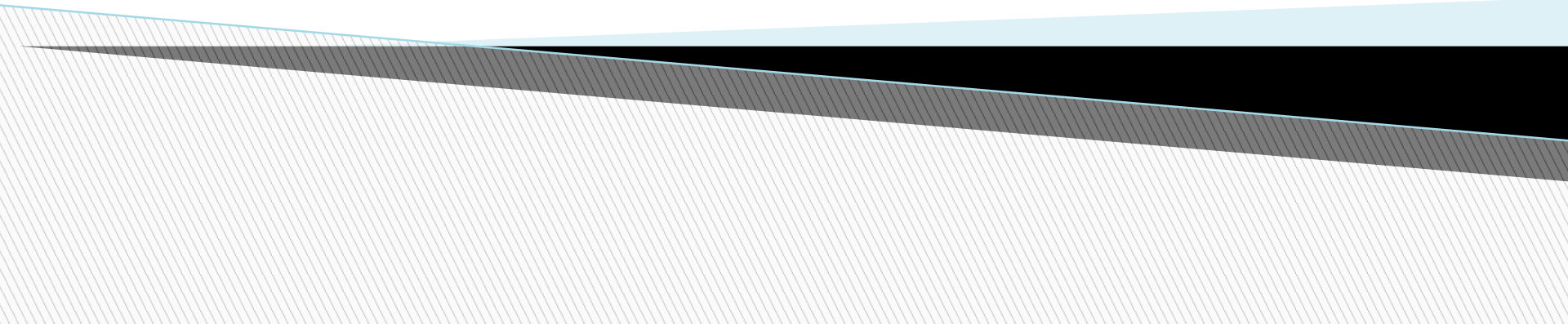
Summary



Considerations – Next Summer

- Keep same time frame – 16 Days in July, 4 Days a week
 - Continue earlier (end of April) registration deadline
 - Open up Math Academy to Second Grade students
 - Continue collaborative work with ACES around events that conflict with Summer School
 - Continue collaborative work with Yaeger bus to improve communication around summer bus routes
 - Explore new ways to communicate information to families, expand and improve summer school website
 - Expand and improve communication with families during ESY
 - Use of Infinite Campus or other electronic systems to share data between school year and ESY special education teachers
- 

Thank you for your time!



School Board Regular Meeting

ITEM NUMBER: 4. B.

Meeting Date: 08/15/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Food Service Program Report

Background:

Ron Schirmers, Food Service Director, will present an update report on the Food Service Program in our district and he will be available to answer any questions the Board may have.

Recommended Action:

None

School Board Regular Meeting

ITEM NUMBER: 4. C.

Meeting Date: 08/15/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

ITEM NUMBER: 5. A.

Meeting Date: 08/15/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the July 11, 2016, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as presented.

Attachments

Minutes - July 11, 2016, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 11, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, July 11, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:00 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks and Jodi Sapp. Abdi Sabrie arrived at 5:18 p.m. Absent: Kinney Eberhart and Kristi Schuck.

Ms. Hansen moved, and Ms. Sapp seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 4-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: 2017-18 Long-Term Facilities Maintenance Plan, Strategic Roadmap Update, Board member workshop/committee reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Ms. Sapp, and carried on a 5-0 roll call vote.

Approval of Minutes of the June 20, 2016, regular Board meeting.

Final Approval of June bills totaling \$4,480,585.95.

Approval of July bills totaling \$182,209.64.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Ron Fleischmann - Transfer to the position of Adult Career Pathway Program Supervisor at Lincoln Community Center beginning July 1, 2016. This is a full-time position with a work-year of 240 days. He will receive an annual salary of \$44,000 and will be eligible for category II benefits.

Don Hanson - Assistant Director of Facilities beginning July 25, 2016. He will receive an annual salary of \$68,952 (\$64,952 + \$4,000 career increment), pro-rated to \$64,725.05 for 245 days during 2016-17 and will be eligible for category III benefits.

APPOINTMENTS (INSTRUCTIONAL)

Hannah Achen - Part-time (.8 FTEs) Art Teacher at Kennedy and Futures beginning August 29, 2016, for the 2016-17 school year. She will be placed at

step 2 of the B lane on the Teachers Association salary schedule.

Laura Blasing - Teacher in the Central High Summer School Program, Session II replacing Crystal Kay beginning July 13 through July 29, 2016. She will be compensated according to her placement on the Teachers Association salary schedule.

Megan Christopher - Full-time (1.000 FTEs) 5th Grade Teacher at Rosa Parks Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Neil Engler - Rescind appointment to the position of Physical Education Teacher at Eagle Lake/Franklin/Washington Elementary Schools beginning with the 2016-17 school year.

Ashley Hawker - Full-time (1.00 FTEs) Business Education Teacher at West High School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 7 of the B lane of the Teachers Association salary schedule.

Adalene Hibscher - Full-time (1.000 FTEs) Classroom Teacher at Jefferson Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Andy Krause - Part-time (0.5 FTEs) Secondary Continuous Improvement Coach at East High School beginning July 1, 2016 and ending June 30, 2019. He will also continue in his 0.500 FTEs teaching assignment.

Megan Levine - Part-time (0.733 FTEs) Contract Substitute Art Teacher for April Malphurs at Hoover Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Jill McGarry - (1.000 FTEs) 7th Grade English Teacher at Prairie Winds Middle School beginning on August 29, 2016 for the 2016-17 school year. She will be placed at step 3 of the B lane on Teachers Association salary schedule.

Shane Rasmussen - Full time (1.000 FTEs) 1st Grade Teacher at Franklin beginning August 29, 2016 for the 2016-17 school year. He will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Rebecca Richardson - Full-time (1.000 FTEs) Classroom Teacher at Jefferson Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Kai Sill - Part-time (0.5 FTEs) Secondary Continuous Improvement Coach at West High School beginning July 1, 2016 and ending June 30, 2019. He will also continue in his 0.500 FTEs teaching assignment.

APPOINTMENTS (NONINSTRUCTIONAL)

Elizabeth Gurholt - Lead Teacher at Lincoln Logs Learning Center with the Adult Basic Education Program for 7 hours per day/4 days per week beginning September 1, 2016. She will be compensated at the rate of \$12.50 per hour.

Steve Matthes - Transfer to the position of full-time Lead Evening Custodian at Prairie Winds Middle School beginning August 1, 2016. He will be placed at classification A13, current step of the Maintenance and Custodial Workers Association salary schedule.

Talisha Mattson - Transfer to the position of Attendance/Assistant Principal Secretary at Prairie Winds Middle School beginning July 25, 2016. She will be placed at step 2, classification B21 of the Educational Secretaries Association salary schedule with a work-year of 229 days plus 9 paid holidays.

Mark McCarthy - Transfer to the position of 4-Hour Day Custodian at Prairie Winds Middle School beginning September 6, 2016. He will be placed at classification A13, current step of the Maintenance and Custodial Workers Association salary schedule.

Kristine Miller - Special Education LifeSkills Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning September 6, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cheryl Morris - Transfer to the position of Supervision and Security at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning September 6, 2016. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Oris Ostgarden - Transfer to the position of Special Education Job Coach at East/West High Schools for 5.75 hours per day/5 days per week beginning September 7, 2016. He will be compensated according to his placement on the Minnesota School Employees Association salary schedule.

Darian Otto - Full time Evening Custodian at Prairie Winds Middle School beginning August 1, 2016. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$12.69.

Josh Stewart - NonClassroom (Playground) Paraprofessional at Rosa Parks

Elementary School for 1.75 hours per day/5 days per week beginning September 8, 2016. He will be compensated at the rate of \$10.86 per hour.

Gregory Thompson - Full time Evening Custodian at Prairie Winds Middle School beginning August 1, 2016. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$12.69.

Ronald Towle - Full-time Evening Custodian at Prairie Winds Middle School beginning August 1, 2016. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$12.69.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Shonita Harper - Change salary placement from step 2 of the B lane to step 2 of the B+15 lane beginning with the 2016-17 school year.

Jennifer Sundermeyer - (0.87 FTEs) Reading Intervention Teacher at Jefferson, change in assignment from 175 days to 191 days beginning with the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Heather Block - Decrease ABE Program Teacher assignment from 1.07 FTEs to .63 FTEs for the 2016-17 school year.

Wyatt Cote - Increase in EL Paraprofessional assignment at Jefferson Elementary School from 6.5 hours per day to 6.75 hours per day/5 days per week beginning September 8, 2016.

Michelle Doering - Voluntary decrease in MAPS Preschool Teacher assignment from .96 FTEs to .87 FTEs for the 2016-17 school year.

Chantell Drummer - Increase in Early Childhood Teaching position from .24 FTEs to .41 FTEs for the 2016-17 school year.

Clarice Esslinger - Increase in ABE Teacher assignment from .79 FTEs to .83 FTEs for the 2016-17 school year.

Heather Fitzsimmons - Increase in ABE Teacher assignment from 0.03 FTEs to 0.06 FTEs for the 2016-17 school year.

Jamie Galinat - Increase in MAPS Preschool Teacher assignment from .76 FTEs to .95 FTEs for the 2016-17 school year.

Joni Gilman - Decrease in ABE Teacher assignment from .71 FTEs to 0.66 FTEs for the 2016-17 school year.

Kathrin Hurley - Increase in Parent Educator teaching assignment from .67 FTEs to .97 FTEs for the 2016-17 school year.

Jean Jurgenson - Decrease in ABE Teacher assignment from .96 FTEs to .95 FTEs for the 2016-17 school year.

Kristen Simpson - Decrease in ABE Teacher assignment from .31 FTEs to .26 FTEs for the 2016-17 school year.

Nathan Slama - Decrease in ABE Teacher assignment from .10 to .02 FTEs for the 2016-17 school year.

Rebecca Strom - Decrease in ABE assignment from .44 FTEs to .36 FTEs for the 2016-17 school year.

Katherine Sump - Increase in ABE Teacher assignment from .78 FTEs to 1.0 FTEs for the 2016-17 school year.

Thomas Tacheny - Decrease in ABE Teacher assignment from .28 FTEs to .26 FTEs for the 2016-17 school year.

Angela Timmerman - Voluntary decrease in Parent Educator teaching assignment from .14 FTEs to .05 FTEs for the 2016-17 school year.

Hilary Urban - Increase in MAPS Preschool Teacher assignment from .83 FTEs to .95 FTEs for the 2016-17 school year.

ADVANCEMENT OF PROBATIONARY TEACHERS TO TENURE STATUS

The administration recommends that the School Board take formal action to advance the following probationary teachers to tenure status beginning with the 2016-17 school year:

Linda Becker, Laura Blasing, Abby Brady, Angela Chatleain, Melissa Christoffer, Jennifer Cink, Sara Dauer, Kevin Dick, Megan L. Fitzloff, Ashley Fries, Karla Giesen, Rachel Gore, Adam Hanson, Jennie Helget, Stephanie Johnson, Mandy Kennedy, Laura Landkamer, Melissa Larkin, Tim Leitner, Molly Lout, Heather Lynch, Kelsey McConkey, Tabatha Miller, Anica Myhr, Shannon Nimps, Wendy Palmer, Mary Beth Patterson, Emily Ponwith, Chris Richardson, Katie Rotvold, Nicholas Schmitz, Katie Soine, Amanda Sonnenfeld, Jennifer Stenzel, Jennifer Sundermeyer, Jessica Tix, Megan Vogel, Kayla Vogelsang, Tonya Wannarka, Mark Wiese, Mandy Wittenberg, Stephanie Wolff, Sarah Jerusha Zimmerman

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Due to the uncertainty of funding, restructuring and budget reductions and in accordance with Article XII, Section 1 of the Agreement between the District and the Minnesota School Employees Association (MSEA), the administration recommends that the employment of the probationary paraprofessionals listed

below be terminated effective at the end of the 2015-16 school year.
Alejandro Chacon, Joshua Gibson

RESIGNATIONS (NONINSTRUCTIONAL)

Valerie Busse - ACES Assistant, effective as of May 18, 2016.

Kathryn Haglin - ACES Assistant, effective as of July 20, 2016.

Carrie Nolan - EL Paraprofessional at East Junior High School, effective as of July 11, 2016.

Andria Voltin - Special Education Paraprofessional, effective as of June 28, 2016.

Sheila Veroeven - ACES Assistant Substitute, Little Aces, effective June 30, 2016.

Board Member School Assignments for 2016-17

<u>Sara Hansen</u>	<u>Abdi Sabrie</u>
Franklin Elementary School	Dakota Meadows Middle
Central High School	School
Bridges Community School	Monroe Elementary School

<u>Kinney Eberhart</u>	<u>Kristi Schuck</u>
East Senior High School	Hoover Elementary School
Washington Elementary School	Rosa Parks Elementary
	School

<u>Judi Brandon</u>	<u>Ann Hendricks</u>
Kennedy Elementary School	Roosevelt Elementary School
Central Freedom School	West Senior High School
Student Support Services Center	

Jodi Sapp
Prairie Winds Middle School
Jefferson Elementary School
Eagle Lake Elementary School

Renewal of Membership in the Minnesota State High School League for 2016-17
(see page ____)

Renewal of Membership in the Minnesota School Boards Association for 2016-17

Approval of 2016-17 Rates of Pay for Community Education and Recreation

Department Part-Time and Seasonal Personnel (see page _____)

Approval of 2016-17 Hourly Rates for Part-Time Temporary and Substitute Employees (see page _____)

Mrs. Brandon made a motion, seconded by Ms. Sapp, to accept the following gifts:

Dave and Sally Davis donated a 1999 Pontiac Bonneville valued at \$800 to the West High Technology Education Department.

Condux International donated 562 pounds of scrap steel to the East and West Technology Educational Departments for student welding practice.

The Sertoma Club of Greater Mankato donated \$1,500 to the District's Hearing and Speech programs.

Donations received for the West High prom include:

- American Legion Post 269, Madison Lake - \$100
- Angie's Boom Chicka Pop - popcorn valued at \$1,337
- Anytime Fitness - memberships valued at \$150
- Chipotle (Madison Avenue) - gift cards valued at \$315
- Cinegrand - movie passes valued at \$350
- Fitness for \$10 - memberships and t-shirts valued at \$129
- Frozen Yogurt Creations - frozen yogurt valued at \$240
- Mankato Independent Originals - \$10 coupons valued at \$4,000
- Insomnia Cookies - 175 cookies valued at \$200
- Jersey Mike's - 3 sub trays valued at \$175
- Mankato Area Youth Baseball Association - gift cards/cash valued at \$220
- MinnStar Bank - \$100
- Papa John's - pizza gift cards valued at \$90
- Polito's Pizza - pizza slices valued at \$125
- Pub 500 - gift cards valued at \$250
- Tony Downs Foods - \$250
- Wow Zone - gift cards valued at \$100
- Buffalo Wild Wings - gift cards valued at \$50
- Liv Aveda - gift cards valued at \$50
- Pieology - pizzas valued at \$50
- Scheel's - gift cards valued at \$50

The Roosevelt Reading Incentive Program received the following donations:

Barnes & Noble - gift cards valued at \$100

Scheel's - gift cards valued at \$210

Mankato Family YMCA - 42 day passes

The Jeffers Foundation provided a grant of \$500 to the ACES summer program

for five gardens.

PTO/PTAs and Booster Clubs donated more than \$274,000 during the 2015-16 school year, with breakdowns as follows:

Bridges Advisory Committee

Approximately \$27,940 in gifts and donations

Major expenditures include:

- Snacks for students: \$4000
- Academic Supplies for students: \$2000
- Teacher Classroom requests: \$1000
- Chrome Books: \$5000
- Being There Experiences: \$9500
- Bridges Community Events: \$6,440
 - BBQ on the Blacktop - \$400
 - BAC Dinners - \$240
 - Family Nights - \$1000
 - Educare Donation - \$100
 - Spaghetti Dinner/Silent Auction - \$4000
 - End of Year Picnic - \$600
 - Fifth Grade Celebration - \$100

Eagle Lake Elementary

Approximately \$16,692 in gifts and donations

Major expenditures include:

- Family Bingo Night - \$150
- Money for teachers for classroom use - \$1,800
- Field trips - \$5,315
- Teacher appreciation - \$827
- Jump Rope for Heart prizes/snacks - \$400
- Kindergarten round up/welcome breakfast - \$100
- Family Movie Night - \$250
- Musical production - \$550
- Grit night/open house - \$225
- Student planners - \$450
- Family reading activity - \$200
- Roller skating - \$3,225
- SOAR shirts - \$2,000
- Yearbooks - \$600
- Misc. teacher/classroom requests - \$600

Franklin Elementary

Approximately \$9,212 in gifts and donations

Major expenditures include:

- Teacher Appreciation/Potluck - \$1166
- Classroom Carpets - \$1903
- Playground Equipment - \$1302
- Concert Pianist - \$400
- MSU Theatre Dept Play - \$575
- Diversity Council - \$500
- Walk/Bike to School Prizes - \$200
- School Committees (Reading, Math, etc.) - \$555
- Visiting Author - \$1000

Field Trip Buses - \$483
6th grade Celebration - \$430
Memorials - \$500

Hoover Elementary

Approximately \$17,661 in gifts and donations

Major expenditures include:

Field Trips - \$5776
Assemblies/Enrichment Programs - \$4236
Classroom Gifts - \$2560
Foster Grandparents - \$1800
Family Events - \$421
IXL - \$2100

Jefferson Elementary

Approximately \$6,392 in gifts and donations

Major expenditures include:

Classroom/Teacher Supplies - \$2923
Field Trips - \$1943
Education Enrichment - \$1141
Popcorn Machine - \$322

Kennedy Elementary

Approximately \$18,500 in gifts and donations

Major expenditures include:

5th Grade Celebration \$500
Carnival \$700
Teacher Gifts \$1850
Field Trips \$4800
Peacemakers \$400
Playground Equipment \$4400
Staff Appreciation \$2500
Reading Enrichment \$2500
Social Events (Open House, Ice Cream Social, Family Fit/BINGO Nights, K Round Up) \$850

Monroe Elementary

Approximately \$23,025 in gifts and donations

Major expenditures include:

Playground Equipment - \$13,000
Field Trips - \$4,500
Money for teachers for classroom use - \$2,700
Teacher Appreciation - \$700
Trees for Playground - \$600
Math Masters, Science Fair, Reading Program - \$500
PBIS - \$200
Kindergarten Roundup - \$125
5th Grade T-Shirts & Yearbook - \$200

Roosevelt Elementary

Approximately \$15,938 in gifts and donations

Major expenditures include:

Money for teachers for classroom use: \$3699
Field Trips: \$2158
Foster grandparent lunches: \$400

Science Fair: \$542
Donations (to GMDC & Educare): \$375
Artist-in-Residence: \$2452
Snacks for students: \$136
Staff lunches/meals: \$1050
Reading Incentive Calendar support: \$2812
Family support/activities: \$2314

Rosa Parks Elementary

Approximately \$6,198 in gifts and donations

Major expenditures include:

Snacks for students: \$92
MSU Children's Theater Performance: \$375
Money for teachers for classroom use: \$2,434
Field Trips: \$654
Recess/Playground Activities: \$320
Teacher Conference Meals: \$395
Fall Family Fun Night: \$186
All School Dance: \$695
Donation to Greater Mankato Area Diversity Council: \$250
Donation to Educare: \$190
Fifth Grade Graduation/Tshirts: \$607

Washington Elementary

Approximately \$14,036 in gifts and donations

Major expenditures include:

Pottery Wheel for Art Classroom: \$1000
Media Classroom gift for Technology: \$758
Physical Education Classroom toward speakers: \$1000
Music Classroom for Keyboard: \$1000
Money for teachers for classroom use/Field Trips: \$1760
Physical Education Support: \$1290
Wildcat Art Show Sponsor: \$200
Family Involvement Events/Picnics: \$2028
Fifth Grade Graduation: \$555
Reading Program: \$500
Peacemaker Program: \$378
Wildcat T-shirts for students and staff: \$2000
Appreciation for teachers and staff: \$1123
Greater Mankato Diversity Council: \$250

Dakota Meadows Middle

Approximately \$14,000 in gifts and donations

Major expenditures include:

Pride shirts for all students: \$3900
Money for teachers for classroom use: \$3100
Skatetime for Phy Ed: \$1000
Track and Field Day: \$160
Homeroom Coordinator and Minute to Win It: \$730
Recognition Programs: \$650
Geography Bee and Spelling Bee: \$235
DMMS Visit for incoming 5th graders: \$420
Middle School Parent Guide Book: \$350
Technology and Wellness Funds: \$3000

East Junior High

Approximately \$7,300 in gifts and donations

Major expenditures include:

- 7th and 8th Grade Honors Breakfasts: \$1000
- 8th Grade Celebration: \$2000
- Conference Dinners: \$1500
- Track and Field Day: \$500
- Student Snacks: \$100
- Recognition Programs: \$500
- End of the Year Celebration: \$1000
- Money for teachers for classroom use: \$500
- Educare Donation: \$200

East Senior High

Approximately \$52,000 in gifts and donations

Major expenditures include:

- Benches for Tennis Courts - \$1,615
- Athletic Training Supplies - \$2,900
- HUDL - \$1,500
- High Jump pit and pole vault standards - \$4,000
- Triangular scoreboard and tripod for wrestling tmnts - \$1,500
- Pep Band shirts - \$584
- Mental Training sessions at Center for Sports Performance (Fall) - \$500
- Foam for gymnastics floor - \$1,572
- Downhill ski gates - \$1,250
- T shirts for PLC group - \$500
- Video camera for Planetarium Production Club - \$400
- Wrestling bus for students State Wrestling- \$400
- Rain Gear for girls golf - \$1,500
- Boys Golf bags - \$1,500
- Pitching machine - \$650
- Football helmet replacement - \$5,000
- Crowd stoppers (30) - \$3,500
- Replace speakers and controller - \$4,970
- Grad party donation - \$500
- Wolverton Scholarship - \$1,500
- Center for Sports and Performance Psychology - \$1,000
- Stadium Project - \$15,000

West Senior High

Approximately \$46,000 in gifts and donations

Major expenditures include:

- Mental Training Services - All sports - MSU \$500
- Softball Scoreboard - Electrical work \$4,000
- Trophy Case and Record Board \$5,000
- Fitness Center equipment \$2,500
- Concession stand retractable door \$352
- Trophy Case and Record Board \$1,556
- Football Stadium Press Box \$10,000
- Girls Hockey Warm Ups \$1,000
- Hudl Software for Coaches \$1,400
- Volley Ball 20 sets of warm ups \$800
- Girls Soccer Travel Bags \$800

Tennis court benches \$1,615
 Boys Hockey locker Room Improvements \$1,800
 Mental Training Services - All sports - MSU \$3,000
 Girls Hockey Warm Ups \$420
 Band Percussion Cabinet \$328
 Girls Golf Rain Gear - 14 sets \$1,369
 Band Music Folders (50) \$750
 Concession stand new pizza oven \$1,239
 Boys and Girls Hockey practice jerseys \$1,000
 Mental Training Services - All sports - MSU \$500
 Homecoming Reception \$342
 Gymnastics Foam mats \$1,000
 YES/Science Club entry fees \$400
 Jazz Band Festival Entry Fee \$300
 Ticket Booth Wrap \$564
 State Qualifier Posters \$355
 Wrestling Head Gear and Supplies \$681
 Softball Sound System \$800

The motion carried on a 5-0 voice vote.

Scott Hogen, Director of Facilities, reviewed the 2017-18 Long-Term Facilities Maintenance Plan during the informational portion of the meeting. Following questions and clarifications, a motion was made by Mrs. Brandon to approve the plan for 2017-18 with total projects of \$2,680,000. The motion was seconded by Ms. Hansen and carried on a 5-0 voice vote.

The U.S. Department of Agriculture (USDA) has established minimum price requirements for paid school lunches. Sheri Allen reviewed the price recommendations and asked that the following Food Service prices be established for the 2016-17 school year:

ITEM DESCRIPTION	2015-16 PRICING	2016-17 PRICING	INCREASE
Lunch Program			
Elementary Paid K-5	\$2.15	\$2.25	\$.10
Middle/Secondary Paid 6-12	\$2.45	\$2.55	\$.10
Reduced Lunch K-12	-0-	-0-	-0-
All Adult	\$3.50	\$3.60	\$.10
Ala Carte Milk per ½ pint	\$.35	\$.35	-0-
Breakfast Program			
Kindergarten	-0-	-0-	-0-
Elementary Paid	\$.95	\$.95	-0-
Secondary Paid	\$1.00	\$1.00	-0-
Adult Paid	\$1.75	\$1.75	-0-
Reduced Breakfast K-12	-0-	-0-	-0-

Ms. Hansen made a motion to approve the prices as recommended. Ms. Sapp seconded the motion and it carried on a 5-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Mrs. Brandon seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:53 p.m., on a 5-0 voice vote.

Clerk _____

Attest:

Chairperson _____

2016-2017 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

Mankato East High School	Mankato West High School

Community Education & Recreation Department Salary rates for Part-Time Personnel				
Job Title	Rate 2013-14	Rate 2014-15	Rate 2015-16	Rate 2016-17
ACES Staff				
ACES Supervisor	\$11.00 - \$18.00/hour	\$11.00 - \$18.00/hour	\$11.50 - \$18.00/hour	\$11.50 - \$18.00
ACES childcare staff	\$ 8.00 - \$12.00/hour	\$ 9.00 - \$12.25/hour	\$9.50 - \$12.25/hour	\$9.50 - \$12.25
Adult Basic Education (ABE)				
ABE Aides	\$10.00 – \$15.00	\$10.00 – \$15.00/hour	\$10.00 – \$15.00/hour	\$10.00 – \$15.00
ABE Childcare staff	\$ 8.00 - \$13.00/hour	\$ 8.50 - \$13.50/hour	\$9.00 - \$14.00/hour	\$9.50- \$14.00
Aquatics Staff				
Aquatics Director - School year	\$10.50 - \$15.00/hour	\$14.94- \$19.00/hour	\$14.94- \$19.00/hour	\$19.00- \$26.00
Aquatics Director - Summer	Stipend: \$3,709 - \$4,000	Stipend: \$3860 - \$4,000	Stipend: \$3860 - \$4,100	Stipend: \$4,100- \$6,200
Instructors	\$10.00 - \$13.00/hour	\$10.50 - \$14.00/hour	\$10.50 - \$14.00/hour	\$12.00 - \$18.00
Lifeguards	\$ 7.25 - \$10.00/hour	\$8.50 - \$11.00/hour	\$9.00 - \$11.00/hour	\$9.50 - \$13.00
Locker Room Attendants	\$ 7.25/hour	\$ 7.25/hour	\$7.50/hour	\$7.75 - \$8.50
Early Childhood Family Ed. (ECFE)				
Early Childhood Assistants	\$ 10.00 - \$14.50/hour	\$ 10.00 - \$14.50/hour	\$ 10.00 - \$14.50/hour	\$ 10.00 - \$14.50
Non-licensed Screener	\$10.40/hour	\$10.00-\$14.50/hour	\$10.00-\$14.50/hour	\$10.00-\$14.50
Licensed Screener	\$18.40/hour	\$16.00/hour	\$16.00/hour	\$16.00
Screening Supervisor	\$25.50/hour	\$25.50/hour	\$25.50/hour	\$25.50
Enrichment Staff				
Enrichment Instructors	\$ 8.50 - \$26.00/hour	\$ 8.50 - \$26.00/hour	\$ 8.50 - \$26.00/hour	\$9.50- \$26.00
Enrichment Aides	\$ 8.50 - \$26.00/hour	\$ 8.50 - \$26.00/hour	\$ 8.50 - \$26.00/hour	\$9.50 - \$26.00
ACCESS Assistants/Aides	\$ 8.00 - \$15.00/hour	\$ 9.50 - \$15.00/hour	\$ 9.50 - \$15.00/hour	\$9.50- \$15.00
ASA Skating School Instructors	\$ 7.25 - \$13.00/hour	\$ 8.50 - \$13.00/hour	\$ 8.50 - \$13.00/hour	\$7.75 - \$15.00
ASA Concession Worker		\$9.00/hour	\$9.00/hour	\$9.50- \$15.00
Special Event Coordinators	\$ 9.00 – \$13.00	\$ 9.00 – \$13.00/hour	\$ 9.00 – \$13.00/hour	\$9.50 - \$15.00
Recreation Officials				
Softball - Umpire Scheduler	\$1,500 - \$2,400 (summer+fall)	\$1,500 - \$2,500 (summer+fall)	\$1,500 - \$2,500 (summer+fall)	\$1,500 - \$2,500 (summer+fall)
Slow Pitch	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game
Fast Pitch	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game
Basketball Officials	\$21.00 - \$26.00/game	\$21.00 - \$28.00/game	\$21.00 - \$28.00/game	\$21.00 - \$29.00/game
Volleyball Officials	\$16.00 - \$22.00/game	\$16.00 - \$22.00/game	\$16.00 - \$22.00/game	\$16.00 - \$22.00/game
Recreation Staff <i>serving all Recreation programming</i>				
Playgrounds – Senior Supervisor	\$ 9.00 – \$15.00/hour	\$ 11.00 – \$15.00/hour	\$ 11.00 – \$15.00/hour	\$ 11.00 – \$15.00
Certified Archery Instructor (ne	\$ 13.00 – \$18.00/hour	\$ 13.00 – \$18.00/hour	\$ 13.00 – \$18.00/hour	\$ 13.00 – \$18.00
Youth Sports Leaders	\$ 9.00 – \$13.00/hour	\$ 9.50 – \$15.50/hour	\$ 9.50 – \$15.50/hour	\$ 9.50 – \$15.50
Playground Supervisor	\$ 9.00 – \$13.00/hour	\$ 9.50 – \$13.00/hour	\$ 9.50 – \$13.00/hour	\$ 9.50 – \$13.00
Open Gym Supervisors	\$ 9.00 – \$13.00/hour	\$ 11.00 – \$13.00/hour	\$ 10.00 – \$13.00/hour	\$ 10.00 – \$13.00
Lancer Band				
Lancer Band Director	\$3,350 - \$4,791.66/summer	\$4,839.58 - \$5,191.66/summer	\$4,839.58 - \$6,191.66/summer	\$4,839.58 - \$6,191.66/season
Lancer Band Assistants	\$500 - \$2,270/summer	\$500 - \$2,270/summer	\$500 - \$2,600/summer	\$100 - \$2,600/season
Revised 7/8/13		Revised 6/30/14	Revised 6/30/15	Revised 6/30/16

MANKATO AREA PUBLIC SCHOOLS

Hourly Rates for Part-time/Temporary Employees 2016-17 Fiscal Year

JOB TITLE	2015-16 Hourly Rate	2016-17 Hourly Rate
Laundry Worker	\$11.25	\$11.25
Work Experience/Work Based Students	Minimum Wage	Minimum Wage
High School Student Workers	Minimum Wage	Minimum Wage
Post-Secondary Work Study	Minimum Wage	Minimum Wage
Sign Language Interpreter	\$22.25 - \$24.50	\$22.25 - \$24.50
Language Interpreter	\$18.25	\$20.00
Braillist	\$20.00 - \$23.00	\$20.00 - \$23.00
Braillist in Training	\$15.00	\$15.00
Head Election Judge	\$10.00	\$11.00
Election Judge	\$9.00	\$10.00
Locksmith	\$12.00	\$12.00
Lead Summer Painter	\$11.50	\$11.50
Summer Painter	\$10.00	\$10.00
Summer Carpenter's Helper	\$10.00	\$10.00
Groundskeeper (0 - 1 year)	\$9.70	\$9.70
Groundskeeper (more than 1 year)	\$10.20	\$10.20
Custodian's Summer Helper	\$10.50	\$10.50
Curriculum Writing	\$25.00	\$25.00
Musical Accompanist	\$15.00	\$15.00
Printer's Helper	\$9.50	\$9.50
District Stage Manager	\$25.00	\$25.00
Assistant Stage Manager	\$15.00	\$15.00
First Aid Trainers	\$25.00	\$25.00
First Aid Team Members	Reg. Hrly Rate to \$17.50 max	Reg. Hrly Rate to \$17.50 max

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 11, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, July 11, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:00 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks and Jodi Sapp. Abdi Sabrie arrived at 5:18 p.m. Absent: Kinney Eberhart and Kristi Schuck.

1. Hansen/Brandon approval of agenda with personnel addendum. 4-0
2. Open Forum - none.
3. Information: 2017-18 Long-Term Facilities Maintenance Plan, Strategic Roadmap Update, Board Member reports.
4. Hansen/Sapp approval of Consent Agenda Items: Approval of Minutes of the June 20, 2016, regular meeting; Final Approval of June Bills; Approval of July Bills, Personnel; Board Member School Assignments for 2016-17; Membership Renewal in Minnesota State High School League; Membership Renewal in Minnesota School Boards Association; Approval of 2016-17 Rates of Pay for CER Part-Time and Seasonal Personnel; Approval of 2016-17 Hourly Rates for Part-Time, Temporary and Substitute Employees. 5-0
5. Brandon/Sapp acceptance of gifts and grants. 5-0
6. Brandon/Hansen approval of 2017-18 Long-Term Facilities Maintenance Plan. 5-0
7. Hansen/Sapp approval of 2016-17 Breakfast and Lunch Prices. 5-0
8. Sapp/Brandon adjournment at 5:53 p.m. 5-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

ITEM NUMBER: 5. B.

Meeting Date: 08/15/2016

Prepared By: Jerry Kolander, Director of Business Affairs

Item Type: Action

Subject:

Approval of August Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims for August totaling \$9,718,096.00.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting**ITEM NUMBER: 5. C.****Meeting Date:** 08/15/2016**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action**Subject:**

Personnel

Background:**Background:**APPOINTMENTS (NON-AFFILIATED)

Rebecca Bailey - Administrative Assistant to the Director of Business Affairs, effective as of August 15, 2016. This is a full-time, 12-month non-affiliated position with an annual salary of \$43,627 (prorated to \$38,445.25) and she will be eligible for Category II benefits.

Rachel Kamm - Change in assignment to the position of full-time Administrative Assistant to the Assistant Director of Early Learning beginning July 1, 2016. She will receive an annual salary of \$43,627 and will be eligible for Category 2 benefits.

APPOINTMENTS (INSTRUCTIONAL)

Elise Boleman - Full-time (1.00 FTEs) Counselor at Jefferson/Monroe Elementary Schools beginning August 29, 2016. She will be placed at step 1 of the B+30 lane of the Teachers Association salary schedule.

Angelyn Dedinsky Doell - Part-time (0.500 FTEs) English Teacher at East High School beginning August 29, 2016. She will be placed at step 5 of the M lane of the Teachers Association salary schedule.

Renae Lund - Long Term Substitute Grade 3 Teacher for Sarah Peterson at Washington Elementary from August 29 through September 30 for a total of 20 days. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Timothy Meegan - Full-time (1.00 FTEs) Social Studies Teacher at East High School beginning August 29, 2016 for the 2016-17 school year. He will be placed at step 10 of the M lane of the Teachers Association salary schedule contingent upon obtaining licensure.

Amanda Murphy - Part-time (0.867 FTEs) Physical Education Teacher at Eagle Lake/Franklin/Washington Elementary Schools beginning August 29, 2016. She will be placed at step 1 of the B lane of the Teachers Association salary schedule.

Ann Obernolte - Long Term Substitute Teacher for Brittany Ward at Roosevelt Elementary School beginning on or about November 11 and ending March 1, 2017. She will be placed at step 10 of the M+45 lane of the Teachers Association salary schedule.

Casey Rose - Full-time (1.00 FTEs) Science Teacher at Prairie Winds Middle School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 5 of the B+30 lane of the Teachers Association salary schedule.

Martha Wildeman - Long Term Substitute Teacher for Hillary Hebl at Roosevelt Elementary School beginning August 30 and ending September 30 for a total of 20 days. She will be placed at step 10 of the B lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Lisa Bailey - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Sandy Barger - General Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lauren Benson-Warmbold - Special Education Behavior Intervention Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning September 6, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kathleen Bonner - Cook Manager, Level 2 at Prairie Winds Middle School for 8 hours per day/5 days per week beginning August 16, 2016. She will be placed on the Cook Manager, Level 2 classification, step 2 of the School Food Service Workers Association salary schedule.

Casey Boxall - Special Education LifeSkills Behavior Intervention Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Mardell Brauer - Special Education Paraprofessional at Washington Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Laura Duflo - Special Education Paraprofessional in the Special Education ESY Program beginning August 2 and ending August 11, 2016 for 4 hours per day/4 days per week. She will be compensated at the rate of \$10.86 per hour.

Aly Fletcher - Early Learning Teaching Assistant at the Family Learning Center beginning October 24, 2016 for approximately 18 hours per week Monday through Thursday for a total of 462 hours per year. She will be compensated at the rate of \$10.86 per hour.

Wanda Fredriksen - Second Cook, Level 2 at Prairie Winds Middle School for 8 hours per day/5 days per week beginning August 16, 2016. She will be placed at the Second Cook, Level 2 classification, step 2 of the School Food Service Workers Association salary schedule.

Kathy Gessner - Second Cook at Monroe Elementary School for 7.5 hours per day/5 days per week beginning August 16, 2016. She will be placed at Second Cook Level 1 classification, step 2 of the School Food Service Workers Association salary schedule.

Daniel Greenwood - Special Education Behavior Intervention Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning September 6, 2016. He will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Katrina Gronewold - Clerical Assistant/POS Operator at Washington Elementary School. Her assignment will be 4 hours per day Clerical Assistant and 1.5 hours per day POS Operator for a total of 5.5 hours per day/5 days per week beginning September 7, 2016. She will be placed at classification A12, step 1 of the Educational Secretaries Association salary schedule.

Kailee Hrubetz - Special Education Behavior Intervention Paraprofessional at Jefferson Elementary

School for 6.25 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Nikki Johnson - Transfer to the position of Cook Manager, Level 2 at Dakota Meadows Middle School for 8 hours per day/5 days per week beginning August 1, 2016. She will be placed at the Cook Manager, Level 2 classification, current step of the School Food Service Workers Association salary schedule.

Brianna Klugherz - Transfer to the position of full-time, 8-hour per day Evening Custodian at Franklin Elementary School beginning August 1, 2016. She will be placed on classification A13, current step of the Maintenance and Custodial Workers Association salary schedule.

Peggy Kotthoff - Special Education Paraprofessional at the Early Childhood Center for 3.25 hours per day/4 days per week (M-Th) beginning September 8, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Mary Krahling - Second Cook, Level 1 at Rosa Parks Elementary School for 8 hours per day/5 days per week beginning August 16, 2016. She will be placed at the Second Cook, Level 1 classification, Step 2 of the School Food Service Workers Association salary schedule.

Caitlin Langer - Special Education Behavior Intervention Paraprofessional at Futures for 6.75 hours per day/5 days per week beginning September 6, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Brittany Leidall - Special Education Paraprofessional at YMCA/Franklin Elementary School for 28 hours per week (6.25/M-Th 3 on F) beginning September 8, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Patrick F. McCarthy - Special Education Behavior Intervention Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 8, 2016. He will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Dan Nelson - Full-time Lead Evening Custodian at Dakota Meadows Middle School beginning August 22, 2016. He will be placed at classification A13, step 3 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.55.

Edward Oldenburg - Special Education Behavior Intervention Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning September 6, 2016. He will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Arlene Peters - Early Learning Teaching Assistant at the Family Learning Center for 13.5 hours per week for a total of 427 hours per year beginning August 9, 2016. She will be compensated at the rate of \$10.86 per hour.

Sarah Reisdorf - Structured Study Center Supervisor at Hoover Elementary School for 6.5 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jill Ristau - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5

days per week beginning September 8, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Carolyn Runck - EL Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Rachel Schoenecker-Wilke - Special Education Behavior Intervention Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Richard Taylor - Full-time Evening Custodian at Prairie Winds Middle School beginning August 1, 2016. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$12.69.

Kirsten Tebben - Special Education Behavior Intervention Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Laura Blasing - Increase in assignment to 1.083 FTEs for the first semester only of the 2016-17 school year.

Tom Boone - Increase in assignment to 1.167 FTEs for the 2016-17 school year.

Brent Brown - Increase in assignment to 1.083 FTEs for the second semester only of the 2016-17 school year.

David Burgess - Increase in assignment to 1.083 FTEs for the first semester only of the 2016-17 school year.

Micah Degner - Increase in assignment to 1.083 FTEs for the first semester only of the 2016-17 school year.

Wade French - Decrease in assignment from 0.533 FTEs to 0.500 FTEs beginning with the 2016-17 school year.

Nathan Fuller - Increase in assignment to 1.083 FTEs for the first semester only of the 2016-17 school year.

Laurie Hagberg - Increase in assignment to 1.083 FTEs for the first semester only of the 2016-17 school year.

Ashley Hawker - Change salary lane placement from step 7 of the B lane to step 7 of the M lane beginning with the 2016-17 school year.

Nicole Hed - Increase in assignment to 1.083 FTEs for the second semester only of the 2016-17 school year.

Leif Johnson - Increase in assignment to 1.083 FTEs for the first semester only of the 2016-17 school year.

Matt Kolb - Increase in assignment to 1.083 for the first semester only of the 2016-17 school year.

Mary Nelson - Increase in assignment to 1.083 FTEs for the first semester only of the 2016-17 school year.

Gabrielle Pyan - Change salary placement from step 1 of the B+30 lane to step 1 of the M lane beginning with the 2016-17 school year.

Angela Rickbeil - Change salary placement from step 2 of the B lane to step 2 of the B+15 lane beginning with the 2016-17 school year.

Sara Stow - Increase in assignment to 1.167 FTEs for the 2016-17 school year.

Sarah Summers - Increase in assignment to 1.083 FTEs for the second semester only of the 2016-17 school year.

Mark Szybnski- Increase in assignment to 1.083 FTEs for the first semester only of the 2016-17 school year.

Andrea Williams - Increase in assignment to 1.083 FTEs for the second semester only of the 2016-17 school year.

Angela Williamson - Increase in assignment to 1.167 FTEs for the 2016-17 school year.

Parker Winning - Change salary placement from step 2 of the B lane to step 2 of the B+15 lane beginning with the 2016-17 school year.

Mark Zenk - Increase in assignment to 1.167 FTEs for the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Leah Andersen - Increase in Special Education Paraprofessional assignment from 3 hours per day/4 days per week at Washington to 6.75 hours per day/5 days per week at Prairie Winds Middle school, effective as of September 8, 2016.

Trisha Anderson - Transfer to the position of Special Education Behavior Intervention Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kristine Bachmann - Increase in Special Education Paraprofessional assignment from 6.25 hours per day/4 days per week to 6.5 hours per day/4 days per week at ECC/Franklin, effective as of September 8, 2016.

Sarah Blasing - Increase in Special Education Paraprofessional assignment from 2.25 hours per day/3 days per week to 3 hours per day/4 days per week (M,T,Th,F) at West High School, effective as of September 6, 2016.

Mary Bobholz - Change in Title I Paraprofessional assignment from 5.75 hours per day/4 days per week for 143 days to AOM Paraprofessional for 5.5 hours per day/4 days per week for 133 days at Monroe Elementary School, effective as of September 8, 2016.

Megan Burkel - Increase in Special Education Paraprofessional assignment from 3 hours per day/2 days per week to 3.5 hours per day/M,W, F at Little Stars, effective as of September 8, 2016.

Lorena Burzynski - Increase in Special Education Paraprofessional assignment from 3 hours per day/5 days per week at 5 C's to 7 hours per day/M-Th at MAPS preschool, effective as of September 8, 2016.

Joy Cogan - Increase in Special Education Job Coach assignment from 5.5 hours per day to 5.75 hours per day/5 days per week at East/West beginning September 6, 2016.

Tammy Corbett - Transfer from AOM Paraprofessional at Dakota Meadows Middle School to Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 8, 2016. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Lisa Crockett - Special Education Paraprofessional transferring from Monroe Elementary School to Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning September 8, 2016. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Jennifer Daby - Transfer from Title I/NonClassroom Paraprofessional to Special Education Paraprofessional at Jefferson Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2016.

Jessica Fleming - Change in assignment from Cook's Helper at Bridges/Jefferson Elementary Schools to Cook's Helper at Prairie Winds Middle School for 6 hours per day/5 days per week beginning August 15, 2016.

Dan Frederick - Change in assignment from Head Custodian at Washington Elementary School to 4-Hour Day, 9-month Custodian at Franklin Elementary School beginning September 2, 2016. He will be placed at classification A13, current step of the Maintenance and Custodial Workers Association salary schedule.

Mary Frederick – Change in Title I Paraprofessional assignment from 5 hours per day/5 days per week for 157 days at Rosa Parks to 5.5 hours per day/5 days per week for 160 days at Roosevelt Elementary School. Effective as of September 8, 2016.

Barbara Geertsema - Transfer from Special Education Paraprofessional at Franklin Elementary to Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 8, 2016.

Jana Goedtel – Change in Title I Paraprofessional assignment from 5 hours per day/5 days per week for 157 days at Rosa Parks to 4 hours per day/5 days per week for 160 days at Roosevelt Elementary School, effective as of September 8, 2016.

Elizabeth Hartman - Increase in Special Education Paraprofessional assignment at Loyola Preschool from 6.25 hours per day/5 days per week to 7 hours per day/5 days per week, effective as of September 8, 2016.

Heidi Gillmore - Voluntary decrease in Special Education Paraprofessional assignment at Prairie Winds Middle School from 33.75 hours per week to 27.75 hours per week (6.25 - M/W/Th/F and 2.75 T) beginning September 8, 2016.

Pam Guss - Change in classification from A12 to A13 of the Educational Secretaries Association salary schedule, effective as of August 22, 2016.

Natalie Hughes - Increase in Special Education Paraprofessional assignment from 6.25 hours per day/4 days per week to 6.5 hours per day/M-Th at Rosa Parks/Franklin Elementary Schools, effective as of September 8, 2016.

Chari Ikier-Attenberger - Increase in Special Education Job Coach assignment from 5.5 hours per day to

5.75 hours per day/5 days per week at East/West beginning September 6, 2016.

Sonja Knoff - Increase in Special Education Paraprofessional assignment from 6.75 hours per day/3 days per week to 7 hours per day/M-Th at Rosa Parks Elementary School, effective as of September 8, 2016.

Aimee Kotten - Change from Special Education Paraprofessional to Special Education Behavior Intervention Paraprofessional for 6.25 hours per day/5 days per week at Eagle Lake Elementary School, effective as of September 8, 2016. She will be compensated at the rate of \$14.42 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Julie Kroeger - Transfer from Intervention Paraprofessional at Washington Elementary School to Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$16.01 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Rita Kump – Change in Intervention Paraprofessional from 5.5 hours per day/4 days per week for 143 days at Monroe to 5 hours per day/5 days per week for 158 days at Rosa Parks, effective as of September 8, 2016.

Julie Kunz - Change in assignment from Special Education Paraprofessional to Special Education DHH Intervention Paraprofessional at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kelsey Lagasse - Increase in Special Education Job Coach Paraprofessional assignment from 5.5 hours per day to 5.75 hours per day/5 days per week at East/West High Schools, effective as of September 6, 2016.

Dawn Lange - Change in classification from A12 to A13 of the Educational Secretaries Association salary schedule, effective as of August 22, 2016.

Jane Laven – Change in Intervention Paraprofessional assignment from 5.5 hours per day/M-Th for 143 days at Monroe Elementary to 4.5 hours per day/M-F for 160 days at Roosevelt Elementary School, effective as of September 8, 2016

Cynthia Lyons – Change in Intervention Paraprofessional assignment from 5 hours per day/5 days per week for 157 days at Rosa Parks to 5.5 hours per day/4 days per week for 133 days at Monroe Elementary School, effective as of September 8, 2016.

Julie Miller - Increase in Special Education Paraprofessional assignment from 6 hours per day/4 days per week to 6.5 hours per day/M-Th at ECC, effective as of September 8, 2016.

Lee Miller - Increase in Special Education Paraprofessional assignment from 6.25 hours per day at Washington Elementary to 6.75 hours per day/5 days per week at Prairie Winds Middle School, effective as of September 8, 2016.

Keisha Moniz-Donald - Decrease in Special Education Paraprofessional assignment from 6.25 hours per day/M-Th and 3 hours on Friday to 6.5 hours per day/4 days per week at ECC, effective as of September 8, 2016.

Gretchen Olmanson - Increase in Special Education Paraprofessional assignment from 6.25 hours per day/4 days per week to 6.5 hours per day/M-Th at ECC, effective as of September 8, 2016.

Geoffrey Olmscheid - Increase in Special Education Job Coach assignment from 5.5 hours per day to

5.75 hours per day/5 days per week at East/West beginning September 6, 2016.

Candice Peters - Decrease in Special Education Paraprofessional assignment from 6.25 hours per day/M-Th to 3.25 hours per day/M-Th at Rosa Parks, effective as of September 8, 2016.

Elizabeth Rossow - Change in assignment from Special Education Paraprofessional to Special Education Behavior Intervention Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kristina St. Peter - Change in assignment from Special Education Paraprofessional at East High School to Special Education Behavior Intervention Paraprofessional at Washington Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Colleen Santori - Change in assignment from Special Education Paraprofessional to Special Education Behavior Intervention Paraprofessional at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$14.21 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lisa Smith - Decrease in Special Education Paraprofessional assignment from 6.25 hours per day/5 days per week to 6.5 hours per day/M-Th and 3.25 hours on Fridays for a total of 29.25 hours per week beginning September 8, 2016.

Mark Spangler - Change in Special Education Paraprofessional assignment to 6.75 hours per day/2 days per week (T,Th) at West High School, effective as of September 6, 2016.

Robin Staloch - Change in Special Education Paraprofessional assignment from 4.25 hours per day as Special Education Paraprofessional and 2.5 hours per day as a Special Education LifeSkills Paraprofessional to 6.75 hours per day as a Special Education Paraprofessional at Dakota Meadows Middle School, effective as of September 8, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tracy Steffen - Change in assignment from Cook's Helper at Franklin Elementary School to Cook's Helper at Prairie Winds Middle School for 6 hours per day/5 days per week beginning August 15, 2016.

Jean Teeslink - Voluntary decrease in Special Education Paraprofessional assignment transferring from Dakota Meadows to Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning September 8, 2016. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Laura Duflo, Special Education Teacher at Monroe Elementary School, has requested an unpaid leave beginning September 24 and ending November 14, 2016.

Lisa Meyer, Spanish Teacher at Prairie Winds Middle School, has requested an unpaid leave beginning November 18 and ending January 2, 2017.

Neil Paarmann - Teacher currently on Board approved leave has requested an extension of his leave through the 2016-17 school year.

Jody Rittmiller, Mentor, has requested a leave under the provisions of the Family Medical Leave Act

commencing on August 30 and ending September 30, 2016.

Brittany Ward, Kindergarten Teacher at Roosevelt Elementary School has requested a leave under the provisions of the Family Medical Leave Act commencing on or about November 29 and ending March 1, 2017.

Jessica Waterstreet, Special Education Teacher at Futures has requested a leave under the provisions of the Family Medical Leave Act commencing on or about November 16 and ending on or about February 8, 2017.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Carolyn Graham, Reading Intervention Paraprofessional at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 8 and ending June 2, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Rebecca Johnson - Continuous Improvement Coach at Eagle Lake/Hoover Elementary Schools, effective as of July 29, 2016.

Joan Scharmer - Teacher currently on Board approved leave, effective as of July 13, 2016.

Garrett Silker - ADSIS Counselor at Dakota Meadows Middle School, effective as of July 13, 2016.

RESIGNATIONS (NON-AFFILIATED)

Janelle Bardon, Payroll Specialist, has submitted her resignation for purposes of retirement effective as of August 31, 2016.

Jacob Quade - Administrative Technologies Manager, effective as of August 19, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Eric Anenson - Special Education Paraprofessional at West High School, effective as of June 28, 2016.

Rachel Bardon - EL Paraprofessional currently on Board approved leave, effective as of August 29, 2016 so that she can continue in her position as teacher.

Heather Beitz - Receptionist at the Early Childhood Center, effective as of August 11, 2016.

Krista Bentson - Special Education Paraprofessional at Franklin Elementary School, effective as of August 11, 2016.

Julianne Blaine - Special Education Paraprofessional at Monroe Elementary School, effective as of August 1, 2016.

Mardell Brauer - Playground Supervisor at Washington Elementary School, effective as of June 3, 2016 in order to accept the position of Special Education Paraprofessional.

Amy Culbertson - Special Education/NonClassroom Paraprofessional at Dakota Meadows Middle School, effective as of August 2, 2016.

Laura Donley - ACES Assistant, effective as of July 29, 2016.

Colin Green - Custodian in Charge of Building at Prairie Winds Middle School, effective as of August 12, 2016.

Niki Greenwood - MAPS Preschool Teaching Assistant, effective as of August 3, 2016.

Bonnie Heuer - Title I/NonClassroom Paraprofessional at Monroe Elementary School, has submitted her letter of resignation for the purposes of retirement, effective as of June 3, 2016.

Tia Jacoby - ACES Assistant, effective as of August 24, 2016.

Taden Johnson - Special Education Paraprofessional at Washington Elementary School, effective as of August 1, 2016.

Kristin Klompenhower - Special Education Paraprofessional at Kennedy Elementary School, effective as of August 11, 2016.

Jonathan Kreun - Special Education Paraprofessional at East High School, effective as of June 16, 2016.

Kimberly Kuhl - Cook's Helper at East High School, effective as of August 8, 2016.

Cathy Lauer - Attendance/Secretary to Assistant Principal at Dakota Meadows Middle School, effective as of August 19, 2016.

Jennifer Leddy - Special Education Paraprofessional at Eagle Lake Elementary School, effective at the end of the 2015-16 school year.

Paige Lingbeck - ACES Assistant, effective as of August 26, 2016.

Patrick J. McCarthy - Playground Supervisor at Roosevelt Elementary School, effective as of August 3, 2016.

Destani Mans - Special Education Paraprofessional at Kennedy Elementary School, effective as of August 3, 2016.

Jennifer Mason - Special Education Paraprofessional at Dakota Meadows Middle School, effective as of August 15, 2016.

Brooke Matuska - ACES Assistant, effective as of July 29, 2016.

Karissa Nickels - ACES Assistant, effective as of August 12, 2016.

Elisabeth Norgren - General Education Paraprofessional at Kennedy Elementary School, effective as of July 22, 2016.

Kristen Oechsle - Lead Teacher in the infant TAPP Daycare at Central High School, effective as of July 26, 2016.

Jacqueline Ohman - ACES Assistant, effective as of August 19, 2016.

Sarah Radloff - Special Education Paraprofessional at Eagle Lake Elementary School, effective as of July 28, 2016.

Marnie Reynolds - ACES Assistant, effective as of June 3, 2016.

Leah Rhode - ACES Assistant, effective as of August 11, 2016.

Lindsey Rosa - Special Education Paraprofessional at Head Start, effective as of August 3, 2016.

Tanya Rustad - Special Education Behavior Intervention Paraprofessional at Monroe Elementary School,

effective as of August 1, 2016.

Angela Scheffler - ACES Assistant, effective as of August 26, 2016.

Melissa Schneider - ACES Assistant, effective as of August 17, 2016.

Michelle Schull - Special Education Paraprofessional at East High School, verbal resignation effective at the end of the 2015-16 school year.

Breanna Steele - ACES Assistant, effective as of August 12, 2016.

Lynette Struck, Cook Manager at Dakota Meadows Middle School has submitted her resignation, for purposes of retirement, effective as of August 2, 2016.

Melinda Sturm, Special Education Paraprofessional at Roosevelt Elementary School has submitted her resignation, for purposes of retirement, effective as of July 25, 2016.

Debra Wahl - Early Childhood Special Education Paraprofessional, effective as of July 21, 2016.

John Williams - ACES Assistant, effective as of August 11, 2016.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting**ITEM NUMBER: 5. C. 1.****Meeting Date:** 08/15/2016**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action**Subject:**

Personnel – Addendum

Background:**APPOINTMENTS (INSTRUCTIONAL)**

Gabe Claussen - Long Term Substitute English Teacher for Kelly Firkins at Prairie Winds Middle School beginning September 18 and ending December 22, 2016. He will be placed at step 1 of the B lane of the Teachers Association salary schedule.

Judy Doyle - Long Term Substitute Grade 4 Teacher for Kayla Dickinson at Monroe Elementary School beginning September 28 and ending December 16, 2016. She will be placed at step 6 of the B+15 lane of the Teachers Association salary schedule.

Colleen Geffe-Dahle - Full-time (1.000 FTEs) Grade 1 Teacher at Hoover Elementary School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 7 of the M lane of the Teachers Association salary schedule.

Jamie Mack - Full-time (1.000 FTEs) ADSIS Counselor at Dakota Meadows Middle School beginning August 29, 2016 for the 2016-17 school year. She will be placed at step 1 of the B+30 lane of the Teachers Association salary schedule contingent upon obtaining licensure.

Matthew Payne - Full-time (1.000 FTEs) Grade 5 Teacher at Roosevelt Elementary School beginning August 29, 2016 for the 2016-17 school year. He will be placed at step 9 of the B lane of the Teachers Association salary schedule.

Brittany Stewart - Long Term Substitute Grade 1 Teacher for Amelia Jirak at Washington Elementary School beginning August 29 and ending December 22, 2016. She will be placed at step 1 of the B lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Kelsey Ekstedt - Special Education LifeSkills Behavior Intervention Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning September 6, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Carrie Friesz - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School for 1.5 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$10.86 per hour.

Karisa Glade - Clerical Assistant/POS Operator at Franklin Elementary School for 4.5 hours per day as Clerical Assistant and 1.5 hours per day as POS Operator for a total of 6 hours per day/5 days per week beginning August 22, 2016. She will be placed at classification A12, step 2 of the Educational Secretaries Association salary schedule.

Phillip Just - AOM/NonClassroom Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day as AOM Paraprofessional and .5 hours per day as NonClassroom Paraprofessional for a total of 7.25 hours per day/5 days per week beginning September 6, 2016. He will be compensated at the rate

of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Dallas Kavitz - Special Education LifeSkills Behavior Intervention Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning September 6, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Patrick F. McCarthy - Rescind appointment to the position of Special Education Behavior Intervention Paraprofessional at Prairie Winds Middle School, effective August 15, 2016.

Farhan Mohamoud - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School for 1.5 hours per day/5 days per week beginning September 8, 2016. He will be compensated at the rate of \$10.86 per hour.

McKenna Newman - Special Education LifeSkills Behavior Intervention Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning September 6, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Danica Schmidt - Special Education Paraprofessional at 5 C's for 3 hours per day/3 days per week (M,W,F) beginning September 8, 2016. She will be compensated at the rate of \$10.86 per hour.

Mitchell Weidner - Special Education Paraprofessional at Dakota Meadows Middle School for 2 hours per day/5 days per week beginning September 6, 2016. He will be compensated at the rate of \$10.86 per hour.

Michelle Wendt - Health Assistant at Bridges Community School for 6.5 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$17.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Megan Christopher - Change salary placement from step 3 of the B lane to step 3 of the M lane beginning with the 2016-17 school year.

Ariana Bealey - Increase in assignment to 1.0415 FTEs for second semester, every other day for the 2016-17 school year (equals a quarter).

Jessica Buttell - Increase in assignment to 1.167 FTEs for the entire 2016-17 school year.

Joe Johnson - Increase in assignment to 1.083 FTEs every other day for the entire 2016-17 school year (equals a semester).

Taylor Ries - Increase in assignment to 1.0415 FTEs for first semester, every other day (equals a quarter) for the 2016-17 school year.

Julie Risto - Increase in assignment from 0.500 FTEs to 0.50415 FTEs for first semester, every other day (equals a quarter) for the 2016-17 school year.

Mark Seiler - Increase in assignment to 1.083 FTEs for every other day for the entire 2016-17 school year (equals a semester).

Christina Woodside - Voluntary decrease in assignment from 1.000 FTEs to 0.80 FTEs as an Intervention Teacher at Rosa Parks Elementary School beginning with the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Rebecca Bernin - Transfer from Intervention Paraprofessional at Roosevelt Elementary School to EL Paraprofessional at Hoover Elementary School for 6.33 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$13.67 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Angela Bowder- Transfer to the position of Second Cook, Level 2 at Dakota Meadows Middle School beginning August 16, 2016. She will be placed on the Second Cook, Level 2 classification, current step of the School Food Service Workers Association salary schedule.

Megan Burkel - Increase in Special Education Paraprofessional assignment from 3 hours per day/2 days per week to 3 hours per day/4 days per week (T-F) at 5 C's Preschool, effective as of September 8, 2016.

Heidi Libby - Substitute Intervention Paraprofessional for Carolyn Graham at Eagle Lake Elementary School for 6.25 hours per day/5 days per week for 160 days beginning September 8, 2016. She will be compensated at the rate of \$19.31 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Patrick McCall - Transfer to the position of full-time Custodian Engineer at Washington Elementary School beginning September 1, 2016. He will be placed at classification B22, step 6 of the Maintenance and Custodial Association salary schedule.

Rose McGregor - Decrease in assignment from 6.75 hours per day to 6.25 hours per day/5 days per week as Special Education Nurse Floater Sub, effective as of September 8, 2016.

Steve Matthes - Transfer to the position of Custodian in Charge of Building, Level 2 at Prairie Winds Middle School, effective as of August 8, 2016. He will be placed at classification B22, Level 2, current step of the Maintenance and Custodial Association salary schedule.

Colleen Meagher - Decrease in LPN/Procedure Nurse assignment from 7.25 hours per day to 6.75 hours per day/5 days per week at Washington Elementary School, effective as of September 8, 2016.

Lee Miller - Decrease in Special Education Paraprofessional assignment from 6.75 hours per day/5 days per week to 6.5 hours per day/5 days per week at Prairie Winds Middle School, effective as of September 8, 2016.

Gregory Thompson - Transfer to the position of Lead Evening Custodian at Prairie Winds Middle School effective as of August 8, 2016. He will be placed at classification A13, current step of the Maintenance and Custodial Association salary schedule.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Annette Fischer, Intervention Teacher at Kennedy Elementary School has requested a leave under the provisions of the Family Medical Leave Act commencing on August 29 and ending October 31, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Kristin Diekmann - Special Education Paraprofessional at Bridges Community School, effective as of August 11, 2016.

Gabriel McCall - Head Building Engineer at Rosa Parks Elementary School, effective as of September 9, 2016.

Christina Ruiz - Custodian at Jefferson Elementary School, effective as of July 22, 2016.

Cassie Sargent - ACES Assistant, effective as of August 10, 2016.

TERMINATION OF EMPLOYMENT

Jessica Klitzke - Playground Supervisor at Monroe Elementary School, effective as of August 11, 2016.

Recommended Action:

Recommend approval of the Personnel items as presented.

School Board Regular Meeting

ITEM NUMBER: 6. A.

Meeting Date: 08/15/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

The District music program received a trombone and clarinet valued at \$1,050 from an anonymous donor.

Thomson Reuters donated \$1,000 to East High Robotics.

Curt Schueneman of Schueneman Painting donated labor and materials valued at \$500 to West High Softball for painting the storage building doors.

The Kristine Lindvall Estate donated \$3,500 to the West High School Kristine Lindvall Scholarship Fund.

Connecting Kids received a grant of \$62,125 from the Otto Bremer Foundation.

Drummer's Garden Center donated flowers valued at \$107 to the Encore summer program for a flower bed at Rasmussen Woods.

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**ITEM NUMBER: 6. B.****Meeting Date:** 08/15/2016**Prepared By:** Jerry Kolander, Director of Business Affairs**Item Type:** Action

Subject:

Payable 2017 Tax Levy Hearing Date

Background:

Attached for the School Board's information is a calendar which outlines the 2017 payable property tax schedule in detail.

School Districts are required to discuss the levy and budget at a regularly scheduled board meeting and allow the public to speak.

The meeting to discuss the levy and budget can take place at any point after November 24th but before the final levy is adopted. The meeting must take place at 6:00 p.m. or later. The district can adopt the final levy at the same meeting they allow the public to speak.

The date of the regularly scheduled board meeting at which the levy and budget will be discussed must be announced at the board meeting when the proposed property tax levy is certified and also included in the summary of these proceedings published in the official newspaper of the district. The date of the board meeting where the levy and budget will be discussed must also be provided to the district's home county auditor for inclusion on the Truth in Taxation notices to be sent to property owners.

The Payable 2017 Tax Levy provides property tax revenue for the 2017-18 school year.

Recommended Action:

The administration recommends that the School Board establish the hearing dates as follows:

	DATE	DAY	TIME
Hearing Date	12/06/16	Tuesday	6:00 p.m.
Subsequent Hearing Date (LevyAction)	12/19/16	Monday	5:30 p.m.

AttachmentsProperty Tax Calendar



SCHOOL DISTRICT

LEVY LIMITATION AND CERTIFICATION CALENDAR

2016 Payable 2017 Levy

DATE	TOPIC
March 15, 2016	Deadline for eligible school districts to submit locally approved integration plan and budget for FY 2017. Plan and budget should be submitted to the Minnesota Department of Education (MDE), Office of Equity and Innovation.
June 17, 2016	Deadline for districts to submit Career and Technical estimated expenditures.
June 30, 2016	Deadline for filing a board resolution with the commissioner requesting sparsity revenue adjustment for a school facility closed for FY 2017. Deadline for cooperative secondary facilities districts and school districts participating in an agreement for secondary education, or reorganizing under dissolution and attachment to request levy authority for severance pay and/or early retirement incentives. School districts making a transfer from the debt redemption fund to the general fund should notify the department of the amount transferred by this date.
July 1, 2016	Department of Revenue certifies final 2015 adjusted net tax capacity for each district before this date Deadline for board resolution adopting a population estimate for community education and/or adult basic education revenue. Deadline to submit population estimated for community education and/or adult basic education revenue to the State Demographer. Deadline for school districts to submit requests for a debt service loan. Due date for FY 2016 Early Childhood Family Education Annual Report (ED-01844). A district may not certify a levy for ECFE unless it has submitted the report.
July 15, 2016	Deadline for county auditors to submit Six-Month Supplemental School Tax Abatement Report for current year to MDE, School Finance.

DATE	TOPIC
July 31, 2016	Deadline for school districts to submit annual Long-Term Facilities Application - including school board certified revenue projection and expenditures, and statement of assurances.
August 15, 2016	Deadline for school districts to submit Disabled Access Revenue Levy Authority Application. Deadline for consolidating districts to request levy authority for retirement incentives. Deadline for cooperative secondary facilities districts and school districts participating in an agreement for secondary education, or reorganizing under dissolution and attachment to request levy authority for severance pay and/or early retirement incentives. School districts making a transfer from the debt redemption fund to the general fund should notify the department of the amount transferred by this date. Deadline for districts to submit preliminary information on bonding for OPEB liabilities. All information must be finalized by October 27, 2016 Deadline for districts to submit Debt Service data via Levy Information System in order for it to appear on the initial levy report by September 8, 2016. (Data may be revised through September 30, 2016.)
August 26, 2016	Last day to adopt resolution calling for referendum election. ** Last day to notify county auditors of the date of the election and the questions to be voted on. ** ▪ At least 74 days prior to election, when election is held on general Election Day. ▪ Minnesota Statutes, section 205A.07, subdivision 3. Last day to notify the commissioner of Education of the date of the election and the questions to be voted on. ** ▪ At least 74 days prior to election day, when election is held on general election day ▪ Minnesota Statutes, section 205A.07, subdivision 3a. Last day for school districts to review and update the EDRS ADM and EL estimates for 2016-17, and 2017-18 for the initial levy report and forecast. Additional changes can be made for 2017-18 through September 30, 2016, for levy purposes. Deadline for districts to submit Career and Technical actual expenditure changes for 15-16 for levy report.
August 29, 2016	Deadline for districts to submit the following data via Levy Information System. After this date, data may be revised through September 30, 2015 (but only by contacting MDE staff).

DATE	TOPIC
	Contact Information Health Benefits and Annual Postemployment Benefits (OPEB) Pupil Transportation Elementary Sparsity Secondary Sparsity Building/Land Lease Debt Service (August 15) General and Community Service
August 31, 2016	Last day a district may make changes via Health and Safety website
September 8, 2016	Deadline for MDE to certify levy limitations to school districts.
September 15, 2016	Deadline for districts to request approval from the commissioner to retain debt excess
September 16, 2016	Deadline to adjust the 2016 Payable 2017 maximum costs for Health and Safety projects.
September 30, 2016	Deadline to pass a board resolution to convert existing referendum authority from voter-approved to board-approved or to authorize new board-approved authority for taxes payable in 2017. Deadline for school districts to submit data changes to MDE. Deadline for school boards to certify proposed property tax levies to home county auditor.* For those school districts that have reached an agreement with their home county auditor as to a delayed date for certifying the proposed levy, this date may be extended to October 7. Deadline for MDE to certify school district levy limitations to county auditors.*
October 7, 2016	Deadline for school district to submit copy of proposed levies to MDE. For those school districts that have reached an agreement with their home county auditor as to a delayed date for certifying the proposed levy, this date is extended to October 10, 2016.
October 28, 2016	Deadline for school districts holding referendum elections on November 8 to deliver by first class mail a notice of the referendum to each taxpayer in the district (at least 10 days prior to date of election). ▪ The notice may not be mailed to taxpayers prior to October 9 (no more than 30 days prior to election). ** Deadline for school districts holding referendum elections on November 8 to provide copy of first class mail notice to county auditors and to MDE.**
November 1, 2016	Annual Community Education Report is due

DATE	TOPIC
November 2, 2016	MDE, Division of School Finance, removes ECFE and home visiting levy authorities from levy report if ECFE Annual Reports are not received. Last day districts may submit finalized information for OPEB bonding levy authority.
November 8, 2016	General election day. ▪ Referendum elections can be held only on this date (except by mail-in ballot). ** ▪ Minnesota Statutes, section 126C.17, subdivision 9. ▪
November 24, 2016	Deadline for county auditor to prepare and county treasurer to deliver by first class mail a notice of proposed property taxes for all taxing authorities to each taxpayer. ▪ This notice cannot be mailed earlier than November 11. ▪ Minnesota Statutes, section 275.065, subdivision 3.
After November 24, 2016, but before final levy is adopted	Districts are required to discuss the Payable 2017 Levy and FY 2017 budget at a regularly scheduled board meeting and allow the public to speak. ▪ The meeting must take place at 6:00 p.m. or later. ▪ The district may adopt the final levy at the same meeting. ▪ Minnesota Statutes, section 275.065, subdivision 3.
Five working days after December 20, 2016 (December 28, 2016)	School districts must adopt their final property tax levy.* Deadline for school districts to certify final adopted levies to home county auditor.* ▪ Minnesota Statutes, section 275.07, subdivision 1.
December 30, 2016	Deadline (on or before) for school districts to submit PT Form TNT 2017 and Supplement (if applicable) to the Department of Revenue, Property Tax Division.
December 31, 2016	Deadline for districts to submit FY 2015 actual building/land lease costs via Levy Information System.
January 7, 2017	Deadline for school districts to notify MDE of final certified levies
February 1, 2017	Deadline for county auditors to submit School Tax Abatement Report for previous year to MDE.
April 1, 2017	Deadline for county auditors to submit School Tax Report to MDE.

NOTES: * Common School Districts 323 and 815 are exempt from the public hearing requirements of Truth-in-Taxation. However, these districts must comply with other levy certification requirements, including certification of proposed levies by September 30, 2016, and certification of final levies no later than five working days after December 20, 2016.

** Districts holding a referendum election on November 8, 2016, should also reference "Important Election Dates" on Minnesota [School Boards Association](http://www.mnmsba.org/Elections-Referendums) (MSBA) website: <http://www.mnmsba.org/Elections-Referendums>.

School Board Regular Meeting

ITEM NUMBER: 6. C.

Meeting Date: 08/15/2016

Prepared By: Jerry Kolander, Director of Business Affairs

Item Type: Action

Subject:

Act on Addiction Recovery Technologies, Inc. Contract for 2016-17

Background:

Attached is a proposed contract with Addiction Recovery Technologies, Inc. to provide At Risk Chemical Health Education and Resiliency (Archer) services to secondary students in District 77. The main component of these services is to provide an on-site chemical dependency counselor at each of our secondary schools for one day each week. The funding (\$43,350) for these services is included in the 2016-17 budget under the Safe Schools Levy Program.

Recommended Action:

The administration recommends that the School Board take action to approve this contract.

Attachments

Contract

Purchase of Service Contract

ARCHER Services

ADDICTION RECOVERY TECHNOLOGIES INC. shall perform the following services for District 77 Mankato Public Schools (hereinafter referred to as PURCHASER)

Addiction Recovery Technologies, Inc. also named Addiction Recovery Technologies of Mankato, shall provide ARCHER Services for all individuals referred for such services by PURCHASER on an “as requested” and staff available basis.

ARCHER Services shall include:

1. Providing PURCHASER electing to utilize the service, a menu of services to select from (see addendum A)
2. Providing PURCHASER Schools the ability to select the number of hours per school site per week;
3. Providing a Chemical Dependency Counselor on-site for the period of time requested by each of the participating schools;
4. Staff education and training;
5. Chemical Use assessments;
6. Technical assistance with prevention and resiliency curriculums;
7. Technical assistance to student assistance teams;
8. Remedial consultation with Addiction Recovery Technologies of Mankato Outpatient staff; and
9. Submitting an itemized bill of hours and services provided by ARCHER staff on a monthly basis.

PURCHASER shall:

1. Make available space and equipment necessary to perform the service (see Addendum B).
2. Assure that each school requesting service submits a completed request form to Addiction Recovery Technologies Inc., as well as to the PURCHASER.
3. Provide access to administrative and counseling personnel.

Fee for Services Rendered:

Addiction Recovery Technologies, Inc. shall submit to the District 77 Superintendent’s office an itemized accounting of ARCHER activities for the previous month by the 10th of each month. Addiction Recovery Technologies, Inc. shall be reimbursed in monthly payments of \$4,816.67 to be dispersed by the 15th of each month. In addition, Addiction Recovery Technologies, Inc. shall be reimbursed mileage at the current IRS rate. The total accumulation of billing shall not exceed \$ 43,350 without the expressed written consent of PURCHASER. If the PURCHASER desires additional service either; a) this contract will be modified within this section; or b) an Addendum to this contract stipulating the amount of service in terms of hours and dollars will be authorized by the parties.

Addiction Recovery Technologies, Inc. agrees not to charge individual students referred by PURCHASER for ARCHER Services any fees for said services but to consider payment from PURCHASER as payment in full for the ARCHER Service. This does include remedial consultation with Addiction Recovery Technologies of Mankato Outpatient staff but does not include services provided by Addiction Recovery Technologies, Inc. that are beyond those cited within this contract.

This agreement shall begin on September 6, 2016 and shall conclude June 1, 2017 unless earlier terminated upon 5 days' notice by either party, or amended upon 5 days' notice of intent for amendment by either party. If agreement to amend occurs, the amended contract shall proceed with the aforementioned restrictions intact.

THIS IS AN AGREEMENT FOR INDEPENDENT CONTRACTING SERVICES. THE PURCHASER PROVIDES NO BENEFITS SUCH AS UNEMPLOYMENT INSURANCE, HEALTH INSURANCE OR WORKER'S COMPENSATION INSURANCE TO ADDICTION RECOVERY TECHNOLOGIES INC.

THE PURCHASER IS ONLY INTERESTED IN THE RESULTS OBTAINED BY THE ADDICTION RECOVERY TECHNOLOGIES INC. ADDICTION RECOVERY TECHNOLOGIES INC. IS RESPONSIBLE FOR PAYMENT OF ALL FEDERAL, STATE, AND LOCAL INCOME TAXES ASSOCIATED WITH PERFORMING THIS CONTRACT AND REIMBURSEMENT FOR SERVICES RENDERED.

MUTUAL INDEMNIFICATION. Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees, against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees in the execution, performance or failure to adequately perform its obligations pursuant to this Contract.

PURCHASER AUTHORIZED REPRESENTATIVE

DATE

ADDICTION RECOVERY TECHNOLOGIES INC. AUTHORIZED REPRESENTATIVE

DATE

Addendum A ARCHER Services Contract:

Space and Equipment

East Senior High, East Junior High, West Senior High, Dakota Meadows, and Mankato Central High School. Schools shall make available:

1. office space to conduct ARCHER services during the hours the ARCHER staff member is on site;
2. a desk and chair;
3. a lockable filing cabinet exclusively for ARCHER records;
4. appropriate lighting;
5. paper supplies from which copies of originals necessary to conduct ARCHER services can be obtained.

ART/ARCHER Staff shall:

1. have originals of any forms, curriculum, and formats necessary to accomplish the ARCHER service;
2. have reference materials, current research information, and professional resource from which updates, revisions, and modifications to ARCHER programs can be effected;
3. assure that the numbers of copies (#5 above) generated will be directly proportionate to the amount of service requested by an individual school; and
4. bring writing materials such as pens and legal notepads.

School Board Regular Meeting

ITEM NUMBER: 6. D.

Meeting Date: 08/15/2016

Prepared By: Jerry Kolander, Director of Business Affairs

Item Type: Action

Subject:

Approval of School Resource Officer Agreement with City of Mankato

Background:

The School District and the City of Mankato have proposed an agreement for School Resource Officers. The arrangement includes the addition of a third resource officer and continues through December of 2017.

Recommended Action:

The administration recommends approval of the attached agreement with the City of Mankato for the services of a School Resource Officer effective January 1, 2016, through December 31, 2017.

Attachments

Agreement

City of Mankato and Mankato Area Public Schools School Resource Officer Program Agreement



Introduction

The City of Mankato proposes to continue providing School Resource Officer services to Mankato Area Public Schools. Services would be provided by the City of Mankato Public Safety Department under the supervision of the Director of Public Safety.

Scope of Services of the School Resource Officers (SRO)

Major Tasks:

- Serve as liaison between Mankato Area Public Schools (MAPS) and the Department of Public Safety on law enforcement matters.
- Serve as a role model and resource for students
- Work with student and student organizations as an advisor
- Provide leadership and counsel as well as be available to individual students for consultation.
- Serve as a member of the faculty for each of the schools in order to properly interface with and be an available resource for the other members of the faculty.
- Maintain a law enforcement presence in the Mankato schools.
- Investigate crimes within the school and enforce laws within the school.
- Investigate incidents of physical child abuse.
- Investigate and enforce laws on school buses and at bus stops.

Expectations

- School Resource Officers will receive input on needed activities from the School Principals, Deputy Director of Public Safety, and the Commander of Detectives.
- School Resource Officers are expected to maintain a regular presence in the Mankato Area Public Schools (especially before school starts each day and during the noon hours). Vacation leave is to be used during times when school is not in session whenever possible.
- School Resource officers are assigned to specific schools; they will assist other schools when needed.
- The School Resource Officers may assist other officers during community emergencies.

- During school breaks occurring within the school year, the School Resource Officers will continue to maintain contact with the student population through community policing efforts.
- The School Resource officer positions will work at major East High/ West High athletic events (football, hockey, and basketball). If the School Resource Officers are unable to work at a major East High/West High event, then the Department of Public Safety will provide one (1) officer at no additional charge to the Mankato Area Public Schools.
- The School Resource Officers are required to attend mandatory training for licensure renewal. Mankato Area Public Schools recognizes this requirement and agrees to the absence of the School Resource officers during those times.

Standards

- The School Resource Officers will have the ability to be self directed.
- The School Resource Officers will have the ability to work and communicate with young people.
- The School Resource Officers must have an understanding of the Juvenile Justice System and the resources available for children in need.
- A School District Representative(s) will be involved in the selection process for the School Resource Officers.
- The School District will be a partner in the development of the School Resource Officers work schedule.
- In case of illness or injury within the City of Mankato Public Safety Department, the City of Mankato, when appropriate, may replace a School Resource Officer with an officer on "short term disability" for a period not to exceed thirty (30) days.

Locations

The School Resource Officers shall be assigned to specific work locations. Locations shall be determined by mutual consent of the School District and the City of Mankato.

Fees

The city of Mankato will provide the services of two (2) School Resource Officers for an annual fee. The price quoted includes all service as outlined in this proposal. The service fee will be utilized to pay 100% of wages and associated benefits for the School Resource Officers.

The annual service fees shall include all SRO wage benefits as outlined in the union contract, PERA costs, Medicare costs, health insurance costs, life insurance costs, and

workers compensation insurance costs. Overtime costs due to investigation, follow up, paperwork, or testifying in court shall be borne by the City of Mankato.

2016 Annual Fee – Maximum ceiling costs “not to exceed” \$98,837.91 which is the rate of a Senior Patrol Officer and benefits.

2017 Annual Fee – Maximum ceiling costs “not to exceed” \$100,814.68 which is the contract rate of a Senior Patrol Officer and benefits.

Mankato Area Public Schools will be invoiced for services of the School Resource Officers on a basis of a maximum of 10 months annually for one School Resource Officer and on a basis of a maximum of 9 months annually for a second School Resource Officer. For the year 2016, as the second School Resource Officer Position is beginning in September, maximum invoice for that position will be for four (4) months. Payment is expected within thirty (30) days of the invoice date.

Length of Agreement

Services shall be provided based on a two-year agreement. For the purposes of this contract, the period shall be January 1, 2016 through December 31, 2017. This agreement may be terminated by either party with sixty (60) days written notice.

For ISD #77

For the City of Mankato

Name and Title

Name and Title

City Manager

Date

Date

August 1, 2016

