

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 3, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, October 3, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Kinney Eberhart, Abdi Sabrie and Kristi Schuck. Absent: Sara Hansen, Jodi Sapp.

Ms. Schuck moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 5-0 voice vote.

Open Forum: no one wished to speak.

Information Reports: First Reading of New and Revised Policies.

The consent agenda items outlined below were approved on a motion by Mrs. Brandon, seconded by Ms. Schuck, and carried on a 5-0 roll call vote.

Approval of Minutes of the September 19, 2016, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Suzanne Douma - Central High Night School Teacher beginning September 27, 2016 and ending November 1, 2016 for 4.75 hours per day/2 days per week. She will be placed at step 10 of the M lane of the Teachers Association salary schedule.

Alexander Drey - Parent Educator for 0.06 FTEs (85 hours) beginning September 20, 2016 for the 2016-17 school year. He will be placed at step 1 of the Teachers Association salary schedule with an hourly rate of \$22.01.

Marjorie Johnson - Long Term Substitute Teacher for Denise Geistfeld at Rosa Parks Elementary School beginning September 26 and ending June 7, 2017 on an intermittent basis. She will be placed at step 10 of the M lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Sherilyn Becker - Second Cook, Level 1 at Rosa Parks Elementary School for 8 hours per day/5 days per week beginning October 3, 2016. She will be placed at step 2 of the Second Cook, Level I classification of the School Food Service Workers Association salary schedule.

Tabitha Bryant - NonClassroom (Playground) Paraprofessional at Eagle Lake Elementary School for 2 hours per day/5 days per week beginning October 3, 2016. She will be compensated at the rate of \$10.86 per hour.

Michael Fisher - Child Care Assistant with Rosa Parks ACES for 3.25 hours per day/5 days per week beginning September 19, 2016. He will be compensated at the rate of \$9.50 per hour.

Ashley Flaherty - Special Education Paraprofessional at Prairie Winds Middle School beginning October 3, 2016 for 6.75 hours per day/5 days per week. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Amanda Frasier - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 1.5 hours per day/5 days per week beginning September 21, 2016. She will be compensated at the rate of \$10.86 per hour.

Lydia Grabau - Special Education LS BI Paraprofessional at East High School beginning September 29, 2016 for 6.75 hours per day/5 days per week. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Christi Hillesheim - NonClassroom (Playground) Paraprofessional at Franklin Elementary School for 2 hours per day/5 days per week beginning September 29, 2016. She will be compensated at the rate of \$10.86 per hour.

Jason Hiniker - Head Building Engineer, Level 2 at Rosa Parks Elementary School beginning October 10, 2016. He will be placed at classification B32, step 6 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$21.80.

Rebecca Hopp - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 28, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jillia Johnson - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 28, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lianna Koberoski - Full-time, 8-hour per day Evening Custodian at Jefferson Elementary School beginning September 26, 2016. She will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.74.

Olivia Nguyen - Childcare Aide with Lincoln Logs Learning Center for 6 hours per day/4 days per week (M-Th) beginning October 3, 2016. She will be compensated at the rate of \$9.50 per hour and will be eligible for 6-3-2 benefits.

Samantha Tester - Cook's Helper at Prairie Winds Middle School for 6.5 hours per day/5 days per week beginning September 26, 2016. She will be placed at step 2 of the Cook's Helper classification of the School Food Service Workers Association salary schedule.

Chelsea Tietema - Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning September 30, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Maranda Wight - Rescind appointment to the position of Special Education Paraprofessional at East High School, effective as of September 19, 2016.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Tracy Brovold, Director of Educational Technology and Information Services - Increase in base salary of \$3,000 effective as of September 1, 2016.

Kelly Hanson, Benefits Specialist - Increase in base salary of \$3,000 effective as of September 1, 2016.

Scott Hogen, Director of Facilities - Increase in base salary of \$3,000 effective as of September 1, 2016.

Ron Schirmers, Director of Food Services - Increase in base salary of \$3,000 effective as of September 1, 2016.

Matt Wersal, Accountant - Increase in base salary of \$3,000 effective as of September 1, 2016.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Wade French - Increase in assignment from 0.70 FTEs to 0.767 FTEs for the 2016-17 school year.

Jeff Helget - Increase in assignment from 1.00 FTEs to 1.167 FTEs for the 2016-17 school year.

Kathrin Hurley - Increase in Parent Educator assignment from 0.97 FTEs (1398.5 hours) to 1.00 FTEs (1462.5 hours) beginning September 14, 2016 for the 2016-17 school year.

Breanna Scott - Increase in assignment from 1.00 FTEs to 1.167 FTEs for the 2016-17 school year.

Claire Traynor - Increase in assignment from 0.833 FTEs to 1.00 FTES beginning with the 2016-17 school year.

Lexy Wenzel - Increase in assignment from 1.1 FTEs to 1.167 FTEs for the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Brooke Anderson - Change in assignment from Structured Study Center Supervisor to Behavior Intervention Paraprofessional at Kennedy Elementary School for 7 hours per day/5 days per week beginning September 12, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alexander Drey - Voluntary decrease in Early Learning Teaching Assistant at the Family Learning Center from 19.5 hours per week to 17.5 hours per week (3.5 hours on M/T/Th and 7 hours on W) for a total of 585.5 hours per year, effective as of September 20, 2016.

Phyllis Enz - Increase in Cook's Helper assignment from 5 hours per day to 6 hours per day/5 days per week beginning September 26, 2016.

Mary Hicks - Increase in Special Education Nurse assignment from 5.25 hours per day to 7 hours per day/5 days per week beginning September 26, 2016.

Nerissa Hoag - Increase in Second Cook assignment from 7.5 hours per day to 8 hours per day/5 days per week beginning September 16, 2016.

Mary Krahling - Voluntary decrease in assignment from Second Cook at Rosa Parks Elementary School to Cook's Helper at Prairie Winds Middle School for 6.5 hours per day/5 days per week beginning October 3, 2016. She will be placed at step 2 of the Cook's Helper, Level 1 classification of the School Food Service Workers Association salary schedule.

Elizabeth Rossow - Increase in assignment with the addition of .33 hours per day/5 days per week as a NonClassroom (Bus) Paraprofessional at Franklin Elementary School beginning September 27, 2016. She will be compensated at the rate of \$10.86 per hour for this assignment. This is in addition to her duties as Special Education Behavior Intervention Paraprofessional.

Tami Jackson - Change in EL Paraprofessional assignment from 6.75 hours per day to 3.75 hours per day/5 days per week beginning September 8, 2016.

SALARY LANE ADVANCEMENTS

In accordance with the terms of the agreement between the Mankato Teachers Association and the District, teachers have submitted their requests for salary lane advancement. Each of these requests has been reviewed and a list of those qualifying for salary lane advancement for the 2016-17 school year is shown below. The salary lane advancements will be retroactive to the beginning of the

2016-17 school year. The Administration recommends that the Board approve the salary lane advancements.

<u>Name</u>	<u>From</u>	<u>To</u>
Ball, Anthony	B+15	M
Beck, Allison	B+30	M
Blaschko, Jennifer	B	B+30
Blasing, Zachary	B	B+30
Bode, Miranda	B+15	B+30
Dauk, Kristin	M	M+30
Dilbeck, Andrea	B+30	M
Drexler, Joy	B	M
Dubke, Bambi	M	M+30
Eccles, Angela	B+30	M
Gewerth, Mark	B+30	M
Gore, Rachel	B+15	M
Hagen, Tiffany	B	B+15
Hanson, Grant	B	B+30
Hoisington, Jacob	B	B+15
Jackson, Lisa	M	M+30
Jirak, Amelia	M	M+30
Miller, Sherry	M	M+30
Murphy, Staci	M+30	M+45
Petersen, Megan	B+30	M
Ponwith, Emily	B+30	M
Prange, Amber	B	B+15

Richardson, Chris	B+30	M
Samuelson, Cara	M+30	Specialist
Sather, Rachael	B+15	M
Sill, Kai	B+15	B+30
Struckman, Hannah	B	M
Swanson, Sonja	B	B+30
Weber, Wendy	M	M+30
Willette, Mary	B+15	B+30

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kayla Braaten, Early Childhood Special Education Teacher, has requested an unpaid leave beginning February 17 and ending April 10, 2017.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Amanda Robinson, Secretary at Bridges, has requested a leave under the provisions of the Family Medical Leave Act commencing on August 15 and ending October 17, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Heather Hering - Special Education Paraprofessional at Kennedy Elementary School, effective as of September 29, 2016.

Carmono Lane - Special Education Paraprofessional at Prairie Winds Middle School, verbal resignation effective at the end of the 2015-16 school year.

Megan Losinski - ACES Assistant, effective as of December 8, 2016.

Alex Mertz - ACES Assistant, effective as of September 9, 2016.

Heather Rouzier - Special Education Paraprofessional at Franklin Elementary School, effective as of October 3, 2016.

Alexandra Schultz - Playground Supervisor at Rosa Parks Elementary School, effective as of September 23, 2016.

Karen Zielske - Verbal resignation from her position as Special Education Paraprofessional at Kennedy Elementary School, effective as of September 28, 2016.

Ms. Schuck made a motion, seconded by Mrs. Eberhart, to accept the following gifts. The motion carried on a 5-0 voice vote.

Central Freedom School received the following donations:

Laurie Fox - \$140

John and Delores Pfau - \$100

Richard and Mary Gaskins - \$100

The Mankato Basketball Association donated \$2,000 to Prairie Winds Middle School for basketball hoops.

East High VEX Robotics received a donation of \$225 from Peggy Walters and the Michael D. Walters Memorial.

West High VEX Robotics received \$100 from the North Mankato Firefighters Relief Association and \$100 from Joseph and Beatrice Moosally.

Prairie Ecology Bus Center provided a grant of \$9,000 to Bridges Community School and a \$1,200 grant to Franklin Elementary School for a “buddy bench.”

Quality 1 Hr Foto donated labor and materials valued at \$250 to East High Activities for the Spring Honors poster.

TruValue Hardware donated 425 window gardens valued at \$2,545 to the District to be used in our elementary schools.

Junior Achievement of Mankato donated school supplies valued at \$500 to Washington Elementary School.

Mayo Foundation donated \$2,000 to be used for equipment at East and West High Schools.

Munchkin Markets donated \$380.05 to the Family Learning Center.

The West High Girls Swim Team received an anonymous donation of \$1,000.

Community Charities of Minnesota donated \$4,000 to the East High Activities Department.

The Dollar Tree of Mankato donated school supplies valued at \$900 to our District to be distributed through our elementary schools.

West High Football received the following donations:

Jennifer Loaney Franke and James Franke - \$100

Scott and Renee Gleitz - \$100

State law requires school districts to enter into contracts with all individuals or companies that transport students. There are a number of individual contracts that must be approved. Various situations in the school district require special arrangements for transportation with either the parent or private contractor. Circumstances, such as length of bus route, medical needs or location of provided services make the individual contract the only valid option. Mrs. Eberhart made a motion to approve the individual

contracts as outlined in the memorandum provided to Board members. The motion was seconded by Ms. Schuck and carried on a 5-0 roll call vote.

A tentative agreement was reached between District 77 and the District 77 School Food Service Workers Association on September 8, 2016. The District 77 School Food Service Workers Association approved the tentative agreement on September 20, 2016. Board members received a detailed analysis of the new agreement and Eric Hudspith provided information. Following questions and comments, Mrs. Eberhart made a motion to ratify the agreement as presented. The motion was seconded by Mrs. Brandon and carried on a 5-0 roll call vote.

There being no further business to consider, Mrs. Brandon moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:45 p.m., on a 5-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 3, 2016

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1. Brandon/Schuck approval of agenda with personnel addendum. 5-0
2. Open Forum - none
3. Information: First Reading of New/Revised Policies.
4. Brandon/Schuck approval of Consent Agenda Items: Approval of Minutes of the September 19, 2016, regular meeting; Personnel. 5-0
5. Schuck/Eberhart acceptance of gifts and grants. 5-0
6. Eberhart/Schuck approval of individual transportation contracts. 5-0
7. Eberhart/Brandon ratify agreement with School Food Service Workers Association. 5-0
8. Brandon/Schuck adjournment at 5:45 p.m. 5-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.