



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, October 3, 2016 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Ann Hendricks

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. First Reading of New and Revised Policies
5. CONSENT AGENDA (6:00 P.M.)
 - A. Approval of Minutes of September 19, 2016, Regular Meeting
 - B. Personnel - Consent Items
 1. Personnel - Addendum
6. BUSINESS (6:05 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Approval of Individual Transportation Contracts
 - C. Ratification of 2016-18 Agreement with the District 77 School Food Service Workers Association

7. ADJOURNMENT (6:20 P.M.)



School Board Members for 2016

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503

E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945

E-Mail: jbrand1@isd77.k12.mn.us
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.k12.mn.us
Term Ends December 31, 2017

Abdi Sabrie
404 Homestead Road
Mankato, MN 56001
Phone: 507-933-4254
E-Mail: asabri1@isd77.k12.mn.us
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 State Highway 66
Mankato, MN 56001
Phone: 507-351-6597

E-Mail: jsapp1@isd77.k12.mn.us
Term Ends December 31, 2017

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414

E-Mail: shanse1@isd77.k12.mn.us
Term Ends December 31, 2019

Kinney Eberhart
2003 Roe Crest Drive
North Mankato, MN 56003
Phone: 507-469-4623
E-Mail: ceberh1@isd77.k12.mn.us
Term Ends December 31, 2017

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 507-387-1868
E-Mail: sallen1@isd77.k12.mn.us



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

School Board Regular Meeting

ITEM NUMBER: 4. A.

Meeting Date: 10/03/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

First Reading of New and Revised Policies

Background:

School Board Policy 305 states that it is the responsibility of the Superintendent to recommend additions or modifications to School Board policies. The attached new/revised policies are presented for first reading.

Recommended Action:

These policies will be presented for second reading and approval at the October 17, 2016, School Board meeting.

Attachments

Policy List - October 2016

School Board First Reading: October 3, 2016

School Board Second Reading/Approval: October 17, 2016

POLICY #	POLICY TITLE	NOTES
<u>506</u>	Student Discipline	MSBA Recommended Revisions
<u>520</u>	Student Surveys	MSBA Recommended Revisions
<u>539</u>	Eligibility and Training Rules	5-Year Review
<u>541</u>	Staff Notification of Violent Behavior by Students	MSBA Recommended Revisions
<u>727</u> (NEW)	Uniform Grant Guidance Policy Regarding Federal Revenue Sources	MSBA Recommended Revisions

School Board Regular Meeting

ITEM NUMBER: 5. A.

Meeting Date: 10/03/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of September 19, 2016, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as presented.

Attachments

Minutes - September 19, 2016, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

September 19, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, September 19, in the Mankato Room at the Intergovernmental Center. Vice-chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: none.

Ms. Sapp moved, and Ms. Schuck seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: 1:1 Initiative Report presented by Heather Mueller and Dale Engman; 2017-18 School Year Preliminary Property Tax Certification presented by Jerry Kolander; Board member workshop/committee reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Ms. Schuck, and carried on a 7-0 roll call vote.

Approval of Minutes of the September 6, 2016, regular Board meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Sarah Barta - ACES Supervisor at Roosevelt Elementary School beginning September 6, 2016. This is a full-time, 8 hour per day/5 days per week position. She will receive an annual salary of \$29,232 (prorated to \$23,968 for 214 days) and will be eligible for Category I benefits.

Jordan Hoppe - Payroll Specialist beginning October 3, 2016. This is a full-time, 8 hour per day position with an annual salary of \$43,200 (prorated to \$32,275.86 for 195 days) for the 2016-17 school year. He will be eligible for Category II benefits.

Sadie Kelly - ACES Supervisor at Eagle Lake Elementary School beginning September 6, 2016. This is a full-time, 8 hour per day/5 days per week position. She will receive an annual salary of \$29,232 (prorated to \$23,968 for 214 days) and will be eligible for Category I benefits.

APPOINTMENTS (INSTRUCTIONAL)

The following will be grade level leaders during the 2016-17 school year.

Kristin Bleick	Kindergarten
----------------	--------------

Angie Anderson	Grade One
Dawn Dahline	Grade Two
Jamie Coon	Grade Three
Katie Rotvold	Grade Four
Ann Schwartz	Grade Five
Stephanie Ross	Special Education
Cindy Borth	English Learners

The following will be 6-12 department chairpersons for the 2016-17 school year.

Lorrie Schroeder	Art
Mary Berg	Business Education
Haley Hamilton/Doug Mullins (East) Meredith Mayra/Megan Vogel (West)	English Language Arts
Laura Mitchell	English Learners
Mary Draper	Family & Consumer Science
Holly Evans (East) Stephanie Ottmar (West) Amanda Bomstad, Director	School Counseling
Toni Hames	Health
Tim Roemhildt (East) Dana Patenaude (West)	Mathematics
Kari Healy	Media Services
Craig Kopetzki (East) Brady Krusemark (West)	Music
Mary Nelson (East) Kendra Hinz (West)	Physical Education
Angie Williamson (East) Cheryl Ellstrom (West)	Science

Steve Baxa (East)
Jane Ellingson/Lisa Welle
(West)

Social Studies

Anita Anderson-Bassett 9-12
Pam Loitz/Ginna Nimmo -
Psychology
Molly Norris - Social Work
Sandy Ewel/Beth Sachau -
Speech

Special Education

Dave Stahl (East)
Mark Zenk (West)

Technology Education

Mary Jo Brindley (East)
Cindy Mendez (West)

World Languages

The following will be K-5 department chairpersons for the 2016-17 school year.

Amy Muehlenhardt

Art

Cindy Borth

EL

Tami Benson

Media Services

Kathy Hopf

Music

Dianne Johns

Physical Education

APPOINTMENTS (NONINSTRUCTIONAL)

Brooke Anderson - Structured Study Center Supervisor at Kennedy Elementary School for 7 hours per day/5 days per week beginning September 12, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Chase Arndt - Child Care Assistant with Hoover ACES Program for 3 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Megan Atchinson - Child Care Assistant with Monroe & Eagle Lake ACES Program for 3 hours per day/2 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Joe Baker - Child Care Assistant with Prairie Winds Middle School Connections for 3.5 hours per day/5 days per week beginning September 8, 2016. He will be compensated at the rate of \$10.00 per hour.

Brooke Bardal - Child Care Assistant with Franklin ACES Program for 3 hours per day/4 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Emily Bartels - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 19, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Sloane Bergert - Child Care Assistant with Rosa Parks ACES Program for 3.25 hours per day/3 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Amanda Best - Child Care Assistant with Rosa Parks ACES Program for 3.25 hours per day/3 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Mika Brannan - Child Care Assistant with Rosa Parks ACES Program for 3.25 hours per day/2 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Sydney Brezany - Child Care Assistant with Rosa Parks ACES Program for 3.25 hours per day/3 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Kriselle Brobst - Media Assistant at Bridges Community School for 2 hours per day/5 days per week beginning September 14 and ending June 1, 2017. She will be placed at classification A13, step 1 of the Educational Secretaries Association salary schedule with a work-year of 180 days with no holidays.

Olivia Bulnes - NonClassroom (Playground) Paraprofessional at Roosevelt Elementary School for 1.5 hours per day/ 5 days per week beginning September 16, 2016. She will be compensated at the rate of \$10.86 per hour.

Morgan Butler - Child Care Assistant with Rosa Parks ACES Program for 3.25 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Aaron Chappuis - Child Care Assistant with Bridges ACES Program for 3.25 hours per day/2 days per week beginning September 15, 2016. She will be compensated at the rate of \$9.50 per hour.

Brenna Colich - Child Care Assistant with Eagle Lake ACES Program for 3 hours per day/3 days per week beginning September 12, 2016. She will be compensated at the rate of \$9.50 per hour.

Alexander Drey - Early Learning Teaching Assistant at the Family Learning Center for 3.5 hours per day on Monday/Thursday, 5.5 hours on Tuesday, and 7 hours on Wednesday for a total of 19.5 hours per week for 623.5 hours per year and will also work an additional 22 hours for special events/room set up beginning September 9, 2016. He will be compensated at the rate of \$10.86 per hour.

Quentina Dunbar - Child Care Assistant with Prairie Winds Middle School Connections for 3.5 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$10.00 per hour.

Sabrina Espinoza - Special Education Paraprofessional/LPN at West High School for 7.25 hours per day/5 days per week beginning September 16, 2016. She will be compensated at the rate of \$17.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Heather Hering - Special Education Paraprofessional at Kennedy Elementary School for 7 hours per day/4 days per week beginning September 8, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Sandra Hoffmann - Clerical Assistant/POS Operator at Eagle Lake Elementary School for 6 hours per day/5 days per week (4.5 as clerical assistant and 1.5 as POS operator) with a work year of 170 days and no paid holidays beginning September 19, 2016. She will be placed at classification A12, step 2 of the Educational Secretaries Association salary schedule.

Sydney Hudson - Child Care Assistant with Washington ACES Program for 3 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Samantha Hunt - Child Care Assistant with Franklin ACES Program for 3 hours per day/4 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Alexandra Jeidy - ACES Supervisor at Bridges for 5.5 hours per day/5 days per week beginning September 6, 2016. She will be compensated at the rate of \$12.00 per hour.

Jennifer E. Johnson - ABE Teaching Assistant at Lincoln Community Center for 5 hours per day/4 days per week for approximately 680 hours per year beginning September 13, 2016. She will be compensated at the rate of \$11 per hour.

Katie Johnson - Child Care Assistant with Eagle Lake ACES Program for 3 hours per day/4 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Natalie Kerr - Child Care Assistant with Rosa Parks ACES Program for 3.25 hours per day/1 day per week beginning September 12, 2016. She will be compensated at the rate of \$9.50 per hour.

Rachel Kronlokken - Early Learning Teaching Assistant at Franklin Elementary School for 7 hours per day/4 days per week (M-Th) for a total 896 hours per year with an additional 22 hours for special events/open houses, effective as

of September 19, 2016. She will be compensated at the rate of \$10.86 per hour and will be eligible for 6-3-2 benefits.

Laura Lambert - Child Care Assistant with Bridges ACES Program for 3.25 hours per day/1 day per week beginning September 14, 2016. She will be compensated at the rate of \$9.50 per hour.

Kalli Larrabee - Child Care Assistant with Washington ACES Program for 3 hours per day/3 days per week beginning September 9, 2016. She will be compensated at the rate of \$9.50 per hour.

Madison Lutgen - Child Care Assistant with Monroe & Roosevelt ACES Program for 3.25 hours per day/3 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Kelly Moret - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning September 15, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jonathan Morrow - Special Education Paraprofessional at Eagle Lake Elementary School for 5 hours per day/5 days per week beginning September 12, 2016. He will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jessica Mularie - Child Care Assistant with Washington ACES Program for 3.5 hours per day/2 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Katherine Olson - Child Care Assistant with Eagle Lake ACES Program for 3 hours per day/5 days per week beginning September 9, 2016. She will be compensated at the rate of \$9.50 per hour.

Maria Palmer - Child Care Assistant with Jefferson ACES Program for 3 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Madison Peglow - Child Care Assistant with Hoover ACES Program for 3 hours per day/3 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Daniella Reardon - Child Care Assistant with Franklin ACES Program for 3 hours per day/4 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Megan Remes - Early Learning Teaching Assistant at Franklin Elementary School for 7 hours per day/4 days per week (M-Th) for a total of 924 hours per year with an additional 22 hours for special events/open houses, beginning

September 12, 2016. She will be compensated at the rate of \$10.86 per hour and will be eligible for 6-3-2 benefits.

Karen Rooney - NonClassroom (Playground) Paraprofessional at Monroe Elementary School for 1.667 hours per day/5 days per week beginning September 12, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Courtney Salazar - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 1.75 hours per day/5 days per week beginning September 12, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cody Sandstrom - Special Education Paraprofessional at Monroe Elementary School for 24.75 hours per week (5 hours per day M/W 4.25 hours per day T/Th and 6.25 hours on Fridays) beginning September 12, 2016. He will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Bonnie Schruin - Correct start date as LPN LifeSkills Procedure Nurse at East High School to begin October 6, 2016.

Stacy Sernett - Special Education Paraprofessional at Bridges Community School for 5 hours per day/5 days per week beginning September 19, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Madison Shepard - Child Care Assistant with Rosa Parks ACES Program for 3.25 hours per day/3 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Nicole Smith - Rescind appointment to the position of Structured Study Center Supervisor at Kennedy Elementary School to have started September 8, 2016.

Jolene Sondag - Title I/NonClassroom (Playground/Clerical) Paraprofessional at Jefferson Elementary School beginning September 19, 2016. Her assignment for Title I is 2 hours per day and NonClassroom assignment is for 3.5 hours per day for a total of 5.5 hours per day/5 days per week. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kesler Soucie - Child Care Assistant with Washington ACES Program for 3 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Andrew Sturm - Child Care Assistant with Washington ACES Program for 3 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Lauren Sylvester - Child Care Assistant with Bridges ACES Program for 3.25 hours per day/2 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Tyisha Thomas - 4-Hour Evening Custodian at Bridges Community School beginning September 13, 2016. She will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule. This is in addition to her duties as Playground/Lunchroom Supervisor at Washington Elementary School.

Debra Vorpahl - Media Assistant at Prairie Winds Middle School for 7 hours per day/5 days per week with a work year of 180 days and no paid holidays beginning September 22, 2016. She will be placed at classification A13, step 2 of the Educational Secretaries Association salary schedule.

Kent Wawrzynaik - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning September 12, 2016. He will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Megan Weierke - Child Care Assistant with Bridges ACES Program for 3.25 hours per day/3 days per week beginning September 8, 2016. She will be compensated at the rate of \$9.50 per hour.

Maranda Wight - Special Education Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning September 19, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Regina Wilson - Long Term Substitute Custodian for Ron Towle at Prairie Winds Middle school beginning September 13 and ending December 30, 2016. She will be compensated at the rate of \$13.74 per hour.

Savanna Wilson - Special Education Paraprofessional at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning September 15, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Hunter Wookey - Child Care Assistant with Prairie Winds Middle School Connections Program for 3.5 hours per day/3 days per week beginning September 12, 2016. She will be compensated at the rate of \$9.50 per hour.

Karen Zielske - Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning September 12, 2016.

She will be compensated at the rate of \$12.91 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Austin Lane, Connections Supervisor - Adjustment in annual salary to \$31,320 (prorated to \$25,680 for 214 days) beginning September 6, 2016.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Kristine Barnes - Increase in teaching assignment from 1.00 FTEs to 1.083 FTEs for the first semester only of the 2016-17 school year.

Heather Fitzsimmons - Increase in teaching assignment from 0.709 FTEs to 1.000 FTEs beginning with the 2016-17 school year.

Eric Koser - Increase in assignment from 1.00 FTEs to 1.167 FTEs for the 2016-17 school year.

Taylor Ries - Increase in assignment from 1.00 FTEs to 1.0415 FTEs for the second semester, every other day for the 2016-17 school year (equals one quarter). This is in addition to the increase for the first semester.

Hanne Weber, School Psychologist - Increase in assignment with the addition of 10 extra contract days per year.

Nicholas Yenser - Increase in assignment from 1.00 FTEs to 1.083 FTEs for the first semester only of the 2016-17 school year.

Kristin Zimmerman - Change in salary placement from step 1 of the B lane to step 3 of the B lane beginning with the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Karla Boone - Transfer from the position of NonClassroom Paraprofessional to Behavior Intervention Paraprofessional at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$14.42 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jacob Briggs - Change in Special Education Paraprofessional assignment to 6.75 hours per day/3 days per week (M/W/F) and 5.25 hours per day/2 days per week (T,Th) beginning September 8, 2016.

Jamiko Cole - Increase in NonClassroom (Playground) Paraprofessional assignment from 1.5 hours per day to 1.667 hours per day/5 days per week beginning September 12, 2016.

Andrea Duncan - Increase in Special Education Paraprofessional assignment with the addition of .33 hours per day/5 days per week as NonClassroom (Bus) Paraprofessional for a total of 6.58 hours per day/5 days per week beginning September 8, 2016.

Phyllis Enz - Decrease in Cook's Helper assignment from 6 hours per day to 5 hours per day/5 days per week beginning September 1, 2016.

Jessica Fleming - Correct date for change in assignment of 6 hours per day/5 days per week to begin August 29, 2016.

Wanda Frederiksen - Correct start date to August 22, 2016 for her assignment as Second Cook, Level 2 at Prairie Winds Middle School.

Cynthia Lyons - Increase in Intervention Paraprofessional assignment at Monroe Elementary School from 5.5 hours per day to 5.75 hours per day/4 days per week beginning October 3, 2016.

Gail Malecek - Decrease in NonClassroom (Playground) Paraprofessional assignment from 2 hours per day to 1.667 hours per day/5 days per week beginning September 12, 2016.

Andrew Mendez Feliz - Transfer from the position of Security to Behavior Intervention Paraprofessional at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning September 8, 2016. He will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lee Miller - Decrease in Special Education Paraprofessional assignment at Prairie Winds Middle school from 6.5 hours per day to 5.25 hours per day/5 days per week beginning September 19, 2016.

Lori Peters - Correct date for change in assignment from 4.5 hours to 6.5 hours per day/5 days per week to begin September 8, 2016.

Stephanie Reeves - Transfer from the position of Structured Study Center Supervisor to Behavior Intervention Paraprofessional at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning September 8, 2016. She will be compensated at the rate of \$14.42 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Melissa Haley, Assessment Specialist, has requested an unpaid leave for the 2016-17 school year.

Cory Smith, Physical Education Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave commencing on or about December 11 and ending January 16, 2017.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Jerry Kolander, Director of Business Affairs, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 26 and ending on or about November 4, 2016.

RESIGNATIONS (NON-AFFILIATED)

Sarah Barta - ACES Supervisor at Roosevelt Elementary School. Her last date of employment will be September 28, 2016.

Jerry Kolander, Director of Business Affairs, has submitted his resignation for purposes of retirement effective as of December 30, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Tracy Ball - Playground Supervisor at Franklin Elementary School, effective as of September 23, 2016.

Stacy Corkle - Playground Supervisor at Eagle Lake Elementary School, effective as of September 30, 2016.

Shauna Hannaman - Special Education Paraprofessional at Central High School, effective as of September 5, 2016.

Kathy Jo Johns - Early Learning Teaching Assistant at the Early Learning Center, effective as of September 30, 2016.

Chris Nelson - Special Education Paraprofessional at West High School, effective as of September 15, 2016.

Gretchen Olmanson - Special Education Paraprofessional at the Early Childhood Center. Her last date of employment will be September 28, 2016.

Approval of September bills totaling \$8,184,791.06.

Jerry Kolander reviewed the background information for certifying the 2017-2018 school year preliminary property tax levy during the informational portion of this meeting. Ms. Schuck made a motion to certify the maximum levy for taxes payable in 2017 to accommodate any minor adjustments that might occur before the final levy is submitted to the County Auditor by September 30, 2016. The motion was seconded by Mrs. Eberhart and carried on a 7-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Mrs. Brandon seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:20 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

September 19, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, September 19, in the Mankato Room at the Intergovernmental Center. Vice-chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: none.

1. Sapp/Schuck approval of agenda with personnel addendum. 7-0
2. Open Forum - none.
3. Information: 1:1 Initiative Report, 2017-18 School Year Preliminary Property Tax Certification, Board Member reports.
4. Hansen/Schuck approval of Consent Agenda Items: Approval of Minutes of the September 6, 2016, regular meeting; Personnel; Approval of September Bills. 7-0
5. Schuck/Eberhart certify the maximum levy for taxes payable in 2017. 7-0
6. Sapp/Brandon adjournment at 6:20 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

ITEM NUMBER: 5. B.

Meeting Date: 10/03/2016

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Consent Items

Background:

APPOINTMENTS (INSTRUCTIONAL)

Suzanne Douma - Central High Night School Teacher beginning September 27, 2016 and ending November 1, 2016 for 4.75 hours per day/2 days per week. She will be placed at step 10 of the M lane of the Teachers Association salary schedule.

Alexander Drey - Parent Educator for 0.06 FTEs (85 hours) beginning September 20, 2016 for the 2016-17 school year. He will be placed at step 1 of the Teachers Association salary schedule with an hourly rate of \$22.01.

Marjorie Johnson - Long Term Substitute Teacher for Denise Geistfeld at Rosa Parks Elementary School beginning September 26 and ending June 7, 2017 on an intermittent basis. She will be placed at step 10 of the M lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Michael Fisher - Child Care Assistant with Rosa Parks ACES for 3.25 hours per day/5 days per week beginning September 19, 2016. He will be compensated at the rate of \$9.50 per hour.

Amanda Frasier - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 1.5 hours per day/5 days per week beginning September 21, 2016. She will be compensated at the rate of \$10.86 per hour.

Christi Hillesheim - NonClassroom (Playground) Paraprofessional at Franklin Elementary School for 2 hours per day/5 days per week beginning September 29, 2016. She will be compensated at the rate of \$10.86 per hour.

Jason Hiniker - Head Building Engineer, Level 2 at Rosa Parks Elementary School beginning October 10, 2016. He will be placed at classification B32, step 6 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$21.80.

Rebecca Hopp - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 28, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jillia Johnson - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 28, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lianna Koberoski - Full-time, 8-hour per day Evening Custodian at Jefferson Elementary School beginning September 26, 2016. She will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.74.

Olivia Nguyen - Childcare Aide with Lincoln Logs Learning Center for 6 hours per day/4 days per week (M-Th) beginning October 3, 2016. She will be compensated at the rate of \$9.50 per hour and will be eligible for 6-3-2 benefits.

Samantha Tester - Cook's Helper at Prairie Winds Middle School for 6.5 hours per day/5 days per week beginning September 26, 2016. She will be placed at step 2 of the Cook's Helper classification of the School Food Service Workers Association salary schedule.

Chelsea Tietema - Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning September 30, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Maranda Wight - Rescind appointment to the position of Special Education Paraprofessional at East High School, effective as of September 19, 2016.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Tracy Brovold, Director of Educational Technology and Information Services – Increase in base salary of \$3,000 effective as of September 1, 2016.

Kelly Hanson, Benefits Specialist – Increase in base salary of \$3,000 effective as of September 1, 2016.

Scott Hogen, Director of Facilities – Increase in base salary of \$3,000 effective as of September 1, 2016.

Ron Schirmers, Director of Food Services – Increase in base salary of \$3,000 effective as of September 1, 2016.

Matt Wersal, Accountant – Increase in base salary of \$3,000 effective as of September 1, 2016.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Wade French - Increase in assignment from 0.70 FTEs to 0.767 FTEs for the 2016-17 school year.

Jeff Helget - Increase in assignment from 1.00 FTEs to 1.167 FTEs for the 2016-17 school year.

Kathrin Hurley - Increase in Parent Educator assignment from 0.97 FTEs (1398.5 hours) to 1.00 FTEs (1462.5 hours) beginning September 14, 2016 for the 2016-17 school year.

Breanna Scott - Increase in assignment from 1.00 FTEs to 1.167 FTEs for the 2016-17 school year.

Lexy Wenzel - Increase in assignment from 1.1 FTEs to 1.167 FTEs for the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Brooke Anderson - Change in assignment from Structured Study Center Supervisor to Behavior Intervention Paraprofessional at Kennedy Elementary School for 7 hours per day/5 days per week beginning September 12, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alexander Drey - Voluntary decrease in Early Learning Teaching Assistant at the Family Learning Center from 19.5 hours per week to 17.5 hours per week (3.5 hours on M/T/Th and 7 hours on W) for a total of 585.5 hours per year, effective as of September 20, 2016.

Phyllis Enz - Increase in Cook's Helper assignment from 5 hours per day to 6 hours per day/5 days per week beginning September 26, 2016.

Mary Hicks - Increase in Special Education Nurse assignment from 5.25 hours per day to 7 hours per

day/5 days per week beginning September 26, 2016.

Nerissa Hoag - Increase in Second Cook assignment from 7.5 hours per day to 8 hours per day/5 days per week beginning September 16, 2016.

Elizabeth Rossow - Increase in assignment with the addition of .33 hours per day/5 days per week as a NonClassroom (Bus) Paraprofessional at Franklin Elementary School beginning September 27, 2016. She will be compensated at the rate of \$10.86 per hour for this assignment. This is in addition to her duties as Special Education Behavior Intervention Paraprofessional.

Tami Jackson - Change in EL Paraprofessional assignment from 6.75 hours per day to 3.75 hours per day/5 days per week beginning September 8, 2016.

SALARY LANE ADVANCEMENTS

In accordance with the terms of the agreement between the Mankato Teachers Association and the District, teachers have submitted their requests for salary lane advancement. Each of these requests has been reviewed and a list of those qualifying for salary lane advancement for the 2016-17 school year is shown below. The salary lane advancements will be retroactive to the beginning of the 2016-17 school year. The Administration recommends that the Board approve the salary lane advancements.

Name	From	To
Ball, Anthony	B+15	M
Beck, Allison	B+30	M
Blaschko, Jennifer	B	B+30
Blasing, Zachary	B	B+30
Bode, Miranda	B+15	B+30
Dauk, Kristin	M	M+30
Dilbeck, Andrea	B+30	M
Drexler, Joy	B	M
Dubke, Bambi	M	M+30
Eccles, Angela	B+30	M
Gewerth, Mark	B+30	M
Gore, Rachel	B+15	M
Hagen, Tiffany	B	B+15
Hanson, Grant	B	B+30
Hoisington, Jacob	B	B+15
Jackson, Lisa	M	M+30
Jirak, Amelia	M	M+30
Miller, Sherry	M	M+30
Murphy, Staci	M+30	M+45
Petersen, Megan	B+30	M
Ponwith, Emily	B+30	M
Prange, Amber	B	B+15
Richardson, Chris	B+30	M
Samuelson, Cara	M+30	Specialist
Sather, Rachael	B+15	M
Sill, Kai	B+15	B+30
Struckman, Hannah	B	M
Swanson, Sonja	B	B+30
Weber, Wendy	M	M+30

Willette, Mary	B+15	B+30
----------------	------	------

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kayla Braaten, Early Childhood Special Education Teacher, has requested an unpaid leave beginning February 17 and ending April 10, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Heather Hering - Special Education Paraprofessional at Kennedy Elementary School, effective as of September 29, 2016.

Carmono Lane - Special Education Paraprofessional at Prairie Winds Middle School, verbal resignation effective at the end of the 2015-16 school year.

Megan Losinski - ACES Assistant, effective as of December 8, 2016.

Alexandra Schultz - Playground Supervisor at Rosa Parks Elementary School, effective as of September 23, 2016.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting**ITEM NUMBER: 5. B. 1.****Meeting Date:** 10/03/2016**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action**Subject:**

Personnel - Addendum

Background:APPOINTMENTS (NONINSTRUCTIONAL)

Sherilyn Becker - Second Cook, Level 1 at Rosa Parks Elementary School for 8 hours per day/5 days per week beginning October 3, 2016. She will be placed at step 2 of the Second Cook, Level I classification of the School Food Service Workers Association salary schedule.

Tabitha Bryant - NonClassroom (Playground) Paraprofessional at Eagle Lake Elementary School for 2 hours per day/5 days per week beginning October 3, 2016. She will be compensated at the rate of \$10.86 per hour.

Ashley Flaherty - Special Education Paraprofessional at Prairie Winds Middle School beginning October 3, 2016 for 6.75 hours per day/5 days per week. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lydia Grabau - Special Education LS BI Paraprofessional at East High School beginning September 29, 2016 for 6.75 hours per day/5 days per week. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Claire Traynor - Increase in assignment from 0.833 FTEs to 1.00 FTES beginning with the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Mary Krahling - Voluntary decrease in assignment from Second Cook at Rosa Parks Elementary School to Cook's Helper at Prairie Winds Middle School for 6.5 hours per day/5 days per week beginning October 3, 2016. She will be placed at step 2 of the Cook's Helper, Level 1 classification of the School Food Service Workers Association salary schedule.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Amanda Robinson, Secretary at Bridges, has requested a leave under the provisions of the Family Medical Leave Act commencing on August 15 and ending October 17, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Alex Mertz - ACES Assistant, effective as of September 9, 2016.

Heather Rouzier - Special Education Paraprofessional at Franklin Elementary School, effective as of October 3, 2016.

Karen Zielske - Verbal resignation from her position as Special Education Paraprofessional at Kennedy Elementary School, effective as of September 28, 2016.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting

ITEM NUMBER: 6. A.

Meeting Date: 10/03/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

Central Freedom School received the following donations:

Laurie Fox - \$140

John and Delores Pfau - \$100

Richard and Mary Gaskins - \$100

The Mankato Basketball Association donated \$2,000 to Prairie Winds Middle School for basketball hoops.

East High VEX Robotics received a donation of \$225 from Peggy Walters and the Michael D. Walters Memorial.

West High VEX Robotics received \$100 from the North Mankato Firefighters Relief Association and \$100 from Joseph and Beatrice Moosally.

Prairie Ecology Bus Center provided a grant of \$9,000 to Bridges Community School and a \$1,200 grant to Franklin Elementary School for a "buddy bench."

Quality 1 Hr Foto donated labor and materials valued at \$250 to East High Activities for the Spring Honors poster.

TruValue Hardware donated 425 window gardens valued at \$2,545 to the District to be used in our elementary schools.

Junior Achievement of Mankato donated school supplies valued at \$500 to Washington Elementary School.

Mayo Foundation donated \$2,000 to be used for equipment at East and West High Schools.

Munchkin Markets donated \$380.05 to the Family Learning Center.

The West High Girls Swim Team received an anonymous donation of \$1,000.

Community Charities of Minnesota donated \$4,000 to the East High Activities Department.

The Dollar Tree of Mankato donated school supplies valued at \$900 to our District to be distributed through our elementary schools.

West High Football received the following donations:

Jennifer Loaney Franke and James Franke - \$100

Scott and Renee Gleitz - \$100

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.



School Board Regular Meeting

ITEM NUMBER: 6. B.

Meeting Date: 10/03/2016

Prepared By: Jerry Kolander, Director of Business Affairs

Item Type: Action

Subject:

Approval of Individual Transportation Contracts

Background:

State law requires school districts to enter into contracts with all individuals or companies that transport students. There are a number of individual contracts that must be approved.

Various situations in the school district require special arrangements for transportation with either the parent or private contractor. Circumstances, such as length of bus route, medical needs or location of provided services make the individual contract the only valid option.

Recommended Action:

The administration recommends the approval of the individual contracts in the memorandum provided to School Board members.

Attachments

School Board Regular Meeting

ITEM NUMBER: 6. C.

Meeting Date: 10/03/2016

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Ratification of 2016-18 Agreement with the District 77 School Food Service Workers Association

Background:

A tentative agreement was reached between District 77 and the District 77 School Food Service Workers Association on September 8, 2016. The District 77 School Food Service Workers Association approved the tentative agreement on September 20, 2016.

Board members have received a detailed analysis of the new agreement.

Recommended Action:

The administration recommends that the School Board ratify the agreement.
