



## AGENDA

Independent School District No. 77  
Mankato, MN 56001

Monday, October 17, 2016 - 5:30 p.m.  
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Sara Hansen

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
  - A. Fall Enrollment Report
  - B. Hoover Elementary School Report
  - C. Bridges Community School Report
  - D. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:40 P.M.)
  - A. Approval of Minutes of the October 3, 2016, Regular Meeting
  - B. Approval of October Bills
  - C. Personnel
    1. Personnel – Addendum
6. BUSINESS (6:45 P.M.)

- A. Acceptance of Gifts and Grants
  - B. Assurance of Compliance Report
  - C. Second Reading/Approval of New and Revised Policies
7. ADJOURNMENT (7:00 P.M.)



## School Board Members for 2016

Ann Hendricks, Chair  
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Mankato, MN 56001  
Phone: 507-351-7503

E-Mail: [ahendr1@isd77.k12.mn.us](mailto:ahendr1@isd77.k12.mn.us)  
Term Ends December 31, 2019

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Term Ends December 31, 2019

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Term Ends December 31, 2019

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Term Ends December 31, 2017

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Term Ends December 31, 2019

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Term Ends December 31, 2017

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Sheri L. Allen, Superintendent  
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## OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at [www.isd77.org](http://www.isd77.org)

School Board Meeting Agendas and Minutes can be found at [www.isd77.org/page/4677](http://www.isd77.org/page/4677)



# Mankato Area Public Schools

## District Strategic Roadmap

### MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness  
for a changing world

### CORE VALUES - *What drives our actions and words*

**Integrity** - *Doing the "right thing" at all times with honesty and authenticity*

**Respect** - *Embracing of our differences, treating others as we wish to be treated*

**Excellence** - *High expectations for all and in all we do and the courage to challenge for it*

**Adaptability** - *Engaging in flexible, continuous and purposeful change grounded in data*

**Responsibility** - *Shared stewardship of and accountability for our words, acts, choices and results*

**Engagement** - *Actively participating with a mission-focus and values-driven attitude*

**Collaboration** - *Operating with a preference and capacity for partnership across our community*

### VISION - *What we commit to create*

#### Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

#### Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

#### Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

### STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

**School Board Regular Meeting**

**ITEM NUMBER: 4. A.**

**Meeting Date:** 10/17/2016

**Prepared By:** Sheri L. Allen, Superintendent

**Item Type:** Information

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**Subject:**

Fall Enrollment Report

**Background:**

Superintendent Sheri Allen will give a report on enrollments.

**Recommended Action:**

None

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**Attachments**

Presentation

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# Fall Enrollment Report

Presented to School Board  
October 17, 2016

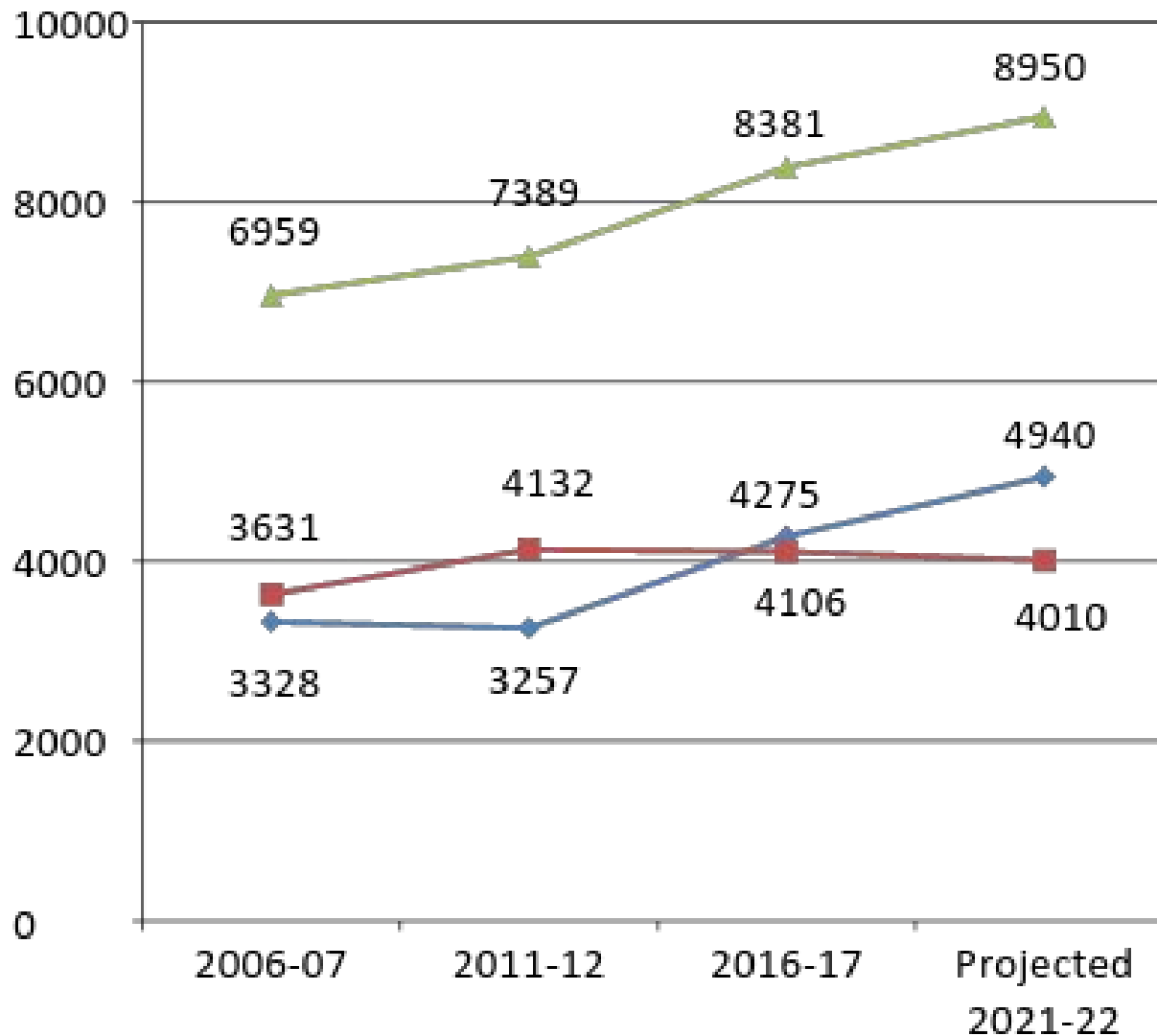
# Mankato Area Public Schools District Strategic Roadmap



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>MISSION STATEMENT</b> <i>(Our core purpose)</i></p> <p>Assuring learning excellence and readiness for a changing world</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <p><b>CORE VALUES</b> <i>(What drives our actions and words)</i></p> <ul style="list-style-type: none"> <li>• Integrity <i>Doing the “right thing” at all times with honesty and authenticity</i></li> <li>• Respect <i>Embracing of our differences, treating others as we wish to be treated</i></li> <li>• Excellence <i>High expectations for all and in all we do and the courage to challenge for it</i></li> <li>• Adaptability <i>Engaging in flexible, continuous and purposeful change grounded in data</i></li> <li>• Responsibility <i>Shared stewardship of and accountability for our words, acts, choices and results</i></li> <li>• Engagement <i>Actively participating with a mission-focus and values-driven attitude</i></li> <li>• Collaboration <i>Operating with a preference and capacity for partnership across our community</i></li> </ul> |
| <p><b>VISION</b> <i>(What we commit to create)</i></p> <p><b><u>Learner Success</u></b> through</p> <ul style="list-style-type: none"> <li>• Aligned and relevant curriculum meeting individual needs</li> <li>• Learner excellence and readiness</li> </ul> <p><b><u>Sustainable Systems &amp; Structures</u></b> through</p> <ul style="list-style-type: none"> <li>• Sustainable resources for continued growth; freedom from scarcity</li> <li>• Quality, professional and respected staff</li> <li>• Sustainable leadership philosophy, practice, and culture</li> </ul> <p><b><u>Community Culture of Excellence</u></b> through</p> <ul style="list-style-type: none"> <li>• Recognizing who we are and embracing who we may become</li> <li>• Collaboration and communication as core competencies</li> </ul> | <p><b>STRATEGIC DIRECTIONS</b> <i>(Our focus for continuous improvement)</i></p> <ol style="list-style-type: none"> <li>Student learning and engagement</li> <li>Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning</li> <li>Increase readiness for all students to ensure options for life</li> <li>Management of financial resources</li> <li>Develop staff capacity, accountability and skills to empower our Strategic Directions</li> </ol>                                                                                                                                                                                                                                                                                                                         |



# K-12 Enrollments



- ◆ Secondary\*
- Elementary\*
- ▲ Grades K-12

\*NOTE:  
2006-07, 2011-12  
Secondary – Grades 7-12  
Elementary – Grades K-6  
  
2016-17 and Projected  
Secondary – Grades 6-12  
Elementary – Grades K-5



# Enrollments by Building

| School                  | Actual<br>2014-15 | Actual<br>2015-16 | Actual<br>2016-17 | Difference from<br>2015-16 |
|-------------------------|-------------------|-------------------|-------------------|----------------------------|
| Futures                 | 5                 | 7                 | 7                 | 0                          |
| Bridges                 | 147               | 166               | 187               | 21                         |
| Eagle Lake              | 362               | 399               | 410               | 11                         |
| Franklin                | 697 (K-6)         | 751 (K-6)         | 464 (K-5)         | 3                          |
| Dakota Meadows          | 291 (6)           | 298 (6)           | --                | --                         |
| Hoover                  | 544               | 539               | 539               | 0                          |
| Jefferson               | 261               | 244               | 254               | 10                         |
| Kennedy                 | 395               | 432               | 412               | -20                        |
| Monroe                  | 481               | 505               | 528               | 23                         |
| Roosevelt               | 356               | 357               | 396               | 39                         |
| Rosa Parks              | 466               | 494               | 526               | 32                         |
| Washington              | 393               | 412               | 383               | -29                        |
| <b>Total Elementary</b> | <b>4398</b>       | <b>4604</b>       | <b>4106</b>       | <b>90</b>                  |



# Enrollments by Building

| School                 | Actual<br>2014-15 | Actual<br>2015-16 | Actual<br>2016-17 | Difference from<br>2015-16 |
|------------------------|-------------------|-------------------|-------------------|----------------------------|
| East Junior            | 560 (7-8)         | 546 (7-8)         | --                | --                         |
| Prairie Winds          | --                | --                | 923 (6-8)         | 87                         |
| East Senior            | 979               | 1054              | 1156              | 102                        |
| Dakota Meadows         | 550 (7-8)         | 598 (7-8)         | 915 (6-8)         | 19                         |
| West Senior            | 1152              | 1157              | 1181              | 24                         |
| Central High           | 58                | 84                | 73                | -11                        |
| Central Freedom        | 5                 | 11                | 8                 | -3                         |
| Futures                | 16                | 22                | 19                | -3                         |
| <b>Total Secondary</b> | <b>3320</b>       | <b>3472</b>       | <b>4275</b>       | <b>215</b>                 |



# Enrollments by Grade

| Grade               | Actual<br>2014-15 | Actual<br>2015-16 | Actual<br>2016-17 | Difference from<br>2015-16 |
|---------------------|-------------------|-------------------|-------------------|----------------------------|
| K                   | 664               | 672               | 648               | -24                        |
| 1                   | 688               | 687               | 690               | 3                          |
| 2                   | 675               | 715               | 683               | -32                        |
| 3                   | 640               | 677               | 716               | 39                         |
| 4                   | 590               | 657               | 695               | 38                         |
| 5                   | 588               | 608               | 674               | 66                         |
| 6                   | 553               | 588               | --                | --                         |
| Total<br>Elementary | <b>4398</b>       | <b>4604</b>       | <b>4106</b>       | <b>90</b>                  |



# Enrollments by Grade

| Grade              | Actual<br>2014-15 | Actual<br>2015-16 | Actual<br>2016-17 | Difference from<br>2015-16 |
|--------------------|-------------------|-------------------|-------------------|----------------------------|
| 6                  | --                | --                | 634               | 46                         |
| 7                  | 555               | 570               | 629               | 59                         |
| 8                  | 558               | 575               | 579               | 4                          |
| 9                  | 566               | 588               | 609               | 21                         |
| 10                 | 549               | 571               | 608               | 37                         |
| 11                 | 532               | 582               | 593               | 11                         |
| 12                 | 560               | 586               | 623               | 37                         |
| Total<br>Secondary | <b>3320</b>       | <b>3472</b>       | <b>4275</b>       | <b>215</b>                 |



# Summary of Total Enrollments

| Grade Level       | Actual<br>2014-15 | Actual<br>2015-16 | Actual<br>2016-17 | Difference from<br>2015-16 |
|-------------------|-------------------|-------------------|-------------------|----------------------------|
| Elementary        | 4398<br>(K-6)     | 4604<br>(K-6)     | 4106<br>(K-5)     | 90<br>(K-5)                |
| Secondary         | 3320<br>(7-12)    | 3472<br>(7-12)    | 4275<br>(6-12)    | 215<br>(6-12)              |
| <b>Total K-12</b> | <b>7718</b>       | <b>8076</b>       | <b>8381</b>       | <b>305</b>                 |

**School Board Regular Meeting**

**ITEM NUMBER: 4. B.**

**Meeting Date:** 10/17/2016

**Prepared By:** Heather Mueller, Director of Teaching and Learning

**Item Type:** Information

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**Subject:**

Hoover Elementary School Report

**Background:**

Dan Kamphoff, Elementary Principal, will give an update report on Hoover Elementary School.

**Recommended Action:**

N/A

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**Attachments**

Hoover Presentation

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**2016–17**  
***Hoover Elementary School***  
**Report to the School Board**

*October 17, 2016*





# Improvement Efforts

## Strategic Direction A:

### Student Learning and Engagement

**Initiative:** Teachers engage in “best practice” instruction that is culturally relevant.

- Literacy Instruction
  - Implement all components of Balanced Literacy with fidelity
  - Continue PD in Balanced Literacy with a focus on Guided Reading
  - ORR - PD to use as an instructional tool
  - PD on NWEA Learning Continuum - as an instructional tool
- Collaborative Team Time
  - Use common formative assessments to inform instruction and facilitate horizontal and vertical conversations
  - Follow (renormed) PLC Agenda

# Improvement Efforts

## Strategic Direction A:

### Student Learning and Engagement

**Initiative:** Teachers engage in “best practice” instruction.

- Math Instruction
  - focus on Small Group Math Instruction (Guided Math, Conferring, Purposeful Independent Work)
  - standards based approach to instruction and assessment in math
- School Culture
  - PBIS - Husky Pride
    - weekly focus
    - morning announcements
    - midweek message/lesson
    - Super Husky
    - Proud Paws

# Improvement Efforts

## Strategic Direction A:

### Student Learning and Engagement

**Initiative:** Increase the use of technology to engage learners

- Tech Tuesdays for staff
- Tech team model and PD at staff meetings
- Collaborative efforts between media specialists and classroom teacher; each teacher sets a tech goal to preteach, support, and/or co-teach for purposeful learning. - Incorporate SAMR model

# Improvement Efforts

## Strategic Direction B:

**Developing district culture and practice of partnership and connectedness between staff, students, families, and community for learning**

### Parent Circles –

- 4 scheduled meetings a year
- almost 60% of ELL families represented at last meeting!!

### Thought Exchange –

- “Positive Environment” one of the themes
- Continue to build on that for all stakeholders

### Annual Events

- Open House/Ice Cream Social/EL Potluck/Reading Night/Risser Run/Fun Run/Carnival

# Improvement Efforts

## Strategic Direction B:

**Developing district culture and practice of partnership and connectedness between staff, students, families, and community for learning**

### Pride Packs –

- K–5 vertical groups that meeting for 20 minutes weekly
- Extension of Husky Pride/core values/character ed

### Reading Oasis

- Kiwanis Partnership
- community volunteers

### Welcome Wagon

- Connect with families
- Create excitement for school year

# Improvement Efforts

## Strategic Direction C:

**Increase readiness for all students to ensure options for life**

Teach and practice lifelong skills for a changing world

- Husky Pride
- Pride Packs
- Peace Makers

Engage in “best practice” instruction for all students.

# Improvement Efforts

## Strategic Direction D:

### Management of Financial Resources

New positions to meet the needs of all learners

- Full time reading teacher
  - supports students k-5
  - Works with Intensive and strategic students in reading
  - Monitors progress and responds accordingly
- Behavior Intervention Para
  - Supports students on IEP with behavior goals
  - Builds relationships with students
  - Collaborates with staff
- Shared ELL teacher
  - provides additional instruction to ELL students (math/reading/writing)
  - Collaborates with other ELL teacher and Staff

# Improvement Efforts

## Direction E:

**Developing staff capacity, accountability and skills to empower our strategic directions**

### Open Door Days

- We have great resources in our building
- Opportunity to learn from one another
- increases vertical conversations/collegiality

### Core meetings

- guided reading/ELA Standards
- using the Learning Continuum as instructional tool

### Responsive Classroom Training

### TIES

Why Students Disengage in American Schools -  
book study



# Professional Learning Community Collaborative Teams

All teams functioning at a high level examining formative assessments and responding to the data.

- rich conversation around learning
- Shared ideas for instruction and reteaching
- aligned to standards
- aligning writing with the reading

**Example:** 80% of the students will meet the standard (4-6 answered correctly) on the unit 1 reading assessment.

**Example:** Students will score 80% or higher on the Unit 1 math test.

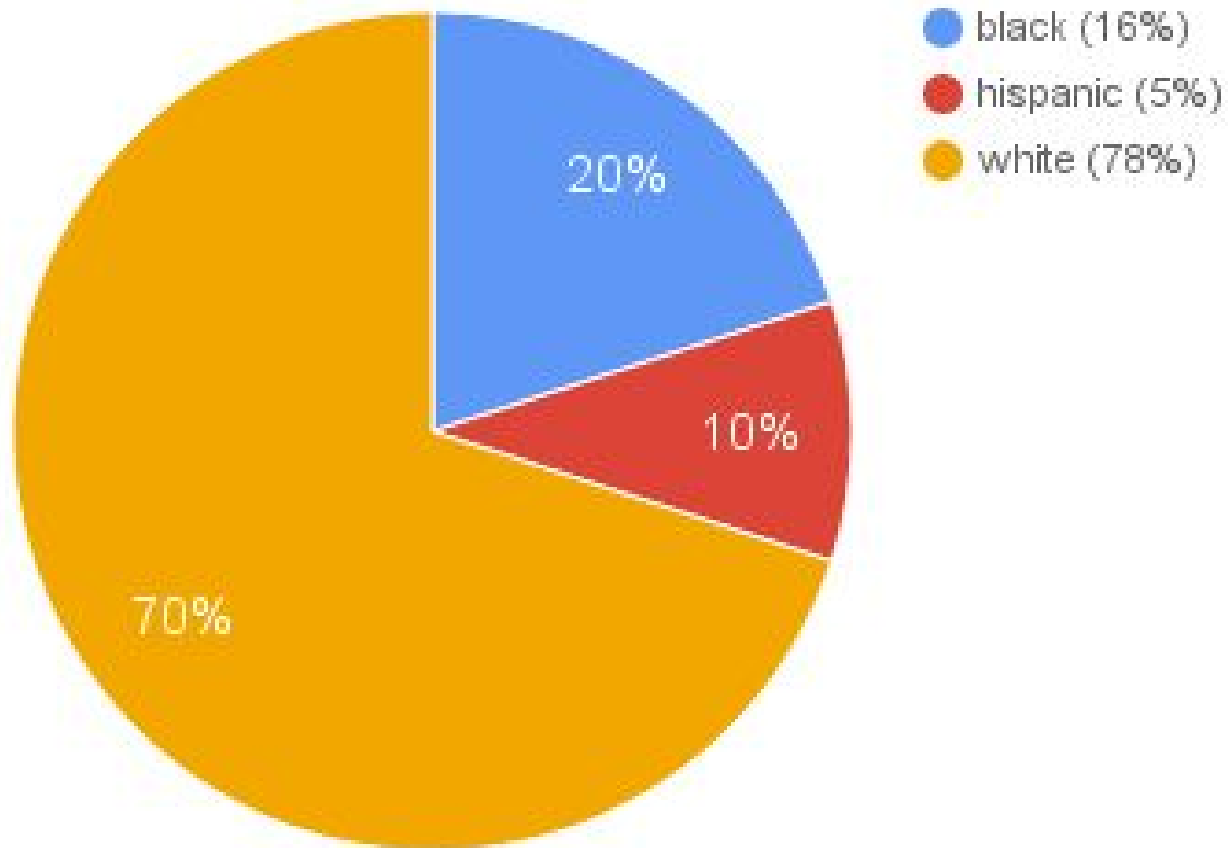
# ATTENDANCE DATA

## Hoover

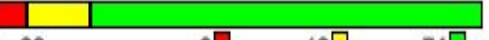
|                   | 13-14 | 14-15 | 15-16 |
|-------------------|-------|-------|-------|
| All               | 96.62 | 96.09 | 96.00 |
| LEP               | 96.73 | 96.34 | 96.27 |
| SPED              | 96.08 | 95.47 | 94.70 |
| FRP               | 95.83 | 95.38 | 95.77 |
| Hispanic          | 96.16 | 96.47 | 96.66 |
| American Indian   | na    | na    | na    |
| Asian             | 97.89 | 97.44 | 96.95 |
| Black             | 95.22 | 95.45 | 95.73 |
| White             | 96.63 | 96.14 | 96.20 |
| Pacific Islander  | 96.96 | 99.57 | 96.14 |
| Two or more races | 96.46 | 95.08 | 95.31 |

# BEHAVIOR DATA 2015-16

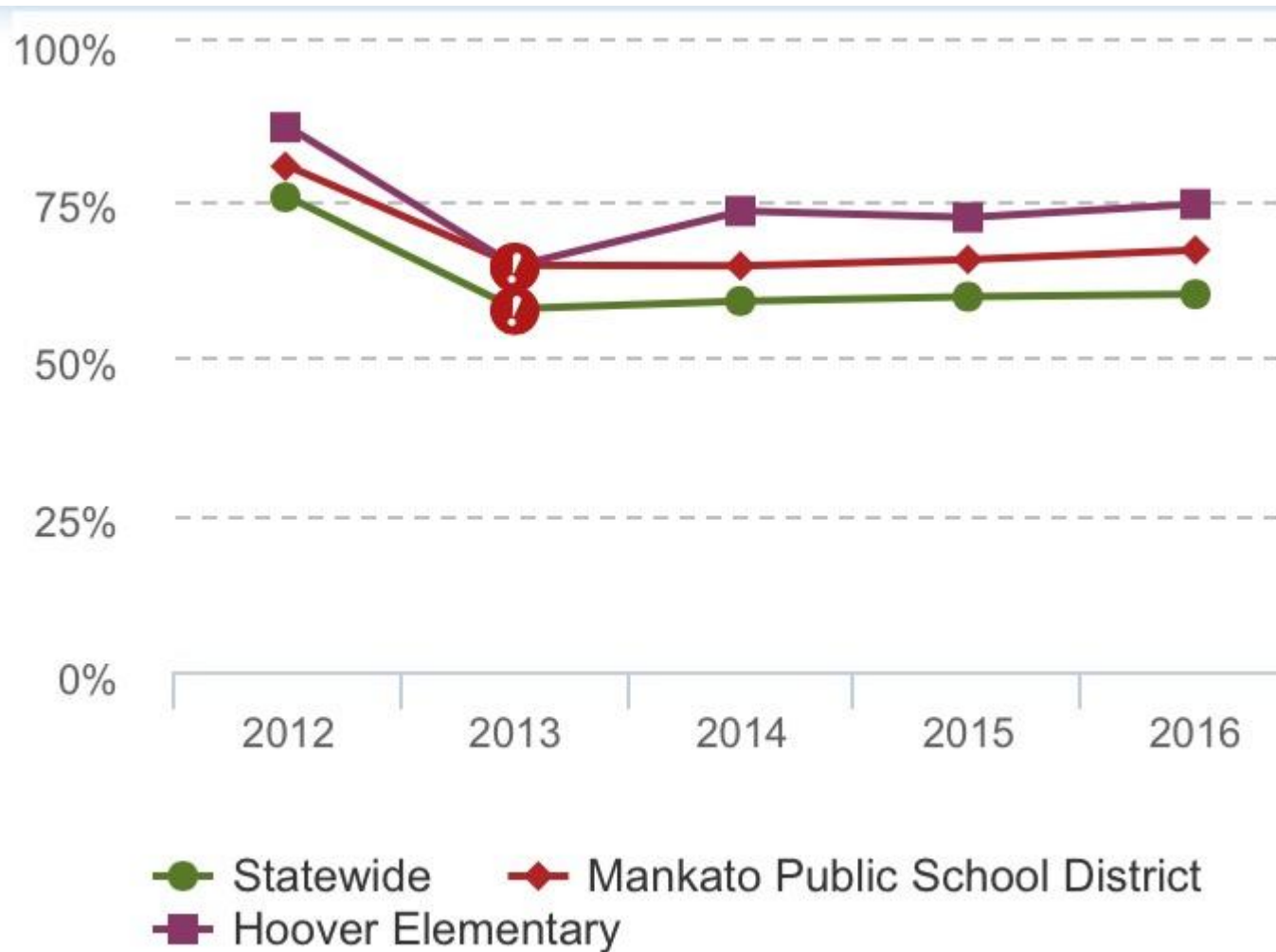
## Total Majors



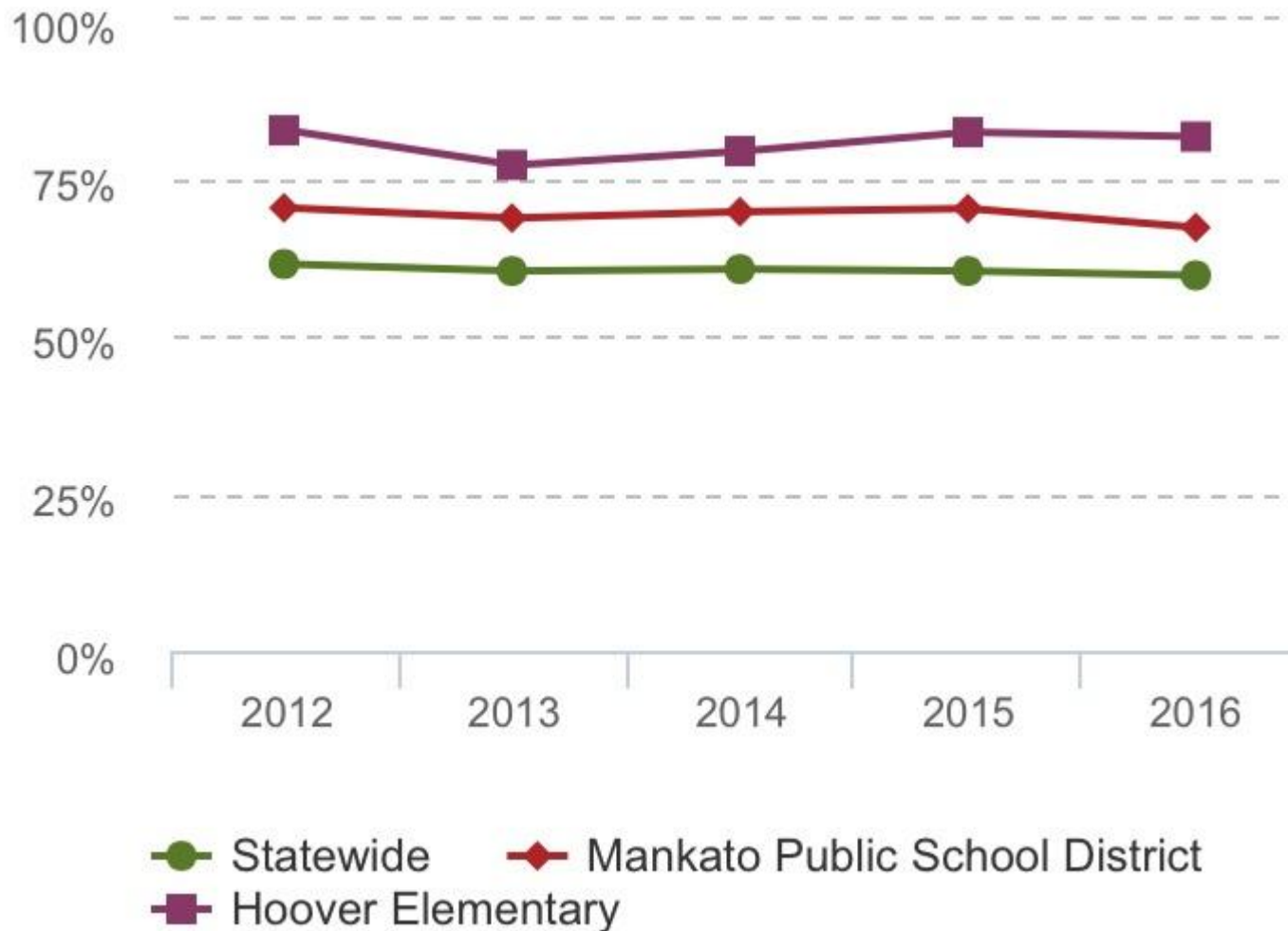
# DIBELS DATA K-2

| Grade | Beginning                                                                                                                                                                                                                                                                                                                                                                                    | Middle                                                                                                                                                                                                                                                                                                                                                                                            | End                                                                                                                                                                                                                                                                                                                                                                                                |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| K     | <br>n=86      14  14  58 <br>(16%)      (16%)      (67%) | <br>n=89      5  12  72 <br>(6%)      (13%)      (81%) | <br>n=91      6  15  70 <br>(7%)      (16%)      (77%) |
| 1st   | <br>n=99      5  12  82 <br>(5%)      (12%)      (83%)   | <br>n=98      8  10  80 <br>(8%)      (10%)      (82%) | <br>n=92      6  12  74 <br>(7%)      (13%)      (80%) |
| 2nd   | <br>n=77      8  4  65 <br>(10%)      (5%)      (84%)    | <br>n=76      9  4  63 <br>(12%)      (5%)      (83%)  | <br>n=76      9  8  59 <br>(12%)      (11%)      (78%) |

# Hoover Reading Trend Data



# Hoover Math Trend Data



**Questions?**

**School Board Regular Meeting**

**ITEM NUMBER: 4. C.**

**Meeting Date:** 10/17/2016

**Prepared By:** Heather Mueller, Director of Teaching and Learning

**Item Type:** Information

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**Subject:**

Bridges Community School Report

**Background:**

Robin Courrier, Lead Teacher, will present an update report on Bridges Community School.

**Recommended Action:**

N/A

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**Attachments**

Bridges Community School Report

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# Bridges Community School Board Report 2016–2107



*October 17, 2016*

# Improvement Efforts

## Strategic Direction A: Student Learning and Engagement

Bridges Community School is working toward advancing student learning and engagement in the areas of reading and math.

- Reading:
  - Deliver standards based instruction through Balanced Literacy.
  - Instructional feedback delivered to teachers by CIC and Lead Teacher weekly.
  - Instructional activities delivered to small D.E.N. groups organized by RIT bands and Tier 2 & 3 groups based on Spring Dibels.
  - Progress monitoring and regular phoneme practice to help all kindergarteners benchmark on the winter Dibels.
  - Lexia, comprehension reading program for individuals.
- Math:
  - Increase automaticity of math computation school wide.
  - Small group math; use of IXL, Sumdog, ISD 77 math enrichment activities.

# Improvement Efforts

## Strategic Direction B: Community culture of connectedness.

Welcome all Bridges families to the unique climate and culture at Bridges.

- BBQ on the Blacktop – longstanding family picnic at Wheeler Park.
- Thought Exchange – follow up and work toward meeting parent needs.
- Kindergarten Parent Check-In Night – September
- Core Showcase Night / Community Informational meeting
- Two BAC Family nights
- Cub Connection
- Winter Tours prior to Lottery in February
- BAC Membership inclusive of all families
- Site Council Parent Representatives
- Weekly Newsletter from each classroom teacher

# Improvement Efforts

## Strategic Direction C: Increase readiness for all students to ensure options for life

### Lifelong Guidelines:

Trustworthiness

Truthfulness

Active Listening

No-Put Downs

Personal Best

### Lifeskills:

Caring

Cooperation

Creativity

Effort

Friendship

Common Sense

Courage

Curiosity

Flexibility

Initiative

Problem Solving

Responsibility

Integrity

Organization

Patience

Perseverance

Pride

Resourcefulness

Sense of Humor

Daily Community Groups with students K–5. Friday ASM All School Meetings to review the lifeskill, compare how we carry the lifeskills beyond Bridges and celebrate students.

# Improvement Efforts

## Direction D: Needs-based resource allocation.

District supported Intervention teacher for math and reading.

- supports individual student goals
- supports small group intensive student goals in reading
- supports small group student goals in math
- cooperatively works with classroom teacher to provide a variety of learning experiences

Compensatory dollars supporting Paraprofessionals who work directly with students at all levels.

# Improvement Efforts

## Direction E: Developing staff capacity, accountability and skills to implement our Strategic Directions

- ELA Professional Development Days (3 half days a year) to be taken in teams studying the components of small group instruction
- Grade level math PD – provided by the district to K–2 teachers and 3–5 teachers
- Intervention Teacher instruction on late start days
- Cluster Teacher inservice
- Rising Scholar inservice
- NWEA Learning Continuum
- Professional Learning Communities
- Instructional Ladders
- ELA Standard training
- Math Standard training

# Professional Learning Community Collaborative Teams

K – 5, Resource, and Intervention building wide teams.

Kindergarten team

First grade team

Second grade team

Third, Fourth, and Fifth grade team

Purpose: to understand and utilize data, through collaborative professional development, to respond to the needs of students.

- to plan together and implement opportunities for student learning

- to use Descartes and Instructional ladders in reading and math

- to utilize the standards to drive instruction

# ATTENDANCE DATA

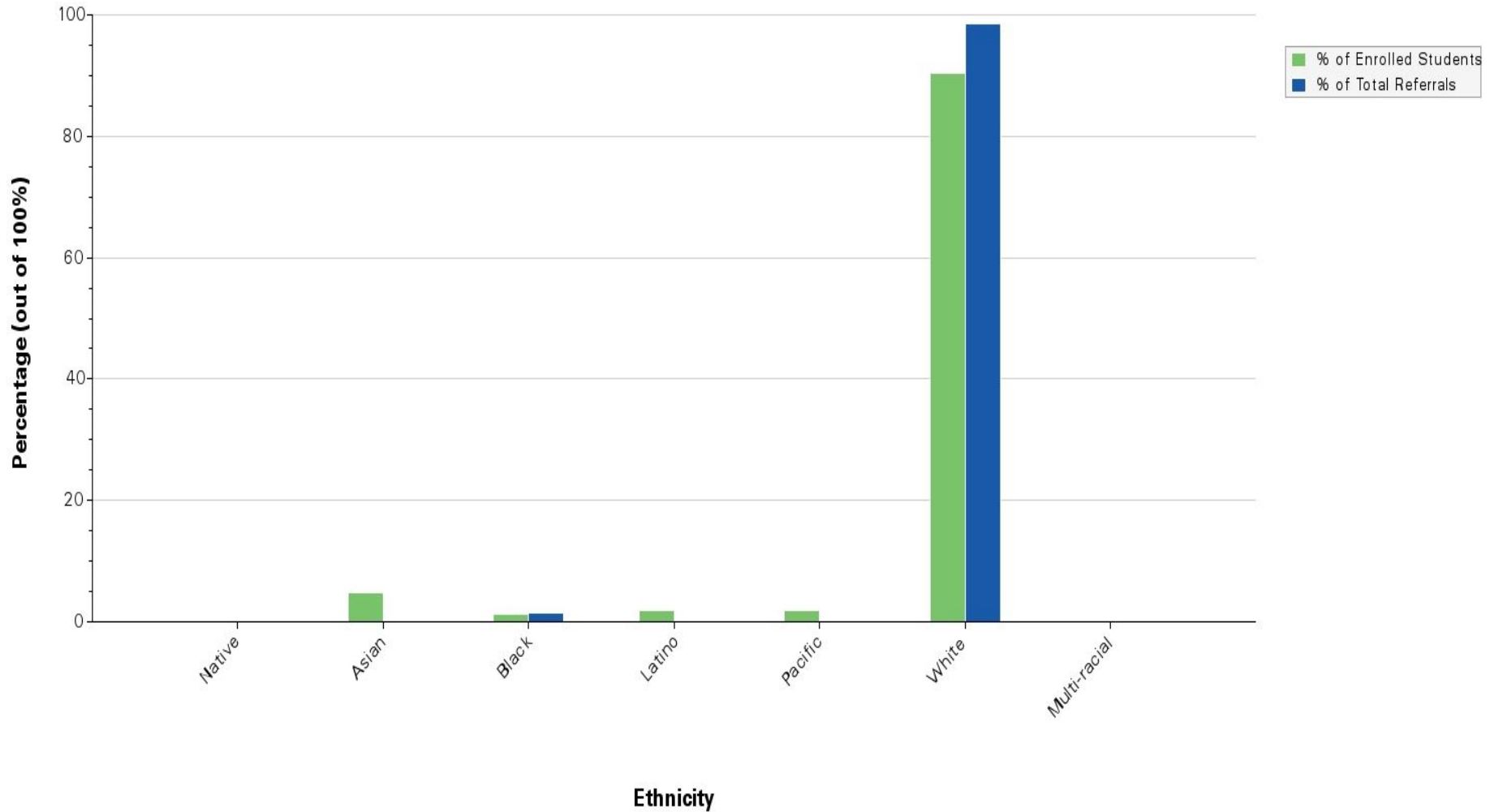
| ATTENDANCE        |       |       |       |
|-------------------|-------|-------|-------|
| Bridges           |       |       |       |
|                   | 13-14 | 14-15 | 15-16 |
| All               | 95.84 | 95.90 | 96.56 |
| LEP               | 97.62 | 98.60 | 97.63 |
| SPED              | 96.52 | 96.18 | 97.13 |
| FRP               | 94.95 | 97.91 | 95.62 |
| Hispanic          | 82.45 | 91.76 | 95.60 |
| American Indian   | na    | na    | na    |
| Asian             | 95.92 | 96.92 | 96.88 |
| Black             | 92.77 | 90.60 | 93.77 |
| White             | 95.99 | 96.21 | 96.69 |
| Pacific Islander  | na    | na    | na    |
| Two or more races | 95.4  | 95.8  | 95.55 |



# BEHAVIOR DATA

## Referrals By Ethnicity

All, 2015-16

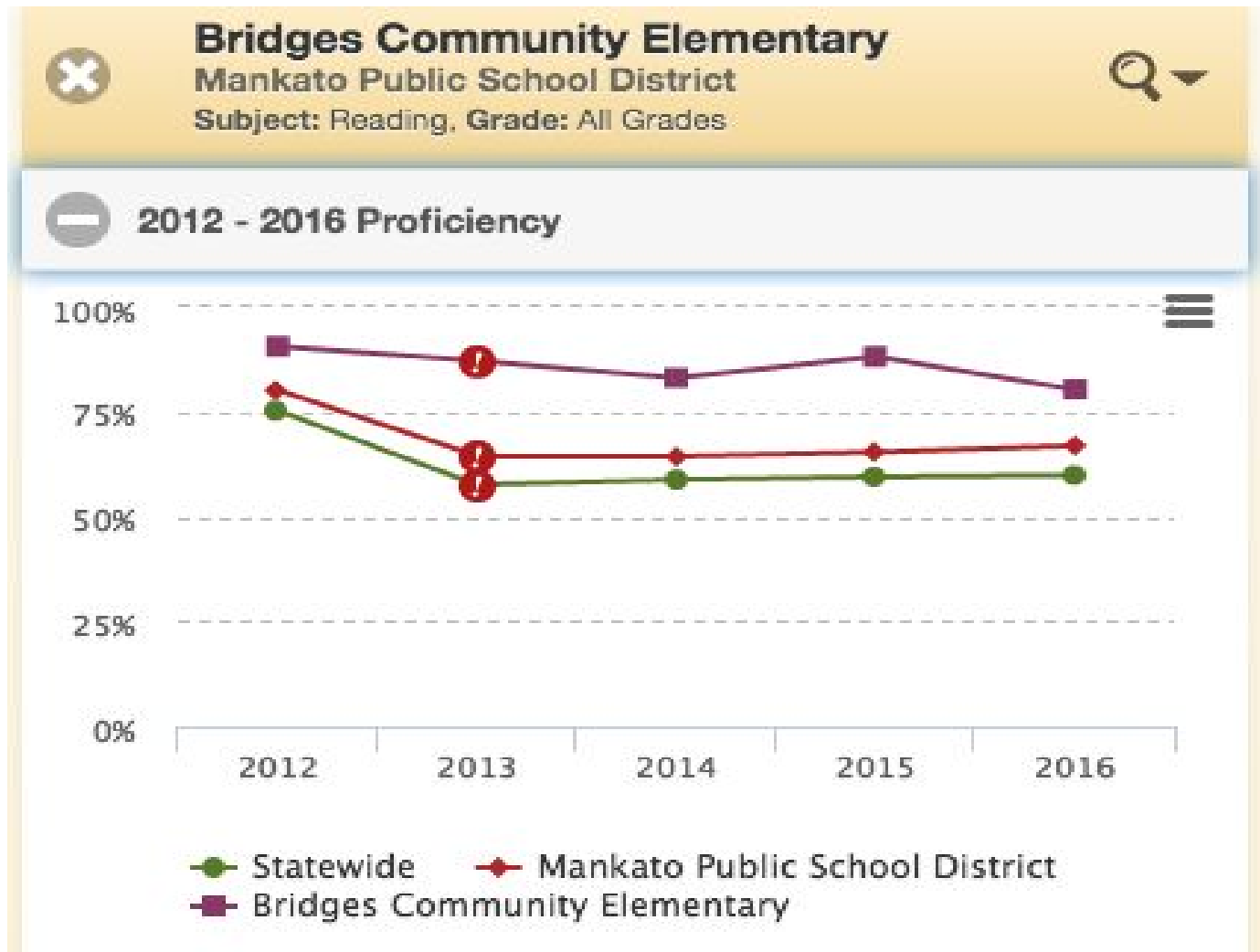


# Bridges DIBELS DATA K-2

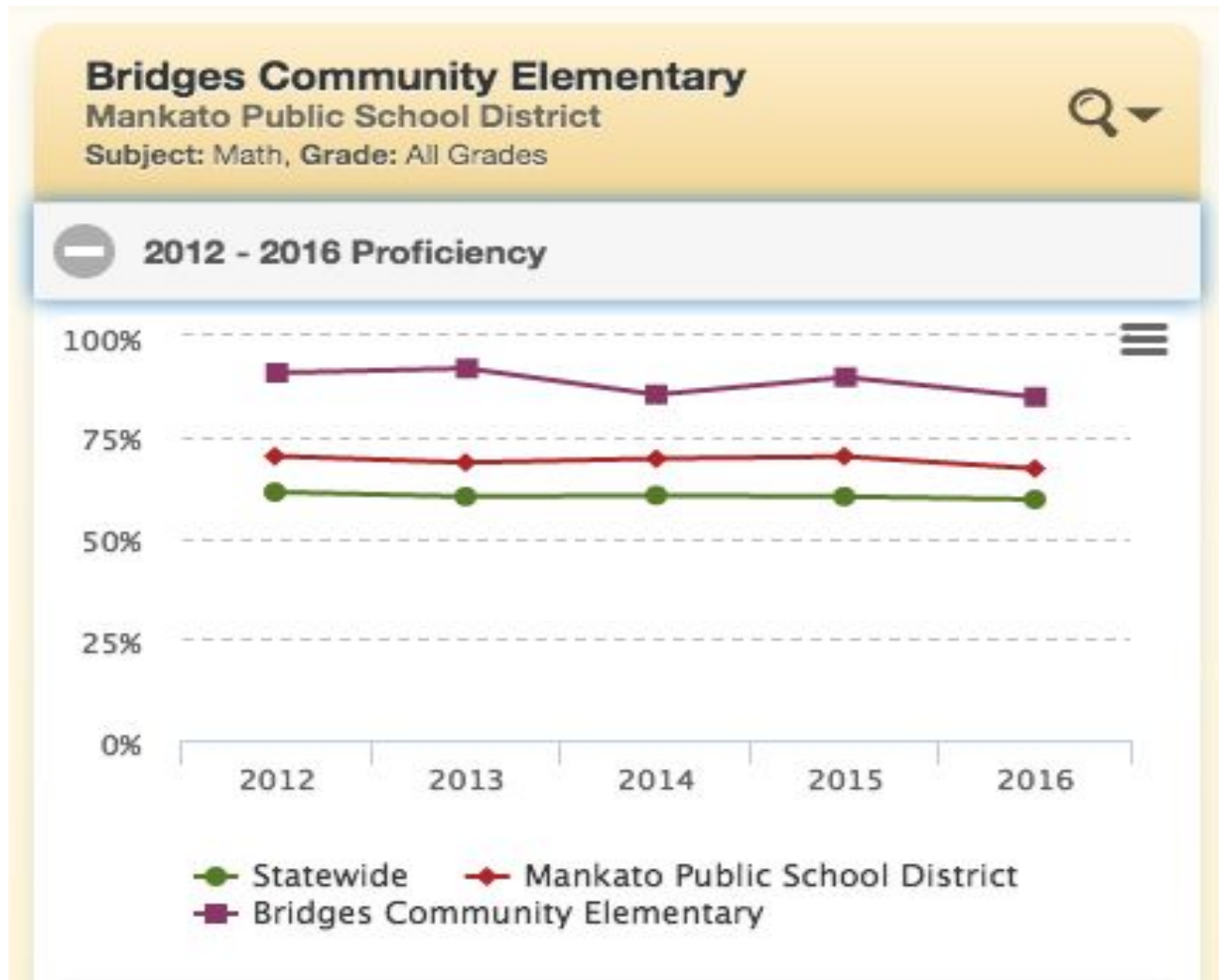
2015 – 2016

| Grade | Beginning                                                                                                                                       | Middle                                                                                                                                           | End                                                                                                                                               |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| K     | <br>n=40      3 ■      4 ■      33 ■<br>(8%)    (10%)    (83%) | <br>n=40      1 ■      0 ■      39 ■<br>(3%)    (0%)    (98%)  | <br>n=40      1 ■      1 ■      38 ■<br>(3%)    (3%)    (95%)  |
| 1st   | <br>n=40      3 ■      3 ■      34 ■<br>(8%)    (8%)    (85%)  | <br>n=39      2 ■      2 ■      35 ■<br>(5%)    (5%)    (90%)  | <br>n=39      0 ■      3 ■      36 ■<br>(0%)    (8%)    (92%)  |
| 2nd   | <br>n=20      3 ■      0 ■      17 ■<br>(15%)    (0%)    (85%) | <br>n=20      2 ■      1 ■      17 ■<br>(10%)    (5%)    (85%) | <br>n=19      2 ■      1 ■      16 ■<br>(11%)    (5%)    (84%) |

# Bridges Reading Trend Data



# Bridges Math Trend Data



**Questions?**

**School Board Regular Meeting**

**ITEM NUMBER: 4. D.**

**Meeting Date:** 10/17/2016

**Prepared By:** Sheri L. Allen, Superintendent

**Item Type:** Information

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**Subject:**

Board Member Workshop/Committee Reports

**Background:**

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

**Recommended Action:**

None

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**School Board Regular Meeting**

**ITEM NUMBER: 5. A.**

**Meeting Date:** 10/17/2016

**Prepared By:** Sheri L. Allen, Superintendent

**Item Type:** Action

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**Subject:**

Approval of Minutes of the October 3, 2016, Regular Meeting

**Background:**

See attachment.

**Recommended Action:**

Recommend approval of the minutes and proceedings as presented.

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**Attachments**

Minutes - October 3, 2016, Regular Meeting

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**SCHOOL BOARD MINUTES**  
**INDEPENDENT SCHOOL DISTRICT NO. 77**  
**Mankato, Minnesota**

October 3, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, October 3, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Kinney Eberhart, Abdi Sabrie and Kristi Schuck. Absent: Sara Hansen, Jodi Sapp.

Ms. Schuck moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 5-0 voice vote.

Open Forum: no one wished to speak.

Information Reports: First Reading of New and Revised Policies.

The consent agenda items outlined below were approved on a motion by Mrs. Brandon, seconded by Ms. Schuck, and carried on a 5-0 roll call vote.

Approval of Minutes of the September 19, 2016, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Suzanne Douma - Central High Night School Teacher beginning September 27, 2016 and ending November 1, 2016 for 4.75 hours per day/2 days per week. She will be placed at step 10 of the M lane of the Teachers Association salary schedule.

Alexander Drey - Parent Educator for 0.06 FTEs (85 hours) beginning September 20, 2016 for the 2016-17 school year. He will be placed at step 1 of the Teachers Association salary schedule with an hourly rate of \$22.01.

Marjorie Johnson - Long Term Substitute Teacher for Denise Geistfeld at Rosa Parks Elementary School beginning September 26 and ending June 7, 2017 on an intermittent basis. She will be placed at step 10 of the M lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Sherilyn Becker - Second Cook, Level 1 at Rosa Parks Elementary School for 8 hours per day/5 days per week beginning October 3, 2016. She will be placed at step 2 of the Second Cook, Level I classification of the School Food Service Workers Association salary schedule.



Tabitha Bryant - NonClassroom (Playground) Paraprofessional at Eagle Lake Elementary School for 2 hours per day/5 days per week beginning October 3, 2016. She will be compensated at the rate of \$10.86 per hour.

Michael Fisher - Child Care Assistant with Rosa Parks ACES for 3.25 hours per day/5 days per week beginning September 19, 2016. He will be compensated at the rate of \$9.50 per hour.

Ashley Flaherty - Special Education Paraprofessional at Prairie Winds Middle School beginning October 3, 2016 for 6.75 hours per day/5 days per week. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Amanda Frasier - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 1.5 hours per day/5 days per week beginning September 21, 2016. She will be compensated at the rate of \$10.86 per hour.

Lydia Grabau - Special Education LS BI Paraprofessional at East High School beginning September 29, 2016 for 6.75 hours per day/5 days per week. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Christi Hillesheim - NonClassroom (Playground) Paraprofessional at Franklin Elementary School for 2 hours per day/5 days per week beginning September 29, 2016. She will be compensated at the rate of \$10.86 per hour.

Jason Hiniker - Head Building Engineer, Level 2 at Rosa Parks Elementary School beginning October 10, 2016. He will be placed at classification B32, step 6 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$21.80.

Rebecca Hopp - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 28, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jillia Johnson - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 28, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lianna Koberoski - Full-time, 8-hour per day Evening Custodian at Jefferson Elementary School beginning September 26, 2016. She will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.74.

Olivia Nguyen - Childcare Aide with Lincoln Logs Learning Center for 6 hours per day/4 days per week (M-Th) beginning October 3, 2016. She will be compensated at the rate of \$9.50 per hour and will be eligible for 6-3-2 benefits.

Samantha Tester - Cook's Helper at Prairie Winds Middle School for 6.5 hours per day/5 days per week beginning September 26, 2016. She will be placed at step 2 of the Cook's Helper classification of the School Food Service Workers Association salary schedule.

Chelsea Tietema - Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning September 30, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Maranda Wight - Rescind appointment to the position of Special Education Paraprofessional at East High School, effective as of September 19, 2016.

#### CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Tracy Brovold, Director of Educational Technology and Information Services - Increase in base salary of \$3,000 effective as of September 1, 2016.

Kelly Hanson, Benefits Specialist - Increase in base salary of \$3,000 effective as of September 1, 2016.

Scott Hogen, Director of Facilities - Increase in base salary of \$3,000 effective as of September 1, 2016.

Ron Schirmers, Director of Food Services - Increase in base salary of \$3,000 effective as of September 1, 2016.

Matt Wersal, Accountant - Increase in base salary of \$3,000 effective as of September 1, 2016.

#### CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Wade French - Increase in assignment from 0.70 FTEs to 0.767 FTEs for the 2016-17 school year.

Jeff Helget - Increase in assignment from 1.00 FTEs to 1.167 FTEs for the 2016-17 school year.

Kathrin Hurley - Increase in Parent Educator assignment from 0.97 FTEs (1398.5 hours) to 1.00 FTEs (1462.5 hours) beginning September 14, 2016 for the 2016-17 school year.

Breanna Scott - Increase in assignment from 1.00 FTEs to 1.167 FTEs for the 2016-17 school year.

Claire Traynor - Increase in assignment from 0.833 FTEs to 1.00 FTES beginning with the 2016-17 school year.

Lexy Wenzel - Increase in assignment from 1.1 FTEs to 1.167 FTEs for the 2016-17 school year.

#### CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Brooke Anderson - Change in assignment from Structured Study Center Supervisor to Behavior Intervention Paraprofessional at Kennedy Elementary School for 7 hours per day/5 days per week beginning September 12, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alexander Drey - Voluntary decrease in Early Learning Teaching Assistant at the Family Learning Center from 19.5 hours per week to 17.5 hours per week (3.5 hours on M/T/Th and 7 hours on W) for a total of 585.5 hours per year, effective as of September 20, 2016.

Phyllis Enz - Increase in Cook's Helper assignment from 5 hours per day to 6 hours per day/5 days per week beginning September 26, 2016.

Mary Hicks - Increase in Special Education Nurse assignment from 5.25 hours per day to 7 hours per day/5 days per week beginning September 26, 2016.

Nerissa Hoag - Increase in Second Cook assignment from 7.5 hours per day to 8 hours per day/5 days per week beginning September 16, 2016.

Mary Krahling - Voluntary decrease in assignment from Second Cook at Rosa Parks Elementary School to Cook's Helper at Prairie Winds Middle School for 6.5 hours per day/5 days per week beginning October 3, 2016. She will be placed at step 2 of the Cook's Helper, Level 1 classification of the School Food Service Workers Association salary schedule.

Elizabeth Rossow - Increase in assignment with the addition of .33 hours per day/5 days per week as a NonClassroom (Bus) Paraprofessional at Franklin Elementary School beginning September 27, 2016. She will be compensated at the rate of \$10.86 per hour for this assignment. This is in addition to her duties as Special Education Behavior Intervention Paraprofessional.

Tami Jackson - Change in EL Paraprofessional assignment from 6.75 hours per day to 3.75 hours per day/5 days per week beginning September 8, 2016.

#### SALARY LANE ADVANCEMENTS

In accordance with the terms of the agreement between the Mankato Teachers Association and the District, teachers have submitted their requests for salary lane advancement. Each of these requests has been reviewed and a list of those qualifying for salary lane advancement for the 2016-17 school year is shown below. The salary lane advancements will be retroactive to the beginning of the

2016-17 school year. The Administration recommends that the Board approve the salary lane advancements.

| <u>Name</u>           | <u>From</u> | <u>To</u> |
|-----------------------|-------------|-----------|
| Ball, Anthony         | B+15        | M         |
| Beck, Allison         | B+30        | M         |
| Blaschko,<br>Jennifer | B           | B+30      |
| Blasing,<br>Zachary   | B           | B+30      |
| Bode, Miranda         | B+15        | B+30      |
| Dauk, Kristin         | M           | M+30      |
| Dilbeck,<br>Andrea    | B+30        | M         |
| Drexler, Joy          | B           | M         |
| Dubke, Bambi          | M           | M+30      |
| Eccles, Angela        | B+30        | M         |
| Gewerth, Mark         | B+30        | M         |
| Gore, Rachel          | B+15        | M         |
| Hagen, Tiffany        | B           | B+15      |
| Hanson, Grant         | B           | B+30      |
| Hoisington,<br>Jacob  | B           | B+15      |
| Jackson, Lisa         | M           | M+30      |
| Jirak, Amelia         | M           | M+30      |
| Miller, Sherry        | M           | M+30      |
| Murphy, Staci         | M+30        | M+45      |
| Petersen,<br>Megan    | B+30        | M         |
| Ponwith, Emily        | B+30        | M         |
| Prange, Amber         | B           | B+15      |

|                      |      |            |
|----------------------|------|------------|
| Richardson,<br>Chris | B+30 | M          |
| Samuelson,<br>Cara   | M+30 | Specialist |
| Sather, Rachael      | B+15 | M          |
| Sill, Kai            | B+15 | B+30       |
| Struckman,<br>Hannah | B    | M          |
| Swanson, Sonja       | B    | B+30       |
| Weber, Wendy         | M    | M+30       |
| Willette, Mary       | B+15 | B+30       |

#### REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kayla Braaten, Early Childhood Special Education Teacher, has requested an unpaid leave beginning February 17 and ending April 10, 2017.

#### REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Amanda Robinson, Secretary at Bridges, has requested a leave under the provisions of the Family Medical Leave Act commencing on August 15 and ending October 17, 2016.

#### RESIGNATIONS (NONINSTRUCTIONAL)

Heather Hering - Special Education Paraprofessional at Kennedy Elementary School, effective as of September 29, 2016.

Carmono Lane - Special Education Paraprofessional at Prairie Winds Middle School, verbal resignation effective at the end of the 2015-16 school year.

Megan Losinski - ACES Assistant, effective as of December 8, 2016.

Alex Mertz - ACES Assistant, effective as of September 9, 2016.

Heather Rouzier - Special Education Paraprofessional at Franklin Elementary School, effective as of October 3, 2016.

Alexandra Schultz - Playground Supervisor at Rosa Parks Elementary School, effective as of September 23, 2016.

Karen Zielske - Verbal resignation from her position as Special Education Paraprofessional at Kennedy Elementary School, effective as of September 28, 2016.

Ms. Schuck made a motion, seconded by Mrs. Eberhart, to accept the following gifts. The motion carried on a 5-0 voice vote.

Central Freedom School received the following donations:

Laurie Fox - \$140

John and Delores Pfau - \$100

Richard and Mary Gaskins - \$100

The Mankato Basketball Association donated \$2,000 to Prairie Winds Middle School for basketball hoops.

East High VEX Robotics received a donation of \$225 from Peggy Walters and the Michael D. Walters Memorial.

West High VEX Robotics received \$100 from the North Mankato Firefighters Relief Association and \$100 from Joseph and Beatrice Moosally.

Prairie Ecology Bus Center provided a grant of \$9,000 to Bridges Community School and a \$1,200 grant to Franklin Elementary School for a “buddy bench.”

Quality 1 Hr Foto donated labor and materials valued at \$250 to East High Activities for the Spring Honors poster.

TruValue Hardware donated 425 window gardens valued at \$2,545 to the District to be used in our elementary schools.

Junior Achievement of Mankato donated school supplies valued at \$500 to Washington Elementary School.

Mayo Foundation donated \$2,000 to be used for equipment at East and West High Schools.

Munchkin Markets donated \$380.05 to the Family Learning Center.

The West High Girls Swim Team received an anonymous donation of \$1,000.

Community Charities of Minnesota donated \$4,000 to the East High Activities Department.

The Dollar Tree of Mankato donated school supplies valued at \$900 to our District to be distributed through our elementary schools.

West High Football received the following donations:

Jennifer Loaney Franke and James Franke - \$100

Scott and Renee Gleitz - \$100

State law requires school districts to enter into contracts with all individuals or companies that transport students. There are a number of individual contracts that must be approved. Various situations in the school district require special arrangements for transportation with either the parent or private contractor. Circumstances, such as length of bus route, medical needs or location of provided services make the individual contract the only valid option. Mrs. Eberhart made a motion to approve the individual

contracts as outlined in the memorandum provided to Board members. The motion was seconded by Ms. Schuck and carried on a 5-0 roll call vote.

A tentative agreement was reached between District 77 and the District 77 School Food Service Workers Association on September 8, 2016. The District 77 School Food Service Workers Association approved the tentative agreement on September 20, 2016. Board members received a detailed analysis of the new agreement and Eric Hudspith provided information. Following questions and comments, Mrs. Eberhart made a motion to ratify the agreement as presented. The motion was seconded by Mrs. Brandon and carried on a 5-0 roll call vote.

There being no further business to consider, Mrs. Brandon moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:45 p.m., on a 5-0 voice vote.

Clerk \_\_\_\_\_

Attest:

Chairperson \_\_\_\_\_

SCHOOL BOARD PROCEEDINGS  
INDEPENDENT SCHOOL DISTRICT NO. 77  
Mankato, Minnesota

October 3, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, October 3, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Kinney Eberhart, Abdi Sabrie and Kristi Schuck. Absent: Sara Hansen, Jodi Sapp.

1. Brandon/Schuck approval of agenda with personnel addendum. 5-0
2. Open Forum - none
3. Information: First Reading of New/Revised Policies.
4. Brandon/Schuck approval of Consent Agenda Items: Approval of Minutes of the September 19, 2016, regular meeting; Personnel. 5-0
5. Schuck/Eberhart acceptance of gifts and grants. 5-0
6. Eberhart/Schuck approval of individual transportation contracts. 5-0
7. Eberhart/Brandon ratify agreement with School Food Service Workers Association. 5-0
8. Brandon/Schuck adjournment at 5:45 p.m. 5-0

Independent School District No. 77  
Mankato, Minnesota  
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at [www.isd77.org](http://www.isd77.org).



**School Board Regular Meeting**

**ITEM NUMBER: 5. B.**

**Meeting Date:** 10/17/2016

**Prepared By:** Jerry Kolander, Director of Business Affairs

**Item Type:** Action

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**Subject:**

Approval of October Bills

**Background:**

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for October. The total of the bills for October of 2016 is \$8,045,302.82.

**Recommended Action:**

The claims are recommended for payment as presented.

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**School Board Regular Meeting**

**ITEM NUMBER: 5. C.**

**Meeting Date:** 10/17/2016

**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development

**Item Type:** Action

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**Subject:**

Personnel

**Background:**

APPOINTMENTS (INSTRUCTIONAL)

Elsie Wambua - Full-time (1.00 FTEs) Special Education Teacher at Prairie Winds Middle School beginning October 5, 2016 for the 2016-17 school year. She will be placed at step 1 of the B+30 lane of the Teachers Association salary schedule.

The following will be Excel Teachers at Eagle Lake Elementary School beginning October 24 and ending April 14, 2017. They will be compensated according to their placement on the Teachers Association salary schedule.

LeeAnn Johnson

Travis Miller/Chris Richardson (shared position)

Katie Zimmerman

Julie Gronewold, Coordinator - will receive a stipend of \$1,000 for this position.

APPOINTMENTS (NONINSTRUCTIONAL)

Kate Brewner - Early Learning Teaching Assistant at Franklin Elementary School for 7 hours per day/4 days per week (M-Th) for a total of 763 hours per year with an additional 22 hours for special events/open houses, effective as of October 24, 2016. She will be compensated at the rate of \$10.86 per hour.

Nayely Juarez-Cerna - Special Education Paraprofessional at MAPS Preschool Kennedy Elementary School beginning October 12, 2016 for 7 hours per day/4 days per week (M-Th) beginning October 12, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Taden Johnson - Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning October 12, 2016. He will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Signey Peterson - Special Education Paraprofessional at MAPS PreSchool Franklin Elementary School beginning October 19, 2016 for 7 hours per day/4 days per week (M-Th). She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jennie Robbins - Special Education Paraprofessional at MAPS PreSchool Early Childhood Center beginning October 12, 2016 for 3.5 hours on Monday and 7 hours per day/3 days per week (T-Th) for a total of 24.5 hours per week. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Audra Nissen Boyer, Director of Community Education and Recreation - Increase in base salary of \$3,000, effective as of September 1, 2016.

Jerry Kolander, Director of Business Services - Increase in base salary of \$5,000, effective as of September 1, 2016.

Stephanie White, Director of Student Support Services - Increase in base salary of \$5,000, effective as of September 1, 2016.

#### CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Alexandria Bertrand - Decrease in Cook's Helper assignment at Dakota Meadows Middle School from 6.5 hours per day to 6.25 hours per day/5 days per week beginning October 1, 2016.

Marilyn Biedscheid - Increase in assignment with the addition of 2.75 hours per day/5 days per week as a Title I Paraprofessional at Roosevelt Elementary School beginning September 23, 2016. This is in addition to the NonClassroom Paraprofessional assignment of 2.25 hours per day.

Jana Goedtel - Increase in Title I Paraprofessional assignment at Roosevelt Elementary School from 4 hours per day to 5.25 hours per day/5 days per week beginning October 4, 2016.

Tami Jackson - Increase in EL Paraprofessional assignment with the addition of 3 hours per day as General Education Paraprofessional at East High School for a total of 6.75 hours per day/5 days per week beginning September 8, 2016.

Jane Laven - Increase in Intervention Paraprofessional assignment at Roosevelt Elementary School from 4.5 to 5 hours per day/5 days per week for 160 days, beginning October 10, 2016.

Wanda Pearson - Decrease in Second Cook assignment at Jefferson Elementary School from 6.5 hours per day to 5.5 hours per day/5 days per week beginning October 1, 2016.

Bonnie Schruin - Change in assignment to Nurse Floater Sub for 7.25 hours per day/5 days per week, Districtwide beginning October 3, 2016.

#### REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Mary E. Miller, Health Assistant at Washington Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 22 and ending December 22, 2016.

#### RESIGNATIONS (INSTRUCTIONAL)

Megan Christopher - Grade 5 Teacher at Rosa Parks Elementary School, effective as of October 17, 2016.

#### RESIGNATIONS (NONINSTRUCTIONAL)

Mandy Kurth - ECFE Assistant Teacher, effective as of November 18, 2016. She will continue in her position as Preschool Lead Teacher with Lincoln Logs Learning Center.

John Lyden - ACES Assistant, effective as of August 22, 2016.

Anna Mickelson - LPN/Health Assistant at Eagle Lake Elementary School. Her last date of employment will be October 31, 2016. She will continue to substitute as an LPN/Health Assistant.

Erika Pierson - Special Education Paraprofessional at Prairie Winds Middle School. Her last date of employment will be October 14, 2016.

Shauna Stamm - ACES Assistant, effective as of October 10, 2016.

#### **Recommended Action:**

The Administration recommends approval of the personnel items.

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**School Board Regular Meeting****ITEM NUMBER: 5. C. 1.****Meeting Date:** 10/17/2016**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action**Subject:**

Personnel – Addendum

**Background:****APPOINTMENTS (INSTRUCTIONAL)**

Jeanette Barsness - Long Term Substitute Grade 5 Teacher at Rosa Parks Elementary School beginning October 17 and ending December 22, 2016. She will be placed at step 10 of the M lane of the Teachers Association salary schedule.

Zachary Woodside - Long Term Substitute Special Education Teacher at Dakota Meadows Middle School beginning November 28 and ending March 2, 2017. He will be placed at step 1 of the B lane of the Teachers Association salary schedule.

**APPOINTMENTS (NONINSTRUCTIONAL)**

Laura Kleiman - Special Education Paraprofessional at Washington Elementary School for 6.25 hours per day/5 days per week beginning October 12, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

**APPOINTMENTS (NONINSTRUCTIONAL)**

Kimberly Yanez - Cook's Helper at East High School for 6.5 hours per day/5 days per week beginning October 24, 2016. She will be placed at the Cook's Helper classification, step 2 of the School Food Service Workers Association salary schedule.

**CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)**

Christine Distad - Increase in assignment from 6.25 hours per day to 6.5 hours per day/5 days per week at Bridges Community School, effective as of October 12, 2016.

Christine Parker - Increase in assignment from 6.25 hours per day to 6.5 hours per day/5 days per week at Bridges Community School, effective as of October 12, 2016.

Paula Ziegler - Increase in LPN/Paraprofessional assignment from 7.25 hours per day to 7.5 hours per day/5 days per week beginning September 6, 2016.

**REQUESTS FOR LEAVE (INSTRUCTIONAL)**

Deanna Anderson, Intervention Teacher at Franklin Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about February 6 and ending April 3, 2017.

**REQUESTS FOR LEAVE (NONINSTRUCTIONAL)**

Nancy Gannon, Secretary to the Principal at Hoover Elementary School, has requested an intermittent leave under the provisions of the Family Medical Leave Act commencing on October 1 and ending February 28, 2017.

Sue McVenes, Cook's Helper at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 7 and ending October 21, 2016.

Amanda Robinson, Secretary at Bridges Community School, has requested an extension of her Board approved leave until October 28, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Tammy Lamirand - Special Education Paraprofessional at Monroe Elementary School. Her last date of employment will be November 11, 2016.

**Recommended Action:**

Recommend approval of the personnel items as presented.

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**School Board Regular Meeting**

**ITEM NUMBER: 6. A.**

**Meeting Date:** 10/17/2016

**Prepared By:** Sheri L. Allen, Superintendent

**Item Type:** Action

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**Subject:**

Acceptance of Gifts and Grants

**Background:**

Ready! for K received a \$2,000 grant from Capstone as the recipients of their employee 5K fundraising event.

Katherine and Brian Hansen donated \$50 to Washington Elementary School.

Eva Gunderson donated \$100 to the West High Football program.

Steve Ray donated \$100 to the West High Girls Swimming/Diving program.

Southpoint Financial Credit Union of Sleepy Eye donated \$150 to West High School.

Matthew R. Downs donated \$500 to Hoover Elementary School.

**Recommended Action:**

The administration recommends Board acceptance of these generous gift and grants.

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**School Board Regular Meeting**

**ITEM NUMBER: 6. B.**

**Meeting Date:** 10/17/2016

**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development

**Item Type:** Action

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**Subject:**

Assurance of Compliance Report

**Background:**

Each year, school districts in Minnesota must submit an Assurance of Compliance with State and Federal laws prohibiting discrimination to the Department of Education. The administration recommends that the School Board authorize the Superintendent to submit the report on behalf of the District.

**Recommended Action:**

The Administration recommends approval of the Assurance of Compliance Report.

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**Attachments**

Assurance of Compliance Report

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**INSTRUCTIONS:** Pursuant to Minnesota Rules 3535.2500, each school board shall annually submit to the Commissioner of Education, a statement of compliance with state and federal laws prohibiting discrimination and provide the designated supporting information to assure that statement. Complete this form as directed and submit it to the Minnesota Department of Education annually by November 15. Retain a copy for your files.

**IDENTIFICATION INFORMATION****Mankato Area Public Schools****ISD 77**

School District Name

District Number

**Eric Hudspith**

Director of Human Resources &amp; Org. Dev.

**507-387-3017**

Name of District Contact

Title

Telephone No.

**STATEMENT OF ASSURANCE**

The undersigned hereby affirm that the above named school district is in compliance with the following state and federal laws prohibiting discrimination:

**Federal Laws**

1. Title VI of the Civil Rights Act of 1964 (42 USC 2000d, et. seq.; 34 C.F.R. Part 100), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the district receives federal financial assistance.
2. Title VII of the Civil Rights Act of 1964 (42 USC 2000e, et. seq.; P.L. 88-352), as amended by the Equal Employment Opportunity Act of 1972 (P.L. 92-261), which prohibits discrimination in employment because of an individual's race, color, religion, sex, or national origin.
3. Title VII of the Civil Rights Act of 1964 Pregnancy Discrimination Act (within Title VII) (42 USC § 2000e(k)).
4. Title IX of the Education Amendments of 1972 (20 USC § 1681; 34 C.F.R. Part 106), which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
5. The Age Discrimination in Employment Act of 1967 (29 USC § 621; 42 USC § 6101; 29 C.F.R. Part 621), which prohibits discrimination on the basis of age (over 40 years).
6. Section 504 of the Rehabilitation Act of 1973 (34 C.F.R. part 104) prohibiting discrimination on the basis of disability.
7. The American with Disabilities Act (42 USC § 12101, et seq.), also prohibiting discrimination on the basis of disability.
8. Denial of Equal Educational Opportunity Prohibited (20 USC § 1703).
9. The Fair Housing Act (42 USC § 3601 et seq.; 24 C.F.R. part 100).
10. The Age Discrimination Act of 1975 (42 USC § 6101 and 6102; 34 C.F.R. part 110).
11. Prohibition of Discrimination Based on Blindness (20 USC § 1684).

## State Laws

1. The Minnesota Human Rights Act (Minn. Stat. § 363A), which prohibits discrimination in education programs and activities on grounds of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual orientation, disability or age.
2. Minnesota Statutes, section 121A.031, which requires school districts to have a written policy to prevent and to prohibit student bullying.
3. Minnesota Statutes, section 121A.03, which requires school districts to have a policy prohibiting sexual/racial/religion harassment and violence which applies to students, teachers, administrators and other school personnel.
4. Minnesota Statutes, section 121A.04, which prohibits sex discrimination in athletic programs.
5. Minnesota Rules, part 3500.0550, relating to the Inclusive Educational Program Plan.
6. Minnesota Rules, Chapter 3535.0100-.0180; 3535.2300-.2800; 3535.3000-.3700, relating to equality of educational opportunity and school desegregation, and prohibition of discriminatory practices.

This assurance is given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts, or other federal and state financial assistance extended after the date hereof to the district by the U.S. Department of Education and the Minnesota Department of Education (MDE), including installment payments after such date of application for federal financial assistance and state aid allotments which were approved before such date. The district recognizes and agrees that such federal and state financial assistance will be extended in reliance on the representations, supporting information required by Minnesota Statutes, section 127A.42, subdivision 3, and agreements made in this assurance. This assurance is binding on the district and the person whose signature appears below and who is authorized to sign on behalf of the district.

Furthermore, the undersigned hereby affirms that access to, or a current copy of, each of these laws is available in each building in the district and that parents, district staff, and students have been informed annually and in writing of how they may access these laws free of charge. Additionally, the undersigned hereby affirms that the information provided on this form is accurate and complete.

Note: Charter schools are responsible for knowing which state requirements apply to them under Minnesota Statutes section 124D.10, Subd. 7-8.

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Signature - School District Superintendent

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Date

**This form may be signed electronically. MDE may request verification of an electronic signature.**

**School Board Regular Meeting**

**ITEM NUMBER: 6. C.**

**Meeting Date:** 10/17/2016

**Prepared By:** Sheri L. Allen, Superintendent

**Item Type:** Action

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**Subject:**

Second Reading/Approval of New and Revised Policies

**Background:**

School Board Policy 305 states that it is the responsibility of the Superintendent to recommend additions or modifications to School Board policies. The School Board reviewed the recommended policy modifications during the October 3, 2016, meeting.

**Recommended Action:**

The administration recommends approval of the new/revised policies as presented.

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**Attachments**

Policy Revision List - October 2016

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**School Board First Reading: October 3, 2016**

**School Board Second Reading/Approval: October 17, 2016**

| <b>POLICY #</b>                  | <b>POLICY TITLE</b>                                             | <b>NOTES</b>               |
|----------------------------------|-----------------------------------------------------------------|----------------------------|
| <a href="#"><u>506</u></a>       | Student Discipline                                              | MSBA Recommended Revisions |
| <a href="#"><u>520</u></a>       | Student Surveys                                                 | MSBA Recommended Revisions |
| <a href="#"><u>539</u></a>       | Eligibility and Training Rules                                  | 5-Year Review              |
| <a href="#"><u>541</u></a>       | Staff Notification of Violent Behavior by Students              | MSBA Recommended Revisions |
| <a href="#"><u>727</u></a> (NEW) | Uniform Grant Guidance Policy Regarding Federal Revenue Sources | MSBA Recommended Revisions |