

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 7, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, November 7, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Sara Hansen, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: Kinney Eberhart.

Ms. Sapp moved, and Ms. Schuck seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: Sue Dodge (121 Victoria Boulevard, Mankato) addressed the Board about the contract with the Minnesota School Employees Association.

Information Report: District Early Childhood Update presented by Ruth Ann Rosenwinkel.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Brandon, and carried on a 6-0 roll call vote.

Approval of Minutes of the October 17, 2016, regular Board meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Erica Ordaz - ACES Supervisor at Roosevelt Elementary School for 8 hours per day/5 days per week beginning November 14, 2016. This is a Non-affiliated position with an hourly rate of \$14.00 per hour and she will be eligible for Category I benefits.

Jocelin Reynolds - Transfer to the position of Information Systems Support Technician. This is a full-time, 8-hour per day Non-Affiliated position with a prorated salary of \$32,000 for 174 days beginning November 1, 2016. She will be eligible for Category II benefits.

Lori Volz - Director of Business Services beginning December 14, 2016. This is a full-time, 12-month position with a prorated salary of \$79,170.50 for 143 days and she will be eligible for Category IV benefits.

APPOINTMENTS (ADMINISTRATIVE)

Nancy Kluck - Substitute Principal at Rosa Parks Elementary School beginning October 31 and ending December 12, 2016. She be placed at the Elementary Principal base salary rate of pay.

APPOINTMENTS (INSTRUCTIONAL)

Kristin Landgraff - Extend Long Term Substitute Teacher assignment for Toni Fischer at Kennedy Elementary School through December 22, 2016.

Kristin Landgraff - Long Term Substitute Intervention Teacher for Deanna Anderson at Franklin Elementary School beginning February 6 and ending April 3, 2017. She will be placed at step 1 of the B lane of the Teachers Association salary schedule.

Macey Noren Shellum - Long Term Substitute Teacher for Katie Woitas at Dakota Meadows Middle School beginning November 28 and ending March 2, 2017. She will be placed at step 1 of the B lane of the Teachers Association salary schedule.

Zachary Woodside - Rescind appointment to the position of Long Term Substitute Teacher for Katie Woitas at Dakota Meadows Middle School that was to begin November 28, 2016.

The following will be teachers in the ExCel Program at Washington Elementary School beginning October 24 and ending April 12, 2017. They will be compensated according to their placement on the Teachers Association salary schedule.

Angie Davis, Cindy Hashimoto, Eric Miller, Gina Vanselow
Eric Miller will also be Coordinator with a stipend of \$1,000

APPOINTMENTS (NONINSTRUCTIONAL)

Rita Anderson - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning November 1, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tyler Anderson - Full-time, 8-hour per day Evening Custodian at Hoover Elementary School beginning November 7, 2016. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.74.

Monique Bertrand - Behavior Intervention Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning October 31, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lisa Burley - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning November 7, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tammy Burman - Special Education Paraprofessional at Central High School for 6.75 hours per day/5 days per week beginning November 3, 2016. She will

be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Hannah Carroll-Kinder - Child Care Assistant at Kennedy ACES for 3.25 hours per day/3 days per week beginning October 13, 2016. She will be compensated at the rate of \$9.50 per hour.

Alyssa Clubb - Child Care Assistant at Monroe ACES for 3.25 hours per day/2 days per week beginning September 29, 2016. She will be compensated at the rate of \$9.50 per hour.

Kristen Erickson - Child Care Assistant at Rosa Parks ACES for 3.25 hours per day/2 days per week beginning October 25, 2016. She will be compensated at the rate of \$9.50 per hour.

Abbey Erlanson - Child Care Assistant at Hoover ACES for 3.25 hours per day/5 days per week beginning October 25, 2016. She will be compensated at the rate of \$9.50 per hour.

Alyssa Fletcher - Rescind appointment to the position of Early Learning Teaching Assistant at the Family Learning Center, effective October 24, 2016.

Elisa Gjermundson - Child Care Assistant at Kennedy/Washington ACES for 3.25 hours per day/4 days per week, effective s of September 29, 2016. She will be compensated at the rate of \$9.50 per hour.

Tenisha Griggs - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning January 3, 2017. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Amelia Hilbrands - Child Care Assistant at Kennedy ACES for 3.25 hours per day/5 days per week beginning October 12, 2016. She will be compensated at the rate of \$9.50 per hour.

Tyson Hoeft - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning October 28, 2016. He will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Macayla Johnson - Child Care Assistant at Hoover ACES for 3.25 hours per day/4 days per week beginning September 27, 2016. She will be compensated at the rate of \$9.50 per hour.

Casey Leasure - Child Care Assistant at Hoover ACES for 3.25 hours per day/3 days per week beginning October 24, 2016. She will be compensated at the rate of \$9.50 per hour.

Karli Levchak - Child Care Assistant at Franklin ACES for 3 hours per day/3 days per week beginning October 10, 2016. She will be compensated at the rate of \$9.50 per hour.

Mikayla Manley - Child Care Assistant at Hoover ACES for 3.25 hours per day/3 days per week beginning October 19, 2016. She will be compensated at the rate of \$9.50 per hour.

Amanda Marrs - Transfer to the position of Receptionist/Secretary at the Family Learning Center, effective as of November 3, 2016. This assignment is for 7.5 hours per day/5 days per week. She will be placed at her current step, classification A13 of the Educational Secretaries Association salary schedule with a work-year of 240 days + 9 paid holidays.

Amanda Melnychuk - Child Care Assistant at Eagle Lake ACES for 3 hours per day/4 days per week beginning October 10, 2016. She will be compensated at the rate of \$9.50 per hour.

Victoria Miller - Early Learning Teaching Assistant at the Early Childhood Center for 5.5 hours per day on Mondays, 7 hours per day T-Th and 2.5 hours on Friday (29 hours per week) for a total of 733 hours per year and will work an additional 17 hours for open houses/special events beginning November 2, 2016. She will be compensated at the rate of \$10.86 per hour.

Victoria Slawik - Child Care Assistant at Washington ACES for 3 hours per day/4 days per week beginning October 11, 2016. She will be compensated at the rate of \$9.50 per hour.

Alayna Stenzel - Child Care Assistant at Hoover ACES for 3.25 hours per day/5 days per week beginning October 25, 2016. She will be compensated at the rate of \$9.50 per hour.

Alayna Stenzel - NonClassroom (Playground) Paraprofessional at Kennedy Elementary School for 2 hours per day/5 days per week beginning November 7, 2016. She will be compensated at the rate of \$10.86 per hour.

Linda Streett - On-call Substitute for the Food Service Department beginning September 1, 2016. She will be compensated at the rate of \$13.97 per hour.

Lynn Struck - On-call Substitute for the Food Service Department beginning September 1, 2016. She will be compensated at the rate of \$16.74 per hour.

Allison Trutter - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning November 7, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Janet Westberg - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 1.5 hours per day/5 days per week beginning October 19, 2016. She will be compensated at the rate of \$10.86 per hour.

Erica White - Infant Care Provider with the TAPP Daycare at Central High School for 38.5 hours per week (7.7 hours per day/5 days per week) beginning November 16, 2016. She will be compensated at the rate of \$14.00 per hour and will be eligible for 6-3-2 benefits.

Brianne Zabinski - Child Care Assistant at Jefferson/Hoover ACES for 3.25 hours per day/3 days per week beginning September 27, 2016. She will be compensated at the rate of \$9.50 per hour.

The following will be paraprofessionals in the ExCel Program at Washington Elementary School beginning October 24 and ending April 12, 2017 for 1.25 hours per day/3 days per week. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Lynn Keller
Cynthia Weir
Helen Wels

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Carolyn Clause, Information Systems Programming Technician - Change in assignment from 4 hours per day to 6 hours per day/5 days per week beginning November 1, 2016 with a prorated salary of \$24,000 for 174 days with Category II benefits.

Aaron Daby - Change in assignment to Lead Information Systems Support Technician beginning November 1, 2016. He will receive a prorated salary of \$36,000 for 174 days with Category II benefits.

Jason Moody - Change in assignment to Lead Information Systems Support Technician beginning November 1, 2016. He will receive a prorated salary of \$36,000 for 174 days with Category II benefits.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Linda Becker - Increase in Intervention Teacher assignment from .80 to .90 FTEs beginning November 7, 2016.

Jay Eichhorst - Increase in assignment from 1.00 FTEs to 1.083 FTEs for the first semester only of the 2016-17 school year.

Joyce Petersen - Increase in Intervention Teacher assignment from .80 to .90 FTEs beginning November 7, 2016.

Beth Sachau - Salary lane advancement from M+30 to M+45, beginning with the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Nancy Adams - Increase in Supervision and Security assignment from 6.75 hours per day to 7.25 hours per day/5 days per week beginning October 1, 2016.

Sue McVenes - Decrease in Cook's Helper assignment at East High School from 6.75 hours per day to 6.5 hours per day/5 days per week beginning October 3, 2016.

Lori Nelson - Decrease in Cook's Helper assignment at East High School from 7 hours per day to 6.5 hours per day/5 days per week beginning September 6, 2016.

Brenda Skelly - Change in classification on the Educational Secretaries Association salary schedule from classification A13 to classification B21, effective as of November 1, 2016.

REQUESTS FOR LEAVE (ADMINISTRATIVE)

Michelle Kruize, Principal at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 31 and ending on or about December 12, 2016.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Miranda Bode, Grade 4 Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about March 20 and ending May 22, 2017.

Debra Brage, Grade 2 Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 7 and continuing through November 30, 2016.

Emily Eberhart, Special Education Teacher at East High School, has requested an unpaid leave beginning on or about December 16 and continuing for a period of 12 weeks.

Toni Fischer, teacher currently on Board approved leave, has requested an extension of her leave through December 22, 2016.

Emily Lowry, Kindergarten Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 9 and ending May 15, 2017.

Chris Richardson, Grade 4 Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about November 30 and ending on or about December 14, 2016 (for a period of 10 days).

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kasey Carstensen, Health Assistant at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act, commencing on October 17, 2016 and ending January 17, 2017.

Sheryl Redding, Human Resources Secretary, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 25 and ending November 28, 2016.

Lynn Ries, Special Education Paraprofessional at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act, commencing on November 8 and ending December 9, 2016.

Kristine Rude, Special Education Paraprofessional at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 22 and ending October 16, 2016. Beginning October 17 and ending December 22, 2016 her leave will be on an intermittent basis.

RESIGNATIONS (NONINSTRUCTIONAL)

Jamie Bahl - General Education Paraprofessional at Kennedy Elementary School, effective as of October 26, 2016.

Sam Blasing - ACES Assistant at Monroe Elementary School, effective as of November 9, 2016. Sam will continue in his assignment as a Special Education Behavior Intervention Paraprofessional at Dakota Meadows Middle School.

Mika Brannan - Child Care Assistant, effective as of December 8, 2016.

Hannah Carroll-Kinder - Child Care Assistant, effective as of October 17, 2016.

Kathy Gessner - Second Cook at Monroe Elementary School. Her last date of employment will be October 31, 2016.

Shelby Gladue - Child Care Assistant, effective as of December 16, 2016.

Deb Hiniker - Playground Supervisor at Kennedy Elementary School, effective as of October 21, 2016.

Karen Johnson - Special Education Paraprofessional at West High School, effective as of October 26, 2016.

Angie Knott- ECFE/SR Teaching Assistant at Eagle Lake, effective as of November 18, 2016.

Lianna Koberoski - Full-time Custodian at Jefferson Elementary School, effective as of November 15, 2016.

Anita Lozano - Secretary/Receptionist at the Family Learning Center, effective as of October 24, 2016.

Vicky McLaughlin, Special Education Paraprofessional at Jefferson Elementary School, has submitted her resignation, for the purposes of retirement, effective as of December 31, 2016.

Kacey Newberry - Child Care Assistant, effective as of December 5, 2016.

Stephanie Noland - District Volunteer Specialist. Her last date of employment will be November 16, 2016.

Kelsey Probach - Structured Study Center Supervisor at Monroe Elementary School, effective as of November 18, 2016.

Michelle Sprague - TAPP Daycare Infant Care Provider, effective as of October 31, 2016.

Sarah Swearingen - Child Care Assistant, effective as of November 30, 2016.

Tyisha Thomas - Playground Supervisor at Washington Elementary School, effective as of November 7, 2016. She will continue in her Custodial assignment at Bridges Community School.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Olivia Bulnes - Playground Supervisor at Roosevelt Elementary School, effective as of October 27, 2016.

Mrs. Brandon made a motion, seconded by Ms. Schuck, to accept the following gifts. The motion carried on a 6-0 voice vote.

An anonymous donor provided \$1,000 for books to be given to children after they complete their Early Childhood Screening.

Dental Dental of Minnesota donated 1500 copies of the book "Tooth Time" valued at \$930 to be given to families at Early Childhood Screening and those receiving services through Early Intervention.

Roxan and Jeff Lang donated \$60 to the West High Orchestra.

The West High Orchestis Program received the following donations:

- Southern Minnesota Orthodontics - \$100
- Marlin and Judith Lloyd - \$50
- Kaye Corporation - \$500
- Frentz and Frentz - \$100
- Consolidated Communications - \$500
- Daniel and Angela Bastian - \$250

Pack the Stands received the following donations:

- Valley News Company - \$100
- Southern Minnesota Orthodontics - \$100
- Schwickert's Tecta America of Mankato - \$100
- Overhead Door Company of Mankato - \$100

Knutson Casey - \$500
Phil Janzen - \$50
I & S Group - \$500
Community Bank - \$100
Commerce Drive Dental Group - \$100
BLK Electric Inc. - \$500
Andring, Collins, Norman and Company - \$100
Austin's Auto Repair Center - \$100

Prairie Ecology Bus Center provided a \$4,000 grant for the first graders at Kennedy Elementary School.

Mayo Health Systems donated \$5,000 to our elementary schools for the ALPS program.

The Kato Ballroom donated their facility, valued at \$925, for the West High Hall of Fame Banquet.

I & S Group donated \$350 to the ACES Program to winterize their gardens.

The Forrest G. James Marine Corps Auxiliary donated school supplies valued at \$50 to Washington Elementary School.

Matthew Wolff donated \$1,000 to the Wolff Scholarship Fund at West High.

A tentative agreement was reached between District 77 and the Minnesota School Employees Association on September 20, 2016. The Association approved the tentative agreement on October 24, 2016. Board members received a detailed analysis of the new agreement for review. Following questions and discussion, Ms. Sapp made a motion to ratify the agreement as presented. Mr. Sabrie seconded the motion and it carried on a 6-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:17 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 7, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, November 7, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Sara Hansen, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: Kinney Eberhart.

1. Sapp/Schuck approval of agenda with personnel addendum. 6-0
2. Open Forum – Sue Dodge regarding MSEA Contract.
3. Information: District Early Childhood Update.
4. Hansen/Brandon approval of Consent Agenda Items: Approval of Minutes of the October 17, 2016, regular meeting; Personnel. 6-0
5. Brandon/Schuck acceptance of gifts and grants. 6-0
6. Sapp/Sabrie ratify agreement with Minnesota School Employees Association. 6-0
7. Sapp/Schuck adjournment at 6:17 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.