



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, November 7, 2016 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Jodi Sapp

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. District Early Childhood Update
5. CONSENT AGENDA (6:00 P.M.)
 - A. Approval of Minutes of October 17, 2016, Regular Meeting
 - B. Personnel - Consent Items
 1. Personnel - Addendum
6. BUSINESS (6:05 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Ratification of 2016-18 Agreement with the Minnesota School Employees Association.
7. ADJOURNMENT (6:15 P.M.)



School Board Members for 2016

Ann Hendricks, Chair
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E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

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Term Ends December 31, 2019

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Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
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Kinney Eberhart
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Term Ends December 31, 2017

Sheri L. Allen, Superintendent
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OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting

ITEM NUMBER: 4. A.

Meeting Date: 11/07/2016

Prepared By: Audra Boyer, Director of Community Education & Recreation

Item Type: Information

Subject:

District Early Childhood Update

Background:

Ruth Rosenwinkel, Assistant Director of Early Learning, will present an update report on the District's Early Childhood Program.

Recommended Action:

N/A

Attachments

District Early Learning

2016–17 *Early Learning* Report to the School Board

November 7, 2016

Improvement Efforts

Strategic Direction A

Student Learning and Engagement:

- The early years of a child's life are critical in creating a foundation for life-long learning and success. We are committed to ensuring all children's readiness for school by providing comprehensive services and support to children and families.
- ECFE/Parent Education, Early Intervention, School Readiness, Voluntary Pre-kindergarten , Preschool Special Education, Early Childhood Screening, Ready for Kindergarten

Improvement Efforts

Strategic Direction A

ECFE/Parent Education and Early Intervention:

- Supporting families in their understanding and engagement in using literacy strategies with their child
- ECFE/Parent Education classes
- Early Intervention (Home visiting)
- READY! for Kindergarten

Improvement Efforts

Strategic Direction A

Data Driven Decision Making (Literacy)

Two measures for Preschool:

- Teaching Strategies Gold (TSG): formative assessment
- My IGDIs (Individual Growth and Development Indicators): summative assessment

Improvement Efforts

Strategic Direction A

Teaching Strategies GOLD:

- Authentic, ongoing assessment in early childhood programs birth through kindergarten entrance.
- Research based and fully aligned with the Early Childhood State Standards (Early Childhood Indicators of Progress)
- Objectives for Development and Learning

10% or greater growth for all students

Improvement Efforts

Strategic Direction A

IGDIs (Individual Growth and Development Indicators)

Screening and Progress Monitoring

- Alliteration: Phonological Awareness
- Picture Naming: Oral Language
- Rhyming: Phonological Awareness
- Sound Identification: Alphabet Knowledge
- Which One Doesn't Belong: Comprehension

80% of student at or above benchmark

Improvement Efforts

Strategic Direction A

Voluntary Pre-Kindergarten (VPK)

Purpose of VPK:

- Provides a high quality early learning programs for the purposes of preparing children for success as they enter kindergarten the following year.

What is different in VPK program:

- Children are enrolled regardless of their ability to pay
- Attendance policy
- State reporting
- Transportation to children over one mile
- Children within the Kennedy/Washington attendance areas

Improvement Efforts

Strategic Direction A

All Preschools Including VPK:

- Program is grounded in child development: play based, individual/small group, large group
- Curriculum: Creative Curriculum
- Assessments: TSG aligned to curriculum and Early Learning Standards
- Transition planning into kindergarten: Prek through Grade 3 alignment
- Family Engagement: strategies, culturally and linguistically responsive

Improvement Efforts

Strategic Direction B

Community Partnerships

READY! for K

- Taylor Corporation
- Mankato Clinic
- Kato Engineering
- Mayo Health System

Greater Mankato Area United Way

- Scholarships for children to attend preschool
- READY! for K

Improvement Efforts

Strategic Direction B

Community Partnerships

- HeadStart
- Community Preschools
- Greater MN Area United Way
- Southern MN Initiative Foundation
- Child Care Aware
- Community Providers
- Children's Museum of Southern MN
- CADA

Improvement Efforts

Strategic Direction B

Inclusion

Joint statement between U.S. Department of Health and Human Services and U.S. Department of Education on September 14, 2015:

- All young children with disabilities should have access to inclusive high-quality early childhood programs, where they are provided with individualized and appropriate support in meeting high expectations.

Improvement Efforts

Strategic Direction B

Inclusion:

Inclusion is being part of what everyone else is, being welcomed and embraced as a member who belongs.

- More than physically being in the classroom
- Relationship, emotion, feeling or fusion (the process or result of joining two or more things together to form a single entity)

Improvement Efforts

Strategic Direction B

Inclusion:

All students have access and are included in regular education regardless of their individual needs

Decrease in the number of Setting 3 Programs

- 3 half day sections at ECC
- 1 pm Franklin
- 1 am Rosa Parks

Improvement Efforts

Direction E

Embedded Staff Development

Aligning the professional development for all paraprofessionals in the Early Learning Department

Professional Development in the areas of curriculum, use of data, social-emotional development of our students

Problem Solving teams: use of data

Professional Learning Community Collaborative Teams

Professional Learning Communities

- Early Learning Department is meeting as a Professional Learning Community
- Teams within their buildings

Collaboration between Early Intervention, Early Childhood Family Education and Parent Education

- Collaboration is much easier being in the same building

ATTENDANCE DATA

MAPS Preschools:

- 2015–16: 192
- 2016–17: 245

ECFE:

- 2014–15: Children 1,066 Children/Adults 1,144
- 2015–16: Children 995/Adults 1,126

(includes 1 time events, home visits, classes, newborn/infant contacts)

ATTENDANCE DATA

READY! for K (Community Classes):

- 2014–15: 131 Participants
- 2015–16: 191 Participants

Early Childhood Screening:

- 2015–16: 806
- First year that more 3 year olds were screened than 4 year olds

BEHAVIOR DATA

All MAPS Preschool Classrooms are implementing the teaching Pyramid Model (PBIS)

- Benchmarks of Quality within each classroom
- Coaching
- Problem solving teams:
 - Review Behavior Incident Reports (BIRs)
 - Strategies

BEHAVIOR DATA

Areas of Strength:

- Promoting engagement
- Interventions
- Teaching children to express their emotions

Areas team is continuing to develop:

- Teaching behavior expectations
- Teaching social skills

Early Learning Department:

Staff:

- Teachers: 44
- READY! for K and Early Childhood Screening: 21
- Paraprofessionals: 63

Locations:

- Eagle Lake, Rosa Parks, Kennedy, Franklin, Family Learning Center, Early Childhood Center, Community Preschools, Community Daycares, Homes

Family Learning Center



Our Children and Families!



Questions?

School Board Regular Meeting

ITEM NUMBER: 5. A.

Meeting Date: 11/07/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of October 17, 2016, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as presented.

Attachments

Minutes - October 17, 2016, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 17, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, October 17, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: none.

Ms. Sapp moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Hoover Elementary School Report presented by Dan Kamphoff, Bridges Community School Report presented by Robin Courier, Fall Enrollment Report presented by Supt. Allen, Board member workshop/committee reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Brandon, and carried on a 7-0 roll call vote.

Approval of Minutes of the October 3, 2016, regular Board meeting.

Approval of October bills totaling \$8,045,302.82.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Jeanette Barsness - Long Term Substitute Grade 5 Teacher at Rosa Parks Elementary School beginning October 17 and ending December 22, 2016. She will be placed at step 10 of the M lane of the Teachers Association salary schedule.

Elsie Wambua - Full-time (1.00 FTEs) Special Education Teacher at Prairie Winds Middle School beginning October 5, 2016 for the 2016-17 school year. She will be placed at step 1 of the B+30 lane of the Teachers Association salary schedule.

Zachary Woodside - Long Term Substitute Special Education Teacher at Dakota Meadows Middle School beginning November 28 and ending March 2, 2017. He will be placed at step 1 of the B lane of the Teachers Association salary schedule.

The following will be Excel Teachers at Eagle Lake Elementary School beginning October 24 and ending April 14, 2017. They will be compensated according to their placement on the Teachers Association salary schedule.

LeeAnn Johnson

Travis Miller/Chris Richardson (shared position)

Katie Zimmerman

Julie Gronewold, Coordinator - will receive a stipend of \$1,000 for this position.

APPOINTMENTS (NONINSTRUCTIONAL)

Kate Brewner - Early Learning Teaching Assistant at Franklin Elementary School for 7 hours per day/4 days per week (M-Th) for a total of 763 hours per year with an additional 22 hours for special events/open houses, effective as of October 24, 2016. She will be compensated at the rate of \$10.86 per hour.

Nayely Juarez-Cerna - Special Education Paraprofessional at MAPS Preschool Kennedy Elementary School beginning October 12, 2016 for 7 hours per day/4 days per week (M-Th) beginning October 12, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Taden Johnson - Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning October 12, 2016. He will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Laura Kleiman - Special Education Paraprofessional at Washington Elementary School for 6.25 hours per day/5 days per week beginning October 12, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Signey Peterson - Special Education Paraprofessional at MAPS PreSchool Franklin Elementary School beginning October 19, 2016 for 7 hours per day/4 days per week (M-Th). She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jennie Robbins - Special Education Paraprofessional at MAPS PreSchool Early Childhood Center beginning October 12, 2016 for 3.5 hours on Monday and 7 hours per day/3 days per week (T-Th) for a total of 24.5 hours per week. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kimberly Yanez - Cook's Helper at East High School for 6.5 hours per day/5 days per week beginning October 24, 2016. She will be placed at the Cook's Helper classification, step 2 of the School Food Service Workers Association salary schedule.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Audra Nissen Boyer, Director of Community Education and Recreation - Increase in base salary of \$3,000, effective as of September 1, 2016.

Jerry Kolander, Director of Business Services - Increase in base salary of \$5,000, effective as of September 1, 2016.

Stephanie White, Director of Student Support Services - Increase in base salary of \$5,000, effective as of September 1, 2016.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Alexandria Bertrand - Decrease in Cook's Helper assignment at Dakota Meadows Middle School from 6.5 hours per day to 6.25 hours per day/5 days per week beginning October 1, 2016.

Marilyn Biedscheid - Increase in assignment with the addition of 2.75 hours per day/5 days per week as a Title I Paraprofessional at Roosevelt Elementary School beginning September 23, 2016. This is in addition to her NonClassroom Paraprofessional assignment of 2.25 hours per day.

Christine Distad - Increase in assignment from 6.25 hours per day to 6.5 hours per day/5 days per week at Bridges Community School, effective as of October 12, 2016.

Jana Goedel - Increase in Title I Paraprofessional assignment at Roosevelt Elementary School from 4 hours per day to 5.25 hours per day/5 days per week beginning October 4, 2016.

Tami Jackson - Increase in EL Paraprofessional assignment with the addition of 3 hours per day as General Education Paraprofessional at East High School for a total of 6.75 hours per day/5 days per week beginning September 8, 2016.

Jane Laven - Increase in Intervention Paraprofessional assignment at Roosevelt Elementary School from 4.5 to 5 hours per day/5 days per week for 160 days, beginning October 10, 2016.

Christine Parker - Increase in assignment from 6.25 hours per day to 6.5 hours per day/5 days per week at Bridges Community School, effective as of October 12, 2016.

Wanda Pearson - Decrease in Second Cook assignment at Jefferson Elementary School from 6.5 hours per day to 5.5 hours per day/5 days per week beginning October 1, 2016.

Bonnie Schruin - Change in assignment to Nurse Floater Sub for 7.25 hours per day/5 days per week, Districtwide beginning October 3, 2016.

Paula Ziegler - Increase in LPN/Paraprofessional assignment from 7.25 hours per day to 7.5 hours per day/5 days per week beginning September 6, 2016.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Deanna Anderson, Intervention Teacher at Franklin Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about February 6 and ending April 3, 2017.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Nancy Gannon, Secretary to the Principal at Hoover Elementary School, has requested an intermittent leave under the provisions of the Family Medical Leave Act commencing on October 1 and ending February 28, 2017.

Sue McVenes, Cook's Helper at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 7 and ending October 21, 2016.

Mary E. Miller, Health Assistant at Washington Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 22 and ending December 22, 2016.

Amanda Robinson, Secretary at Bridges Community School, has requested an extension of her Board approved leave until October 28, 2016.

RESIGNATIONS (INSTRUCTIONAL)

Megan Christopher - Grade 5 Teacher at Rosa Parks Elementary School, effective as of October 17, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Mandy Kurth - ECFE Assistant Teacher, effective as of November 18, 2016. She will continue in her position as Preschool Lead Teacher with Lincoln Logs Learning Center.

Tammy Lamirand - Special Education Paraprofessional at Monroe Elementary School. Her last date of employment will be November 11, 2016.

John Lyden - ACES Assistant, effective as of August 22, 2016.

Anna Mickelson - LPN/Health Assistant at Eagle Lake Elementary School. Her last date of employment will be October 31, 2016. She will continue to substitute as an LPN/Health Assistant.

Erika Pierson - Special Education Paraprofessional at Prairie Winds Middle School. Her last date of employment will be October 14, 2016.

Shauna Stamm - ACES Assistant, effective as of October 10, 2016.

Ms. Sapp made a motion, seconded by Ms. Schuck, to accept the following gifts. The motion carried on a 7-0 voice vote.

Ready! for K received a \$2,000 grant from Capstone as the recipients of their employee 5K fundraising event.

Katherine and Brian Hansen donated \$50 to Washington Elementary School.

Eva Gunderson donated \$100 to the West High Football program.

Steve Ray donated \$100 to the West High Girls Swimming/Diving program.

Southpoint Financial Credit Union of Sleepy Eye donated \$150 to West High School.

Matthew R. Downs donated \$500 to Hoover Elementary School.

Each year, school districts in Minnesota must submit an Assurance of Compliance with State and Federal laws prohibiting discrimination to the Department of Education. Mr. Hudspeth reviewed the information. Mrs. Brandon made a motion to approve the report and authorize the Superintendent to submit the report on behalf of the District. The motion was seconded by Mrs. Eberhart and carried on a 7-0 voice vote.

School Board Policy 305 states that it is the responsibility of the Superintendent to recommend additions or modifications to School Board policies. The School Board reviewed the following policies during the October 3, 2016, meeting.

506	Student Discipline
520	Student Surveys
539	Eligibility and Training Rules
541	Staff Notification of Violent Behavior by Students
727 (New)	Uniform Grant Guidance Policy Regarding Federal Revenue Sources

Ms. Hansen made a motion to approve the new and revised policies as presented. Mrs. Eberhart seconded the motion and it carried on a 7-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:56 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 17, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, October 17, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: none.

1. Sapp/Eberhart approval of agenda with personnel addendum. 7-0
2. Open Forum - none.
3. Information: Hoover Elementary School Report, Bridges Community School Report, Fall Enrollment Report, Board Member reports.
4. Hansen/Brandon approval of Consent Agenda Items: Approval of Minutes of the October 3, 2016, regular meeting; Approval of October Bills; Personnel. 7-0
5. Sapp/Schuck acceptance of gifts and grants. 7-0
6. Brandon/Eberhart approval of Assurance of Compliance Report. 7-0
7. Hansen/Eberhart second reading/approval of policies. 7-0
8. Sapp/Schuck adjournment at 6:56 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

ITEM NUMBER: 5. B.

Meeting Date: 11/07/2016

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Consent Items

Background:

APPOINTMENTS (NON-AFFILIATED)

Jocelin Reynolds - Transfer to the position of Information Systems Support Technician. This is a full-time, 8-hour per day Non-Affiliated position with a prorated salary of \$32,000 for 174 days beginning November 1, 2016. She will be eligible for Category II benefits.

Lori Volz - Director of Business Services beginning December 14, 2016. This is a full-time, 12-month position with a prorated salary of \$79,170.50 for 143 days and she will be eligible for Category IV benefits.

APPOINTMENTS (ADMINISTRATIVE)

Nancy Kluck - Substitute Principal at Rosa Parks Elementary School beginning October 31 and ending December 12, 2016. She be placed at the Elementary Principal base salary rate of pay.

APPOINTMENTS (INSTRUCTIONAL)

Kristin Landgraff - Extend Long Term Substitute Teacher assignment for Toni Fischer at Kennedy Elementary School through December 22, 2016.

APPOINTMENTS NON(INSTRUCTIONAL)

Rita Anderson - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning November 1, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tyler Anderson - Full-time, 8-hour per day Evening Custodian at Hoover Elementary School beginning November 7, 2016. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.74.

Monique Bertrand - Behavior Intervention Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning October 31, 2016. She will be compensated at the rate of \$13.49 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lisa Burley - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning November 7, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tammy Burman - Special Education Paraprofessional at Central High School for 6.75 hours per day/5 days per week beginning November 3, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alyssa Clubb - Child Care Assistant at Monroe ACES for 3.25 hours per day/2 days per week beginning September 29, 2016. She will be compensated at the rate of \$9.50 per hour.

Kristen Erickson - Child Care Assistant at Rosa Parks ACES for 3.25 hours per day/2 days per week beginning October 25, 2016. She will be compensated at the rate of \$9.50 per hour.

Abbey Erlanson - Child Care Assistant at Hoover ACES for 3.25 hours per day/5 days per week beginning October 25, 2016. She will be compensated at the rate of \$9.50 per hour.

Alyssa Fletcher - Rescind appointment to the position of Early Learning Teaching Assistant at the Family Learning Center, effective October 24, 2016.

Elisa Gjermundson - Child Care Assistant at Kennedy/Washington ACES for 3.25 hours per day/4 days per week, effective as of September 29, 2016. She will be compensated at the rate of \$9.50 per hour.

Amelia Hilbrands - Child Care Assistant at Kennedy ACES for 3.25 hours per day/5 days per week beginning October 12, 2016. She will be compensated at the rate of \$9.50 per hour.

Tyson Hoeft - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning October 28, 2016. He will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Macayla Johnson - Child Care Assistant at Hoover ACES for 3.25 hours per day/4 days per week beginning September 27, 2016. She will be compensated at the rate of \$9.50 per hour.

Casey Leasure - Child Care Assistant at Hoover ACES for 3.25 hours per day/3 days per week beginning October 24, 2016. She will be compensated at the rate of \$9.50 per hour.

Karli Levchak - Child Care Assistant at Franklin ACES for 3 hours per day/3 days per week beginning October 10, 2016. She will be compensated at the rate of \$9.50 per hour.

Mikayla Manley - Child Care Assistant at Hoover ACES for 3.25 hours per day/3 days per week beginning October 19, 2016. She will be compensated at the rate of \$9.50 per hour.

Amanda Marrs - Transfer to the position of Receptionist/Secretary at the Family Learning Center, effective as of November 3, 2016. This assignment is for 7.5 hours per day/5 days per week. She will be placed at her current step, classification A13 of the Educational Secretaries Association salary schedule with a work-year of 240 days + 9 paid holidays.

Amanda Melnychuk - Child Care Assistant at Eagle Lake ACES for 3 hours per day/4 days per week beginning October 10, 2016. She will be compensated at the rate of \$9.50 per hour.

Victoria Miller - Early Learning Teaching Assistant at the Early Childhood Center for 5.5 hours per day on Mondays, 7 hours per day T-Th and 2.5 hours on Friday (29 hours per week) for a total of 733 hours per year and will work an additional 17 hours for open houses/special events beginning November 2, 2016. She will be compensated at the rate of \$10.86 per hour.

Victoria Slawik - Child Care Assistant at Washington ACES for 3 hours per day/4 days per week beginning October 11, 2016. She will be compensated at the rate of \$9.50 per hour.

Alayna Stenzel - Child Care Assistant at Hoover ACES for 3.25 hours per day/5 days per week beginning October 25, 2016. She will be compensated at the rate of \$9.50 per hour.

Linda Streett - On-call Substitute for the Food Service Department beginning September 1, 2016. She will be compensated at the rate of \$13.97 per hour.

Lynn Struck - On-call Substitute for the Food Service Department beginning September 1, 2016. She

will be compensated at the rate of \$16.74 per hour.

Allison Trutter - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning November 7, 2016. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Janet Westberg - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 1.5 hours per day/5 days per week beginning October 19, 2016. She will be compensated at the rate of \$10.86 per hour.

Erica White - Infant Care Provider with the TAPP Daycare at Central High School for 38.5 hours per week (7.7 hours per day/5 days per week) beginning November 16, 2016. She will be compensated at the rate of \$14.00 per hour and will be eligible for 6-3-2 benefits.

Brianne Zabinski - Child Care Assistant at Jefferson/Hoover ACES for 3.25 hours per day/3 days per week beginning September 27, 2016. She will be compensated at the rate of \$9.50 per hour.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Carolyn Clause, Information Systems Programming Technician - Change in assignment from 4 hours per day to 6 hours per day/5 days per week beginning November 1, 2016 with a prorated salary of \$24,000 for 174 days with Category II benefits.

Aaron Daby - Change in assignment to Lead Information Systems Support Technician beginning November 1, 2016. He will receive a prorated salary of \$36,000 for 174 days with Category II benefits.

Jason Moody - Change in assignment to Lead Information Systems Support Technician beginning November 1, 2016. He will receive a prorated salary of \$36,000 for 174 days with Category II benefits.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Jay Eichhorst - Increase in assignment from 1.00 FTEs to 1.083 FTEs for the first semester only of the 2016-17 school year.

Beth Sachau - Salary lane advancement from M+30 to M+45, beginning with the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Sue McVenues - Decrease in Cook's Helper assignment at East High School from 6.75 hours per day to 6.5 hours per day/5 days per week beginning October 3, 2016.

Brenda Skelly - Change in classification on the Educational Secretaries Association salary schedule from classification A13 to classification B21, effective as of November 1, 2016.

REQUESTS FOR LEAVE (ADMINISTRATIVE)

Michelle Kruike, Principal at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 31 and ending on or about December 12, 2016.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Miranda Bode, Grade 4 Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about March 20 and ending May 22, 2017.

Debra Brage, Grade 2 Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 7 and continuing through November 30, 2016.

Emily Eberhart, Special Education Teacher at East High School, has requested an unpaid leave

beginning on or about December 16 and continuing for a period of 12 weeks.

Toni Fischer, teacher currently on Board approved leave, has requested an extension of her leave through December 22, 2016.

Emily Lowry, Kindergarten Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 9 and ending May 15, 2017.

Chris Richardson, Grade 4 Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about November 30 and ending on or about December 14, 2016 (for a period of 10 days).

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kasey Carstensen, Health Assistant at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act, commencing on October 17, 2016 and ending January 17, 2017.

Sheryl Redding, Human Resources Secretary, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 25 and ending November 28, 2016.

Lynn Ries, Special Education Paraprofessional at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act, commencing on November 8 and ending December 9, 2016.

Kristine Rude, Special Education Paraprofessional at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 22 and ending October 16, 2016. Beginning October 17 and ending December 22, 2016 her leave will be on an intermittent basis.

RESIGNATIONS (NONINSTRUCTIONAL)

Jamie Bahl - General Education Paraprofessional at Kennedy Elementary School, effective as of October 26, 2016.

Sam Blasing - ACES Assistant at Monroe Elementary School, effective as of November 9, 2016. Sam will continue in his assignment as a Special Education Behavior Intervention Paraprofessional at Dakota Meadows Middle School.

Kathy Gessner - Second Cook at Monroe Elementary School. Her last date of employment will be October 31, 2016.

Deb Hiniker - Playground Supervisor at Kennedy Elementary School, effective as of October 21, 2016.

Karen Johnson - Special Education Paraprofessional at West High School, effective as of October 26, 2016.

Angie Knott- ECFE/SR Teaching Assistant at Eagle Lake, effective as of November 18, 2016.

Lianna Koberoski - Full-time Custodian at Jefferson Elementary School, effective as of November 15, 2016.

Anita Lozano - Secretary/Receptionist at the Family Learning Center, effective as of October 24, 2016.

Vicky McLaughlin, Special Education Paraprofessional at Jefferson Elementary School, has submitted her resignation, for the purposes of retirement, effective as of December 31, 2016.

Michelle Sprague - TAPP Daycare Infant Care Provider, effective as of October 31, 2016.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Olivia Bulnes - Playground Supervisor at Roosevelt Elementary School, effective as of October 27, 2016.

Recommended Action:

Administration recommends approval of the personnel items.

School Board Regular Meeting

ITEM NUMBER: 5. B. 1.

Meeting Date: 11/07/2016

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Addendum

Background:

APPOINTMENTS (NON-AFFILIATED)

Erica Ordaz - ACES Supervisor at Roosevelt Elementary School for 8 hours per day/5 days per week beginning November 14, 2016. This is a Non-affiliated position with an hourly rate of \$14.00 per hour and she will be eligible for Category I benefits.

APPOINTMENTS (INSTRUCTIONAL)

Kristin Landgraff - Long Term Substitute Intervention Teacher for Deanna Anderson at Franklin Elementary School beginning February 6 and ending April 3, 2017. She will be placed at step 1 of the B lane of the Teachers Association salary schedule.

Macey Noren Shellum - Long Term Substitute Teacher for Katie Woitas at Dakota Meadows Middle School beginning November 28 and ending March 2, 2017. She will be placed at step 1 of the B lane of the Teachers Association salary schedule.

Zachary Woodside - Rescind appointment to the position of Long Term Substitute Teacher for Katie Woitas at Dakota Meadows Middle School that was to begin November 28, 2016.

The following will be teachers in the ExCel Program at Washington Elementary School beginning October 24 and ending April 12, 2017. They will be compensated according to their placement on the Teachers Association salary schedule.

Angie Davis, Cindy Hashimoto, Eric Miller, Gina Vanselow
Eric Miller will also be Coordinator with a stipend of \$1,000

APPOINTMENTS (NONINSTRUCTIONAL)

Hannah Carroll-Kinder - Child Care Assistant at Kennedy ACES for 3.25 hours per day/3 days per week beginning October 13, 2016. She will be compensated at the rate of \$9.50 per hour.

Tenisha Griggs - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning January 3, 2017. She will be compensated at the rate of \$10.86 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alayna Stenzel - NonClassroom (Playground) Paraprofessional at Kennedy Elementary School for 2 hours per day/5 days per week beginning November 7, 2016. She will be compensated at the rate of \$10.50 per hour.

The following will be paraprofessionals in the ExCel Program at Washington Elementary School beginning October 24 and ending April 12, 2017 for 1.25 hours per day/3 days per week. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Lynn Keller

Cynthia Weir
Helen Wels

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Linda Becker - Increase in Intervention Teacher assignment from .80 to .90 FTEs beginning November 7, 2016.

Joyce Petersen - Increase in Intervention Teacher assignment from .80 to .90 FTEs beginning November 7, 2016.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Nancy Adams - Increase in Supervision and Security assignment from 6.75 hours per day to 7.25 hours per day/5 days per week beginning October 1, 2016.

Lori Nelson - Decrease in Cook's Helper assignment at East High School from 7 hours per day to 6.5 hours per day/5 days per week beginning September 6, 2016.

RESIGNATIONS (NONINSTRUCTIONAL)

Mika Brannan - Child Care Assistant, effective as of December 8, 2016.

Hannah Carroll-Kinder - Child Care Assistant, effective as of October 17, 2016.

Shelby Gladue - Child Care Assistant, effective as of December 16, 2016.

Kacey Newberry - Child Care Assistant, effective as of December 5, 2016.

Stephanie Noland - District Volunteer Specialist. Her last date of employment will be November 16, 2016.

Kelsey Probach - Structured Study Center Supervisor at Monroe Elementary School, effective as of November 18, 2016.

Sarah Swearingen - Child Care Assistant, effective as of November 30, 2016.

Tyisha Thomas - Playground Supervisor at Washington Elementary School, effective as of November 7, 2016. She will continue in her Custodial assignment at Bridges Community School.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting

ITEM NUMBER: 6. A.

Meeting Date: 11/07/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

An anonymous donor provided \$1,000 for books for to be given to children after they complete their Early Childhood Screening.

Dental Dental of Minnesota donated 1500 copies of the book "Tooth Time" valued at \$930 to be given to families at Early Childhood Screening and those receiving services through Early Intervention.

Roxan and Jeff Lang donated \$60 to the West High Orchestra.

The West High Orchestis Program received the following donations:

- Southern Minnesota Orthodontics - \$100
- Marlin and Judith Lloyd - \$50
- Kaye Corporation - \$500
- Frentz and Frentz - \$100
- Consolidated Communications - \$500
- Daniel and Angela Bastian - \$250

Pack the Stands received the following donations:

- Valley News Company - \$100
- Southern Minnesota Orthodontics - \$100
- Schwicker's Tecta America of Mankato - \$100
- Overhead Door Company of Mankato - \$100
- Knutson Casey - \$500
- Phil Janzen - \$50
- I & S Group - \$500
- Community Bank - \$100
- Commerce Drive Dental Group - \$100
- BLK Electric Inc. - \$500
- Andring, Collins, Norman and Company - \$100
- Austin's Auto Repair Center - \$100

Prairie Ecology Bus Center provided a \$4,000 grant for the first graders at Kennedy Elementary School.

Mayo Health Systems donated \$5,000 to our elementary schools for the ALPS program.

The Kato Ballroom donated the use of their facility, valued at \$925, for the West High Hall of Fame Banquet.

I & S Group donated \$350 to the ACES Program to winterize their gardens.

The Forrest G. James Marine Corps Auxiliary donated school supplies valued at \$50 to Washington Elementary School.

Matthew Wolff donated \$1,000 to the Wolff Scholarship Fund at West High.

Recommended Action:

The administration recommends Board acceptance of these generous gift and grants.

School Board Regular Meeting

ITEM NUMBER: 6. B.

Meeting Date: 11/07/2016

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Ratification of 2016-18 Agreement with the Minnesota School Employees Association.

Background:

A tentative agreement was reached between District 77 and the Minnesota School Employees Association on September 20, 2016. The Association approved the tentative agreement on October 24, 2016. Board members have received a detailed analysis of the new agreement.

Recommended Action:

The administration recommends that the School Board ratify the agreement.
