



AGENDA
Independent School District No. 77
Mankato, MN 56001

Tuesday, December 6, 2016 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Abdi Sabrie

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Franklin Elementary School Report
 - B. Dakota Meadows Middle School Report
5. CONSENT AGENDA (6:15 P.M.)
 - A. Approval of Minutes of the November 21, 2016, Regular Meeting
 - B. Personnel
 1. Personnel – Addendum
6. PUBLIC HEARINGS (6:20 P.M.)
 - A. Capital and Facilities Improvement Hearing
 - B. 2017-18 School Year Property Tax Levy Hearing
7. BUSINESS (6:40 P.M.)

A. Acceptance of Gifts and Grants

8. ADJOURNMENT (6:45 P.M.)



School Board Members for 2016

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503

E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

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Phone: 507-387-4945

E-Mail: jbrand1@isd77.k12.mn.us
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.k12.mn.us
Term Ends December 31, 2017

Abdi Sabrie
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Phone: 507-933-4254
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Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 State Highway 66
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Term Ends December 31, 2017

Sara Hansen, Clerk
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North Mankato, MN 56003
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Kinney Eberhart
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Term Ends December 31, 2017

Sheri L. Allen, Superintendent
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Mankato, MN 56001
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OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting

ITEM NUMBER: 4. A.

Meeting Date: 12/06/2016

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Franklin Elementary School Report

Background:

Travis Olson, Elementary Principal, will present an update report on Franklin Elementary School.

Recommended Action:

N/A

Attachments

Presentation

2016–17 Franklin Elementary Report to the School Board

Tuesday, December 6, 2016



Improvement Efforts

Strategic Direction A

To increase student learning and engagement

Technology integration

Backwards Design Binder

Professional development

Improvement Efforts

Strategic Direction B

To develop district culture and practices of partnership and connectedness between staff, students, families and community for student learning

What is different about school for our students who struggle?

Parent Circle meetings

Smore Newsletter

Improvement Efforts

Strategic Direction C

Increase readiness for all students to ensure options for life

AVID Elementary

PBIS

SMART Room

Improvement Efforts

Direction D

Management of financial resources

Intervention Teachers

Second EL teacher

SpEd behavior paras

Improvement Efforts

Direction E

Develop staff capacity, accountability and skills to empower our Strategic Directions

Collaboration

AVID Summer Institute

Cross Building Collaboration

Shared leadership

Professional Learning Community Collaborative Teams

Weekly Collaboration

Team Evaluations & Goal Setting

Professional Learning Community Collaborative Teams

Student achievement goals

80% of our 5th grade students will be at or above the 50%tile in math for NWEA.

70% or more of students will meet their growth target in both reading and math for NWEA.

Professional Learning Community Collaborative Teams

Team Goal

We will help our students achieve at higher levels by using the results of our common assessments by identifying strengths and weaknesses in our teaching of the standards and assist each other in building on these strengths.

ATTENDANCE DATA

Franklin

	13-14	14-15	15-16
All	95.93	95.60	95.73
LEP	95.79	95.77	95.26
SPED	93.98	94.77	95.16
FRP	95.55	94.90	95.40
Hispanic	96.06	95.38	94.63
American Indian	96.19	94.32	95.10
Asian	95.69	93.93	94.81
Black	95.31	94.64	95.32
White	96.02	96.10	96.15
Pacific Islander	99.40	100.00	97.04
Two or more races	96.44	95.14	95.49

BEHAVIOR DATA

	# of Enrolled Students	# of Referrals	% of Enrolled Students	% of Total Referrals
Native	2	0	0.27%	0.00%
Asian	9	0	1.20%	0.00%
Black	82	74	10.95%	29.84%
Latino	64	8	8.54%	3.23%
Pacific	2	0	0.27%	0.00%
White	554	166	73.97%	66.94%
Multi-racial	36	0	4.81%	0.00%
Totals	749	248	100%	100%

DIBELS DATA K-2

All Grades Status - DIBELS Next - Former Goals

District: Mankato Area Public Schools #77

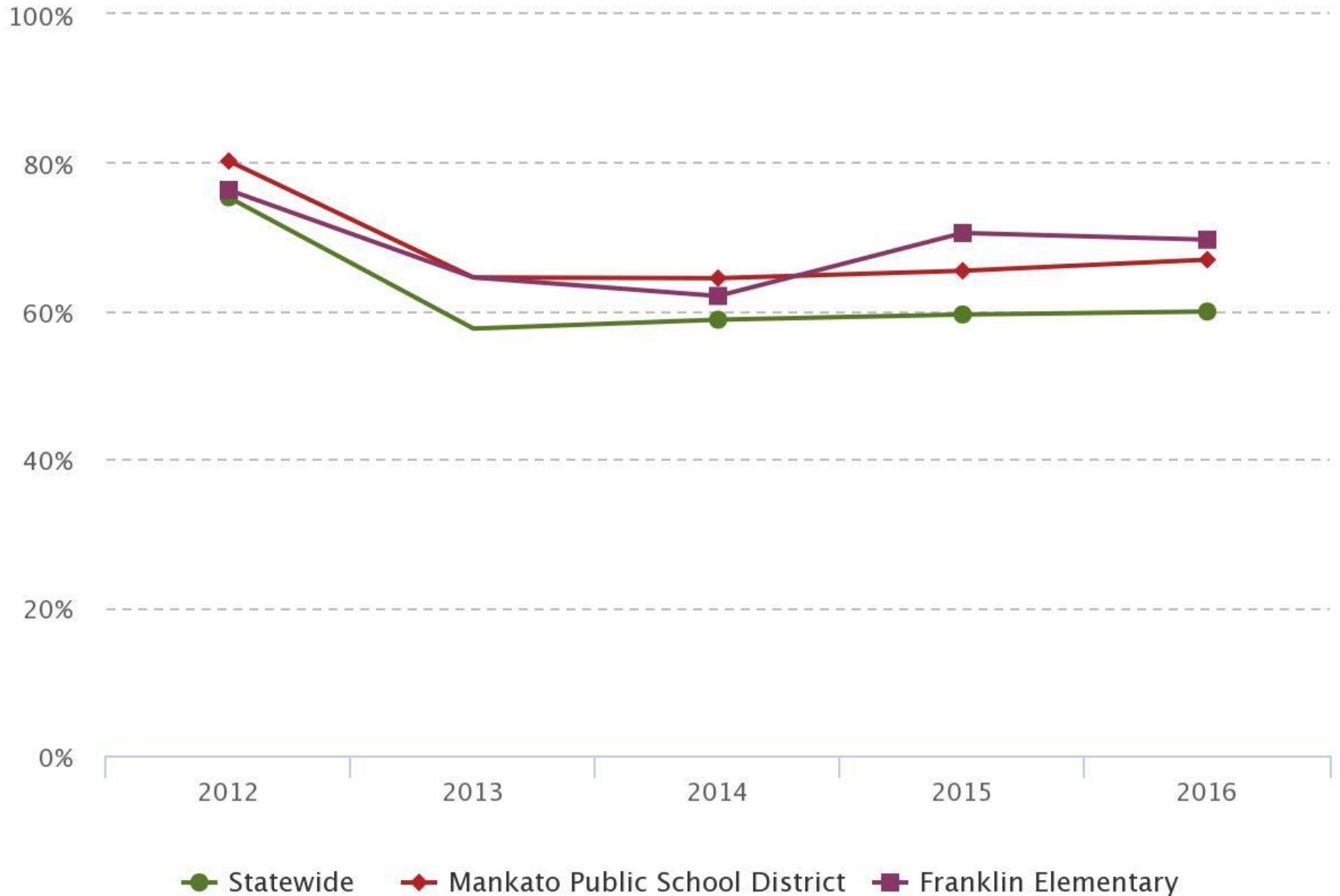
School: FRANKLIN ELEMENTARY SCHOOL

Year: 2015-2016

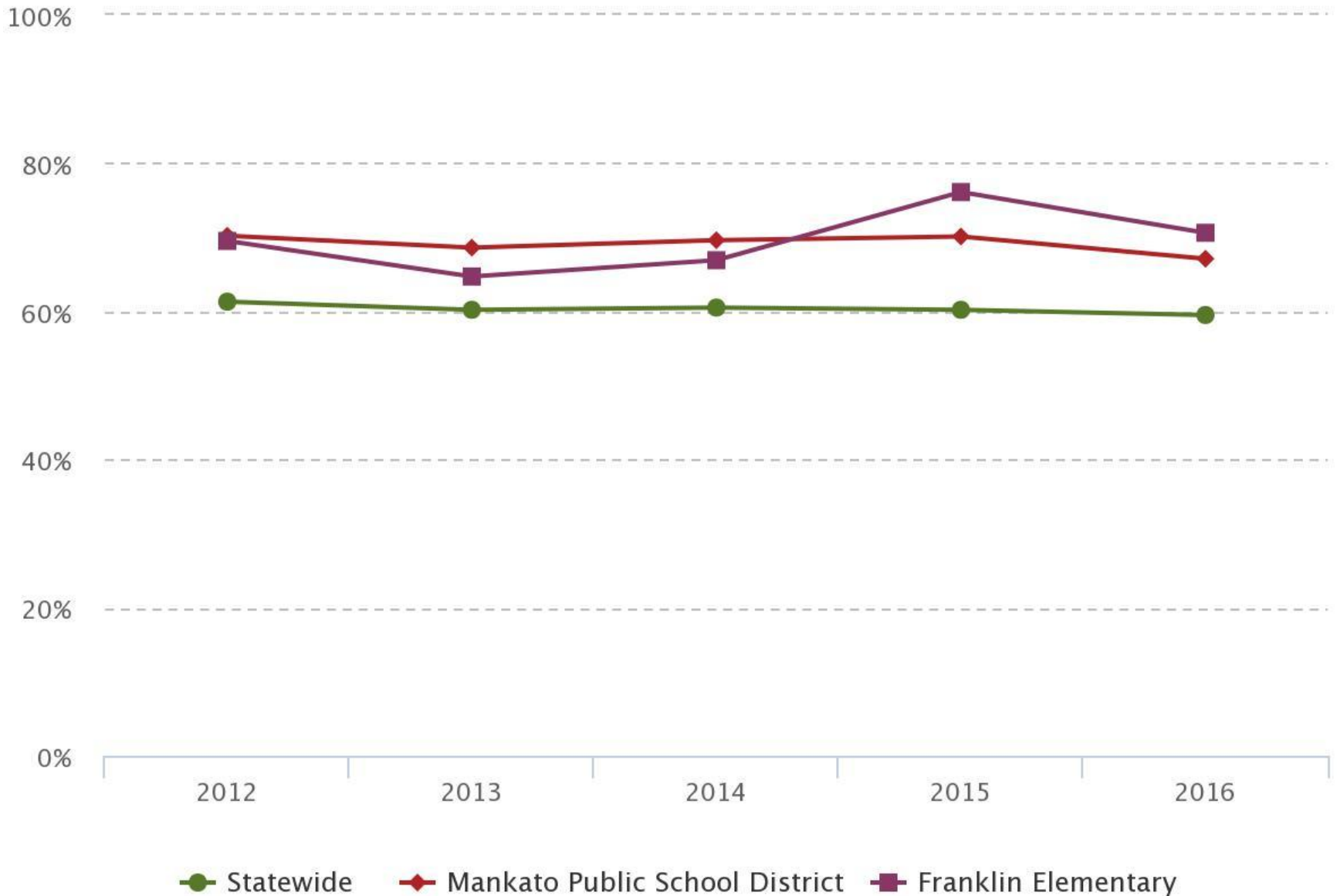


Grade	Beginning	Middle	End
K	 n=75 12 6 57 (16%) (8%) (76%)	 n=74 4 2 68 (5%) (3%) (92%)	 n=75 3 7 65 (4%) (9%) (87%)
1st	 n=69 10 2 57 (14%) (3%) (83%)	 n=67 6 6 55 (9%) (9%) (82%)	 n=67 9 5 53 (13%) (7%) (79%)
2nd	 n=87 11 7 69 (13%) (8%) (79%)	 n=86 14 6 66 (16%) (7%) (77%)	 n=90 7 17 66 (8%) (19%) (73%)

Franklin Reading Trend Data



Franklin Math Trend Data



Questions?

School Board Regular Meeting

ITEM NUMBER: 4. B.

Meeting Date: 12/06/2016

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Dakota Meadows Middle School Report

Background:

Carmen Strahan, Middle School Principal and Ken Essay, Middle School Assistant Principal, will present an update report on Dakota Meadows Middle School.

Recommended Action:

N/A

Attachments

Presentation

2016–17 Dakota Meadows Report to the School Board

December 6, 2016



Mankato Area Public Schools

Dakota Meadows Middle School

Assuring learning excellence and readiness for a changing world

Improvement Efforts

Strategic Direction A

Initiative: Student Learning and Engagement

Raising Achievement for All and Closing the Gap

- Use of Viewpoint Data
- Knowledge and Assessment of Anchor Standards
- Analyze Formative and Summative Assessments
- Progress Monitor and Adjust Instruction
- STEAM
- AVID
- Math Standard Alignment
- iLearn



Improvement Efforts Strategic Direction B

Initiative: Family

Develop a building culture of connectedness between students, staff, families and community.

- Strength Based Culture
- New Family Connections: Phone Calls and Home Visits
- Whole School Reading Meet and Confer
- Flooding the Classroom: Behavioral Interventionists
- In the Middle - S'More Newsletter Celebrating DMMS
- Scarlet Weekly - S'More Newsletter Celebrating Staff
- Student Advisory Team



Improvement Efforts

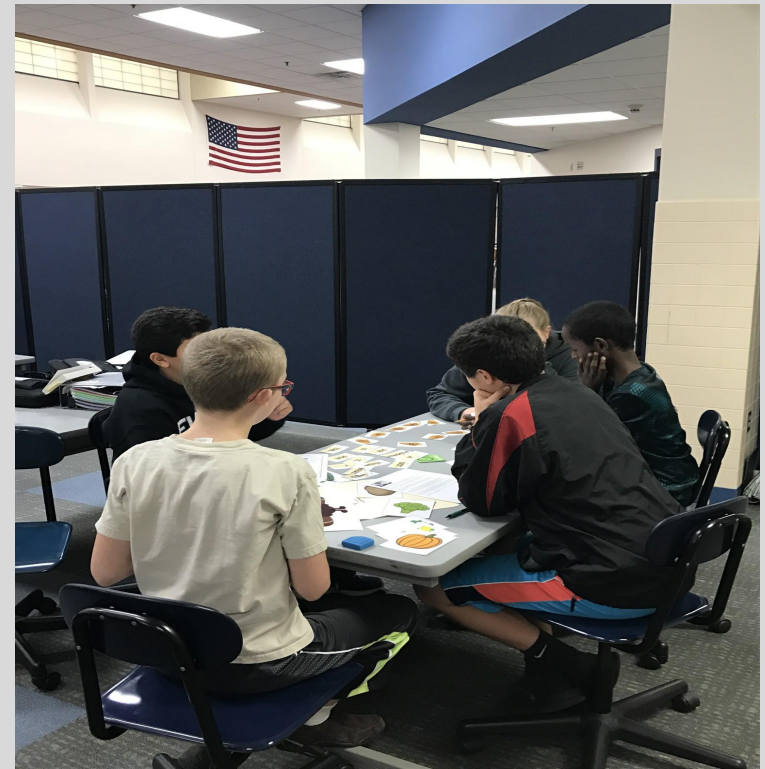
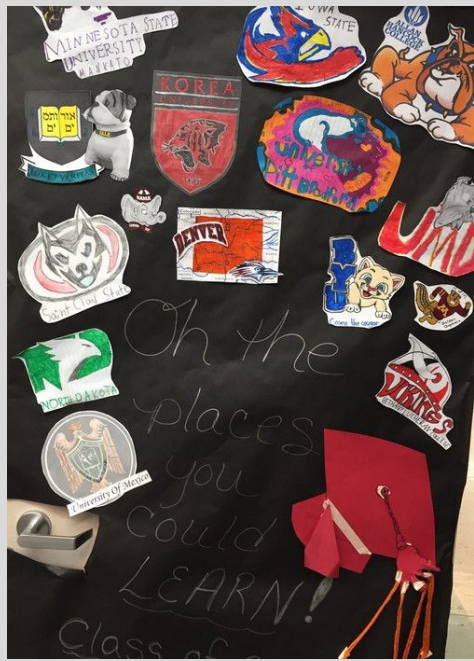
Direction E

Initiative: Instruction

Develop staff capacity, accountability and skills to empower our strategic directions

- AVID Implementation of Elective Classes-Year 1
- Workshop Model in ELA Classes and School Wide Reading Engagement
- Reciprocal Teaching
- Flexible/Small Group Instruction
- iLearn/Chromebooks-Tool
- STEAM-Philosophy
- WICOR-Strategy





Professional Learning Community Collaborative Teams

“The powerful collaboration that characterizes professional learning communities is a systematic process in which teachers work together to analyze and improve their classroom practice.

Teachers work in teams, engaging in an ongoing cycle of questions that promote deep team learning.

This process, in turn, leads to higher levels of student achievement.”



Richard DuFour Educational Leadership May 2004

Professional Learning Community Collaborative Teams

Questions that drive Conversation at PLC's:

What content standards and ELA standards do we want students to learn?

What common formative and common summative assessments will we use to determine if each student has mastered the standard?

How will we respond when students don't show mastery of the standard?

How will we respond or extend their learning when students have already mastered the standard?



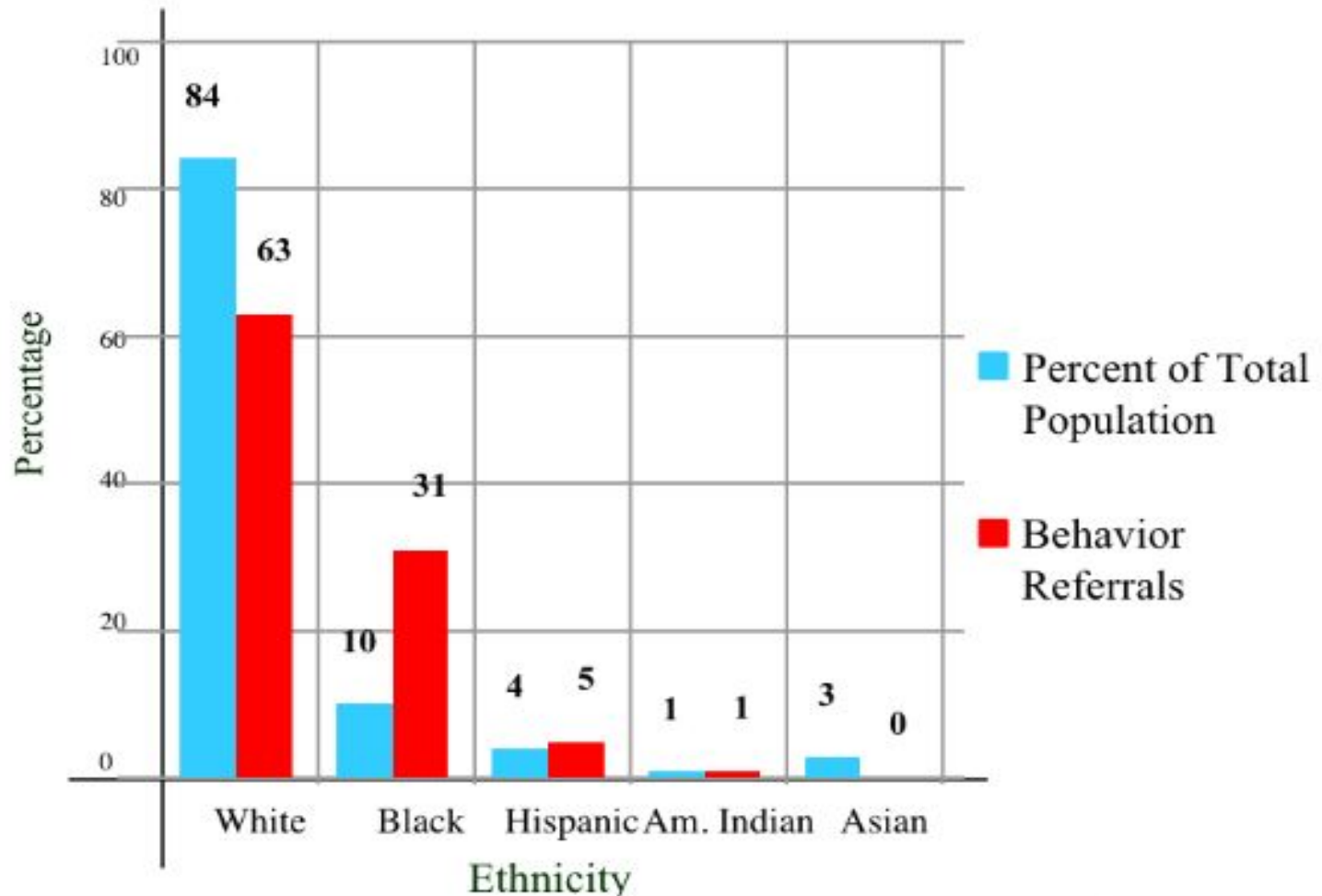
ATTENDANCE DATA

	13-14	14-15	15-16
All	95.28	94.84	95.62
LEP	92.18	94.30	96.44
SPED	93.51	92.59	94.60
FRP	94.04	93.76	94.77
Hispanic	92.93	92.59	96.38
American Indian	91.52	89.90	94.22
Asian	97.24	97.74	97.32
Black	93.38	93.19	95.00
White	95.60	95.06	95.60
Pacific Islander	na	na	99.93
2 or more races	86.28	85.76	95.68

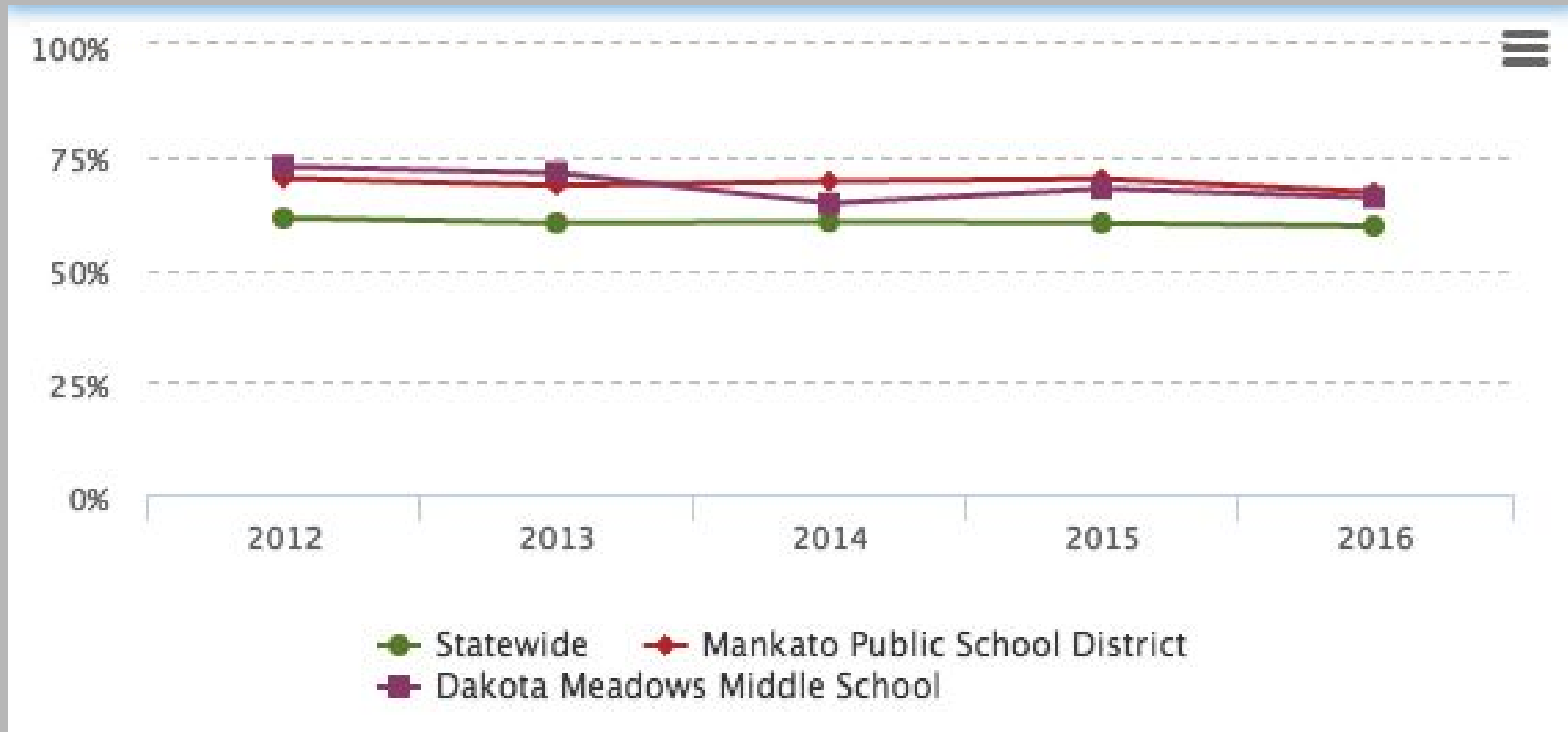
BEHAVIOR DATA

Behavior Referrals vs. Total Population

softschools.com

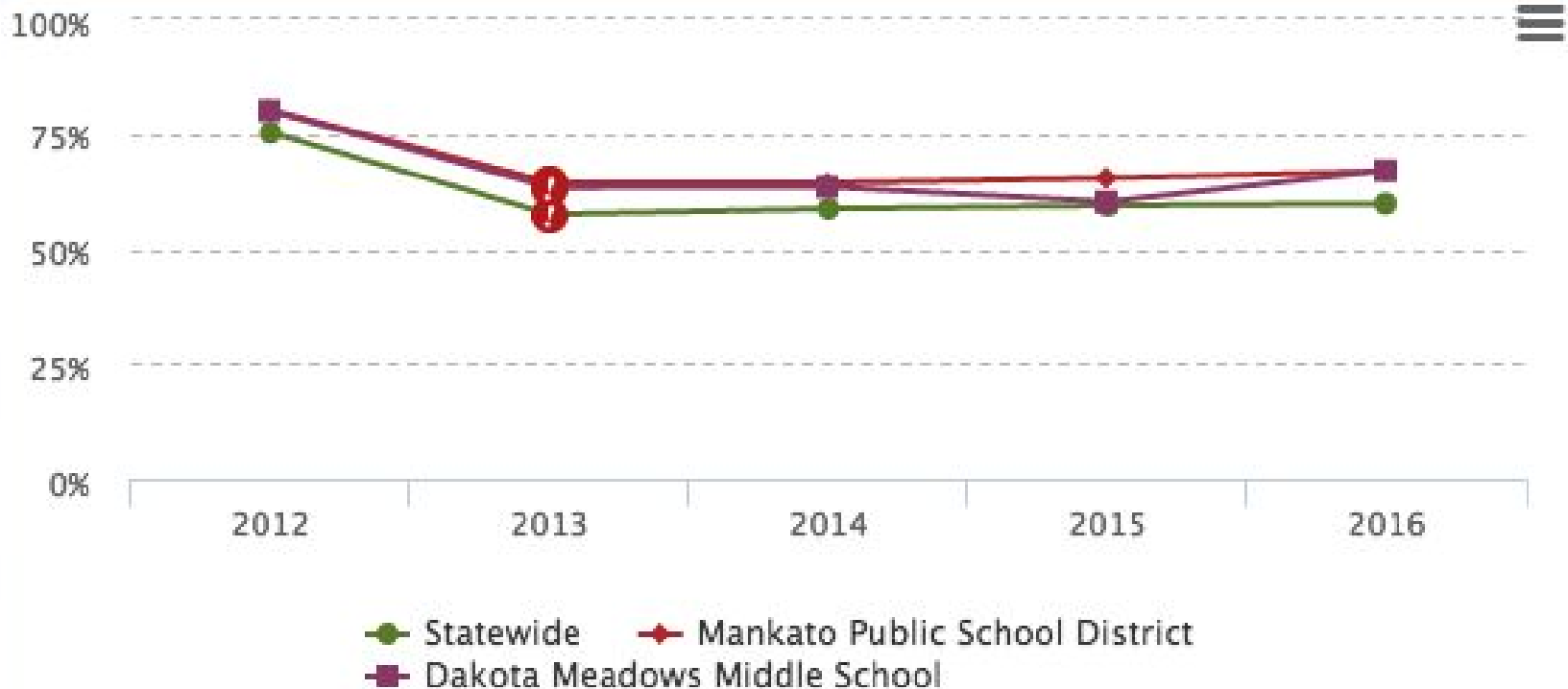


Dakota Meadows Math Trend Data



Year	Percent Proficient	Number Proficient	Number Tested
2012	72.8%	418	574
2013	71.4%	406	569
2014	64.6%	367	568
2015	67.9%	377	555
2016	65.9%	589	894

Dakota Meadows Reading Trend Data



Year	Percent Proficient	Number Proficient	Number Tested
2012	80.0%	460	575
2013	63.4%	361	569
2014	63.5%	362	570
2015	60.3%	335	556
2016	67.1%	596	888

Questions?



School Board Regular Meeting

ITEM NUMBER: 5. A.

Meeting Date: 12/06/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the November 21, 2016, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as presented.

Attachments

Minutes - November 21, 2016

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 21, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, November 21, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie and Jodi Sapp. Absent: Judi Brandon, Kristi Schuck (arrived at 5:31 p.m.).

Ms. Sapp moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: 2015-16 Audit Report presented by Kim Hillberg from Clifton Larson Allen, SunEdison Report presented by Jerry Kolander, Board member workshop/committee reports.

Student/Staff Recognition presented by Todd Waterbury and Brian Fell.
The following East High students are recognized for their accomplishments during the Fall season:

Football

Luke Makovsky: MSHSCA Academic All-State
Desmond Bassett: All Star Team

Girls Cross Country

MSHSCA Gold Academic Team Award (3.96 Team GPA)

Boys Cross Country

MSHSCA Silver Academic Team Award (3.53 Team GPA)

Boys Soccer

Zak Yarrow - MSHSCA All-State Honorable Mention

Girls Soccer

Jenny Vetter - MSHSCA All-State Honorable Mention

Volleyball

MSHSCA Gold Academic Team Award (3.83 Team GPA)

Laura Strom - MSHSCA Academic All-State

Bella Klabough - MSHSCA Academic All-State

Girls Tennis

MSHSCA Gold Academic Team Award (3.85 Team GPA)
Kylie Weckwerth - MSHSCA Academic All-State
Lynsey Rohlfing - MSHSCA Academic All-State
Maddie Ahrens - MSHSCA Academic All-State
Morgan Anderson - MSHSCA Academic All-State
Torey Richards - MSHSCA Academic All-State

Girls Swim and Dive

MSHSCA Silver Academic Team Award (3.72 Team GPA)

The following West High students are recognized for their accomplishments during the Fall season:

Boys Cross Country

MSHSCA Gold Academic Team Award

Girls Cross Country

MSHSCA Gold Academic Team Award

Football

Section 2AAAAA Champions and State Participants
MSHSCA Gold Academic Team Award
All-State Academic: Peter Haley
MFCA All Star Game: Robert Meidl, Charles Terry

Boys Soccer

Section 2A Champions and State Participants - 3rd Place Finish
MSHSCA Silver Academic Team Award
All-State 1st Team: Jacob Makela and Tyler Defor
All-Tournament Team: Jacob Makela and Tyler Defor
Class "A" Mr. Soccer: Jacob Makela

Girls Soccer

Section 2A Champions and State Participants - 2nd Place Finish
MSHSCA Gold Academic Team Award
All-State 1st Team: McKenna Buisman
All-Tournament Team: Shelby Lund, McKenna Buisman, Rachel Luedtke

Girls Swim/Dive

MSHSCA Gold Academic Team Award
State Tournament Participants:
Brenna Bartell (200 Medley Relay, 100 Free, 200 Free Relay, 400 Free Relay)
Anna Egli (200 Medley Relay, 100 Fly, 200 Free Relay)
Sarah Patenaude (200 Medley Relay, 200 IM, 200 Free Relay, 100 Breaststroke)
Rachel Phinney (200 Medley Relay, 100 Free, 100 Backstroke, 400 Free Relay)
Sophia Leonard (200 Free, 400 Free Relay)
Emma Thate (200 Free Relay, 400 Free Relay)

Girls Tennis

MSHSCA Gold Academic Team Award

Individual All-State Academic Award: Alyssa Haley, Lexi Miller, Lauren Smith and Jacqueline McGregor

Volleyball

MSHSCA Gold Academic Team Award

Individual All-State Academic Award: Krista Goerger, Bailey Brandel, Maija Russell and Alexis Paegel

National Merit Scholars

Semifinalists: Jameson Auger and Lauren Smith

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Ms. Schuck, and carried on a 6-0 roll call vote.

Approval of Minutes of the November 7, 2016, regular Board meeting.

Approval of November bills totaling \$10,339,711.98.

Personnel:

APPOINTMENTS NON-AFFILIATED

Lori Volz - Rescind appointment to the position of Director of Business Services.

APPOINTMENTS (INSTRUCTIONAL)

Donna Mason - Special Education Autism Consultant on an intermittent basis beginning November 8 and ending June 2, 2017. She will be placed at step 10 of the B+15 lane of the Teachers Association salary schedule.

Arleen Swanson - Long Term Substitute Special Education Teacher for Jill Hall at Washington Elementary School beginning February 20 and ending April 20, 2017. She will be placed at step 10 of the M+30 lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Kendra Erickson - Transfer from her position as NonClassroom Paraprofessional to Structured Study Center Supervisor at Monroe Elementary School for 6.5 hours per day/5 days per week beginning November 28, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Briar Huff - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning January 11, 2017. He will be compensated at the rate of \$12.00 per hour in

accordance with the agreement between the District and the Minnesota School Employees Association.

Matt Malaske - NonClassroom (Playground) Paraprofessional at Roosevelt Elementary School for 1.5 hours per day/5 days per week beginning December 12, 2016. He will be compensated at the rate of \$12.00 per hour.

Toni Peterson - Full-time Evening Custodian at Jefferson Elementary School beginning November 16, 2016. She will be placed at step 1, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.74.

Amy Jo Priem - Early Learning Teaching Assistant at Eagle Lake Elementary School for 7 hours per day/M-Th for a total of 672 hours for the 2016-17 school year and will work an additional 12 hour for special events/open houses, beginning November 15, 2016. She will be compensated at the rate of \$12.00 per hour.

Rosangela Salinas - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning January 11, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Mary Torgusen - General Education Paraprofessional at Kennedy Elementary School for 5 hours per day/5 days per week beginning November 28, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Nancy Vanhoudt - Second Cook at Monroe Elementary beginning November 16, 2016 for 7 hours per day/5 days per week . She will be placed at step 2 of the Second Cook classification of the School Food Service Workers Association salary schedule.

Regina Wilson - Full-time Evening Custodian at Prairie Winds Middle School beginning November 9, 2016. She will be placed at step 1, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.74.

Ashley Wolf - Cook's Helper at Dakota Meadows Middle School for 6 hours per day/5 days per week beginning November 21, 2016. She will be placed at step 2 of the Cook's Helper classification of the School Food Service Workers Association salary schedule.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Elizabeth Zarn - Increase in assignment from 1.00 FTEs to 1.167 FTEs beginning November 18, 2016 for the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Kim Gustavson - Increase in General Education Paraprofessional assignment at Kennedy Elementary School from 4.5 hours per day/M/W/F to 5 hours per day/5 days per week beginning September 8, 2016.

Marsha Hackbarth - Increase in Special Education Behavior Intervention Paraprofessional assignment at Prairie Winds Middle School from 6.75 hours per day to 7 hours per day/5 days per week beginning September 8, 2016.

Sheila Heiden - Increase in General Education Paraprofessional assignment at Kennedy Elementary School from 4.5 hours per day to 5 hours per day/5 days per week beginning September 8, 2016.

Maribeth Marso - Transfer from the position of Special Education Paraprofessional to the position of Special Education Behavior Intervention Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week, effective as of January 3, 2017. She will be compensated at the rate of \$16.96 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Anne Richardson - Change in classification on the Educational Secretaries Association salary schedule from classification B21 to classification B22, effective as of November 1, 2016.

Jennifer Schmitt - Increase in Special Education Paraprofessional assignment at Franklin Elementary School from 6.25 hours per day to 6.75 hours per day/5 days per week at East High School, effective as of September 6, 2016.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Deb Brage, teacher currently on Board approved leave, has requested an extension of her leave until January 3, 2017.

Megan Fitzloff, Intervention Teacher at Rosa Parks Elementary School, has submitted her request for a leave under the provisions of the Family Medical Leave Act commencing on December 8 and ending January 13, 2017.

Jill Hall, Special Education Teacher at Washington Elementary School, has submitted her request for an unpaid leave commencing on February 20 and ending April 20, 2017.

Laura Mitchell, EL Teacher at West High School, has submitted her request for a leave under the provisions of the Family Medical Leave Act commencing on or about March 8 and ending on or about June 1, 2017.

Katie Netland, Communications Teacher at Prairie Winds Middle School, has submitted her request for a leave under the provisions of the Family Medical Leave Act commencing on December 9 and ending March 31, 2017.

Mary Jane Sletten - Adjust Board approved leave to begin on or about January 20 and end March 28, 2017.

Sean Sletten, Science Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 28 and ending April 11, 2017.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Britt Cline, Special Education Paraprofessional at Eagle Lake Elementary School, has submitted her request for a leave under the provisions of the Family Medical Leave Act commencing on February 27 and ending May 19, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Lisa Burley - Special Education Paraprofessional at Dakota Meadows Middle School, effective as of November 9, 2016.

Kendra Erickson - ECFE/SR Teaching Assistant, effective as of November 16, 2016 in order to accept the position of Structured Study Center Supervisor at Monroe Elementary School.

Marla Kontak, Special Education Paraprofessional at Dakota Meadows Middle School, has submitted her resignation for purposes of retirement, effective as of December 31, 2016.

Steven Kopelke - Child Care Assistant, effective as of November 23, 2016.

Jessica Mularie - Child Care Assistant, effective as of December 15, 2016.

Elizabeth Rossow - Special Education Behavior Intervention Paraprofessional at Franklin Elementary School, effective as of December 22, 2016.

Tori Sautner - Child Care Assistant, effective as of December 2, 2016.

Kaila Tomczik - Childcare Assistant, effective December 9, 2016.

Samantha Zebro - Child Care Assistant, effective as of September 22, 2016.

Ms. Hansen made a motion, seconded by Mrs. Eberhart, to accept the following gifts. The motion carried on a 6-0 voice vote.

The West High Orchesis Program received the following donations:

Valley News Company - \$200
The Orthopaedic & Fracture Clinic - \$250
MinnStar Bank - \$100
I & S Group Inc. - \$250
Mark & Sheryl Gulden - \$200
Catherine Davis - \$100
Dance Express - \$100
Blinds & More - \$250

The West High VEX Robotics program received the following donations:

Eide Bailly - \$200
All American Foods - \$500

The Shopko Foundation donated \$250 to Dakota Meadows Middle School.

The Mantas Swim Club donated \$250 to the East High School Swim Team.

Board members and Superintendent Allen commented on the great work of Mr. Kolander and the District team for the very positive audit results. Ms. Hansen made a motion to approve the 2015-16 Audit Report as presented during the informational portion of the meeting. The motion was seconded by Ms. Schuck and carried on a 6-0 voice vote.

Jerry Kolander reviewed the SunEdison contract proposal during the informational portion of the meeting. Following questions, a motion was made by Ms. Schuck and seconded by Mrs. Eberhart to approve the contract as proposed. The motion carried on a 6-0 voice vote.

Chair Hendricks announced that Jodi Sapp has been named to MSBA's 2017 All State School Board, and will be honored during a luncheon on January 12, 2017, as part of the MSBA Leadership Conference.

There being no further business to consider, Ms. Sapp moved and Mrs. Eberhart seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:15 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 21, 2016

The School Board of Independent School District No. 77 met in regular session on Monday, November 21, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie and Jodi Sapp. Absent: Judi Brandon, Kristi Schuck (arrived at 5:31 p.m.).

1. Sapp/Eberhart approval of agenda with personnel addendum. 6-0
2. Open Forum – none.
3. Information: 2015-16 Audit Report, Student/Staff Recognition, SunEdison Report, Board Member reports.
4. Sapp/Schuck approval of Consent Agenda Items: Approval of Minutes of the November 7, 2016, regular meeting; Approval of November Bills; Personnel. 6-0
5. Hansen/Eberhart acceptance of gifts and grants. 6-0
6. Hansen/Schuck approval of 2015-16 Audit Report. 6-0
7. Schuck/Eberhart approval of contract with SunEdison. 6-0
8. Announcement of Jodi Sapp being named to MSBA's 2017 All State School Board.
9. Sapp/Eberhart adjournment at 6:15 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting**ITEM NUMBER: 5. B.****Meeting Date:** 12/06/2016**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action**Subject:**

Personnel

Background:**APPOINTMENTS (NONINSTRUCTIONAL)**

Lauren Bakken - Early Learning Regular Education Paraprofessional at Eagle Lake Elementary School for 7 hours per day/M-Th for a total of 609 hours for the 2016-17 school year with an additional 12 hours for special events/open houses beginning December 12, 2016. She will be compensated at the rate of \$12.00 per hour.

Maria Baxter-Nuamah - Special Education Job Coach Paraprofessional at East/West High Schools for 5.75 hours per day/5 days per week beginning December 2, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

John Dabla - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning December 2, 2016. He will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Shirlee Erb - ExCel Paraprofessional at Eagle Lake Elementary School for 2 hours per day/3 days per week beginning October 24 and ending April 12, 2017. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Alison Fradenburgh - LPN/Health Assistant at Eagle Lake Elementary School for 6.5 hours per day/5 days per week beginning December 12, 2016. She will be compensated at the rate of \$17.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Zeinab Nur - Early Learning Regular Education Paraprofessional at the Family Learning Center for 4 hours on Mondays and Wednesdays, 6 hours on Tuesdays and 2 hours on Thursdays for a total of 323 hours for the 2016-17 school year with an additional 12 hours for special events/open houses, effective as of November 28, 2016. She will be compensated at the rate of \$12.00 per hour.

Taylor Sorenson - NonClassroom (Playground) Paraprofessional at Washington Elementary School for 1.5 hours per day/4 days per week (M/T/Th/F) beginning November 28, 2016. She will be compensated at the rate of \$12.00 per hour.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Joni Gilman - Adult Basic Education Teacher, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 21 and ending December 2, 2016.

LuAnn Sting - Adult Basic Education Teacher, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 28 and ending December 31, 2016.

Danielle Yungerberg - Grade 1 Teacher at Franklin Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about February 3 and ending on or about May 1, 2017.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Mandy Kurth, Lead Preschool Teacher at Lincoln Logs Learning Center, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about February 28 and ending on or about May 15, 2017.

Kim Scott - Media Assistant at East High School, has requested an unpaid leave beginning January 3 and ending May 9, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Joe Baker - Child Care Assistant, effective as of December 23, 2016.

Allison Stadel - Child Care Assistant, effective as of December 19, 2016.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting

ITEM NUMBER: 5. B. 1.

Meeting Date: 12/06/2016

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel – Addendum

Background:

APPOINTMENTS (NON-AFFILIATED)

Thomas Sager - Director of Business Services beginning January 6, 2017. This is a full-time, 12-month position with a prorated salary of \$73,137.93 for 126 days and he will be eligible for Category IV benefits.

APPOINTMENTS (INSTRUCTIONAL)

Gabriel Claussen - Long Term Substitute Teacher for Katie Netland at Prairie Winds Middle School, beginning January 3 and ending March 31, 2017. He will be placed on step 1 of the B lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Stacey Babcock - Special Education Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning December 6, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Denise Balbach - Special Education Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning December 5, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Anna Kempton - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning December 7, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kathryn Shabrack - Volunteer Placement Specialist with Community Education & Recreation for 5 hours per day/5 days per week for 191 days per year beginning December 6, 2016. She will be compensated at the rate of \$13.90 per hour and will be eligible for 6-3-2 benefits.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Cindy Mendez - Increase in assignment from 1.00 FTEs to 1.0415 FTEs for 2nd quarter only of the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Jessica Fleming - Increase in Cook's Helper assignment at Prairie Winds Middle School from 6 hours per day to 6.5 hours per day/5 days per week beginning November 1, 2016.

Mick Glackler-Riquelme - Decrease in Special Education Paraprofessional assignment at Futures from 6.75 hours per day to 6.25 hours per day/5 days per week beginning September 19, 2016.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Joni Gilman - Extend leave through December 9, 2016, returning afternoons until December 22, 2016.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Linda Hoppe, Second Cook at East High School, has requested a leave under the provisions of the

Family Medical Leave Act commencing on November 17 and ending December 19, 2016.

Caitlin Langer, Behavior Intervention Paraprofessional at Futures, has requested an intermittent leave under the provisions of the Family Medical Leave Act commencing on November 29 and continuing through the end of the 2016-17 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Kelly Moret - Special Education Paraprofessional at Hoover Elementary School, effective as of December 5, 2016.

Isaac Sawyer - Child Care Assistant, effective as of November 23, 2016.

Brittany Tousignant - Child Care Assistant, effective as of December 14, 2016.

Ronald Towle - Evening Custodian at Prairie Winds Middle School, effective as of December 1, 2016.

Julie Wigersma, Special Education Paraprofessional at Eagle Lake Elementary School, has submitted her resignation for purposes of retirement effective as of June 1, 2017.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Robert Boelter - 4-Hour Custodian at Dakota Meadows Middle School, effective as of December 5, 2016.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting

ITEM NUMBER: 6. A.

Meeting Date: 12/06/2016

Prepared By: Jerry Kolander, Director of Business Affairs

Item Type: Information

Subject:

Capital and Facilities Improvement Hearing

Background:

The school district administration has developed a capital expenditures facilities program using capital facilities revenue and the new long term facilities maintenance revenue. Long Term Facilities Maintenance replaces Health & Safety and Deferred Maintenance Revenue. A public hearing has been scheduled to give citizens the opportunity to comment on the plan.

Recommended Action:

The Board Chair will open the public hearing for anyone who wishes to speak.

Attachments

Long Term Facility Project List

Need ID	Project Number	Description	Location	Classification	Est. Completion	Status	Est. Cost
990		ADA - Install Elevator between 1st & 2nd Floors	Jefferson Elementary	367 - Accessibility	1/1/2018	Waiting Funding	\$200,000.00
1201		Tuck-point/Joint Repairs exterior walls	Franklin Elementary	368 - Building Envelope	1/1/2018	Waiting Funding	\$100,000.00
		Exterior Wall Leak repairs	Rosa Parks Elementary	368 - Building Envelope	1/1/2018	Waiting Funding	\$75,000.00
882		Replace west entrance doors, frames and windows	Washington Elementary	368 - Building Envelope	1/1/2018	Waiting Funding	\$20,000.00
1671		Clock & Bell System Replaced	Hoover Elementary	369 - Building Hardware & Equipment	1/1/2018	Waiting Funding	\$10,000.00
1790		Replace basement hallway flooring	Bridges Community School	379 - Interior Surfaces	1/1/2018	Waiting Funding	\$10,000.00
878		Sand & Refinish Gym Floor	Eagle Lake Elementary	379 - Interior Surfaces	1/1/2018	Waiting Funding	\$12,000.00
909		Replace VCT Gym Flooring with a Wood Floor	Jefferson Elementary	379 - Interior Surfaces	1/1/2018	Waiting Funding	\$40,000.00
1213		Replace Ceiling Tile & Lighting (8 Rooms)	Kennedy Elementary	379 - Interior Surfaces	1/1/2018	Waiting Funding	\$50,000.00
1003		Replace Flooring in classrooms 109-110-106	Monroe Elementary	379 - Interior Surfaces	1/1/2018	Waiting Funding	\$3,600.00
1152		Replace Electrical/Ceilings/Flooring - 2nd Floor Annex	West High School	379 - Interior Surfaces	1/1/2018	Waiting Funding	\$100,000.00
1679		Replace Pneumatic HVAC controls with DDC	Dakota Meadows Middle School	380 - Mechanical Systems	1/1/2018	Waiting Funding	\$50,000.00
1196		Air Duct Cleaning (\$32,450.00 funded by H&S)	Dakota Meadows Middle School	380 - Mechanical Systems	1/1/2018	Waiting Funding	\$221,520.00
1244		Replace pneumatic controls on HVAC system	Eagle Lake Elementary	380 - Mechanical Systems	1/1/2018	Waiting Funding	\$90,000.00
1727		Replace piping & Valves in Tunnels	East High School	380 - Mechanical Systems	1/1/2018	New Request	\$200,000.00
1178		Lower Level Humidity Control - IAQ Issues with Mold	Roosevelt Elementary	380 - Mechanical Systems	1/1/2018	Waiting Funding	\$25,000.00
900		Replace Roof Area A	Lincoln Community Center	383 - Roofing Systems	1/1/2018	Waiting Funding	\$450,000.00
New		Sidewalk extension for bus loading/Unloading	Bridges Community School	384 - Site Projects	1/1/2018	Waiting Funding	\$10,000.00
1022		Crack fill & seal coat Parking Lot	Eagle Lake Elementary	384 - Site Projects	1/1/2018	Waiting Funding	\$16,720.00
1681		Irrigation on Athletic Fields replaced & upgraded (Baseball, Football)	East High School	384 - Site Projects	1/1/2018	Waiting Funding	\$50,000.00
992		Replace Concrete Step & Pad & Sidewalk by Door #5	Lincoln Community Center	384 - Site Projects	1/1/2018	Waiting Funding	\$18,000.00
1012		Crack fill, seal coat, & fog seal Parking Lot, Entrance Road, & Drop-off	Rosa Parks Elementary	384 - Site Projects	1/1/2018	Waiting Funding	\$30,060.00
1052		Replace Blacktop Between Sidewalk & Basketball Courts	Rosa Parks Elementary	384 - Site Projects	1/1/2018	Waiting Funding	\$30,000.00
1682		Sidewalk repairs	Rosa Parks Elementary	384 - Site Projects	1/1/2018	Waiting Funding	\$2,500.00
1193		Athletic Track Surfacing Maintenance	West High School	384 - Site Projects	1/1/2018	New Request	\$69,000.00
1783		Tennis Court Joint repair/painting/adding West HS Logo	West High School	384 - Site Projects	1/1/2018	New Request	\$15,000.00
					LTFM		\$1,698,400.00
					ADA		\$200,000.00
					Total		\$1,898,400.00

School Board Regular Meeting**ITEM NUMBER: 6. B.****Meeting Date:** 12/06/2016**Prepared By:** Jerry Kolander, Director of Business Affairs**Item Type:** Information

Subject:

2017-18 School Year Property Tax Levy Hearing

Background:

Included with your Board materials this evening is the 2017-2018 school year Mankato Area Public Schools tax levy recommendation. The counties have mailed a notice of proposed property taxes to all property owners. Under state law, the District must conduct a public meeting to receive citizen input regarding the levy proposal. As part of the public meeting, the District is required to review its proposed 2017-2018 tax levy and its current budget for school year 2016-2017. The School Board is scheduled to take final action in regard to the 2017-2018 tax levy at the School Board meeting on Monday, December 19, 2016 at 5:30 P.M. at the Intergovernmental Center.

Recommended Action:

The Board Chair will open the public hearing for anyone who wishes to speak.

Attachments

2017-18 Tax Levy

16 Truthin Taxation

MANKATO AREA PUBLIC SCHOOLS

2017-2018 TAX LEVY SUMMARY

LINE #	LEVY DESCRIPTION	2016-2017	2017-2018	2017-2018	%	COMMENTS
		LEVY AMOUNT	MAXIMUM LIMITATION	RECOMMEND AMOUNT	INCREASE DECREASE	
GENERAL FUND:						
1	REFERENDUM LEVY*	\$1,594,183	\$2,379,908	\$2,379,908	49.29%	PER STATE FORMULA
2	LOCAL OPTIONAL REVENUE*	\$3,995,861	\$3,910,993	\$3,910,993	-2.12%	PER STATE FORMULA
3	STUDENT ACHIEVEMENT	\$184,694	\$92,722	\$92,722	-49.80%	PER STATE FORMULA
4	CAREER TECH LEVY	\$174,216	\$241,981	\$241,981	38.90%	PER STATE FORMULA
5	UNEMPLOYMENT LEVY	\$40,000	\$40,000	\$40,000	0.00%	ESTIMATED COSTS
6	SAFE SCHOOLS LEVY	\$339,271	\$332,065	\$332,065	-2.12%	\$36 PER ADJ PUPIL UNIT
7	FACILITY LEASE	\$817,622	\$698,083	\$698,083	-14.62%	LEASED SPACE COSTS
8	OPERATING CAPITAL*	\$974,604	\$772,927	\$772,927	-20.69%	PER STATE FORMULA
9	LONG TERM FACILITIES*	\$1,480,960	\$2,252,077	\$2,252,077	52.07%	BUILDING MAINTENANCE PROJECTS
10	EQUITY LEVY*	\$1,373,294	\$1,414,455	\$1,414,455	3.00%	PER STATE FORMULA
11	TRANSITION LEVY*	\$251,909	\$256,336	\$256,336	1.76%	PER STATE FORMULA
12	TECHNOLOGY LEVY	\$500,000	\$500,000	\$500,000	0.00%	VOTER APPROVED LEVY
13	PRIOR YR. ADJUSTMENTS	\$203,790	\$26,253	\$26,253	-87.12%	ABATEMENTS/PRIOR YR. ADJ
14	GENERAL FUND SUBTOTAL	\$11,930,404	\$12,917,800	\$12,917,800	8.28%	

* A SCHOOL DISTRICT UNDERLEVY IN THIS COMPONENT WILL RESULT IN A PROPORTIONATE REDUCTION IN STATE AID.

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LEVY DESCRIPTION	2016-2017 LEVY AMOUNT	2017-2018 MAXIMUM LIMITATION	2017-2018 RECOMMEND AMOUNT	% INCREASE DECREASE	COMMENTS
COMMUNITY SERVICE FUND:					
15 BASIC AID FORMULA*	\$448,367	\$448,367	\$448,367	0.00%	STATE FORMULA
16 EARLY CHILDHOOD*	\$214,542	\$221,061	\$221,061	3.04%	STATE FORMULA
17 HANDICAPPED ADULTS	\$26,600	\$26,600	\$26,600	0.00%	STATE FORMULA
18 SCHOOL AGE CARE	\$85,000	\$85,000	\$85,000	0.00%	SPECIAL NEEDS ACES PROGRAM
19 PRIOR YR. ADJUSTMENTS	\$9,242	\$5,432	\$5,432	41.22%	ABATEMENTS/PRIOR YR. ADJ.
20 COMMUNITY SERV SUBTOTAL	\$783,751	\$786,460	\$786,460	0.35%	
DEBT SERVICE FUNDS:					
21 BOND/INTEREST PAYMENT	\$8,538,019	\$8,164,878	\$8,164,878	-4.37%	PER DEBT SCHEDULES
22 ABATEMENT ADJUSTMENTS	(\$8,351)	\$5,603	\$5,603	-167.09%	ABATEMENTS/PRIOR YR. ADJ.
23 OPEB DEBT SERVICE	\$972,424	\$992,020	\$992,020	2.02%	PER DEBT SCHEDULE
24 DEBT SERVICE SUBTOTAL	\$9,502,092	\$9,162,501	\$9,162,501	-3.57%	
25 GRAND TOTALS	\$22,216,247	\$22,866,761	\$22,866,761	2.93%	
	=====	=====	=====	=====	

* A SCHOOL DISTRICT UNDERLEVY IN THIS COMPONENT WILL RESULT IN A PROPORTIONATE REDUCTION IN STATE AID.

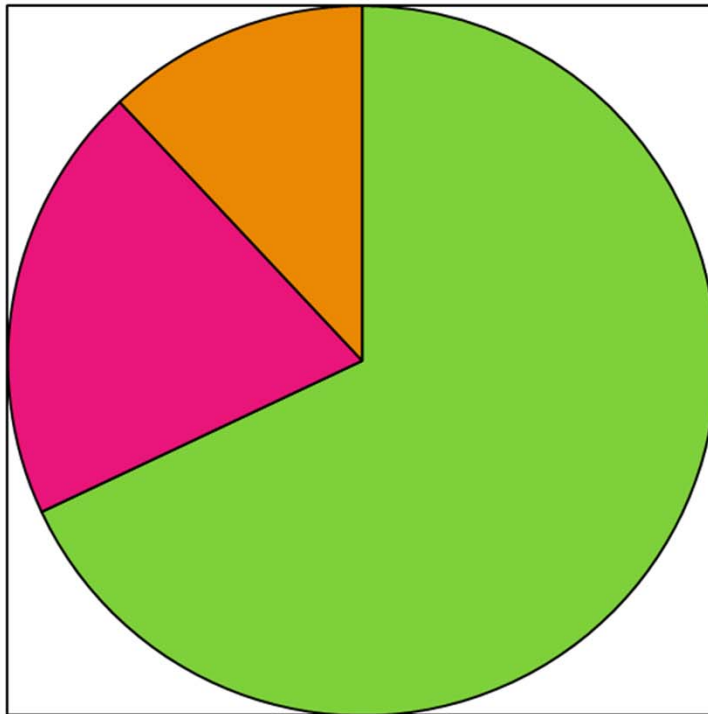
Mankato Area Public Schools



2017-18

Property Tax Levy

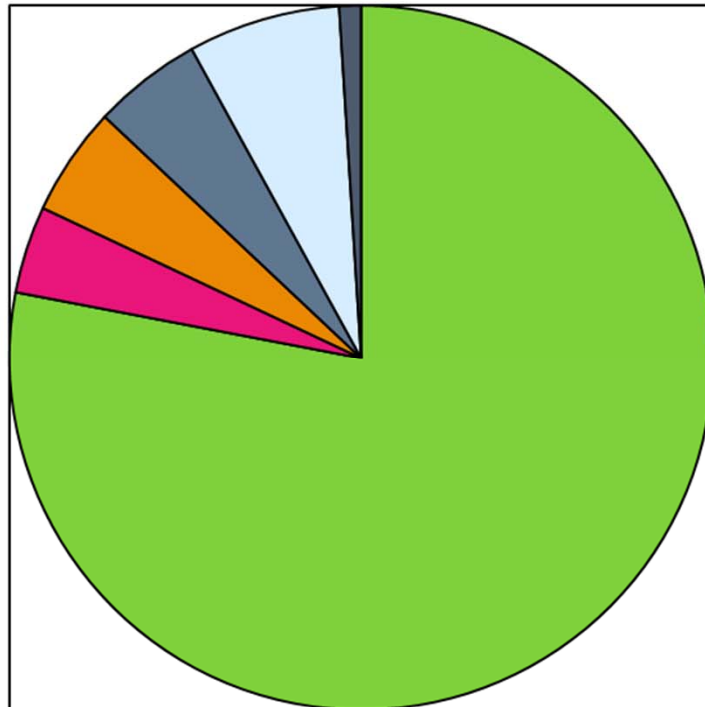
Where Mankato Area Public Schools receives its revenues:



- **State Aid 68%**
- **Property Tax 20%**
- **Other Revenue 12%**

2016-17 Total Revenues:
\$110,216,205

How Mankato Area Public Schools expends its revenues:



- **K-12 Education 78%**
- **Food Service 4%**
- **Community Service 5%**
- **Equipment/Facility 5%**
- **Debt Service 7%**
- **Arena 1%**

Total 2016-17 Budgeted
Expenditures: \$109,081,062

Factors Determining Property Taxes:

Levy Amount

Governmental Units

Property Market Value

Assessor

Property Class Rate

State Legislature

School District

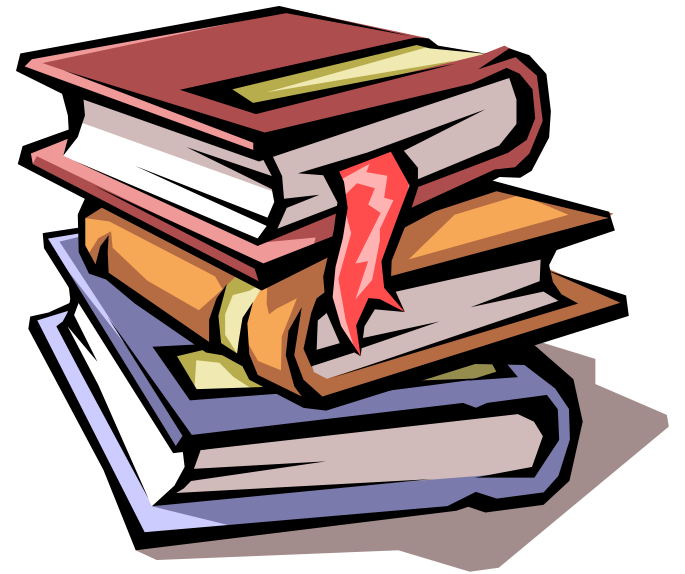
Levy/Aid Formulas

State Legislature

Local School Districts Have Very Few Levy Choices.

Most of the levy components are determined by the legislature.

The school district is penalized by a reduction in state aid if the levy is not made.



Total Operating Cost

SCHOOL DISTRICT	\$ AMOUNT PER PUPIL
WINONA	\$13,371
ALBERT LEA	\$12,374
AUSTIN	\$12,329
FARIBAULT	\$12,189
REDWING	\$11,809
NORTHFIELD	\$11,490
ROCHESTER	\$11,438
OWATONNA	\$10,643
MANKATO	\$10,345
STATE AVERAGE	\$11,527
% BELOW THE STATE AVE.	(10.3%)

2017 Referendum Amount per Pupil

SCHOOL DISTRICT	\$ AMOUNT PER PUPIL
WINONA	\$1,952
NORTHFIELD	\$1,847
ROCHESTER	\$1,427
RED WING	\$1,236
ALBERT LEA	\$1,187
FARIBAULT	\$1,171
OWATONNA	\$1,110
AUSTIN	\$767
MANKATO	\$765
BIG NINE AVERAGE	\$1,274
% BELOW THE BIG NINE AVE.	(40%)

School Board Regular Meeting

ITEM NUMBER: 7. A.

Meeting Date: 12/06/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

Glenn Peterson donated a wood jointer valued at \$650 to the Lincoln Community Center Wood Shop.

The Eagle Lake American Legion donated \$100 and the Eagle Lake American Legion Auxiliary donated \$50 to Eagle Lake Elementary School in recognition of American Education Week.

The Dennis and Vivian Siemer Foundation donated \$7,000 to be used to purchase two Pneumatics Training Stations and a Fab Lab Table Saw.

The family of Betty Moe donated a Buddy Bench valued at \$618 to Eagle Lake Elementary School in her memory. Betty was a former secretary at Eagle Lake.

Quality 1 Hr Foto donated services and materials valued at \$350 for the East High School fall play photography.

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.
