



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, December 19, 2016 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Kristi Schuck

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Roosevelt Elementary School Report
 - B. Eagle Lake Elementary School Report
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:25 P.M.)
 - A. Approval of Minutes of the December 6, 2016, Regular Meeting
 - B. Approval of December Bills
 - C. Personnel
 1. Personnel - Addendum
6. BUSINESS (6:30 P.M.)
 - A. Acceptance of Gifts and Grants

- B. Call for Bids for Facility Improvement Plan
- C. Certification of the 2017-2018 School Year Tax Levy
- 7. ADJOURNMENT (6:45 P.M.)



School Board Members for 2016

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503

E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945

E-Mail: jbrand1@isd77.k12.mn.us
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.k12.mn.us
Term Ends December 31, 2017

Abdi Sabrie
404 Homestead Road
Mankato, MN 56001
Phone: 507-933-4254
E-Mail: asabri1@isd77.k12.mn.us
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 State Highway 66
Mankato, MN 56001
Phone: 507-351-6597

E-Mail: jsapp1@isd77.k12.mn.us
Term Ends December 31, 2017

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414

E-Mail: shanse1@isd77.k12.mn.us
Term Ends December 31, 2019

Kinney Eberhart
2003 Roe Crest Drive
North Mankato, MN 56003
Phone: 507-469-4623
E-Mail: ceberh1@isd77.k12.mn.us
Term Ends December 31, 2017

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 507-387-1868
E-Mail: sallen1@isd77.k12.mn.us



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting

ITEM NUMBER: 4. A.

Meeting Date: 12/19/2016

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Roosevelt Elementary School Report

Background:

Ann Haggerty, Elementary Principal, will present an update report to the School Board on Roosevelt Elementary School.

Recommended Action:

N/A

Attachments

Presentation



2016–17 Roosevelt Report to the School Board

December 19, 2016

Improvement Efforts

Strategic Direction A

STUDENT LEARNING AND ENGAGEMENT

- ❑ Response to Intervention (RtI) structure for Reading
 - ❑ Ongoing support of core instruction, including Collegial Coaching experiences within each Balanced Literacy component
 - ❑ Continued learning of Reciprocal Teaching
 - ❑ Guided Reading Professional Development (2 days)
 - ❑ Self-assessment and conversation around “Balanced Literacy classroom look-fors”
 - ❑ Tailor Tier 2 interventions to more closely align to individual needs
 - ❑ Additional support in Tier I classrooms to more purposefully meet needs of cluster students
 - ❑ Continued support in using data to make decisions
 - ❑ Ongoing frequent collaboration among all staff

Improvement Efforts

Strategic Direction A

STUDENT LEARNING AND ENGAGEMENT

- ❑ Response to Intervention (Rtl) structure for Math
 - ❑ Continued professional learning with regard to guided math/small group math--this continues to be learning work
 - ❑ Continued support in using data to make decisions
 - ❑ Fact Fluency Club before school two days a week
 - ❑ Ongoing, frequent collaboration among all staff

Improvement Efforts

Strategic Direction B

DEVELOPING DISTRICT CULTURE AND PRACTICES OF PARTNERSHIP AND CONNECTEDNESS BETWEEN STAFF, STUDENTS, FAMILIES AND COMMUNITY FOR STUDENT LEARNING

- ❑ Response to Intervention (RtI) structure for Behavior
 - ❑ Ongoing PBIS support for ALL
 - ❑ PBIS 101, Mythbusters, What is CICO?, Scenarios
 - ❑ Continued focus on building a positive and welcoming school culture (Monday Morning Messages, Star Qualities, 4-At-The-Door, etc.)
 - ❑ Increase understanding of our Student Support Teams
 - ❑ Push-in model for behavioral support

Improvement Efforts

Direction D

NEEDS-BASED RESOURCE ALLOCATION

- ❑ Ongoing review of data and need to support our structure of support
- ❑ Additional Title I teacher to be added to support some new and unique needs at Roosevelt
- ❑ Collaborative work that occurs constantly to identify need, deliver support, and monitor the progress
- ❑ Critical strategic direction that allows us to address the needs that come to us

Improvement Efforts

Direction E

DEVELOPING STAFF CAPACITY, ACCOUNTABILITY AND SKILLS TO IMPLEMENT OUR STRATEGIC DIRECTIONS

- ❑ Guided Reading Professional Development (2 days)
- ❑ SIOP training (Sheltered Instruction Observation Protocol)
- ❑ First 30 Days support—including use of ORRs, anecdotal note-taking, conferring, etc.
- ❑ Ongoing support, including Collegial Coaching, in each component of Balanced Literacy
- ❑ Training for paraprofessionals who provide literacy support
- ❑ Open Door Days – 8 times a year
- ❑ Technology support
- ❑ Continued learning around the guided math framework
- ❑ Support and training to cluster teachers

Professional Learning Community Collaborative Teams

- ❑ Building and grade level goals that aim to decrease the achievement gap, particularly for Special Education students and Free/Reduced Price students
- ❑ Use of common formative assessment data that drives instructional decision-making and systems of support
- ❑ The Three Big Ideas provide our framework
 - ❑ Learning
 - ❑ Collaboration
 - ❑ Focus on Results
- ❑ Meet at least twice per month
- ❑ Mindful of the need to collaborate even more frequently than twice a month, particularly with all adults who support students

ATTENDANCE DATA

Roosevelt			
	13-14	14-15	15-16
All	96.07	95.80	95.91
LEP	na	na	na
SPED	95.48	95.05	94.90
FRP	95.34	95.00	95.04
Hispanic	92.88	94.84	93.63
American Indian	na	na	na
Asian	97.90	95.88	97.94
Black	93.15	92.95	96.25
White	96.23	95.95	95.39
Pacific Islander	na	na	na
Two or more races	94.51	94.58	95.39

BEHAVIOR DATA – 2015–16

Roosevelt Ethnicity Data

5% of students are Hispanic
88% of students are White
6% of students are Black
1% of students are Asian

Roosevelt Gender Data

53% of students are male
47% of students are female

Total Minors - 401

Hispanic - 4 minors, <1%
White - 362 minors, 90%
Black - 32 minors, 8%
Asian - 3 minors, <1%

76% of minors were given to males
24% of minors were given to females

Major Data

6 majors in 2015-16 (5 males, 1 female, all were white)
4 - physical aggression, 1 - theft, 1 - defiance
3 suspensions in 2015-16 (2 males, 1 female, 1 black, 2 white)
All 3 were for physical aggression

DIBELS DATA K-2

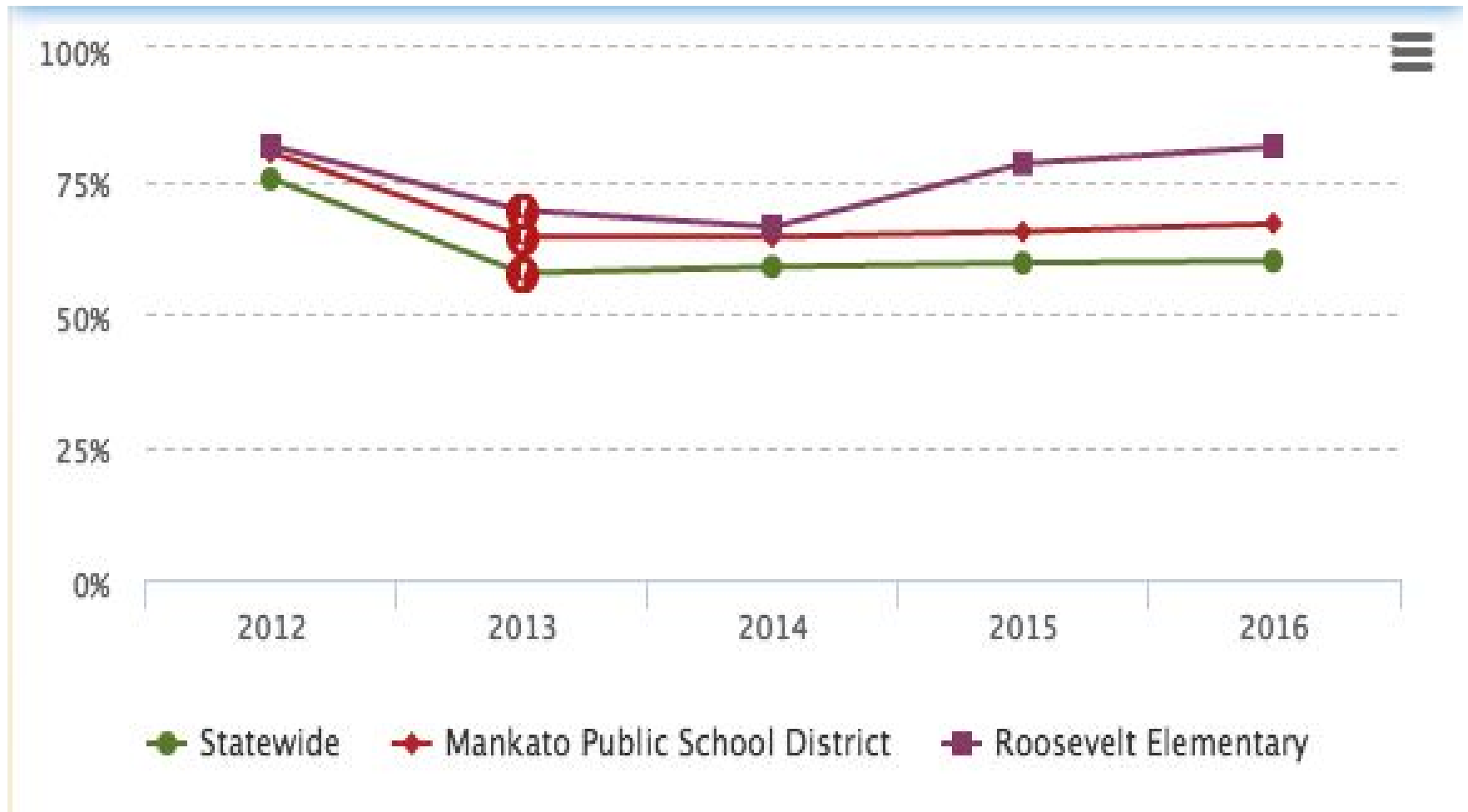
Grade	Beginning	Middle	End
K	 n=56 7 ■ 15 ■ 34 ■ (13%) (27%) (61%)	 n=55 5 ■ 5 ■ 45 ■ (9%) (9%) (82%)	 n=56 2 ■ 4 ■ 50 ■ (4%) (7%) (89%)
1st	 n=45 4 ■ 7 ■ 34 ■ (9%) (16%) (76%)	 n=45 1 ■ 5 ■ 39 ■ (2%) (11%) (87%)	 n=43 0 ■ 7 ■ 36 ■ (0%) (16%) (84%)
2nd	 n=62 6 ■ 6 ■ 50 ■ (10%) (10%) (81%)	 n=63 7 ■ 6 ■ 50 ■ (11%) (10%) (79%)	 n=61 1 ■ 6 ■ 54 ■ (2%) (10%) (89%)

Kindergarten - 61%, 82 %, 89%

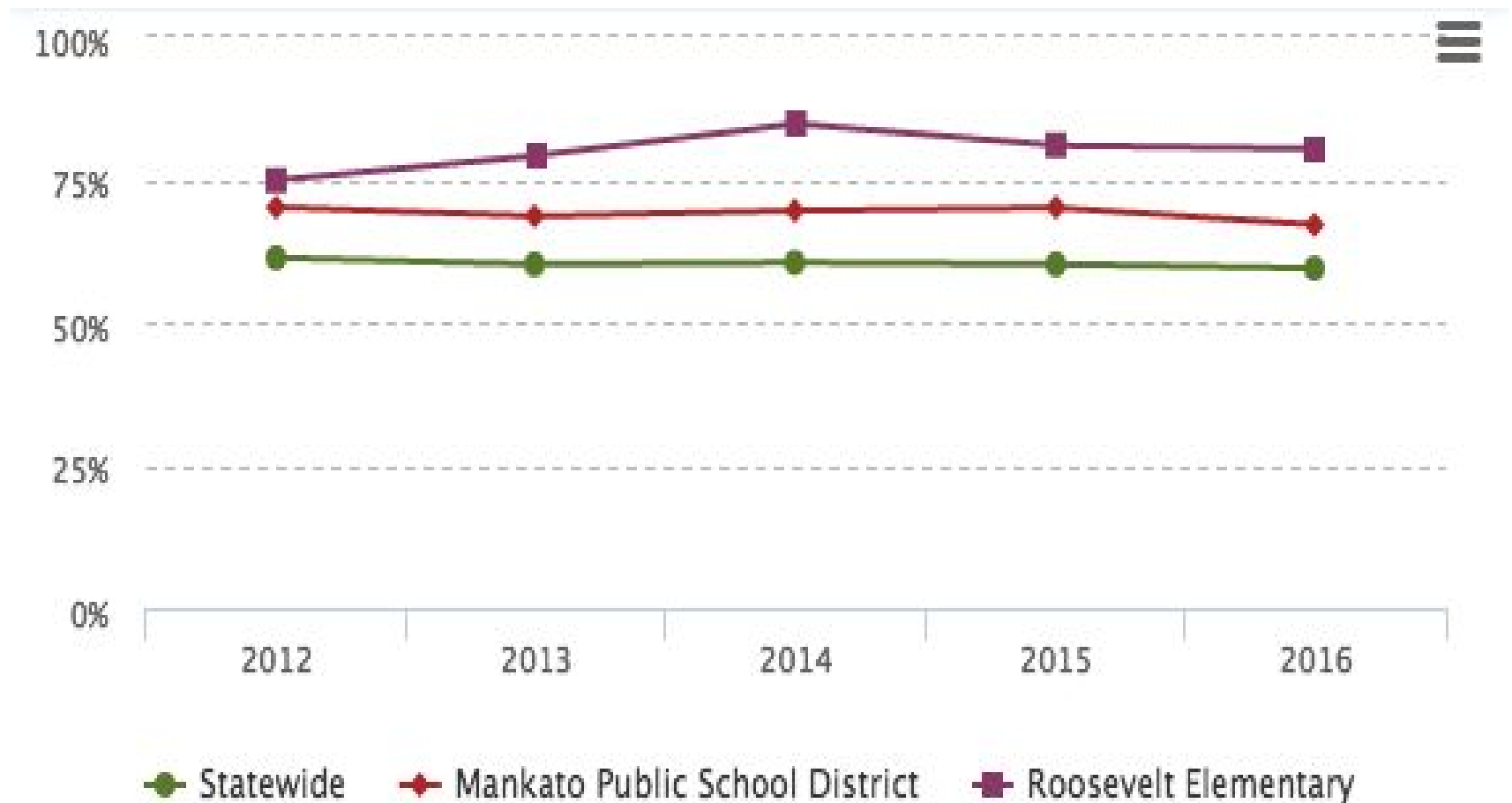
1st Grade - 76%, 87%, 84%

2nd Grade - 81%, 79%, 89%

Roosevelt Reading Trend Data



Roosevelt Math Trend Data



**Thank you for your vision,
guidance, and support.**

Questions?



School Board Regular Meeting

ITEM NUMBER: 4. B.

Meeting Date: 12/19/2016

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Eagle Lake Elementary School Report

Background:

Elementary Principal Kory Kath, Kindergarten teacher Becky Talle, and Continuous Improvement Coach Andrea Hansen will present an update report to the School Board on Eagle Lake Elementary School.

Recommended Action:

N/A

Attachments

Presentation

2016–17 *Eagle Lake Elementary* Report to the School Board



December 19, 2016

Improvement Efforts

Strategic Direction A

Literacy: Focused Rtl Plan & Implementation

- NWEA Learning Continuum implementation
- Focus on Small Group Reading Protocol
- Student Study, Formative Assessments & PLC SMART Goals

Math: Vertical Alignment Work

- Engage & implement District resources for Math
- NWEA Learning Continuum implementation
- Common assessments integrated into PLC work

Improvement Efforts

Strategic Direction A – Cont'd



Technology:

Integrate Resources & Connected Learning

- Student Online Presence
- TIES Innovation
- TIES Tech Team Sharing & Collaboration
- Maker Space: Innovation and Collaboration
- K/1 Chromebook Touch Initiative

Improvement Efforts – Strategic Direction B



Initiative: Meaningful Engagement of all Families for the betterment of all students.

- School Presence at Community Events – Tater Days, Paddlefish Days
- GRIT Night & I Love to Read Kick-Off – (Open House) – January 31st
- Snack Cart – Spring Implementation
- Online Conference Registration
- Communication Plan aligned with teachers & office
- PTO Events – FUNd Run, Movie Night, BINGO, Carnival

Improvement Efforts

Strategic Direction C



Support all Learners through Innovation:

- Maker Space
- Rising Scholars
- Tech Integration and Online Presence
- Teacher Collaboration Model of Best Practice
- PBIS
- Artist in Residence



Improvement Efforts

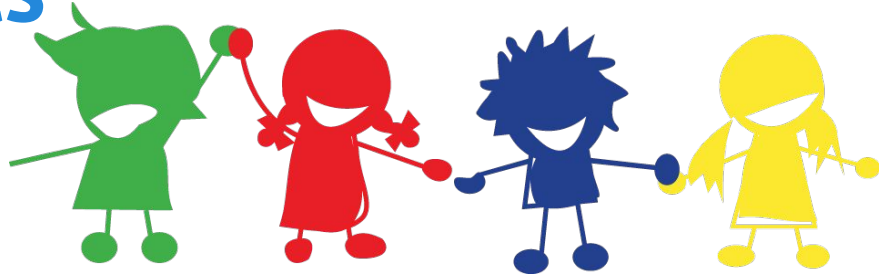
Direction D

New staff Focused on All Learners

- Full time Reading Paraprofessional
 - Supports students K–5
 - Focused on building literacy skills in Tier 2 & 3
 - Reading Teacher & Classroom Teacher Collaboration
- Behavior Intervention Para
 - Builds relationships with students & supports them with their behavior goals
 - Collaborates with Classroom Teachers & Special Education Staff

Improvement Efforts

Direction E



Professional Development Days

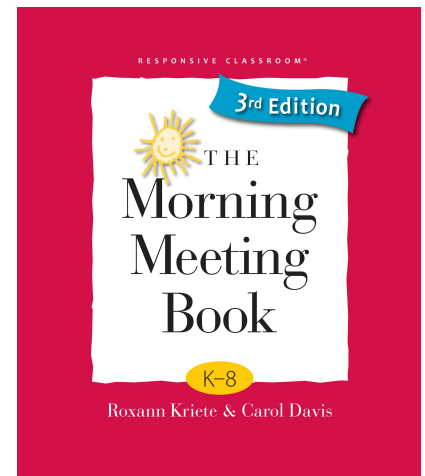
- Focused on small group reading & NWEA Learning Continuum

Open Door Days

- Best Practice, Collaboration, Sharing & Fun
- 4 Times a year – targeted times and participation

Responsive Classroom

- Summer Training for 14 staff members
- Aligned with PBIS Team
- Full implementation in all grade levels
- Sharing and on-going training at Staff Meetings



Professional Learning Community Collaborative Teams

PLC - Norming the process & Targeting student needs

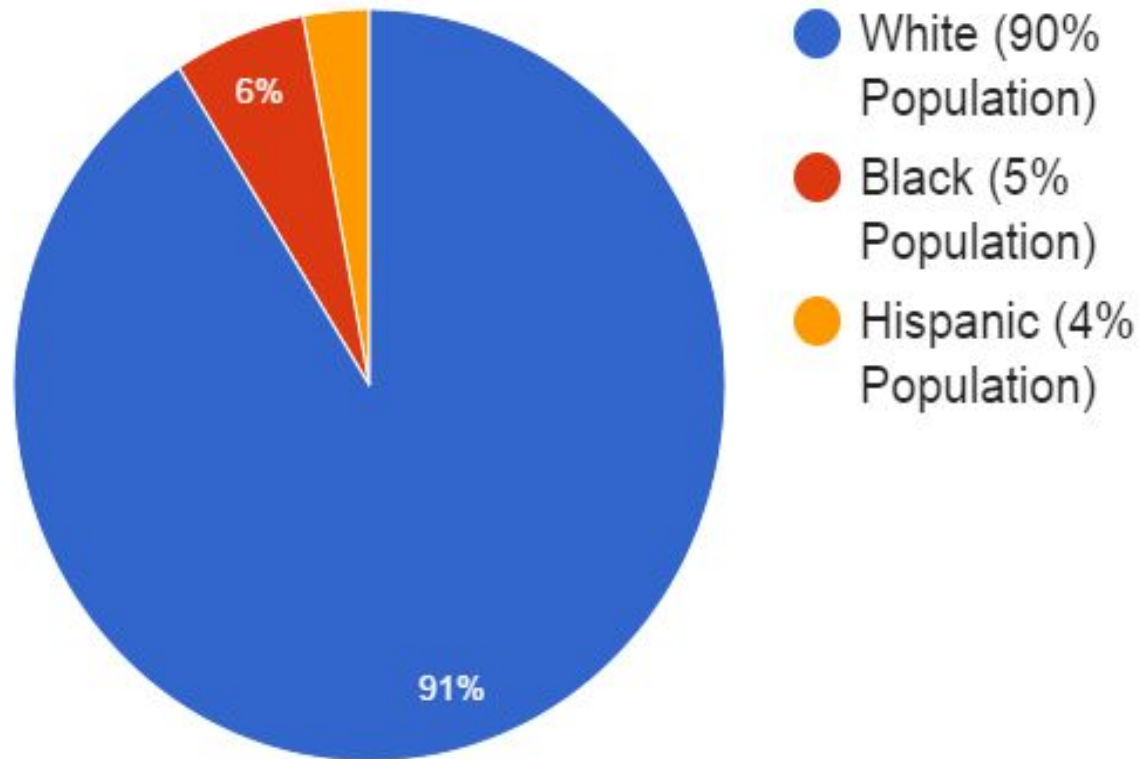
- PLC Norms by Grade & Accountability Protocols
 - Re-normed in the Fall to guide our actions & renew our work
- Structured Format and Planning Form
 - Common Inputs around Math, Reading & Behavior
 - Data Points and Action Plans for conversation and progress monitoring
- Progress Monitoring of Action Plans & SMART Goals
 - Focused work on small groups & plans for change
 - Collaboration & Conversation for best practice

ATTENDANCE DATA

Eagle Lake

	13-14	14-15	15-16
All	96.41	95.67	96.26
LEP	98.19	99.36	96.88
SPED	93.58	93.52	95.35
FRP	95.75	95.29	96.68
Hispanic	93.27	92.45	96.49
American Indian	na	na	na
Asian	97.44	90.41	96.74
Black	96.85	96.14	95.43
White	96.45	95.73	96.63
Pacific Islander	na	na	92.88
Two or more races	94	91.08	94.6

BEHAVIOR DATA

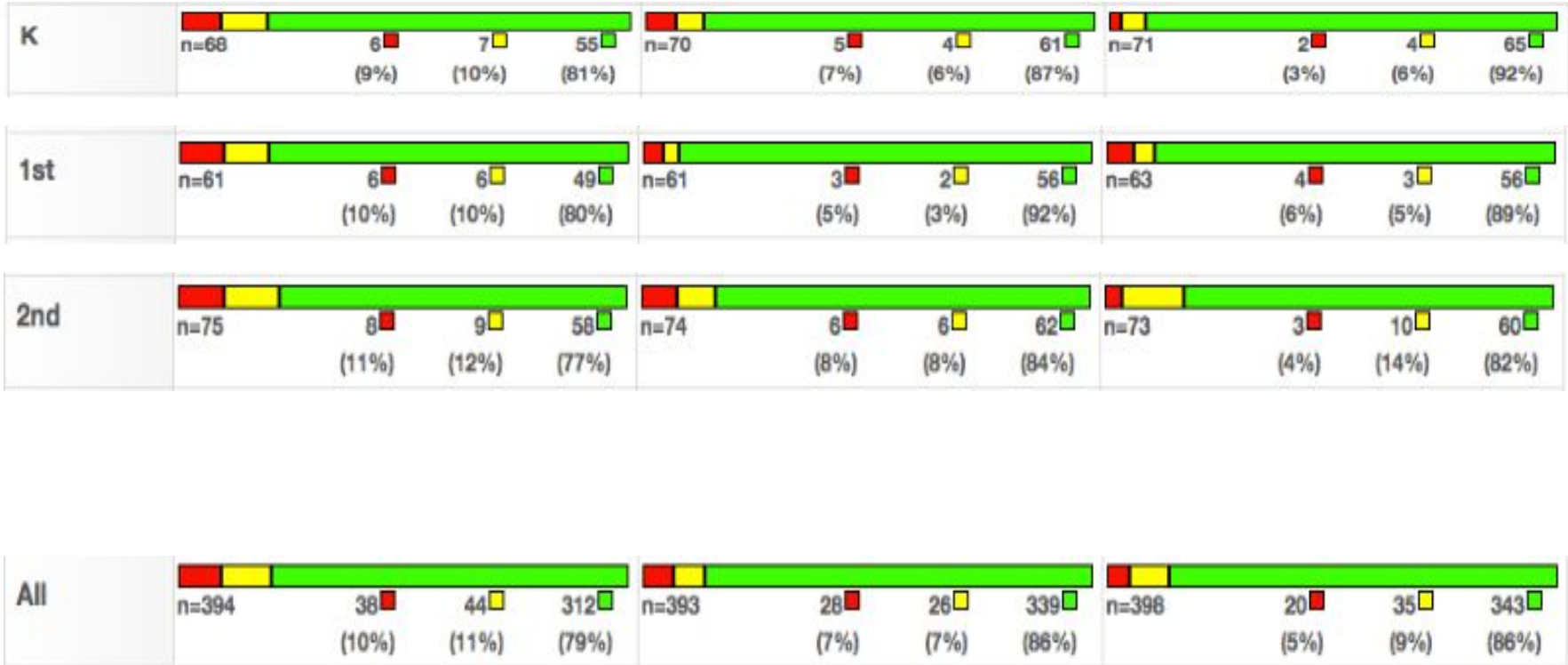


DIBELS DATA K-2 & All

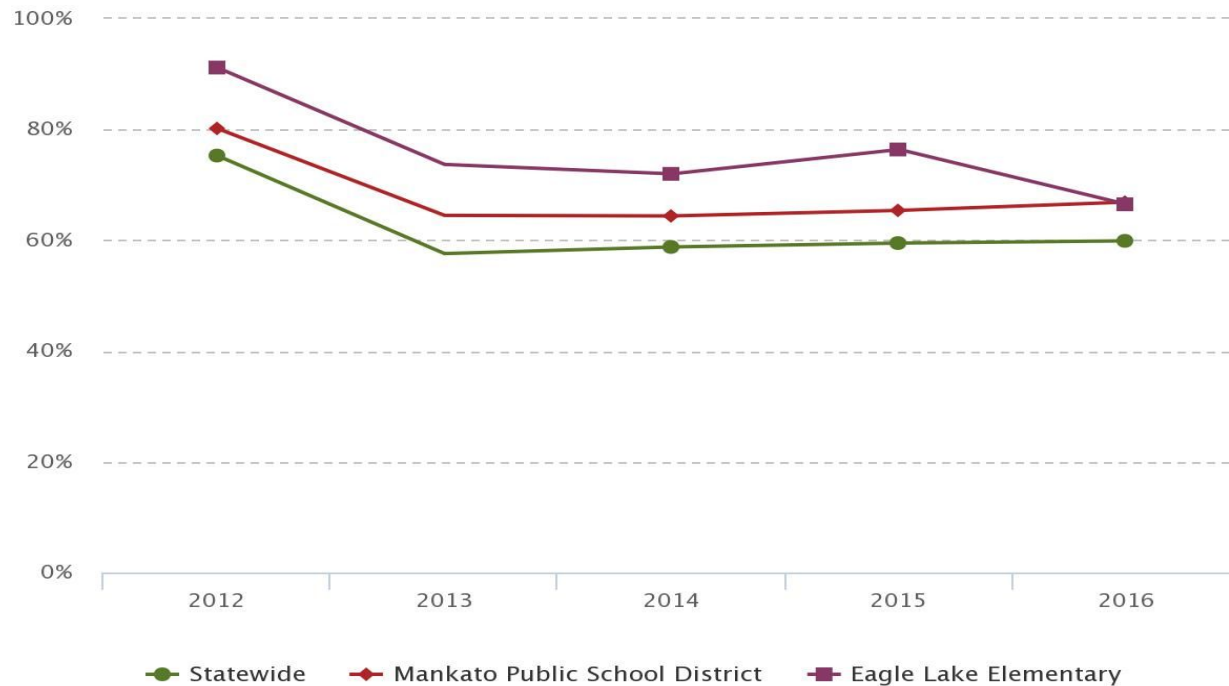
Fall

Winter

Spring

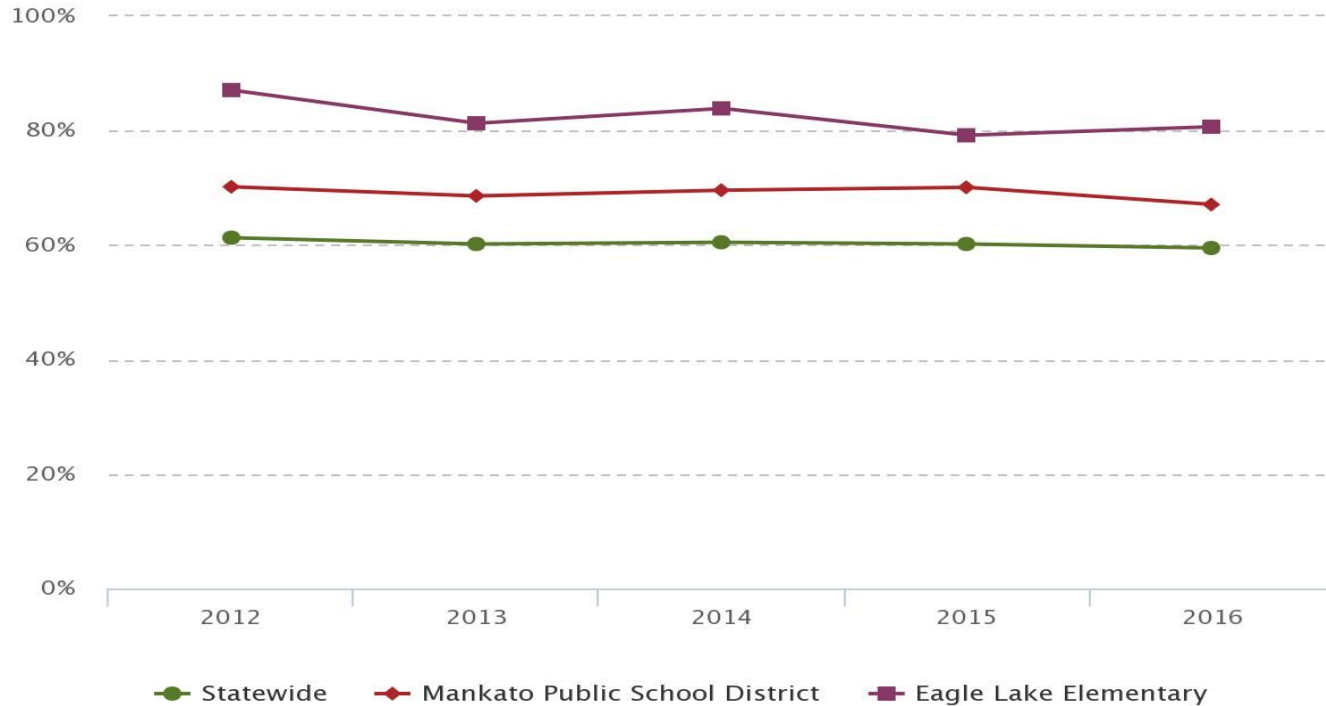


Eagle Lake Reading Trend Data



<u>Year</u>	<u>%Proficient</u>	<u># Proficient</u>	<u># Tested</u>
2013	73.7%	115	156
2014	72.0%	116	161
2015	76.4%	139	182
2016	66.5%	131	197

Eagle Lake Math Trend Data



Year	% Proficient	#Proficient	#Tested
2013	81.3%	126	155
2014	83.9%	135	161
2015	79.2%	145	183
2016	80.7%	159	197

Questions?



School Board Regular Meeting

ITEM NUMBER: 4. C.

Meeting Date: 12/19/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

ITEM NUMBER: 5. A.

Meeting Date: 12/19/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the December 6, 2016, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - December 6, 2016, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 6, 2016

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 6, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Ann Hendricks, Sara Hansen, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: none.

Ms. Schuck moved, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: no one wished to speak.

Information Reports: Franklin Elementary School Report presented by Travis Olson; Dakota Meadows Middle School Report presented by Carmen Strahan and Ken Essay.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Ms. Schuck, and carried on a 7-0 roll call vote.

Approval of Minutes of the November 21, 2016, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Gabriel Claussen - Long Term Substitute Teacher for Katie Netland at Prairie Winds Middle School, beginning January 3 and ending March 31, 2017. He will be placed on step 1 of the B lane of the Teachers Association salary schedule.

APPOINTMENTS (NON-AFFILIATED)

Thomas Sager - Director of Business Services beginning January 6, 2017. This is a full-time, 12-month position with a prorated salary of \$73,137.93 for 126 days and he will be eligible for Category IV benefits.

APPOINTMENTS (NONINSTRUCTIONAL)

Stacey Babcock - Special Education Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning December 6, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lauren Bakken - Early Learning Regular Education Paraprofessional at Eagle Lake Elementary School for 7 hours per day/M-Th for a total of 609 hours for the 2016-17 school year with an additional 12 hours for special events/open houses beginning December 12, 2016. She will be compensated at the rate of \$12.00 per hour.

Denise Balbach - Special Education Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning December 5, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Maria Baxter-Nuamah - Special Education Job Coach Paraprofessional at East/West High Schools for 5.75 hours per day/5 days per week beginning December 2, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

John Dabla - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning December 2, 2016. He will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Shirlee Erb - ExCel Paraprofessional at Eagle Lake Elementary School for 2 hours per day/3 days per week beginning October 24 and ending April 12, 2017. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Alison Fradenburgh - LPN/Health Assistant at Eagle Lake Elementary School for 6.5 hours per day/5 days per week beginning December 12, 2016. She will be compensated at the rate of \$17.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Anna Kempton - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning December 7, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Zeinab Nur - Early Learning Regular Education Paraprofessional at the Family Learning Center for 4 hours on Mondays and Wednesdays, 6 hours on Tuesdays and 2 hours on Thursdays for a total of 323 hours for the 2016-17 school year with an additional 12 hours for special events/open houses, effective as of November 28, 2016. She will be compensated at the rate of \$12.00 per hour.

Kathryn Shabrack - Volunteer Placement Specialist with Community Education & Recreation for 5 hours per day/5 days per week for 191 days per year beginning December 6, 2016. She will be compensated at the rate of \$13.90 per hour and will be eligible for 6-3-2 benefits.

Taylor Sorenson - NonClassroom (Playground) Paraprofessional at Washington Elementary School for 1.5 hours per day/4 days per week (M/T/Th/F) beginning November 28, 2016. She will be compensated at the rate of \$12.00 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Cindy Mendez - Increase in assignment from 1.00 FTEs to 1.0415 FTEs for 2nd quarter only of the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Jessica Fleming - Increase in Cook's Helper assignment at Prairie Winds Middle School from 6 hours per day to 6.5 hours per day/5 days per week beginning November 1, 2016.

Mick Glackler-Riquelme - Decrease in Special Education Paraprofessional assignment at Futures from 6.75 hours per day to 6.25 hours per day/5 days per week beginning September 19, 2016.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Joni Gilman - Adult Basic Education Teacher, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 21 and ending December 9, 2016, returning afternoons until December 22, 2016.

LuAnn Sting - Adult Basic Education Teacher, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 28 and ending December 31, 2016.

Danielle Yungerberg - Grade 1 Teacher at Franklin Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about February 3 and ending on or about May 1, 2017.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Linda Hoppe, Second Cook at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 17 and ending December 19, 2016.

Mandy Kurth, Lead Preschool Teacher at Lincoln Logs Learning Center, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about February 28 and ending on or about May 15, 2017.

Caitlin Langer, Behavior Intervention Paraprofessional at Futures, has requested an intermittent leave under the provisions of the Family Medical Leave Act commencing on November 29 and continuing through the end of the 2016-17 school year.

Kim Scott - Media Assistant at East High School, has requested an unpaid leave beginning January 3 and ending May 9, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Joe Baker - Child Care Assistant, effective as of December 23, 2016.

Kelly Moret - Special Education Paraprofessional at Hoover Elementary School, effective as of December 5, 2016.

Isaac Sawyer - Child Care Assistant, effective as of November 23, 2016.

Allison Stadel - Child Care Assistant, effective as of December 19, 2016.

Brittany Tousignant - Child Care Assistant, effective as of December 14, 2016.

Ronald Towle - Evening Custodian at Prairie Winds Middle School, effective as of December 1, 2016.

Julie Wigersma, Special Education Paraprofessional at Eagle Lake Elementary School, has submitted her resignation for purposes of retirement effective as of June 1, 2017.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Robert Boelter - 4-Hour Custodian at Dakota Meadows Middle School, effective as of December 5, 2016.

Public Hearing for Capital and Facilities Improvement - Jerry Kolander provided background information. Chair Hendricks declared the public hearing open and invited anyone interested in speaking to come forward. No one wished to speak and the public hearing was closed.

Public Hearing for 2017-2018 School Year Property Tax Levy - Jerry Kolander provided background information. Chair Hendricks declared the public hearing open and invited anyone interested in speaking to come forward. No one wished to speak and the public hearing was closed.

Mrs. Brandon made a motion, seconded by Mrs. Eberhart, to accept the following gifts. The motion carried on a 7-0 voice vote.

Glenn Peterson donated a wood jointer valued at \$650 to the Lincoln Community Center Wood Shop.

The Eagle Lake American Legion donated \$100 and the Eagle Lake American Legion Auxiliary donated \$50 to Eagle Lake Elementary School in recognition of American Education Week.

The Dennis and Vivian Siemer Foundation donated \$7,000 to be used to purchase two Pneumatics Training Stations and a Fab Lab Table Saw.

The family of Betty Moe donated a Buddy Bench valued at \$618 to Eagle Lake Elementary School in her memory. Betty was a former secretary at Eagle Lake.

Quality 1 Hr Foto donated services and materials valued at \$350 for the East High School fall play photography.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:08 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 6, 2016

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 6, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Ann Hendricks, Sara Hansen, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: none.

1. Schuck/Brandon approval of agenda with personnel addendum. 7-0
2. Open Forum - none.
3. Information: Franklin Elementary School Report, Dakota Meadows Middle School Report.
4. Hansen/Schuck approval of Consent Agenda Items: Approval of Minutes of the November 21, 2016, regular meeting; Personnel. 7-0
5. Public Hearings: Capital and Facilities Improvement, 2017-2018 School Year Property Tax Levy.
6. Brandon/Eberhart acceptance of gifts and grants. 7-0
7. Sapp/Schuck adjournment at 7:08 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

ITEM NUMBER: 5. B.

Meeting Date: 12/19/2016

Prepared By: Jerry Kolander, Director of Business Affairs

Item Type: Action

Subject:

Approval of December Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for December. The total of the bills for December of 2016 is \$5,372,330.45.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting**ITEM NUMBER: 5. C.****Meeting Date:** 12/19/2016**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action**Subject:**

Personnel

Background:**APPOINTMENTS (INSTRUCTIONAL)**

Joelene Dittman - Full-time Contract Substitute Kindergarten Teacher at Roosevelt Elementary School beginning December 20, 2016 and continuing through the end of the 2016-17 school year. She will be placed at step 1 of the B lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Haley Bayer - Special Education Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning January 23, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lourdes Camacho - NonClassroom (Lunchroom) Paraprofessional at Monroe Elementary School for 1.75 hours per day/5 days per week beginning December 14, 2016. She will be compensated at the rate of \$12.00 per hour.

Callie Jongbloedt - Special Education Paraprofessional at Little Stars/5 C's/ECC for 28.25 hours per week (6.5 hours on M/W, 6 hours on T/Th, 3.25 hours on Fridays) beginning December 12, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Rachel Lebow - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 1.75 hours per day/3 days per week (W/Th/F) beginning December 14, 2016. She will be compensated at the rate of \$12.00 per hour.

Stephen O'Brien - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning January 3, 2017. He will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Danielle Vetter - Special Education Paraprofessional at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning December 19, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Rose McGregor - Decrease in LPN/Para assignment at West High School from 6.75 hours per day to 6.5 hours per day/5 days per week beginning November 1, 2016.

Jody Skorr - Increase in NonClassroom Paraprofessional assignment at Dakota Meadows Middle School from 2.25 hours per day to 2.5 hours per day/5 days per week beginning September 8, 2016.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Katherine Botten, Grade 6 Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 2 and ending December 31, 2016.

Sara Dauer, Kindergarten Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 3 and ending March 27, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Rita Anderson - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School, effective as of December 22, 2016.

Casey Boxall - Special Education LifeSkills Behavior Intervention Paraprofessional at Dakota Meadows Middle School, effective as of December 31, 2016.

Nicole Brown - Child Care Assistant, effective as of December 16, 2016.

Amanda Frasier - Playground Supervisor at Hoover Elementary School, effective as of December 7, 2016. She will continue to substitute in this position.

Dallas Kavitz - Special Education LifeSkills Behavior Intervention Paraprofessional at Dakota Meadows Middle School, effective as of December 19, 2016.

Matt Malaske - Child Care Assistant, effective as of December 14, 2016.

Mohamud Mohamed - Playground Supervisor at Hoover Elementary School, effective as of November 30, 2016.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting

ITEM NUMBER: 5. C. 1.

Meeting Date: 12/19/2016

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Addendum

Background:

APPOINTMENTS (INSTRUCTIONAL)

Alexander Welter - Full-time (1.00 FTEs) Contract Substitute Special Education Teacher at East High School beginning December 19 and ending June 1, 2017. He will be placed at step 1 of the B lane of the Teachers Association salary schedule.

The following will be teachers in the ExCel Program at Roosevelt Elementary School beginning January 3 and ending April 12, 2017. They will be compensated according to their placement on the Teachers Association salary schedule.

Jeanne Fitterer, Beth Baker & Elizabeth Fischer (shared position), Hillary Hebl & Kayla Koble (shared position). Terri Carroll - Coordinator will receive \$1,000 for this assignment.

APPOINTMENTS (NONINSTRUCTIONAL)

Katlyn Clark - ACES Supervisor at Monroe Elementary School for 5 hours per day/5 days per week beginning December 15, 2016. She will be compensated at the rate of \$12.50 per hour.

Julia Day - ACES Assistant Supervisor at Kennedy Elementary School for 3 hours per day/2 days per week beginning February 3, 2017 and continuing through the end of the 2016-17 school year. She will be compensated at the rate of \$10.50 per hour.

Kathryn Johnson - Special Education LifeSkills Behavior Intervention Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning January 5, 2017. She will be compensated at the rate of \$14.63 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jennifer Millington - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning January 3, 2017. You will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alexandria Schallau - Early Learning Special Education Paraprofessional at HeadStart for 7 hours per day/4 days per week (M-Th) beginning December 19, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Eric Schley - ACES Supervisor at Kennedy Elementary School for 5.5 hours per day/5 days per week beginning December 15, 2016. He will be compensated at the rate of \$11.50 per hour.

Tyler Verdoorn - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning January 3, 2017. He will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Isaac Wadd - ACES Assistant Supervisor at Monroe Elementary School for 4 hours per day/2 days per

week beginning January 9, 2017 and continuing through the end of the 2016-17 school year. He will be compensated at the rate of \$10.75 per hour.

Tommi Wolfe - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning December 2, 2016. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Sheryl Redding, Human Resources General Secretary - Change in classification from A13 to B21 of the Educational Secretaries Association salary schedule, effective as of October 1, 2016.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Deb Brage, teacher currently on Board approved leave, has requested an extension of her leave until February 1, 2017.

Amanda Carleton, Grade 5 Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 28 and ending December 21, 2016.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Lee Miller, Special Education Paraprofessional at Prairie Winds Middle School, has requested an unpaid leave beginning January 16 and continuing through May 5, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Tyler Benschoter - ABE Teaching Assistant, effective as of December 22, 2016.

Alexandra Bertrand - Cook's Helper at Dakota Meadows Middle School, verbal resignation as of December 16, 2016.

Danielle Frey - Special Education Paraprofessional at Kennedy Elementary School, effective as of January 6, 2017.

Brianne Zabinski - Child Care Assistant, effective as of December 28, 2016.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting

ITEM NUMBER: 6. A.

Meeting Date: 12/19/2016

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

The following donations were received in support of the Regional VEX Robotics contest held on November 19, 2016, at East High School:

- V-Tek Inc. - \$200
- United Prairie Bank - \$150
- Minnesota Center for Engineering & Manufacturing Excellence - \$700
- Hy-Vee Hilltop - \$50 Gift Card
- Einstein Bagels – Coffee, Bagels and Cream Cheese valued at \$50
- B Stark - \$100 Credit for T-Shirts
- Richard Wiethorn - \$300
- MTU Onsite Energy - \$700
- US Bank - \$250
- Kato Engineering - \$350
- APT CNC Inc. - \$300
- Jones Metal - \$200
- Industrial Fabrication Services Inc. - \$250

An anonymous donation of \$1,000 was given to the Prairie Winds Middle School VEX Robotics program.

The Keyhole Studio donated \$1,500 for an Artist in Residence at Prairie Winds Middle School.

Mark and Rhonda Taylor donated \$1,000 to Central Freedom School.

Robert and Susan Olson donated \$100 to West Girls Soccer.

FUN.com Inc. donated \$200 to West High Orchesis.

Luther Mankato Honda donated \$500 to the West High Fall Play.

Consolidated Communications provided a \$5,000 grant to the Connecting Kids Program.

The Mankato Clinic Foundation provided a \$4,000 grant to Eagle Lake Elementary School for their Snack Cart for Students.

Munchkin Markets donated \$404.03 to ECFE.

The following donations were received by East High in memory of Tim Johnson:

- Thomas and Patti Kotthoff - \$20 to Boys Swimming
- Mary Kotthoff - \$25 to Boys Swimming
- Cheryl Kortuem - \$100 to Girls Swimming
- Barbara Johnson - \$500 to Girls Swimming and \$1,000 to Boys Swimming

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**ITEM NUMBER: 6. B.****Meeting Date:** 12/19/2016**Prepared By:** Jerry Kolander, Director of Business Affairs**Item Type:** Action

Subject:

Call for Bids for Facility Improvement Plan

Background:

At the July 11, 2016, School Board meeting, the administration presented a proposed ten year facilities plan. At the December 6, 2016, School Board meeting, a public hearing was held in regard to this plan.

Recommended Action:

The administration recommends that a formal call for bids be approved for the following facility projects which exceed \$100,000.

Project	Estimated Amount	
ADA – Install Elevator between 1 st & 2 nd Floors	\$200,000	
Tuck-point/Joint Repairs Exterior Walls	\$100,000	
Replace Electrical/Ceilings/Flooring – 2 nd Floor Annex	\$100,000	
Air Duct Cleaning (\$32,450.00 funded by H&S)	\$221,520	
Replace Piping & Valves in Tunnels	\$200,000	
Replace Roof Area A	\$450,000	
East Community Locker Rooms	\$2,200,000	

School Board Regular Meeting

ITEM NUMBER: 6. C.

Meeting Date: 12/19/2016

Prepared By: Jerry Kolander, Director of Business Affairs

Item Type: Action

Subject:

Certification of the 2017-2018 School Year Tax Levy

Background:

None

Recommended Action:

The administration recommends that the School Board certify a tax levy in the amount of \$22,866,760.14 for the 2017-2018 school year.

Attachments

Levy Limitation and Certification Report

Minnesota Department of Education
Levy Limitation and Certification Report
2016 Payable 2017

District Number-Type: 0077-01
District Name: MANKATO PUBLIC SCHOOL DISTRICT
Home County: BLUE EARTH

Date Printed: 12/14/16
Limits Updated: 12/2/16
Certified Submitted: 12/14/16

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER - JOBZ EXEMPT	2,867,454.20	2,867,454.20	2,867,454.20
GENERAL - RMV OTHER - JOBZ EXEMPT	5,345,797.19	5,345,797.19	5,345,797.19
GENERAL - NTC VOTER - JOBZ EXEMPT	500,000.00	500,000.00	500,000.00
GENERAL - NTC OTHER GENED - EXEMPT	92,722.45	92,722.45	92,722.45
GENERAL - NTC OTHER - JOBZ EXEMPT	4,111,826.21	4,111,826.21	4,111,826.21
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	786,459.58	791,632.90	786,459.58
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	8,170,480.89	8,170,480.89	8,170,480.89
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT	992,019.62	992,019.62	992,019.62
SUBTOTALS BY FUND			
GENERAL FUND	12,917,800.05	12,917,800.05	12,917,800.05
COMMUNITY SERVICES FUND	786,459.58	791,632.90	786,459.58
GENERAL DEBT SERVICE FUND	8,170,480.89	8,170,480.89	8,170,480.89
OPEB/PENSION DEBT SERVICE FUND	992,019.62	992,019.62	992,019.62
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	8,213,251.39	8,213,251.39	8,213,251.39
NET TAX CAPACITY	14,653,508.75	14,658,682.07	14,653,508.75
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	11,537,935.09	11,537,935.09	11,537,935.09
OTHER	11,328,825.05	11,333,998.37	11,328,825.05
TOTAL LEVY			
TOTAL LEVY	22,866,760.14	22,871,933.46	22,866,760.14

The school district must submit the completed original of this form to the home county auditor by December 28, 2016. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by January 7, 2017.

The certified levy listed above is the levy voted by the school board for taxes payable in 2017.

Signature of School Board Clerk

Date of Certification
