



AGENDA

Independent School District No. 77
Mankato, MN 56001

Tuesday, February 21, 2017 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Jodi Sapp

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Recognition of School Board Members
 - B. Futures School Report
 - C. Jefferson Elementary School Report
 - D. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:30 P.M.)
 - A. Approval of Minutes of February 6, 2017, Regular Meeting
 - B. Approval of February Bills
 - C. Personnel
 1. Personnel – Addendum
6. BUSINESS (6:35 P.M.)

A. Acceptance of Gifts and Grants

7. ADJOURNMENT (6:40 P.M.)



School Board Members for 2017

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 351-7503
E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 State Highway 66
Mankato, MN 56001
Phone: 351-6597
E-Mail: jsapp1@isd77.k12.mn.us
Term Ends December 31, 2017

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 387-4945
E-Mail: jbrand1@isd77.k12.mn.us
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 344-1566
E-Mail: shanse1@isd77.k12.mn.us
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 382-4951
E-Mail: kschuc1@isd77.k12.mn.us
Term Ends December 31, 2017

Kinney Eberhart
2003 Roe Crest Drive
North Mankato, MN 56003
Phone: 469-4623
E-Mail: ceberh1@isd77.k12.mn.us
Term Ends December 31, 2017

Abdi Sabrie
404 Homestead Road
Mankato, MN 56001
Phone: 933-4254
E-Mail: asabri1@isd77.k12.mn.us
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.k12.mn.us



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting**ITEM NUMBER: 4. A.****Meeting Date:** 02/21/2017**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Information

Subject:

Recognition of School Board Members

Background:

The Minnesota School Boards Association declared February 20-24, 2017, as School Board Recognition Week in Minnesota as a time to build awareness and understanding of the vital function an elected School Board plays in our society.

Mankato Area Public Schools is joining with other school districts throughout the State to recognize the important contributions Board members make to communities. This evening it gives me great pleasure to thank and recognize our School Board members on behalf of all our students, parents, staff and community members for your outstanding service. Board members, at your place you will find a certificate in recognition of your dedicated leadership in public education and continuing service to the children of this community. Thank you very much!

Recommended Action:None

School Board Regular Meeting

ITEM NUMBER: 4. B.

Meeting Date: 02/21/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Futures School Report

Background:

Jill Mueller, Coordinator, and Cara Samuelson, Assistant Director of Special Education, will give an update report on the Futures Emotional/Behavioral Program.

Recommended Action:

N/A

Attachments

Futures School Report

2016–17 Futures School Report to the School Board



February 21, 2017

Improvement Efforts

Strategic Direction A

To increase student learning and engagement

Decrease Office Referrals

Independent reading to start each class every day

Increase fidelity with Boys Town model

Improvement Efforts

Strategic Direction B

To develop district culture and practices of partnership and connectedness between staff, students, families and community for student learning

Involvement in activities/sports

Activity passes

Community resources

Improvement Efforts

Strategic Direction C

Increase readiness for all students to ensure options for life

Transition to home school

Community Work Partners – Goodwill

Graduation

Improvement Efforts

Direction E

Develop staff capacity, accountability and skills to empower our Strategic Directions

Boys Town Training

6–12 ELA Training

Professional Learning Community Collaborative Teams

Futures is school designed provide individual instruction to address social, emotional, and behavioral skills and academic needs by providing individualized, intense and specific intervention with the ultimate goal of successfully transitioning back to a less restrictive environment.

Professional Learning Community Collaborative Teams

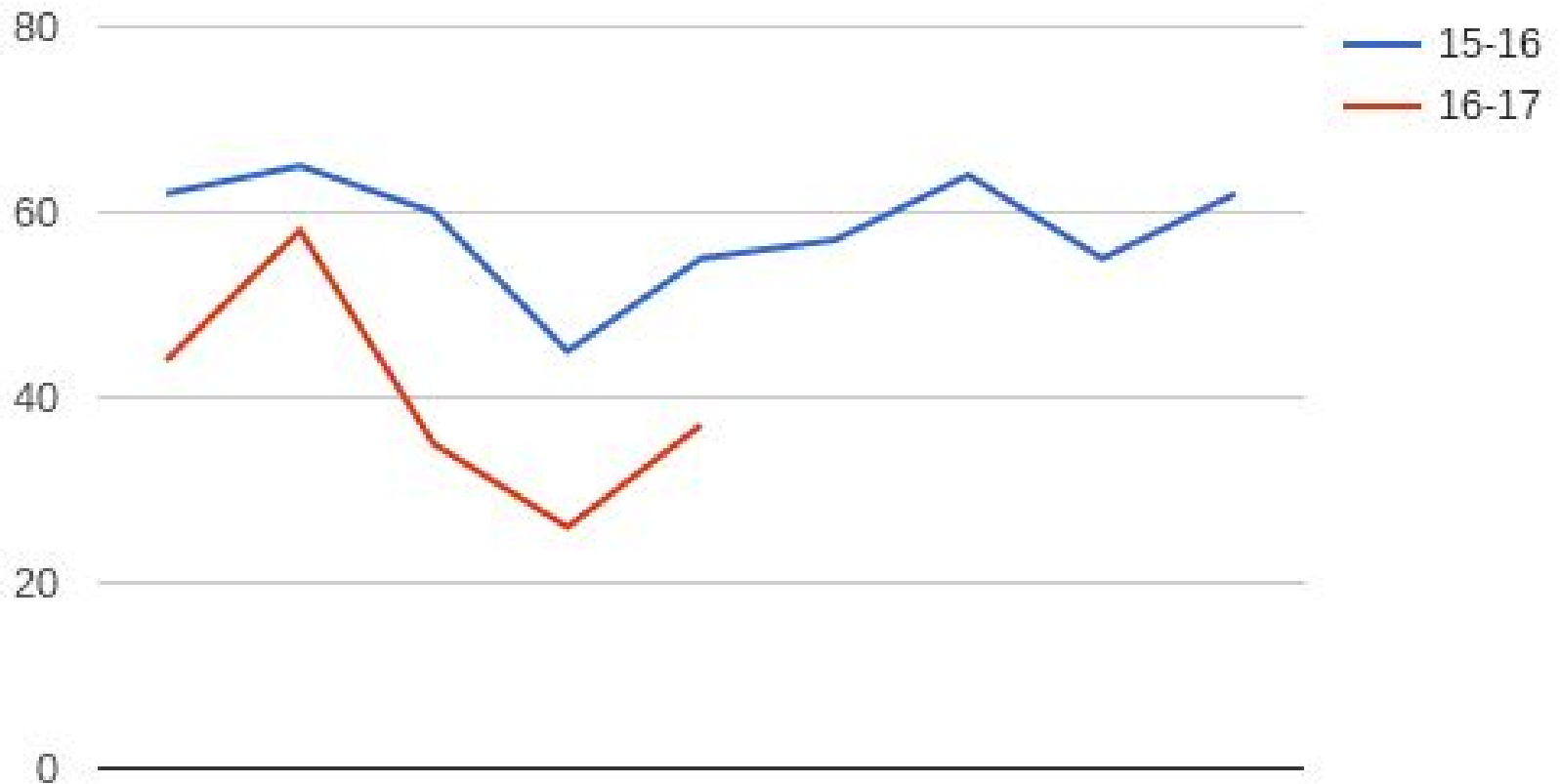
Weekly Problem Solving

Student point sheet data

Continuous Improvement of Boys Town system

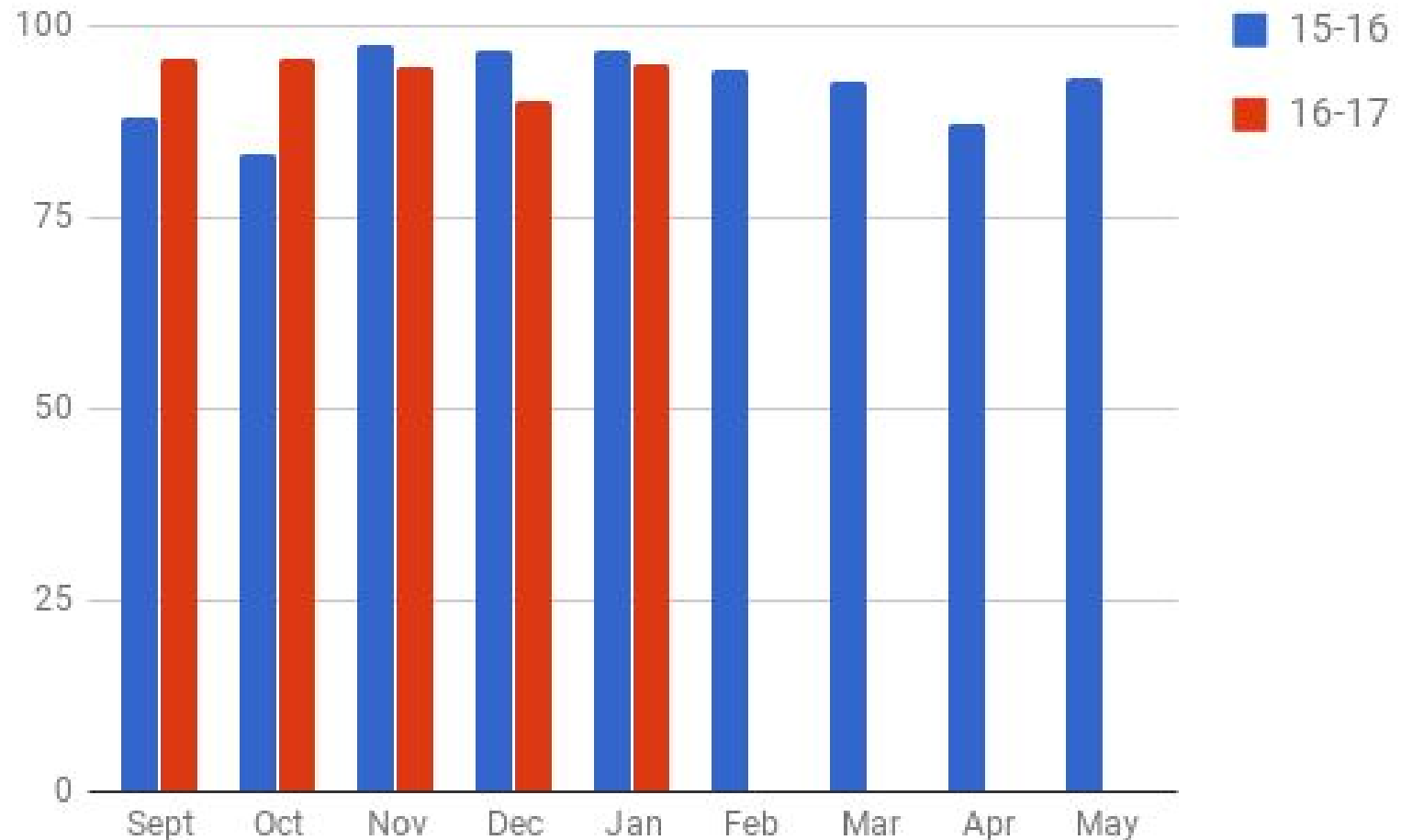
BEHAVIOR DATA

Office Referrals



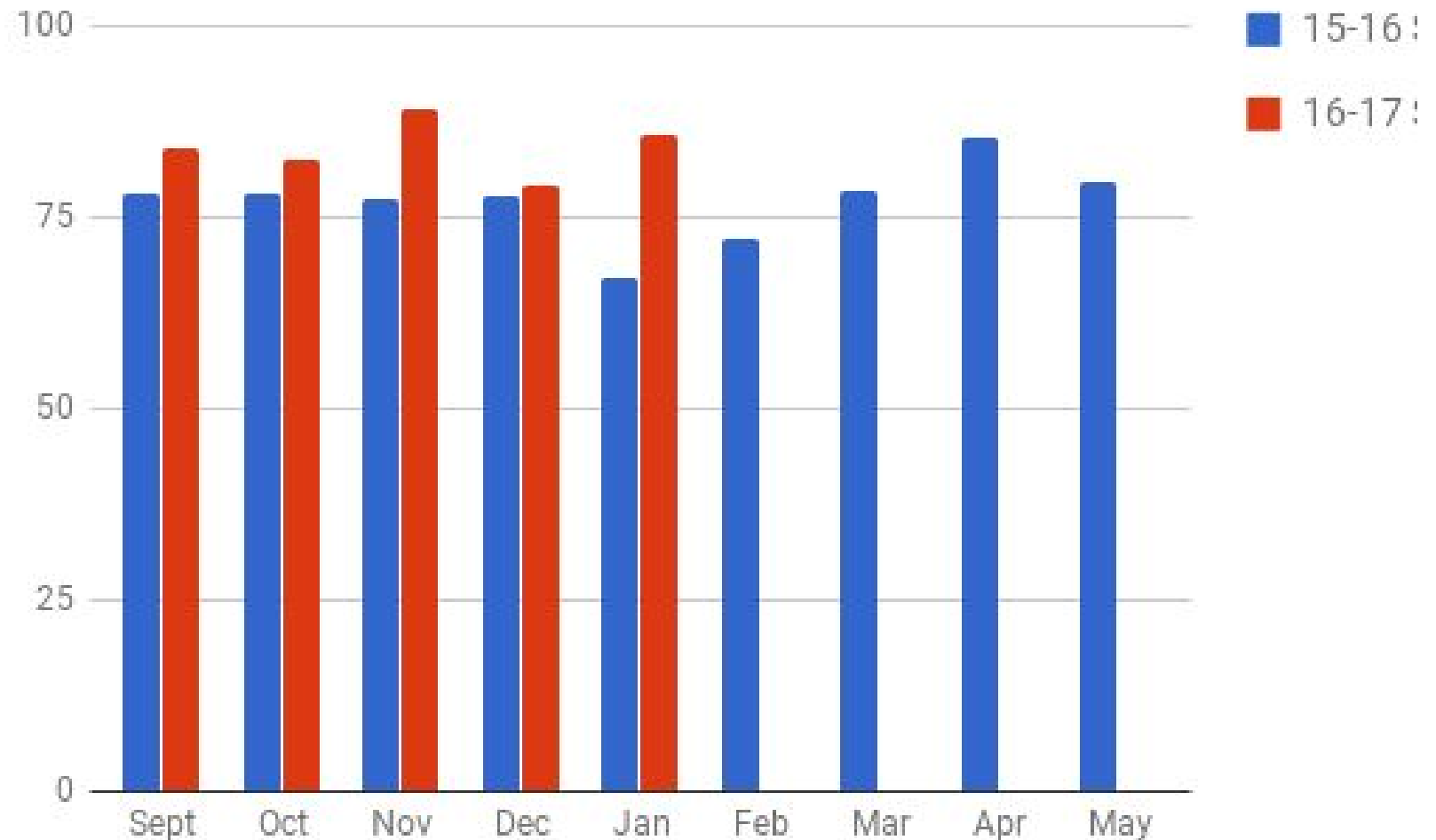
ATTENDANCE DATA

Elementary Attendance



ATTENDANCE DATA

Secondary Attendance



Questions?



School Board Regular Meeting

ITEM NUMBER: 4. C.

Meeting Date: 02/21/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Jefferson Elementary School Report

Background:

Scot Johnson, Elementary Principal, will give an update report on Jefferson Elementary School.

Recommended Action:

N/A

Attachments

Jefferson Elementary School Report

Jefferson Elementary School Report

2016–17 Jefferson School Report to the School Board

February 21, 2017

Improvement Efforts

Strategic Direction A

Student Learning and Engagement

Initiative: Increase the use of technology to engage learners

- Quarterly PD for teachers leading to changes in practice
- Collaborative efforts between media specialists and classroom teachers
- Preparation for addition of Maker Space to Jefferson

Highlight: Jefferson Leadership Team's visit to Eagle Lake for a tour of their Maker Space initiated an accelerated timeline for a Maker Space of our own.

Improvement Efforts

Strategic Direction A

Student Learning and Engagement

Initiative: Teachers digging deeper into “gap” data.

- **Targeted Student Success Plans at every grade level**

Highlights: Jefferson teachers having focussed, intentional conversations about individual students and formative data. Staff working collaboratively to find creative ways to meet the needs of students whose needs we have historically struggled to meet.

Improvement Efforts

Strategic Direction B:

Developing district culture and practice of partnership and connectedness between staff, students, families, and community for learning

Initiative: Creating a more welcoming environment for ALL students and families

- Adjusted Fall Conference Schedule and Format
- Ongoing professional development for teachers around Culturally Relevant Teaching Practices and Trauma Informed Instruction

Highlights: Our continued partnership with the Greater Mankato Diversity Council and the YWCA.

Improvement Efforts

Strategic Direction C:

Increase readiness for all students to ensure options for life

Teach and practice lifelong skills for a changing world

- JAGS Pride / Jaguar Jam
- SAFE Groups
- Peacemakers
- Makerspace Transition

Highlights: SAFE groups continue to be something valued by students, parents, and staff because of the opportunities for our “older” students to be leaders and role models in a very intentional manner on a weekly basis.

Improvement Efforts

Strategic Direction D:

Management of Financial Resources

Positions to meet the needs of all learners:

- 2 reading intervention teachers / 1 Math Intervention teacher
 - Support students k-5
 - Work with Intensive and strategic students in reading and math
- Behavior Intervention Para
 - Supports students on IEP with behavior goals
 - Builds relationships with students
 - Collaborates with staff
- Added EL para support
 - Provides support to EL students (reading/writing/math)
 - Collaborates with EL teacher and classroom staff to help meet the needs of students

Highlights: ALL of the above.

Improvement Efforts

Direction E:

Developing staff capacity, accountability and skills to empower our strategic directions

- Responsive Classroom Training
- Ongoing Culturally Relevant Teaching PD
- Trauma Informed Instruction PD
 - Workshop Week for ALL staff
 - Ongoing throughout the school year (staff and support staff meetings)
 - Jefferson Leadership Team book study “

Highlights: Participation of support staff in ongoing PD opportunities.

Professional Learning Community Collaborative Teams

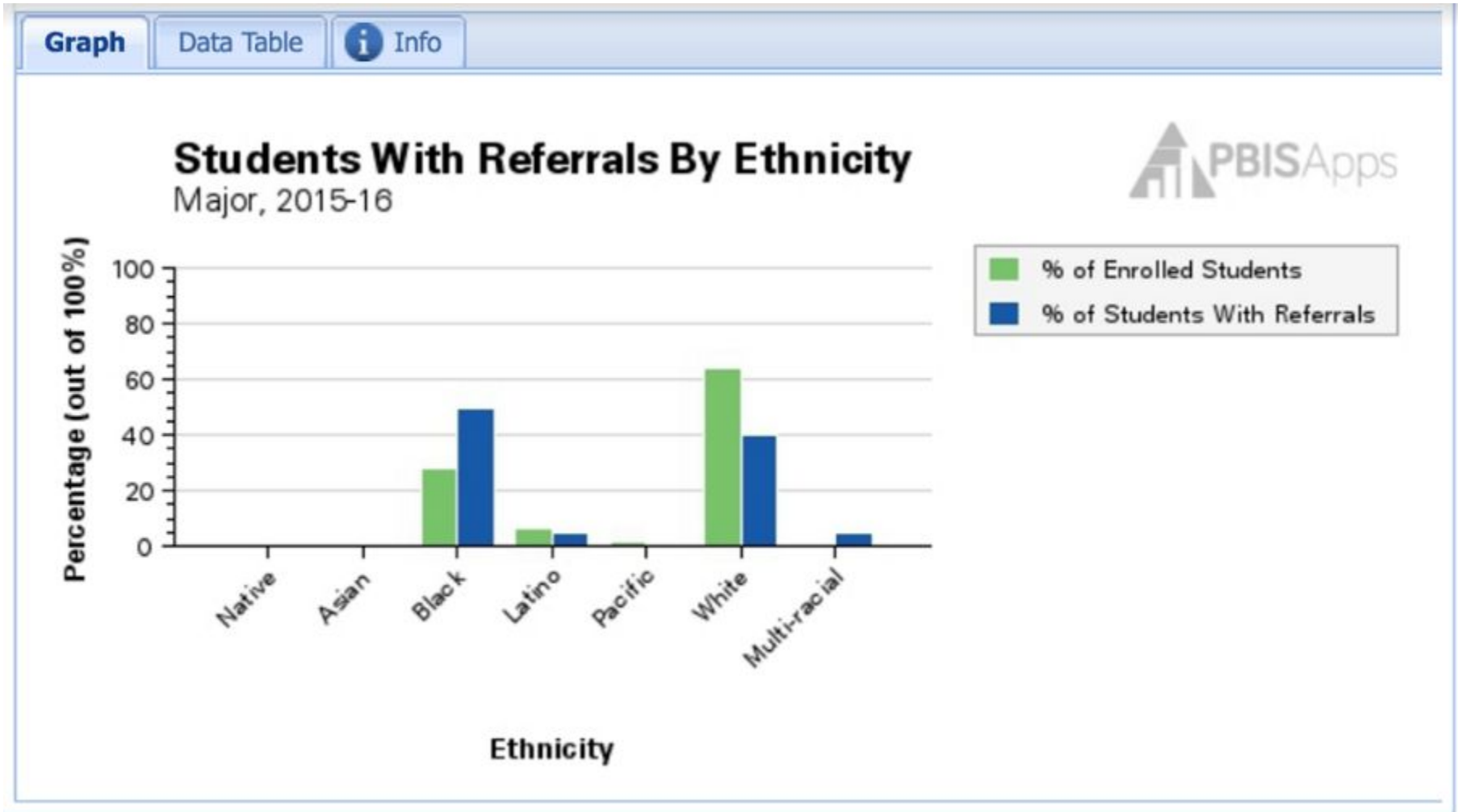
All teams functioning at a high level, examining assessments data and adjusting instruction to meet the needs of ALL students.

- ALL teachers working together in the Media Center
- Teachers collaborating with other teaching teams, intervention teachers, special education, EL, our Continuous Improvement Coach, and district support personnel.
- Opportunities to use data to help us celebrate our successes and learn more about what we can do to meet the needs of ALL students

ATTENDANCE DATA

Jefferson			
	13-14	14-15	15-16
All	95.07	95.50	95.34
LEP	96.20	97.61	96.93
SPED	95.90	95.95	94.53
FRP	93.71	94.95	94.92
Hispanic	82.86	93.74	84.57
American Indian	na	na	na
Asian	98.65	97.14	95.40
Black	94.19	95.84	96.33
White	95.72	96.22	95.54
Pacific Islander	na	na	na
Two or more races	92.47	93.47	93.13

BEHAVIOR DATA



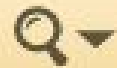
DIBELS DATA K-2

Grade	Beginning	Middle	End
K	 n=44 9 ■ 7 ■ 28 ■ (20%) (16%) (64%)	 n=43 2 ■ 2 ■ 39 ■ (5%) (5%) (91%)	 n=43 0 ■ 4 ■ 39 ■ (0%) (9%) (91%)
1st	 n=46 5 ■ 5 ■ 36 ■ (11%) (11%) (78%)	 n=42 2 ■ 1 ■ 39 ■ (5%) (2%) (93%)	 n=43 3 ■ 5 ■ 35 ■ (7%) (12%) (81%)
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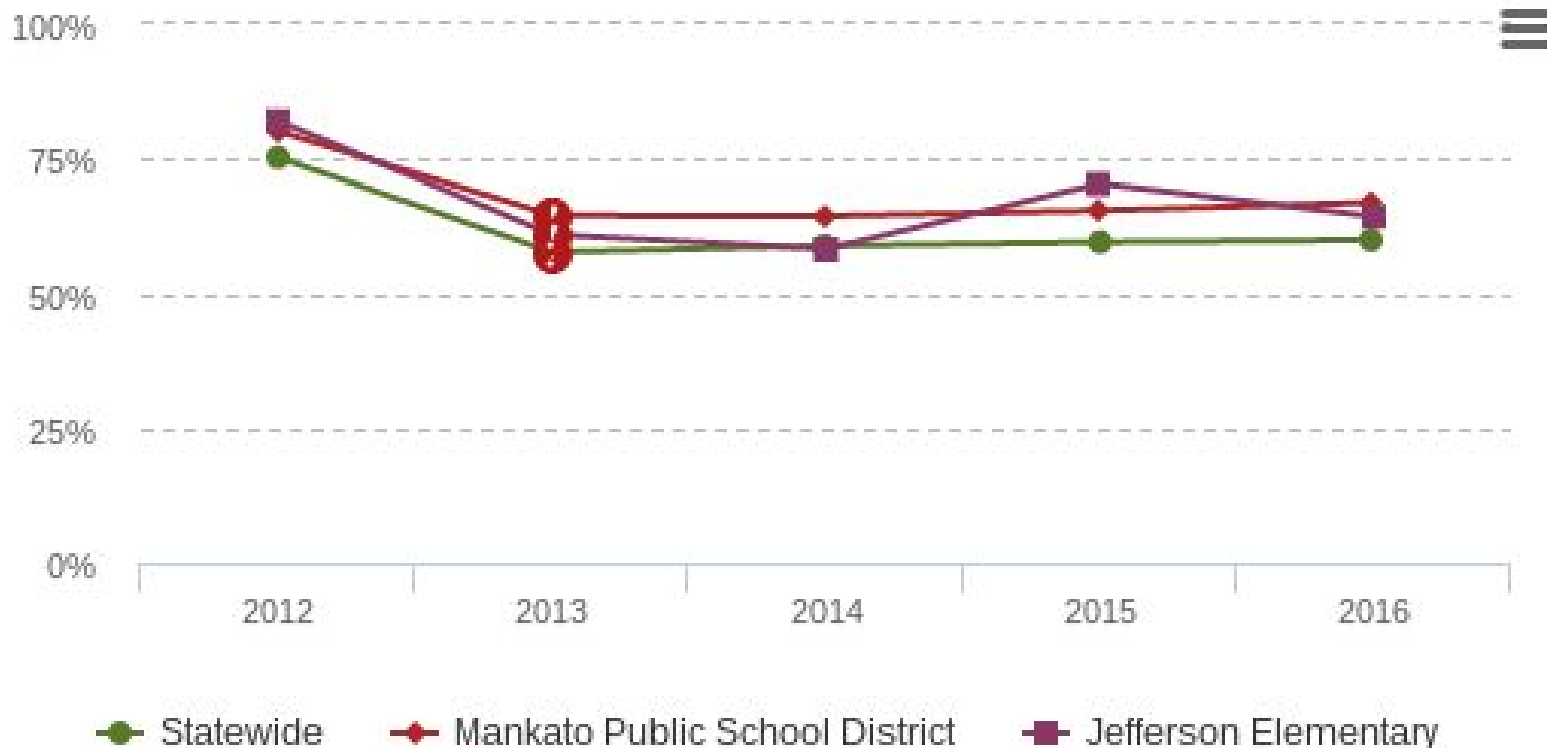
Jefferson Reading Trend Data

Jefferson Elementary Mankato Public School District

Subject: Reading, Grade: All Grades



2012 - 2016 Proficiency



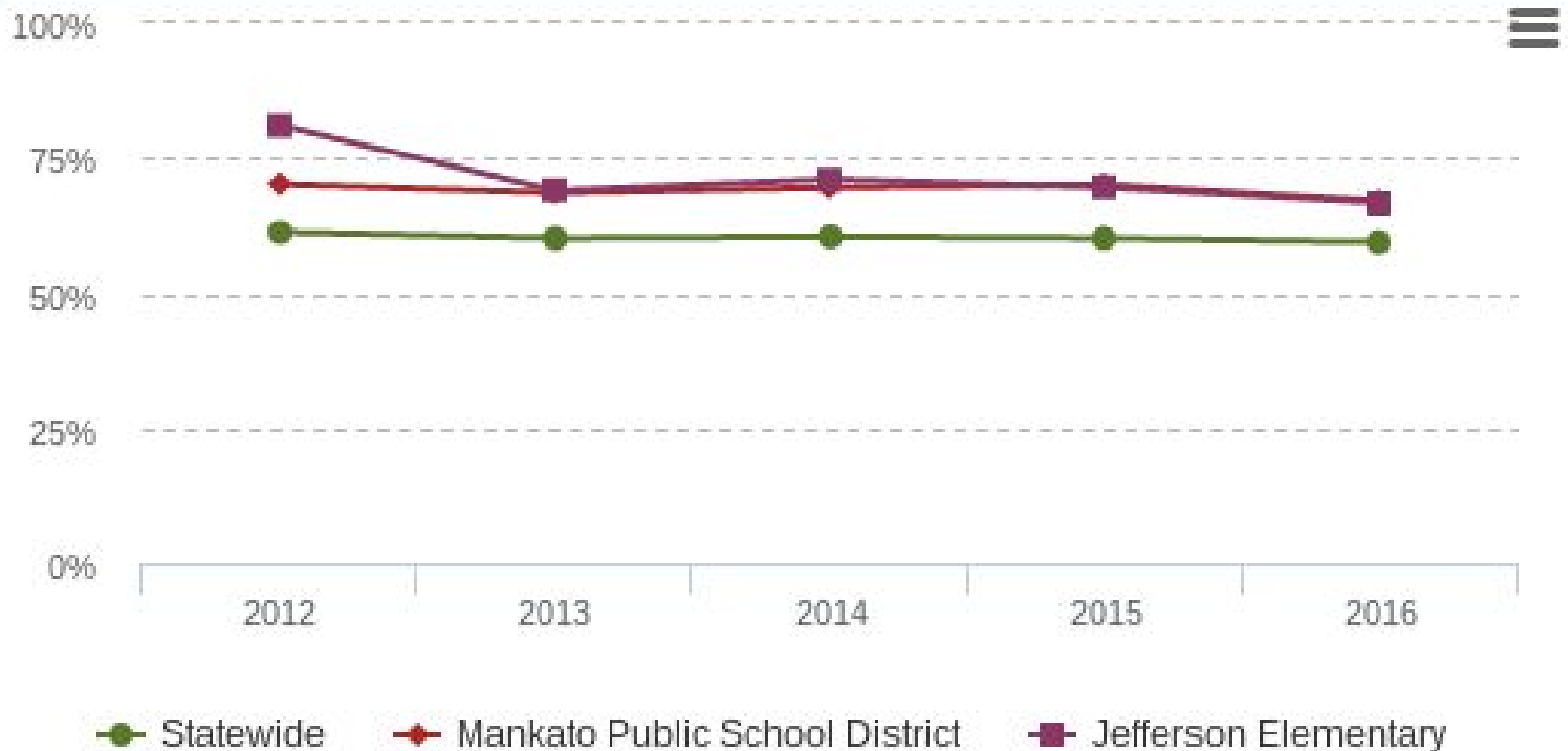
Jefferson Math Trend Data

Jefferson Elementary Mankato Public School District

Subject: Math, Grade: All Grades



2012 - 2016 Proficiency



Questions?



2016–17 Jefferson School Report to the School Board

February 21, 2017

Improvement Efforts

Strategic Direction A

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Improvement Efforts

Strategic Direction D:

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Professional Learning Community Collaborative Teams

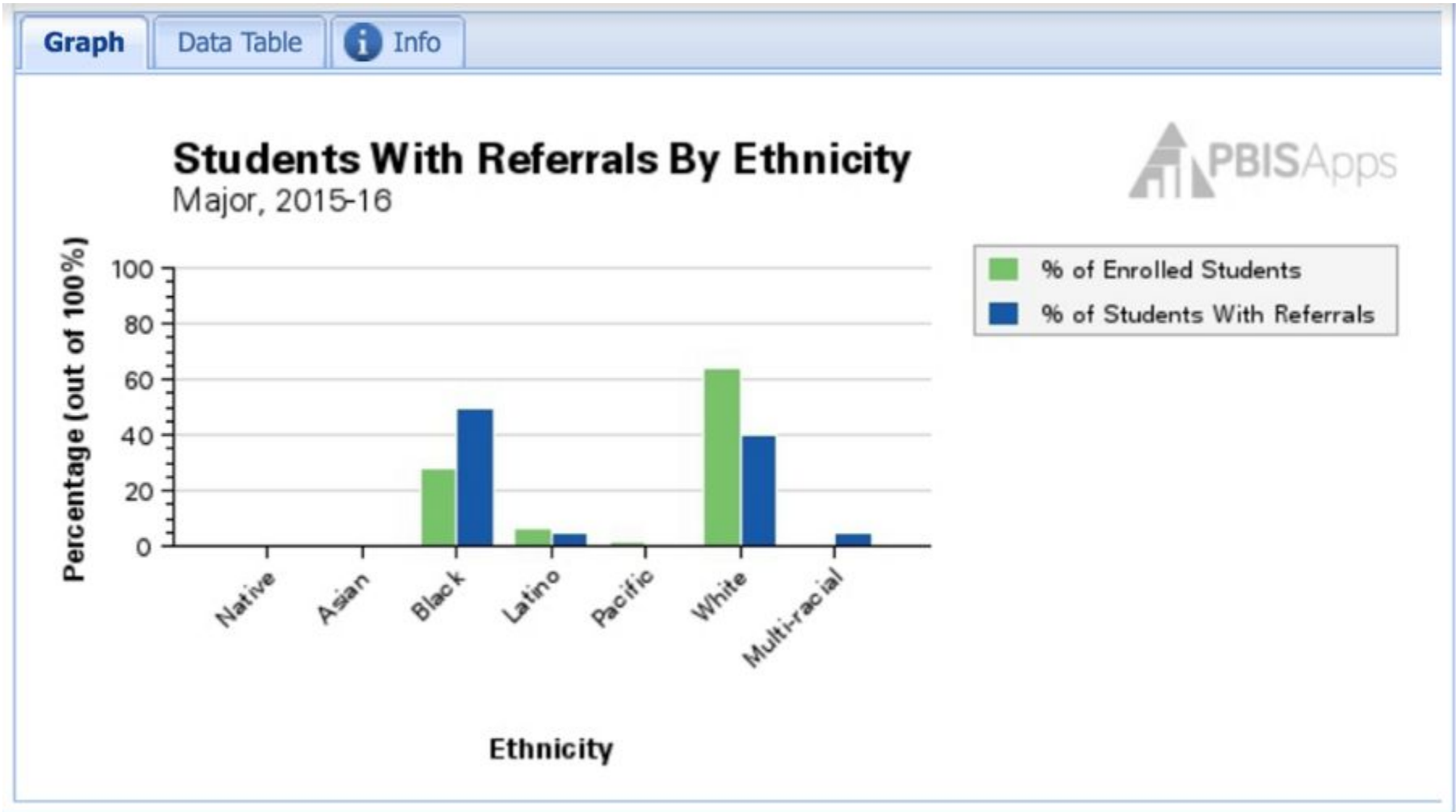
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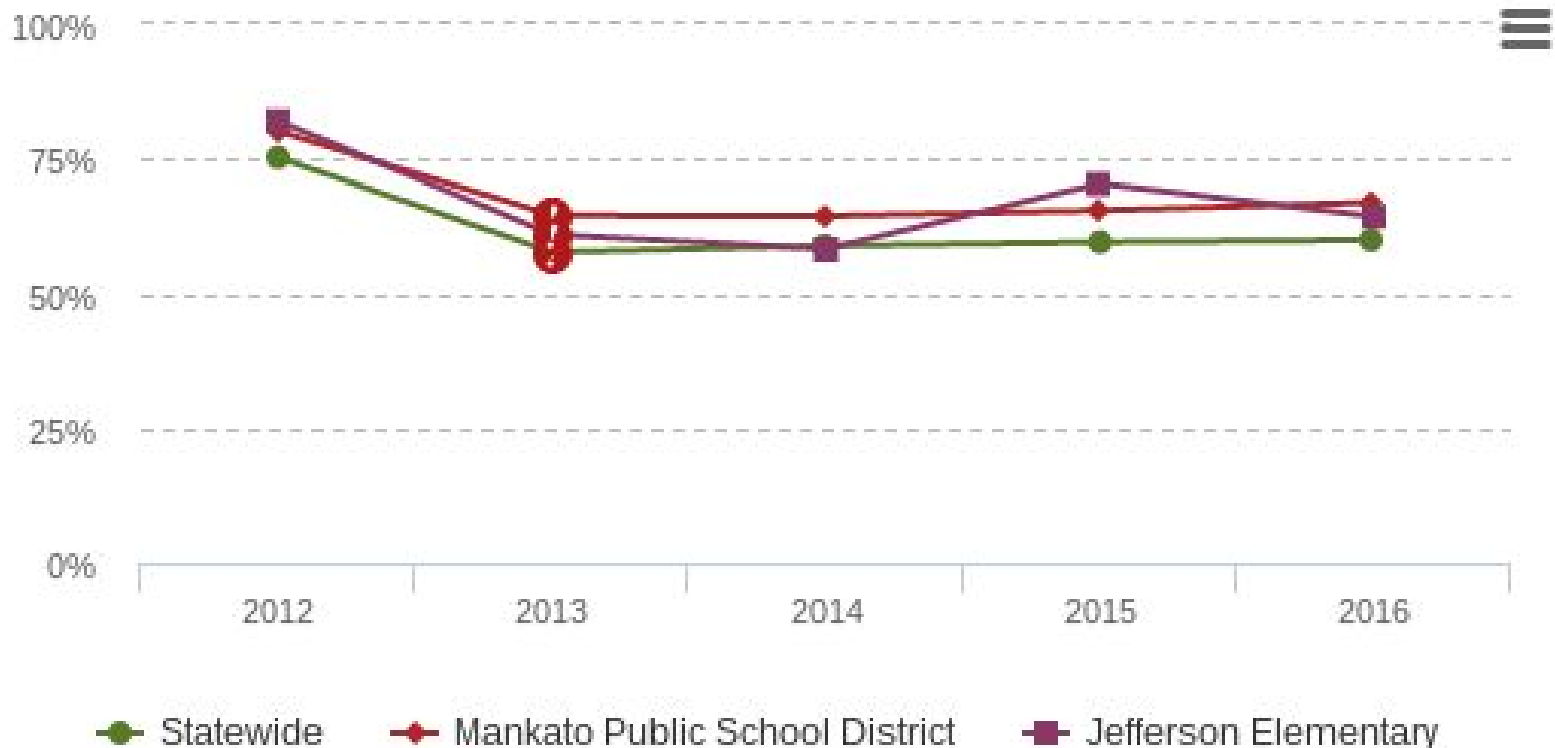
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Jefferson Elementary Mankato Public School District

Subject: Reading, Grade: All Grades



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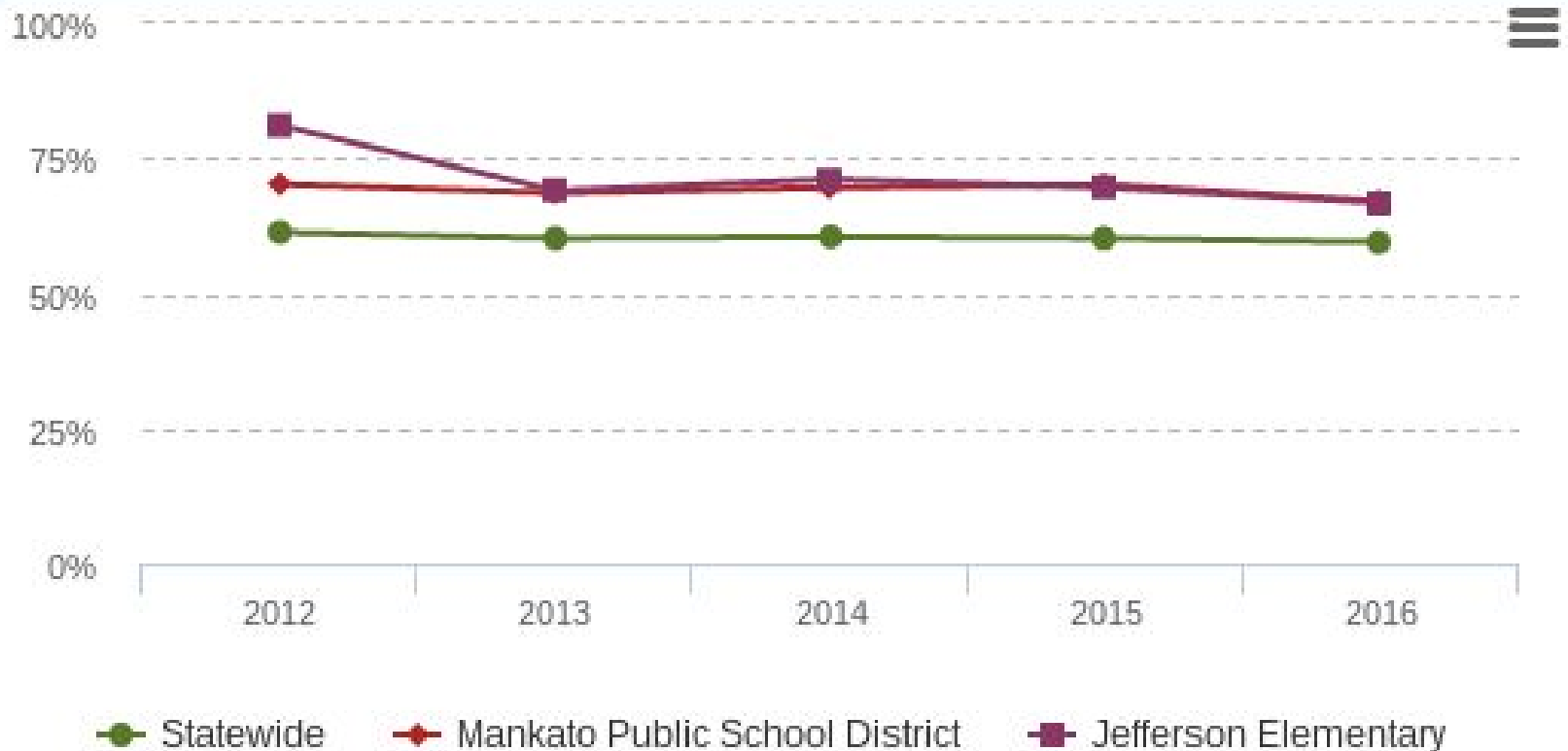
Jefferson Math Trend Data

Jefferson Elementary Mankato Public School District

Subject: Math, Grade: All Grades



2012 - 2016 Proficiency



Questions?



School Board Regular Meeting

ITEM NUMBER: 4. D.

Meeting Date: 02/21/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

ITEM NUMBER: 5. A.

Meeting Date: 02/21/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of February 6, 2017, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as presented.

Attachments

Minutes - February 6, 2017, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 6, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, February 6, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: none

Ms. Schuck moved, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: Michael Krasnoff (102 S. Fifth Street, Mankato) addressed the Board about CSAs and community gardens. Bri Miller (231 W. Ninth Street, Mankato) shared her concern about assessments in preschool and early school years.

Information Reports: Monroe Elementary School Report presented by Steve Johanson; Prairie Winds Middle School Report presented by Steve Rustad, Monde Schwartz and Amanda Kozitza.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Eberhart, and carried on a 7-0 roll call vote.

Approval of Minutes of the January 17, 2017, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Robin Boeke - Long Term Substitute Teacher for Kayla Braaten at the Family Learning Center beginning February 1 and ending April 7, 2017. She will be placed at step 10 of the B+30 lane of the Teachers Association salary schedule.

Nicole Bush - Extend Long Term Substitute Teacher assignment for Deb Brage at Rosa Parks Elementary School through March 27, 2017.

Alexandra Christian - Full-time (1.00 FTEs) EL Teacher at Dakota Meadows Middle School beginning February 6, 2017. She will be placed at step 3 of the M lane of the Teachers Association salary schedule.

Gabriel Claussen - Long Term Substitute Teacher for Jill McGarry at Prairie Winds Middle School beginning February 6 and ending May 30, 2017. He will be placed at step 1 of the B lane of the Teachers Association salary

schedule. His last day of Long Term Substitute for Katie Netland will be February 3, 2017.

Erica (Bisek) Ferrazzo - Long Term Substitute Teacher for Brittany Ward at Roosevelt Elementary School beginning January 23 and ending February 24, 2017. Beginning March 6 and ending May 5, 2017 she will be a Long Term Substitute Kindergarten Teacher for Emily Lowry at Hoover Elementary School. She will be placed at step 1 of the B lane of the Teachers Association salary schedule.

Rebecca Haley - Long Term Substitute Grade 1 Teacher for Danielle Yungerberg at Franklin Elementary School beginning January 30 and ending on or about May 1, 2017. She will be placed at step 2 of the B lane of the Teachers Association salary schedule.

Jesica Lindquist - Part-time (0.50 FTEs) Music Teacher at Prairie Winds Middle School beginning January 30 and ending June 2, 2017. She will be placed at step 1 of the B lane of the Teachers Association salary schedule.

Renae Lund - Long Term Substitute Grade 4 Teacher for Miranda Bode at Kennedy Elementary School beginning March 20 and ending May 22, 2017. She will be placed at step 10 of the M lane of the Teachers Association salary schedule.

Lisa Nicklay - Long Term Substitute Teacher for Katie Netland at Prairie Winds Middle School beginning February 6 and ending March 31, 2017. She will be placed on step 1 of the B lane of the Teachers Association salary schedule.

Dawn Salzwedel - Long Term Substitute Special Education Teacher at Rosa Parks Elementary School beginning January 30 and ending March 1, 2017. She will be placed at step 10 of the M lane of the Teachers Association salary schedule.

Kurt Schroeder - Adult Basic Education Teacher with the Adult Basic Education Program for 2.5 hours per day/1 day per week for a 14 week course in the spring and an 8 week course in the summer beginning January 19, 2017. He will be compensated at the rate of \$23.49.

Sarah Scott - ABE Teacher with the Adult Basic Education Program beginning January 30 and ending March 23, 2017 for 3.75 hours per day/4 days per week. She will be compensated at the rate of \$25.71.

Todd Substad - Full-time Contract Substitute Mathematics Teacher at Dakota Meadows Middle School beginning January 30 and ending June 2, 2017. He will be placed at step 9 of the B+30 lane of the Teachers Association salary schedule.

Christina Woodside - Part-time (0.07 FTEs or 100 hours) Intervention Teacher at Mt. Olive beginning January 26, 2017 and continuing through the end of the 2016-17 school year. She will be compensated according to her placement on the Teachers Association salary schedule.

The following will be teachers in the Central High Night School Program beginning February 27 and ending May 11, 2017. They will be compensated according to their placement on the Teachers Association salary schedule. Jason Anderson, John Bigham, Tom Boone, Jeremy Burger, Heather Gilman, Robert Groebner, Haley Hamilton, Aaron Miller, Michael Sipe, Dan Toegel

APPOINTMENTS (NONINSTRUCTIONAL)

Jordan Arbo - Special Education Paraprofessional at Hoover Elementary School for 4.5 hours per day/5 days per week beginning January 24, 2017. This is in addition to her assignment as NonClassroom (Playground) Paraprofessional for 1.75 hours per day for a total of 6.25 hours per day/5 days per week. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Christopher Boswell - Full-time, 12-month Carpenter beginning February 20, 2017 He will be placed at classification B23, step 3 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$19.64.

Blanca Cruz - LPN/Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning February 13, 2016. She will be compensated at the rate of \$17.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kristin Diekmann - Special Education Paraprofessional at Bridges Community School for 6.25 hours per day/5 days per week beginning February 20, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alexander Drey - Transfer from Early Learning Regular Education Paraprofessional to Special Education Paraprofessional at The Family Learning Center beginning January 24, 2017 for 17.5 hours per week (M/T/Th 3.5 hours, W 7 hours). Beginning February 9, 2017 his assignment will increase to 23.5 hours per week (M/T 3.5 hours, W 7 hours, Th 6.75 hours, F 2.75 hours). He will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Sharon Fredrickson - Substitute Childcare Assistant Teacher at Lincoln Logs Learning Center for Jennifer Wood-Bonnell beginning February 15 and ending May 15, 2017 for 6 hours per day/4 days per week (M-Th). She will be compensated at the rate of \$10.50 per hour.

Nicole Hoffmann - Community Education and Recreation Intern for 8 hours per day/5 days per week beginning January 16 and ending May 5, 2017. She will be compensated at the rate of \$9.50 per hour for this assignment.

Katlyn Kvasnicka - Community Education & Recreation Secretary at Lincoln Community Center for 8 hours per day/5 days per week beginning February 13, 2017. This is a full-time, 12-month position and she will be placed at classification B21, step 1 of the Educational Secretaries Association salary schedule.

Joni McCluhan - Special Education Paraprofessional at East High School for 5 hours per day/5 days per week beginning January 30, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Chelsea Mahowald - Rescind appointment to the position of Special Education Paraprofessional at Jefferson Elementary School.

Marni Moule - Special Education Secretary at Student Support Services Center for 8 hours per day/5 days per week beginning February 20, 2017. This is a full-time, 12-month position and she will be placed at classification B21, step 2 of the Educational Secretaries Association salary schedule.

Mackenzie Pronk - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning January 23, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cezara Talmaci - EL Paraprofessional at Prairie Winds Middle School for 30.91 hours per week (6.75 hours per day M/W/Th and 5.33 hours per day on T/F beginning January 25, 2017. Starting March 3, 2017 her assignment will increase to 6.75 hours per day/5 days per week. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

The following will be paraprofessionals in the ExCel Program at Franklin Elementary School for 1.33 hours per day/3 days per week (M-W) beginning January 23 and ending April 12, 2017. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Kami Matteson
Jill Ristau

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Amanda Abel - Increase in assignment from 1.00 FTEs to 1.167 FTEs for the entire 2016-17 school year.

Toni Hames - Increase in assignment from 1.00 FTEs to 1.083 FTEs for the second semester only of the 2016-17 school year.

Joe Johnson - Correct change in assignment from 1.083 FTEs every other day for the entire school year to 1.0415 FTEs for 1st semester only, every other day (equals 1 quarter) for the 2016-17 school year.

Mark Wiese - Increase in assignment from 1.00 FTEs to 1.083 FTEs for the second semester only of the 2016-17 school year.

Tom Yess - Increase in assignment from 1.00 FTEs to 1.0415 FTEs for second semester, every other day (equals 1 quarter) for the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Edwin Fischer - Increase in Food Service Warehouse position from 6 hours per day to 6.5 hours per day/5 days per week beginning January 16, 2017.

Vicki Fleming - Correct change in hours from 7.75 hours per day to 7 hours per day/5 days per week beginning January 3, 2017.

Talisha Mattson - Correct hours per day from 7 hours per day to 8 hours per day/5 days per week effective as of July 25, 2016.

Nancy Van Houdt - Transfer from Second Cook at Monroe Elementary School to Cook's at Prairie Winds Middle School for 6.5 hours per day/5 days per week beginning January 23, 2017. She will be placed on step 2 of the Cook's Helper classification of the School Food Service Workers Association salary schedule with an hourly rate of \$11.25.

Ashley Wolf - Increase in Cook's Helper assignment at Dakota Meadows Middle School from 6 hours per day to 7 hours per day/5 days per week beginning January 17, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Vesna Bozhinoska, EL Teacher at Franklin Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 3 and ending June 2, 2017.

Deb Brage, teacher currently on Board approved leave, has requested an extension of her leave, continuing until March 28, 2017.

Andrea Hansen, Continuous Improvement Coach at Hoover/Eagle Lake Elementary Schools has requested a leave under the provisions of the Family Medical Leave Act commencing on March 13 and ending on or about May 15, 2017.

Kate Hieb, Science Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 3 and ending May 27, 2017.

Jill McGarry, English Teacher at Prairie Winds Middle School, has requested an unpaid leave commencing on January 30 and ending May 30, 2017.

Lucas Meyers, Grade 3 Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 24 and ending May 5, 2017.

Michelle Westre - Rescind request for leave under the provisions of the Family Medical Leave Act that was to begin January 7 and end March 1, 2017.

Christina Woodside - Reading Intervention Teacher at Rosa Parks Elementary School, has requested a 0.80 leave under the provisions of the Family Medical Leave Act, commencing on January 2 until January 26, 2017. Beginning January 26, 2017 her leave will be 0.73 continuing through June 2, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Leland Gonzales - Mathematics Teacher at Dakota Meadows Middle School. His last date of employment will be January 27, 2017.

Emily Hudspeth - Continuous Improvement Coach and AVID Site Coordinator, effective as of June 5, 2017.

Lynda Mead, Family Consumer Science Teacher at Dakota Meadows Middle School, has submitted her resignation for purposes of retirement effective as of June 6, 2017.

Virginia Nimmo, School Psychologist, has submitted her resignation, for purposes of retirement. Her last date of employment will be June 12, 2017.

Zane Watts, Mathematics Teacher at Central High School, has submitted his resignation for purposes of retirement. His last date of employment will be June 2, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Stacey Babcock - Special Education Paraprofessional at Prairie Winds Middle School, effective as of January 26, 2017.

Zachary Duberry - NonClassroom (Playground/Lunch) Paraprofessional at Washington Elementary School, effective as of February 2, 2017.

Mary Frederick, Title I Paraprofessional at Roosevelt Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be May 26, 2017.

Jane Meyer - Special Education Paraprofessional at Kennedy Elementary School. Her last date of employment will be January 31, 2017.

Stacy Sernett - Special Education Paraprofessional at Bridges Community School, effective as of January 17, 2017.

Emily Smith - Child Care Assistant, effective as of February 10, 2017.

Janet Westberg - NonClassroom (Playground) Paraprofessional at Hoover Elementary School, effective as of January 18, 2017.

Mrs. Brandon made a motion, seconded by Ms. Schuck, to accept the following gifts.

Taylor Corporation donated \$12,500 to the READY! For Kindergarten Program.

The West High football program received a \$1,000 grant from Matt Birk's Hike Foundation to be used for student leadership training.

The West High Tech Ed department received the following donations:

Autotronics donated electrical meters and diagnostic tools valued at \$2,300.

NAPA Auto Parts donated an upgrade for diagnostic tools valued at \$1,000.

Condux International donated 300 pounds of steel and aluminum valued at \$105.

Floor to Ceiling donated floor tile valued at \$243.36.

Knutson Brothers donated \$1,000 to the West High Vex Robotics program.

Hoover Elementary School received a \$4,000 grant for their fourth grade classes from Prairie Ecology Bus Center.

Quality 1 Hr Foto donated labor and materials valued at \$230 for the East High fall honors program.

The motion carried on a 7-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Ms. Hansen seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:36 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 6, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, February 6, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: none

1. Schuck/Brandon approval of agenda with personnel addendum. 7-0
2. Open Forum - Michael Krasnoff, Bri Miller
3. Information: Monroe Elementary School report, Prairie Winds Middle School report.
4. Hansen/Eberhart approval of Consent Agenda Items: Approval of Minutes of the January 17, 2017, regular meeting; Personnel. 7-0
5. Brandon/Schuck acceptance of gifts and grants. 7-0
6. Sapp/Hansen adjournment at 6:36 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

ITEM NUMBER: 5. B.

Meeting Date: 02/21/2017

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of February Bills

Background:

At our meeting on Tuesday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for February. The total of the bills for February of 2017 is \$16,079,490.49.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting**ITEM NUMBER: 5. C.****Meeting Date:** 02/21/2017**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action**Subject:**

Personnel

Background:**APPOINTMENTS (INSTRUCTIONAL)**

Hannah Achen - After School Art Teacher at Kennedy Elementary School beginning February 8 and ending June 1, 2017 for approximately 2.5 hours per week. She will be compensated according to her placement on the Teachers Association salary schedule.

Rachel Brock - Long Term Substitute Art Teacher at Prairie Winds Middle School beginning February 20 and ending April 7, 2017. She will be placed at 5 step of the B lane of the Teachers Association salary schedule.

Christina Makela - Teacher in the Central High Night School Program from February 27 through May 11, 2017. She will be compensated according to her placement on the Teachers Association salary schedule.

Mary Mael - Special Education Teacher at Risen Savior/Homebased beginning January 30, 2017 through the end of the 2016-17 school year. She will teach 5 hours of homebased instruction and 3 hours of nonpublic special education for a total of 8 hours per week. She will be compensated at the rate of \$52.53 per hour.

Martha Wildeman - Long Term Substitute Teacher for Mary Jane Sletten beginning January 11 through February 14, 2017 (half-day on the 14th) and March 2 through March 16, 2017. She will be placed at step 10 of the B lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Rita Anderson - NonClassroom (Playground) Paraprofessional at Kennedy Elementary School for 2 hours per day/5 days per week beginning February 16, 2017. She will be compensated at the rate of \$12.00 per hour.

Chase Arndt - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 1.75 hours per day/5 days per week beginning February 6, 2017. He will be compensated at the rate of \$12.00 per hour.

Blanca Cruz - Change in assignment from LPN/Special Education Paraprofessional at Franklin to Special Education Paraprofessional at Eagle Lake Elementary School for 6.25 hours per day/5 days per week beginning February 16, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Mahad Dhiisow - NonClassroom (Playground/Lunch) Paraprofessional at Washington Elementary School for 1.5 hours per day/5 days per week beginning February 13, 2017. He will be compensated at the rate of \$12.00 per hour.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Jessica Fleming - Transfer to the position of Second Cook at Monroe Elementary School for 7 hours per day/5 days per week beginning January 23, 2017. She will be placed on the Second Cook classification,

same step of the School Food Service Workers Association salary schedule with an hourly rate of \$13.31.

Mary Krueger - Increase in Clerical Assistant/POS Operator assignment from 6 hours per day to 6.75 hours per day (5 hours as a Clerical Assistant and 1.75 hours POS Operator) beginning September 8, 2016.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Deanna Anderson, teacher currently on Board approved leave, has requested an extension of her leave. She will return to work on April 10, 2017.

Katie Hieb - Correct leave to unpaid leave of absence beginning April 3 and ending May 27, 2017.

Amanda Rueter, teacher currently on Board approved leave, has requested an extension of her unpaid leave through the 2017-18 school year.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Cindy Westmark, Structured Study Center Supervisor at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on February 13 and ending March 1, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Elizabeth Fischer - Grade 2 Teacher at Roosevelt Elementary School, effective at the end of the 2016-17 school year.

Debra Fogal, Special Education Teacher at Franklin Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Kathleen Schultz, Physical Education Teacher at Hoover Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Hassan Abdulle - Special Education Paraprofessional at West High School. His last date of employment will be February 16, 2017.

Lisa Bailey - Special Education Paraprofessional at Prairie Winds Middle School, effective as of March 3, 2017.

Margaret Black - NonClassroom (Playground) Paraprofessional at Kennedy Elementary School. Her last date of employment will be February 15, 2017.

Tracy Crooks - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School. Her last date of employment will be February 21, 2017.

Daniel Greenwood - Special Education Behavior Intervention Paraprofessional at West High School, effective as of February 14, 2017.

Christian Hahn – ECFE/SR Teaching Assistant. His last date of employment will be February 28, 2017.

Tyson Hoeft - Special Education Paraprofessional at Prairie Winds Middle School, effective as of February 8, 2017.

Rachel Schoenecker-Wilke - Special Education Behavior Support Intervention Paraprofessional at Roosevelt Elementary School. Her last date of employment will be March 7, 2017.

TERMINATIONS OF EMPLOYMENT (NONINSTRUCTIONAL)

Sam Blackman - Custodian at Rosa Parks Elementary School, effective as of February 14, 2017.

Nancy Van Houdt - Cook's Helper at Prairie Winds Middle School, effective as of February 9, 2017.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting**ITEM NUMBER: 5. C. 1.****Meeting Date:** 02/21/2017**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action**Subject:**

Personnel – Addendum

Background:**APPOINTMENTS (INSTRUCTIONAL)**

Robin Hammer - Long Term Substitute Grade 3 Teacher for Stacie VanOverbeke at Monroe Elementary School beginning February 20 and ending April 13, 2017. She will be placed at step 1 of the B lane of the Teachers Association salary schedule.

Grace Kellar - Long Term Substitute Grade 2 Teacher for Bethany Arndt at Franklin Elementary School beginning March 20 and ending May 15, 2017. She will be placed at step 1 of the B lane of the Teachers Association salary schedule.

Kai Sill - Summer School Administrative Intern beginning February 28 and ending August 4, 2017. This is an unpaid position.

APPOINTMENTS (NONINSTRUCTIONAL)

Courtney Jones - Special Education Paraprofessional at Early Learning/HeadStart for 7 hours per day/4 days per week (M-Th) beginning February 27, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Tyisha Thomas - Transfer from Bridges Community School to the position of 4-hour Custodian at Rosa Parks Elementary School beginning February 20, 2017. No change in compensation.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Stacie VanOverbeke, Grade 3 Teacher at Monroe Elementary School, has submitted a request for a leave under the provisions of the Family Medical Leave Act commencing on February 20 and ending April 13, 2017.

Michelle Westre, Early Childhood Special Education Teacher, has requested a leave under the provisions of the Family Medical Leave Act commencing on February 20 and ending March 31, 2017.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Tammy Burman, Special Education Paraprofessional at Central High School, has requested a leave of absence beginning January 9 and ending June 1, 2017.

Roxanne Johnson, Cook Manager at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 2 and continuing for 3-4 weeks.

Anna Ruel, Custodian at Washington Elementary School, has requested an unpaid leave beginning March 28 and ending April 28, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Patty Appel, Reading Intervention Teacher at Monroe Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Jan Derksen-Roth, School Nurse, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Kayla Dickinson - Grade 4 Teacher at Monroe Elementary School, effective at the end of the 2016-17 school year.

Tyler Griffith - Special Education Teacher at West High School, effective at the end of the 2016-17 school year.

Karon Sheldon, Physical Education Teacher at Washington Elementary School, has submitted her resignation for purposes of retirement, effective August 1, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Jennifer Millington - Special Education Paraprofessional at Hoover Elementary School. Her last date of employment will be February 22, 2017.

Raven Robinson - Connections Child Care Assistant, effective as of March 2, 2017.

Alexandria Schallau - Special Education Paraprofessional at HeadStart. Her last date of employment will be March 14, 2017.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting

ITEM NUMBER: 6. A.

Meeting Date: 02/21/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

The following donations were received for the 2017 Career Expo:

- Crystal Valley Coop - \$500 for Registration Sponsorship
- Bolton & Menk - \$1,500 for MyStory Sponsorship
- Minnesota Workforce Council - \$800 for Career Game Show Sponsorship
- Rasmussen College - \$500 for Exhibit Sponsorship
- South Central Perkins Consortium - \$5,000 for Exhibit Sponsorship
- SouthPoint Financial - \$100 for BINGO Career Game Drawing
- Walmart Distribution Center - \$1,500 for Lunch Sponsorship

Prairie Woods Environmental Learning Center provided a \$1,000 grant to the West High YES! Program to be used for hydration stations.

The West High VEX Robotics program received the following donations:

- V-Tek - \$200
- Froehling Anderson Ltd. - \$300

Jason and JoRae Galli Storm donated \$100 to West High Orchesis.

Midwest Art Catalyst donated \$500 to West High Photography.

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.
