

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 6, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, March 6, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: Sara Hansen

Ms. Schuck moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Teaching and Learning Report presented by Heather Mueller, Gwen Walz, Dale Engman, Marti Sievek, Tracy Brovold, Kim Mueller, Tracy Corcoran, Sarah Morrison, Mel Helling and Tania Lyon.

The consent agenda items outlined below were approved on a motion by Ms. Schuck, seconded by Mrs. Brandon, and carried on a 6-0 roll call vote.

Approval of Minutes of the February 21, 2017, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Bethany Aaker - Full-time (1.00 FTEs) Special Education Teacher at East High School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Julie Larkin-Spies - Secondary/MSU,M Field Experience Mentor (TOSA) beginning July 1, 2017 and ending June 30, 2021. She will be compensated according to her placement on the Teachers Association salary schedule.

Macey Noren Shellum - Full-time (1.00 FTEs) Special Education Teacher at Rosa Parks Elementary School beginning March 2, 2017 for the 2016-17 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Haylee Barsness - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning

March 13, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Danielle Carpenter-Anderson - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning February 28, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Amber Carson - Special Education Paraprofessional at Jefferson Elementary School for 6.25 hours per day/5 days per week beginning March 9, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tracy Crooks - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning March 9, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Daniel Greenwood - Special Education Behavior Intervention LifeSkills Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning March 1, 2017. He will be compensated at the rate of \$14.63 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Aimee Kachelmeier - Special Education Behavior Intervention Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning March 6, 2017. She will be compensated at the rate of \$14.63 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Debra Larsen - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning March 1, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Matthew Malaske - Special Education Behavior Intervention LifeSkills Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning March 1, 2017. He will be compensated at the rate of \$14.63 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Preston Reinarts - Transfer from 4-hour Custodian to full-time, 8-Hour Evening Custodian at Rosa Parks Elementary School beginning February 23,

2017. He will be placed at classification A13, same step of the Maintenance and Custodial Workers Association with an hourly rate of \$13.74.

Trista Willis - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning March 6, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Elizabeth Zarn - Decrease in assignment from 1.167 FTEs to 1.00 FTEs beginning March 7, 2017 for the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Christine Larson - Increase in Special Education Behavior Intervention Paraprofessional assignment with the addition of 2 hours per day/3 days per week (M/T/Th) beginning March 7 and ending May 11, 2017.

Thea Lillo - Increase in Special Education Paraprofessional assignment with the addition of 1.5 hours per day/3 days per week (M/T/Th) beginning March 7 and ending May 11, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Emily Eberhart - Teacher currently on Board approved leave has requested an extension of her leave through June 2, 2017.

Kristin Krusemark, Grade 4 Teacher at Roosevelt Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 24 and ending October 18, 2017.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Daisy Brey, Supervision and Security at West High School, has requested an unpaid leave beginning March 8 and ending March 31, 2017.

Patricia Schofield, Special Education Paraprofessional at Franklin Elementary School, has requested an unpaid leave beginning March 12 and continuing until March 27, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Kathy Abbott, Media Specialist at Washington Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be July 30, 2017.

Mary Draper, Family and Consumer Science Teacher at Prairie Winds Middle School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Mary Johnson, Reading Intervention Teacher at Eagle Lake Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Margaret Kind, Grade 4 Teacher at Monroe Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Sara Meyer, Special Education Teacher at Rosa Parks Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Akram Osman - Special Education Teacher at Rosa Parks Elementary School. His last date of employment will be March 3, 2017.

Karon Sheldon - Change last date of employment, for purposes of retirement, to July 31, 2017.

Leslie Starr, Grade 2 Teacher at Hoover Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Blanca Cruz - Special Education Paraprofessional at Eagle Lake Elementary School. Verbal resignation with her last date of employment being February 23, 2017.

Joyce Dickerman, Early Childhood Screener, has submitted her resignation for purposes of retirement. Her last date of employment was May 19, 2016.

Matthew Malaske - Playground Supervisor at Roosevelt Elementary School. His last day of working in this position will be February 28, 2017. He will begin his Special Education Paraprofessional assignment March 1, 2017.

Cody Sandstrom - Special Education Paraprofessional at Monroe Elementary School. His last date of employment will be February 23, 2017.

Alexandra Schallau - Correct resignation date to February 14, 2017.

Eric Sherman - Supervision and Security at West High School, effective as of March 3, 2017.

Dawn Stolp, Evening Custodian at Kennedy Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be March 1, 2017.

Mrs. Brandon made a motion, seconded by Ms. Sapp, to accept the following gifts.

Kohl's of Mankato donated 67 stuffed animals valued at \$335 to Washington Elementary School.

The Communication and Theater Association of Minnesota donated a Tech and Stage Crew Communication System valued at \$2,000 to the East High Drama Club.

The motion carried on a 6-0 voice vote.

The following resolution is the first step in laying the legal groundwork for reducing and/or discontinuing programs and licensed staff positions. Budget reductions, enrollment shifts or program changes may affect program and/or staffing levels in specific subject areas or grade levels. A motion was made by Ms. Schuck and seconded by Mrs. Eberhart to approve the following resolution:

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS REGARDING
PROGRAMMING AND STAFFING FOR THE 2017-18 SCHOOL YEAR**

WHEREAS, the financial condition of the school district dictates the school district may require reallocation of resources between programs for the 2017-18 school year, and

WHEREAS, there may be reductions in student enrollments within specific programs and/or grade levels, and

WHEREAS, this reduction in expenditures may require discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 77, as follows:

That the School Board hereby directs the Superintendent of Schools and the administration to consider the reduction and/or discontinuance of programs or positions to accomplish economies in the school district as a result of reductions in enrollment and/or funding and to make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion to approve the resolution carried on a 6-0 voice vote.

In accordance with District Policy 703, the School Board must name a fiscal auditor to audit the financial records of the School District. A proposal has been submitted by our current auditing firm, Clifton Larson Allen LLP to provide this service for the 2016-2017 fiscal year. The base fee is not to exceed \$27,500. The administrative team recommends the firm of Clifton Larson Allen LLP to serve as the fiscal auditor for District 77 for the fiscal year 2016-2017. Mrs. Brandon made a motion to approve Clifton Larson Allen LLP as recommended. Ms. Schuck seconded the motion and it carried on a 6-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Mrs. Eberhart seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:06 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 6, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, March 6, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: Sara Hansen

1. Schuck/Eberhart approval of agenda with personnel addendum. 6-0
2. Open Forum - none
3. Information: Teaching and Learning Report.
4. Schuck/Brandon approval of Consent Agenda Items: Approval of Minutes of the February 21, 2017, regular meeting; Personnel. 6-0
5. Brandon/Sapp acceptance of gifts and grants. 6-0
6. Schuck/Eberhart approval of resolution directing the administration to make recommendations regarding programming and staffing for the 2017-18 school year. 6-0
7. Brandon/Schuck name Clifton Larson Allen LLP as auditor for fiscal 2016-17. 6-0
8. Sapp/Eberhart adjournment at 6:06 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.