



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, March 6, 2017 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Kinney Eberhart

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Teaching and Learning Report
5. CONSENT AGENDA (6:00 P.M.)
 - A. Approval of Minutes of the February 21, 2017, Regular Meeting
 - B. Personnel
 1. Personnel - Addendum
6. BUSINESS (6:05 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Resolution Directing the Administration to Make Recommendations Regarding Programming and Staffing for the 2017-18 school year.
 - C. Naming of Auditor for Fiscal 2016-2017

7. ADJOURNMENT (6:20 P.M.)



School Board Members for 2017

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 351-7503
E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 State Highway 66
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Term Ends December 31, 2017

Judi Brandon, Treasurer
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Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
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Term Ends December 31, 2019

Kristi Schuck
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Term Ends December 31, 2017

Kinney Eberhart
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Term Ends December 31, 2017

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Term Ends December 31, 2019

Sheri L. Allen, Superintendent
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OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting

4.A.

Meeting Date: 03/06/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Teaching and Learning Report

Background:

Heather Mueller and the Teaching and Learning Team will provide an update report on the Teaching and Learning Department.

Recommended Action:

N/A

Attachments

Presentation

2017 Teaching and Learning Board Report



March 6, 2017

Teaching and Learning Department

Mankato Area Public Schools is committed to ensuring academic excellence in every classroom in every school so that ALL children perform at high levels and achieve proficiency. The key to success is to maintain high standards and high expectations, while providing rigorous instruction through challenging curricula in every subject area.

The Teaching and Learning Department is responsible for overseeing the educational learning program, including supporting a standards based, aligned curriculum taught at each grade level; assessments; career and college readiness; English Learner services, instructional technology integration into the classroom; professional development; talent development; and Title services.

Teaching and Learning Department

The Teaching and Learning Department consists of the following areas:

- American Indian
- Assessment
- Career and College Readiness
- English Learners (EL)
- Literacy
- Instructional Curriculum
- Instructional Technology
- Mentors
- Professional Development
- Talent Development
- Title I/Homeless

Data Driven Decision Making

- Northwest Evaluation Association (NWEA)
- Minnesota Comprehensive Assessments (MCA)
- Dynamic Indicators of Basic Early Literacy Skills (DIBELS)
- Cognitive Abilities (CogAt) Screening Form
- Assessing Comprehension and Communication in English State-State for English Language Learners (ACCESS)
- Classroom: Formative and Summative

Core Academic Instruction

District-Wide:

- Standards-Based Instruction
- English Language Arts (ELA) Standards within Content Areas Small Group Math (K-8)
- Rtl Framework
- Continuous Improvement Coaches & Talent Development Coaches
- Curricular Resources that reflect our student population and diverse perspectives

Elementary:

- Balanced Literacy Approach & Gradual Release - Small Group Focus
- Math Standards Alignment
- Content Area Standards Alignment
- iPad and Chromebooks added

Secondary:

- Balanced Literacy- Workshop Model
- Science, Technology, Engineering, Arts, and Math (STEAM)
- Career and College Readiness
- [1:1](#) 6-12 with Chromebooks

Tier 2 Academic Instruction

District-Wide:

- Strategic Supplemental Support for Core
- Progress Monitoring
- NWEA Learning Continuum
- Michael Clay Thompson, Navigators, Beast Academy
- Continuous Improvement Coaches and Talent Development Coaches

Elementary:

- Title I access to Technology
- Strategy instruction in targeted areas of reading
- Reading Corps
- Rising Scholars

Secondary:

- Co-teaching
- Reading Intervention Supports
- Career Job Shadows
- Career Planning, exploratory coursework (CTE), dual credit options (articulation, PSEO, AP), Career and Technical Student Organizations (CTSO)

Tier 3 Academic Instruction

District-Wide:

- Intensive support of core
- Progress monitoring
- Independent Study, Project-based Learning, Grade Acceleration

Elementary:

- Title I- Comprehensive Reading Intervention
- Alternate Delivery Specialized Instructional Services (ADSIS) Teachers

Secondary:

- Career Internships, Youth Apprenticeships, Industry Level Certifications (CNA, AWS, EMR)
- Reading Intervention Supports

Professional Development

District-Wide:

- PLCs
- Learning Academies
- Curriculum Writing
- Talent Development
- Balanced Literacy/Workshop Model
- Math Small Group Instruction (K-8)
- Institute for Courageous Principal Leadership

Elementary:

- Math Alignment
- ADSIS & Reading Intervention Teacher Professional Development
- Media Specialists Makerspace and Curriculum
- Rising Scholars

Secondary:

- 1:1
- STEAM

Thank you!

School Board Regular Meeting

5.A.

Meeting Date: 03/06/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the February 21, 2017, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - February 21, 2017, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 21, 2017

The School Board of Independent School District No. 77 met in regular session on Tuesday, February 21 in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: none.

Ms. Schuck moved, and Ms. Sapp seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: No one wished to speak.

Recognition of School Board Members: Board members were recognized for their service to the school district.

Information Reports: Futures School Report presented by Jill Mueller and Cara Samuelson; Jefferson Elementary School Report presented by Scot Johnson; Board member workshop/committee reports.

The consent agenda items outlined below were approved on a motion by Mrs. Brandon, seconded by Ms. Schuck, and carried on a 7-0 roll call vote.

Approval of Minutes of the February 6, 2017, regular Board meeting.

Approval of February bills totaling \$16,079,490.49.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Hannah Achen - After School Art Teacher at Kennedy Elementary School beginning February 8 and ending June 1, 2017 for approximately 2.5 hours per week. She will be compensated according to her placement on the Teachers Association salary schedule.

Rachel Brock - Long Term Substitute Art Teacher at Prairie Winds Middle School beginning February 20 and ending April 7, 2017. She will be placed at 5 step of the B lane of the Teachers Association salary schedule.

Robin Hammer - Long Term Substitute Grade 3 Teacher for Stacie VanOverbeke at Monroe Elementary School beginning February 20 and ending

April 13, 2017. She will be placed at step 1 of the B lane of the Teachers Association salary schedule.

Grace Kellar - Long Term Substitute Grade 2 Teacher for Bethany Arndt at Franklin Elementary School beginning March 20 and ending May 15, 2017. She will be placed at step 1 of the B lane of the Teachers Association salary schedule.

Christina Makela - Teacher in the Central High Night School Program from February 27 through May 11, 2017. She will be compensated according to her placement on the Teachers Association salary schedule.

Mary Mauel - Special Education Teacher at Risen Savior/Homebased beginning January 30, 2017 through the end of the 2016-17 school year. She will teach 5 hours of homebased instruction and 3 hours of nonpublic special education for a total of 8 hours per week. She will be compensated at the rate of \$52.53 per hour.

Kai Sill - Summer School Administrative Intern beginning February 28 and ending August 4, 2017. This is an unpaid position.

Martha Wildeman - Long Term Substitute Teacher for Mary Jane Sletten beginning January 11 through February 14, 2017 (half-day on the 14th) and March 2 through March 16, 2017. She will be placed at step 10 of the B lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Rita Anderson - NonClassroom (Playground) Paraprofessional at Kennedy Elementary School for 2 hours per day/5 days per week beginning February 16, 2017. She will be compensated at the rate of \$12.00 per hour.

Chase Arndt - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 1.75 hours per day/5 days per week beginning February 6, 2017. He will be compensated at the rate of \$12.00 per hour.

Blanca Cruz - Change in assignment from LPN/Special Education Paraprofessional at Franklin to Special Education Paraprofessional at Eagle Lake Elementary School for 6.25 hours per day/5 days per week beginning February 16, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Mahad Dhiisow - NonClassroom (Playground/Lunch) Paraprofessional at Washington Elementary School for 1.5 hours per day/5 days per week beginning February 13, 2017. He will be compensated at the rate of \$12.00 per hour.

Courtney Jones - Special Education Paraprofessional at Early Learning/HeadStart for 7 hours per day/4 days per week (M-Th) beginning

February 27, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Jessica Fleming - Transfer to the position of Second Cook at Monroe Elementary School for 7 hours per day/5 day per week beginning January 23, 2017. She will be placed on the Second Cook classification, same step of the School Food Service Workers Association salary schedule with an hourly rate of \$13.31.

Mary Krueger - Increase in Clerical Assistant/POS Operator assignment from 6 hours per day to 6.75 hours per day (5 hours as a Clerical Assistant and 1.75 hours POS Operator) beginning September 8, 2016.

Tyisha Thomas - Transfer from Bridges Community School to the position of 4-hour Custodian at Rosa Parks Elementary School beginning February 20, 2017. No change in compensation.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Deanna Anderson, teacher currently on Board approved leave, has requested an extension of her leave. She will return to work on April 10, 2017.

Katie Hieb - Correct leave to unpaid leave of absence beginning April 3 and ending May 27, 2017.

Amanda Rueter, teacher currently on Board approved leave, has requested an extension of her unpaid leave through the 2017-18 school year.

Stacie VanOverbeke, Grade 3 Teacher at Monroe Elementary School, has submitted a request for a leave under the provisions of the Family Medical Leave Act commencing on February 20 and ending April 13, 2017.

Michelle Westre, Early Childhood Special Education Teacher, has requested a leave under the provisions of the Family Medical Leave Act commencing on February 20 and ending March 31, 2017.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Tammy Burman, Special Education Paraprofessional at Central High School, has requested a leave of absence beginning January 9 and ending June 1, 2017.

Roxanne Johnson, Cook Manager at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 2 and continuing for 3-4 weeks.

Anna Ruel, Custodian at Washington Elementary School, has requested an unpaid leave beginning March 28 and ending April 28, 2017.

Cindy Westmark, Structured Study Center Supervisor at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on February 13 and ending March 1, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Patty Appel, Reading Intervention Teacher at Monroe Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Jan Derksen-Roth, School Nurse, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Kayla Dickinson - Grade 4 Teacher at Monroe Elementary School, effective at the end of the 2016-17 school year.

Elizabeth Fischer - Grade 2 Teacher at Roosevelt Elementary School, effective at the end of the 2016-17 school year.

Debra Fogal, Special Education Teacher at Franklin Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Tyler Griffith - Special Education Teacher at West High School, effective at the end of the 2016-17 school year.

Kathleen Schultz, Physical Education Teacher at Hoover Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Karon Sheldon, Physical Education Teacher at Washington Elementary School, has submitted her resignation for purposes of retirement, effective August 1, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Hassan Abdulle - Special Education Paraprofessional at West High School. His last date of employment will be February 16, 2017.

Lisa Bailey - Special Education Paraprofessional at Prairie Winds Middle School, effective as of March 3, 2017.

Margaret Black - NonClassroom (Playground) Paraprofessional at Kennedy Elementary School. Her last date of employment will be February 15, 2017.

Tracy Crooks - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School. Her last date of employment will be February 21, 2017.

Daniel Greenwood - Special Education Behavior Intervention Paraprofessional at West High School, effective as of February 14, 2017.

Christian Hahn - ECFE/SR Teaching Assistant. His last date of employment will be February 28, 2017.

Tyson Hoeft - Special Education Paraprofessional at Prairie Winds Middle School, effective as of February 8, 2017.

Jennifer Millington - Special Education Paraprofessional at Hoover Elementary School. Her last date of employment will be February 22, 2017.

Raven Robinson - Connections Child Care Assistant, effective as of March 2, 2017.

Alexandria Schallau - Special Education Paraprofessional at HeadStart. Her last date of employment will be March 14, 2017.

Rachel Schoenecker-Wilke - Special Education Behavior Support Intervention Paraprofessional at Roosevelt Elementary School. Her last date of employment will be March 7, 2017.

TERMINATIONS OF EMPLOYMENT (NONINSTRUCTIONAL)

Sam Blackman - Custodian at Rosa Parks Elementary School, effective as of February 14, 2017.

Nancy Van Houdt - Cook's Helper at Prairie Winds Middle School, effective as of February 9, 2017.

Mrs. Brandon made a motion, seconded by Ms. Hansen, to accept the following gifts.

The following donations were received for the 2017 Career Expo:

- Crystal Valley Coop - \$500 for Registration Sponsorship
- Bolton & Menk - \$1,500 for MyStory Sponsorship
- Minnesota Workforce Council - \$800 for Career Game Show Sponsorship
- Rasmussen College - \$500 for Exhibit Sponsorship
- South Central Perkins Consortium - \$5,000 for Exhibit Sponsorship
- SouthPoint Financial - \$100 for BINGO Career Game Drawing
- Walmart Distribution Center - \$1,500 for Lunch Sponsorship

Prairie Woods Environmental Learning Center provided a \$1,000 grant to the West High YES! Program to be used for hydration stations.

The West High VEX Robotics program received the following donations:

- V-Tek - \$200
- Froehling Anderson Ltd. - \$300

Jason and JoRae Galli Storm donated \$100 to West High Orchesis.

Midwest Art Catalyst donated \$500 to West High Photography.

The motion carried on a 7-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:22 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 21, 2017

The School Board of Independent School District No. 77 met in regular session on Tuesday, February 21, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: none.

1. Schuck/Sapp approval of agenda with personnel addendum. 7-0
2. Open Forum - none.
3. Information: School Board Member recognition, Futures School report, Jefferson Elementary School report, Board Member reports.
4. Brandon/Schuck approval of Consent Agenda Items: Approval of Minutes of the February 6, 2017, regular meeting; Approval of February Bills; Personnel. 7-0
5. Brandon/Hansen acceptance of gifts and grants. 7-0
6. Sapp/Schuck adjournment at 6:22 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting**5.B.****Meeting Date:** 03/06/2017**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action**Subject:**

Personnel

Background:APPOINTMENTS (INSTRUCTIONAL)

Bethany Aaker - Full-time (1.00 FTEs) Special Education Teacher at East High School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Julie Larkin-Spies - Secondary/MSU,M Field Experience Mentor (TOSA) beginning July 1, 2017 and ending June 30, 2021. She will be compensated according to her placement on the Teachers Association salary schedule.

Macey Noren Shellum - Full-time (1.00 FTEs) Special Education Teacher at Rosa Parks Elementary School beginning March 2, 2017 for the 2016-17 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Danielle Carpenter-Anderson - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning February 28, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Daniel Greenwood - Special Education Behavior Intervention LifeSkills Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning March 1, 2017. He will be compensated at the rate of \$14.63 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Aimee Kachelmeier - Special Education Behavior Intervention Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning March 6, 2017. She will be compensated at the rate of \$14.63 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Debra Larsen - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning March 1, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Matthew Malaske - Special Education Behavior Intervention LifeSkills Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning March 1, 2017. He will be compensated at the rate of \$14.63 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Preston Reinarts - Transfer from 4-hour Custodian to full-time, 8-Hour Evening Custodian at Rosa Parks Elementary School beginning February 23, 2017. He will be placed at classification A13, same step of the Maintenance and Custodial Workers Association with an hourly rate of \$13.74.

Trista Willis - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning March 6, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Christine Larson - Increase in Special Education Behavior Intervention Paraprofessional assignment with the addition of 1.5 hours per day/3 days per week (M/T/Th) beginning March 7 and ending May 11, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Emily Eberhart - Teacher currently on Board approved leave has requested an extension of her leave through June 2, 2017.

Kristin Krusemark, Grade 4 Teacher at Roosevelt Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 24 and ending October 18, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Kathy Abbott, Media Specialist at Washington Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be July 30, 2017.

Mary Draper, Family and Consumer Science Teacher at Prairie Winds Middle School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Mary Johnson, Reading Intervention Teacher at Eagle Lake Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Sara Meyer, Special Education Teacher at Rosa Parks Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Akram Osman - Special Education Teacher at Rosa Parks Elementary School. His last date of employment will be March 3, 2017.

Karon Sheldon - Change last date of employment, for purposes of retirement, to July 31, 2017.

Leslie Starr, Grade 2 Teacher at Hoover Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Blanca Cruz - Special Education Paraprofessional at Eagle Lake Elementary School. Verbal resignation with her last date of employment being February 23, 2017.

Joyce Dickerman, Early Childhood Screener, has submitted her resignation for purposes of retirement. Her last date of employment was May 19, 2016.

Matthew Malaske - Playground Supervisor at Roosevelt Elementary School. His last day of working in this position will be February 28, 2017. He will begin his Special Education Paraprofessional assignment March 1, 2017.

Cody Sandstrom - Special Education Paraprofessional at Monroe Elementary School. His last date of employment will be February 23, 2017.

Alexandra Schallau - Correct resignation date to February 14, 2017.

Dawn Stolp, Evening Custodian at Kennedy Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be March 1, 2017.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting**5.B.1.****Meeting Date:** 03/06/2017**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Personnel - Addendum

Background:APPOINTMENTS (NONINSTRUCTIONAL)

Haylee Barsness - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning March 13, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Amber Carson - Special Education Paraprofessional at Jefferson Elementary School for 6.25 hours per day/5 days per week beginning March 9, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tracy Crooks - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning March 9, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Elizabeth Zarn - Decrease in assignment from 1.167 FTEs to 1.00 FTEs beginning March 7, 2017 for the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Christine Larson – Correction: increase in Special Education Behavior Intervention Paraprofessional assignment with the addition of 2 hours per day/3 days per week (M/T/Th) beginning March 7 and ending May 11, 2017.

Thea Lillo - Increase in Special Education Paraprofessional assignment with the addition of 1.5 hours per day/3 days per week (M/T/Th) beginning March 7 and ending May 11, 2017.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Daisy Brey, Supervision and Security at West High School, has requested an unpaid leave beginning March 8 and ending March 31, 2017.

Patricia Schofield, Special Education Paraprofessional at Franklin Elementary School, has requested an unpaid leave beginning March 12 and continuing until March 27, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Margaret Kind, Grade 4 Teacher at Monroe Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Eric Sherman - Supervision and Security at West High School, effective as of March 3, 2017.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting

6.A.

Meeting Date: 03/06/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

Kohl's of Mankato donated 67 stuffed animals valued at \$335 to Washington Elementary School.

The Communication and Theater Association of Minnesota donated a Tech and Stage Crew Communication System valued at \$2,000 to the East High Drama Club.

Recommended Action:

The administration recommends Board acceptance of these generous gifts.

School Board Regular Meeting

6.B.

Meeting Date: 03/06/2017

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Resolution Directing the Administration to Make Recommendations Regarding Programming and Staffing for the 2017-18 school year.

Background:

The following resolution is the first step in laying the legal groundwork for reducing and/or discontinuing programs and licensed staff positions. Budget reductions, enrollment shifts or program changes may affect program and/or staffing levels in specific subject areas or grade levels.

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS REGARDING
PROGRAMMING AND STAFFING FOR THE 2017-18 SCHOOL YEAR**

WHEREAS, the financial condition of the school district dictates the school district may require reallocation of resources between programs for the 2017-18 school year, and

WHEREAS, there may be reductions in student enrollments within specific programs and/or grade levels, and

WHEREAS, this reduction in expenditures may require discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 77, as follows:

That the School Board hereby directs the Superintendent of Schools and the administration to consider the reduction and/or discontinuance of programs or positions to accomplish economies in the school district as a result of reductions in enrollment and/or funding and to make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

Dated: March 6, 2017

Recommended Action:

The Administration recommends approval of the resolution as presented.

School Board Regular Meeting**6.C.****Meeting Date:** 03/06/2017**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Naming of Auditor for Fiscal 2016-2017

Background:

In accordance with District Policy 703, the School Board must name a fiscal auditor to audit the financial records of the School District. A proposal has been submitted by our current auditing firm, Clifton Larson Allen LLP to provide this service for the 2016-2017 fiscal year. The fee for these services will be \$28,300.

Recommended Action:

The administrative team recommends the firm of Clifton Larson Allen LLP to serve as the fiscal auditor for District 77 for the fiscal year 2016-2017.
