



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, March 20, 2017 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Abdi Sabrie

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Washington Elementary School Report
 - B. West High School Report
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:25 P.M.)
 - A. Approval of Minutes of the March 6, 2017, Regular Meeting
 - B. Approval of March Bills
 - C. Personnel
 1. Personnel -- Addendum
6. BUSINESS (6:30 P.M.)
 - A. Acceptance of Gifts and Grants

- B. Act on East High School Community Locker Room (Pool) Addition Bids
 - C. Act on West High School Annex 2nd Floor Remodeling Bids
 - D. Act on Jefferson Elementary School Elevator Addition Bids
 - E. Act on 2017 Site (Hard Surface) Improvements Bids
 - F. Act on Roofing at Lincoln Bids
 - G. Act on East High School Domestic Water Pipe Replacement Phase II Project Bids
7. ADJOURNMENT (7:00 P.M.)



School Board Members for 2017

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 351-7503
E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 State Highway 66
Mankato, MN 56001
Phone: 351-6597
E-Mail: jsapp1@isd77.k12.mn.us
Term Ends December 31, 2017

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 387-4945
E-Mail: jbrand1@isd77.k12.mn.us
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 344-1566
E-Mail: shanse1@isd77.k12.mn.us
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 382-4951
E-Mail: kschuc1@isd77.k12.mn.us
Term Ends December 31, 2017

Kinney Eberhart
2003 Roe Crest Drive
North Mankato, MN 56003
Phone: 469-4623
E-Mail: ceberh1@isd77.k12.mn.us
Term Ends December 31, 2017

Abdi Sabrie
404 Homestead Road
Mankato, MN 56001
Phone: 933-4254
E-Mail: asabri1@isd77.k12.mn.us
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.k12.mn.us



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer may terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting

4.A.

Meeting Date: 03/20/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Washington Elementary School Report

Background:

Shane Baier, Elementary Principal, Bobbie Bastian and Rachel Moeller, Representatives at Washington School, will present an update report on Washington Elementary School.

Recommended Action:

N/A

Attachments

Presentation

2016–17 Washington School Report to the School Board



March 20, 2017

Improvement Efforts: Strategic Direction A

High Achievement for All

- Common Formative Assessments
- Weekly Grade Level Data Wall Collaboration Meetings
- WIN (What I Need) Time to Support Math & Reading
- Weekly Team Collaboration Time: (Grade Level PLC)

RTI Model

- NWEA Continuum
- Utilize multiple data sources to identify student learning gaps
- Progress monitoring
- Use of evidence based decision making
- Provide a structure to allow for small group differentiated instruction

Culture of Leadership and Excellence

- Student voice and ownership of learning

Improvement Efforts: Strategic Direction B

PBIS Implementation

- Teaching Expected Behavior Rotation Days
- Out of the Blue Days
- Proactive Relationships
 - Four at the door
 - 2 by 10
 - Invisible/visible mentors
- PAWS Tickets: Student and Class Recognition
- A focus on student voice and leadership



Improvement Efforts: Strategic Direction B

School, Family & Community Engagement

- Family Fun Nights
- PTO with active participation by teachers and parents
- Family Engagement is key to the culture we desire.



Improvement Efforts: Strategic Direction C

- Culture of Leadership and Excellence

Focus on further developing student readiness to ensure options for life.

- Leadership
- Culture
- Academic Achievement



Improvement Efforts: Strategic Direction C

Culture of Leadership & Excellence

- **PRIDE Time:** Cross-grade level small groups of students meet monthly
- **Wildcat2Wildcat** Mentoring
- 7 Habits of Happy Kids Lessons
- Monthly **Wildcat Rallies**
- **Student Leadership Roles** in the classroom and school-wide



Improvement Efforts: Direction D

School-Wide Title One

- All resources for all kids
- Increased flexibility to meet student needs
- Best practice intervention and on-going assessment

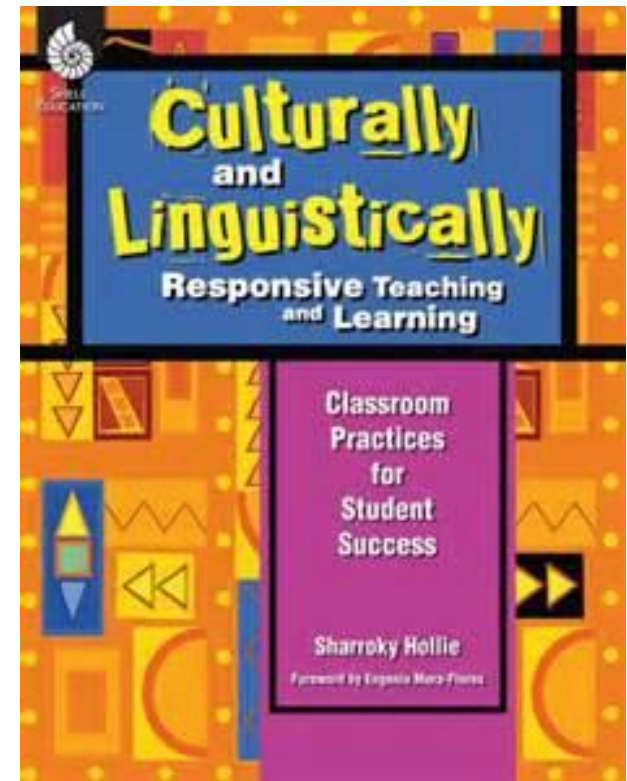
Participative Leadership Model

- On-going staff collaboration with focus on student needs
- The level of support is determined by individual student need

Improvement Efforts: Direction E

Differentiated Professional Development Plan.

- Intuitive New Teacher Professional Development Model
- Professional Development Plan utilizing best practice instruction and assessment
- All teachers have access to professional development opportunities that align with responsibilities.
- Culturally and Linguistically Responsive Teaching Book Study



Professional Learning Community

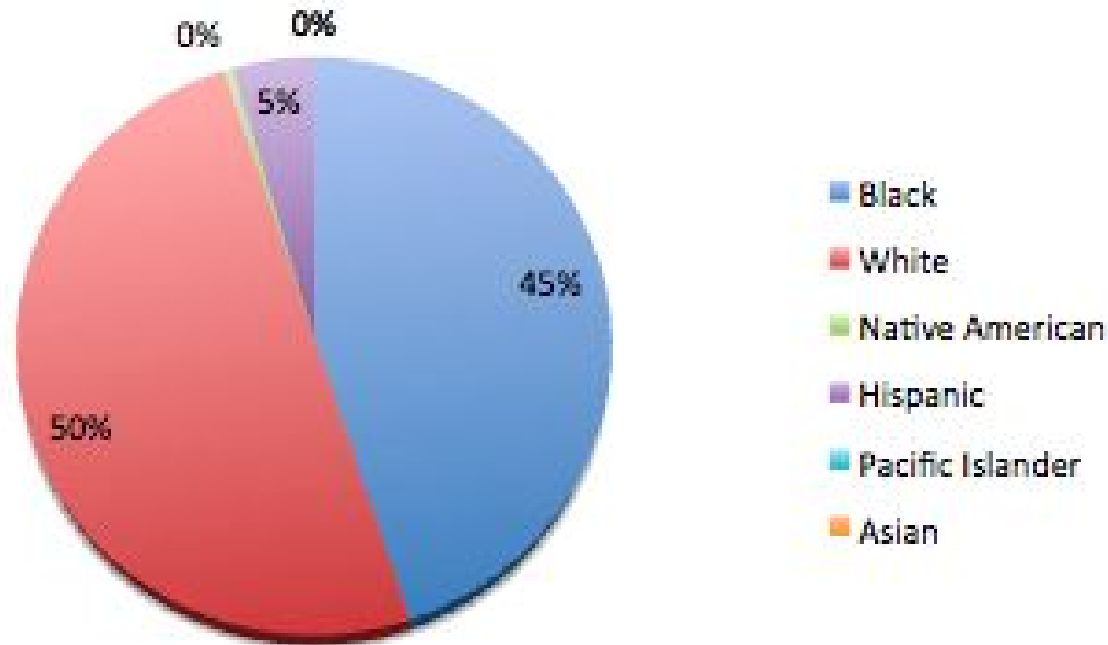
Grade Level Team Vision Cards

- Goals based on building vision card
- Emphasize closing gaps and raising proficiency
 - Each grade level looks at specific student progress to develop goals
 - Example:
 - Close Special Education Reading Gap
 - Increase Student Growth in Math
- Focus is on monitoring growth and adjusting instruction to meet needs of all students
- Master schedule designed to maximize student learning time

ATTENDANCE DATA

ATTENDANCE			
	13-14	14-15	15-16
All	95.82	95.40	95.20
LEP	93.34	94.46	94.98
SPED	94.25	92.52	91.24
FRP	95.26	95.00	95.14
Hispanic	93.70	95.23	95.73
American Indian	na	96.70	83.38
Asian	96.52	97.79	95.74
Black	93.01	94.37	94.08
White	95.91	94.97	93.48
Pacific Islander	na	na	na
Two or more races	94.24	95.78	95.35

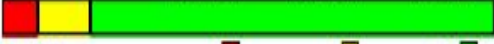
BEHAVIOR DATA: Major Referrals



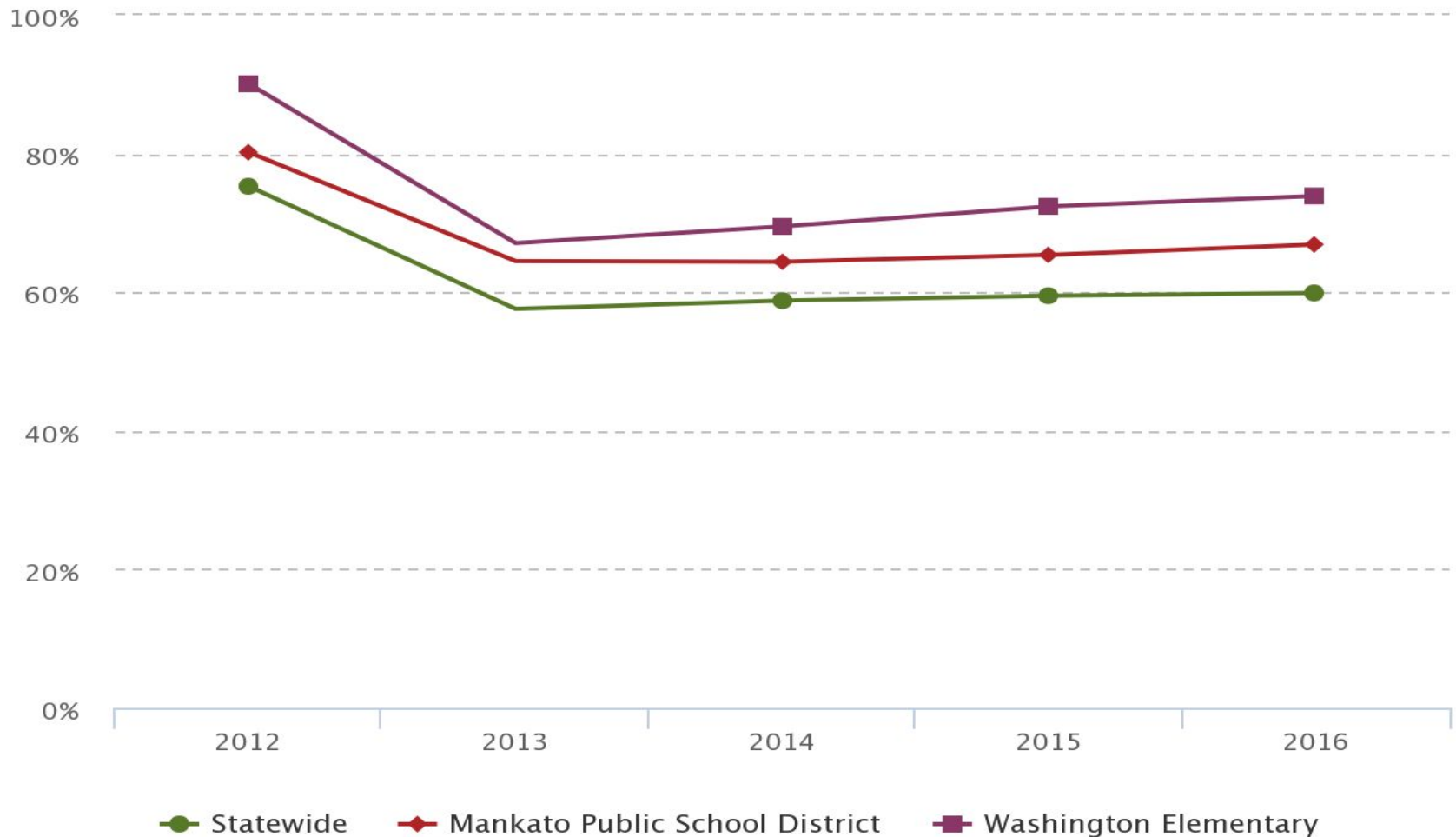
	Tier 1 (0-1)	Tier 2 (2-5)	Tier 3 (6)
PBIS Pyramid	80%	15%	5%
Washington Results Pyramid	87%	9%	4%

DIBELS DATA K-2

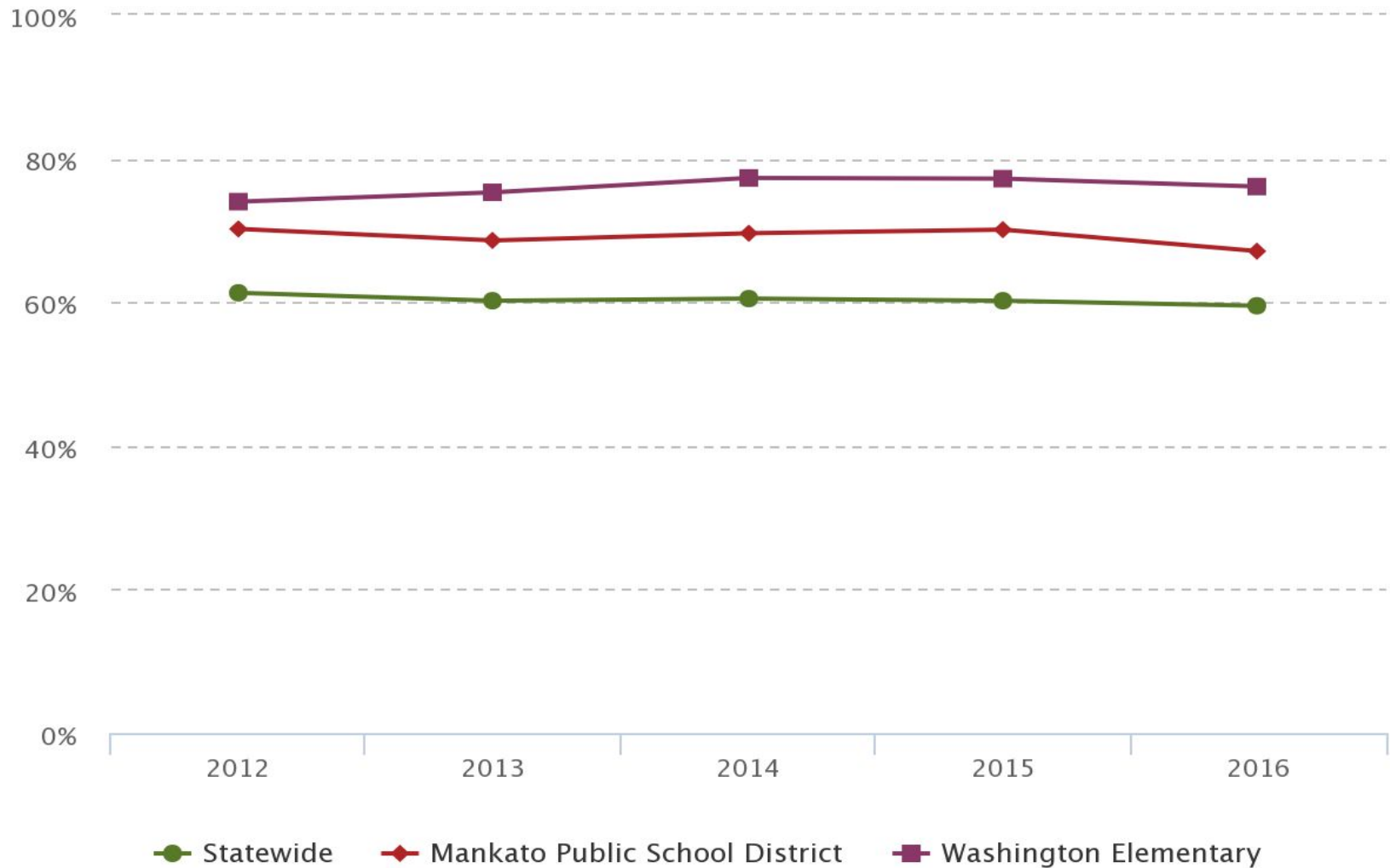
Year: 2015-2016

Grade	Beginning	Middle	End
K	 n=64 11  12  41  (17%) (19%) (64%)	 n=66 5  6  55  (8%) (9%) (83%)	 n=69 4  8  57  (6%) (12%) (83%)
1st	 n=68 14  14  40  (21%) (21%) (59%)	 n=67 5  3  59  (7%) (4%) (88%)	 n=66 6  1  59  (9%) (2%) (89%)
2nd	 n=83 6  9  68  (7%) (11%) (82%)	 n=84 9  7  68  (11%) (8%) (81%)	 n=85 6  14  65  (7%) (16%) (76%)

Washington Reading Trend Data



Washington Math Trend Data



Questions?



School Board Regular Meeting

4.B.

Meeting Date: 03/20/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

West High School Report

Background:

Dave Lutz, Secondary Principal, and representatives from West High School, will present an update report on West High School.

Recommended Action:

N/A

Attachments

Presentation

2016–17 West High School Report to the School Board



March 20, 2017

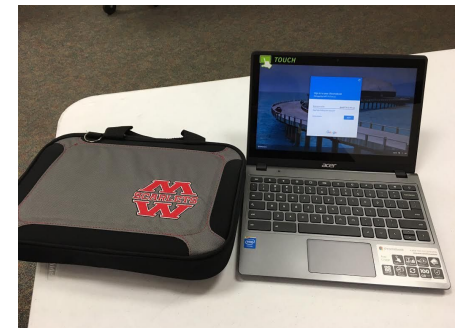


Improvement Efforts Strategic Direction A



Student Learning and Engagement

- Implement Plan, Do, Study, Act continuous improvement model with high school PLCs
- AVID Schoolwide instructional focus
 - WICOR Wednesdays – “Collaborative Study Groups”
 - AVID trained staff – 39 staff members at WHS
- Expanded co-teaching model
 - Emphasized push-in services for SpEd and EL and additional support for students in co-taught classes
- Balanced Literacy district-wide PD
- Productive technology use w/ student Chromebooks
 - Digital resources, assessments, and learning activities



Improvement Efforts Strategic Direction B



Connectedness Between School and Families

- Digital school newsletter: “The West Side Story 2.0”
 - Partnered with messages home
- Welcome to West calls to incoming 9th grade and new-to-district families
- Principal Advisory Council
- Increased registration support
 - Registration support sessions at Spring Conferences
 - Talent development breakout sessions
 - Infinite Campus 4-year academic planner
 - Counselors utilizing Naviance tools with students



Improvement Efforts Strategic Direction C

Readiness and Life Options for All

- Advanced Placement exams
 - 448 students registered to take 783 AP exams in 2017
- Internship opportunities
 - 24 students participating in some type of internship in 2015–16; Increased to 61 students in 2016–17
- Articulated Credits
 - 299 students earned articulated credit (2-year colleges in MN) in 2016
 - 107 students earned PLTW articulated credit (MSU–M, U of M, or St Cloud State) in 2016
- Special Education work programs
 - 19 students participating in 2015–16; Increased to 27 students in 2016–17
- Scholarships for AVID seniors
 - Over \$715,000 in scholarships awarded to current AVID seniors, well on the way to the \$1 Million program goal



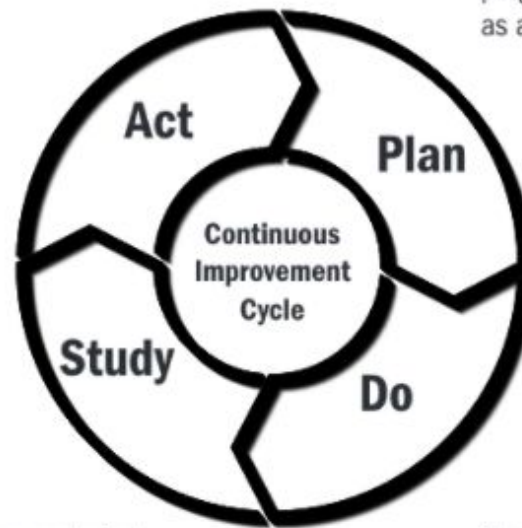
Professional Learning Community Collaborative Teams



PLAN, DO, STUDY, ACT Continuous Improvement Cycle

The **Act** phase involves making a decision to either revise the action steps and set a timeline for a new study or initiate a new plan.

The **Plan** phase involves setting a goal and creating action steps. Additional components include evidence used to measure progress toward the goal, as well as a timeline and resources.



The **Study** phase involves analyzing the data collected to assess the effectiveness of the plan.

The **Do** phase involves implementing the action steps and administering benchmarks to measure progress.

Attendance Trend Data

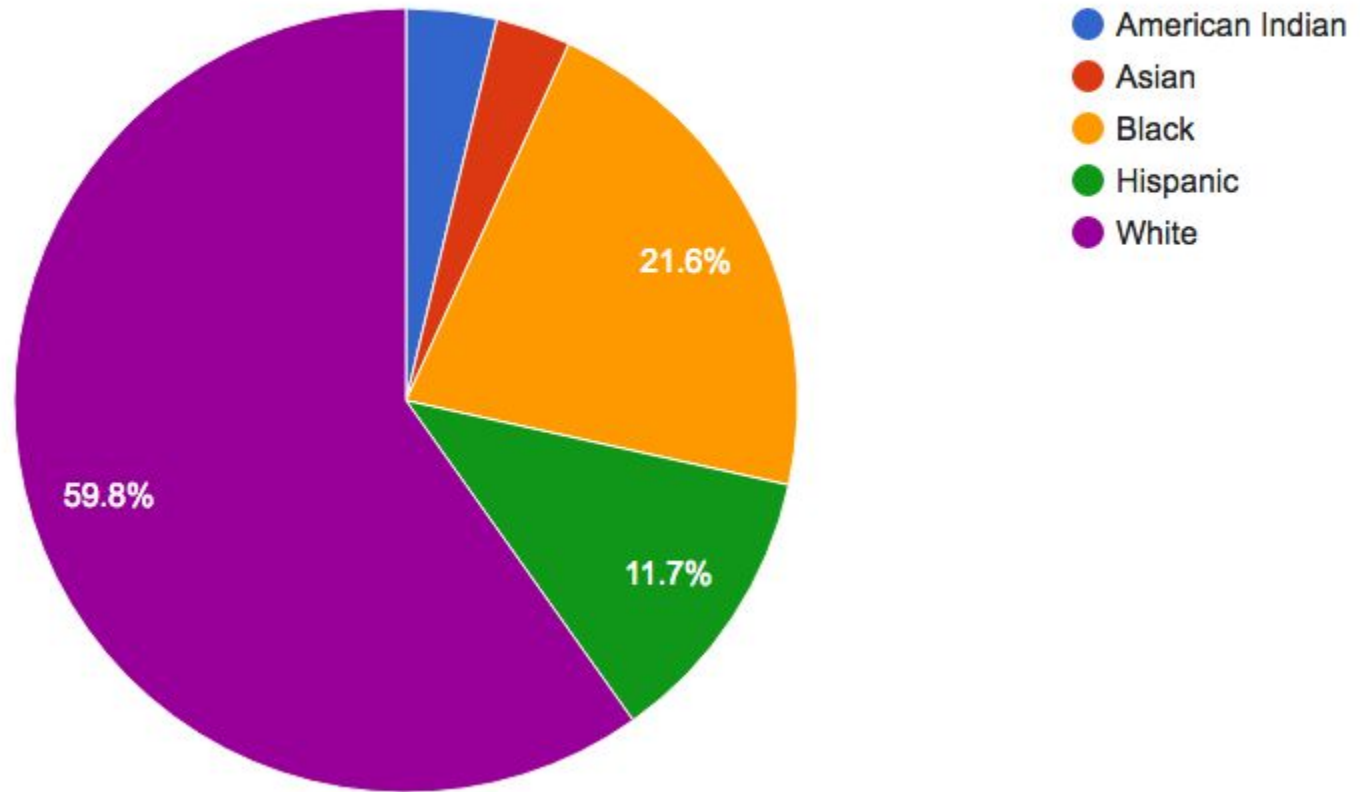


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	13-14	14-15	15-16
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LEP	92.17	91.85	92.45
SPED	88.22	88.19	89.07
FRP	90.49	90.44	90.64
Hispanic	91.57	89.80	90.82
American Indian	84.52	80.71	70.07
Asian	94.43	94.16	94.11
Black	91.09	90.65	90.84
White	92.70	92.66	93.01
Pacific Islander	na	na	na
Two or more races	85.21	90.9	89.43

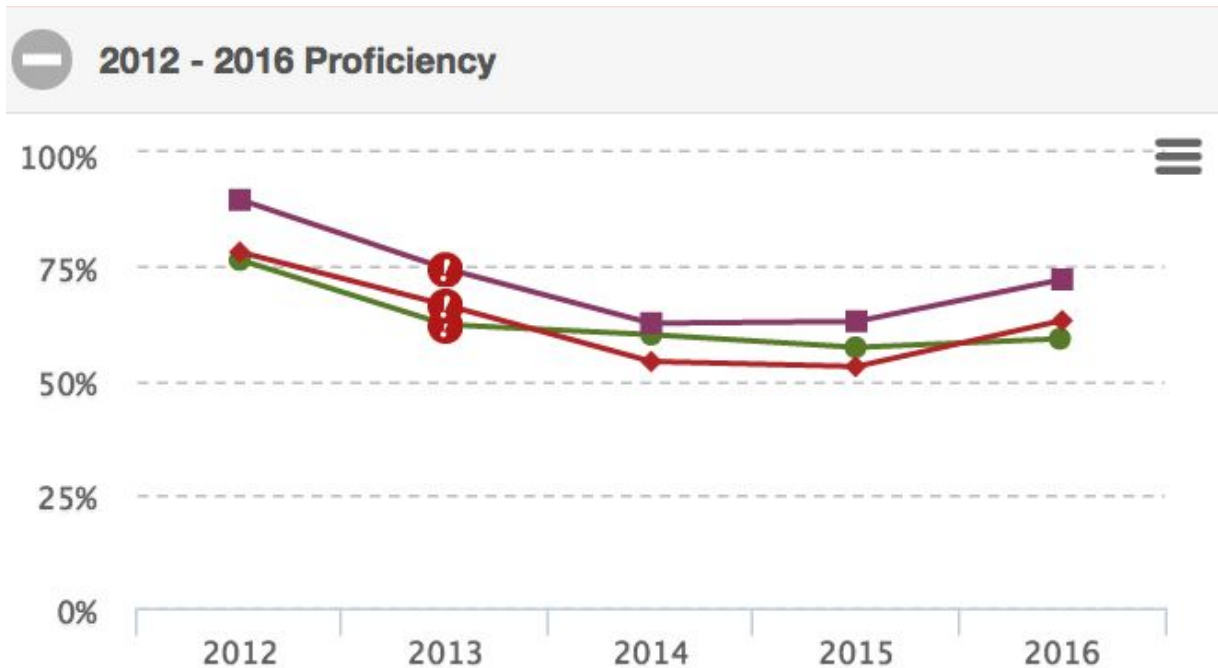
Behavior Data



2015-16 Behavioral Incidents By Ethnicity



Reading Trend Data

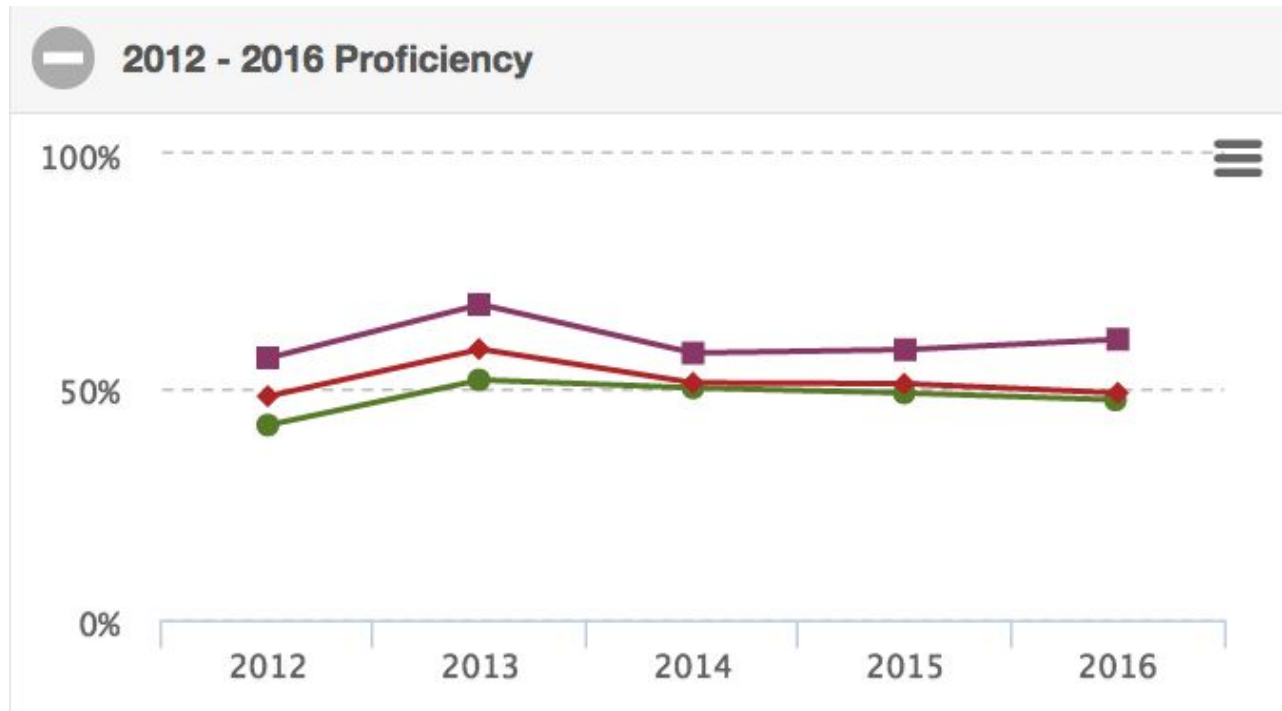


Mankato West Senior High

Year	Percent Proficient	Number Proficient	Number Tested
2012	89.6%	240	268
2013	74.5%	216	290
2014	62.5%	173	277
2015	62.9%	168	267
2016	72.1%	217	301

● Statewide
 ◆ Mankato Public School District
 ■ Mankato West Senior High

Math Trend Data



Mankato West Senior High

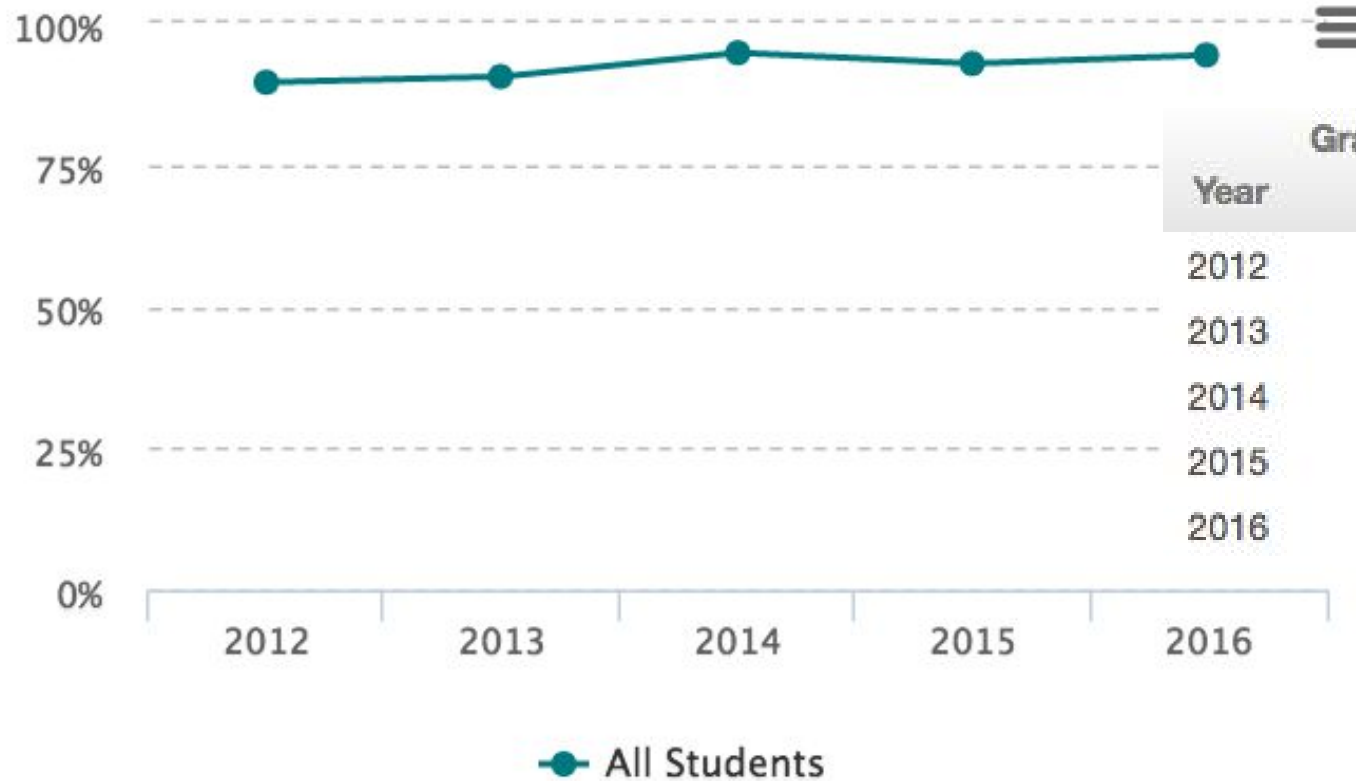
Year	Percent Proficient	Number Proficient	Number Tested
2012	56.2%	146	260
2013	67.7%	180	266
2014	57.3%	157	274
2015	58.0%	153	264
2016	60.2%	165	274

● Statewide ◆ Mankato Public School District
■ Mankato West Senior High

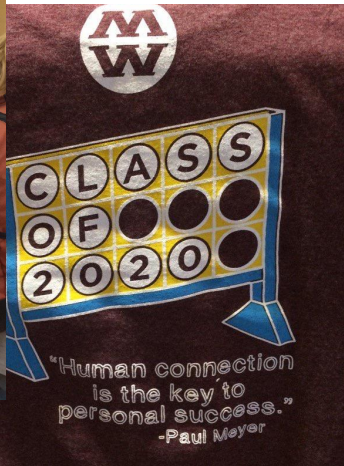
Mankato West Graduation Data



Graduation Rate Trend



Year	Graduated Count	Graduated %
2012	221	89.5%
2013	237	90.5%
2014	251	94.7%
2015	244	92.8%
2016	250	94.3%



School Board Regular Meeting

4.C.

Meeting Date: 03/20/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5.A.

Meeting Date: 03/20/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the March 6, 2017, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - March 20, 2017, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 6, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, March 6, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: Sara Hansen

Ms. Schuck moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Teaching and Learning Report presented by Heather Mueller, Gwen Walz, Dale Engman, Marti Sievek, Tracy Brovold, Kim Mueller, Tracy Corcoran, Sarah Morrison, Mel Helling and Tania Lyon.

The consent agenda items outlined below were approved on a motion by Ms. Schuck, seconded by Mrs. Brandon, and carried on a 6-0 roll call vote.

Approval of Minutes of the February 21, 2017, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Bethany Aaker - Full-time (1.00 FTEs) Special Education Teacher at East High School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Julie Larkin-Spies - Secondary/MSU,M Field Experience Mentor (TOSA) beginning July 1, 2017 and ending June 30, 2021. She will be compensated according to her placement on the Teachers Association salary schedule.

Macey Noren Shellum - Full-time (1.00 FTEs) Special Education Teacher at Rosa Parks Elementary School beginning March 2, 2017 for the 2016-17 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Haylee Barsness - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning

March 13, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Danielle Carpenter-Anderson - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning February 28, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Amber Carson - Special Education Paraprofessional at Jefferson Elementary School for 6.25 hours per day/5 days per week beginning March 9, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tracy Crooks - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning March 9, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Daniel Greenwood - Special Education Behavior Intervention LifeSkills Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning March 1, 2017. He will be compensated at the rate of \$14.63 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Aimee Kachelmeier - Special Education Behavior Intervention Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning March 6, 2017. She will be compensated at the rate of \$14.63 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Debra Larsen - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning March 1, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Matthew Malaske - Special Education Behavior Intervention LifeSkills Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning March 1, 2017. He will be compensated at the rate of \$14.63 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Preston Reinarts - Transfer from 4-hour Custodian to full-time, 8-Hour Evening Custodian at Rosa Parks Elementary School beginning February 23,

2017. He will be placed at classification A13, same step of the Maintenance and Custodial Workers Association with an hourly rate of \$13.74.

Trista Willis - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning March 6, 2017. She will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Elizabeth Zarn - Decrease in assignment from 1.167 FTEs to 1.00 FTEs beginning March 7, 2017 for the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Christine Larson - Increase in Special Education Behavior Intervention Paraprofessional assignment with the addition of 2 hours per day/3 days per week (M/T/Th) beginning March 7 and ending May 11, 2017.

Thea Lillo - Increase in Special Education Paraprofessional assignment with the addition of 1.5 hours per day/3 days per week (M/T/Th) beginning March 7 and ending May 11, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Emily Eberhart - Teacher currently on Board approved leave has requested an extension of her leave through June 2, 2017.

Kristin Krusemark, Grade 4 Teacher at Roosevelt Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 24 and ending October 18, 2017.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Daisy Brey, Supervision and Security at West High School, has requested an unpaid leave beginning March 8 and ending March 31, 2017.

Patricia Schofield, Special Education Paraprofessional at Franklin Elementary School, has requested an unpaid leave beginning March 12 and continuing until March 27, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Kathy Abbott, Media Specialist at Washington Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be July 30, 2017.

Mary Draper, Family and Consumer Science Teacher at Prairie Winds Middle School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Mary Johnson, Reading Intervention Teacher at Eagle Lake Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Margaret Kind, Grade 4 Teacher at Monroe Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Sara Meyer, Special Education Teacher at Rosa Parks Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

Akram Osman - Special Education Teacher at Rosa Parks Elementary School. His last date of employment will be March 3, 2017.

Karon Sheldon - Change last date of employment, for purposes of retirement, to July 31, 2017.

Leslie Starr, Grade 2 Teacher at Hoover Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Blanca Cruz - Special Education Paraprofessional at Eagle Lake Elementary School. Verbal resignation with her last date of employment being February 23, 2017.

Joyce Dickerman, Early Childhood Screener, has submitted her resignation for purposes of retirement. Her last date of employment was May 19, 2016.

Matthew Malaske - Playground Supervisor at Roosevelt Elementary School. His last day of working in this position will be February 28, 2017. He will begin his Special Education Paraprofessional assignment March 1, 2017.

Cody Sandstrom - Special Education Paraprofessional at Monroe Elementary School. His last date of employment will be February 23, 2017.

Alexandra Schallau - Correct resignation date to February 14, 2017.

Eric Sherman - Supervision and Security at West High School, effective as of March 3, 2017.

Dawn Stolp, Evening Custodian at Kennedy Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be March 1, 2017.

Mrs. Brandon made a motion, seconded by Ms. Sapp, to accept the following gifts.

Kohl's of Mankato donated 67 stuffed animals valued at \$335 to Washington Elementary School.

The Communication and Theater Association of Minnesota donated a Tech and Stage Crew Communication System valued at \$2,000 to the East High Drama Club.

The motion carried on a 6-0 voice vote.

The following resolution is the first step in laying the legal groundwork for reducing and/or discontinuing programs and licensed staff positions. Budget reductions, enrollment shifts or program changes may affect program and/or staffing levels in specific subject areas or grade levels. A motion was made by Ms. Schuck and seconded by Mrs. Eberhart to approve the following resolution:

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS REGARDING
PROGRAMMING AND STAFFING FOR THE 2017-18 SCHOOL YEAR**

WHEREAS, the financial condition of the school district dictates the school district may require reallocation of resources between programs for the 2017-18 school year, and

WHEREAS, there may be reductions in student enrollments within specific programs and/or grade levels, and

WHEREAS, this reduction in expenditures may require discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 77, as follows:

That the School Board hereby directs the Superintendent of Schools and the administration to consider the reduction and/or discontinuance of programs or positions to accomplish economies in the school district as a result of reductions in enrollment and/or funding and to make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion to approve the resolution carried on a 6-0 voice vote.

In accordance with District Policy 703, the School Board must name a fiscal auditor to audit the financial records of the School District. A proposal has been submitted by our current auditing firm, Clifton Larson Allen LLP to provide this service for the 2016-2017 fiscal year. The base fee is not to exceed \$27,500. The administrative team recommends the firm of Clifton Larson Allen LLP to serve as the fiscal auditor for District 77 for the fiscal year 2016-2017. Mrs. Brandon made a motion to approve Clifton Larson Allen LLP as recommended. Ms. Schuck seconded the motion and it carried on a 6-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Mrs. Eberhart seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:06 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 6, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, March 6, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: Sara Hansen

1. Schuck/Eberhart approval of agenda with personnel addendum. 6-0
2. Open Forum - none
3. Information: Teaching and Learning Report.
4. Schuck/Brandon approval of Consent Agenda Items: Approval of Minutes of the February 21, 2017, regular meeting; Personnel. 6-0
5. Brandon/Sapp acceptance of gifts and grants. 6-0
6. Schuck/Eberhart approval of resolution directing the administration to make recommendations regarding programming and staffing for the 2017-18 school year. 6-0
7. Brandon/Schuck name Clifton Larson Allen LLP as auditor for fiscal 2016-17. 6-0
8. Sapp/Eberhart adjournment at 6:06 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting**5.B.****Meeting Date:** 03/20/2017**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Approval of March Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for March. The total of the bills for March of 2017 is \$6,224,258.62.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

5.C.

Meeting Date: 03/20/2017

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (NONINSTRUCTIONAL)

Said Abdow - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning March 13, 2017. He will be compensated at the rate of \$12.00 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kaltun Abdirahman - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 1.5 hours per day/5 days per week beginning March 15, 2017. He will be compensated at the rate of \$12.00 per hour.

Iraca Peterson - 4-Hour Evening Custodian at Bridges Community School beginning March 6, 2017. She will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association with an hourly rate of \$13.74.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Heidi Gillmore - Increase in Special Education Paraprofessional assignment at Prairie Winds Middle School from 27.75 hours per week to 33.75 hours per week (6.75 hours per day/5 days per week), effective as of December 2, 2016.

Alayna Stenzel - Transfer from ACES Child Care Assistant to ACES Assistant Supervisor at Hoover Elementary School for 4 hours per day/5 days per week beginning March 8 and ending June 1, 2017. She will be compensated at the rate of \$10.50 per hour.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Tamara Benson, Media Specialist at Kennedy/Bridges Community Schools, has submitted her request for a leave under the provisions of the Family Medical Leave Act commencing on March 28 and ending April 13, 2017.

April Malphurs, a teacher currently on Board approved leave, has requested an unpaid leave for the 2017-18 school year.

Tiffany Ott, Special Education Teacher at Hoover Elementary School, has submitted a request for a leave under the provisions of the Family Medical Leave Act commencing on March 13 and ending April 10, 2017.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Laura Holt, Special Education Paraprofessional at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 26 and ending June 1, 2017.

Leah Loddigs-Roecker, Special Education Behavior Intervention Paraprofessional at Futures, has requested a leave under the provisions of the Family Medical Leave Act beginning April 9 and ending June 1, 2017.

Barbara Partridge, Health Assistant at West High School, has requested a leave under the provisions of the Family Medical Leave Act beginning March 10 and ending March 24, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Deanna Anderson - Intervention Teacher at Franklin Elementary School, effective at the end of the 2016-17 school year.

Haley Hamilton - English Teacher at East High School. Her last date of employment will be June 2, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Julie Mueller - Custodian at Roosevelt Elementary School, effective as of March 23, 2017.

Rachel Nelson - Special Education Paraprofessional at Rosa Parks Elementary School, effective February 23, 2017.

Tyler Verdoorn - Special Education Paraprofessional at Prairie Winds Middle School. His last date of employment will be March 24, 2017.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting

5.C.1.

Meeting Date: 03/20/2017

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel -- Addendum

Background:

APPOINTMENTS (NONINSTRUCTIONAL)

Danielle Carpenter-Anderson - Substitute Special Education Paraprofessional at Dakota Meadows Middle School for 4.75 hours per day/5 days per week beginning March 15 and ending June 1, 2017. She will be compensated at the rate of \$12.00 per hour.

This is in addition to her assignment as NonClassroom Paraprofessional for 2.5 hours per day.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Alexander Mulari - Increase in Parent Education teaching hours from 0.06 FTEs (85 hours) to 0.15 FTEs (220 hours) for the 2016-17 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Cindy Gawrych - Change in Special Education Paraprofessional assignment from Monroe Elementary School for 6.25 hours per day to West High School for 6.75 hours per day/5 days per week beginning March 16, 2017.

Bailey Hofmeister - Increase in NonClassroom (Playground) Paraprofessional assignment from .5 hours per day to 1.5 hours per day/5 days per week at Roosevelt Elementary School beginning March 17, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Deb Brage, teacher currently on Board approved leave, has requested an extension of her leave through April 13, 2017.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Ross Ewert, Custodian at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 24 and ending June 1, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Scott Beiswanger - Playground Supervisor at Hoover Elementary School, effective as of March 13, 2017. He will continue to substitute in this position.

Cinnamon Spence - Playground Supervisor at Hoover Elementary School, verbal resignation effective as of January 6, 2017.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting

6.A.

Meeting Date: 03/20/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

NAPA Auto Parts donated hand tools and electronic diagnostic equipment valued at \$2,500 to the District's Automotive Technology program.

Sertoma of Greater Mankato donated \$500 to the Deaf & Hard of Hearing program.

An anonymous donor gave books, art supplies and classroom materials valued at \$515 to the Family Learning Center.

Aaron DeVlaeminck donated a classroom set (30 copies) of the book "Green Card Youth Voices" to East Senior High School, valued at \$600.

The Eagle Lake Fire Department donated \$500 to Eagle Lake Elementary for the open gym program.

The Mankato Basketball Association donated \$7,000 to purchase four new backboards and hoops for the gym at Bridges Community School.

Maschka Riedy and Ries Law Firm donated three 12' x 4' whiteboards valued at \$750 to the District.

The following donations were received for "Pack the Stands":

Volk Transfer Inc. - \$50

Mankato Clinic - \$150

Hy-Vee - \$100

The following donations were received for East High Orchestras:

Tweetens One Stop Inc. - \$100

Jo's Fitness Garage - \$100

Gregory Reeves - \$100

Several donations were received for our District VEX Robotics programs:

West High

Superior Concrete Block Company - \$1,000

Spinner's - \$250

Northflow Solutions - \$200

Delores Lutterall - \$100

Larkstur Engineering & Supply Inc. - \$200

Janet C. Johnson - \$100

Edward Jones - \$150

Casey's General Stores - \$100

American Mortgage & Equity Consultants Inc. - \$500

Daniel and Angela Bastian - \$250

BLK Electric - \$250

Prairie Winds

BLK Electric - \$250
I & S Group Inc. - \$500
EI Microcircuits Inc. - \$250

East High

John and Paulette Uttech - \$200
Northflow Solutions - \$200

Recommended Action:

The administration recommends Board acceptance of these generous gifts.

School Board Regular Meeting

6.B.

Meeting Date: 03/20/2017

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Act on East High School Community Locker Room (Pool) Addition Bids

Background:

On March 14, 2017, six bids were received for the East High School Community Locker Room (Pool) Addition.

Recommended Action:

The administrative team and ISG, our professional engineering firm, recommend that the bid as submitted by Web Construction in the amount of \$2,414,500 be accepted by the School Board. The project budget is \$2,500,000. A summary of the bids received is attached.

Attachments

Bid Tab - East Community Locker Room

East Community Locker Room Bid Recommendation

BID TABULATION

Mankato East High School – Pool and Locker Room
Mankato, Minnesota

ISG

Project Number: 17-20029

Bid Letting Time + Date: 2:00 p.m. - Tuesday, March 14, 2017

Bid Letting Location: Intergovernmental Center, 10 Civic Center Plaza, Suite 1, Mankato, MN

Contractor	Bid Bond	Add. #1	Base Bid
Brennan Construction	X	X	\$2,440,000.00
Ebert Construction	X	X	\$2,578,000.00
Gosewisch Construction	X	X	\$2,559,200.00
Knutson Construction	X	X	\$2,512,000.00
Met-Con Construction	X	X	\$2,524,000.00
WEB Construction	X	X	\$2,414,500.00

March 16, 2017

Scott Hogen
Director of Facilities
Mankato Public Schools
10 Civic Center Plaza
Mankato, Minnesota 56001
shogen1@isd77.k12.mn.us

RE: Mankato East High School 2017 Community Pool Locker Room Addition

Scott,

On March 14, 2017, 2:00 p.m. six bids from prime bidders were received for the Mankato East High School 2017 Community Pool Locker Room Addition. Please reference the attached bid tabulation form to see the results. Of the six bids received WEB Construction of Mankato, Minnesota had the lowest base bid amount.

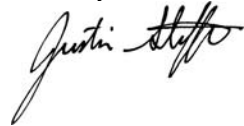
Per the requirements of the bid documents, WEB Construction submitted the attached sub-contractor list to ISG. ISG has reviewed the attached sub-contractor list, and takes no exception at this time.

ISG contacted WEB Construction on March 14, 2017 and again on March 16, 2017 to verify their responsible bid status, WEB Construction confirmed that their bid is inclusive of the bid specs and documents.

ISG finds WEB Constructions bid to be the lowest responsible bid received for selection of the base bid, therefore, ISG recommends the District award the Contract to WEB Construction for the amount of **\$2,414,500**.

Please feel free to contact me with any questions you may have.

Sincerely,



Justin Steffl
Associate Principal, Project Manager
Architecture Group

School Board Regular Meeting**6.C.****Meeting Date:** 03/20/2017**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Act on West High School Annex 2nd Floor Remodeling Bids

Background:

On March 9, 2017, five bids were received for the West High School Annex 2nd Floor Remodeling.

Recommended Action:

The administrative team and Oleson & Hobbie Architects, LLC, our professional engineering firm, does not recommend that the bid as submitted by Gosewisch Construction of Mankato in the amount of \$817,942 be accepted by the School Board. The project budget is \$100,000 and a summary of the bids received is attached.

AttachmentsBid Tab

Thursday March 9, 2017 @ 2:00pm C.S.T

330 Stadium Rd, Suite 202
Mankato, MN 56001
info@oharchitects.com
507-385-1158

Contractor Name		Base Bid Construction	5% Bid Guarantee	Addendum			Responsible Contractor Forms		Notes
				#1	#2	#3	Attachment A	Attachment A-1	
Brennan Construction		\$830,000.00	X	X	X	X	X	X	
Gosewisch Construction		\$817,942.00	X	X	X	X	X	X	
Heymann Construction		NA							
Knutson Construction		\$818,000.00	X	X	X	X	X	X	
Met Con		\$918,300.00	X	X	X	X	X	X	
RW Carlstrom		NA							
Salonek Construction		NA							
Web Construction		\$847,650.00	X	X	X	X	X	X	

School Board Regular Meeting**6.D.****Meeting Date:** 03/20/2017**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Act on Jefferson Elementary School Elevator Addition Bids

Background:

On March 9, 2017, eight bids were received for the Jefferson Elementary School Elevator Addition.

Recommended Action:

The administrative team and Oleson & Hobbie Architects, LLC, our professional engineering firm, recommend that the bid as submitted by Salonek Construction in the amount of \$381,422 be accepted by the School Board. The project budget is \$200,000 and a summary of the bids received is attached.

Attachments

Recommendation

Bid Tab

March 14, 2017

Mr. Scott Hogen
Director of Facilities
Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56001

**OLESON
+HOBBIE
ARCHITECTS**
330 Stadium Road, Suite 202
Mankato, MN 56001
info@oharchitects.com
T 507.385.1158

RE: 2017 Jefferson Elementary School Elevator Addition: Letter of Contractor Recommendation

Dear Mr. Hogen,

On Thursday, March 9, 2017 at 2:30 p.m. bids were opened for the 2017 Jefferson Elementary School Elevator Addition. There were eight (8) contractors submitting bids for the project and Salonek Construction of Springfield, Minnesota was the apparent low bidder.

The following day, we called and discussed the project and schedule with Ryan Breisch at Salonek Construction. He stated that they feel comfortable with their bid and that they have included everything that was indicated on the construction documents and can maintain the construction timeline as stated in the specifications.

After further review, Oleson + Hobbie Architects, LLC recommends that Mankato Area Public Schools accept the low base bid from Salonek Construction of **\$381,422.00** for the **2017 Jefferson Elementary School Elevator Addition** project.

Thank you for allowing Oleson + Hobbie Architects the opportunity to assist you with this exciting project for the district.

Sincerely,



Eric L. Oleson AIA, CID
Principal / Partner
Oleson + Hobbie Architects, LLC

OLESON+HOBBIE ARCHITECTS

330 Stadium Rd, Suite 202
Mankato, MN 56001
info@oharchitects.com
507-385-1158

Single Prime Bids - Total Construction

2017 Jefferson Elementary School Elevator Addition

Jefferson Elementary School, 100 James Ave Mankato, MN 56001

Thursday March 9, 2017 @ 2:30pm C.S.T

Contractor Name	Base Bid Construction	5% Bid Guarantee	Addendum			Responsible Contractor Forms		Notes
			#1	#2	#3	Attachment A	Attachment A-1	
Brennan Construction	\$399,000.00	X	X	X	X	X	X	
Del's Construction	\$410,000.00	X	X	X	X	X	X	
Gosewisch Construction	\$449,400.00	X	X	X	X	X	X	
Heymann Construction	\$424,000.00	X	X	X	X	X	X	
Knutson Construction	\$392,000.00	X	X	X	X	X	X	
Met Con	\$457,400.00	X	X	X	X	X	X	
RW Carlstrom	NA							
Salonek Construction	\$381,422.00	X	X	X	X	X	X	
Web Construction	\$426,590.00	X	X	X	X	X	X	

Bids Opened By:

School Board Regular Meeting

6.E.

Meeting Date: 03/20/2017

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Act on 2017 Site (Hard Surface) Improvements Bids

Background:

On March 9, 2017, four bids were received for the 2017 Site (Hard Surface) Improvements.

Recommended Action:

The administrative team and Bolton & Menk, Inc., our professional engineering firm, recommend that the bid as submitted by W.W. Blacktopping, Inc. in the amount of \$73,224.50 be accepted by the School Board. Budget for this item is \$111,000. A summary of the bids received is attached.

Attachments

Bid Tab

Recommendation



BID TABULATION

2017 Site (Hard Surface) Improvements

BMI Project No. M18.112919

QuestCDN Project No. 4796373

Bids Taken: Thursday, March 9, 2017

Time: 3:00 p.m.

BIDDERS	AMOUNT BID
Nielsen Blacktopping & Concrete, Inc. Kasota, MN	
OMG Midwest, Inc. (SMC) Mankato, MN	\$108,947.50
W.W. Blacktopping, Inc. Mankato, MN	\$73,224.50
Pearson Bros. Inc. Hanover, MN	\$86,579.50

BOLTON & MENK, INC.

Mankato–Fairmont–Sleepy Eye–Burnsville–Willmar–Chaska–Ramsey–Maplewood–Baxter–Rochester, MN
Ames–Spencer–Des Moines–Jefferson–Cedar Rapids, IA – Fargo, ND



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

March 16, 2017

Mr. Scott Hogen
Director of Facilities
Independent School District No. 77
10 Civic Center Plaza, Suite 1
P.O. Box 8741
Mankato, MN 56002-8741

RE: 2017 Site (Hard-Surface) Improvements
Independent School District No. 77
BMI Project No. M18.110956

Dear Mr. Hogen,

Bids were received and opened on Thursday, March 9th at 3:00pm for the 2017 Site (Hard Surface) Improvement project. Three (3) bids were received and the results of the bids are tabulated below:

<u>Bidder</u>	<u>Total Bid Amount</u>
W.W. Blacktopping, Inc.	\$73,224.50
Pearson Bros., Inc.	\$86,579.50
OMG Midwest, Inc. (SMC)	\$108,947.50
Engineer's Estimate	\$111,842.50

The low bidder for the bid is W.W. Blacktopping, Inc., from Mankato, Minnesota. The low bid is approximately 34.5% below the Engineer's Estimate. Based on past performance on similar projects in previous years, it is our opinion that W.W. Blacktopping, Inc. is qualified to perform the work required under this contract. We hereby recommend that W.W. Blacktopping, Inc. be awarded the contract based on the bid contract amount of \$73,224.50, subject to the availability of funds for the project.

Please feel free to contact me if you have any questions or if you require any additional information.

Sincerely,

BOLTON & MENK, INC.

Daniel R. Sarff, P.E.
Project Engineer

DRS/drs

Enclosure

H:\SD77\M18112919\1_CORRES\C_TO OTHERS\112919 HOGEN LTR 03-16-17 BID RECOMMENDATION.DOCX

School Board Regular Meeting

6.F.

Meeting Date: 03/20/2017

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Act on Roofing at Lincoln Bids

Background:

On February 14, 2017, three bids were received for the Roofing at Lincoln.

Recommended Action:

The administrative team and Garland Roofing, our professional engineering firm, recommend that the bid as submitted by Schwickerts in the amount of \$649,477 be accepted by the School Board. The project budget is \$450,000 and a summary of the bids received is attached.

Attachments

Bid Tab



Mankato Area Public Schools

Assuring learning excellence and readiness for a changing world

Mankato Public Schools 2017 Roof Project

Roof Bid Results

Tuesday, February 14, 2017 2:00 PM

COMPANY	Base Bid - Sections A and B	ADD#1 - Section C	Combination Bid Sections A, B and C	Line Item Add to Install Roof System with Cold Process	Unit Price for Insulation Replacement-Brd/Ft	Unit Price for Deck Repair	Addendum #1/ Receipt	Bid Bond	Responsible Contractor Form
South Central Roofing	\$698,400	\$42,000	\$737,500	\$81,800	\$1.75	\$4.85	X	yes	yes
Schwickerts	\$622,870	\$28,880	\$649,477	\$47,843	\$1.95	\$15.00	X	yes	yes
Granite City	\$877,800	\$40,475	\$918,275	\$82,000	\$2.20	\$9.50	X	yes	yes

School Board Regular Meeting

6.G.

Meeting Date: 03/20/2017

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Act on East High School Domestic Water Pipe Replacement Phase II Project Bids

Background:

On February 28, 2017, two bids were received for the East High School Domestic Water Pipe Replacement Phase II Project.

Recommended Action:

The administrative team and Dolejs Associates, Inc., our professional engineering firm, recommend that the bid as submitted by Javens Mechanical in the amount of \$197,000 be accepted by the School Board. The project budget is \$200,000 and a summary of the bids received is attached.

Attachments

Bid Tab

Recommendation

BID TABULATION

PROJECT BID DATE:

2/28/2017

PROJECT TITLE:

2017 East High School Domestic Water
Pipe Replacement - Phase 2



BIDDERS	BASE BID	ADDENDUM	BID SECURITY	TOTAL
Javens	\$ 197,000.00	N/A	X	\$197,000.00
Skogen	\$ 204,600.00	N/A	X	\$204,600.00

February 28, 2017

Da
Dolejs Associates, Inc.
Consulting Engineers

1624 N. Riverfront Dr.
Mankato, Minnesota
507-625-7869

17792 Idawood Path
Lakeville, Minnesota
952-435-6790

Fax 507-388-9225

Mr. Scott Hogen
Ind. School District #77
P.O. Box 8741
Mankato, MN 56002-8741

RE: 2017 East High School Domestic Water Pipe Replacement Phase II Project Bid Results

Dear Scott,

Bids for the 2017 East High School Domestic Water Pipe Replacement Phase II Project were received and opened at 2:00 PM on Tuesday, February 28, 2017 at the District Office. Scott Hogen, Don Hanson, Mike Dolejs, and representatives of the two contractors were in attendance. A total of two bids were received with the following results:

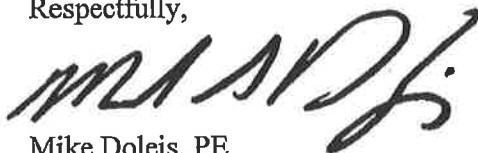
Contractor	Base Bid	Bid Security	Total Bid
Javens Mechanical	\$197,000	YES	\$197,000
Skogen Mechanical	\$204,600	YES	\$204,600

Review of the bids indicates that both contractors met the bidding requirements and submitted valid bids. We recommend moving forward with the project with Javen's Mechanical.

Once the project is approved by the Board, we will assist you in execution of the contract documents.

Please feel free to contact me with any questions.

Respectfully,



Mike Dolejs, PE
Dolejs Associates, Inc.