

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

August 14, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, August 14, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:00 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie and Jodi Sapp. Absent: Kristi Schuck (arrived at 5:04 p.m.).

Ms. Hansen moved, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: Karrey Tweten (41602 470th Street, North Mankato) regarding mandated reporting policies and ESSA, Marisel Glackler-Riquelme (935 Charles Avenue, Mankato) regarding district-wide processes in place and how retaliation is defined.

Information Reports: Summer Academics Report presented by Scot Johnson, Betty Alders, Jill Mueller and Kathy Johnson. Food Service Program report presented by Ron Schirmers. Public Safety Report presented by Director Todd Miller, Deputy Director Amy Vokal, Officer Todd Mohr and Officer Keith Mortenson.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Ms. Schuck, and carried on a 7-0 roll call vote.

Approval of Minutes of the July 10, 2017, regular Board meeting.

Approval of August bills totaling \$9,626,068.65.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Steven Anderson - Full-time (1.00 FTEs) Math Intervention Teacher at Dakota Meadows Middle School beginning August 28, 2017 for the 2017-18 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Julie Carroll - Full-time (1.00 FTEs) School Nurse beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Amy Claussen - Full-time (1.00 FTEs) EL Teacher at East High School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Kevin Cumberland - Full-time (1.00 FTEs) Special Education Teacher at West High School beginning August 28, 2017 for the 2017-18 school year. He will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Michelle Dehnke - Full-time (1.00 FTEs) Kindergarten Teacher at Franklin Elementary School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Derek Fennern - Full-time (1.00 FTEs) Special Education Teacher at PrairieCare beginning August 28, 2017 for the 2017-18 school year. He will be placed at step 1 of the B+30 lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Amy Forseth - Full-time (1.00 FTEs) Special Education Teacher at West High School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Cassie Gospeter - Full-time (1.00 FTEs) Special Education Teacher at Monroe Elementary School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

Grant Hanson - 0.50 FTEs Continuous Improvement Coach (TOSA)/0.50 FTEs Art Teacher at East High School beginning July 1, 2017 and continuing through June 30, 2020. He will be compensated according to his placement on the Teachers Association salary schedule.

Ellen Heiden - Full-time (1.00 FTEs) Reading Intervention Teacher at Dakota Meadows Middle School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Mary Jacobs - Full-time (1.00 FTEs) Math Intervention Teacher at Prairie Winds Middle School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 4 of the B+30 lane on the Teachers Association salary schedule.

Marjorie Johnson - Part-time (0.80 FTES for 191 days) Contract Substitute Reading Intervention Teacher for Christina Woodside at Rosa Parks Elementary School beginning August 28 and ending June 4, 2018. She will

be placed at step 10 of the M lane on the Teachers Association salary schedule.

Kristin Landgraff - Full-time (1.00 FTEs) Intervention Teacher at Franklin Elementary School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Jessica Niedermayer - Full-time (1.00 FTEs) Grade 4 Teacher at Washington Elementary School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Jennifer Schwartz - Transfer from Early Childhood Teacher to Early Childhood Special Education Teacher at Franklin Elementary School beginning with the 2017-18 school year. She will be placed at step 5 of the B lane on the Teachers Association salary schedule.

Karon Sheldon - Long Term Substitute Physical Education Teacher at Hoover/Eagle Lake Elementary Schools for Annie Dahl beginning on or about September 17 and ending November 3, 2017. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Heather Stewart - Full-time (1.00 FTEs) Grade 6 Science Teacher at Prairie Winds Middle School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule contingent upon obtaining licensure.

The following will be Elementary Grade Level Leaders for the 2017-18 school year.

Kristin Bleick, Kindergarten
Jennifer Kluntz, Grade One
Dawn Dahline, Grade Two
Jamie Coon, Grade Three
Laura Linde, Grade Four
Sheila Busch, Grade Five
Amy Muehlenhardt, Art
Jennifer Berg, Counseling
Cindy Borth, EL
Tami Benson, Media Services
Jonathan Shevy/Claire Traynor, Music
Dianne Johns, Physical Education
Jenni Johnson, Special Education

The following will be 6-12 Department Chairpersons for the 2017-18 school year.

Art - Lorrie Schroeder

Business Education - Mary Berg
English Language Arts - Doug Mullins, Meredith Mayra/Megan Vogel Hoffman (shared position)
English Learners - Laura Mitchell
Family & Consumer Science - Laurie Hagberg
School Counseling - Holly Evans, Amanda Bomstad (Director and Chair)
Health - Kendra Hinz
Mathematics - Tim Roemhildt, Dana Patenaude
Media Services - Kari Healy
Music - Craig Kopetzki, Brady Krusemark
Physical Education - Mary Nelson
Science - Angie Williamson, Cheryl Ellstrom
Social Studies - Steve Baxa, Jane Ellingson/Lisa Welle (shared position)
Special Education - Anita Anderson-Bassett, Pam Loitz (Psychology), Molly Fox (Social Work), Sandy Ewel/Beth Sachau (Speech - shared position)
Technology - Dave Stahl, Mark Zenk
World Language - Mary Jo Brindley, Cindy Mendez

APPOINTMENTS (NONINSTRUCTIONAL)

Mandy Auringer - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Sarah Awe - Special Education Behavior Intervention Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 5, 2017. She will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tanya Bird - LPN/Health Assistant at Eagle Lake Elementary School for 6.5 hours per day/5 days per week beginning September 5, 2017. She will be compensated at the rate of \$18.29 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kassie Blaschko - Second Cook at Franklin Elementary School for 7.5 hours per day/5 days per week beginning August 28, 2017. She will be placed at step 2, classification A13 of the School Food Service Workers Association salary schedule.

Breanna Boyce - Long Term Substitute Sign Language Interpreter for Jessica Provancha for 6.25 hours per day/5 days per week beginning September 7 and ending November 27, 2017. She will be compensated at the rate of \$22.25 per hour.

Stephanie Charlton - Counseling Secretary at West High School beginning August 1, 2017. This position is 8 hours per day/5 days per week with a work-year of 213 days plus 9 paid holidays. She will be placed at classification B21, step 1 of the Educational Secretaries Association salary schedule.

Mary Curtis - Receptionist at the Early Childhood Center beginning August 28, 2017 for 7.5 hours per day/Monday thru Thursday with a work-year of 140 days. She will be placed at step 2, classification A13 on the Educational Secretaries Association salary schedule.

John Dabla - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Pierre Ellis - Behavior Intervention Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 7, 2017. He will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jill Enggren - Second Cook, Secondary at West High School for 8 hours per day/5 days per week beginning August 28, 2017. She will be placed at the Second Cook, Secondary classification, step 2 of the School Food Service Workers Association salary schedule.

Cassandra Feucht - Transfer from ACES Child Care Assistant to ACES Site Supervisor at Monroe Elementary School for 8 hours per day/5 days per week beginning August 15, 2017. She will be compensated at the rate of \$14.50 per hour and will be eligible for Category I benefits.

Andrew Frentz - Special Education Behavior Intervention Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning September 5, 2017. He will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cynthia Fuller - Paraprofessional in the Special Education ESY 2017 Summer School Program from July 24 through August 3, 2017. She will be compensated according to her placement on the Minnesota School Employees Association.

Jose Gomez - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 5, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tammy Hayes - LPN/Health Assistant at Bridges Community School for 6.5 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$18.29 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Walton James - Full-time 8 hour per day Evening Custodian at East High School beginning August 28, 2017. He will be placed at step 1, classification A13 on the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

Tori Janda - Cook's Helper at West High School for 6.75 hours per day/5 days per week beginning August 28, 2017. She will be placed at the Cook's Helper classification, step 1 of the School Food Service Workers Association salary schedule.

Megan E. Johnson - Transfer from ACES Child Care Assistant to ACES Assistant Supervisor at Kennedy Elementary School beginning July 24, 2017. She will be compensated at the rate of \$11.50 per hour for this assignment.

Katie Kliner - Behavior Intervention Paraprofessional at Rosa Parks Elementary School for 6.5 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Marnie Kortuem - LPN/Health Assistant at Prairie Winds Middle School for 6.5 hours per day/5 days per week beginning September 5, 2017. She will be compensated at the rate of \$18.29 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Julie Kreiselmeier - Special Education Paraprofessional at Eagle Lake Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Erin Krueger - General Education Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Renee Luedke - Special Education Behavior Intervention Paraprofessional at Futures for 6.75 hours per day/5 days per week beginning September 5, 2017. She will be compensated at the rate of \$14.99 per hour in

accordance with the agreement between the District and the Minnesota School Employees Association.

Aaron Marsh - Special Education Behavior Intervention Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning September 5, 2017. He will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Seth Meyer - Transfer to the position of 8-hour Evening Custodian at Lincoln Community Center beginning August 1, 2017. He will be placed at his current step and classification on the Maintenance and Custodial Workers Association salary schedule.

Maryan Mohamed - 4-Hour Custodian at Hoover Elementary School beginning September 5, 2017. She will be placed at step 1, classification A13 on the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

Cheryl Morris - Transfer from the position of Supervision and Security to Attendance/Assistant Principal Secretary at Dakota Meadows Middle School beginning August 7, 2017. This position is full-time, 229-day work year, plus 9 paid holidays. She will be placed at step 2, classification B21 on the Educational Secretaries Association salary schedule.

Rachel Nelson - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Raychelle Pedersen - Transfer from Attendance/Assistant Principal Secretary to the position of Secretary to the Principal at Hoover Elementary School beginning August 9, 2017. This is a 204 day work-year plus 9 paid holidays. She will be placed at classification B22, current step of the Educational Secretaries Association salary schedule.

Sara Pfarr - Second Cook, Secondary at Dakota Meadows Middle School for 8 hours per day/5 days per week beginning August 28, 2017. She will be placed at the Second Cook, Secondary classification, step 2 of the School Food Service Workers Association.

Rosangela Salinas - Special Education Paraprofessional in the Special Education ESY Summer Program from July 24 through August 3, 2017. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Taylor Saugstad - NonClassroom (Playground) Paraprofessional at Washington Elementary School for 1.75 hours per day/2 days per week

(T/TH) beginning September 7, 2017. She will be compensated at the rate of \$12.36 per hour.

Kelly Solomon - Camp Invention Paraprofessional from July 20-28, 2017. She will be compensated at the rate of \$13.21 per hour for this assignment.

Morgan Solomon - Central Registration Specialist beginning August 3, 2017. This is a full-time, 12-month, non-affiliated position with an annual salary of \$37,585, prorated to \$34,260.72 for 237 days for 2017-18. She will be eligible for category II benefits.

Samantha Tester - Transfer to the position of Second Cook, Secondary at Prairie Winds Middle School for 8 hours per day/5 days per week beginning August 16, 2017. She will be placed on the Second Cook, Secondary classification, step 3 of the School Food Service Workers Association salary schedule.

Dylan Walter - Transfer from ACES Assistant Supervisor to ACES Supervisor at Kennedy Elementary School beginning July 17, 2017. He will be compensated at the rate of \$11.75 per hour for this assignment.

Darlene Walters - Cook's Helper at Dakota Meadows Middle School for 6 hours per day/5 days per week beginning September 1, 2017. She will be placed at the Cook's Helper classification, step 1 of the School Food Service Workers Association salary schedule.

Alexander Welter - Special Education Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning September 5, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Emily Wilson - Special Education Paraprofessional at Eagle Lake Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Hannah Achen - Increase in assignment from 0.96 FTEs to 1.0 FTES beginning with the 2017-18 school year.

Ethan Anderson - Increase in assignment from 1.0 FTEs to 1.167 FTES for the 1st semester only of the 2017-18 school year.

Jaynie Casey - Increase in teaching assignment from full-time for 1st semester only to 1.0 FTEs (0.667 FTEs Prairie Winds/0.333 FTEs at East) for the 2017-18 school year.

Maylis Dickey, ABE Classroom Aide - \$14.76, effective July 1, 2017.

Carol Doering - Increase in ABE Teacher position from .32 FTEs to .38 FTEs (515 annual hours) for the 2017-18 school year.

Katie Eichhorst - Increase in assignment from 1.0 FTEs to 1.167 FTEs for the 2017-18 school year.

Clarice Esslinger - Decrease in ABE Teacher position from .83 FTEs to .79 FTEs (1137 annual hours) for the 2017-18 school year.

Megan E. Fitzloff - Increase in assignment from 0.50 FTEs to 0.577 FTEs beginning with the 2017-18 school year.

Wade French - Decrease in assignment from .767 FTEs to .75 FTEs at Central (.333 FTEs/East .417 FTEs) beginning with the 2017-18 school year.

Robin Freyberg - Transfer from Washington Elementary School to Media Assistant at Prairie Winds Middle School for 7 hours per day/5 days per week with a work-year of 180 days plus 5 paid holidays. She will be placed at her current step, and classification on the Educational Secretaries Association salary schedule.

Elizabeth Hartman - Correct change in assignment to 7.25 hours per day/M-Th and 3.5 hours on Friday for a total of 32.5 hours per week beginning September 7, 2017.

Nathan Hebeisen - Increase in assignment from 1.0 FTEs to 1.167 FTEs for the 1st semester only of the 2017-18 school year.

Natalie Hughes - Increase in Special Education Paraprofessional assignment at Franklin/Rosa Parks from 6.5 hours per day/M-Th to 7 hours per day/M-Th beginning September 7, 2017.

Jennifer Johnson, ABE Classroom Aide - Increase in hourly rate to \$12.73, effective July 1, 2017.

Jean Jurgenson - Increase in ABE Teacher position from .95 FTEs to .96 FTEs (1383 annual hours) for the 2017-18 school year.

Peggy Kotthoff - Correct increase in assignment from 13 hours per week to 28 hours per week(7 hours per day/M-Th) beginning September 7, 2017.

Julie Miller - Increase in Special Education Paraprofessional assignment at ECC from 6.5 hours per day/M-Th to 7 hours per day/M-Th beginning September 7, 2017.

Thomas Mitchell - Correct placement on the Teachers Association salary schedule to step 1 of the M lane beginning with the 2017-18 school year.

Theresa Mosher - Increase in ABE Teacher position from .19 FTEs to .28 FTEs (403 annual hours) for the 2017-18 school year.

Liv Musel Staloch - Decrease in ABE Teacher position from 1.13 to 1.12 FTEs (1610 annual hours/approximately 35 hours per week for 46 weeks) for the 2017-18 school year.

Carol Nelson - Correct start date for her ABE Teaching assignment to September 11, 2017.

Candice Peters - Increase in Special Education Paraprofessional assignment at Rosa Parks from 3.25 hours per day/M-Th to 3.5 hours per day/M-Th beginning September 7, 2017.

Rebecca Sandquist - Transfer from Special Education Paraprofessional to Behavior Intervention Paraprofessional at Bridges Community School for 6.5 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$15.74 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kristen Simpson - Decrease in ABE Teacher position from .26 FTEs to .15 FTEs (222 annual hours) for the 2017-18 school year.

Marilyn Solberg - Increase in ABE Teacher position from 1.0 FTEs to 1.05 FTEs (1518 annual hours) for the 2017-18 school year.

Sara Stow - Increase in assignment from 1.0 FTEs to 1.167 FTEs for the 2017-18 school year.

Katherine Sump - Increase in New Ulm Site Lead/ABE Teacher position from 1.0 FTEs to 1.06 FTEs (1533 annual hours) for the 2017-18 school year.

Tom Tacheny - Increase in ABE Teacher position from .26 FTEs to .30 FTEs (431 annual hours) for the 2017-18 school year.

Ruth Tweto - Decrease in ABE Teacher position from .12 FTEs to .10 FTEs (148 annual hours) for the 2017-18 school year.

Sarah Zimmerman - Increase in assignment from 1.0 FTEs to 1.167 FTEs for the 2017-18 school year.

Increase in hourly rate for the following Lincoln Logs Learning Center staff, effective as of July 1, 2017.

Ruth Aganya - \$11.47

Faduma Ali - \$11.47

Mandy Kurth - \$15.68

Olivia Nguyen - \$11.14

Stefanie Reed - \$13.91
Bethany Truman - \$13.93
Jill Wood - \$12.73

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Naimo Adan - Transfer from EL Paraprofessional to Special Education Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning September 5, 2017.

Kristine Bachmann - Increase in Special Education Paraprofessional assignment at ECC from 26 hours per week to 29.25 hours per week (3.25 hours F, 6.5 hours M-Th) beginning September 7, 2017.

Rebecca Bernin - Transfer from the position of EL Paraprofessional to Intervention Paraprofessional at Roosevelt Elementary School for 5.75 hours per day/5 days per week for 150 days beginning September 7, 2017. She will be compensated at the rate of \$15.68 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Mary Bobholz - Change in AOM Paraprofessional assignment at Monroe Elementary for 5.5 hours per day/4 days per week from 133 days to 129 days beginning September 7, 2017.

Megan Burkel - Increase in Special Education Paraprofessional assignment at 5 C's from 3 hours per day/4 days per week to 3 hours per day/5 days per week beginning September 7, 2017.

Lourdes Chavez - Increase in NonClassroom (Lunchroom) Paraprofessional at Monroe Elementary School from 1 hour 45 minutes per day to 1 hour 55 minutes per day/5 days per week beginning September 7, 2017.

Britt Cline - Increase in Special Education Paraprofessional assignment from 22.75 hours per week to 24.5 hours per week (3.5 hours on M, 7 hours T/WTh) at MAPS Preschool ECC beginning September 7, 2017.

Maylis Dickey, ABE Teaching Assistant - Summer School assignment will be 3.25 hours per day/4 days per week from July 10-August 3, 2017. Beginning with the 2017-18 school year she will work 6 hours per day/4 days per week for a total of 878 annual hours and will be eligible for 6-3-2 benefits.

Andrea Duncan - Decrease in Special Education Paraprofessional assignment at Rosa Parks Elementary School from 6.58 hours per day to 6.25 hours per day/5 days per week beginning September 7, 2017.

Suzanne Eberhart - Increase in Early Learning Regular Education Paraprofessional assignment from 884.5 hours to 924 hours per year (M-Th 7 hours per day) with an additional 22 hours for classroom prep and special

events at Rosa Parks Elementary School beginning July 1 for the 2017-18 school year.

Kendra Erickson - Transfer from Structured Study Center Supervisor to Behavior Intervention Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$15.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cindy Gawrych - Increase in Special Education Paraprofessional assignment from 6.25 hours per day to 6.75 hours per day/5 days per week at West High School beginning September 5, 2017.

Jana Goedtel - Decrease in Title I Paraprofessional assignment from 5.25 hours per day/5 days per week to 5 hours per day/5 days per week for 150 days at Roosevelt Elementary School beginning September 7, 2017.

Kim Gustavson - Transfer from the position of General Education Paraprofessional to Special Education Paraprofessional for 6.75 hours per day/5 days per week at Prairie Winds Middle School beginning September 7, 2017.

Marcia Hackbarth - Decrease in Special Education Paraprofessional assignment from 7 hours per day to 6.75 hours per day/5 days per week at West High School beginning September 5, 2017.

Elizabeth Hartman - Decrease in Special Education Paraprofessional assignment at Loyola/Franklin Elementary School from 35 hours per week to 30.5 hours per week (3.5 hours F, 6.75 hours on M-Th) beginning September 7, 2017.

Sheila Heiden - Transfer from the position of General Education Paraprofessional to Special Education Paraprofessional for 6.25 hours per day/5 days per week at Kennedy Elementary School beginning September 7, 2017.

Bailey Hofmeister - Increase in NonClassroom (Playground/Lunch) Paraprofessional assignment at Roosevelt Elementary School from 1.5 hours per day to 1.75 hours per day/5 days per week beginning September 7, 2017.

Angie Johnston - Transfer from Special Education Paraprofessional at Roosevelt Elementary School to Special Education Behavior Intervention Paraprofessional at Jefferson Elementary School for 6.25 hours per day/5 days per week, effective as of September 7, 2017. She will be compensated at the rate of \$15.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Courtney Jones - Transfer from Special Education Paraprofessional to Special Education Behavior Intervention Paraprofessional with Early Learning for 7 hours per day/4 days per week (M-Th) beginning September 7, 2017. She will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Peggy Kotthoff - Increase in Special Education Paraprofessional assignment at ECC from 13 hours per week to 26 hours per week (6.5/M-Th) beginning September 7, 2017.

Rita Kump - Change in Intervention Paraprofessional assignment at Rosa Parks Elementary for 5 hours per day/5 days per week from 158 days to 157 days beginning September 7, 2017.

Jane Laven - Change in Intervention Paraprofessional assignment at Roosevelt for 5 hours per day/5 days per week from 160 days to 150 days beginning September 7, 2017.

Brittany Leidall - Decrease in Special Education Paraprofessional assignment at Franklin Elementary School from 28 hours per week to 24.5 hours per week (3.5 hours M, 7 hours on T/W/Th) beginning September 7, 2017.

Amy Luethmers - Decrease in Special Education Paraprofessional assignment from 24.5 hours per week to 31.25 hours per week (6.25/5 days per week) moving from ECC to Kennedy Elementary School beginning September 7, 2017.

Cynthia Lyons - Change in Intervention Paraprofessional at Monroe Elementary School for 5.5 hours per day/4 days per week beginning September 7 through October 2, 2017 (13 days) and beginning October 3 through May 29, 2018 (116 days) she will work 5.75 hours per day/4 days per week.

Rose McGregor - Change in assignment from Classroom LPN to LPN Resource Nurse, Floater beginning September 5, 2017 for 7.25 hours per day/5 days per week. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Melissa McGuire Fisher - Increase in Special Education Paraprofessional assignment at Eagle Lake Elementary School from 4.75 hours per day to 6.25 hours per day/5 days per week and discontinue her assignment as Playground Supervisor for 1.5 hours per day beginning September 7, 2017.

Gail Malacek - Increase in NonClassroom (Playground) Paraprofessional at Monroe Elementary School from 1 hour 40 minutes per day to 1 hour 55 minutes per day/5 days per week beginning September 7, 2017.

Colleen Meagher - Decrease in LPN/Procedure Nurse assignment from 7 hours per day to 6.75 hours per day/5 days per week at Washington Elementary School beginning September 7, 2017.

Jonathan Morrow - Increase in Special Education Paraprofessional assignment at Eagle Lake Elementary School from 5 hours per day to 6.25 hours per day/5 days per week beginning September 7, 2017.

Alexander Mulari - Decrease in Special Education Paraprofessional assignment from 23.5 hours per week to 21 hours per week (3.5 hours/M/W, 7 hours T/Th) beginning September 7, 2017.

Zeinab Nur - Increase in Early Learning Regular Education Paraprofessional assignment from 323 hours to 944.5 hours per year (M/W 7 hours, 2 hours M eve, 6.75 hours T/Th) with an additional 22 hours for classroom prep and special events at the Family Learning Center beginning July 1 for the 2017-18 school year. She will be eligible for 6-3-2 benefits.

Tammy Ochs - Transfer from Special Education Paraprofessional to General Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017.

Doug Pearson - Increase in NonClassroom (Playground) Paraprofessional assignment at Roosevelt Elementary School from 1.5 hours per day to 1.75 hours per day/5 days per week beginning September 7, 2017.

Signey Peterson - Special Education Paraprofessional. Location change only from Franklin to Kennedy Elementary School beginning with the 2017-18 school year.

Lori Rykhus - Special Education Paraprofessional. Location change only from Hoover to Kennedy Elementary School beginning with the 2017-18 school year.

Jennifer Schmitt - Decrease in Special Education Paraprofessional assignment from 6.75 hours per day at East High School to 6.25 hours per day/5 days per week at Rosa Parks Elementary School beginning September 7, 2017.

Lisa Smith - Decrease in Special Education Paraprofessional assignment at the YMCA from 29.25 hours per week to 24.75 hours per week (3 hours T/Th, 6.25 hours on M/W/F) beginning September 7, 2017.

Julia Snelson - Transfer from Structured Study Center Supervisor to Behavior Intervention Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$17.39 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kelly Solomon - Transfer from Structured Study Center Supervisor to Behavior Intervention Paraprofessional at Jefferson Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$16.96 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Taylor Sorenson - Increase in NonClassroom (Playground Supervisor) Paraprofessional at Washington Elementary School from 1.5 hours per day/3 days per week to 1.75 hours per day/3 days per week (M-W-F) beginning September 7, 2017.

Mark Spangler - Decrease in Special Education Paraprofessional assignment at West High School from 6.75 hours per day/5 days per week to 6.75 hours per day/2 days per week (T/Th) beginning September 5, 2017.

Michelene Spence - Transfer from Structured Study Center Supervisor to Behavior Intervention Paraprofessional at Rosa Parks Elementary School for 6.5 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$15.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Julie St. Peter - Transfer from Eagle Lake to Second Cook at Roosevelt Elementary School for 7 hours per day/5 days per week. She will be placed at her current classification and step on the School Food Service Workers Association salary schedule.

Alayna Stenzel - Increase in NonClassroom (Playground) Paraprofessional assignment at Kennedy Elementary School from 2 hours per day to 2.25 hours per day/5 days per week beginning September 7, 2017.

Tessi Truebenbach - Transfer from Special Education LifeSkills Behavior Intervention Paraprofessional at Dakota Meadows Middle School to Special Education Paraprofessional at West High School for 6.75 hours per day/5 days per week. She will be compensated at the rate of \$13.11 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cindy Westmark - Transfer from Structured Study Center at Prairie Winds Middle School to Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Miranda Wolff - Decrease her Special Education Paraprofessional assignment at the Family Learning Center to zero hours. She will continue in her assignment as MAPS Preschool Regular Education Paraprofessional.

ADVANCEMENT OF PROBATIONARY TEACHERS TO TENURE STATUS

The administration recommends that the School Board take formal action to advance the following probationary teachers to tenure status beginning with the 2017-18 school year:

Cindy Borth, Brittany Boyum, Paula Buendorf, Adam Doll, Elizabeth Drahota, Joy Drexler, Josh Engel, Colleen Geffe-Dahle, Timothy Guldán, Elizabeth Hanson, Ashley Hawker, Jeffrey Helget, Jennifer Hillger, Miranda Hoffmann, Tiana Iverson, Patsy King, Paul Larson, Katherine Macgregor, Matthew Malay, Lisa Meyer, Margaret Mueller, Lindsey Northenscold, Karla Olmanson, Veronika Rodriguez, Casey Rose, Stacie Smith, Jennifer Steckel, Robert Stevermer, Jill Storm, Brittany Strauss, Greg Summers, Andrew Vander Linden, Caleb Watson, Matthew Weichert, Sandy Wiste

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Dan Blasl, Kindergarten Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on August 28 and ending September 29, 2017.

Annie Dahl, Physical Education Teacher at Hoover/Eagle Lake Elementary Schools has requested an unpaid leave beginning on or about September 18 and ending on or about November 3, 2017.

Joshua Engel, Physical Education Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 27 and ending December 22, 2017.

Joni Gilman, ABE Teacher, has requested an unpaid leave for the 2017-18 school year.

Rachel Gore, Grade 1 Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 27 and continuing through February 26, 2018.

Heather Hedin, School Nurse at Rosa Parks Elementary School, has requested an unpaid leave beginning September 12 and ending November 13, 2017.

Emily Ponwith, Grade 5 Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about October 30 and ending on or about January 22, 2018.

RESIGNATIONS (NON-AFFILIATED)

Ronald Schirmers, Director of Food Services, has submitted his resignation for purposes of retirement. His last date of employment will be October 31, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Emily Ball - Grade 1 Teacher at Jefferson Elementary School. Last date of employment was July 20, 2017.

Mike Barger - Social Studies Teacher at Prairie Winds Middle School. Last date of employment will be August 18, 2017.

Shawna Coulter - Special Education Teacher at West High School. Last date of employment was August 4, 2017.

Melissa Haley - School Psychologist. Last date of employment July 31, 2017.

Andrew Runck - EL Teacher at East High School. Last date of employment July 19, 2017.

Tami Sellner - Choir Director at West High School. Last date of employment August 1, 2017.

Leah Shanks - School Counselor at Dakota Meadows Middle School. Last date of employment will be August 21, 2017.

Amanda Wenninger - Kindergarten Teacher at Franklin Elementary School. Last date of employment will be August 21, 2017.

Michelle Westre - Early Childhood Special Education Teacher, has submitted her resignation for purposes of retirement. Last date of employment was July 24, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Rita Anderson - Playground Supervisor at Kennedy Elementary School. Last date of employment was July 25, 2017.

Jordan Arbo - Special Education/NonClassroom Paraprofessional at Hoover Elementary School. Last date of employment was July 31, 2017.

Chase Arndt - ACES Child Care Assistant and Playground Supervisor at Hoover Elementary School. Last date of employment was August 25, 2017.

Brooke Bardal - ACES Child Care Assistant. Last date of employment will be August 25, 2017.

Zachary Bell - ACES Child Care Assistant. Last date of employment will be August 15, 2017.

Kelsey Bellig - ECFE/SR Teaching Assistant. Last date of employment was July 24, 2017.

Daisy Brey - Supervision and Security at West High School. Last date of employment August 10, 2017.

Tammy Burman - Special Education Paraprofessional at Central High School. Last date of employment was July 31, 2017.

Alejandro Chacon - Cultural Liaison. Last date of employment will be July 28, 2017.

Cassidy Chapek - Special Education Behavior Intervention Paraprofessional. Verbal resignation August 8, 2017.

Kelly Chiet - Special Education Education Paraprofessional at Eagle Lake Elementary School. Last date of employment August 10, 2017.

Katlyn Clark - ACES Child Care Assistant. Last date of employment will be September 1, 2017.

Alyssa Clubb - ACES Child Care Assistant. Last date of employment will be August 25, 2017.

Tracy Crooks - ACES Child Care Assistant. Last date of employment July 11, 2017.

Sam Dahl - ACES Child Care Assistant. Last date of employment will be August 25, 2017.

Lexi Dierauer - ACES Child Care Assistant. Last date of employment will be August 25, 2017.

Alison Fradenburgh - LPN/Health Assistant at Eagle Lake Elementary School. Last date of employment was July 24, 2017.

Hannah Holt - ACES Child Care Assistant. Last date of employment will be August 7, 2017.

Virginia Hughes Berg - Media Assistant at Rosa Parks Elementary School. Last date of employment August 10, 2017.

Kasey Jacques - ACES Child Care Assistant. Last date of employment will be July 28, 2017. She will continue to sub in this position until she begins her teaching position on August 28, 2017.

Brenda Jones - Playground Supervisor at Kennedy Elementary School. Last date of employment was August 14, 2017.

Callie Jongbloedt - Special Education Paraprofessional at Little Stars/ECC/5 C's. Verbal resignation as of May 24, 2017.

Jenika Jongbloedt - ACES Child Care Assistant. Last date of employment August 30, 2017.

Megan Lahti - Special Education Behavior Intervention Paraprofessional at West High School. Last date of employment was August 3, 2017.

Caitlin Langer - Special Education Behavior Intervention Paraprofessional at Futures. Last date of employment was August 1, 2017. She will continue as a substitute.

Maggie McDonald - ACES Child Care Assistant. Last date of employment August 10, 2017.

Matthew Malaske - Special Education LifeSkills BI Paraprofessional at West High School. Last date of employment was June 5, 2017.

Pat May, Cook's Helper at West High School, has submitted her resignation for purposes of retirement. Her last date of employment will be September 15, 2017.

Terry Meschke - Special Education Paraprofessional at West High School. Last date of employment was August 2, 2017.

Abigail Meyer - ACES Child Care Assistant. Last date of employment will be August 25, 2017.

Alexander Mulari - ACES Site Supervisor. Last date of employment was July 12, 2017. He will continue in his position as Parent Educator and Special Education Paraprofessional.

Amy Neils - Brailist. Last date of employment was August 3, 2017.

Karissa Nickels - ACES Child Care Assistant. Last date of employment was August 4, 2017. She will be teaching at Rosa Parks beginning with the 2017-18 school year.

Austin Pinke - Special Education Paraprofessional at Prairie Winds Middle School. Verbal resignation at the end of the 2016-17 school year.

Dani Reardon - ACES Child Care Assistant. Last date of employment will be August 25, 2017.

Eric Schley - ACES Child Care Assistant. Last date of employment was July 14, 2017.

Danica Schmidt - Special Education Paraprofessional at 5 C's. Verbal resignation as of May 3, 2017.

Kara Schneidawind - General Education at Kennedy Elementary School, effective September 8, 2016. She will continue subbing in this position.

Bonnie Schruin - LPN Procedure Nurse, effective as of August 1, 2017.

Holly Stolp - Early Childhood Screener. Last date of employment was May 23, 2017.

Isaac Wadd - ACES Child Care Assistant. Last date of employment was July 28, 2017.

Savanna Wilson - Special Education Paraprofessional at Rosa Parks Elementary School. Last date of employment was July 31, 2017.

Ashley Wolf - Cook's Helper at Dakota Meadows Middle School. Last date of employment August 9, 2017.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Maria Baxter-Nuamah - Discontinuance of position as Special Education Job Coach, effective at the end of the 2016-17 school year.

Demerius Bennett - Connections Care Assistant, effective July 11, 2017.

Samantha Horbacz - ACES Child Care Assistant. Last date of employment was July 21, 2017.

Renewal of Membership in the Minnesota State High School League for 2017-18 (see pages _____).

Renewal of Membership in the Minnesota School Boards Association for 2017-18.

Adoption of Resolution Establishing Combined Polling Places (see pages _____).

Mrs. Brandon made a motion, seconded by Ms. Schuck, to accept the following gifts:

Rick and Connie Long donated \$80 to the East High Boys Golf program.

The Mayo Clinic Foundation provided \$10,000 for equipment for the Project Lead the Way Biomedical Sciences program.

The Mankato Clinic Foundation provided \$2,476 for diabetes diagnostic kits for the Project Lead the Way Biomedical Sciences program.

The Modern Woodmen Youth Service Club donated \$500 worth of school supplies to Dakota Meadows Middle School and Roosevelt Elementary School.

Sertoma of Greater Mankato donated \$1,500 to the hard of hearing program.

The Mankato Basketball Association provided the following donations:

- \$1,500 to West High Boys Basketball
- \$1,500 to West High Girls Basketball
- \$4,500 to East High for Basketball Hoops

The Connecting Kids program received the following donations:

- \$1,200 from the Masonic Lodge 12
- \$9,000 from the Anthony Ford Fund
- \$1,040 from K & G Gymnastics
- \$1,000 from Mankato Area Gymnastics School
- \$395 from Minnesota State University Event Management
- \$1,200 from Minnesota Masonic Charities

Drummer's Garden Center donated \$200 to East Senior High to be used in the Educare silent auction basket.

Wells Fargo provided a \$1,000 Community Connections Grant to East Senior High for their teacher recognition program.

Quality 1 Hr Foto donated materials and labor valued at \$345 to the East High Activities Department for the Spring honors poster.

Prairie Ecology Bus provided a \$4,000 grant to fifth grade at Hoover Elementary.

The motion carried on a 7-0 voice vote.

Ms. Sapp made a motion to approve the resolution calling the School District General Election (see pages _____). The motion was seconded by Mrs. Brandon and carried on a 7-0 voice vote.

Ms. Hansen made a motion, seconded by Mrs. Eberhart, to approve the resolution calling for the Levy Referendum on November 7, 2017 (see pages _____). The motion carried on a 7-0 voice vote.

On June 27, 2017, one bid was received for milk for the Food Service Program for the 2017-18 and 2018-19 school years. Shown below is a tabulation detailing the bids received.

ITEM DESCRIPTION	KEMPS	DEAN FOODS	AGROPUR INC
1% MILK - ½ PINT	NO BID	.1398	NO BID
SKIM MILK - ½ PINT	NO BID	.1378	NO BID

CHOCOLATE MILK - ½ PINT	NO BID	.1479	NO BID
LACTOSE MILK - QUART	NO BID	1.425	NO BID
ESTIMATED TOTAL	NO BID	\$161,637	NO BID
BID BOND	NO	YES	NO

Following questions, Ms. Schuck made a motion to accept the bid of an estimated \$161,637 as submitted by Dean Foods. The motion was seconded by Ms. Sapp and then carried on a 7-0 roll call vote.

The Payable 2018 Tax Levy provides property tax revenue for the 2018-19 school year. School Districts are required to discuss the levy and budget at a regularly scheduled board meeting and allow the public to speak. The meeting to discuss the levy and budget can take place at any point after November 24th but before the final levy is adopted. The meeting must take place at 6:00 p.m. or later. The district can adopt the final levy at the same meeting they allow the public to speak. The date of the regularly scheduled board meeting at which the levy and budget will be discussed must be announced at the board meeting when the proposed property tax levy is certified and also included in the summary of these proceedings published in the official newspaper of the district. The date of the board meeting where the levy and budget will be discussed must also be provided to the district's home county auditor for inclusion on the Truth in Taxation notices to be sent to property owners. A motion was made by Ms. Hansen and seconded by Mrs. Eberhart to establish the hearing dates as follows. The motion carried on a 7-0 voice vote.

	<u>DATE</u>	<u>DAY</u>	<u>TIME</u>
Hearing Date	12/05/17	Tuesday	6:00 p.m.
Subsequent Hearing Date (Levy Action)	12/18/17	Monday	5:30 p.m.

Mrs. Brandon made a motion, seconded by Ms. Schuck, to approve the contract with Addiction Recovery Technologies for 2017-18 (see pages _____). The motion carried on a 7-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:48 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

**2017-2018 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number 77, County of Blue Earth, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

Mankato East High School Mankato West High School

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _____
OR;
X Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by the Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has reviewed the WHY WE PLAY training video which defines the purpose of education-based athletic and activity programs and will assist school communities in communicating a shared-common language as it relates to the value of these said programs.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____ Signed: _____
Clerk/Secretary - Local Governing Board Superintendent or Head of School

Date: August 14, 2017 Date: August 14, 2017

District Office Address, City, Zip: PO Box 8741, Mankato, MN 56002-8741

School Superintendent's Phone: 507-387-1868 School Superintendent's Email: sallen1@isd77.k12.mn.us

RETURN ONE COPY TO THE MSHSL NOT LATER THAN SEPTEMBER 1, 2017
Retain one copy for the school files.

(over)

The following is taken from the MSHSL Constitution:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. The following combined polling places are hereby established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE A: East Senior High School
 2600 Hoffman Road
 Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 11, 12 and 14; and Mankato Township (P1 and P2); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Franklin Elementary School
 1000 N. Broad Street
 Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precincts 15, 16 and 17; and Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Rosa Parks Elementary School
 1001 Heron Drive
 Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 7, 8 and 9; and Decoria and Rapidan Townships; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: Intergovernmental Center
10 Civic Center Plaza
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 4, Precincts 10, 10A and 13; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: West Senior High School
1351 S. Riverfront Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 5, Precincts 1, 2, 3, 4, 5 and 6; City of Skyline; Judson and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Eagle Lake Elementary School
500 Le Sueur Avenue
Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Eagle Lake; and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: Madison Lake Community Center
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE H: Monroe Elementary School
441 Monroe Avenue
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato, Precincts 1 and 2; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: Hoover Elementary School
1524 Hoover Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato, Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE J: Dakota Meadows Middle School
1900 Howard Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato, Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located in whole or in part within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a. the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77 State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing three school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period for filing such affidavits, as though they had been included by name in this resolution.

The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and directed to be held on Tuesday, the 7th day of November, 2017, between the hours of 7 o'clock a.m. and 8 o'clock p.m.
3. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for said general election.
4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause a sample ballot to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.
6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 77
MANKATO AREA PUBLIC SCHOOLS
GENERAL ELECTION

NOVEMBER 7, 2017

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s), like this:



SCHOOL BOARD MEMBER
VOTE FOR UP TO THREE

- | | | |
|-----------------------|-------------|------------------|
| ☐ | CANDIDATE U | |
| ☐ | CANDIDATE V | |
| ☐ | CANDIDATE W | |
| ☐ | CANDIDATE X | |
| ☐ | _____ | write-in, if any |
| ☐ | _____ | write-in, if any |
| ☐ | _____ | write-in, if any |
| ☐ | _____ | write-in, if any |

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.
8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the

purchase.

9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper, by posting a notice, and by notifying the county or legislative district chair of each major political party.
10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the places where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.
11. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Section 203B.127 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.
12. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the combined polling places during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed between the third and the tenth day following the election.

Dated: _____

BY ORDER OF THE SCHOOL BOARD

_____/s/
Sara Hansen, Clerk

**RESOLUTION RELATING TO APPROVING A
REFERENDUM REVENUE AUTHORIZATION OF
THE SCHOOL DISTRICT AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. The Board hereby determines and declares that it is necessary and expedient for the school district to increase its referendum revenue authority to \$724.61 per adjusted pupil unit. As provided by law, the ballot question must abbreviate the term "per adjusted pupil unit" as "per pupil." This proposed authorization would include an increase of \$365.00 per pupil and would renew the school district's existing authorization of \$359.61 per pupil which is scheduled to expire after taxes payable in 2017. The additional revenue will be used to finance school operations and the property tax portion thereof will require an estimated referendum tax rate of approximately 0.113019% of the referendum market value of the school district for taxes payable in 2018, the first year it is to be levied. The proposed referendum revenue authorization would increase each year by the rate of inflation and be applicable for ten (10) years beginning with taxes payable in 2018, unless otherwise revoked or reduced as provided by law. For this purpose, the state determined rate of inflation shall be the annual inflationary increase calculated under Minnesota Statutes, Section 126C.17, Subdivision 2, paragraph (b). The question on the approval of this referendum revenue authorization shall be School District Question 1 on the school district ballot at the special election held to approve said authorization.

2. The ballot question of the school district shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Tuesday, November 7, 2017, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election.

4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days before the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the election.

The notice of election so posted and published shall state each question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each combined polling place on election day.

The clerk is hereby authorized and directed to cause a notice of the election to be mailed to each taxpayer in the school district at least fifteen (15) but no more than thirty (30) days prior to the date of the special election. The notice shall contain the required projections and the required statement specified in Minnesota Statutes, Section 126C.17, subdivision 9, paragraph (b). The clerk is also directed to cause a copy of this notice to be submitted to the Commissioner of Education and to the county auditor of each county in which the school district is located in whole or in part at least fifteen (15) days prior to the day of the election.

The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting other elections on that date.

5. The clerk is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

[Form of Ballot on next page]

Special Election Ballot

Independent School District No. 77 (Mankato Area Public Schools)

November 7, 2017

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: .

To vote for a question, fill in the oval next to the word "Yes" on that question.
To vote against a question, fill in the oval next to the word "No" on that question.

School District Question 1 Approval of School District Referendum Revenue Authorization

The board of Independent School District No. 77 (Mankato Area Public Schools) has proposed to increase its referendum revenue authority to \$724.61 per pupil. This proposed authorization would include an increase of \$365.00 per pupil and would renew the school district's existing authorization of \$359.61 per pupil which is scheduled to expire after taxes payable in 2017. The proposed referendum revenue authorization would increase each year by the rate of inflation and be applicable for ten years beginning with taxes payable in 2018, unless otherwise revoked or reduced as provided by law.

☐

Yes

Shall the increase in the revenue proposed by the board of Independent School District No. 77 be approved?

☐

No

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE**

Optical scan ballots must be printed in black ink on white colored material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

6. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract exceeding \$1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

7. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance by publishing the Notice of Testing once in the official newspaper and by causing the notice to be posted in the administrative offices of the school district, the office of the County Auditor and the office of any other local election official conducting the test.

8. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.

9. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Minnesota Statutes, Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for

regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

10. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the combined polling places during the November 7, 2017 special election. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed between the third and the tenth day following the election.

11. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

Purchase of Service Contract

ARCHER Services

ADDICTION RECOVERY TECHNOLOGIES INC. shall perform the following services for **District 77 Mankato Public Schools** (hereinafter referred to as PURCHASER)

Addiction Recovery Technologies, Inc. also named Addiction Recovery Technologies of Mankato, shall provide ARCHER Services for all individuals referred for such services by PURCHASER on an “as requested” and staff available basis.

ARCHER Services shall include:

1. Providing PURCHASER electing to utilize the service, a menu of services to select from (see addendum A)
2. Providing PURCHASER Schools the ability to select the number of hours per school site per week;
3. Providing a Chemical Dependency Counselor on-site for the period of time requested by each of the participating schools;
4. Staff education and training;
5. Chemical Use assessments;
6. Technical assistance with prevention and resiliency curriculums;
7. Technical assistance to student assistance teams;
8. Remedial consultation with Addiction Recovery Technologies of Mankato Outpatient staff; and
9. Submitting an itemized bill of hours and services provided by ARCHER staff on a monthly basis.

PURCHASER shall:

1. Make available space and equipment necessary to perform the service (see Addendum B).
2. Assure that each school requesting service submits a completed request form to Addiction Recovery Technologies Inc., as well as to the PURCHASER.
3. Provide access to administrative and counseling personnel.

Fee for Services Rendered:

Addiction Recovery Technologies, Inc. shall submit to the District 77 Superintendent’s office an itemized accounting of ARCHER activities for the previous month by the 10th of each month. Addiction Recovery Technologies, Inc. shall be reimbursed in monthly payments of **\$4816.67** to be dispersed by the 15th of each month. In addition, Addiction Recovery Technologies, Inc. shall be reimbursed mileage at the current IRS rate. The total accumulation of billing shall not exceed **\$ 43,350** without the expressed written consent of PURCHASER. If the PURCHASER desires additional service either; a) this contract will be modified within this section; or b) an Addendum to this contract stipulating the amount of service in terms of hours and dollars will be authorized by the parties.

Addiction Recovery Technologies, Inc. agrees not to charge individual students referred by PURCHASER for ARCHER Services any fees for said services but to consider payment from PURCHASER as payment in full for the ARCHER Service. This does include remedial consultation with Addiction Recovery Technologies of Mankato Outpatient staff but does not include services provided by Addiction Recovery Technologies, Inc. that are beyond those cited within this contract.

This agreement shall begin on **September 5, 2017** and shall conclude **June 1, 2018** unless earlier terminated upon 5 days' notice by either party, or amended upon 5 days' notice of intent for amendment by either party. If agreement to amend occurs, the amended contract shall proceed with the aforementioned restrictions intact.

THIS IS AN AGREEMENT FOR INDEPENDENT CONTRACTING SERVICES. THE PURCHASER PROVIDES NO BENEFITS SUCH AS UNEMPLOYMENT INSURANCE, HEALTH INSURANCE OR WORKER'S COMPENSATION INSURANCE TO ADDICTION RECOVERY TECHNOLOGIES INC.

THE PURCHASER IS ONLY INTERESTED IN THE RESULTS OBTAINED BY THE ADDICTION RECOVERY TECHNOLOGIES INC. ADDICTION RECOVERY TECHNOLOGIES INC. IS RESPONSIBLE FOR PAYMENT OF ALL FEDERAL, STATE, AND LOCAL INCOME TAXES ASSOCIATED WITH PERFORMING THIS CONTRACT AND REIMBURSEMENT FOR SERVICES RENDERED.

MUTUAL INDEMNIFICATION. Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees, against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees in the execution, performance or failure to adequately perform its obligations pursuant to this Contract.

PURCHASER AUTHORIZED REPRESENTATIVE

DATE

ADDICTION RECOVERY TECHNOLOGIES INC. AUTHORIZED REPRESENTATIVE

DATE

Addendum A ARCHER Services Contract:

Space and Equipment

East Senior High, West Senior High, Dakota Meadows, Prairie Winds and Mankato Central High School. Schools shall make available:

1. office space to conduct ARCHER services during the hours the ARCHER staff member is on site;
2. a desk and chair;
3. a lockable filing cabinet exclusively for ARCHER records;
4. appropriate lighting;
5. paper supplies from which copies of originals necessary to conduct ARCHER services can be obtained.

ART/ARCHER Staff shall:

1. have originals of any forms, curriculum, and formats necessary to accomplish the ARCHER service;
2. have reference materials, current research information, and professional resource from which updates, revisions, and modifications to ARCHER programs can be effected;
3. assure that the numbers of copies (#5 above)) generated will be directly proportionate to the amount of service requested by an individual school; and
4. bring writing materials such as pens and legal notepads.

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

August 14, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, August 14, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:00 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie and Jodi Sapp. Absent: Kristi Schuck (arrived at 5:04 p.m.).

1. Hansen/Brandon approval of agenda with personnel addendum. 7-0
2. Open Forum - Karrey Tweten regarding mandated reporting and ESSA, Marisel Glackler-Riquelme regarding the district's definition of retaliation.
3. Information: Summer Academics Report, Food Service Program Report, Public Safety Report.
4. Hansen/Schuck approval of Consent Agenda Items: Approval of Minutes of the July 10, 2017, regular meeting; Approval of August Bills; Personnel; Renewal of MSHSL Membership for 2017-18; Renewal of MSBA Membership for 2017-18; Adoption of Resolution Establishing Combined Polling Placed. 7-0
5. Brandon/Schuck acceptance of gifts and grants. 7-0
6. Schuck/Brandon adoption of Resolution Calling the School Board Election. 7-0
7. Hansen/Eberhart adoption of Resolution Calling the Levy Referendum Election. 7-0
8. Schuck/Sapp approval of milk bids for 2017-18 and 2018-19. 7-0
9. Hansen/Eberhart approval of 2018 Tax Levy Hearing Date - December 5, 2017 at 6 p.m. with Subsequent Hearing Date and Action - December 18, 2017 at 5:30 p.m. 7-0
10. Brandon/Schuck approval of Addiction Recovery Technologies Contract for 2017-18. 7-0
11. Sapp/Schuck adjournment at 6:48 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.