



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, August 14, 2017 - 5:00 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Kristi Schuck

1. CALL TO ORDER AND ROLL CALL (5:00 P.M.)
2. APPROVAL OF AGENDA (5:00 P.M.)
3. OPEN FORUM (5:05 P.M.)
4. INFORMATION (5:15 P.M.)
 - A. Summer Academics Report
 - B. Food Service Program Report
 - C. Public Safety Report
 - D. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:10 P.M.)
 - A. Approval of Minutes of the July 10, 2017, Regular Meeting
 - B. Approval of August Bills
 - C. Personnel
 1. Personnel Addendum
 - D. Renewal of Membership in the Minnesota State High School League

- E. Renewal of Membership in the Minnesota School Boards Association
 - F. Adoption of Resolution Establishing Combined Polling Places
6. BUSINESS (6:15 P.M.)
- A. Acceptance of Gifts and Grants
 - B. Adoption of Resolution Calling the School District General Election
 - C. Adoption of Resolution Calling a Special Election
 - D. Approval of 2017-18 and 2018-19 Milk Bids
 - E. Payable 2018 Tax Levy Hearing Date
 - F. Act on Addiction Recovery Technologies, Inc. Contract for 2017-18
7. ADJOURNMENT (6:30 P.M.)



School Board Members for 2017

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 351-7503
E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 State Highway 66
Mankato, MN 56001
Phone: 351-6597
E-Mail: jsapp1@isd77.k12.mn.us
Term Ends December 31, 2017

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 387-4945
E-Mail: jbrand1@isd77.k12.mn.us
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 469-1414
E-Mail: shanse1@isd77.k12.mn.us
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 382-4951
E-Mail: kschuc1@isd77.k12.mn.us
Term Ends December 31, 2017

Kinney Eberhart
2003 Roe Crest Drive
North Mankato, MN 56003
Phone: 469-4623
E-Mail: ceberh1@isd77.k12.mn.us
Term Ends December 31, 2017

Abdi Sabrie
404 Homestead Road
Mankato, MN 56001
Phone: 933-4254
E-Mail: asabri1@isd77.k12.mn.us
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.k12.mn.us



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting

4.A.

Meeting Date: 08/14/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Summer Academics Report

Background:

Scot Johnson, Kathy Johnson, Jill Mueller and Betty Alders will present the Summer Academics Report to the School Board.

Recommended Action:

None

Attachments

Presentation



Summer Academics Report to the School Board

Elementary Summer School, Learning in Deed,
Pre K–12 Extended School Year (ESY), and
Secondary Summer School

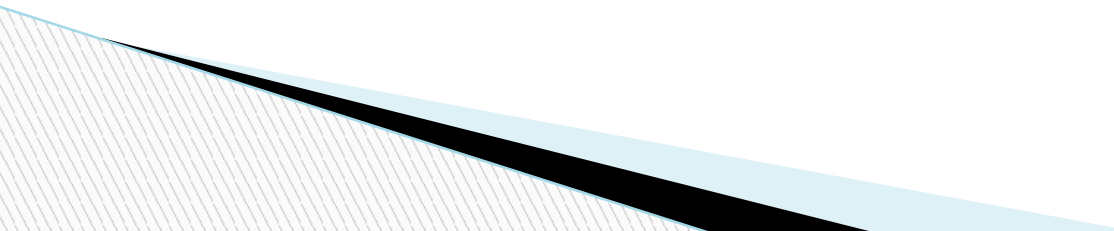
8/14/17

Summer Programming Schedule

Elementary Summer School and Learning in Deed Program
dates: July 10–August 3, 2017

Extended School Year Program Dates: June 19–29, July 24–
August 3, 2017

Birth through Age 2 Summer Dates: June 19–23, 26–30
July 24–28, July 31–Aug.4, Aug. 14–18, 21–25



Enrollment Data

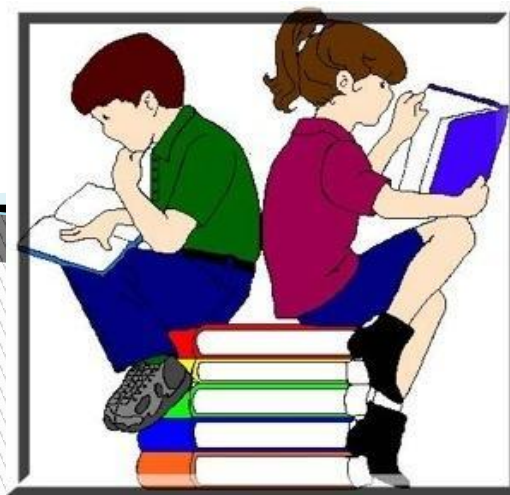
Program Title	Number of students registered	Average Daily Attendance (excluding students who dropped)
Reading	415	87.7%
Math	108	87.2%
Learning in Deed	43	87.5%
English Learners	65	86.6%
TOTAL	631	

2017 Elementary School Program Highlights

- Added 2nd Grade to Math Academy
- Increased Access to Mobile Technology
- Improved use of Campus Messenger as an Additional Layer of Communication with Families
- Expanded Summer School Website
 - <http://www.isd77.org/page/4663>

Reading Academy Vision

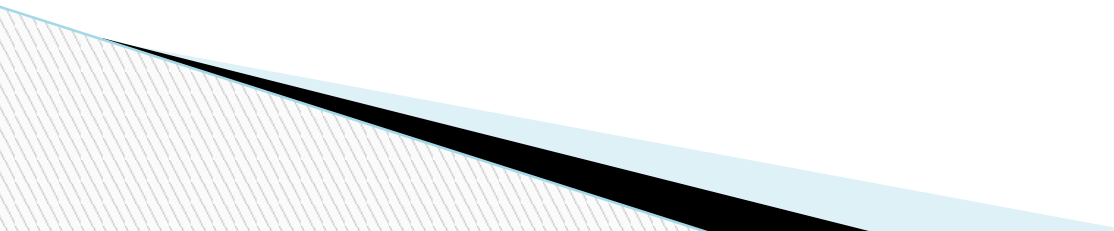
- Reading Academy is a **Targeted Intervention** to close the achievement gap for our students not at grade level and to prevent the “summer dip” in achievement that often widens the gap.
- Our primary goal is to **target** student’s specific reading **needs** to ensure they have the skills necessary to be successful in **Core** instruction.



Reading Academy Kindergarten DIBELS 2017 Data

	Spring DIBELS Average	End of Summer School DIBELS Average
PSF	55.2	62.4
NWF-CLS	37.5	39.6

PSF = Phoneme Segmentation Fluency NWF = Nonsense Word Fluency
CLS = Correct Letter Sounds

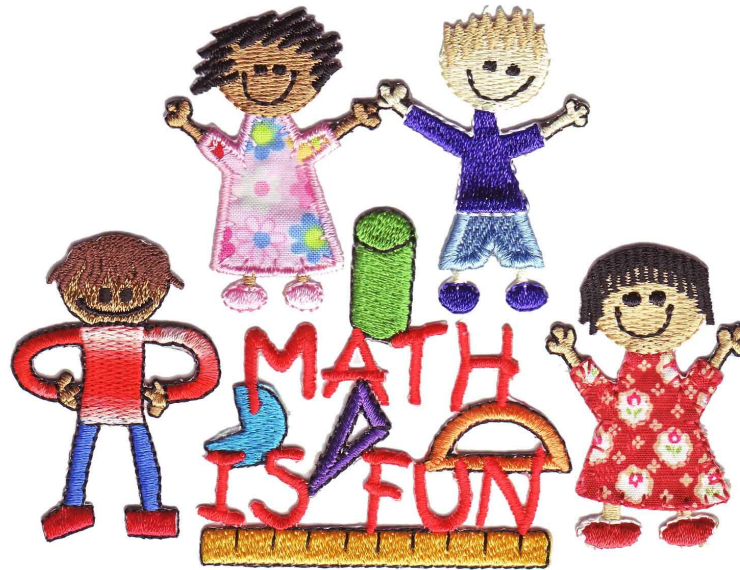


Reading Academy DIBELS

2017 Data Oral Reading Fluency

	Spring DIBELS ORF Average	End of Summer School DIBELS ORF Average
1st Grade	39.7	43.7
2 nd Grade	70.9	74.2
3 rd Grade	81.7	86.8
4 th Grade	99.1	101.8
5 th Grade	89.4	96.8

ORF = Oral Reading Fluency



Math Academy

The goal of Summer Math Academy is to help students build confidence in their mathematical abilities and improve their overall math skills.

Math Academy Curriculum

Math Academy 2017

Building Fact Power

Vocabulary

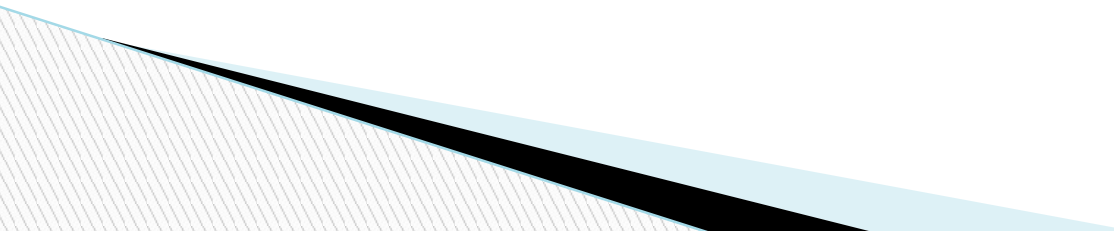
Computation

Math Academy 2017 Data

All Students: Grades 2–5

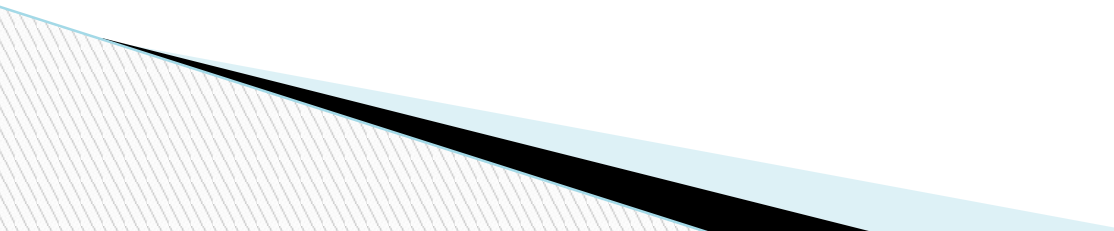
Pretest (% correct)	Post-test (% correct)
46.7	78.0

Pre / Post Tests Focused on: Number Sense, Basic Facts (Multiplication / Division), Fractions, Beginning Algebra, Multi-Step Problem Solving



EL 2017 Program Summaries

Instruction focused on language acquisition and the MN reading and math standards. Teachers tracked student progress towards proficiency on these standards. Specific areas of focus in reading were: main idea and details of nonfiction texts, summarizing, comparing and contrasting nonfiction texts, and identifying story elements and analyzing characters with fiction.



WEEKLY AREAS OF FOCUS

	Week 1	Week 2	Week 3	Week 4
Reading Theme	Community	Nutrition	Habitats	Courage/Friendship
Reading Standard	Identify Main Idea and Details from a nonfiction text	Summarize nonfiction/fiction texts	Compare and Contrast nonfiction texts	Identify story elements and analyze characters from fictional texts
Math Focus	Place Value	Counting Money	Telling Time	Number Sense/Fact Fluency

DATA TRACKING SAMPLE

Student		Main Idea and Detail (4)	Compare and Contrast (3)	Analyze Story Elements (9)
		4	3	9
		4	3	9
		4	3	9
		4	3	9
		4	3	9
		4	3	9
		4	2	8
		4	2	9
		4	2	9
		4 gone	gone	
		4	3	9
		4	3	9
		4 gone		8
		4	3	9
		3	3	9
		4	2	9
		3	2	9
		3	3	9
		4	2	8
		4	3	8
		4	3	9
		4	3	6

LEARNING●IN●DEED



Making a difference through SERVICE-LEARNING

Engages students in community-based service projects while strengthening their basic academic needs

What is Service-learning?

- It is the blending of both service and learning goals in such a way that both occur and are enriched by each other



It always includes a strong reflective component where students utilize higher order thinking skills

2017 Service Projects:

- *Coaching Kindergarten Buddies
- *E.C.H.O Food Shelf Car Wash and food drive
- *Secret Mission of Kindness
- *Collected Pop Tabs for Ronald McDonald House
- *Assist Residents at Oak Lawn
- *Picked up garbage at Washington Park
- *MN Valley Pet Hospital

Academics

- * Online Research
- * Writing friendly letters
- * Reading Fluency and Comprehension
- * Teamwork/ Social Skills
- * Just Right Books
- * Real world math problems
- * IXL Math
- * Task completion skills
- * Positive thinking
- * MyOn Reader
- * Making Predictions
- * Fractions
- * Converting Measurements

Learning in Deed Student Reflections And Academics Summer 2017



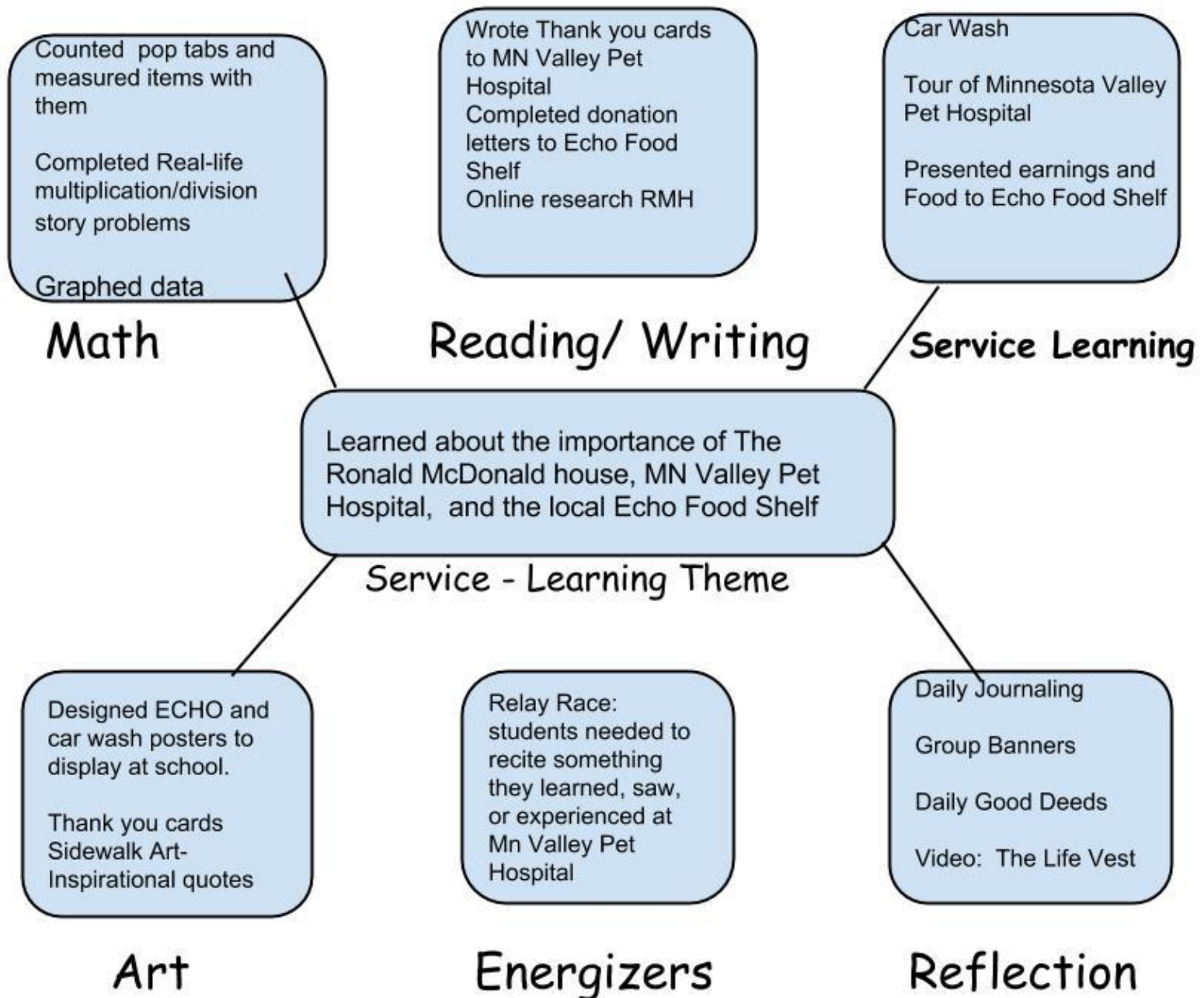
Student Reflections

My favorite S.L. Project was the MN Valley Pet Hospital. I learned that animals get hurt too and need help. I helped a dog that swallowed rocks."

"I improved my kindness. I enjoyed the Random Acts of Kindness lesson."

"I learned that our donations help people here in Mankato and around the world and how little things can change the world a lot."

"I learned I can help people who do not have as much as us"



Learning in Deed

K-2 classroom

<http://www.isd77.org/page/4664>



Working hard in week 3...

MONDAY: **stations** (including planting our seeds)

TUESDAY: **stations** (including an introduction to the layers of the rain forest)

WEDNESDAY: **stations** (including drawing the layers of the rain forest)

THURSDAY: **stations** & pick up food donations

What exactly are stations?

Our stations consist of 8 ten-minute rotations. Here's what we work on at each station:

- 1) **Math** – addition, subtraction, time, measurement, & money
- 2) **Read with Someone** – read books with a partner
- 3) **Writing** – respond to questions
- 4) **Listen to Reading** – listen to audiobooks & follow along
- 5) **Word Work** – create words from given letters
- 6) **Reading** – read passages at www.readtheory.org OR <https://student.frontrowed.com/#login>, & answer questions
- 7) **Community** – work on planting, learning about the rain forest, practice recycling skills, or reflect on helping the community
- 8) **Reading** – work with Mrs. McGuire on reading fluency & comprehension

THANK YOU! Thanks to everyone for contributing to our Food Drive!
All contributions will be brought to the ECHO Food Shelf today!

Learning in Deed K-2 Class



Franklin Elementary School
1000 North Broad Street
Mankato
507-345-4287
<http://www.fe.isd77.org/>

Upcoming Events

July 31

recycling talk

August 1

car wash

August 2

Oaklawn visit

Car Wash

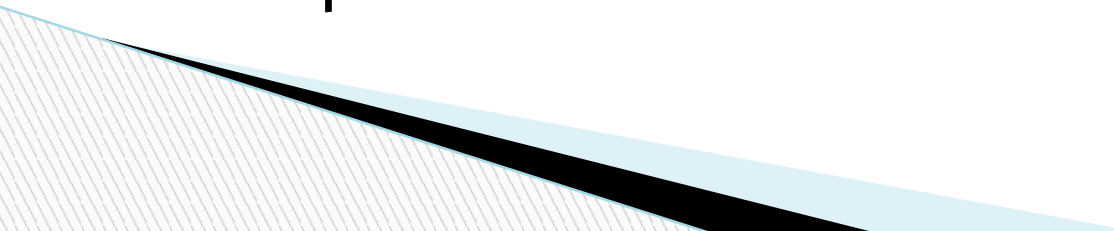
Learning in Deed will be holding our 20th annual free car wash on Tuesday, August 1st. The car wash will be held at Franklin Elementary School in the east parking lot from 9:00 to 11:30 a.m. Our class (K-2) will be washing cars from 9:00-10:15 a.m. Ms. Johnson's class (3-5) will be washing cars from 10:15-11:30 a.m. Any donations will be given to the ECHO Food Shelf and the Ronald McDonald House.



July 27, 2017

Extended School Year

ESY:

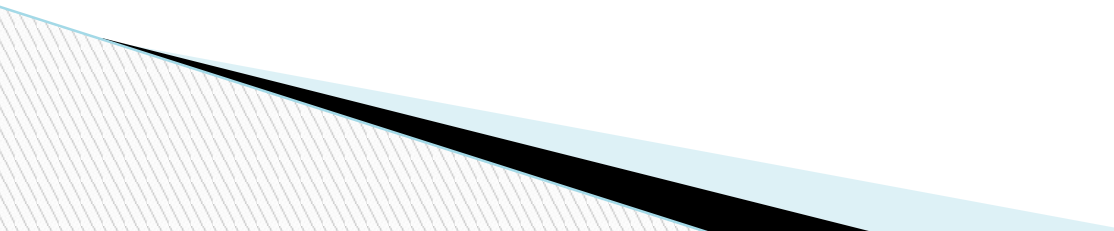
- School Districts are required to provide ESY services
 - ESY services are determined by the IEP Team
 - Team considers the following factors:
 - Rate of progress and maintenance of skills
 - Degree of impairment
 - Behavior or physical needs
 - Vocational needs
 - Pupil's curriculum and continuous attention
- 

Extended School Year Attendance

- Early Intervention Services Birth–Age 2 – 89 students
- Early Childhood – 22 students
- Camp Ready Set Go – 12 students
- Elementary – 150 students
- Middle School – 30 students
- High School – 27 students

80.6% average daily attendance

(excluding Birth–2, including students who showed up for at least one day)



Location of ESY Services

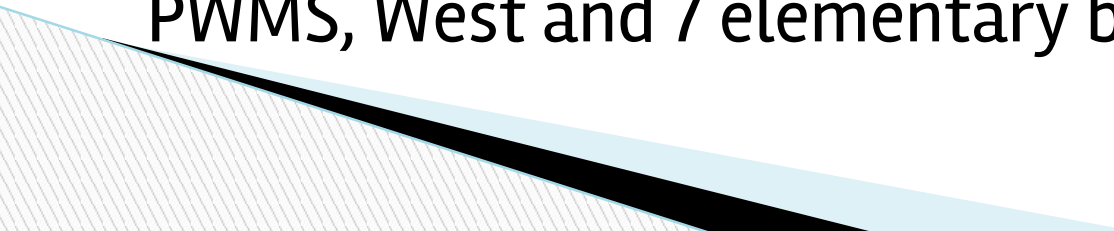
Birth through 2 Years:

- Student's home or childcare setting

Camp Ready Set Go and Voluntary Pre-K:

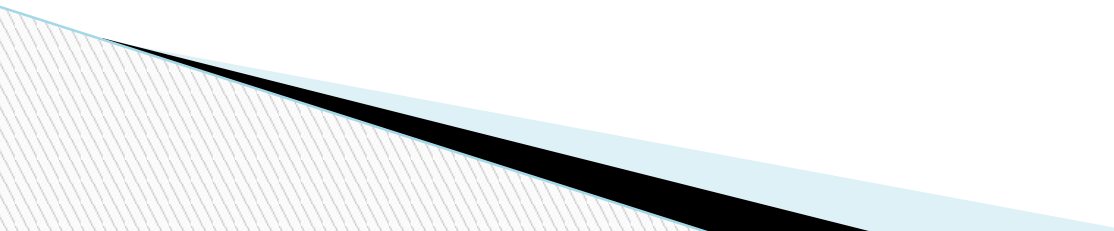
- 4 sites – Early Childhood Center, Franklin, Kennedy, Rosa Parks

PreK–Age 21:

- 12 sites – Early Childhood Center, Futures, DMMS, PWMS, West and 7 elementary buildings
- 

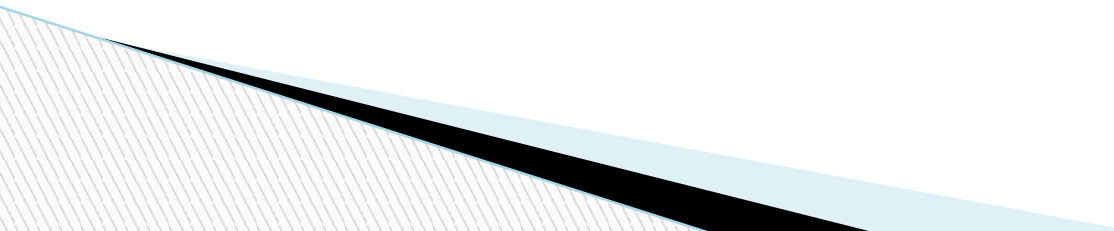
Purpose of Extended School Year

A student is eligible for ESY if they meet the requirements under one of the following categories:

- Regression/Recoupment
 - Self-Sufficiency
 - Unique Needs
- 

Purpose of Extended School Year

Regression/Recoupment:

- Significant regression of a skill or acquired knowledge
 - On-going data that documents the need
 - Data: Student requires more than the length of the break in instruction to recoup skills lost during break
 - pre/post break data, progress report, observation
- 

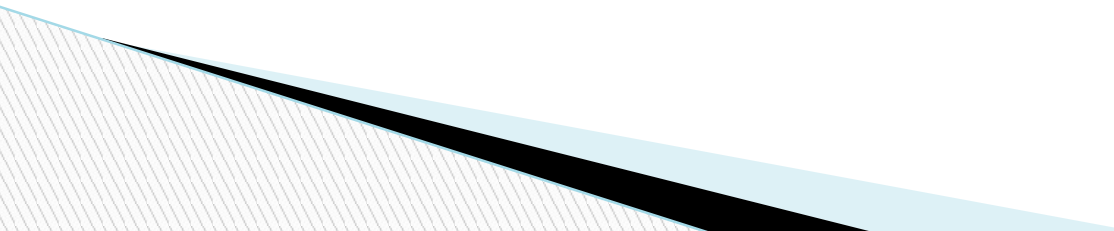
Purpose of Extended School Year

Self-Sufficiency:

- Student who is in a functional curriculum
 - Functional goals in the student's IEP
 - Basic communication
 - Impulse control
 - Personal hygiene
 - Physical mobility/muscular control
 - Basic self-help, including toileting, eating/feeding, dressing
 - Functional academics
- 

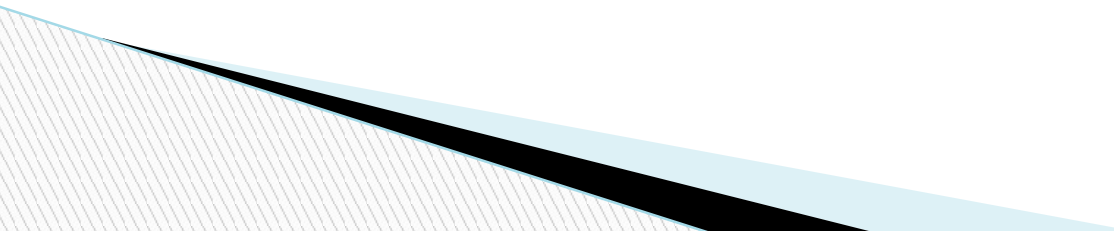
Purpose of Extended School Year

Unique Needs:

- Given the student's unique need(s) the IEP team determines if ESY services are necessary to insure the student receives a Free Appropriate Public Education
 - Student is just learning how to communicate wants and needs
 - Student is just learning how to walk independently
 - Student has just begun to decode words
- 

Transportation

Students are transported to/from school by:

- Palmer Bus Company: providing curb to curb transportation
 - AMV: students with medical needs
 - Parent
- 

Mankato Area Learning Center



The Mankato Area Learning Center provides an alternative educational opportunity for students in **grades 9-12 & 12+**.

The purpose of the summer program is to provide students who have not been successful in a regular school program the opportunity to regain credit that was lost during the regular school calendar. The goal of the program is to help students become competent in academic, social, and life skills that are necessary to live and work as a responsible citizen.

Credits earned toward graduation are transferred to each student's home high school where the diploma will be granted.



Mankato Area Learning Center Summer School Program

- ☐ Program dates: Session 1: June 12 – June 30
Session 2: July 10 – July 28
- ☐ Monday– Friday
- ☐ 9:00–12:00
- ☐ Location: Lincoln Community Center and WHS
- ☐ Courses: Geometry, Algebra IIA & IIB
English 9, 10 & 11
American Studies, Human Geography
US History & World History
Physics, Biology & Chemistry (WHS)
- Staff: District 77 Teachers

How are we able to offer all of these courses?

FLVS

FLVS is an online system which allows students to proceed at their own pace.

FLVS supports teachers in the delivery of curriculum aligned to the state standards.

Teachers can identify student strengths and individualize instruction to meet student needs.

Students are motivated when they are able to demonstrate prior knowledge and focus on the material they have yet to master.

Students are able to gain more credit in the summer school program.





2017 Program Highlights

☐ Students are referred to the Summer School Program by their School Counselor

☐

☐ **316 Total Student enrollments**

☐

☐ **Session 1:** 190 Students enrolled

☐ 135 Students received credit

☐ 5 Students received an Incomplete

☐

☐ **Session 2:** 126 Students enrolled

☐ 87 Students received credit

☐

- Students receiving credit earned a minimum of .50 credit
- 5 students received 1.5 credits
- 1 student received 2.0 credits
- Blue Earth & Nicollet County Probation Involvement

☐



Mankato Area Learning Center Summer School Program



- Each student has a Continual Learning Plan

- ☐ Academic Goal

- ☐ Career Goal

- ☐ Social Goal



- Transportation



- Attendance



- Lunch is served to all students



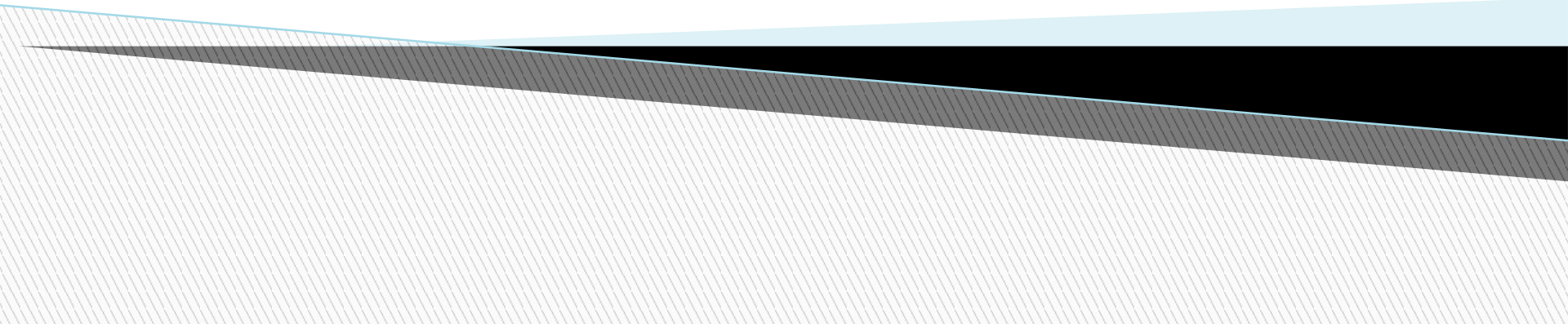


□ Schools / Districts Served

- Central
- Mankato East
- Mankato West
- Loyola
- Maple River
- St. Clair
- Lake Crystal
- Madelia
- Cleveland
- Kato Charter
- JWP



Thank you for your time!



School Board Regular Meeting

4.B.

Meeting Date: 08/14/2017

Prepared By: Tom Sager, Director of Business Services

Item Type: Information

Subject:

Food Service Program Report

Background:

Ron Schirmers, Director of Food Service, will give an update report on the Mankato Area Public Schools Food Service Program.

Recommended Action:

None

School Board Regular Meeting

4.C.

Meeting Date: 08/14/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Public Safety Report

Background:

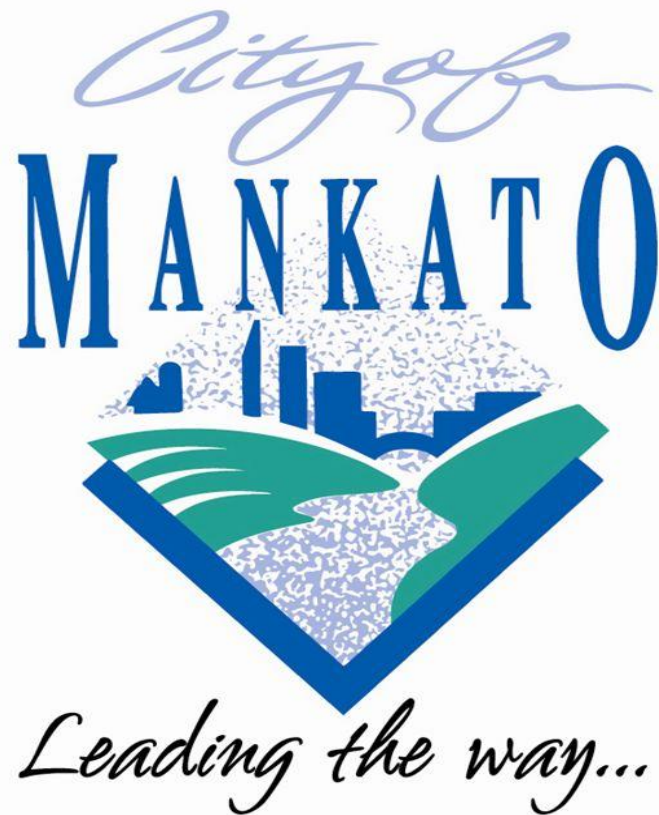
Director of Public Safety Todd Miller, Deputy Director Amy Vokal, and School Resource Officers will provide the Public Safety Report to the School Board.

Recommended Action:

None

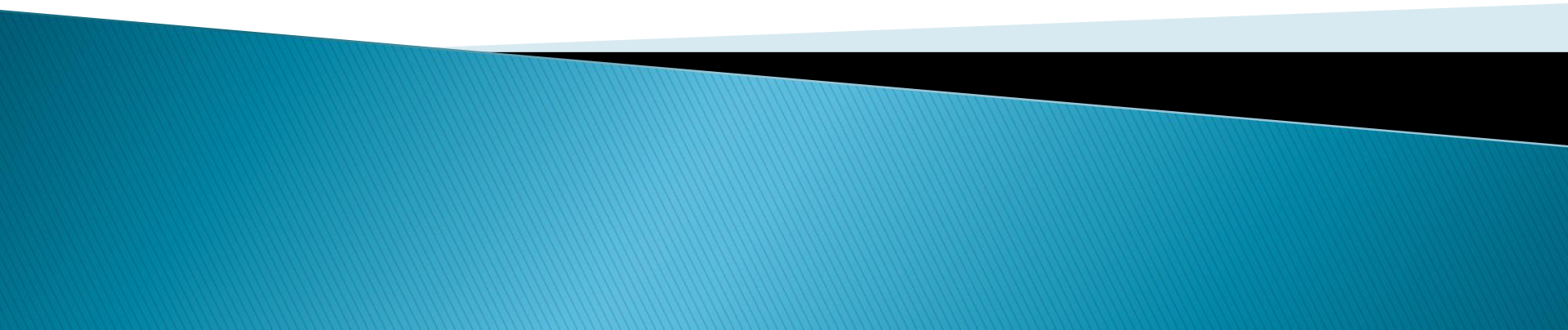
Attachments

Presentation



PARTNERS IN EDUCATION

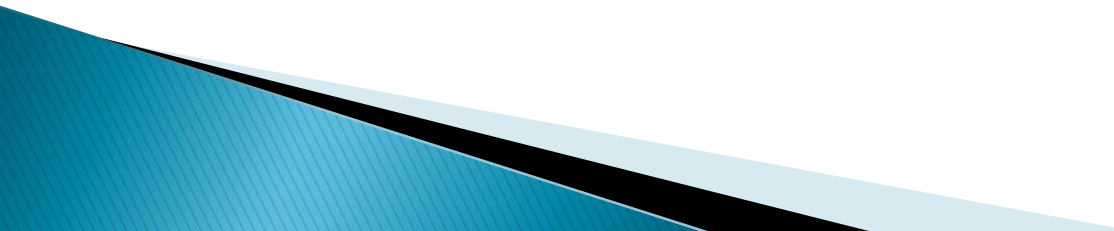
**The City of Mankato and
Mankato Area Public
Schools Have Been in
Partnership in Our Schools
Since 1972**



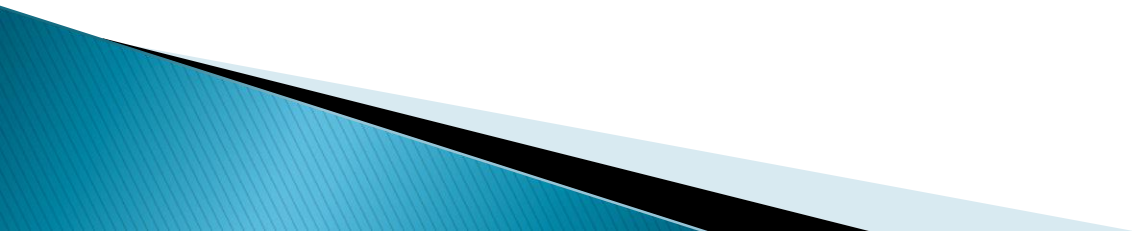
MANKATO DEPARTMENT OF PUBLIC SAFETY PHILOSOPHY

COMMUNITY ORIENTED GOVERNANCE

*Based on Community Oriented
Policing and Problem Solving*



Community Governance Core Components

- ▶ Building Community Partnerships as a Force Multiplier
 - ▶ Building Partnerships Among Governmental Agencies and Departments
 - ▶ Problem Solving as a proactive strategy for reducing crime and disorder
 - ▶ Organizational Transformation to support new strategies
- 

THE IMPORTANCE OF TRUST

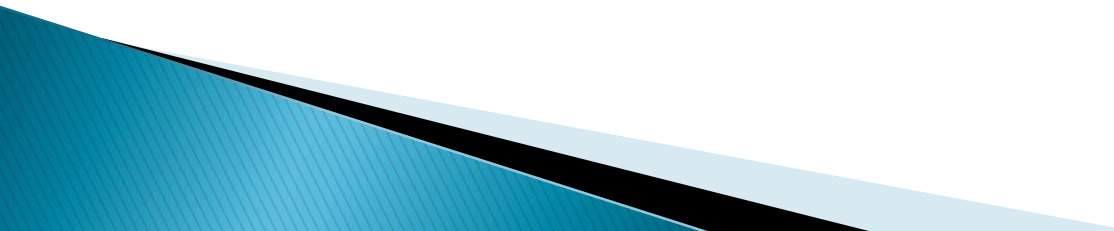
Partnership building cannot work, be sustained or be effective unless MUTUAL TRUST has been established and is maintained.

Establishing Trust

- ▶ It is easier to Trust Someone You Know
 - ▶ You can't get to know someone Without Contact
 - ▶ Requires the Involvement of all Agency Employees
 - ▶ Requires the Agency to Become an Integral Part of the Community Culture
 - ▶ Requires Transparency, Openness and Accountability
 - ▶ Requires Respecting Culture and Individuals
 - ▶ Requires a Commitment to Customer Service
- 

RECRUITMENT

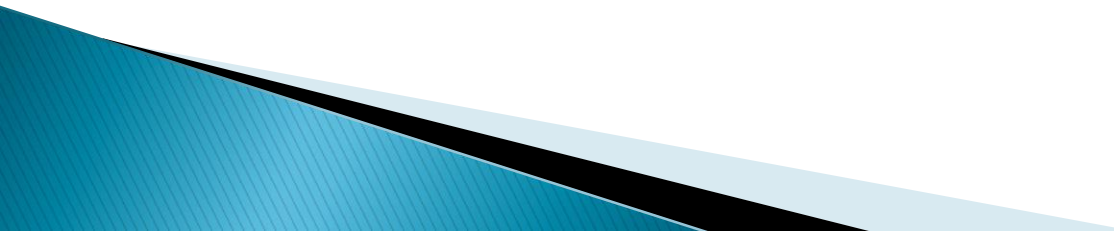
21st CENTURY MANKATO POLICING HIGH EXPECTATIONS

- ▶ Our Profession is Changing – Because the World is Changing
 - ▶ The Way We Work With and Deal With People Has to Change
 - ▶ We Have For Some Time Now Changed How We Recruit –
 - SPIRIT OF SERVICE VERSUS SPIRIT OF ADVENTURE
- 

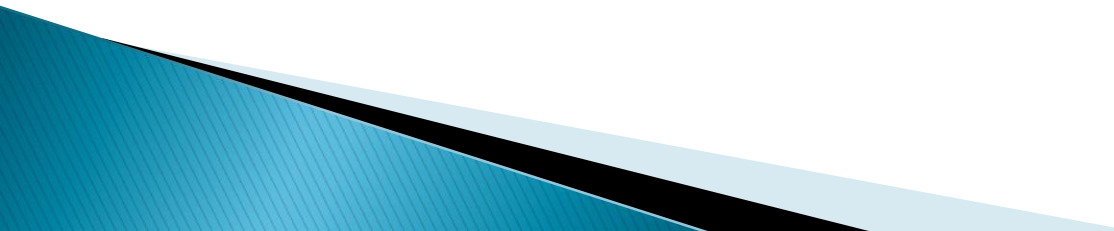
HAVING THE RIGHT MINDSET

- ▶ The Right Mindset
 - Can De-escalate Tense Situations
 - Can Induce Compliance
 - Can Increase Community Trust Over the Long-Term
- ▶ The Wrong Mindset
 - Can Exacerbate a Tense Encounter
 - Can Produce Resistance
 - Can Lead to Entirely Avoidable Violence
 - Can, and Has, Caused Long-Term Damage to Police/Community Relations

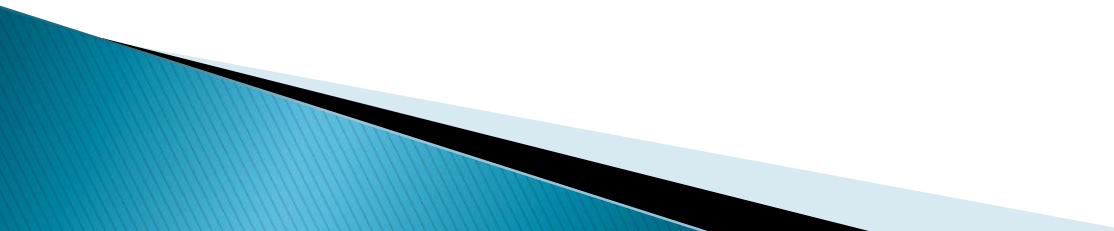
GUARDIANS OF DEMOCRACY

- ▶ Guardian Mindset Prioritizes Service Over Crime fighting
 - ▶ Values Dynamics of Short-Term Encounters as a way to Create Long-Term Relationships
 - ▶ Interactions With Community Members Must Be More Than Legally Justified, They Must Also Be Empowering, Fair, Respectful and Considerate
- 

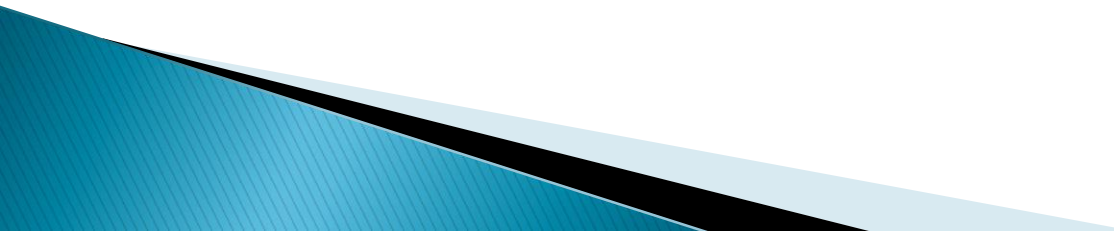
MANKATO GUARDIAN MINDSET

- ▶ Emphasizes Communication Over Commands
 - ▶ Emphasizes Cooperation Over Compliance
 - ▶ Emphasizes Legitimacy Over Authority
 - ▶ In the Use of Force Context, It Emphasizes Patience and Restraint Over Control and Stability Over Action
- 

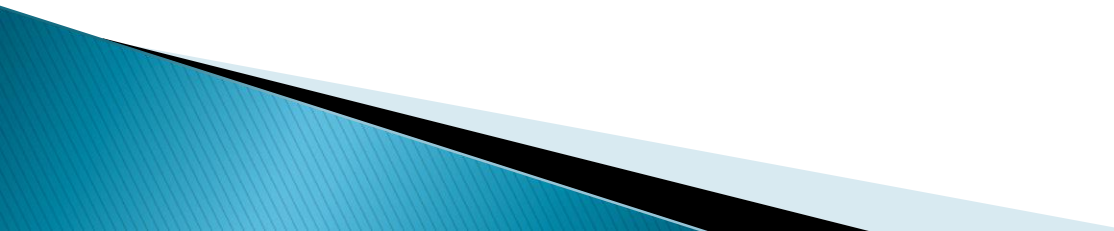
PROCEDURAL JUSTICE

- ▶ Simply – Being a Good Cop and Doing The Right Thing
 - ▶ Focuses on Perceived Impartiality During Interactions and on Participation (Voice) From the Public
 - ▶ Focuses on Fairness and Consistency of Treatment
 - ▶ Relates to Protection of Human Rights and Goals to Include Equal Treatment, Nondiscrimination and Nonpartisanship
- 

MANKATO LEED

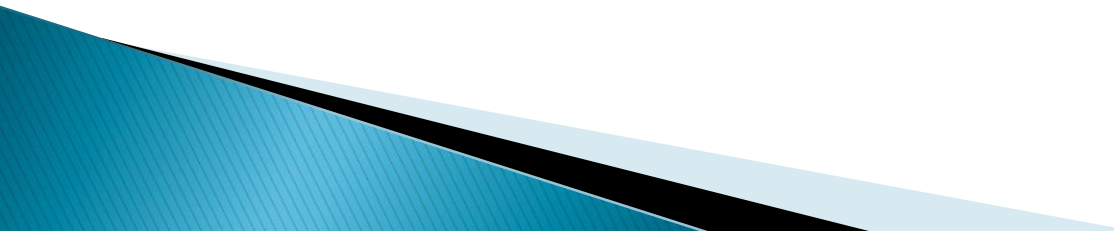
- ▶ LISTEN – Allow People To Give Their Side Of The Story; Give Them Voice, and Let Them Vent
 - ▶ EXPLAIN – Explain What You Are Doing, What They Can Do, and What's Going To Happen
 - ▶ EQUITY – Tell Them Why You Are Taking Action. The Reason Must Be Fair and Free of Bias, and Show Their Input Was Taken Into Consideration – Transparency
 - ▶ DIGNITY – Act With Dignity And Leave Them With Their Dignity
- 

SANCTITY OF HUMAN LIFE

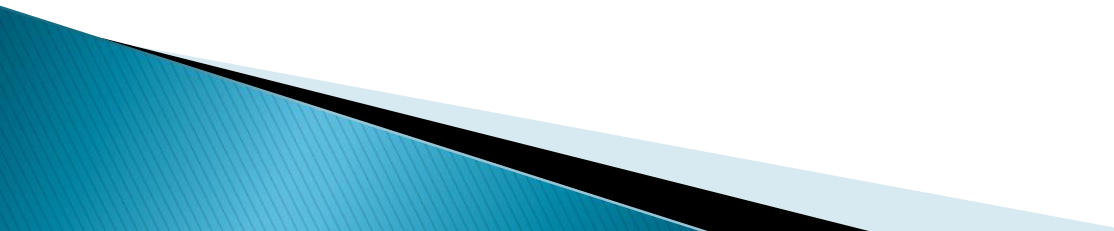
- ▶ The First Rule Of Policing Has Been That You Go Home At The End Of Your Shift.
 - ▶ Mankato Rule of Policing Is: “Everyone” Goes Home At The End Of Your Shift! You, Your Partner, Citizens!
 - ▶ Nothing Is More Sacred Than Human Life, All Human Life, And It Is Our Duty And Expectation That We Are The Guardians Of That Life!
- 

SCHOOL RESOURCE OFFICERS

SRO HISTORY

- ▶ 1972 – Program Began – Quickly Grew to 2 SRO's
 - ▶ 1980 – Program Reduced to 1 Officer and then Eliminated due to budget constraints
 - ▶ Mid– 1980's – Program Reinstated with 1 Officer
 - ▶ 1994 – 2 SRO's
 - ▶ 1996–2003 – 4 SRO's – 2 High Schools, 2 Elem. Schools
- 

SRO HISTORY

- ▶ 2004–2009 – 2 SRO's in High Schools Only
 - ▶ 2010 – 2012 – 1 SRO in High School and Junior Highs, Funded by ISD 77
 - ▶ 2012 – Program Increased to 1.5 SRO's by City
 - ▶ 2016 – Program Increased to 2.5 SRO's with the Opening of Prairie Winds – Cost of Program Shared Between City and ISD 77
- 

SCHOOL RESOURCE OFFICER

- ▶ Serves the school district and police service as a “go between”
 - ▶ Contracted with ISD 77
 - ▶ Resource officer focuses on three areas:
 - Education (presents information to students, classrooms)
 - Prevention and Problem Solving (listens to students problems, concerns)
 - Enforcement (cites students for violations, enforces laws)
- 

Primary Schools

- ▶ Mankato East High School

- Grades 9–12



- ▶ Mankato West High School

- Grades 9–12



- ▶ Prairie Winds Middle School

- Grades 6–8

Secondary Schools

- ▶ Mankato Central High School
 - Serves students with credit recovery
 - Grades 9–12
- ▶ Elementary Schools – Each School in the City of Mankato has a Liaison Officer Assigned, the Neighborhood Officer

SRO Officers Involvements

- ▶ Bike Rodeo/Bike Safety
 - ▶ Safety Camp in summer
 - ▶ Truancy Court Member/Contact
 - ▶ Teaching assistance to Government classes
 - ▶ Instruction with Bullying Curriculums
 - ▶ Advising of proper use of Social Technology
 - ▶ Diversion programs
- 

Neighborhood Officers Participation

- ▶ Winter Weather Talks
 - ▶ Book Giveaways
 - ▶ Dairy Queen Helmet Tickets
 - ▶ Surprise Readers at School Rooms
 - ▶ Visiting School Playgrounds
 - ▶ Eating Lunch at Schools
 - ▶ Attend Summer Feeding Sites
 - ▶ School Traffic Issues
- 

COPS AND BOBBERS

- ▶ Mentoring Program for Youth With Promise
- ▶ Run by SRO and many volunteers
- ▶ Improves trust, creates relationships, builds skills
- ▶ Provides a Nutritious Meal

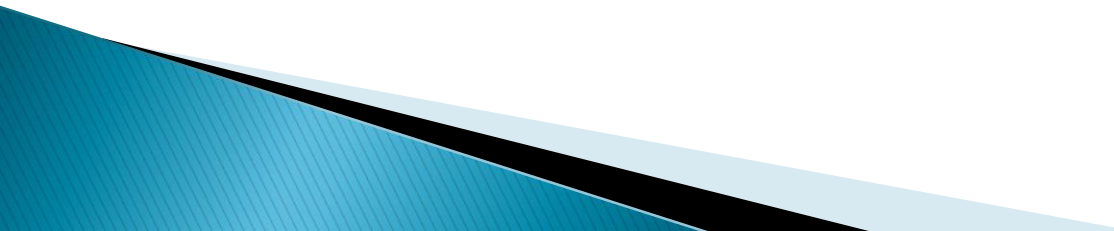


YOUTH AND COPS

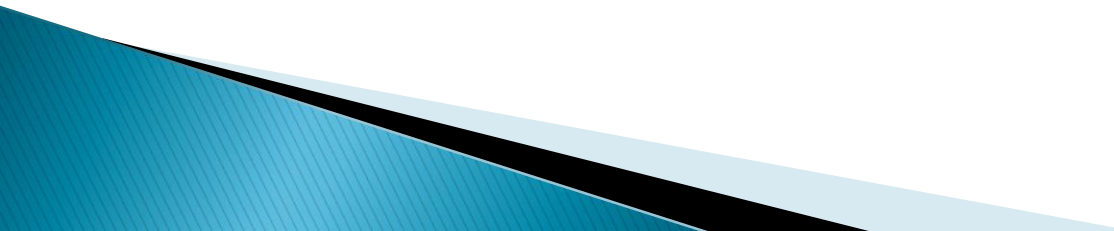
- ▶ Mentoring Program for Youth With Promise
- ▶ Run by Somali Officer and many volunteers including SROs
- ▶ Improves trust, creates relationships, builds skills
- ▶ Gets Kids Active



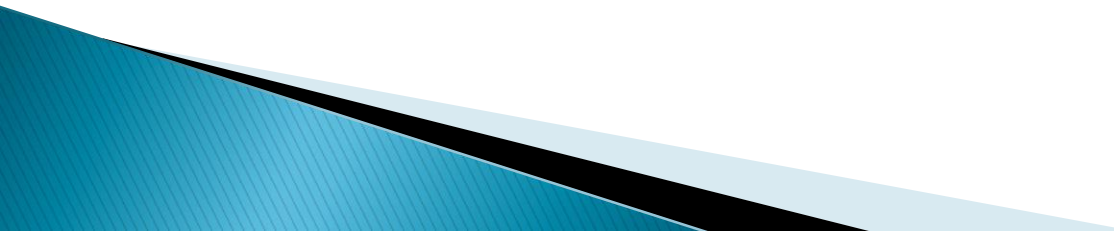
SUCCESS STORIES AS A RESULT OF THE ISD/DPS PARTNERSHIP

- ▶ SRO assisted a student diagnosed with a mental health disorder. The student displayed assaultive/disruptive behaviors at school. After learning the student was homeless, the SRO provided housing vouchers. The SRO continued working with the student to gain employment. The SRO later took the student to obtain a banking account to deposit wages. Finally, the SRO sought out health care providers to ensure stability for the student.
- 

SUCCESS STORIES AS A RESULT OF THE ISD/DPS PARTNERSHIP

- ▶ SRO identified a student in crisis over the summer months because of domestic violence calls to their home. The student was connected to mental health services. The SRO noticed that the student was not attending all school classes. SRO sought out the student and assisted in re-addressing mental health care. The SRO maintains frequent contact with the student to continue education.
- 

SUCCESS STORIES AS A RESULT OF THE ISD/DSP PARTNERSHIP

- ▶ SRO has had ongoing contact with a family that includes multiple siblings in the school district. The family has a history of police involvement due to domestic violence. The SRO supported the family through family structure transitions and criminal/court proceedings. The SRO meets with the family both in and out of the school and continues to foster this relationship. The two oldest siblings have now graduated from high school. The remaining siblings are on track to graduate. The SRO has been invited to graduation and birthday parties for the students and family members.
- 



Questions?

School Board Regular Meeting

4.D.

Meeting Date: 08/14/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5.A.

Meeting Date: 08/14/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the July 10, 2017, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - July 10, 2017, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 10, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, July 10, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:00 p.m. Members present at roll call: Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie and Jodi Sapp. Absent: Judi Brandon, Kristi Schuck.

Ms. Hansen moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 5-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: 2018-19 Long-Term Facilities Maintenance Plan presented by Scott Hogen, Board member workshop/committee reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Ms. Sapp, and carried on a 5-0 roll call vote.

Approval of Minutes of the June 19, 2017, regular Board meeting.

Approval of final June bills totaling \$2,329,144.20.

Approval of July bills totaling 1,475.09.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Jeffrey Adams - Full-time (1.00 FTEs) Grade 6 Science Teacher at Prairie Winds Middle School beginning August 28, 2017 for the 2017-18 school year. He will be placed at step 10 of the Specialist lane on the Teachers Association salary schedule.

Summer Boettcher - Full-time (1.00 FTEs) Family and Consumer Science Teacher at Dakota Meadows Middle School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Nancy Drescher - Teacher in the EL Summer School Program from July 10 to August 3, 2017. She will be compensated according to her placement on the Teachers Association salary schedule.

Tiffany Green - Grade 7 English Teacher at Prairie Winds Middle School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 1 of the M lane on the Teachers Association salary schedule.

David Hendley - Full-time (1.00 FTEs) Special Education Resource Teacher at Eagle Lake Elementary School beginning August 28, 2017 for the 2017-18 school year. He will be placed at step 1 of the M lane on the Teachers Association salary schedule.

Aaron Hyer - Full-time (1.00 FTEs) Dean of Students (TOSA) at Prairie Winds Middle School beginning August 28, 2017 for the 2017-18 school year. He will be placed at step 10 of the Specialist lane on the Teachers Association salary schedule and will have 10 additional contract days.

Tanah Janike - Full-time (1.00 FTEs) Special Education Assessment Specialist beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

McKenna Jones - Full-time (1.00 FTEs) Grade 6 English Language Arts Teacher at Dakota Meadows Middle School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Rachel Lankford - Full-time (1.00 FTEs) Grade 6 Teacher at Prairie Winds Middle School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Rachel Moeller - K-12 Talent Development Reading Coach beginning with the 2017-18 school year. She will be compensated according to her placement on the Teachers Association salary schedule.

Carol Nelson - Adult Basic Education Teacher for .56 FTEs (800 annual hours) beginning July 1, 2017 for the 2017-18 school year. She will be compensated at the rate of \$28.67 according to the Teachers Association salary schedule.

Brett Riss- Full-time (1.00 FTEs) Grade 7 Life Science Teacher at Prairie Winds Middle School beginning August 28, 2017 for the 2017-18 school year. He will be placed at step 3 of the B+30 lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Lynette Rohlfing - Teacher in the ESY 2017 Summer School Program. She will be compensated according to her placement on the Teachers Association salary schedule.

Sarah Scott - ABE Teacher for 0.68 FTEs (981 annual hours) beginning July 10, 2017 for the 2017-18 school year. She will be compensated at the rate of \$25.71 per hour in according to the Teachers Association salary schedule.

Jeffrey Soma - Full-time (1.00 FTEs) Grade 6 Teacher at Prairie Winds Middle School beginning August 28, 2017 for the 2017-18 school year. He will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Nayley Juarez-Cerna - Lead Teacher at Lincoln Logs Learning Center with the Adult Basic Education Program for 7 hours per day/4 days per week beginning August 15, 2017. She will be compensated at the rate of \$13.53 per hour and will be eligible for 6-3-2 benefits.

Deborah Morris - Paraprofessional in the Learning In Deed Summer School Program beginning July 17 through August 3, 2017. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Stephen O'Brien - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 7, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Toni Peterson - Transfer to the position of full-time, 8-hour per day Evening Custodian at Dakota Meadows Middle School beginning August 1, 2017. She will be placed at classification A13, current step of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

Jennifer Sundermeyer - Paraprofessional in the Reading, Math, EL and Learning In Deed Summer School Programs beginning July 17 through August 3, 2017. She will be compensated at the rate of \$12.36 per hour for this assignment.

Cynthia Weir - Transfer from Structured Study Center Supervisor to Behavior Intervention Paraprofessional at Washington Elementary School for 6 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$17.39 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

The following will be paraprofessionals in the ESY 2017 Summer School Program. They will be compensated according to her placement on the Minnesota School Employees Association salary schedule. Lorena Burzynski, Taden Johnson, Angie Weir (sub), Rebecca Willette (sub), Tommi Wolfe

CONTRACT ADJUSTMENTS (ADMINISTRATIVE)

Sheri Allen, Superintendent - Renewal of contract as Superintendent of Schools for a three-year period extending from July 1, 2018, through June 30, 2021.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Alison Troidahl - Increase in annual salary to \$42,997 beginning July 1, 2017.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Brittany Amborn - Change in salary placement to M, 7 on the Teachers Association salary schedule beginning with the 2017-18 school year.

Alexander Mulari - Increase in Parent Educator assignment from .15 FTEs (220 hours) to .19 FTEs (282 hours) beginning July 1, 2017 for school year 17-18 at the Family Learning Center.

Carol Oberle - Increase in Early Childhood Teacher assignment from .49 FTEs (709 annual hours) to .55 FTEs (790 hours) beginning July 1, 2017 for the 2017-18 school year.

Abigail Turgeon - Change in salary placement to M+30, 10 on the Teachers Association salary schedule beginning with the 2017-18 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Shipra Chowdhury - Voluntary decrease in Early Learning Regular Education Paraprofessional annual hours at the Family Learning Center from 949 to 518 (4 M/W, 6 T, 2 Th) beginning July 1, 2017.

Suzanne Eberhart - Increase in Early Learning Regular Education Paraprofessional assignment at the Family Learning Center from 168 hours to 884.5 hours (7 hrs M/W 6.75 hrs Th) with an additional 22 hours for classroom prep and special events beginning July 1 for the 2017-18 school year. She will be eligible for 6-3-2 benefits.

Beckie Haycraft - Correct the last date of her assignment as Central Registration Receptionist to August 4, 2017 and she will begin her assignment as Attendance/Assistant Principal Secretary on August 7, 2017.

Brittany Marshall - Increase in MAPS Preschool Classroom Regular Education Paraprofessional annual hours at the Early Childhood Center from 91 to 924 (7 hours M-Th) and additional 22 hours for classroom prep and special events beginning July 1, 2017. She will be eligible for 6-3-2 benefits.

Megan Remes - Increase in Early Learning Regular Education Paraprofessional at the Family Learning Center annual hours from 946 to 1006 (7 hours M-Th, 2 hours Th eve) beginning July 1, 2017. She will be eligible for 6-3-2 benefits.

Rachel Wendlandt - Change in assignment from ACES Assistant Supervisor to ACES Site Supervisor beginning June 16, 2017. She will be compensated at the rate of \$13.00 per hour.

Khatera Yaqubi - Increase in Early Learning Regular Education Paraprofessional assignment at the Family Learning Center from 682 hours to 799.75 hours (6.25 hours M,T/Th 4.25 hours W, 2.5 hours F) beginning July 1 for the 2017-18 school year. She will be eligible for 6-3-2 benefits.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Christina Woodside, teacher on Board approved leave has requested an extension of her leave through the 2017-18 school year.

Kristin Zimmerman, Grade 3 Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 17 and ending March 12, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Bobbie Jo Bastian - Continuous Improvement Coach at Kennedy/Washington Elementary Schools. Last date of employment July 1, 2017.

Karrie Duncan - Talent Development Reading Coach, effective as of June 19, 2017.

Andy Krause - Continuous Improvement Coach at East High School. Last date of employment will be June 22, 2017.

David Titus - Special Education Teacher at Monroe Elementary School. Last date of employment will be July 12, 2017.

Tyson Walker - Science Teacher at Prairie Winds Middle School, effective as of July 7, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Wanda Frederiksen - Second Cook at Prairie Winds Middle School. Last date of employment June 19, 2017.

Terri Hanson - Supervision and Security at East High School, effective as of June 20, 2017.

Cory Johnson - ACES Child Care Assistant. Last date of employment was June 30, 2017.

Nayley Juarez-Cerna - Special Education Paraprofessional at Kennedy Elementary School. Last date of employment will be August 3, 2017. She will begin employment as a Lead Teacher at Lincoln Logs Learning Center on August 15, 2017.

Lee Miller - Special Education Paraprofessional at Prairie Winds Middle School. Last date of employment will be July 20, 2017.

Lynnae Nelson - ACES Child Care Assistant. Last date of employment June 16, 2017.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Caitlin Freeman - Termination of employment as Child Care Assistant
Connections as of July 5, 2017.

Board Member School Assignments for 2017-18 as follows:

Kinney Eberhart

Franklin Elementary School
Central High School
Bridges Community School

Kristi Schuck

Dakota Meadows Middle School
Monroe Elementary School

Judi Brandon

East Senior High School
Washington Elementary School

Ann Hendricks

Hoover Elementary School
Rosa Parks Elementary School

Jodi Sapp

Kennedy Elementary School
Central Freedom School
Student Support Services Center

Sara Hansen

Roosevelt Elementary School
West Senior High School

Abdi Sabrie

Prairie Winds Middle School
Jefferson Elementary School
Eagle Lake Elementary School

Approval of 2017-18 Rates of Pay for Community Education and Recreation
Department Part-Time and Seasonal Personnel (see pages _____).

Approval of 2017-18 Hourly Rates for Part-Time, Temporary and
Substitute Employees (see page _____).

Ms. Hansen made a motion, seconded by Mrs. Eberhart, to accept the following gift:

Liz Ratcliff has donated \$390 to the Food Service Department to be used towards
overdue lunch bills.

The motion carried on a 5-0 voice vote.

Scott Hogen, Director of Facilities, reviewed the 2018-19 Long-Term Facilities
Maintenance Plan during the informational portion of the meeting. Following
questions and clarifications, a motion was made by Ms. Sapp to approve the plan for
2018-19 with total projects of \$3,462,770. The motion was seconded by Mrs.
Eberhart and carried on a 5-0 roll call vote. (Project list on pages _____.)

The U.S. Department of Agriculture (USDA) has established minimum price requirements
for paid school lunches. Tom Sager and Ron Schirmers reviewed the price

recommendations and asked that the following Food Service prices be established for the 2017-18 school year:

ITEM DESCRIPTION	2016-17 PRICING	2017-18 PRICING	INCREASE
Lunch Program			
Elementary Paid K-5	\$2.25	\$2.25	-0-
Middle/Secondary Paid 6-12	\$2.55	\$2.55	-0-
Reduced Lunch K-12	-0-	-0-	-0-
All Adult	\$3.60	\$3.60	-0-
Ala Carte Milk per ½ pint	\$.35	\$.35	-0-
Breakfast Program			
Kindergarten	-0-	-0-	-0-
Elementary Paid	\$.95	\$.95	-0-
Secondary Paid	\$1.00	\$1.00	-0-
Adult Paid	\$1.75	\$1.75	-0-
Reduced Breakfast K-12	-0-	-0-	-0-

Mrs. Eberhart made a motion to approve the prices as recommended, noting that if Federal regulations change to require an increase in adult price meals, the increase will be implemented. Ms. Sapp seconded the motion and it carried on a 5-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Ms. Hansen seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:24 p.m., on a 5-0 voice vote.

Clerk _____

Attest:

Chairperson _____

**Community Education &
Recreation Department**
Salary Rates for Department

Job Title	Rate 2016-17	Rate 2017-18
ACES Staff		
ACES childcare staff	\$9.50 - \$12.25	\$9.50 - \$12.25
Adult Basic Education (ABE)		
ABE Aides	\$10.00 – \$15.00	MAPS Para contract rate
ABE Childcare staff	\$9.50- \$14.00	MAPS Para contract rate
Aquatics Staff		
Aquatics Director - School year	\$19.00- \$26.00	\$20.00
Aquatics Director - Summer	Stipend: \$4,100- \$6,200	\$4,100
Instructors	\$12.00 - \$18.00	\$12.00 - \$18.00
Lifeguards	\$9.50 - \$13.00	\$9.50 - \$13.00
Locker Room Attendants	\$7.75 - \$8.50	\$7.75 - \$8.50
Early Childhood Family Ed.		
Early Childhood Assistants	\$ 10.00 - \$14.50	MAPS Para contract rate
Licensed Screener	\$16.00	16.48-\$17.06
Screening Supervisor	\$25.50	26.27-\$27.19
Enrichment Staff		
Enrichment Instructors	\$9.50- \$26.00	\$9.50- \$26.00
Enrichment Aides	\$9.50 - \$26.00	\$9.50 - \$26.00
ACCESS Assistants/Aides	\$9.50- \$15.00	\$9.50- \$15.00
ASA Skating School Instructor	\$7.75 - \$15.00	\$7.75 - \$15.00
ASA Concession Worker	\$9.50- \$15.00	\$9.50- \$15.00
Special Event Coordinators	\$9.50 - \$15.00	\$9.50 - \$15.00
Recreation Officials		
Softball - Umpire Scheduler	\$1,500 - \$2,500 (summer+fall)	\$1,500 - \$2,500 (summer+fall)
Slow Pitch	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game
Fast Pitch	\$21.00 - \$26.00/game	\$21.00 - \$26.00/game
Basketball Officials	\$21.00 - \$29.00/game	\$21.00 - \$29.00/game
Volleyball Officials	\$16.00 - \$22.00/game	\$16.00 - \$22.00/game
Recreation Staff		
Playgrounds – Senior Supervisor	\$ 11.00 – \$15.00	\$ 11.00 – \$15.00
Certified Archery Instructor (n	\$ 13.00 – \$18.00	\$ 13.00 – \$18.00
Youth Sports Leaders	\$ 9.50 – \$15.50	\$ 9.50 – \$15.50
Playground Supervisor	\$ 9.50 – \$13.00	\$ 9.50 – \$13.00
Open Gym Supervisors	\$ 10.00 – \$13.00	\$ 10.00 – \$13.00

Lancer Band		
Lancer Band Director	\$4,839.58 - \$6,191.66/season	\$3,839.58
Lancer Assistant Band Director		\$3,041.66
Lancer Band Assistant Staff	\$100 - \$2,600/season	\$500- \$2000.00

Revised 6/30/16

Revised 6/30/17

MANKATO AREA PUBLIC SCHOOLS

Hourly Rates for Part-time/Temporary Employees 2017-18 Fiscal Year

JOB TITLE	2016-17 Hourly Rate	2017-18 Hourly Rate
Laundry Worker	\$11.25	\$11.25
Work Experience/Work Based Students	Minimum Wage	Minimum Wage
High School Student Workers	Minimum Wage	Minimum Wage
Post-Secondary Work Study	Minimum Wage	Minimum Wage
Sign Language Interpreter	\$22.25 - \$24.50	\$22.25 - \$24.50
Language Interpreter	\$20.00	\$20.00
Brailist	\$20.00 - \$23.00	\$20.00 - \$23.00
Brailist in Training	\$15.00	\$15.00
Head Election Judge	\$11.00	\$11.00
Election Judge	\$10.00	\$10.00
Locksmith	\$12.00	\$12.25
Lead Summer Painter	\$11.50	\$11.75
Summer Painter	\$10.00	\$10.25
Summer Carpenter's Helper	\$10.00	\$10.25
Groundskeeper (0 - 1 year)	\$9.70	\$9.95
Groundskeeper (more than 1 year)	\$10.20	\$10.45
Custodian's Summer Helper	\$10.50	\$10.75
Curriculum Writing	\$25.00	\$25.00
Musical Accompanist	\$15.00	\$15.00
Printer's Helper	\$9.50	\$9.75
District Stage Manager	\$25.00	\$25.00
Assistant Stage Manager	\$15.00	\$15.00
First Aid Trainers	\$25.00	\$28.00
First Aid Team Members	Reg. Hrly Rate to \$17.50 max	Reg. Hrly Rate to \$17.50 max

FY 2019 Proposed Projects
Health & Safety

Need ID	Description	Location	Classification	Type	Est. Completion	Est. Cost
	Annual Elevator & ADA lift Inspections	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$20,000.00
1338	Annual Inspections - Man Lifts - Chair Lifts - auto Lifts - Fork Lifts	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$15,000.00
1347	Annual Inspections - Theaters - East /West/LCC - SECOA	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$6,000.00
1356	Annual Bleacher Inspections East West DMMS	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$2,000.00
1365	Annual Inspections MDH - School Pools and Kitchens	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$18,000.00
1374	Fall Protection Program Roofs / Boilers	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$2,000.00
1382	Best Practices - Tech Education Lab Improvements (East-West-DMMS-LCC)	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$10,000.00
1390	Playground CSPC Upgrades as /Audit	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$10,000.00
1398	Playground - Impact Surfacing restoration	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$60,000.00
1406	PPE Purchases - eye, hand, face, hearing Science-Tech Ed-Custodial-Maintenance-Food Service-Art	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$12,000.00
1414	Annual RPZ Inspections	District Office	Health & Safety	349 - Hazardous Substance	6/30/2019	\$5,000.00
	Radon Testing 1/3 of buildings	District Office	Health & Safety	349 - Hazardous Substance	6/30/2019	\$20,000.00
1422	Annual Hazardous Waste Fees - MPCA, ERC	District Office	Health & Safety	349 - Hazardous Substance	6/30/2019	\$5,000.00
1430	Annual Hazardous Waste Disposal East - West	District Office	Health & Safety	349 - Hazardous Substance	6/30/2019	\$10,000.00
1439	Annual Fee Schooldude - Crisis Management	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$11,000.00
1448	Annual First Aid Trainings for Site FA Teams, SPED, Nurses, Health Assistants, ACES, Evening Custodians	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$18,000.00

1456	AED Replacement Program	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$6,000.00
1467	Annual CHO Wages for Managing East and West	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
1476	Building Evacuation Maps - Annual Updates	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
1485	Health and Safety Management Administrative and Secretarial Wages	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$100,000.00
1493	Annual Audio-metric Testing for Custodial and Maintenance Staff	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$4,000.00
1501	MDE Annual H/S Program Reviews and Site Safety Inspections	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
1509	OSHA - Annual Hazard Training for District Administrators	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$3,000.00
1517	OSHA Annual Hazard Training for High Hazard Departments - SPED, Custodial, Art, Science, Tech Ed, Site Safety Teams	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$15,000.00
1525	OSHA - New Employee Training for High Hazard Departments	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
1533	Wages for Safety Team Representatives - FA, TA, CPI, E-Teams, Tech Ed, Emergency Planning, Science	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
1541	OSHA-MDE - Science Department Chemical Hygiene Compliance	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$2,000.00
1549	OSHA - MDE Blood Borne Pathogens - HBV Vaccinations and Medical Evaluations	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$3,000.00
1557	AHERA Project Design, Testing & Management	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$10,000.00

	Misc. Furniture Replacement	District Wide	369 - Building Hardware & Equipment	Furniture	6/30/2019	\$350,000.00
1126	Exterior Doors Replaced - Front Entrance	Dakota Meadows Middle School	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$20,000.00
1685	Lockers repainted in one trail	Dakota Meadows Middle School	369 - Building Hardware & Equipment	Lockers	6/30/2019	\$35,000.00
1087	Replace Auditorium Doors	East High School	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$35,000.00
934	Repaint Lockers	Franklin Elementary	369 - Building Hardware & Equipment	Lockers	6/30/2019	\$50,000.00
1686	Refurbish student lockers - bottoms replaced & entire locker repainted	Hoover Elementary	369 - Building Hardware & Equipment	Lockers	6/30/2019	\$75,000.00
887	Replace South Exterior Doors	Jefferson Elementary	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$10,000.00
1078	Replace Exterior Doors & Frames	Kennedy Elementary	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$15,000.00
	Replace Exterior Doors @ 1-3-4-8	Lincoln Community Center	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$35,000.00
1156	Replace Exterior Doors	West High School	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$40,000.00
1164	Replace Industrial Washer (oldest unit)	West High School	369 - Building Hardware & Equipment	Custodial Equipment	6/30/2019	\$20,000.00
1111	Replace Auditorium Lighting	East High School	370 - Electrical	Electrical - Other	6/30/2019	\$40,000.00
1085	Replace Stage Lighting & Dimmer Controls	East High School	370 - Electrical	Electrical - Other	6/30/2019	\$11,500.00
1734	Replace lighting in Gym, Dome Area & Cafeteria	Hoover Elementary	370 - Electrical	Lighting - Interior	6/30/2019	\$20,000.00
1733	Replace lights in Gym, Dome Area, & Cafeteria	Kennedy Elementary	370 - Electrical	Lighting - Interior	6/30/2019	\$20,000.00
1059	Replace Lighting over Auditorium Seating and Upgrade Electrical Service to area	Lincoln Community Center	370 - Electrical	Electrical - Service/Distribution	6/30/2019	\$100,000.00
917	Replace Carpet in classrooms	Dakota Meadows Middle School	379 - Interior Surfaces	Flooring	6/30/2019	\$20,000.00
1688	Paint classroom in one trail	Dakota Meadows Middle School	379 - Interior Surfaces	Interior Walls	6/30/2019	\$25,000.00
932	Repair Cracks & Repaint Walls (104 & hallways)	Franklin Elementary	379 - Interior Surfaces	Interior Walls	6/30/2019	\$30,000.00
1146	Replace Kitchen VCT with Quarry Tile - remove curb & old steam kettle	Franklin Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$15,000.00

938	Renovate Staff Restroom	Hoover Elementary	379 - Interior Surfaces	Space Renovation	6/30/2019	\$30,000.00
884	Replace Table Room Floor	Jefferson Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$5,000.00
922	Replace Cafeteria Floor	Jefferson Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$20,000.00
1074	Replace Flooring w/Carpet	Jefferson Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$25,000.00
1080	Replace Flooring - 107, Computer Rm, Art Rm, Brail Rm	Kennedy Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$12,000.00
910	Replace Flooring in Seating Area - Auditorium	Lincoln Community Center	379 - Interior Surfaces	Flooring	6/30/2019	\$30,000.00
1058	Repaint Auditorium	Lincoln Community Center	379 - Interior Surfaces	Interior Walls	6/30/2019	\$12,000.00
1167	Replace Cafeteria Flooring with LVT	Monroe Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$17,000.00
943	Renovate Office Area	Monroe Elementary	379 - Interior Surfaces	Space Renovation	6/30/2019	\$65,000.00
1176	Renovate/Upgrade Kindergarten restrooms	Roosevelt Elementary	379 - Interior Surfaces	Space Renovation	6/30/2019	\$25,000.00
1678	Replace flooring 129-113-114 (carpet)	Washington Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$6,000.00
986	Replace ceilings & lights in Kindergarten Hallway	Washington Elementary	379 - Interior Surfaces	Ceilings	6/30/2019	\$16,000.00
1689	Replace flooring in Art Room & Kiln Room	Washington Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$10,000.00
879	Sand and resurface gym floor	West High School	379 - Interior Surfaces	Flooring	6/30/2019	\$25,000.00
1195	Air Duct Cleaning (\$49,920.00 funded by H&S)	East High School	380 - Mechanical Systems	HVAC Unit	6/30/2019	\$50,000.00
1112	Install Dehumidification & HVAC Improvements to Weight/Wrestling & PE Rooms	East High School	380 - Mechanical Systems	HVAC Unit	6/30/2019	\$150,000.00
1197	Air Duct Cleaning (\$4900.00 funded by H&S)	Hoover Elementary	380 - Mechanical Systems	HVAC Unit	6/30/2019	\$29,520.00
924	Replace Bradley Sinks (2) by 5th Grade	Eagle Lake Elementary	381 - Plumbing	Fixtures	6/30/2019	\$30,000.00
946	Replace (6) Bradley Handwashing Units	Hoover Elementary	381 - Plumbing	Fixtures	6/30/2019	\$30,000.00
875	Replace Bradley Wash Basins by each Restroom Area - (8) sinks & need to relocate drinking fountains	Monroe Elementary	381 - Plumbing	Fixtures	6/30/2019	\$25,000.00
1216	In-House Project Management	District Office	382 - Professional Services & Salary	In-House Staff	6/30/2019	\$75,000.00

1227	Design Services	District Office	382 - Professional Services & Salary	Professional	6/30/2019	\$175,000.00
896	Replace Roof Area B,C,D	West High School	383 - Roofing Systems	Roof	6/30/2019	\$500,000.00
1014	Crack fill & seal coat East Parking Lot	Dakota Meadows Middle School	384 - Site Projects	Parking lots	6/30/2019	\$45,000.00
1016	Crack fill & seal coat SW Parking Lot	Dakota Meadows Middle School	384 - Site Projects	Parking lots	6/30/2019	\$20,000.00
877	Sidewalk repairs	East High School	384 - Site Projects	Sidewalks	6/30/2019	\$6,250.00
973	Mudjack repairs to sidewalk	East High School	384 - Site Projects	Sidewalks	6/30/2019	\$2,500.00
977	Mill & Overlay North Parking Lot	East High School	384 - Site Projects	Parking lots	6/30/2019	\$50,000.00
1011	Curb & gutter repairs	East High School	384 - Site Projects	Parking lots	6/30/2019	\$25,000.00
1017	Crack fill & seal coat NE Parking Lot	East High School	384 - Site Projects	Parking lots	6/30/2019	\$5,000.00
1025	Crack fill & seal coat Physical Plant Parking Lot	East High School	384 - Site Projects	Parking lots	6/30/2019	\$10,000.00
1680	Crack fill & Seal coat West parking lot	East High School	384 - Site Projects	Parking lots	6/30/2019	\$125,000.00
1694	Irrigation on Athletic Fields replaced & upgraded	Kennedy Elementary	384 - Site Projects	Irrigation	6/30/2019	\$40,000.00

Deferred Total	\$2,737,770.00
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LTFM Total	\$3,462,770.00
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SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 10, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, July 10, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:00 p.m. Members present at roll call: Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie and Jodi Sapp. Absent: Judi Brandon, Kristi Schuck.

1. Hansen/Eberhart approval of agenda with personnel addendum. 5-0
2. Open Forum – none.
3. Information: 2018-19 Long-Term Facilities Maintenance Plan, Board Member Reports.
4. Hansen/Sapp approval of Consent Agenda Items: Approval of Minutes of the June 19, 2017, regular meeting; Approval of Final June Bills; Approval of July Bills; Personnel; Board Member School Assignments for 2017-18; Approval of 2017-18 Rates of Pay for CER Department Part-Time and Seasonal Personnel; Approval of 2017-18 Hourly Rates for Part-Time, Temporary and Substitute Employees. 5-0
5. Hansen/Sapp acceptance of gifts and grants. 5-0
6. Sapp/Eberhart approval of 2018-19 Long-Term Facilities Maintenance Plan. 5-0
7. Eberhart/Sapp approval of 2017-18 Breakfast/Lunch Prices. 5-0
8. Sapp/Hansen adjournment at 5:24 p.m. 5-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 08/14/2017

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of August Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims for August totaling \$9,626,068.65.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

5.C.

Meeting Date: 08/14/2017

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (INSTRUCTIONAL)

Steven Anderson - Full-time (1.00 FTEs) Math Intervention Teacher at Dakota Meadows Middle School beginning August 28, 2017 for the 2017-18 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Julie Carroll - Full-time (1.00 FTEs) School Nurse beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Amy Claussen - Full-time (1.00 FTEs) EL Teacher at East High School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Kevin Cumberland - Full-time (1.00 FTEs) Special Education Teacher at West High School beginning August 28, 2017 for the 2017-18 school year. He will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Derek Fennern - Full-time (1.00 FTEs) Special Education Teacher at PrairieCare beginning August 28, 2017 for the 2017-18 school year. He will be placed at step 1 of the B+30 lane on the Teachers Association salary schedule.

Amy Forseth - Full-time (1.00 FTEs) Special Education Teacher at West High School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Cassie Gospeter - Full-time (1.00 FTEs) Special Education Teacher at Monroe Elementary School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

Grant Hanson - 0.50 FTEs Continuous Improvement Coach (TOSA)/0.50 FTEs Art Teacher at East High School beginning July 1, 2017 and continuing through June 30, 2020. He will be compensated according to his placement on the Teachers Association salary schedule.

Ellen Heiden - Full-time (1.00 FTEs) Reading Intervention Teacher at Dakota Meadows Middle School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Jessica Niedermayer - Full-time (1.00 FTEs) Grade 4 Teacher at Washington Elementary School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Karon Sheldon - Long Term Substitute Physical Education Teacher at Hoover/Eagle Lake Elementary Schools for Annie Dahl beginning on or about September 17 and ending November 3, 2017. She will be

placed at step 10 of the M lane on the Teachers Association salary schedule.

Heather Stewart - Full-time (1.00 FTEs) Grade 6 Science Teacher at Prairie Winds Middle School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule contingent upon obtaining licensure.

The following will be Elementary Grade Level Leaders for the 2017-18 school year.

Kristin Bleick, Kindergarten
Jennifer Kluntz, Grade One
Dawn Dahline, Grade Two
Jamie Coon, Grade Three
Laura Linde, Grade Four
Sheila Busch, Grade Five
Amy Muehlenhardt, Art
Jennifer Berg, Counseling
Cindy Borth, EL
Tami Benson, Media Services
Jonathan Shevy/Claire Traynor, Music
Dianne Johns, Physical Education
Jenni Johnson, Special Education

The following will be 6-12 Department Chairpersons for the 2017-18 school year.

Art - Lorrie Schroeder
Business Education - Mary Berg
English Language Arts - Doug Mullins, Meredith Mayra/Megan Vogel Hoffman(shared position)
English Learners - Laura Mitchell
Family & Consumer Science - Laurie Hagberg
School Counseling - Holly Evans, Amanda Bomstad (Director and Chair)
Health - Kendra Hinz
Mathematics - Tim Roemhildt, Dana Patenaude
Media Services - Kari Healy
Music - Craig Kopetzki, Brady Krusemark
Physical Education - Mary Nelson
Science - Angie Williamson, Cheryl Ellstrom
Social Studies - Steve Baxa, Jane Ellingson/Lisa Welle (shared position)
Special Education - Anita Anderson-Bassett, Pam Loitz (Psychology), Molly Fox (Social Work), Sandy Ewel/Beth Sachau (Speech - shared position)
Technology - Dave Stahl, Mark Zenk
World Language - Mary Jo Brindley, Cindy Mendez

APPOINTMENTS (NONINSTRUCTIONAL)

Mandy Auringer - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Sarah Awe - Special Education Behavior Intervention Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 5, 2017. She will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kassie Blaschko - Second Cook at Franklin Elementary School for 7.5 hours per day/5 days per week beginning August 28, 2017. She will be placed at step 2, classification A13 of the School Food Service Workers Association salary schedule.

Breanna Boyce - Long Term Substitute Sign Language Interpreter for Jessica Provancha for 6.25 hours per day/5 days per week beginning September 7 and ending November 27, 2017. She will be compensated at the rate of \$22.25 per hour.

Stephanie Charlton - Counseling Secretary at West High School beginning August 1, 2017. This position is 8 hours per day/5 days per week with a work-year of 213 days plus 9 paid holidays. She will be placed at classification B21, step 1 of the Educational Secretaries Association salary schedule.

Mary Curtis - Receptionist at the Early Childhood Center beginning August 28, 2017 for 7.5 hours per day/Monday thru Thursday with a work-year of 140 days. She will be placed at step 2, classification A13 on the Educational Secretaries Association salary schedule.

John Dabla - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Pierre Ellis - Behavior Intervention Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 7, 2017. He will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jill Enggren - Second Cook, Secondary at West High School for 8 hours per day/5 days per week beginning August 28, 2017. She will be placed at the Second Cook, Secondary classification, step 2 of the School Food Service Workers Association salary schedule.

Cassandra Feucht - Transfer from ACES Child Care Assistant to ACES Site Supervisor at Monroe Elementary School for 8 hours per day/5 days per week beginning August 15, 2017. She will be compensated at the rate of \$14.50 per hour and will be eligible for Category I benefits.

Andrew Frentz - Special Education Behavior Intervention Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning September 5, 2017. He will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cynthia Fuller - Paraprofessional in the Special Education ESY 2017 Summer School Program from July 24 through August 3, 2017. She will be compensated according to her placement on the Minnesota School Employees Association.

Jose Gomez - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 5, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tammy Hayes - LPN/Health Assistant at Bridges Community School for 6.5 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$18.29 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tori Janda - Cook's Helper at West High School for 6.75 hours per day/5 days per week beginning August 28, 2017. She will be placed at the Cook's Helper classification, step 1 of the School Food Service Workers Association salary schedule.

Megan E. Johnson - Transfer from ACES Child Care Assistant to ACES Assistant Supervisor at Kennedy Elementary School beginning July 24, 2017. She will be compensated at the rate of \$11.50 per hour for this assignment.

Marnie Kortuem - LPN/Health Assistant at Prairie Winds Middle School for 6.5 hours per day/5 days per week beginning September 5, 2017. She will be compensated at the rate of \$18.29 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Julie Kreiselmeier - Special Education Paraprofessional at Eagle Lake Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Erin Krueger - General Education Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Renee Luedke - Special Education Behavior Intervention Paraprofessional at Futures for 6.75 hours per day/5 days per week beginning September 5, 2017. She will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Aaron Marsh - Special Education Behavior Intervention Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning September 5, 2017. He will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Seth Meyer - Transfer to the position of 8-hour Evening Custodian at Lincoln Community Center beginning August 1, 2017. He will be placed at his current step and classification on the Maintenance and Custodial Workers Association salary schedule.

Cheryl Morris - Transfer from the position of Supervision and Security to Attendance/Assistant Principal Secretary at Dakota Meadows Middle School beginning August 7, 2017. This position is full-time, 229-day work year, plus 9 paid holidays. She will be placed at step 2, classification B21 on the Educational Secretaries Association salary schedule.

Rachel Nelson - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Raychelle Pedersen - Transfer from Attendance/Assistant Principal Secretary to the position of Secretary to the Principal at Hoover Elementary School beginning August 9, 2017. This is a 204 day work-year plus 9 paid holidays. She will be placed at classification B22, current step of the Educational Secretaries Association salary schedule.

Sara Pfarr - Second Cook, Secondary at Dakota Meadows Middle School for 8 hours per day/5 days per week beginning August 28, 2017. She will be placed at the Second Cook, Secondary classification, step 2 of the School Food Service Workers Association.

Rosangela Salinas - Special Education Paraprofessional in the Special Education ESY Summer Program from July 24 through August 3, 2017. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Taylor Saugstad - NonClassroom (Playground) Paraprofessional at Washington Elementary School for 1.75 hours per day/2 days per week (T/TH) beginning September 7, 2017. She will be compensated at the rate of \$12.36 per hour.

Kelly Solomon - Camp Invention Paraprofessional from July 20-28, 2017. She will be compensated at the rate of \$13.21 per hour for this assignment.

Morgan Solomon - Central Registration Specialist beginning August 3, 2017. This is a full-time, 12-month, non-affiliated position with an annual salary of \$37,585, prorated to \$34,260.72 for 237 days for 2017-18. She will be eligible for category II benefits.

Samantha Tester - Transfer to the position of Second Cook, Secondary at Prairie Winds Middle School for 8 hours per day/5 days per week beginning August 16, 2017. She will be placed on the Second Cook, Secondary classification, step 3 of the School Food Service Workers Association salary schedule.

Dylan Walter - Transfer from ACES Assistant Supervisor to ACES Supervisor at Kennedy Elementary School beginning July 17, 2017. He will be compensated at the rate of \$11.75 per hour for this assignment.

Darlene Walters - Cook's Helper at Dakota Meadows Middle School for 6 hours per day/5 days per week beginning September 1, 2017. She will be placed at the Cook's Helper classification, step 1 of the School Food Service Workers Association salary schedule.

Alexander Welter - Special Education Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning September 5, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Emily Wilson - Special Education Paraprofessional at Eagle Lake Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Hannah Achen - Increase in assignment from 0.96 FTEs to 1.0 FTES beginning with the 2017-18 school year.

Ethan Anderson - Increase in assignment from 1.0 FTEs to 1.167 FTES for the 1st semester only of the 2017-18 school year.

Jaynie Casey - Increase in teaching assignment from full-time for 1st semester only to 1.0 FTEs (0.667 FTEs Prairie Winds/0.333 FTEs at East) for the 2017-18 school year.

Carol Doering - Increase in ABE Teacher position from .32 FTEs to .38 FTEs (515 annual hours) for the 2017-18 school year.

Katie Eichhorst - Increase in assignment from 1.0 FTEs to 1.167 FTEs for the 2017-18 school year.

Clarice Esslinger - Decrease in ABE Teacher position from .83 FTEs to .79 FTEs (1137 annual hours) for the 2017-18 school year.

Wade French - Decrease in assignment from .767 FTEs to .75 FTEs at Central (.333 FTEs/East .417 FTEs) beginning with the 2017-18 school year.

Nathan Hebeisen - Increase in assignment from 1.0 FTEs to 1.167 FTES for the 1st semester only of the 2017-18 school year.

Jean Jurgenson - Increase in ABE Teacher position from .95 FTEs to .96 FTEs (1383 annual hours) for the 2017-18 school year.

Thomas Mitchell - Correct placement on the Teachers Association salary schedule to step 1 of the M lane beginning with the 2017-18 school year.

Theresa Mosher - Increase in ABE Teacher position from .19 FTEs to .28 FTEs (403 annual hours) for the 2017-18 school year.

Liv Musel Staloch - Decrease in ABE Teacher position from 1.13 to 1.12 FTEs (1610 annual hours/approximately 35 hours per week for 46 weeks) for the 2017-18 school year.

Carol Nelson - Correct start date for her ABE Teaching assignment to September 11, 2017.

Kristen Simpson - Decrease in ABE Teacher position from .26 FTEs to .15 FTEs (222 annual hours) for the 2017-18 school year.

Marilyn Solberg - Increase in ABE Teacher position from 1.0 FTEs to 1.05 FTEs (1518 annual hours) for the 2017-18 school year.

Sara Stow - Increase in assignment from 1.0 FTEs to 1.167 FTEs for the 2017-18 school year.

Katherine Sump - Increase in New Ulm Site Lead/ABE Teacher position from 1.0 FTEs to 1.06 FTEs (1533 annual hours) for the 2017-18 school year.

Tom Tacheny - Increase in ABE Teacher position from .26 FTEs to .30 FTEs (431 annual hours) for the 2017-18 school year.

Ruth Tweto - Decrease in ABE Teacher position from .12 FTEs to .10 FTEs (148 annual hours) for the 2017-18 school year.

Sarah Zimmerman - Increase in assignment from 1.0 FTEs to 1.167 FTEs for the 2017-18 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Naimo Adan - Transfer from EL Paraprofessional to Special Education Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning September 5, 2017.

Kristine Bachmann - Increase in Special Education Paraprofessional assignment at ECC from 26 hours per week to 29.25 hours per week (3.25 hours F, 6.5 hours M-Th) beginning September 7, 2017.

Rebecca Bernin - Transfer from the position of EL Paraprofessional to Intervention Paraprofessional at Roosevelt Elementary School for 5.75 hours per day/5 days per week for 150 days beginning September 7, 2017. She will be compensated at the rate of \$15.68 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Mary Bobholz - Change in AOM Paraprofessional assignment at Monroe Elementary for 5.5 hours per day/4 days per week from 133 days to 129 days beginning September 7, 2017.

Megan Burkel - Increase in Special Education Paraprofessional assignment at 5 C's from 3 hours per day/4 days per week to 3 hours per day/5 days per week beginning September 7, 2017.

Lourdes Chavez - Increase in NonClassroom (Lunchroom) Paraprofessional at Monroe Elementary School from 1 hour 45 minutes per day to 1 hour 55 minutes per day/5 days per week beginning September 7, 2017.

Britt Cline - Increase in Special Education Paraprofessional assignment from 22.75 hours per week to 24.5 hours per week (3.5 hours on M, 7 hours T/WTh) at MAPS Preschool ECC beginning September 7,

2017.

Maylis Dickey, ABE Teaching Assistant - Summer School assignment will be 3.25 hours per day/4 days per week from July 10-August 3, 2017. Beginning with the 2017-18 school year she will work 6 hours per day/4 days per week for a total of 878 annual hours and will be eligible for 6-3-2 benefits.

Andrea Duncan - Decrease in Special Education Paraprofessional assignment at Rosa Parks Elementary School from 6.58 hours per day to 6.25 hours per day/5 days per week beginning September 7, 2017.

Suzanne Eberhart - Increase in Early Learning Regular Education Paraprofessional assignment from 884.5 hours to 924 hours per year (M-Th 7 hours per day) with an additional 22 hours for classroom prep and special events at Rosa Parks Elementary School beginning July 1 for the 2017-18 school year.

Kendra Erickson - Transfer from Structured Study Center Supervisor to Behavior Intervention Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$15.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cindy Gawrych - Increase in Special Education Paraprofessional assignment from 6.25 hours per day to 6.75 hours per day/5 days per week at West High School beginning September 5, 2017.

Jana Goedtel - Decrease in Title I Paraprofessional assignment from 5.25 hours per day/5 days per week to 5 hours per day/5 days per week for 150 days at Roosevelt Elementary School beginning September 7, 2017.

Kim Gustavson - Transfer from the position of General Education Paraprofessional to Special Education Paraprofessional for 6.75 hours per day/5 days per week at Prairie Winds Middle School beginning September 7, 2017.

Marcia Hackbarth - Decrease in Special Education Paraprofessional assignment from 7 hours per day to 6.75 hours per day/5 days per week at West High School beginning September 5, 2017.

Elizabeth Hartman - Decrease in Special Education Paraprofessional assignment at Loyola/Franklin Elementary School from 35 hours per week to 30.5 hours per week (3.5 hours F, 6.75 hours on M-Th) beginning September 7, 2017.

Sheila Heiden - Transfer from the position of General Education Paraprofessional to Special Education Paraprofessional for 6.25 hours per day/5 days per week at Kennedy Elementary School beginning September 7, 2017.

Bailey Hofmeister - Increase in NonClassroom (Playground/Lunch) Paraprofessional assignment at Roosevelt Elementary School from 1.5 hours per day to 1.75 hours per day/5 days per week beginning September 7, 2017.

Angie Johnston - Transfer from Special Education Paraprofessional at Roosevelt Elementary School to Special Education Behavior Intervention Paraprofessional at Jefferson Elementary School for 6.25 hours per day/5 days per week, effective as of September 7, 2017. She will be compensated at the rate of \$15.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Courtney Jones - Transfer from Special Education Paraprofessional to Special Education Behavior Intervention Paraprofessional with Early Learning for 7 hours per day/4 days per week (M-Th) beginning September 7, 2017. She will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Peggy Kotthoff - Increase in Special Education Paraprofessional assignment at ECC from 13 hours per week to 26 hours per week (6.5/M-Th) beginning September 7, 2017.

Rita Kump - Change in Intervention Paraprofessional assignment at Rosa Parks Elementary for 5 hours per day/5 days per week from 158 days to 157 days beginning September 7, 2017.

Jane Laven - Change in Intervention Paraprofessional assignment at Roosevelt for 5 hours per day/5 days per week from 160 days to 150 days beginning September 7, 2017.

Brittany Leidall - Decrease in Special Education Paraprofessional assignment at Franklin Elementary School from 28 hours per week to 24.5 hours per week (3.5 hours M, 7 hours on T/W/Th) beginning September 7, 2017.

Amy Luethmers - Decrease in Special Education Paraprofessional assignment from 24.5 hours per week to 31.25 hours per week (6.25/5 days per week) moving from ECC to Kennedy Elementary School beginning September 7, 2017.

Cynthia Lyons - Change in Intervention Paraprofessional at Monroe Elementary School for 5.5 hours per day/4 days per week beginning September 7 through October 2, 2017 (13 days) and beginning October 3 through May 29, 2018 (116 days) she will work 5.75 hours per day/4 days per week.

Rose McGregor - Change in assignment from Classroom LPN to LPN Resource Nurse, Floater beginning September 5, 2017 for 7.25 hours per day/5 days per week. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Melissa McGuire Fisher - Increase in Special Education Paraprofessional assignment at Eagle Lake Elementary School from 4.75 hours per day to 6.25 hours per day/5 days per week and discontinue her assignment as Playground Supervisor for 1.5 hours per day beginning September 7, 2017.

Gail Malacek - Increase in NonClassroom (Playground) Paraprofessional at Monroe Elementary School from 1 hour 40 minutes per day to 1 hour 55 minutes per day/5 days per week beginning September 7, 2017.

Colleen Meagher - Decrease in LPN/Procedure Nurse assignment from 7 hours per day to 6.75 hours per day/5 days per week at Washington Elementary School beginning September 7, 2017.

Jonathan Morrow - Increase in Special Education Paraprofessional assignment at Eagle Lake Elementary School from 5 hours per day to 6.25 hours per day/5 days per week beginning September 7, 2017.

Alexander Mulari - Decrease in Special Education Paraprofessional assignment from 23.5 hours per week to 21 hours per week (3.5 hours M/W, 7 hours T/Th) beginning September 7, 2017.

Zeinab Nur - Increase in Early Learning Regular Education Paraprofessional assignment from 323 hours to 944.5 hours per year (M/W 7 hours, 2 hours M eve, 6.75 hours T/Th) with an additional 22 hours for classroom prep and special events at the Family Learning Center beginning July 1 for the 2017-18 school year. She will be eligible for 6-3-2 benefits.

Tammy Ochs - Transfer from Special Education Paraprofessional to General Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017.

Doug Pearson - Increase in NonClassroom (Playground) Paraprofessional assignment at Roosevelt Elementary School from 1.5 hours per day to 1.75 hours per day/5 days per week beginning September 7, 2017.

Signey Peterson - Special Education Paraprofessional. Location change only from Franklin to Kennedy Elementary School beginning with the 2017-18 school year.

Lori Rykhus - Special Education Paraprofessional. Location change only from Hoover to Kennedy Elementary School beginning with the 2017-18 school year.

Jennifer Schmitt - Decrease in Special Education Paraprofessional assignment from 6.75 hours per day at East High School to 6.25 hours per day/5 days per week at Rosa Parks Elementary School beginning September 7, 2017.

Lisa Smith - Decrease in Special Education Paraprofessional assignment at the YMCA from 29.25 hours per week to 24.75 hours per week (3 hours T/Th, 6.25 hours on M/W/F) beginning September 7, 2017.

Julia Snelson - Transfer from Structured Study Center Supervisor to Behavior Intervention Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$17.39 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kelly Solomon - Transfer from Structured Study Center Supervisor to Behavior Intervention Paraprofessional at Jefferson Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$16.96 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Taylor Sorenson - Increase in NonClassroom (Playground Supervisor) Paraprofessional at Washington Elementary School from 1.5 hours per day/3 days per week to 1.75 hours per day/3 days per week (M-W-F) beginning September 7, 2017.

Mark Spangler - Decrease in Special Education Paraprofessional assignment at West High School from 6.75 hours per day/5 days per week to 6.75 hours per day/2 days per week (T/Th) beginning September 5, 2017.

Micheline Spence - Transfer from Structured Study Center Supervisor to Behavior Intervention Paraprofessional at Rosa Parks Elementary School for 6.5 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$15.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Julie St. Peter - Transfer from Eagle Lake to Second Cook at Roosevelt Elementary School for 7 hours per day/5 days per week. She will be placed at her current classification and step on the School Food Service Workers Association salary schedule.

Alayna Stenzel - Increase in NonClassroom (Playground) Paraprofessional assignment at Kennedy Elementary School from 2 hours per day to 2.25 hours per day/5 days per week beginning September 7, 2017.

Tessi Truebenbach - Transfer from Special Education LifeSkills Behavior Intervention Paraprofessional at Dakota Meadows Middle School to Special Education Paraprofessional at West High School for 6.75 hours per day/5 days per week. She will be compensated at the rate of \$13.11 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cindy Westmark - Transfer from Structured Study Center at Prairie Winds Middle School to Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning September 7, 2017. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Miranda Wolff - Decrease her Special Education Paraprofessional assignment at the Family Learning Center to zero hours. She will continue in her assignment as MAPS Preschool Regular Education Paraprofessional.

ADVANCEMENT OF PROBATIONARY TEACHERS TO TENURE STATUS

The administration recommends that the School Board take formal action to advance the following probationary teachers to tenure status beginning with the 2017-18 school year:

Cindy Borth, Brittany Boyum, Paula Buendorf, Adam Doll, Elizabeth Drahota, Joy Drexler, Josh Engel, Colleen Geffe-Dahle, Timothy Guldán, Elizabeth Hanson, Ashley Hawker, Jeffrey Helget, Jennifer Hillger, Miranda Hoffmann, Tiana Iverson, Patsy King, Paul Larson, Katherine Macgregor, Matthew Malay, Lisa Meyer, Margaret Mueller, Lindsey Northenscöld, Karla Olmanson, Veronika Rodriguez, Casey Rose, Jennifer Steckel, Robert Stevermer, Jill Storm, Brittany Strauss, Greg Summers, Andrew Vander Linden, Caleb Watson, Matthew Weichert, Sandy Wiste

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Dan Blasl, Kindergarten Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on August 28 and ending September 29, 2017.

Annie Dahl, Physical Education Teacher at Hoover/Eagle Lake Elementary Schools has requested an unpaid leave beginning on or about September 18 and ending on or about November 3, 2017.

Joshua Engel, Physical Education Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 27 and ending December 22, 2017.

Joni Gilman, ABE Teacher, has requested an unpaid leave for the 2017-18 school year.

Rachel Gore, Grade 1 Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 27 and continuing through February 26, 2018.

Heather Hedin, School Nurse at Rosa Parks Elementary School, has requested an unpaid leave beginning September 12 and ending November 13, 2017.

Emily Ponwith, Grade 5 Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about October 30 and ending on or about January 22, 2018.

RESIGNATIONS (NON-AFFILIATED)

Ronald Schirmers, Director of Food Services, has submitted his resignation for purposes of retirement. His last date of employment will be October 31, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Emily Ball - Grade 1 Teacher at Jefferson Elementary School. Last date of employment was July 20, 2017.

Mike Barger - Social Studies Teacher at Prairie Winds Middle School. Last date of employment will be August 18, 2017.

Shawna Coulter - Special Education Teacher at West High School. Last date of employment was August 4, 2017.

Melissa Haley - School Psychologist. Last date of employment July 31, 2017.

Andrew Runck - EL Teacher at East High School. Last date of employment July 19, 2017.

Tami Sellner - Choir Director at West High School. Last date of employment August 1, 2017.

Leah Shanks - School Counselor at Dakota Meadows Middle School. Last date of employment will be August 21, 2017.

Michelle Westre - Early Childhood Special Education Teacher, has submitted her resignation for purposes of retirement. Last date of employment was July 24, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Rita Anderson - Playground Supervisor at Kennedy Elementary School. Last date of employment was July 25, 2017.

Jordan Arbo - Special Education/NonClassroom Paraprofessional at Hoover Elementary School. Last date of employment was July 31, 2017.

Chase Arndt - ACES Child Care Assistant and Playground Supervisor at Hoover Elementary School. Last date of employment was August 25, 2017.

Zachary Bell - ACES Child Care Assistant. Last date of employment will be August 15, 2017.

Kelsey Bellig - ECFE/SR Teaching Assistant. Last date of employment was July 24, 2017.

Tammy Burman - Special Education Paraprofessional at Central High School. Last date of employment was July 31, 2017.

Alejandro Chacon - Cultural Liaison. Last date of employment will be July 28, 2017.

Cassidy Chapek - Special Education Behavior Intervention Paraprofessional. Verbal resignation August 8, 2017.

Alyssa Clubb - ACES Child Care Assistant. Last date of employment will be August 25, 2017.

Tracy Crooks - ACES Child Care Assistant. Last date of employment July 11, 2017.

Alison Fradenburgh - LPN/Health Assistant at Eagle Lake Elementary School. Last date of employment was July 24, 2017.

Hannah Holt - ACES Child Care Assistant. Last date of employment will be August 7, 2017.

Kasey Jacques - ACES Child Care Assistant. Last date of employment will be July 28, 2017. She will continue to sub in this position until she begins her teaching position on August 28, 2017.

Callie Jongbloedt - Special Education Paraprofessional Paraprofessional at Little Stars/ECC/5 C's. Verbal resignation as of May 24, 2017.

Jenika Jongbloedt - ACES Child Care Assistant. Last date of employment August 30, 2017.

Megan Lahti - Special Education Behavior Intervention Paraprofessional at West High School. Last date of employment was August 3, 2017.

Caitlin Langer - Special Education Behavior Intervention Paraprofessional at Futures. Last date of employment was August 1, 2017. She will continue as a substitute.

Maggie McDonald - ACES Child Care Assistant. Last date of employment August 10, 2017.

Matthew Malaske - Special Education LifeSkills BI Paraprofessional at West High School. Last date of employment was June 5, 2017.

Pat May, Cook's Helper at West High School, has submitted her resignation for purposes of retirement. Her last date of employment will be September 15, 2017.

Terry Meschke - Special Education Paraprofessional at West High School. Last date of employment was August 2, 2017.

Alexander Mulari - ACES Site Supervisor. Last date of employment was July 12, 2017. He will continue in his position as Parent Educator and Special Education Paraprofessional.

Amy Neils - Brailist. Last date of employment was August 3, 2017.

Karissa Nickels - ACES Child Care Assistant. Last date of employment was August 4, 2017. She will be teaching at Rosa Parks beginning with the 2017-18 school year.

Eric Schley - ACES Child Care Assistant. Last date of employment was July 14, 2017.

Danica Schmidt - Special Education Paraprofessional at 5 C's. Verbal resignation as of May 3, 2017.

Kara Schneidawind - General Education at Kennedy Elementary School, effective September 8, 2016. She will continue subbing in this position.

Bonnie Schruin - LPN Procedure Nurse, effective as of August 1, 2017.

Holly Stolp - Early Childhood Screener. Last date of employment was May 23, 2017.

Isaac Wadd - ACES Child Care Assistant. Last date of employment was July 28, 2017.

Savanna Wilson - Special Education Paraprofessional at Rosa Parks Elementary School. Last date of employment was July 31, 2017.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Maria Baxter-Nuamah - Discontinuance of position as Special Education Job Coach, effective at the end of the 2016-17 school year.

Demerius Bennett - Connections Care Assistant, effective July 11, 2017.

Samantha Horbacz - ACES Child Care Assistant. Last date of employment was July 21, 2017.

Recommended Action:

The Administration recommends approval of the Personnel items.

School Board Regular Meeting

5.C.1.

Meeting Date: 08/14/2017

Prepared By: Eric Hudspith, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel Addendum

Background:

APPOINTMENTS (INSTRUCTIONAL)

Michelle Dehnke - Full-time (1.00 FTEs) Kindergarten Teacher at Franklin Elementary School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Mary Jacobs - Full-time (1.00 FTEs) Math Intervention Teacher at Prairie Winds Middle School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 4 of the B+30 lane on the Teachers Association salary schedule.

Marjorie Johnson - Part-time (0.80 FTES for 191 days) Contract Substitute Reading Intervention Teacher for Christina Woodside at Rosa Parks Elementary School beginning August 28 and ending June 4, 2018. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Kristin Landgraff - Full-time (1.00 FTEs) Intervention Teacher at Franklin Elementary School beginning August 28, 2017 for the 2017-18 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Jennifer Schwartz - Transfer from Early Childhood Teacher to Early Childhood Special Education Teacher at Franklin Elementary School beginning with the 2017-18 school year. She will be placed at step 5 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Tanya Bird - LPN/Health Assistant at Eagle Lake Elementary School for 6.5 hours per day/5 days per week beginning September 5, 2017. She will be compensated at the rate of \$18.29 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Walton James - Full-time 8 hour per day Evening Custodian at East High School beginning August 28, 2017. He will be placed at step 1, classification A13 on the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

Katie Kliner - Behavior Intervention Paraprofessional at Rosa Parks Elementary School for 6.5 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Maryam Mohamed - 4-Hour Custodian at Hoover Elementary School beginning September 5, 2017. She will be placed at step 1, classification A13 on the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

ADVANCEMENT OF PROBATIONARY TEACHERS TO TENURE STATUS

The administration recommends that the School Board take formal action to advance the following

probationary teacher to tenure status beginning with the 2017-18 school year.
Stacie Smith

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Megan E. Fitzloff - Increase in assignment from 0.50 FTEs to 0.577 FTEs beginning with the 2017-18 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Maylis Dickey, ABE Classroom Aide - \$14.76, effective July 1, 2017.

Robin Freyberg - Transfer from Washington Elementary School to Media Assistant at Prairie Winds Middle School for 7 hours per day/5 days per week with a work-year of 180 days plus 5 paid holidays. She will be placed at her current step, and classification on the Educational Secretaries Association salary schedule.

Elizabeth Hartman - Correct change in assignment to 7.25 hours per day/M-th and 3.5 hours on Friday for a total of 32.5 hours per week beginning September 7, 2017.

Natalie Hughes - Increase in Special Education Paraprofessional assignment at Franklin/Rosa Parks from 6.5 hours per day/M-Th to 7 hours per day/M-Th beginning September 7, 2017.

Jennifer Johnson, ABE Classroom Aide - Increase in hourly rate to \$12.73, effective July 1, 2017.

Peggy Kotthoff - Correct increase in assignment from 13 hours per week to 28 hours per week(7 hours per day/M-Th) beginning September 7, 2017.

Julie Miller - Increase in Special Education Paraprofessional assignment at ECC from 6.5 hours per day/M-Th to 7 hours per day/M-Th beginning September 7, 2017.

Candice Peters - Increase in Special Education Paraprofessional assignment at Rosa Parks from 3.25 hours per day/M-Th to 3.5 hours per day/M-Th beginning September 7, 2017.

Rebecca Sandquist - Transfer from Special Education Paraprofessional to Behavior Intervention Paraprofessional at Bridges Community School for 6.5 hours per day/5 days per week beginning September 7, 2017. She will be compensated at the rate of \$15.74 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Increase in hourly rate for the following Lincoln Logs Learning Center staff, effective as of July 1, 2017.

Ruth Aganya - \$11.47
Faduma Ali - \$11.47
Mandy Kurth - \$15.68
Olivia Nguyen - \$11.14
Stefanie Reed - \$13.91
Bethany Truman - \$13.93
Jill Wood - \$12.73

RESIGNATIONS (INSTRUCTIONAL)

Amanda Wenninger - Kindergarten Teacher at Franklin Elementary School. Last date of employment will be August 21, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Brooke Bardal - ACES Child Care Assistant. Last date of employment will be August 25, 2017.

Daisy Brey - Supervision and Security at West High School. Last date of employment August 10, 2017.

Kelly Chiet - Special Education Education Paraprofessional at Eagle Lake Elementary School. Last date of employment August 10, 2017.

Katlyn Clark - ACES Child Care Assistant. Last date of employment will be September 1, 2017.

Sam Dahl - ACES Child Care Assistant. Last date of employment will be August 25, 2017.

Lexi Dierauer - ACES Child Care Assistant. Last date of employment will be August 25, 2017.

Virginia Hughes Berg - Media Assistant at Rosa Parks Elementary School. Last date of employment August 10, 2017.

Brenda Jones - Playground Supervisor at Kennedy Elementary School. Last date of employment was August 14, 2017.

Abigail Meyer - ACES Child Care Assistant. Last date of employment will be August 25, 2017.

Austin Pinke - Special Education Paraprofessional at Prairie Winds Middle School. Verbal resignation at the end of the 2016-17 school year.

Dani Reardon - ACES Child Care Assistant. Last date of employment will be August 25, 2017.

Ashley Wolf - Cook's Helper at Dakota Meadows Middle School. Last date of employment August 9, 2017.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting**5.D.****Meeting Date:** 08/14/2017**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Renewal of Membership in the Minnesota State High School League

Background:

Minnesota Statute 1993, Section 128C.01 requires individual school boards to authorize membership in the Minnesota State High School League each year.

Recommended Action:

The administrative team recommends approval of the attached resolution to renew the Mankato Area Public Schools' membership in the Minnesota State High School League for the 2017-18 school year.

AttachmentsMembership Resolution

**2017-2018 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE**

RESOLVED, that the Governing Board of School District Number 77, County of Blue Earth, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

Mankato East High School Mankato West High School

is/are authorized by this, the Governing Board of said school district or school to:

1. _____ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _____
OR;
X Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by the Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has reviewed the WHY WE PLAY training video which defines the purpose of education-based athletic and activity programs and will assist school communities in communicating a shared-common language as it relates to the value of these said programs.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: _____ Signed: _____
Clerk/Secretary - Local Governing Board Superintendent or Head of School

Date: August 14, 2017 Date: August 14, 2017

District Office Address, City, Zip: PO Box 8741, Mankato, MN 56002-8741

School Superintendent's Phone: 507-387-1868 School Superintendent's Email: sallen1@isd77.k12.mn.us

RETURN ONE COPY TO THE MSHSL NOT LATER THAN SEPTEMBER 1, 2017
Retain one copy for the school files.

(over)

2017-2018 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the schools membership in the MSHSL.

Please complete and return this form with your school's 2017-2018 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

Mankato East High School

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Ann Hendricks

Designated School Board Member
(Please Print)

ahendr1@isd77.k12.mn.us

Email Address

Todd Waterbury

Designated School Representative
(Please Print)

twater1@isd77.k12.mn.us

Email Address

208.02 ACTIVITY REPRESENTATIVES

Jon Dierks

Boys' Sports
(Please Print)

Melanie Schmidt

Speech
(Please Print)

Todd Waterbury

*Mailing Representative (Please Print)

Joe Madson

Girls' Sports
(Please Print)

Robin Hughes

Music
(Please Print)

* The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings or email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member (Please Print)

Student (Please Print)

Parent (Please Print)

Faculty Member (Please Print)

The following is taken from the MSHSL Constitution:

School Board Regular Meeting**5.E.****Meeting Date:** 08/14/2017**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Renewal of Membership in the Minnesota School Boards Association

Background:

The Minnesota School Boards Association is a service organization for Minnesota school districts. The organization is directed by a Board of Directors consisting of local school board members elected from director districts. The Association provides legislative assistance, assistance with negotiations, informational services regarding finance and legal matters, and in-service opportunities for School Board members.

Membership dues for District 77 for 2017-18 are \$12,723. This amount is determined by way of a formula based upon the number of students in our District. The membership dues for 2016-17 were \$12,258 and the slight increase for the current year is due to our increased enrollment numbers.

Recommended Action:

The administrative team recommends continued membership. Statutes require that election for membership in the MSBA pass by a two-thirds majority vote.

School Board Regular Meeting

5.F.

Meeting Date: 08/14/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Adoption of Resolution Establishing Combined Polling Places

Background:

In preparation for the November 7, 2017, election, the School Board must approve a resolution establishing combined polling places. There are no changes to the polling locations from previous elections.

Recommended Action:

The administration recommends adoption of the attached resolution.

Attachments

Combined Polling Places Resolution

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. The following combined polling places are hereby established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE A: East Senior High School
 2600 Hoffman Road
 Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 11, 12 and 14; and Mankato Township (P1 and P2); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Franklin Elementary School
 1000 N. Broad Street
 Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precincts 15, 16 and 17; and Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Rosa Parks Elementary School
 1001 Heron Drive
 Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 7, 8 and 9; and Decoria and Rapidan Townships; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: Intergovernmental Center
10 Civic Center Plaza
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 4, Precincts 10, 10A and 13; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: West Senior High School
1351 S. Riverfront Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 5, Precincts 1, 2, 3, 4, 5 and 6; City of Skyline; Judson and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Eagle Lake Elementary School
500 Le Sueur Avenue
Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Eagle Lake; and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: Madison Lake Community Center
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE H: Monroe Elementary School
441 Monroe Avenue
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato, Precincts 1 and 2; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: Hoover Elementary School
1524 Hoover Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato, Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE J: Dakota Meadows Middle School
1900 Howard Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato, Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located in whole or in part within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a. the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

School Board Regular Meeting

6.A.

Meeting Date: 08/14/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

Rick and Connie Long donated \$80 to the East High Boys Golf program.

The Mayo Clinic Foundation provided \$10,000 for equipment for the Project Lead the Way Biomedical Sciences program.

The Mankato Clinic Foundation provided \$2,476 for diabetes diagnostic kits for the Project Lead the Way Biomedical Sciences program.

The Modern Woodmen Youth Service Club donated \$500 worth of school supplies to Dakota Meadows Middle School and Roosevelt Elementary School.

Sertoma of Greater Mankato donated \$1,500 to the hard of hearing program.

The Mankato Basketball Association provided the following donations:

- \$1,500 to West High Boys Basketball

- \$1,500 to West High Girls Basketball

- \$4,500 to East High for Basketball Hoops

The Connecting Kids program received the following donations:

- \$1,200 from the Masonic Lodge 12

- \$9,000 from the Anthony Ford Fund

- \$1,040 from K & G Gymnastics

- \$1,000 from Mankato Area Gymnastics School

- \$395 from Minnesota State University Event Management

- \$1,200 from Minnesota Masonic Charities

Drummer's Garden Center donated \$200 to East Senior High to be used in the Educare silent auction basket.

Wells Fargo provided a \$1,000 Community Connections Grant to East Senior High for their teacher recognition program.

Quality 1 Hr Foto donated materials and labor valued at \$345 to the East High Activities Department for the Spring honors poster.

Prairie Ecology Bus provided a \$4,000 grant to fifth grade at Hoover Elementary.

Recommended Action:

The administration recommends Board acceptance of these generous gifts.

School Board Regular Meeting

6.B.

Meeting Date: 08/14/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Adoption of Resolution Calling the School District General Election

Background:

Board action is necessary to call for the election of School Board members on November 7, 2017. The resolution is attached.

Recommended Action:

The administration recommends approval of the resolution as presented.

Attachments

General Election Resolution

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77 State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing three school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period for filing such affidavits, as though they had been included by name in this resolution.

The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and directed to be held on Tuesday, the 7th day of November, 2017, between the hours of 7 o'clock a.m. and 8 o'clock p.m.
3. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for said general election.
4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause a sample ballot to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.
6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 77
MANKATO AREA PUBLIC SCHOOLS
GENERAL ELECTION

NOVEMBER 7, 2017

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s), like this:



SCHOOL BOARD MEMBER
VOTE FOR UP TO THREE

- | | | |
|-----------------------|-------------|------------------|
| ☐ | CANDIDATE U | |
| ☐ | CANDIDATE V | |
| ☐ | CANDIDATE W | |
| ☐ | CANDIDATE X | |
| ☐ | _____ | write-in, if any |
| ☐ | _____ | write-in, if any |
| ☐ | _____ | write-in, if any |
| ☐ | _____ | write-in, if any |

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.
8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the

purchase.

9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper, by posting a notice, and by notifying the county or legislative district chair of each major political party.
10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the places where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.
11. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Section 203B.127 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.
12. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the combined polling places during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed between the third and the tenth day following the election.

Dated: _____

BY ORDER OF THE SCHOOL BOARD

/s/
Sara Hansen, Clerk

School Board Regular Meeting

6.C.

Meeting Date: 08/14/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Adoption of Resolution Calling a Special Election

Background:

Board action is necessary to call for the Levy Referendum on November 7, 2017.

Recommended Action:

The administration recommends approval of the resolution as presented.

Attachments

Special Election Resolution

**RESOLUTION RELATING TO APPROVING A
REFERENDUM REVENUE AUTHORIZATION OF
THE SCHOOL DISTRICT AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. The Board hereby determines and declares that it is necessary and expedient for the school district to increase its referendum revenue authority to \$724.61 per adjusted pupil unit. As provided by law, the ballot question must abbreviate the term "per adjusted pupil unit" as "per pupil." This proposed authorization would include an increase of \$365.00 per pupil and would renew the school district's existing authorization of \$359.61 per pupil which is scheduled to expire after taxes payable in 2017. The additional revenue will be used to finance school operations and the property tax portion thereof will require an estimated referendum tax rate of approximately 0.113019% of the referendum market value of the school district for taxes payable in 2018, the first year it is to be levied. The proposed referendum revenue authorization would increase each year by the rate of inflation and be applicable for ten (10) years beginning with taxes payable in 2018, unless otherwise revoked or reduced as provided by law. For this purpose, the state determined rate of inflation shall be the annual inflationary increase calculated under Minnesota Statutes, Section 126C.17, Subdivision 2, paragraph (b). The question on the approval of this referendum revenue authorization shall be School District Question 1 on the school district ballot at the special election held to approve said authorization.

2. The ballot question of the school district shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Tuesday, November 7, 2017, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election.

4. The clerk is hereby authorized and directed to cause written notice of said special election to be provided to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days before the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each combined polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the election.

The notice of election so posted and published shall state each question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each combined polling place on election day.

The clerk is hereby authorized and directed to cause a notice of the election to be mailed to each taxpayer in the school district at least fifteen (15) but no more than thirty (30) days prior to the date of the special election. The notice shall contain the required projections and the required statement specified in Minnesota Statutes, Section 126C.17, subdivision 9, paragraph (b). The clerk is also directed to cause a copy of this notice to be submitted to the Commissioner of Education and to the county auditor of each county in which the school district is located in whole or in part at least fifteen (15) days prior to the day of the election.

The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this special election and generally to cooperate with election authorities conducting other elections on that date.

5. The clerk is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form and instructions as may be necessary to accommodate the use of an optical scan voting system:

[Form of Ballot on next page]

Special Election Ballot

Independent School District No. 77 (Mankato Area Public Schools)

November 7, 2017

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: .

To vote for a question, fill in the oval next to the word "Yes" on that question.
To vote against a question, fill in the oval next to the word "No" on that question.

School District Question 1 Approval of School District Referendum Revenue Authorization

The board of Independent School District No. 77 (Mankato Area Public Schools) has proposed to increase its referendum revenue authority to \$724.61 per pupil. This proposed authorization would include an increase of \$365.00 per pupil and would renew the school district's existing authorization of \$359.61 per pupil which is scheduled to expire after taxes payable in 2017. The proposed referendum revenue authorization would increase each year by the rate of inflation and be applicable for ten years beginning with taxes payable in 2018, unless otherwise revoked or reduced as provided by law.

☐

Yes

Shall the increase in the revenue proposed by the board of Independent School District No. 77 be approved?

☐

No

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU
ARE VOTING FOR A PROPERTY TAX INCREASE**

Optical scan ballots must be printed in black ink on white colored material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

6. If the school district will be contracting to print the ballots for this special election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract exceeding \$1,000 is awarded for printing ballots, the printer, at the request of the election official, shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

7. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance by publishing the Notice of Testing once in the official newspaper and by causing the notice to be posted in the administrative offices of the school district, the office of the County Auditor and the office of any other local election official conducting the test.

8. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.

9. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Minnesota Statutes, Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election

at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

10. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the combined polling places during the November 7, 2017 special election. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed between the third and the tenth day following the election.

11. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

School Board Regular Meeting**6.D.****Meeting Date:** 08/14/2017**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Approval of 2017-18 and 2018-19 Milk Bids

Background:

On June 27, 2017, one bid was received for milk for the Food Service Program for the 2017-18 and 2018-19 school years. Shown below for the School Board's review is a tabulation detailing the bids received.

INDEPENDENT SCHOOL DISTRICT NO. 77**MILK BIDS
BID TABULATION SHEET**

ITEM DESCRIPTION	KEMPS	DEAN FOODS	AGROPUR INC
1% MILK - ½ PINT	NO BID	.1398	NO BID
SKIM MILK - ½ PINT	NO BID	.1378	NO BID
CHOCOLATE MILK - ½ PINT	NO BID	.1479	NO BID
LACTOSE MILK - QUART	NO BID	1.425	NO BID
ESTIMATED TOTAL	NO BID	\$161,637	NO BID
BID BOND	NO	YES	NO

Recommended Action:

The administration recommends that the bid of an estimated \$161,637 as submitted by Dean Foods be accepted by the School Board.

School Board Regular Meeting**6.E.****Meeting Date:** 08/14/2017**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Payable 2018 Tax Levy Hearing Date

Background:

Attached for the School Board's information is a calendar which outlines the 2018 payable property tax schedule in detail.

School Districts are required to discuss the levy and budget at a regularly scheduled board meeting and allow the public to speak.

The meeting to discuss the levy and budget can take place at any point after November 24th but before the final levy is adopted. The meeting must take place at 6:00 p.m. or later. The district can adopt the final levy at the same meeting they allow the public to speak.

The date of the regularly scheduled board meeting at which the levy and budget will be discussed must be announced at the board meeting when the proposed property tax levy is certified and also included in the summary of these proceedings published in the official newspaper of the district. The date of the board meeting where the levy and budget will be discussed must also be provided to the district's home county auditor for inclusion on the Truth in Taxation notices to be sent to property owners.

The Payable 2018 Tax Levy provides property tax revenue for the 2018-19 school year.

Recommended Action:

The administration recommends that the School Board establish the hearing dates as follows:

	<u>DATE</u>	<u>DAY</u>	<u>TIME</u>
Hearing Date	12/05/17	Tuesday	6:00 p.m.
Subsequent Hearing Date (Levy Action)	12/18/17	Monday	5:30 p.m.

AttachmentsProperty Tax Calendar

SCHOOL DISTRICT LEVY LIMITATION AND CERTIFICATION CALENDAR 2017 Payable 2018 Levy

DATE	TOPIC
March 15, 2017	Deadline for eligible school districts to have submitted locally approved integration plan and budget for FY 2018. Plan and budget should have been submitted to the Minnesota Department of Education (MDE), Office of Equity and Innovation.
May 19, 2017	Deadline for districts to have submitted Career and Technical estimated expenditures.
June 30, 2017	Deadline for filing a board resolution with the commissioner requesting sparsity revenue adjustment for a school facility closed for FY 2018. School districts making a transfer from the debt redemption fund to the general fund should notify the department of the amount transferred by this date.
July 1, 2017	Department of Revenue certifies final 2016 adjusted net tax capacity for each district before this date. Deadline for board resolution adopting a population estimate for community education and/or adult basic education revenue. Deadline to submit population estimated for community education and/or adult basic education revenue to the State Demographer. Deadline for school districts to submit requests for a debt service loan.

DATE**TOPIC**

Due date for FY 2017 Early Childhood Family Education Annual Report (ED-01844). A district may not certify a levy for ECFE unless it has submitted the report.

July 15, 2017*

Deadline for county auditors to submit Six-Month Supplemental School Tax Abatement Report for current year to MDE, School Finance.

July 31, 2017

Deadline for school districts to submit annual Long-Term Facilities Application – including school board certified revenue projection and expenditures, and statement of assurances.

August 11, 2017

Deadline for school districts to submit Disabled Access Revenue Levy Authority Application.

Deadline for consolidating districts to request levy authority for retirement incentives.

Deadline for cooperative secondary facilities districts and school districts participating in an agreement for secondary education, or reorganizing under dissolution and attachment to request levy authority for severance pay and/or early retirement incentives.

Deadline for Building/Lease information and estimates to be submitted via Levy Information System in order for it to appear on the initial levy report by September 8, 2017. (Data may be revised through September 30, 2017.)

Deadline for districts to submit Debt Service data via Levy Information System in order for it to appear on the initial levy report by September 8, 2017. (Data may be revised through September 30, 2017.)

August 18, 2017

EDRS District-wide resident, adjusted, extended time, and EL ADM estimates are due to MDE.

August 25, 2017

Last day to adopt resolution calling for referendum election. **

DATE

TOPIC

Last day to notify county auditors of the date of the election and the questions to be voted on. **

- At least 74 days prior to election, when election is held on general Election Day.
- Minnesota Statutes, section 205A.07, subdivision 3.

Last day to notify the commissioner of Education of the date of the election and the questions to be voted on. **

- At least 74 days prior to election day, when election is held on general election day
- Minnesota Statutes, section 205A.07, subdivision 3a.

Last day for school districts to review and update the EDRS ADM and EL estimates for 2017-18, and 2018-19 for the initial levy report and forecast. Additional changes can be made for 2018-17 through September 30, 2017, for levy purposes.

August 28, 2017

Deadline for districts to submit the following data via Levy Information System. After this date, data may be revised through September 30, 2017 (please work with MDE when updating the information).

Contact Information

Health Benefits and Annual Postemployment Benefits (OPEB)

Pupil Transportation

Elementary Sparsity

Secondary Sparsity

Building/Land Lease (due August 11)

Debt Service (due August 11)

General and Community Service

DATE

TOPIC

Last day a district may make changes via Health and Safety website.

Deadline to pass a board resolution to convert existing referendum authority from voter-approved to board-approved or to authorize new board-approved authority for taxes payable in 2018 and have this information appear on the levy limitation and certification report (after this date, data can be revised by contacting MDE staff by September 15)

September 8, 2017

Deadline for MDE to certify levy limitations to school districts. Levy limit reruns will continue through September 30.

September 15, 2017

Deadline for districts to request approval from the commissioner to retain debt excess.

September 18, 2017

Deadline to adjust the 2017 Payable 2018 maximum costs for Health and Safety projects.

September 30, 2017*

Deadline for school districts to submit data changes to MDE.

Deadline for school boards to certify proposed property tax levies to home county auditor.*

For those school districts that have reached an agreement with their home county auditor as to a delayed date for certifying the proposed levy, this date may be extended to October 7.

Deadline for MDE to certify school district levy limitations to county auditors.*

October 7, 2017*

Deadline for school district to submit copy of proposed levies to MDE. For those school districts that have reached an agreement with their home county auditor as to a delayed date for certifying the proposed levy, this date is extended to October 10, 2017.

DATE	TOPIC
October 16, 2017	Deadline for districts to submit Career and Technical actual expenditure changes for 16-17 for levy report.
October 23, 2017	Deadline for school districts holding referendum elections on November 7 to deliver by mail a notice of the referendum to each taxpayer in the district (at least 15 days prior to date of election). • The notice may not be mailed to taxpayers prior to October 8 (no more than 30 days prior to election). ** Deadline for school districts holding referendum elections on November 7 to provide copy of first class mail notice to county auditors and to MDE.***
November 1, 2017	Annual Community Education Report is due.
November 2, 2017	MDE, Division of School Finance, removes ECFE and home visiting levy authorities from levy report if ECFE Annual Reports are not received. Last day districts may submit finalized information for OPEB bonding levy authority.
November 7, 2017	General election day. • Referendum elections can be held only on this date (except by mail-in ballot). *** • Minnesota Statutes, section 126C.17, subdivision 9.
November 24, 2017	Deadline for county auditor to prepare and county treasurer to deliver by mail a notice of proposed property taxes for all taxing authorities to each taxpayer. • This notice cannot be mailed earlier than November 11. • Minnesota Statutes, section 275.065, subdivision 3.
After November 24, 2017, but before final levy is adopted	Districts are required to discuss the Payable 2018 Levy and FY 2018 budget at a regularly scheduled board meeting and allow the public to speak. • The meeting must take place at 6:00 p.m. or later. • The district may adopt the final levy at the same meeting. • Minnesota Statutes, section 275.065, subdivision 3.

DATE

TOPIC

Five working days after December 20, 2017 (December 27, 2017)	School districts must adopt their final property tax levy.** Deadline for school districts to certify final adopted levies to home county auditor.** • Minnesota Statutes, section 275.07, subdivision 1.
December 29, 2017	Deadline (on or before) for school districts to submit PT Form TNT 2018 and Supplement (if applicable) to the Department of Revenue, Property Tax Division.
December 31, 2017*	Deadline for districts to submit FY 2016 actual building/land lease costs via Levy Information System.
January 7, 2018*	Deadline for school districts to notify MDE of final certified levies.
February 1, 2018	Deadline for county auditors to submit School Tax Abatement Report for previous year to MDE.
April 1, 2018*	Deadline for county auditors to submit School Tax Report to MDE.

NOTES:

* Minnesota Statutes require information to be turned in by the date listed. However, these dates fall on a weekends. The information and data will be due to MDE on the following Monday at the start of business hours.

** Common School Districts 323 and 815 are exempt from the public hearing requirements of Truth-in-Taxation. However, these districts must comply with other levy certification requirements, including certification of proposed levies by September 30, 2017, and certification of final levies no later than five working days after December 20, 2017.

*** Districts holding a referendum election on November 7, 2017, should also reference "Important Election Dates" on [Minnesota School Boards Association \(MSBA\) website](http://www.mnmsba.org/Elections-Referendums) (<http://www.mnmsba.org/Elections-Referendums>).

School Board Regular Meeting**6.F.****Meeting Date:** 08/14/2017**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Act on Addiction Recovery Technologies, Inc. Contract for 2017-18

Background:

Attached is a proposed contract with Addiction Recovery Technologies, Inc. to provide At Risk Chemical Health Education and Resiliency (Archer) services to secondary students in District 77. The main component of these services is to provide an on-site chemical dependency counselor at each of our secondary schools for one day each week. The funding (\$43,350) for these services is included in the 2017-18 budget under the Safe Schools Levy Program.

Recommended Action:

The administration recommends that the School Board take action to approve this contract.

AttachmentsContract

Purchase of Service Contract

ARCHER Services

ADDICTION RECOVERY TECHNOLOGIES INC. shall perform the following services for **District 77 Mankato Public Schools** (hereinafter referred to as PURCHASER)

Addiction Recovery Technologies, Inc. also named Addiction Recovery Technologies of Mankato, shall provide ARCHER Services for all individuals referred for such services by PURCHASER on an “as requested” and staff available basis.

ARCHER Services shall include:

1. Providing PURCHASER electing to utilize the service, a menu of services to select from (see addendum A)
2. Providing PURCHASER Schools the ability to select the number of hours per school site per week;
3. Providing a Chemical Dependency Counselor on-site for the period of time requested by each of the participating schools;
4. Staff education and training;
5. Chemical Use assessments;
6. Technical assistance with prevention and resiliency curriculums;
7. Technical assistance to student assistance teams;
8. Remedial consultation with Addiction Recovery Technologies of Mankato Outpatient staff; and
9. Submitting an itemized bill of hours and services provided by ARCHER staff on a monthly basis.

PURCHASER shall:

1. Make available space and equipment necessary to perform the service (see Addendum B).
2. Assure that each school requesting service submits a completed request form to Addiction Recovery Technologies Inc., as well as to the PURCHASER.
3. Provide access to administrative and counseling personnel.

Fee for Services Rendered:

Addiction Recovery Technologies, Inc. shall submit to the District 77 Superintendent’s office an itemized accounting of ARCHER activities for the previous month by the 10th of each month. Addiction Recovery Technologies, Inc. shall be reimbursed in monthly payments of **\$4816.67** to be dispersed by the 15th of each month. In addition, Addiction Recovery Technologies, Inc. shall be reimbursed mileage at the current IRS rate. The total accumulation of billing shall not exceed **\$ 43,350** without the expressed written consent of PURCHASER. If the PURCHASER desires additional service either; a) this contract will be modified within this section; or b) an Addendum to this contract stipulating the amount of service in terms of hours and dollars will be authorized by the parties.

Addiction Recovery Technologies, Inc. agrees not to charge individual students referred by PURCHASER for ARCHER Services any fees for said services but to consider payment from PURCHASER as payment in full for the ARCHER Service. This does include remedial consultation with Addiction Recovery Technologies of Mankato Outpatient staff but does not include services provided by Addiction Recovery Technologies, Inc. that are beyond those cited within this contract.

This agreement shall begin on **September 5, 2017** and shall conclude **June 1, 2018** unless earlier terminated upon 5 days' notice by either party, or amended upon 5 days' notice of intent for amendment by either party. If agreement to amend occurs, the amended contract shall proceed with the aforementioned restrictions intact.

THIS IS AN AGREEMENT FOR INDEPENDENT CONTRACTING SERVICES. THE PURCHASER PROVIDES NO BENEFITS SUCH AS UNEMPLOYMENT INSURANCE, HEALTH INSURANCE OR WORKER'S COMPENSATION INSURANCE TO ADDICTION RECOVERY TECHNOLOGIES INC.

THE PURCHASER IS ONLY INTERESTED IN THE RESULTS OBTAINED BY THE ADDICTION RECOVERY TECHNOLOGIES INC. ADDICTION RECOVERY TECHNOLOGIES INC. IS RESPONSIBLE FOR PAYMENT OF ALL FEDERAL, STATE, AND LOCAL INCOME TAXES ASSOCIATED WITH PERFORMING THIS CONTRACT AND REIMBURSEMENT FOR SERVICES RENDERED.

MUTUAL INDEMNIFICATION. Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees, against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the party, its agents, servants or employees in the execution, performance or failure to adequately perform its obligations pursuant to this Contract.

PURCHASER AUTHORIZED REPRESENTATIVE

DATE

ADDICTION RECOVERY TECHNOLOGIES INC. AUTHORIZED REPRESENTATIVE

DATE

Addendum A ARCHER Services Contract:

Space and Equipment

East Senior High, West Senior High, Dakota Meadows, Prairie Winds and Mankato Central High School. Schools shall make available:

1. office space to conduct ARCHER services during the hours the ARCHER staff member is on site;
2. a desk and chair;
3. a lockable filing cabinet exclusively for ARCHER records;
4. appropriate lighting;
5. paper supplies from which copies of originals necessary to conduct ARCHER services can be obtained.

ART/ARCHER Staff shall:

1. have originals of any forms, curriculum, and formats necessary to accomplish the ARCHER service;
2. have reference materials, current research information, and professional resource from which updates, revisions, and modifications to ARCHER programs can be effected;
3. assure that the numbers of copies (#5 above)) generated will be directly proportionate to the amount of service requested by an individual school; and
4. bring writing materials such as pens and legal notepads.