



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, October 16, 2017 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Jodi Sapp

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Fall Enrollment Report
 - B. Hoover School Report
 - C. Bridges Community School Report
 - D. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:40 P.M.)
 - A. Approval of Minutes of October 2, 2017, Regular Meeting
 - B. Approval of October Bills
 - C. Personnel
 1. Personnel - Addendum
6. BUSINESS (6:45 P.M.)

A. Acceptance of Gifts and Grants

7. ADJOURNMENT (6:50 P.M.)



School Board Members for 2017

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 351-7503
E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 State Highway 66
Mankato, MN 56001
Phone: 351-6597
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Term Ends December 31, 2017

Judi Brandon, Treasurer
10 Crown Hill Lane
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Phone: 387-4945
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Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
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Term Ends December 31, 2019

Kristi Schuck
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Term Ends December 31, 2017

Kinney Eberhart
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Term Ends December 31, 2017

Abdi Sabrie
404 Homestead Road
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Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.k12.mn.us



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting

4.A.

Meeting Date: 10/16/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Fall Enrollment Report

Background:

Superintendent Sheri Allen and Director of Business Services Tom Sager will give a report on enrollments.

Recommended Action:

None

Attachments

School Board Regular Meeting

4.B.

Meeting Date: 10/16/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Hoover School Report

Background:

Dan Kamphoff, Elementary Principal at Hoover Elementary School, will give a report on Hoover Elementary School.

Recommended Action:

N/A

Attachments

Hoover School Report



2017–18 *Hoover School* Report to the School Board



October 16, 2017

Improvement Efforts

Strategic Direction A:

Student Learning and Engagement

Math Instruction

- Focus on Small Group Math Instruction (Guided Math, Conferencing, Purposeful Independent Work)
- Standards based approach to instruction and assessment in math

Literacy Instruction

- Conferencing as an intentional practice, using data to prioritize student contact

School Culture

- Pride Packs
- 7 Mindsets



Improvement Efforts

Strategic Direction B:

Developing district culture and practice of partnership and connectedness between staff, students, families, and community for learning

Positive Environment

- Communication home to school
- Deposits

Annual Events

- Welcome Wagon/Open House/Reading Night/EL Potluck/Risser Run/Carnival

Pride Packs (year 2)

- K-5 vertical groups that meet for 20 minutes weekly
- Extension of Husky Pride/core values/7 Mindsets

Reading Oasis

- Kiwanis Partnership (year 3)
- Community volunteers

Improvement Efforts

Strategic Direction C:

Increase readiness for all students to ensure options for life

Teach and practice lifelong skills for a changing world

- Husky Pride
- 7 Mindsets

Engage in “best practice” instruction for all students.



Improvement Efforts

Direction D:

Management of Financial Resources

A commitment to continuing to support our plan to meet the needs of all students

- Counselor full time at Hoover
- Full time reading teacher
- Behavior Intervention Para
- Shared EL teacher



Improvement Efforts

Direction E:

Developing staff capacity, accountability and skills to empower our strategic directions

Content Integration

- Social Studies and Health standards embedded into Reading instruction

Continuous Improvement Coach

- Coaching plan

7 Mindsets

- Time to invest in “self”



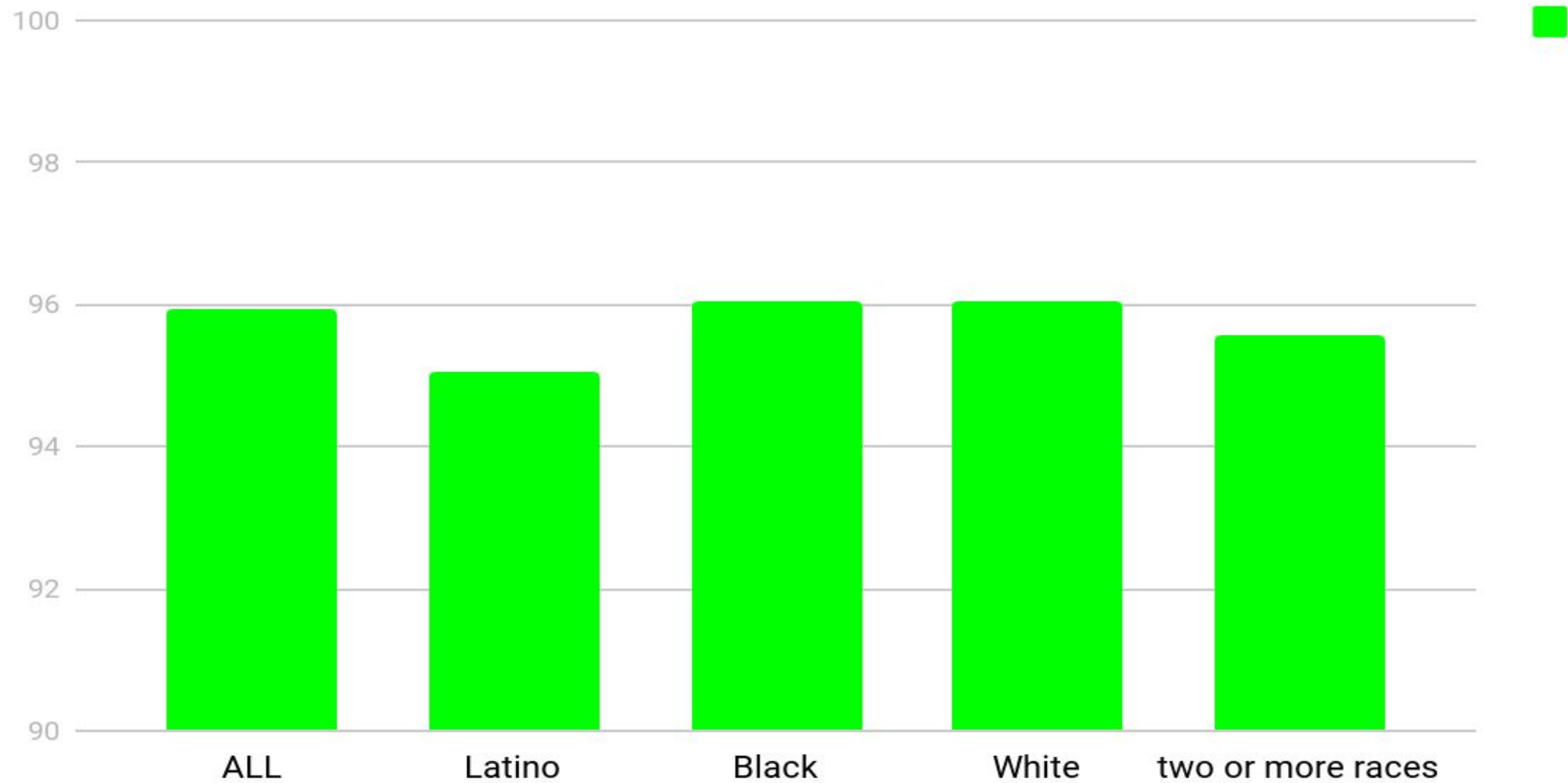
ATTENDANCE DATA

Attendance Rate



ATTENDANCE DATA

Attendance Rate



BEHAVIOR DATA

Student Group	Number of Students Referred	Number of Students Enrolled
Native American	0	Less than 10
Asian	0	Less than 10
Black	9	79
Latino	4	23
Pacific Islander	0	Less than 10
White	45	401

BEHAVIOR DATA

Majors Received

5+ Majors

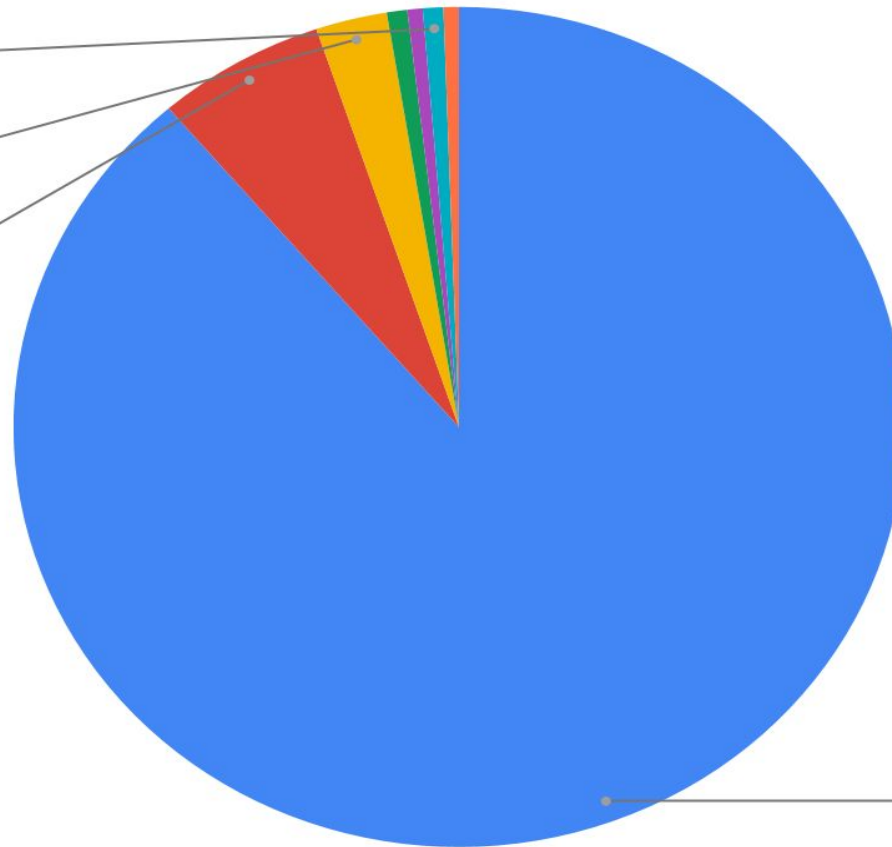
0.7%

2 Majors

2.6%

1 Major

6.1%



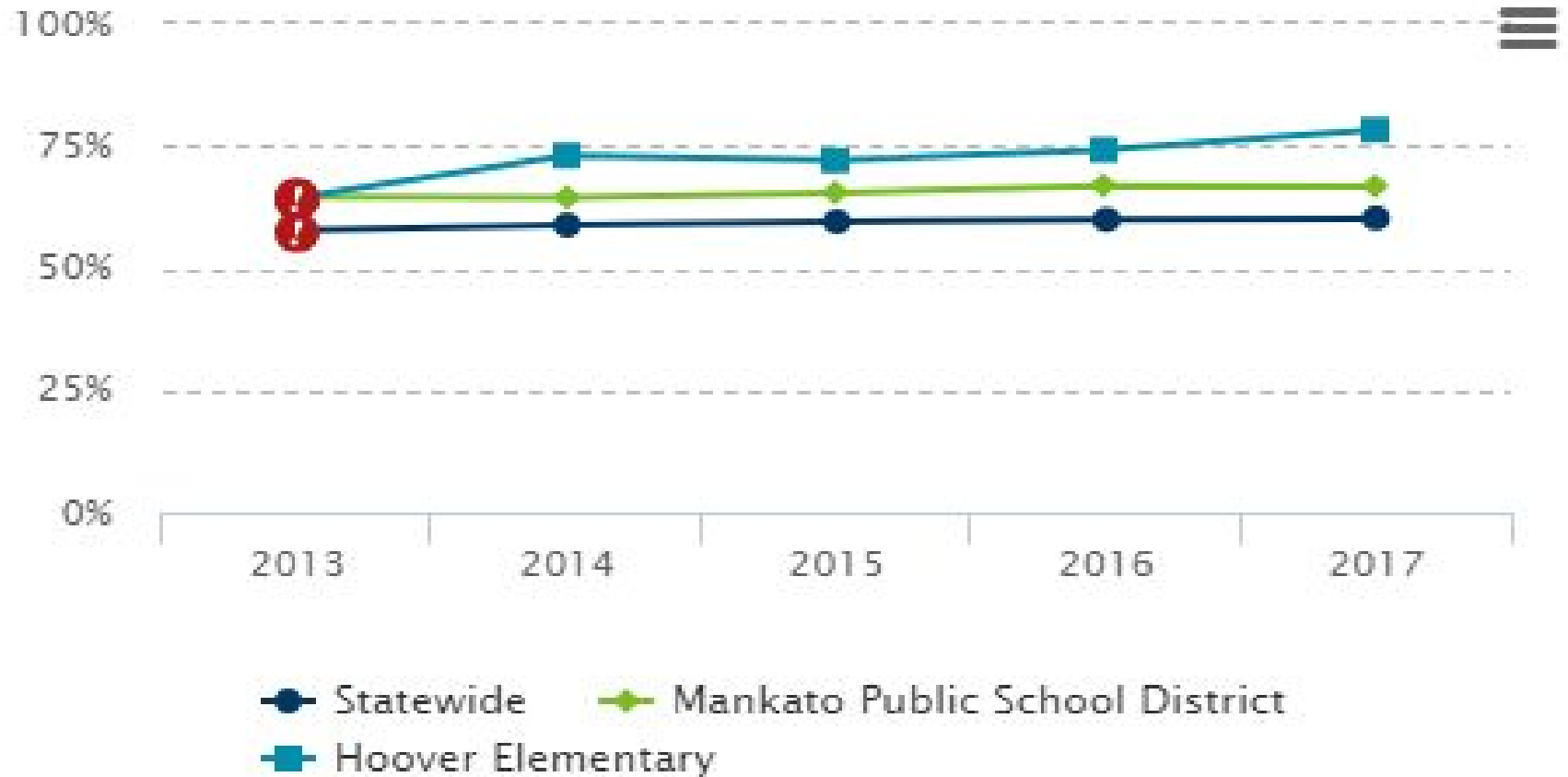
No Majors

88.7%

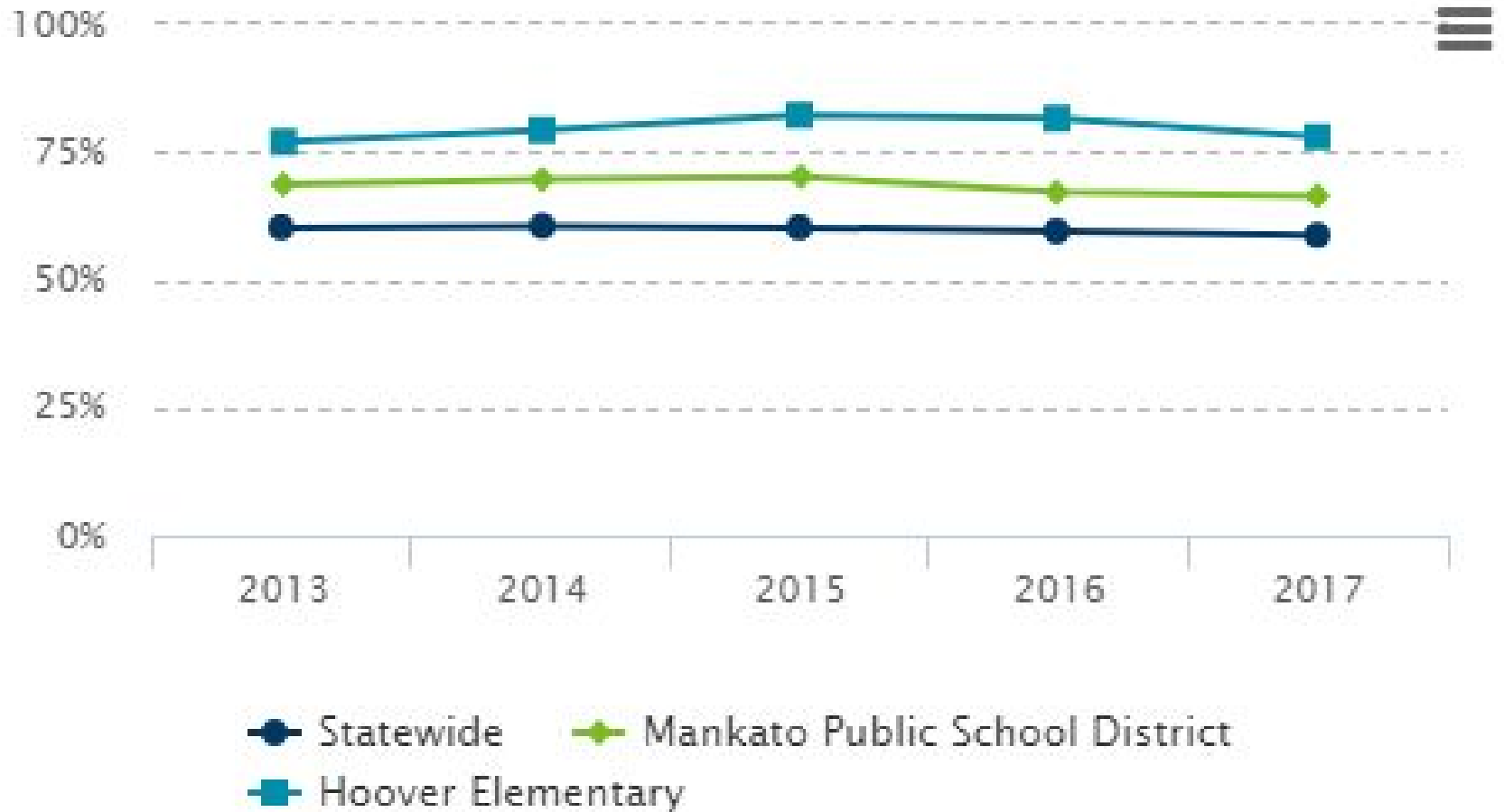
DIBELS DATA K-2

Grade	Beginning	Middle	End
K	 n=82 6%  15%  79% 	 n=82 4%  12%  84% 	 n=82 2%  4%  94% 
1st	 n=86 13%  9%  78% 	 n=84 6%  11%  83% 	 n=86 9%  12%  79% 
2nd	 n=99 8%  6%  86% 	 n=99 7%  12%  81% 	 n=99 13%  8%  79% 

Hoover Reading Trend Data



Hoover Math Trend Data



Professional Learning Community Collaborative Teams

To address student engagement and learning each team has:

A math goal using formative assessments

- Small group math will be used to explore the delivery of the content.

A reading goal using formative assessments

- Guided reading and conferring will be the focus in responding to student data

Questions?

School Board Regular Meeting

4.C.

Meeting Date: 10/16/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Bridges Community School Report

Background:

Robin Courier, Lead Teacher at Bridges Community School, will give a report on Bridges Community School.

Recommended Action:

N/A

Attachments

Presentation

2017–18 *Bridges* *Community School* Report to the School Board



October 16, 2017



Improvement Efforts

Strategic Direction A

- ❑ Deliver standards based instruction through Balanced Literacy framework and Core Knowledge Language Arts
 - ❑ CIC will continue to be in classrooms to provide feedback at least once a week
 - ❑ Lead teacher will schedule time into the day to consistently be in classrooms once per week
- ❑ Increase proficiency on NWEA and MCA
 - ❑ 21 students have consistently (2 or more years) missed the benchmark on NWEA and MCA
- ❑ Continue with school wide RTI including an intervention block
 - ❑ 72% of students met NWEA growth target – baseline
 - ❑ 86% of students “meets” on MCA – baseline
 - ❑ 88% of Kindergarten students benchmarked on winter DIBELS – baseline

Improvement Efforts

Strategic Direction B

In an effort to connect with our families and the community we continue to:

- Family welcome back picnic: Picnic in the Park
- Kindergarten parent night
- Community Tours in January
- Community Showcase Night followed by an informational meeting
- Lottery
- Family Nights
- Bridges parent group (BAC) includes all families as members
- Site Council with equal parent representation to staff and 1 community member
- Monthly school newsletter
- Weekly classroom newsletters
- Survey families 2 times per year

Improvement Efforts

Strategic Direction C

Increase readiness for all students to ensure options for life:

- Every 2nd – 5th grade teacher is trained in Cluster and Rising Scholar education.
- Core Knowledge curriculum – Core is a content rich curriculum. Students build on what they know developing a strong foundation of learning. We've added CKLA to integrate Core domains across the curriculum focusing on language arts.
- Lifelong Guideline focus – Trustworthiness, Truthfulness, Active Listening, No-Put Downs, Personal Best
- Lifeskills – Caring, Cooperation, Creativity, Effort, Friendship, Common Sense, Courage, Curiosity, Flexibility, Initiative, Integrity, Organization, Patience, Perseverance, Pride, Problem Solving, Resourcefulness, Responsibility, Sense of Humor
- Students meet in daily community groups Monday – Thursday. Students are grouped across grade levels.
- All School Meetings – Every Friday the student body meets to celebrate lifeskill accomplishments for the week and celebrate individuals.

Improvement Efforts

Direction D

Needs – Based Resource Allocation:

District supported positive behavior intervention para

District supported Intervention teacher for reading–

- assigned to grade level teams 50 minutes a day
- supports individual student goals
- supports group intensive student goals
- teams with classroom teachers to provide an in depth learning experience

Compensatory dollars support paraprofessionals who work directly with students at all levels.

Improvement Efforts

Direction E

Developing staff capacity, accountability and skills to implement our strategic directions.

- One on one consultation with CIC providing feedback in reading work
- Weekly observations by lead teacher with feedback
- SMART training – [SMART Presentation](#) One teacher from grades K–3 have completed the training for SMART and presented to the staff. A SMART room has been created and students are participating in the activities.
- District inservices in:
 - Cluster training
 - Rising Scholar training
 - Teacher Academy

Additional Core Knowledge work around CKLA in all grades – standard based alignment and cross curricular integration

Math book studies with CIC – [Teaching Student Centered Mathematics](#)

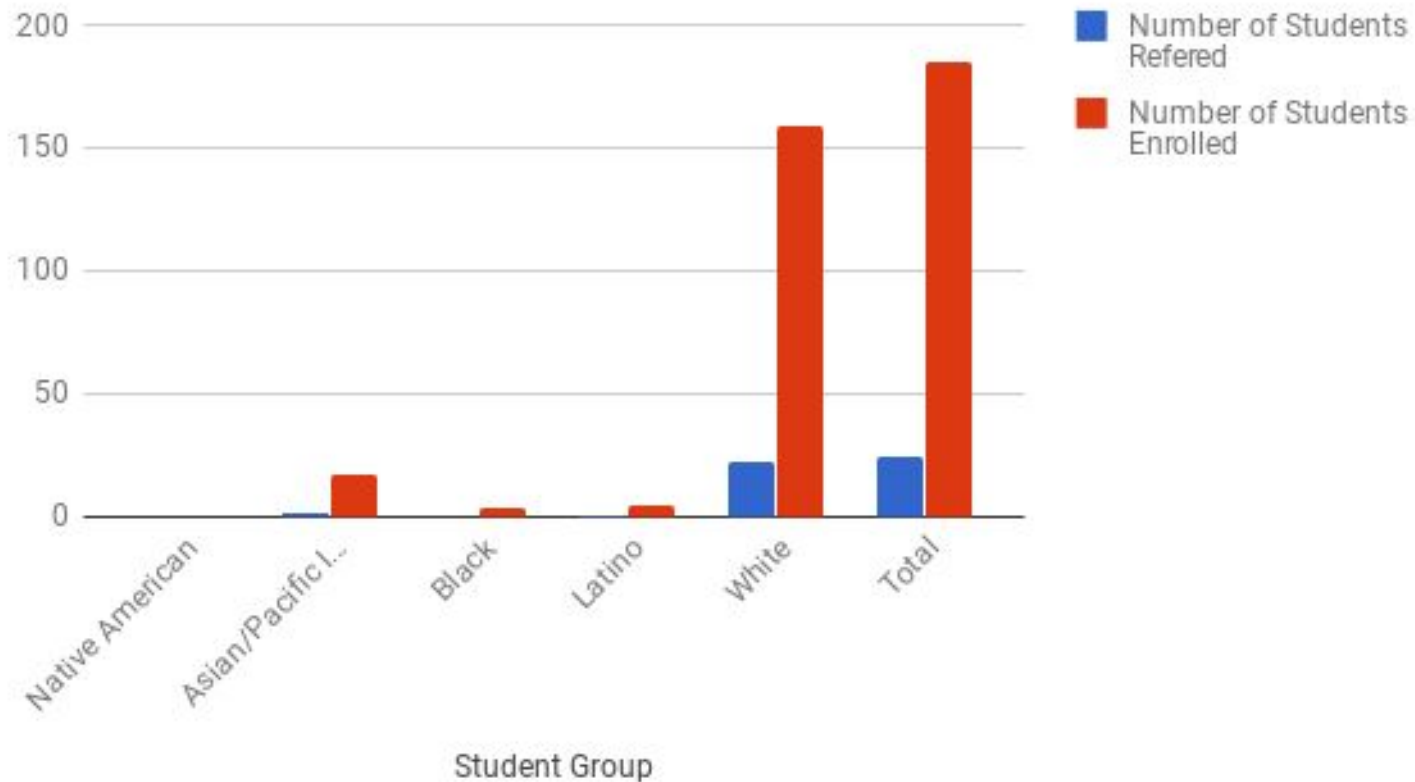
Supporting readers book study – [The Next Step Forward in Guided Reading](#)

ATTENDANCE DATA

Bridges	13 - 14	14 -15	15-16	16-17
All	95.84	95.90	96.56	96.06
LEP	97.62	98.60	97.63	NA
SPED	96.52	96.18	97.13	93.99
FRP	94.95	97.91	95.62	NA
Hispanic	82.45	91.76	95.6	NA
Asian	95.92	96.92	96.88	95.49
Black	92.77	90.60	93.77	NA
White	95.99	96.21	96.69	96.10
Two or More Races	95.4	95.8	95.55	NA

BEHAVIOR DATA Chart

Number of Students Referred and Number of Students Enrolled



DIBELS DATA K-2

Grade	Beginning	Middle	End
K	 n=40 5%  13%  83% 	 n=40 3%  10%  88% 	 n=40 0%  10%  90% 
1st	 n=40 8%  3%  90% 	 n=40 8%  5%  88% 	 n=39 8%  5%  87% 
2nd	 n=39 0%  5%  95% 	 n=39 0%  10%  90% 	 n=39 5%  5%  90% 

Bridges Math Trend Data

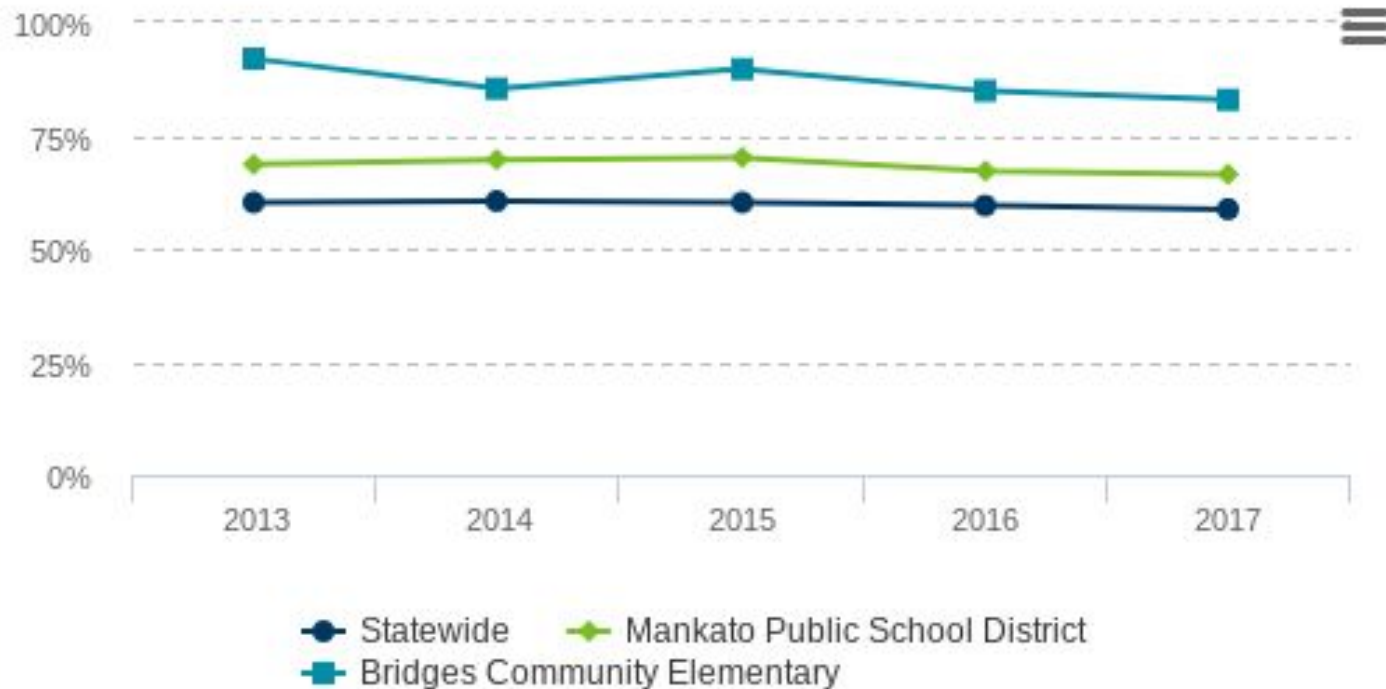
Bridges Community Elementary

Mankato Public School District

Subject : Math Grade : All Grades



2013 - 2017 Proficiency



Bridges Reading Trend Data

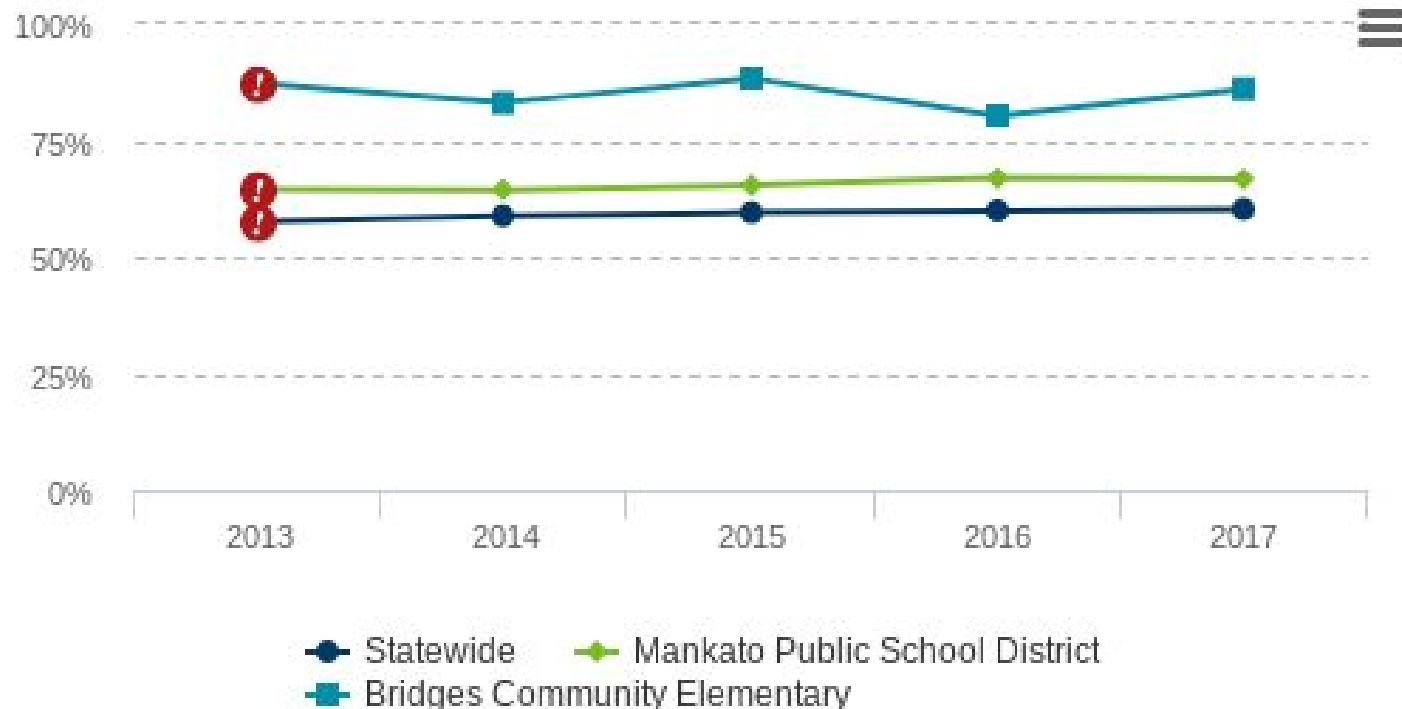
Bridges Community Elementary

Mankato Public School District

Subject : Reading Grade : All Grades



2013 - 2017 Proficiency



Professional Learning Community Collaborative Teams

2017-2018 PLC Agenda

<u>PLC Norms</u>
• Help Others Succeed • Communicate 'YOU Matter' • Honor the Absent • See the Problem, Own the Problem

How are students doing?

How do we know?

What do we do when they don't get it?

What do we do when they do get it?

[Bridges Vision Card](#)

Reading	Math	Behavior
-DIBELS/Prog. Monitor • <u>Goal Setting Form</u> ◦ Accelerated Growth -Formative Assessment -Planned Interventions	-Formative Assessment -Accelerations	-Behavior Sign Up • Name • Name • Name -Positive <u>Behavior Ideas</u> -<u>PBIS World</u> -PST <u>Sign Up</u>

Questions?

School Board Regular Meeting

4.D.

Meeting Date: 10/16/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5.A.

Meeting Date: 10/16/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of October 2, 2017, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - October 2, 2017, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 2, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, October 2, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: none

Ms. Sapp moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: ABE Program report presented by Karen Wolters, Nasra Ibrahim, Ron Fleischmann, Shelley Leenhouts, Angie Blackstad and Liv Musel-Staloch.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Ms. Schuck, and carried on a 7-0 roll call vote.

Approval of Minutes of the September 18, 2017, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Mary Berg, Business Education/Work Based Learning Coordinator - overseeing summer Work Based Learning from June 5 through August 25, 2017 for a total of 72 hours and she will be compensated according to her placement on the Teachers Association salary schedule.

Kristy Danielson - Long Term Substitute School Social Worker for Lindsey Northenscold beginning September 29 and ending December 1, 2017 for 3 days per week (M/W/Th). She will be placed at step 1 of the B+30 lane on the Teachers Association salary schedule.

Jan Eimer - Long Term ECSE Intake Substitute for Lindsey Northenscold beginning September 29 and ending December 1, 2017 as needed. She will be compensated at the rate of \$53.71 per hour.

The following will be teachers in the ExCel Program at Kennedy Elementary School beginning November 1 and ending April 11, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Kari Benson, Miranda Bode, Elizabeth Hanson, Sherry Imhoff, Molly Lout, Carol Schulz, Parker Winning

The following will be teachers in the ExCel Program at Rosa Parks Elementary School beginning November 1 and ending April 11, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Dan Blasl, Denise Geistfeld, Cortnee DePoppe, Emily Molenaar, Miranda Miller

The following will be teachers in the Central High Night School Program from October 3 through December 21, 2017. They will be compensated according to their placement on the Teachers Association salary schedule.

Jason Anderson, Allison Beck, Laura Blasing, Tom Boone, Robert Groebner, Russ Groebner, Kim Hermer, Christina Makela, Dan Toegel, Alyssa Van Klei, Matt Weichert

The following will be teachers in the ExCel Program at Franklin Elementary School beginning November 1 and ending April 11, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Betty Alders, Amy Baer, Karen Barnett, Shonita Harper, Miranda Hoffman, Mallory Howk, Jodi McBride, Mike Nagel, Dawn Salzwedel, Ann Weber

Betty Alders - ExCel Coordinator - she will receive a stipend of \$1,000 for this position.

The following will be teachers in the ExCel Program at Jefferson Elementary School beginning November 1 and ending April 11, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Jennifer Cink, Dawn Clauson, Abby Grajewski, Amelia Jirak, Jennifer Sundermeyer, Tonya Wannarka

APPOINTMENTS (NONINSTRUCTIONAL)

Stephanie Atchley - Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning September 25, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alan Benzkofer - General Education (Read 180) Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 28, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Beth Benzkofer - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/5 days per week beginning September 25, 2017. She will be compensated at the rate of \$12.36 per hour.

Kyla Berges - ACES Child Care Assistant at Rosa Parks Elementary School for approximately 15 - 18 hours per week beginning September 1, 2017. She will be compensated at the rate of \$10.15 per hour.

Kriselle Brobst - Media Clerk at Bridges Elementary School for 2 hours per day/5 days per week beginning September 7, 2017 through June 1, 2018. She will be placed at step 1, Classification A13 of the Educational Secretaries Association salary schedule with a work-year of 180 days.

Brook Edlund - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 2.25 hours per day/5 days per week beginning September 29, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Hailey Eide - ACES Child Care Assistant at Rosa Parks Elementary School for approximately 9.75 - 11 hours per week beginning September 7, 2017. She will be compensated at the rate of \$10.15 per hour.

Leah Greenwood - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning September 25, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Sandy Hoffmann - ACES Child Care Assistant at Eagle Lake Elementary School for approximately 9 hours per week beginning September 12, 2017. She will be compensated at the rate of \$10.40 per hour.

Molly Huss - ACES Child Care Assistant at Monroe Elementary School for approximately 9.75 hours per week beginning September 15, 2017. She will be compensated at the rate of \$10.15 per hour.

Asha Ibrahim - ACES Child Care Assistant at Washington Elementary School for approximately 15 hours per week beginning September 20, 2017. She will be compensated at the rate of \$9.65 per hour.

Alexandra Jeidy - Special Education Paraprofessional at Early Learning - Eagle Lake Elementary School for 3.5 hours per day/3 days per week (T/W/Th) beginning September 26, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Matthew King - Transfer to the position of Lead Evening Custodian at East High School beginning September 25, 2017. He will be placed at his current step, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$17.47.

Nora Kronlokken - Youth Leader (Connections) at Dakota Meadows Middle School for approximately 15 hours per week beginning September 18, 2017. She will be compensated at the rate of \$9.50 per hour.

Savannah Krueger - ACES Child Care Assistant at Hoover Elementary School for approximately 9 hours per week beginning September 15, 2017. She will be compensated at the rate of \$10.15 per hour.

Kelsey Lagasse - Special Education Job Coach, Districtwide for 5.75 hours per day/5 days per week beginning October 2, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Michael McMahon - Full-time Evening Custodian at Prairie Winds Middle School beginning October 9, 2017. He will be placed at step 1, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

Mary Oyinkansola - EL Paraprofessional at Hoover Elementary School for 6.33 hours per day/5 days per week beginning September 25, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jack Parsley - Full-time Evening Custodian at Prairie Winds Middle School beginning October 2, 2017. He will be placed at step 1, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of 13.99.

Ashley Pasbrig - Special Education Paraprofessional at Central High School for 6.75 hours per day/5 days per week beginning October 9, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Samantha Patterson - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 25, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Dave Reed - Transfer from Full-time Tuesday thru Saturday Custodian to Full-time Evening Custodian at East High School beginning October 16,

2017. He will be placed at his current step and classification with an hourly rate of \$17.22.

Brianna Sarsgard - ACES Child Care Assistant at Hoover Elementary School for approximately 15 - 17.5 hours per week beginning August 31, 2017. She will be compensated at the rate of \$9.90 per hour.

Heather Schmidt - Special Education Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning September 25, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Marina Schroeder - ACES Child Care Assistant at Rosa Parks Elementary School for approximately 16.25 hours per week beginning September 15, 2017. She will be compensated at the rate of \$9.90 per hour.

Diana Snow - NonClassroom (Lunchroom) Paraprofessional at Hoover Elementary School for 2.25 hours per day/5 days per week beginning October 2, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Evan Stier - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 1 hour per day/3 days per week (M/W/F) beginning September 25, 2017. He will be compensated at the rate of \$12.36 per hour.

Dawn Stolp - Laundry Worker at West High School for 4 hours per day/5 days per week beginning September 27, 2017. She will be compensated at the rate of \$11.25 per hour and will be eligible for 6-3-2 benefits.

Emma Thole - ACES Child Care Assistant at Kennedy Elementary School for approximately 16 - 20 hours per week beginning August 31, 2017. She will be compensated at the rate of \$11.15 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Jacob Briggs - Discontinue 0.083 FTEs assignment at Dakota Meadows Middle School beginning with the 2017-18 school year.

Amanda Kroehler - Increase in assignment from 0.867 FTEs to 1.0 FTEs beginning with the 2017-18 school year.

Karla Olmanson - Decrease in assignment from 0.47 FTEs to 0.30 FTEs beginning with the 2017-18 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Jolene Beckel - EL Paraprofessional at Washington Elementary School from 5.25 hours per day to 6 hours per day/5 days per week beginning October 2 and ending May 11, 2018.

Rebecca Bernin - Decrease Intervention Paraprofessional assignment at Roosevelt Elementary School from 5.75 hours per day to 5 hours per day/5 days per week beginning September 7 through September 21, 2017. Beginning September 22, 2017 her assignment will increase from 5 hours per day to 5.25 hours per day/5 days per week.

Jacob Briggs - Increase in Special Education Paraprofessional assignment from 30.75 hours per week to 33.75 hours per week (6.75 hours per day/5 days per week) beginning September 7, 2017.

Jan Goedtel - Increase in Title I Paraprofessional assignment at Roosevelt Elementary School from 5 hours per day to 5.25 hours per day/5 days per week beginning September 22, 2017.

Tenisha Griggs - Increase in Special Education Paraprofessional assignment at Franklin Elementary School from 6.25 hours per day to 6.75 hours per day/5 days per week beginning September 11, 2017.

Colleen Meagher - Increase in Special Education LPN/ Procedure Nurse assignment from 6.75 hours per day to 7 hours per day/5 days per week beginning September 7, 2017.

Anna Nelson - Decrease in NonClassroom (Playground) Paraprofessional assignment at Rosa Parks Elementary School from 2 hours per day/2 days per week to 1 hour per day/3 days per week (M/W/F) and 2 hours per day/2 days per week (T/Th) for a total of 7 hours per week beginning September 7, 2017.

Rodolfo Rodriguez - Increase in Special Education Paraprofessional assignment at Franklin Elementary School with the addition of 20 minutes per day/5 days per week as NonClassroom (Playground) Paraprofessional for a total of 6.60 hours per day/5 days per week beginning September 11, 2017.

SALARY LANE ADVANCEMENT (INSTRUCTIONAL)

In accordance with the terms of the agreement between the Mankato Teachers Association and the District, teachers have submitted their requests for salary lane advancement. Each of these requests has been reviewed and a list of those qualifying for salary lane advancement for the 2017-18 school year is shown below. The salary lane advancements will be retroactive to the beginning of the 2017-18 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
Bardon, Rachel	B+15	B+30
Beck, Allison	M	M+45
Blaschko, Jennifer	B+30	M
Davies, Sherry	B	B+30
Fitzloff, Megan L.	B+30	M
Frawley, Brianne	M	M+45
Fuqua, Robbi	B+15	M
Gilman, Heather	B+15	M
Guldan, Tim	B	B+15
Hanson, Grant	B+30	M
Harper, Shonita	B+15	B+30
Harris, Josh	B	M
Hoisington, Jacob	B+15	M
Krusemark, Brady	B+15	B+30
McCarron, Tara	B+30	M
Miller, Sherry	M+30	M+45
Miller, Tabatha	B	M
Powers, Karen Moret	B	M
Prange, Amber	B+15	M
Sandhurst, Megan	B	B+30
Shevy, Jonathan	B	B+15
Sill, Kai	B+30	M
Stahl, David	B+30	M
Swanson, Sonja	B+30	M
Wambua, Elsie	B+30	M
Weber, Wendy	M+30	M+45
Welter, Kari	M+30	Specialist

Wennes, Sarah	B	B+15
Zarn, Elizabeth	B+30	M

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kim Mueller, Career & College Readiness Coordinator, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 15 and ending January 1, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Haley Ling - Special Education Paraprofessional at West High School, has requested an unpaid leave commencing on January 24 and ending March 7, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Alexander Mulari - Parent Educator. His last date of employment will be October 6, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Naimo Adan - Special Education Paraprofessional at West High School, effective as of September 1, 2017.

Mandy Auringer - Special Education Paraprofessional at Monroe Elementary School. Last date of employment will be October 13, 2017.

McKenna Butau - ACES Child Care Assistant. Last date of employment was September 15, 2017.

Alyssa DeBill - ACES Child Care Assistant. Last date of employment for this assignment will be October 5, 2017. She will continue as a paraprofessional.

Dustin Hynes - ACES Child Care Assistant. Last date of employment was September 29, 2017.

Mikayla Manley - ACES Child Care Assistant. Last date of employment will be October 19, 2017.

Alexander Mulari - Special Education Paraprofessional at the Family Learning Center. His last date of employment will be October 6, 2017.

Benjamin Ojika - ACES Child Care Assistant. Last date of employment was September 21, 2017.

Rodolfo Rodriguez, Jr. - Special Education Paraprofessional at Franklin Elementary School. Last date of employment was September 29, 2017.

TERMINATIONS OF EMPLOYMENT (NONINSTRUCTIONAL)

Regina Wilson - Evening Custodian at Prairie Winds Middle School as of September 21, 2017.

Mrs. Brandon made a motion to accept the following gifts. The motion was seconded by Mrs. Eberhart and carried on a 7-0 voice vote.

Coughlan Companies donated 900 books valued at \$8,500 to the Early Childhood Screening program.

An anonymous donor provided plants and landscaping materials valued at \$150 to Rosa Parks Elementary School.

Marc Luckey donated \$100 to East High Girls Swimming & Diving.

Munchkin Markets donated \$356.28 to the Family Learning Center for ECCE classroom materials.

State law requires school districts to enter into contracts with all individuals or companies that transport students. There are a number of individual contracts that must be approved. Various situations in the school district require special arrangements for transportation with either the parent or private contractor. Circumstances, such as length of bus route, medical needs or location of provided services make the individual contract the only valid option. Ms. Schuck made a motion to approve the individual contracts as outlined in the memorandum provided to Board members. The motion was seconded by Ms. Sapp and carried on a 7-0 roll call vote.

Ms. Hansen made a motion to approve the resolution appointing election judges. Mrs. Brandon seconded the motion and it carried on a 7-0 voice vote.

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE NOVEMBER 7, 2017
SCHOOL BOARD ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. The individuals specified below, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's school board election on November 7, 2017, to act as such at the combined polling places.

2. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections.

COMBINED POLLING PLACES

ELECTION JUDGES

A - East Senior High School
 B - Franklin Elementary School
 C - Rosa Parks Elementary School
 D - Intergovernmental Center
 E - West High School
 F - Eagle Lake Elementary School
 G - Madison Lake Community Center
 H - Monroe Elementary School
 I - Hoover Elementary School
 J - Dakota Meadows Middle School

Head Election Judge - Daryl Arzdorf
 Head Election Judge - Cindy Baker
 Head Election Judge - Rich Wheeler
 Head Election Judge - Steve Hanson
 Head Election Judge - Miriam Braunhausen
 Head Election Judge - Jim Schweiss
 Head Election Judge - Candice Jenson
 Head Election Judge - Elaine Schilling
 Head Election Judge - Tony Ulmen
 Head Election Judge - Bill Halstead

Tom Bicek	Gordon Braun	Audrey Connor
Shelley Schwamberger	Phyllis Kenning	Anita Hultengren
Steve Wolle	Tom Drake	Aileen Bipes
Elyse Haugen	Karen Burger	Cynthia Friesen
Jim Pfau	Judy Reed	Mickey Bicek
Joan Compart	Jan Weir	Bonnie Braun
Leigh Pomeroy	Sue Moore	Ted Downey
Jean Anderson	Noah Smith	Mike Daly
Linda Madigan	Sue Frost	Annette McBeth
Ruth Olson	Melanie Schmidt	Rose Wilson
Margaret Westphal	Roy Schultz	Jean Johnson
Mary Clare Wyrowski	Carolyn Lovik	Carol Schultz
Cindy Kaufman	Roger Lovik	Jim Middleton
Mary Bliss	David Hudson	Jim Kirschbaum
Jan Lyons	Chris Styndl	

There being no further business to consider, Ms. Sapp moved and Ms. Hansen seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:19 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 2, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, October 2, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: none

1. Sapp/Eberhart approval of agenda with personnel addendum. 7-0
2. Open Forum - none
3. Information: ABE Program Report
4. Hansen/Schuck approval of Consent Agenda Items: Approval of Minutes of the September 18, 2017, regular meeting; Personnel. 7-0
5. Brandon/Eberhart acceptance of gifts. 7-0
6. Schuck/Sapp approval of individual transportation contracts. 7-0
7. Hansen/Brandon approval of resolution appointing election judges. 7-0
8. Sapp/Hansen adjournment at 6:19 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 10/16/2017

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of October Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for October. The total of the bills for October of 2017 is \$6,286,637.63.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

5.C.

Meeting Date: 10/16/2017

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (INSTRUCTIONAL)

Carol Doering - Intervention Teacher at Mount Olive/Loyola for 160 hours at Loyola and 130 hours at Mount Olive beginning October 9, 2017 for the 2017-18 school year. She will be compensated according to her placement on the Teachers Association salary schedule with an hourly rate of \$48.80.

Sara Meyer - Long Term Substitute Teacher for Jennifer Stenzel at Franklin Elementary School beginning on or about March 5 and ending on or about April 9, 2018. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

Christa Stock - Long Term Substitute Grade 4 Teacher for Tricia Conetta at Hoover Elementary School beginning October 23 and ending December 22, 2017. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Mackenzie Tiegs - Long Term Substitute Teacher for Steve Jones at West High School beginning September 5 and ending October 18, 2017. He will be placed at step 1 of the B lane on the Teachers Association salary schedule.

The following will be teachers in the ExCel Program at Washington Elementary School beginning October 23 and ending April 11, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Angie Davis, Eric Miller, Cynthia Hashimoto, Melissa Larkin, Gina Vanselow, Kyle Vanselow
Eric Miller, Coordinator for the ExCel Program – he will receive \$1,000 for this assignment.

APPOINTMENTS (NONINSTRUCTIONAL)

Allison Carlson - ACES Child Care Assistant at Eagle Lake Elementary School for approximately 9 hours per week beginning September 20, 2017. She will be compensated at the rate of \$10.15 per hour.

Courtney Dudgeon - ACES Child Care Assistant at Bridges/Kennedy Elementary Schools for approximately 9.75 hours per week beginning September 29, 2017. She will be compensated at the rate of \$9.90 per hour.

Amira Hasch - ACES Child Care Assistant at Bridges Community School for approximately 9.75 hours per week beginning September 26, 2017. She will be compensated at the rate of \$9.65 per hour.

Lindsay Kothe - ACES Child Care Assistant at Roosevelt Elementary School for approximately 9 hours per week beginning September 26, 2017. She will be compensated at the rate of \$9.90 per hour.

Garrett Meyer - ACES Child Care Assistant at Franklin Elementary School for approximately 15 hours per week beginning October 3, 2017. He will be compensated at the rate of \$9.90 per hour.

Hailey Nelson - ACES Child Care Assistant at Franklin/Jefferson Elementary Schools for approximately 6 hours per week beginning September 26, 2017. She will be compensated at the rate of \$10.15 per hour.

Jacob Rachuy - ACES Child Care Assistant at Hoover Elementary School for approximately 6-7 hours per week beginning September 12, 2017. He will be compensated at the rate of \$10.40 per hour.

Heidi Riehl - Special Education Paraprofessional at the Family Learning Center for 24.5 hours per week (7 hours per day M/W/Th and 3.5 hours on Tuesdays) beginning October 16, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Haley Rodriguez - ACES Child Care Assistant at Washington Elementary School for approximately 12 hours per week beginning September 29, 2017. She will be compensated at the rate of \$9.90 per hour.

Morgan Urness - ACES Child Care Assistant at Kennedy Elementary School for approximately 9.75 hours per week beginning September 29, 2017. She will be compensated at the rate of \$9.65 per hour.

The following Paraprofessionals will work in the ExCel program at Washington Elementary School beginning October 23 and ending April 11, 2018 for approximately 1.25 hours per day for 55 days. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Lynn Keller, Helen Wels, (Teresa Robinson and Vicki Ball - share one position)

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Miranda Wolff - Increase in MAPS Preschool Classroom Regular Education Paraprofessional assignment from 17.5 hours per week to 24.5 hours per week (7 hours per day M/W/Th, 3.5 hours on Tuesdays) for a total of 794.5 annual hours beginning October 5, 2017. She will be eligible for 6-3-2 benefits.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Teresa Briggs is requesting an extension of her Board approved leave through January 2, 2018.

Lisa Kindred, Speech Language Pathologist, has requested an intermittent leave under the provisions of the Family Medical leave Act commencing on September 25 and ending October 25, 2017.

Jennifer Stenzel, Special Education Teacher at Franklin Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about March 5 and ending on or about April 16, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Cari Nielsen, Special Education Paraprofessional at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 4 and continuing for approximately 6 weeks.

RESIGNATIONS (INSTRUCTIONAL)

Tessa Downs - Art Teacher at West High School. Last date of employment was October 4, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Morgan Clark - ACES Child Care Assistant. Last date of employment will be October 25, 2017.

Dale Giles - Evening Custodian at Prairie Winds Middle School, effective October 17, 2017.

Nikki Johnson - Dakota Meadows Middle School, effective as of September 5, 2017.

Mary Zuehlke, Cook's Helper at West High School, has submitted her resignation for purposes of retirement. Her last date of employment will be October 13, 2017.

Recommended Action:

The Administration recommends approval of the Personnel items.

School Board Regular Meeting

5.C.1.

Meeting Date: 10/16/2017

Prepared By: Eric Hudspith, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Addendum

Background:

APPOINTMENTS (INSTRUCTIONAL)

Martha Wildeman - Long Term Substitute Grade 4 Teacher for Megan Sandhurst at Franklin Elementary School beginning November 1 and ending December 22, 2017. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Sloane Bergert - Transfer to the position of ACES Assistant Supervisor for 4.5 hours per day/5 days per week at Rosa Parks Elementary School beginning October 16, 2017. She will be compensated at the rate of \$10.90 per hour.

Kenthen King - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning October 23, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Natalie Stenzel - Cook's Helper at West High School for 6.75 hours per day/5 days per week beginning October 30, 2017. She will be placed at step 1 of the Cook's Helper classification on the School Food Service Workers Association salary schedule.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Mark McCarthy - Transfer from Prairie Winds Middle School to 4-hour Evening Custodian at Bridges Community School, effective as of October 17, 2017. This is a location change only.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Travis Miller, Grade 2 Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 4 and ending December 22, 2017.

Bridget Wurtzberger, Speech/Language Pathologist, has requested a leave under the provisions of the Family Medical Leave Act commencing on February 5 and ending April 13, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Connie Betz, Cook's Helper at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 9, 2017 and ending October 22, 2017.

Sheree Dittrich, Special Education Paraprofessional at Washington Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 13 and continuing for approximately 4-6 weeks.

Mary Gitter-Zehnder - Currently on Board approved leave, has requested an extension of her leave to continue until January 3, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Edmund Douglas - Special Education Paraprofessional at Prairie Winds Middle School. Last date of employment was September 11, 2017.

Casey Scheller - Special Education Paraprofessional at Dakota Meadows Middle School. Last date of employment will be November 3, 2017.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting**6.A.****Meeting Date:** 10/16/2017**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Acceptance of Gifts and Grants

Background:

An anonymous donor gave \$4,000 worth of student equipment to the District's Special Education Department.

The employees of Pioneer Bank (two locations) donated \$25 and school supplies valued at \$300 to the District.

Industrial Fabrication Services Inc. donated scrap metal valued at \$200 to East High for welding practice.

The Mankato Sunrise Lions Club donated United States Constitution Booklets valued at \$450 for use in our secondary Social Studies classes.

East High VEX Robotics received the following donations:

Mark Weingartz (Dan's Barber Shop) - \$100

Tana and Tom Marthaler - \$100

D. L. Machado - \$500

Knutson & Casey donated \$100 to the East High Student Council.

Prairie Ecology Bus Center provided a \$6,000 grant to Franklin Elementary School.

Recommended Action:

The administration recommends Board acceptance of these generous gifts.
