



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, November 6, 2017 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Kinney Eberhart

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Talent Development Presentation
 - B. District Early Childhood Update
 - C. First Reading of Revised Policies
5. CONSENT AGENDA (6:20 P.M.)
 - A. Approval of Minutes of the October 16, 2017, Regular Meeting
 - B. Personnel
 1. Personnel - Addendum
6. BUSINESS (6:25 P.M.)
 - A. Acceptance of Gifts and Grants
7. ADJOURNMENT (6:30 P.M.)



School Board Members for 2017

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 351-7503
E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 State Highway 66
Mankato, MN 56001
Phone: 351-6597
E-Mail: jsapp1@isd77.k12.mn.us
Term Ends December 31, 2017

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 387-4945
E-Mail: jbrand1@isd77.k12.mn.us
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 469-1414
E-Mail: shanse1@isd77.k12.mn.us
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 382-4951
E-Mail: kschuc1@isd77.k12.mn.us
Term Ends December 31, 2017

Kinney Eberhart
2003 Roe Crest Drive
North Mankato, MN 56003
Phone: 469-4623
E-Mail: ceberh1@isd77.k12.mn.us
Term Ends December 31, 2017

Abdi Sabrie
404 Homestead Road
Mankato, MN 56001
Phone: 933-4254
E-Mail: asabri1@isd77.k12.mn.us
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.k12.mn.us



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting

4.A.

Meeting Date: 11/06/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Talent Development Presentation

Background:

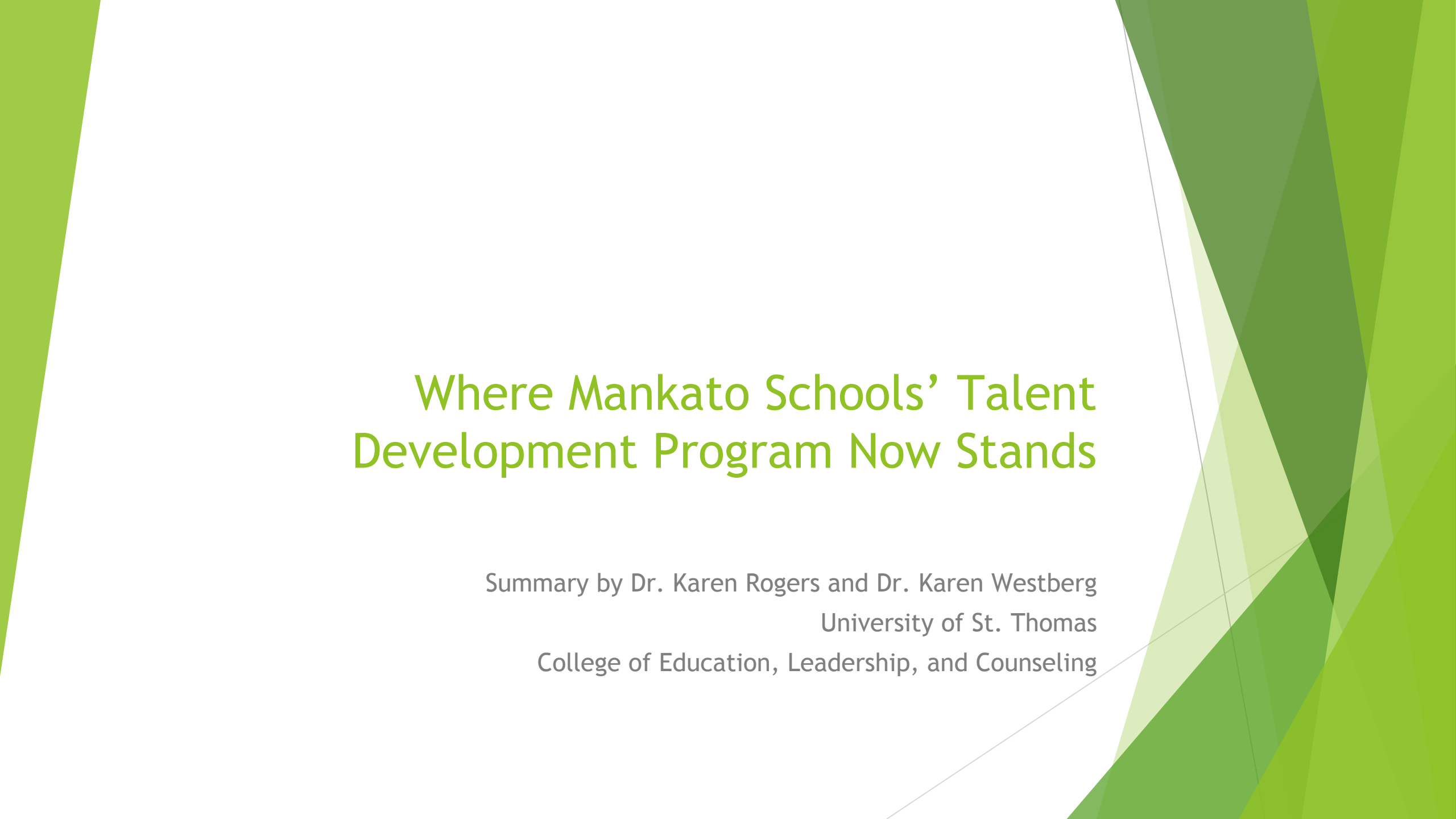
Heather Mueller, Tania Lyon, Karen Rogers and Karen Westberg will be giving a presentation on the Talent Development Program.

Recommended Action:

N/A

Attachments

Talent Development Presentation 2017

The background features abstract, overlapping green geometric shapes, primarily triangles and polygons, in various shades of green, creating a modern and dynamic visual effect.

Where Mankato Schools' Talent Development Program Now Stands

Summary by Dr. Karen Rogers and Dr. Karen Westberg
University of St. Thomas
College of Education, Leadership, and Counseling

2013-2014 Mankato Program Review

Recommendations for TD Program

- ▶ Full time Talent Development Coordinator
- ▶ Part -time Curriculum Differentiation Coaches for ELA and Math (2)
- ▶ School-site resource teachers to support cluster and advanced class teachers
- ▶ Articulated differentiated scope and sequence for grades 3-8
- ▶ Develop defensible identification process and program policies
- ▶ Use community committee to develop clear program provision, services support, program goals, policies, and program communication
- ▶ Ensure proportionate disadvantaged gifted children are identified and served
- ▶ Provide PD for cluster and for underserved program gifted program services
- ▶ Develop a K-12 scope and sequence of services to be provided, resources to be acquired
- ▶ Ensure community is regularly informed about TD program

Mankato Talent Development Program Progress

Recommendation	Action	Progress
Find funding for TD program development	Rogers and Westberg were able to get Javits Grant to upscale previous TD program and initiated Rising Scholars program	Done
Established collaborative team to implement Javits Grant	Karen Rogers, Karen Westberg, Heather Mueller, Tania Lyon, Cori Paulet, & Carol Malueg	Complete
Develop defensible identification procedure	Created universal screening process with CogAT, plus MAP scores, teacher recommendations for cluster students Created universal screening process with CogAT, MAP, teacher checklists for RS	Complete
Accurate Placement of Students in Needed Services	Students placed in Fall, 2015 for TD cluster services	Complete
PD for Cluster Teachers	PD services on giftedness, two certificate programs created, beginning training on selected differentiated materials for cluster teachers	In Progress

Mankato Talent Development Program Progress

Recommendation	Action	Progress
Identification of Rising Scholars and what their services would be	By fall, 2015, RS were identified and pilot program was field tested in two schools	Complete
Selection and implementation of ELA and math materials for cluster students	Michael Clay Thompson ELA materials, Navigators, Unjournaling, Jacob's Ladder, Beast Academy provided by grant and supported by Instructional Coaches	In Progress (6 th grade move**)
Selection of ELA and math materials for RS students	Navigators, Jacob's Ladder, Beast Academy provided by grant and RS resource teachers in 2 schools	In Progress
Talent Development Advisory	Set up, along with multi-strands of communication media by District TD Coordinator	Complete

Mankato Talent Development Program Progress

Recommendation	Action	Progress
New universal screening of 2 nd grade students for cluster and RS placements	Use of SWAT teams (both years) to administer CogATs, district personnel collaborate in identification process	Complete
PD on differentiated resource materials in ELA and math implemented	Combined use of UST personnel, resource developers, and district TD and GT Coaches to provide workshops for both cluster and RS teachers	Complete
RS program implemented	RS classes provided in 5 of 10 schools as part of grant experimental design	Complete
25 Mankato teachers complete GCT Certificate	Teachers provided with all 4 courses in hybrid format, all tuition and books provided by grant	Complete

Mankato Talent Development Program Progress

Recommendation	Action	Progress
Cluster/advanced classes in ELA and math provided 3-8	District PD provided along with resource materials for grades 6-8 in ELA and math	Complete
Whole class enrichment provided for K-2 students	3 demonstration enrichment experiences provided through year to 99 K-2 classes, teachers as observers	Complete
RS affective support sessions included in experimental schools	Counselors field tested first year of affective sessions for RS students 3-5 in selected schools	Complete
On-line ELA resources developed for cluster students	District TD Coordinator and Technology Director collaborated in development of vocabulary and grammar ELA strands	In Progress
		6

Mankato Talent Development Program Progress

Recommendation	Action	Progress
PD for cluster and RS teachers provided by district	Coaches and TD Coordinator have provided this on-going training in resources and acquired needed resources via the Javits funds	Complete
K-2 demonstration projects now in K-2 teachers phase	Coaches and TD Coordinator will be providing support as teachers take this over. 12 K, 12 Gr.1, 12 Gr. 2 activities will be left in K-2 teacher hands	In Progress
RS affective sessions	Provided for all 13 schools on weekly basis using 18 sessions per year. There will be 18 sessions for each grade level, grades 3-6	In Progress
Middle School and High School Differentiated Resources Selected	Remainder of Javits funding will be spent on resources	In Progress

Mankato Talent Development Program Progress

Recommendation	Action	Progress
SPGT certificate program teachers complete certificate	10 teachers are taking the last course and will be finished in December, 2017	In Progress
Identification process for TD and RS programs finalized	District has full control over the process at this point.	Complete

Results: Preliminary

- ▶ Community support for TD program has improved considerably since the program review was reported in early 2014.
- ▶ TD and RS identification procedures are “defensible”: approximately 10-12% of students are placed in cluster services and 10% of underserved gifted students are receiving Rising Scholars support in mathematics, ELA, and affectively.
- ▶ There are adequate resources in ELA and mathematics for both the Cluster and RS programs.
- ▶ There has been substantial improvement in ELA and math district scores among participants in these two program services.
- ▶ Students appear motivated by their respective programs and are showing growth in their test results
- ▶ A total of 35 district teachers have substantial background in gifted education and in underserved gifted populations education. Anecdotal evidence suggests they are implementing what they have learned, feel confident in working with these children, and have positive attitudes about the importance of what they are doing to differentiated for the unique needs of these students.
- ▶ Mankato Area Public Schools Talent Development program is emerging as a leader in providing defensible services on a daily basis and earning national recognition for its work.

QUESTIONS?

School Board Regular Meeting

4.B.

Meeting Date: 11/06/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

District Early Childhood Update

Background:

Ruth Rosenwinkel, Audra Boyer, Joan Morrison, Ann Schmitz and Scott Hare will present an update on the District Early Childhood Program.

Recommended Action:

none

Attachments

Presentation

2017–18 District Early Learning Update to the School Board



November 6, 2017

Improvement Efforts

Strategic Direction A

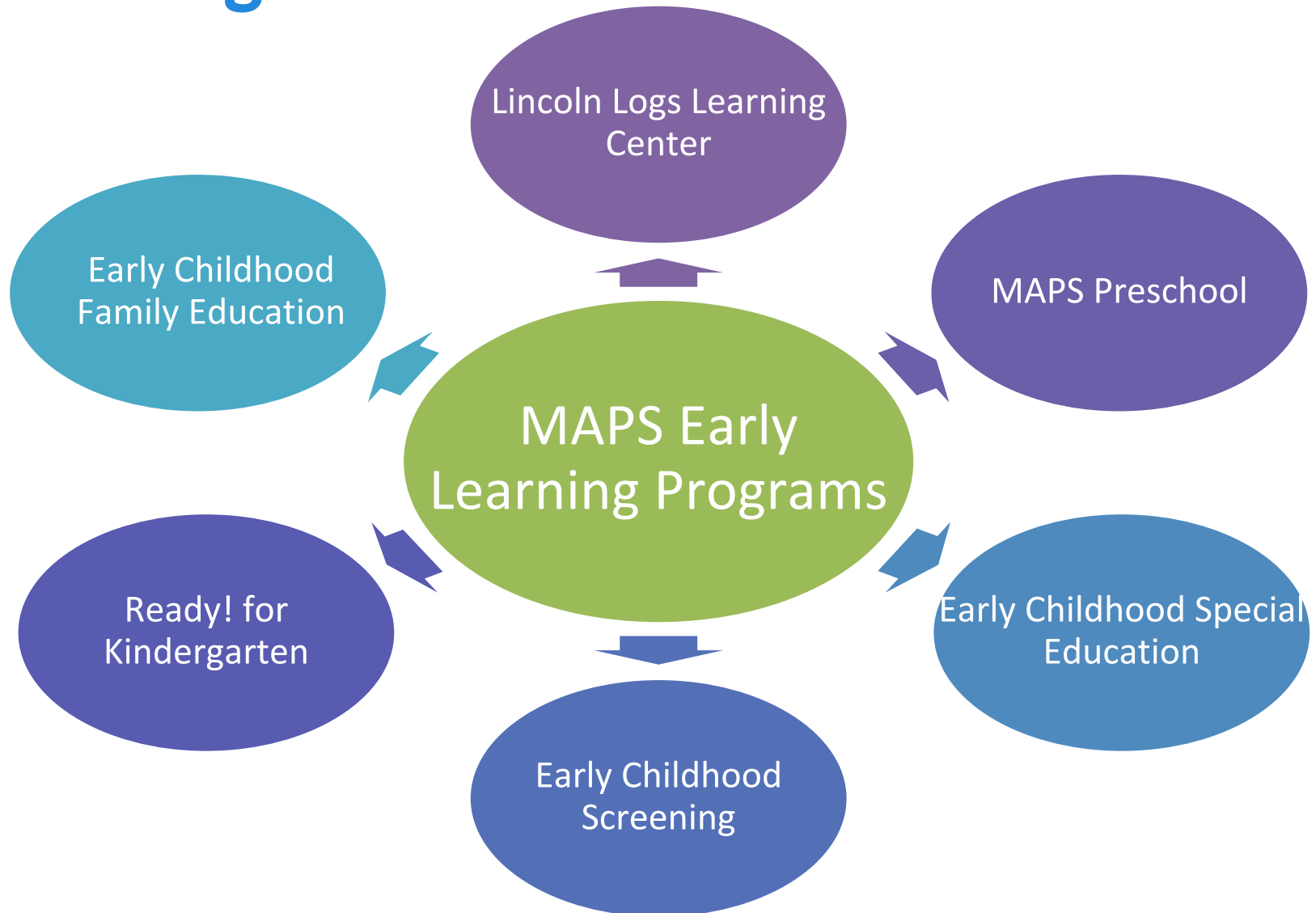
Student Learning and Engagement:

When a child arrives at kindergarten, they will exhibit knowledge and skill across multiple learning areas as described in standards. These include social and emotional, math/science/social studies, physical, arts, language/literacy/communication.

Ready for Kindergarten!

Improvement Efforts

Strategic Direction A



Improvement Efforts

Strategic Direction A

MAPS Preschool: Data Driven Decision Making
(Literacy)

Two measures for Preschool:

- Teaching Strategies Gold (TSG): formative assessment
- My IGDIs (Individual Growth and Development Indicators): summative assessment

Improvement Efforts

Strategic Direction A

Problem Solving Teams

- MAPS Preschools
- Head Start

Consultation:

- Preschool Special Education Teachers

Improvement Efforts

Strategic Direction B

Intentional Focus on Parenting Needs and Outreach within the community

- YWCA READY to Learn Summer Program
 - 25 Parents Served
- Read Up: Stop the Summer Slide
 - Collaboration with Food Service at free meal sites
 - 1050 books were given to children/families

Improvement Efforts

Strategic Direction B

New ECFE Class:

- Online: offered for those that are not able to attend and ECFE class in person or would like more flexibility support and information
- Partners in Parenting: Referral from another agency

Improvement Efforts

Strategic Direction B

Community Needs Assessment:

- Exploring partnerships with community organizations
- Analysis of how families are accessing programs within other organizations
- Professional Development to address identified parenting needs
- Explore methods in which READY! for K can be embedded into current classes
- Expand outreach and promotion

Improvement Efforts

Strategic Direction C

Early Childhood Screening

- All children are being screened at an earlier age.
- More three year olds are initially being screened than at any other age.
- 2016–17 Screening Numbers: Total: 804
 - 3's: 382
 - 4's: 303
 - 5's: 115
- Continued partnership with Head Start

Improvement Efforts

Strategic Direction C

MAPS Preschools

- Inclusive Preschools
 - 2015–16: 192 students served
 - 2016–17: 228 students served
 - 2017–18: 261 enrolled currently
- Parent Involvement
 - Monthly Parent Engagement Days

Improvement Efforts

Strategic Direction C

MAPS Special Education

- Family Guided Routines Based Intervention
 - Parent Centered
 - Routines/Activities

Improvement Efforts

Strategic Direction C

MAPS Special Education

- Referral Numbers: 2016–17
 - Birth–2: 219
 - Ages 3–5: 238
 - Eligible for services: 190
- Help Me Grow Website
 - Referrals can be made online or by telephone
 - Helpmegrow.org

Improvement Efforts

Direction E

Embedded Staff Development

- Aligning the professional development
- Professional Development in the areas of curriculum, use of data, social-emotional development of our students
- Problem Solving teams: use of data
- Early Learning Department is meeting as a Professional Learning Community
- Open Door Learning

Enrollment DATA

MAPS Preschools:

- 2015–16: 192
- 2016–17: 228

ECFE Special Event Attendance Data:

- 2014–15: Children 1,066 Children/Adults 1,144
- 2015–16: Children 995/Adults 1,126
- 2016–17: Children 980/Adults 1273

(includes 1 time events, home visits, classes, newborn/infant contacts)

Pyramid Model

All MAPS Preschool Classrooms are implementing the Pyramid Model (PBIS)

- Benchmarks of Quality
- Coaching/Teaching Pyramid Observation Tool(TPOT)
- Problem solving teams:
 - Review Behavior Incident Reports (BIRs)
 - Strategies/Interventions

TPOT DATA

Areas of Strength:

- Promoting engagement
- Collaborative Teaming
- Supportive conversations with Students
- Schedules, routines and activities

Areas team is continuing to develop:

- Teaching behavior expectations
- Teaching social skills
- Teaching friendship skills
- Teaching problem solving skills

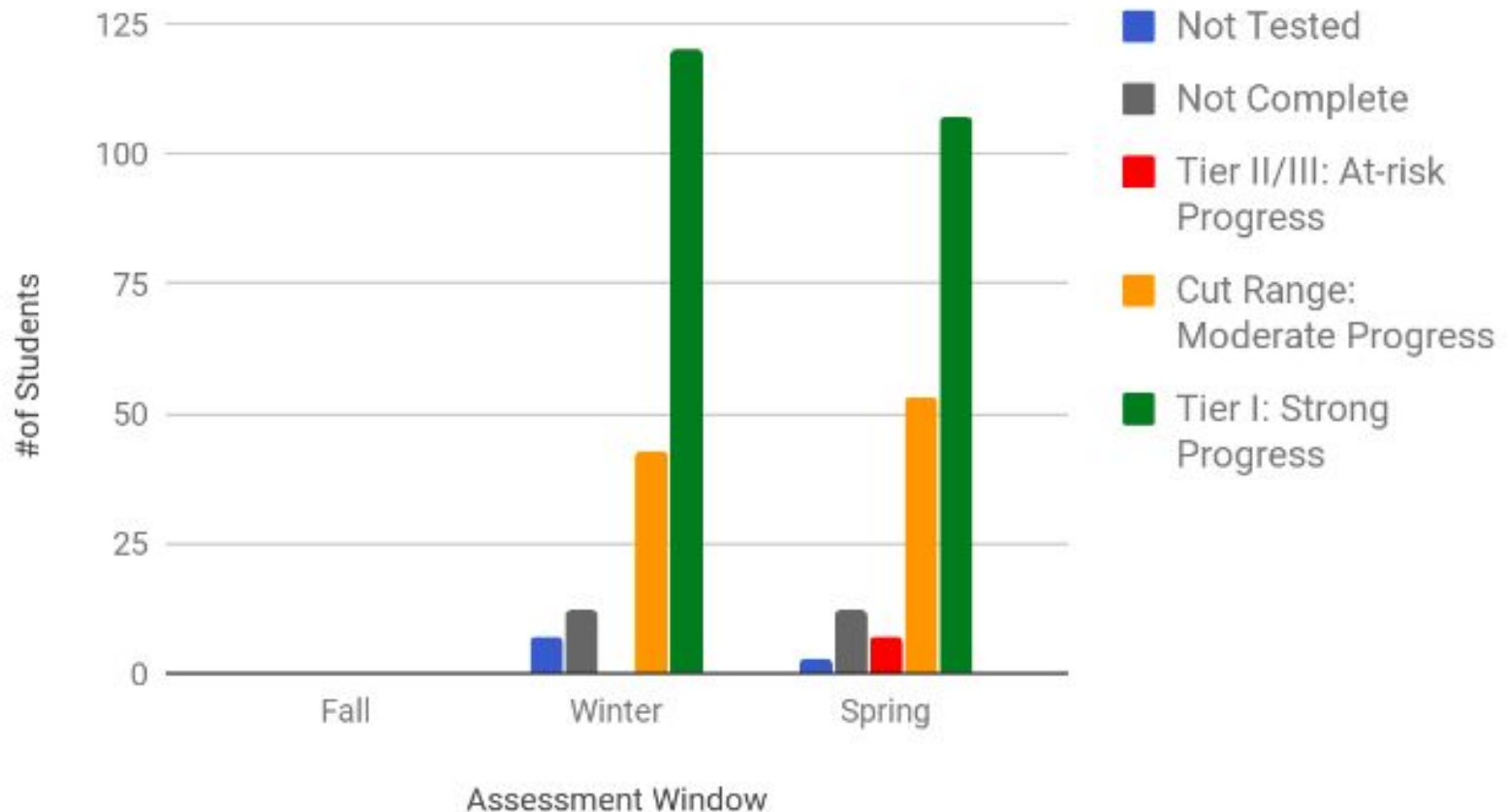
Individual Growth and Development Indicators of Early Literacy

IGDIs:

1. Alliteration: Phonological Awareness
2. Picture Naming: Oral Language
3. Rhyming: Phonological Awareness
4. Sound ID: Alphabet Awareness
5. Which One Doesn't Belong

Individual Growth and Development Indicators of Early Literacy

Reg Ed IGDIs Students in range of proficiency - Alliteration



Professional Learning Community Collaborative Teams

MAPS Preschool

- Increasing our IGDIS score
- Fidelity of core instruction
- Teaching social-emotional skills within classroom

Birth–2 and Parent Education

- Parent engagement

New at the Family Learning Center



Our Children and Families



Questions?

Thank you!

School Board Regular Meeting**4.C.****Meeting Date:** 11/06/2017**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Information

Subject:

First Reading of Revised Policies

Background:

School Board Policy 305 states that it is the responsibility of the Superintendent to recommend additions or modifications to School Board policies. The Policy Review Committee met on November 1, 2017, to review and discuss the proposed revisions. The attached revised policies are presented this evening for first reading.

Recommended Action:

These policies will be presented for second reading and approval at the November 20, 2017, School Board meeting.

AttachmentsPolicy Revision List

School Board First Reading: November 6, 2017

School Board Second Reading/Approval: November 20, 2017

POLICY #	POLICY TITLE	NOTES
303	Superintendent Selection	MSBA Recommendations
405	Veteran's Preference	MSBA Recommendations
414	Mandated Reporting of Child Neglect or Physical or Sexual Abuse MDE Reporting Form	MSBA Recommendations
466	Professional Development	MSBA Recommendations
509	Enrollment of Nonresident Students	MSBA Recommendations
513	Student Promotion, Retention, Acceleration, Program Design and Grade Placement	MSBA Recommendations
525	Violence Prevention	MSBA Recommendations
601	School District Curriculum and Instruction Goals	MSBA Recommendations
603	Curriculum Development	MSBA Recommendations
604	Instructional Curriculum	MSBA Recommendations
612	Development of Parent and Family Engagement Policies for Title I Programs	MSBA Recommendations
625	School District System Accountability	MSBA Recommendations
628	Graduation Requirement	MSBA Recommendations
632	Credit for Learning	MSBA Recommendations
806	Recycling and Waste Reduction	MSBA Recommendations
903	Visitors to School District Buildings and Sites	MSBA Recommendations

School Board Regular Meeting

5.A.

Meeting Date: 11/06/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the October 16, 2017, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - October 16, 2017, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 16, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, October 16, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks and Abdi Sabrie. Absent: Kristi Schuck (arrived 5:34), Jodi Sapp.

Mrs. Brandon moved, and Ms. Hansen seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 5-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Fall Enrollment Report presented by Sheri Allen and Tom Sager; Hoover Elementary School Report presented by Dan Kamphoff; Bridges Community School Report presented by Robin Courier; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Schuck, seconded by Mrs. Eberhart, and carried on a 6-0 roll call vote.

Approval of Minutes of the October 2, 2017, regular Board meeting.

Approval of October bills totaling \$6,286,637.63.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Carol Doering - Intervention Teacher at Mount Olive/Loyola for 160 hours at Loyola and 130 hours at Mount Olive beginning October 9, 2017 for the 2017-18 school year. She will be compensated according to her placement on the Teachers Association salary schedule with an hourly rate of \$48.80.

Sara Meyer - Long Term Substitute Teacher for Jennifer Stenzel at Franklin Elementary School beginning on or about March 5 and ending on or about April 9, 2018. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

Christa Stock - Long Term Substitute Grade 4 Teacher for Tricia Conetta at Hoover Elementary School beginning October 23 and ending December 22, 2017. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Mackenzie Tiegs - Long Term Substitute Teacher for Steve Jones at West High School beginning September 5 and ending October 18, 2017. He will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Martha Wildeman - Long Term Substitute Grade 4 Teacher for Megan Sandhurst at Franklin Elementary School beginning November 1 and ending December 22, 2017. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

The following will be teachers in the ExCel Program at Washington Elementary School beginning October 23 and ending April 11, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Angie Davis, Eric Miller, Cynthia Hashimoto, Melissa Larkin, Gina Vanselow, Kyle Vanselow

Eric Miller, Coordinator for the ExCel Program - he will receive \$1,000 for this assignment.

APPOINTMENTS (NONINSTRUCTIONAL)

Sloane Bergert - Transfer to the position of ACES Assistant Supervisor for 4.5 hours per day/5 days per week at Rosa Parks Elementary School beginning October 16, 2017. She will be compensated at the rate of \$10.90 per hour.

Allison Carlson - ACES Child Care Assistant at Eagle Lake Elementary School for approximately 9 hours per week beginning September 20, 2017. She will be compensated at the rate of \$10.15 per hour.

Courtney Dudgeon - ACES Child Care Assistant at Bridges/Kennedy Elementary Schools for approximately 9.75 hours per week beginning September 29, 2017. She will be compensated at the rate of \$9.90 per hour.

Amira Hasch - ACES Child Care Assistant at Bridges Community School for approximately 9.75 hours per week beginning September 26, 2017. She will be compensated at the rate of \$9.65 per hour.

Kenthen King - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning October 23, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lindsay Kothe - ACES Child Care Assistant at Roosevelt Elementary School for approximately 9 hours per week beginning September 26, 2017. She will be compensated at the rate of \$9.90 per hour.

Garrett Meyer - ACES Child Care Assistant at Franklin Elementary School for approximately 15 hours per week beginning October 3, 2017. He will be compensated at the rate of \$9.90 per hour.

Hailey Nelson - ACES Child Care Assistant at Franklin/Jefferson Elementary Schools for approximately 6 hours per week beginning September 26, 2017. She will be compensated at the rate of \$10.15 per hour.

Jacob Rachuy - ACES Child Care Assistant at Hoover Elementary School for approximately 6-7 hours per week beginning September 12, 2017. He will be compensated at the rate of \$10.40 per hour.

Heidi Riehl - Special Education Paraprofessional at the Family Learning Center for 24.5 hours per week (7 hours per day M/W/Th and 3.5 hours on Tuesdays) beginning October 16, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Haley Rodriguez - ACES Child Care Assistant at Washington Elementary School for approximately 12 hours per week beginning September 29, 2017. She will be compensated at the rate of \$9.90 per hour.

Natalie Stenzel - Cook's Helper at West High School for 6.75 hours per day/5 days per week beginning October 30, 2017. She will be placed at step 1 of the Cook's Helper classification on the School Food Service Workers Association salary schedule.

Morgan Urness - ACES Child Care Assistant at Kennedy Elementary School for approximately 9.75 hours per week beginning September 29, 2017. She will be compensated at the rate of \$9.65 per hour.

The following Paraprofessionals will work in the ExCel program at Washington Elementary School beginning October 23 and ending April 11, 2018 for approximately 1.25 hours per day for 55 days. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Lynn Keller, Helen Wels, (Teresa Robinson and Vicki Ball - share one position)

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Mark McCarthy - Transfer from Prairie Winds Middle School to 4-hour Evening Custodian at Bridges Community School, effective as of October 17, 2017. This is a location change only.

Miranda Wolff - Increase in MAPS Preschool Classroom Regular Education Paraprofessional assignment from 17.5 hours per week to 24.5 hours per week (7 hours per day M/W/Th, 3.5 hours on Tuesdays) for a total of 794.5 annual hours beginning October 5, 2017. She will be eligible for 6-3-2 benefits.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Teresa Briggs is requesting an extension of her Board approved leave through January 2, 2018.

Lisa Kindred, Speech Language Pathologist, has requested an intermittent leave under the provisions of the Family Medical leave Act commencing on September 25 and ending October 25, 2017.

Travis Miller, Grade 2 Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 4 and ending December 22, 2017.

Jennifer Stenzel, Special Education Teacher at Franklin Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about March 5 and ending on or about April 16, 2018.

Bridget Wurtzberger, Speech/Language Pathologist, has requested a leave under the provisions of the Family Medical Leave Act commencing on February 5 and ending April 13, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Connie Betz, Cook's Helper at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 9, 2017 and ending October 22, 2017.

Sheree Dittrich, Special Education Paraprofessional at Washington Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 13 and continuing for approximately 4-6 weeks.

Mary Gitter-Zehnder - Currently on Board approved leave, has requested an extension of her leave to continue until January 3, 2018.

Cari Nielsen, Special Education Paraprofessional at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 4 and continuing for approximately 6 weeks.

RESIGNATIONS (INSTRUCTIONAL)

Tessa Downs - Art Teacher at West High School. Last date of employment was October 4, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Morgan Clark - ACES Child Care Assistant. Last date of employment will be October 25, 2017.

Edmund Douglas - Special Education Paraprofessional at Prairie Winds Middle School. Last date of employment was September 11, 2017.

Dale Giles - Evening Custodian at Prairie Winds Middle School, effective October 17, 2017.

Nikki Johnson - Dakota Meadows Middle School, effective as of September 5, 2017.

Casey Scheller - Special Education Paraprofessional at Dakota Meadows Middle School. Last date of employment will be November 3, 2017.

Mary Zuehlke, Cook's Helper at West High School, has submitted her resignation for purposes of retirement. Her last date of employment will be October 13, 2017.

Mrs. Brandon made a motion, seconded by Ms. Schuck, to accept the following gifts:

An anonymous donor gave \$4,000 worth of student equipment to the District's Special Education Department.

The employees of Pioneer Bank (two locations) donated \$25 and school supplies valued at \$300 to the District.

Industrial Fabrication Services Inc. donated scrap metal valued at \$200 to East High for welding practice.

The Mankato Sunrise Lions Club donated United States Constitution Booklets valued at \$450 for use in our secondary Social Studies classes.

East High VEX Robotics received the following donations:

Mark Weingartz (Dan's Barber Shop) - \$100

Tana and Tom Marthaler - \$100

D. L. Machado - \$500

Knutson & Casey donated \$100 to the East High Student Council.

Prairie Ecology Bus Center provided a \$6,000 grant to Franklin Elementary School.

The motion carried on a 6-0 voice vote.

There being no further business to consider, Ms. Schuck moved and Ms. Hansen seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:41 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 16, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, October 16, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks and Abdi Sabrie. Absent: Kristi Schuck (arrived 5:34), Jodi Sapp.

1. Brandon/Hansen approval of agenda with personnel addendum. 5-0
2. Open Forum - none
3. Information: Fall Enrollment Report, Hoover Elementary School Report, Bridges Community School Report, Board Member Workshop/Committee Reports
4. Schuck/Eberhart approval of Consent Agenda Items: Approval of Minutes of the October 2, 2017, regular meeting; Approval of October Bills; Personnel. 6-0
5. Brandon/Schuck acceptance of gifts and grants. 6-0
6. Schuck/Hansen adjournment at 6:41 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 11/06/2017

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (INSTRUCTIONAL)

Jeanette Barsness - Long Term Substitute Teacher for Emily Ponwith at Eagle Lake Elementary School beginning October 18 and ending January 22, 2018. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

The following will be Teachers in the ExCel Program at Hoover Elementary School beginning October 23 and ending April 11, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Bretta Hansen, Paul Larson

APPOINTMENTS (NONINSTRUCTIONAL)

Jennifer Bailey - NonClassroom (Playground) Paraprofessional at Franklin Elementary School for 1.75 hours per day/1 day per week (Wednesday) beginning November 1, 2017. She will be compensated at the rate of \$12.36 per hour.

Hannah Behr - ACES Child Care Assistant at Hoover Elementary School for approximately 12-15 hours per week beginning October 9, 2017. She will be compensated at the rate of \$10.15 per hour.

Erin Brage - Special Education Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning November 6, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Joseph Cham - Home School Liaison - Anuak or Nuer Speaking for 5 hours per day/5 days per week beginning October 27, 2017. He will be compensated at the rate of \$17.55 per hour and will be eligible for 6-3-2 benefits.

Ellie Hansen - ACES Child Care Assistant at Monroe Elementary School for approximately 9.75 hours per week beginning October 13, 2017. She will be compensated at the rate of \$9.65 per hour.

Sadie Kelly - ACES Site Supervisor at Eagle Lake Elementary School. Increase in hourly rate to \$15.02 per hour beginning November 1, 2017.

Callie Looft - Special Education Paraprofessional at West High School for 17.5 hours per week (6.75 hours on T/F and 4 hours on Thursday) beginning October 24, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Michael McMahon - Revise start date to October 11, 2017 for his position as Evening Custodian at Prairie Winds Middle School.

Allyson Mohs - EL Paraprofessional at Rosa Parks Elementary School beginning November 6, 2017 for 6.25 hours per day/5 days per week. She will be compensated at the rate of \$12.36 per hour in

accordance with the agreement between the District and the Minnesota School Employees Association.

Abigail Rohan - ACES Child Care Assistant at Holy Rosary and Monroe Elementary School for approximately 9.75 hours per week beginning October 13, 2017. She will be compensated at the rate of \$9.90 per hour.

Sharon Starkey - Intervention Paraprofessional at Washington Elementary School for 6 hours per day/4 days per week beginning November 1, 2017. She will be compensated at the rate of \$13.13 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lauren Sylvester - Transfer to the position of ACES Assistant Supervisor at Bridges Community School for 3.5 hours per day/4 days per week beginning October 23, 2017. She will be compensated at the rate of \$10.90 per hour for this assignment.

Michael Thursby - 77 Lancers Marching Band Director with Community Education & Recreation beginning November 7, 2017. He will receive \$4,839.58 per year for this assignment.

John Zarn - Full-time, 8-Hour Custodian at East High School Tuesday-Saturday beginning November 14, 2017. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association with an hourly rate of \$13.99.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Amy Cain - Increase in teaching assignment from 0.80 FTEs to 1.0 FTEs beginning October 27, 2017.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Vicki Ball - Increase in Special Education Paraprofessional assignment at Washington Elementary School from 6.75 hours per day to 7 hours per day/5 days per week beginning October 25, 2017.

Danielle Carpenter-Anderson - Change in assignment from 4.25 hours per day as Special Education Paraprofessional and 2.5 hours per day as NonClassroom (Lunchroom) Paraprofessional to 6.75 hours per day/5 days per week as a Special Education Paraprofessional at Dakota Meadows Middle School beginning October 23, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Lexi White, Grade 4 Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 13 and continuing through March 2, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Kristi Krmpotich-Degen - Special Education Teacher at Dakota Meadows Middle School. Last date of employment will be November 10, 2017.

Christina Vega - Preschool Teacher. Her last date of employment for this position will be October 26, 2017. She will continue with her yoga classes through November 16, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Steven Braun, Custodian at West High School, has submitted his resignation for purposes of retirement. His last date of employment will be December 1, 2017.

Hailey Eide - ACES Child Care Assistant. Last date of employment was October 25, 2017.

Makayla Gravenhof - ACES Child Care Assistant. Last date of employment will be December 8, 2017.

Brian Kotila - 77 Lancers Marching Band Assistant Director. Last date of employment will be November 7, 2017.

Gail Monson, Activities Secretary at West High School, has submitted her resignation for purposes of retirement. Her last date of employment will be November 1, 2017.

Luke Noll - NonClassroom (Playground) Paraprofessional at Franklin Elementary School. Last date of employment will be November 3, 2017.

Nick Peterson - Information Systems Support Technician. Last date of employment will be November 3, 2017.

Amanda Sankey - ACES Child Care Assistant. Last date of employment was October 12, 2017.

Recommended Action:

The Administration recommends approval of the Personnel items.

School Board Regular Meeting

5.B.1.

Meeting Date: 11/06/2017

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Addendum

Background:

APPOINTMENTS (NONINSTRUCTIONAL)

Heather Colvin - Full-time, 8-hour per day Activities Secretary at West High School beginning November 13, 2017. This assignment has a work-year of 204 days plus 9 paid holidays. She will be placed at step 2, classification B21 of the Educational Secretaries Association salary schedule.

Mohamed Sharif - Full-time, 8-Hour Evening Custodian at Prairie Winds Middle School beginning November 20, 2017. He will be placed at step 1, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Tonia Kortuem - 4-Hour Custodian. Location change only from Lincoln to Prairie Winds Middle School, effective as of November 6, 2017.

Erica Ordaz - ACES Site Supervisor at Roosevelt Elementary School. Increase in hourly rate to \$15.02 per hour beginning November 16, 2017.

Michael Thursby, 77 Lancers Marching Band Director - Correct salary to \$5,000 for the season.

Erica White - Transfer from TAPP Childcare Provide to Special Education Paraprofessional at Central High School for approximately 24 hours per week beginning September 25, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jessica Balt, Mathematics Teacher at Dakota Meadows Middle School, has requested an unpaid leave commencing on January 23 and continuing until April 18, 2018.

Anita DeGrood, Special Education Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 17 and continuing for approximately 6 weeks.

Sharon Patterson, Physical Education Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 17 and ending December 22, 2017.

Kim Stevermer, Special Education Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 6 and ending June 4, 2018.

Joy Visto, Mathematics Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 20 and ending March 29, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Yasin Omar - Special Education Paraprofessional at Prairie Winds Middle School. Last date of employment was October 24, 2017.

Rachel Stege - ACES Child Care Assistant. Last date of employment will be November 22, 2017.

Chelsea Tietema - Special Education Paraprofessional at Kennedy Elementary School. Verbal resignation with the last date of employment June 1, 2017.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting

6.A.

Meeting Date: 11/06/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

The West High Girls' Swim/Dive Program received \$500 from an anonymous donor.

West High VEX Robotics received the following donations:

Charles and Alanna Brandel - \$500

Barbara Forst - \$100

Immanuel Evangelical Lutheran Parent Teacher League - \$100

Prairie Ecology Bus Center provided the following grants:

\$1,700 to Kennedy Elementary School

\$4,250 to Bridges Community School

Jan Meier donated snow pants to Washington Elementary School, valued at \$200.

The Forrest G. James Marine Auxiliary donated \$50 in school supplies to Washington Elementary School.

Mark and Mary Miller donated school supplies valued at \$132 to Washington Elementary School.

Bev and Robert Cox donated educational materials valued at \$300 to the District.

Madison Avenue Nutrition donated cash and backpacks filled with supplies valued at \$175 to the District.

Elizabeth and Chad Ratcliff donated \$300 to the Food Service Department to be used towards overdue lunch bills in memory of Dan Conner.

Century 21 Atwood Realty donated \$1,250 to the East High Choral Program.

Matthew Wolff donated \$1,000 to the West High School Wolff Family Scholarship fund.

Mankato/North Mankato Youth Football donated \$500 to the West High Football Program.

Recommended Action:

The administration recommends Board acceptance of these generous gifts.
