



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, November 20, 2017 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Abdi Sabrie

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Student/Staff Recognition
 - B. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:00 P.M.)
 - A. Approval of Minutes of the November 6, 2017, Regular Meeting
 - B. Approval of Minutes of the November 14, 2017, Special Meeting
 - C. Approval of November Bills
 - D. Personnel
 1. Personnel - Addendum
6. BUSINESS (6:05 P.M.)
 - A. Second Reading/Approval of Revised Policies

B. Approval of Non-Affiliated Salaries

7. ADJOURNMENT (6:20 P.M.)



School Board Members for 2017

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 351-7503
E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 State Highway 66
Mankato, MN 56001
Phone: 351-6597
E-Mail: jsapp1@isd77.k12.mn.us
Term Ends December 31, 2017

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 387-4945
E-Mail: jbrand1@isd77.k12.mn.us
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 469-1414
E-Mail: shanse1@isd77.k12.mn.us
Term Ends December 31, 2019

Kristi Schuck
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Mankato, MN 56001
Phone: 382-4951
E-Mail: kschuc1@isd77.k12.mn.us
Term Ends December 31, 2017

Kinney Eberhart
2003 Roe Crest Drive
North Mankato, MN 56003
Phone: 469-4623
E-Mail: ceberh1@isd77.k12.mn.us
Term Ends December 31, 2017

Abdi Sabrie
404 Homestead Road
Mankato, MN 56001
Phone: 933-4254
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Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.k12.mn.us



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting

4.A.

Meeting Date: 11/20/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Student/Staff Recognition

Background:

East High Activities Director Todd Waterbury and West High Activities Director Brian Fell will review the student/staff recognition items for the Fall season.

Recommended Action:

None

Attachments

Recognition List

The following East High students are recognized for their accomplishments during the Fall season:

Girls Cross Country - MSHSCA Gold Academic Team Award (3.99 Team GPA)

Boys Cross Country - MSHSCA Silver Academic Team Award (3.58 Team GPA)
Jett Oachs - State Participant

Girls Soccer - MSHSCA Gold Academic Team Award (3.75 Team GPA)
Jenny Vetter - MSHSCA All-State Selection

Volleyball

Randi Sabatka - MSHSCA Academic All-State
Samantha Bruggeman - MSHSCA Academic All-State

Girls Tennis - MSHSCA Gold Academic Team Award (3.86 Team GPA)
Gabi Bruner - MSHSCA Academic All-State
Hailey Reiten - MSHSCA Academic All-State

Girls Swim and Dive - MSHSCA Silver Academic Team Award (3.62 Team GPA)
Eaden Javens - MSHSCA Academic All-State (Academic All-American Consideration)

National Merit Scholars

Nicholas Thielsen - Semi-Finalist
Jordan Reiman - Commended

The following West High students are recognized for their accomplishments during the Fall season:

Boys Cross Country

- MSHSCA Gold Academic Team Award (3.95 GPA)

Girls Cross Country

- MSHSCA Gold Academic Team Award (3.99 GPA)

Football

- Section 2AAAAA Champions and State Tournament Participants
- MSHSCA Gold Academic Team Award (3.35 GPA)
- MFCA All-Star Game Participant: Zachary Jakes

Girls Soccer

- Section 2A Champions and State Tournament Participants
- MSHSCA Gold Academic Team Award (3.86 GPA)
- MSHSL All-State Tournament Team: Melina Lobitz
- All-State 1st Team: McKenna Buisman
- All-State 2nd Team: Ashley Gustavson and Melina Lobitz

- MSHSSCA All-Star Game Participants: McKenna Buisman, Melina Lobitz, and Shelby Lund
- Class A Ms. Soccer: McKenna Buisman

Girls Swim and Dive

- **State Meet Participants:**
 - 200 Medley Relay: Amanda Younge, Sarah Patenaude, Brenna Bartell, and Sophia Leonard
 - 200 IM: Sarah Patenaude
 - 50 Free: Sophia Leonard
 - 100 Free: Sophia Leonard
 - 200 Free Relay: Sarah Patenaude, Anabella Melendez, Brenna Bartell, Sophia Leonard
 - 100 Breaststroke: Sarah Patenaude
- MSHSCA Gold Academic Team Award (3.78 GPA)

Girls Tennis

- MSHSCA Silver Academic Team Award (3.71 GPA)
- MSHSCA Academic All-State: Sydney Douglas

Volleyball

- MSHSCA Gold Academic Team Award (3.81 GPA)
- MSHSCA Academic All-State: Lauren Marzolf and Alicia Olsen

National Merit Scholars

- Commended: Samuel Corey, Derek Engen

School Board Regular Meeting

4.B.

Meeting Date: 11/20/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5.A.

Meeting Date: 11/20/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the November 6, 2017, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - November 6, 2017, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 6, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, November 6, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie and Kristi Schuck. Absent: Jodi Sapp

Ms. Schuck moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Talent Development Presentation provided by Heather Mueller, Tania Lyon, Karen Rogers and Karen Westberg. District Early Childhood Update presented by Ruth Rosenwinkel, Audra Boyer, Joan Morrison, Ann Schmitz and Scott Hare. First Reading of Revised Policies reviewed by Supt. Allen; they will be presented for second reading and approval on November 20, 2017.

The consent agenda items outlined below were approved on a motion by Mrs. Brandon, seconded by Ms. Hansen, and carried on a 6-0 roll call vote.

Approval of Minutes of the October 16, 2017, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Jeanette Barsness - Long Term Substitute Teacher for Emily Ponwith at Eagle Lake Elementary School beginning October 18 and ending January 22, 2018. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

The following will be Teachers in the ExCel Program at Hoover Elementary School beginning October 23 and ending April 11, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Bretta Hansen, Paul Larson

APPOINTMENTS (NONINSTRUCTIONAL)

Jennifer Bailey - NonClassroom (Playground) Paraprofessional at Franklin Elementary School for 1.75 hours per day/1 day per week (Wednesday)

beginning November 1, 2017. She will be compensated at the rate of \$12.36 per hour.

Hannah Behr - ACES Child Care Assistant at Hoover Elementary School for approximately 12-15 hours per week beginning October 9, 2017. She will be compensated at the rate of \$10.15 per hour.

Erin Brage - Special Education Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning November 6, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Joseph Cham - Home School Liaison - Anuak or Nuer Speaking for 5 hours per day/5 days per week beginning October 27, 2017. He will be compensated at the rate of \$17.55 per hour and will be eligible for 6-3-2 benefits.

Heather Colvin - Full-time, 8-hour per day Activities Secretary at West High School beginning November 13, 2017. This assignment has a work-year of 204 days plus 9 paid holidays. She will be placed at step 2, classification B21 of the Educational Secretaries Association salary schedule.

Ellie Hansen - ACES Child Care Assistant at Monroe Elementary School for approximately 9.75 hours per week beginning October 13, 2017. She will be compensated at the rate of \$9.65 per hour.

Sadie Kelly - ACES Site Supervisor at Eagle Lake Elementary School. Increase in hourly rate to \$15.02 per hour beginning November 1, 2017.

Callie Looft - Special Education Paraprofessional at West High School for 17.5 hours per week (6.75 hours on T/F and 4 hours on Thursday) beginning October 24, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Michael McMahon - Revise start date to October 11, 2017 for his position as Evening Custodian at Prairie Winds Middle School.

Allyson Mohs - EL Paraprofessional at Rosa Parks Elementary School beginning November 6, 2017 for 6.25 hours per day/5 days per week. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Abigail Rohan - ACES Child Care Assistant at Holy Rosary and Monroe Elementary School for approximately 9.75 hours per week beginning October 13, 2017. She will be compensated at the rate of \$9.90 per hour.

Mohamed Sharif - Full-time, 8-Hour Evening Custodian at Prairie Winds Middle School beginning November 20, 2017. He will be placed at step 1, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

Sharon Starkey - Intervention Paraprofessional at Washington Elementary School for 6 hours per day/4 days per week beginning November 1, 2017. She will be compensated at the rate of \$13.13 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lauren Sylvester - Transfer to the position of ACES Assistant Supervisor at Bridges Community School for 3.5 hours per day/4 days per week beginning October 23, 2017. She will be compensated at the rate of \$10.90 per hour for this assignment.

Michael Thursby - 77 Lancers Marching Band Director with Community Education & Recreation beginning November 7, 2017. He will receive \$5,000 per year for this assignment.

John Zarn - Full-time, 8-Hour Custodian at East High School Tuesday-Saturday beginning November 14, 2017. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association with an hourly rate of \$13.99.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Amy Cain - Increase in teaching assignment from 0.80 FTEs to 1.0 FTEs beginning October 27, 2017.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Vicki Ball - Increase in Special Education Paraprofessional assignment at Washington Elementary School from 6.75 hours per day to 7 hours per day/5 days per week beginning October 25, 2017.

Danielle Carpenter-Anderson - Change in assignment from 4.25 hours per day as Special Education Paraprofessional and 2.5 hours per day as NonClassroom (Lunchroom) Paraprofessional to 6.75 hours per day/5 days per week as a Special Education Paraprofessional at Dakota Meadows Middle School beginning October 23, 2017.

Tonia Kortuem - 4-Hour Custodian. Location change only from Lincoln to Prairie Winds Middle School, effective as of November 6, 2017.

Erica Ordaz - ACES Site Supervisor at Roosevelt Elementary School. Increase in hourly rate to \$15.02 per hour beginning November 16, 2017.

Erica White - Transfer from TAPP Childcare Provide to Special Education Paraprofessional at Central High School for approximately 24 hours per week beginning September 25, 2017. She will be compensated at the rate

of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jessica Balt, Mathematics Teacher at Dakota Meadows Middle School, has requested an unpaid leave commencing on January 23 and continuing until April 18, 2018.

Anita DeGrood, Special Education Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 17 and continuing for approximately 6 weeks.

Sharon Patterson, Physical Education Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 17 and ending December 22, 2017.

Kim Stevermer, Special Education Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 6 and ending June 4, 2018.

Joy Visto, Mathematics Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 20 and ending March 29, 2018.

Lexi White, Grade 4 Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 13 and continuing through March 2, 2017.

RESIGNATIONS (INSTRUCTIONAL)

Kristi Krmpotich-Degen - Special Education Teacher at Dakota Meadows Middle School. Last date of employment will be November 10, 2017.

Christina Vega - Preschool Teacher. Her last date of employment for this position will be October 26, 2017. She will continue with her yoga classes through November 16, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Steven Braun, Custodian at West High School, has submitted his resignation for purposes of retirement. His last date of employment will be December 1, 2017.

Hailey Eide - ACES Child Care Assistant. Last date of employment was October 25, 2017.

Makayla Gravenhof - ACES Child Care Assistant. Last date of employment will be December 8, 2017.

Brian Kotila - 77 Lancers Marching Band Assistant Director. Last date of employment will be November 7, 2017.

Gail Monson, Activities Secretary at West High School, has submitted her resignation for purposes of retirement. Her last date of employment will be November 1, 2017.

Luke Noll - NonClassroom (Playground) Paraprofessional at Franklin Elementary School. Last date of employment will be November 3, 2017.

Yasin Omar - Special Education Paraprofessional at Prairie Winds Middle School. Last date of employment was October 24, 2017.

Nick Peterson - Information Systems Support Technician. Last date of employment will be November 3, 2017.

Amanda Sankey - ACES Child Care Assistant. Last date of employment was October 12, 2017.

Rachel Stege - ACES Child Care Assistant. Last date of employment will be November 22, 2017.

Chelsea Tietema - Special Education Paraprofessional at Kennedy Elementary School. Verbal resignation with the last date of employment June 1, 2017.

Ms. Schuck made a motion to accept the following gifts. The motion was seconded by Ms. Hansen and carried on a 6-0 voice vote.

The West High Girls' Swim/Dive Program received \$500 from an anonymous donor.

West High VEX Robotics received the following donations:

Charles and Alanna Brandel - \$500

Barbara Forst - \$100

Immanuel Evangelical Lutheran Parent Teacher League - \$100

Prairie Ecology Bus Center provided the following grants:

\$1,700 to Kennedy Elementary School

\$4,250 to Bridges Community School

Jan Meier donated snow pants to Washington Elementary School, valued at \$200.

The Forrest G. James Marine Auxiliary donated \$50 in school supplies to Washington Elementary School.

Mark and Mary Miller donated school supplies valued at \$132 to Washington Elementary School.

Bev and Robert Cox donated educational materials valued at \$300 to the District.

Madison Avenue Nutrition donated cash and backpacks filled with supplies valued at \$175 to the District.

Elizabeth and Chad Ratcliff donated \$300 to the Food Service Department to be used towards overdue lunch bills in memory of Dan Conner.

Century 21 Atwood Realty donated \$1,250 to the East High Choral Program.

Matthew Wolff donated \$1,000 to the West High School Wolff Family Scholarship fund.

Mankato/North Mankato Youth Football donated \$500 to the West High Football Program.

There being no further business to consider, Ms. Hansen moved and Mrs. Brandon seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:59 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 6, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, November 6, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie and Kristi Schuck. Absent: Jodi Sapp

1. Schuck/Eberhart approval of agenda with personnel addendum. 6-0
2. Open Forum - none
3. Information: Talent Development Presentation, District Early Childhood Update, First Reading of Revised Policies.
4. Brandon/Hansen approval of Consent Agenda Items: Approval of Minutes of the October 16, 2017, regular meeting; Personnel. 6-0
5. Schuck/Hansen acceptance of gifts. 6-0
6. Hansen/Brandon adjournment at 6:59 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 11/20/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the November 14, 2017, Special Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - November 14, 2017, Special Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 14, 2017

The School Board of Independent School District No. 77 met in special session on Tuesday, November 14, in the Minnesota Valley Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 7:39 a.m. Members present at roll call: Sara Hansen, Ann Hendricks, Jodi Sapp and Kristi Schuck. Absent: Judi Brandon, Kinney Eberhart and Abdi Sabrie.

Chair Hendricks presented the resolution canvassing the results of the November 7, 2017, election. Ms. Hansen moved, and Ms. Schuck seconded, approval of the resolution as presented (see page _____). The motion carried on a 4-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:41 a.m., on a 4-0 voice vote.

Clerk _____

Attest:

Chairperson _____

**RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. It is hereby found, determined and declared that the special election of the voters of this school district held on November 7, 2017, was in all respects duly and legally called and held.
2. As specified in the attached Abstract and Return of Votes Cast, at said election a total of 5,757 voters of the school district voted on the question of increasing the referendum revenue authorization of the school district for taxes payable in 2018 and thereafter (SCHOOL DISTRICT QUESTION 1), of which 2,878 voted in favor, 2,849 voted against the same, and there were 30 completely blank or defective ballots. Said proposition, having received the approval of at least a majority of such votes, is hereby declared to have carried.
3. As specified in the attached Abstract and Return of Votes Cast, at said election a total of 5,757 voters of the school district voted at said election on the election of three school board members for four years to open positions on the board caused by expiration of terms on December 31, 2017, following the general election as follows:

<u>Four-Year Term</u>	<u>No. of Votes</u>
Stacy Lienemann	1,487
Crystopher Berding	1,253
Stephanie Barnacle	1,457
Michele Buckley	1,624
Kristi Schuck	2,935
Jodi Sapp	2,142
Darren Wacker	2,174

Kristi Schuck, Darren Wacker and Jodi Sapp; having received the highest number of votes; are elected to their respective terms beginning January 1, 2018.

4. The clerk is hereby directed to certify the results of the election to the county auditors of each county in which the school district is located in whole or in part. The clerk is also directed to report the results of the referendum revenue authorization election to the Commissioner of Education within fifteen (15) days of the date hereof.

**INDEPENDENT SCHOOL DISTRICT NO. 77
(MANKATO AREA PUBLIC SCHOOLS)
STATE OF MINNESOTA**

**ABSTRACT AND RETURN OF VOTES CAST
SCHOOL BOARD/OPERATING LEVY ELECTION
NOVEMBER 7, 2017**

Registration Statistics

Number of persons registered at opening of polls	*1. <u>36,958</u>
Number of new registrants on election day	*2. <u>218</u>

Ballots delivered to the precinct

Ballots delivered as certified by the clerk	3. <u>9,150</u>
Ballot count adjustments from incident log (+/-)	4. <u>0</u>
Number of unofficial ballots made	5. <u>0</u>
Number of absentee ballots delivered	6. <u>325</u>

Total number of ballots delivered to precinct (3+4+5+6=A)	A	9,475
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Ballots not in the ballot box

Number of spoiled ballots	*7. <u>13</u>
Number of originals for which duplicates made	*8. <u>0</u>
Number of rejected absentees	*9. <u>0</u>
Number of unused ballots	10. <u>3,705</u>

Total number of ballots not in the ballot box (7+8+9+10=B)	B	3,718
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Ballots cast in the ballot box

Number of signatures on roster (preregistered + EDR)	*11. <u>5,432</u>
Number of accepted regular, military and overseas absentee ballots	*12. <u>325</u>
Number of accepted federal only absentee ballots	*13. <u>0</u>
Number of accepted presidential only absentee ballots	*14. <u>0</u>

Total number of ballots in the ballot box (=persons voting) (11+12+13+14=C)	C	5,757
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Ballots returned to Auditor/Clerk

Ballots returned from the precinct (B + C = D)	D	9,475
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Difference for auditor/clerk notation on delivery record (A - D = E)	E	0
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*are entered into ERS stats

**SCHOOL DISTRICT QUESTION 1
PROPOSITION ON APPROVAL OF
REFERENDUM REVENUE AUTHORIZATION**

Yes	<u>2,878</u>
No	<u>2,849</u>
Completely Blank Ballots	<u>30</u>
Completely Defective Ballots	<u>0</u>
TOTAL BALLOTS COUNTED FOR THIS QUESTION	<u>5,757</u>

**SCHOOL BOARD ELECTION
THREE MEMBERS -- FOUR-YEAR TERMS**

NO. OF VOTES	STACY LIENEMANN	<u>1,487</u>
	CRYSTOPHER BERDING	<u>1,253</u>
	STEPHANIE BARNACLE	<u>1,457</u>
	MICHELE BUCKLEY	<u>1,624</u>
	KRISTI SCHUCK	<u>2,935</u>
	JODI SAPP	<u>2,142</u>
	DARREN WACKER	<u>2,174</u>
Write-In Votes (see attached list)		<u>92</u>

November 7, 2017 - Write-In Votes

Mymique Baxter - 1	Shari Lang – 1
Stephen Beken - 1	Reginald Liddell - 1
Tony Bluth – 1	Johnny Marks - 1
Olivia Bryson - 1	John Marsolek - 1
Bugs Bunny - 1	Andrew Mason – 1
John Chindvall – 1	Erica Mason – 1
Vernon Cole - 1	Robert Mason - 1
Russell Dahl – 1	Dan McCargar – 1
Chris Dauk – 1	Pamela L. McGrath – 1
Christopher Dauk – 1	Shirley Melvin - 1
Scott Dauk - 1	Michael Mendenhall – 1
Thaw Davis – 1	Richard Meyer – 1
Jonathon Dickerman - 1	Jeremiah Myer - 1
Mike Donohoe – 1	Micah Nettekoven – 1
Kinney Eberhart - 2	Alayna Osborn - 2
LaDarryl Fischer – 1	George Patchin – 1
Tim Flaherty - 2	Beatrix Potter - 1
Stan Fleming – 1	Grace Rawson - 1
Christopher Frederick - 1	Brandan Rodewald - 1
Lisa Friend - 1	Jeff Rohlk – 1
God - 1	Denny Savick - 1
Andrew Gould - 1	Jennifer Padilla Savick - 1
Tom Hagen - 1	Ben Shapiro - 1
Rebecca Hahn – 1	Suzanne Spellacy - 1
Sharon Hammerschmidt - 1	Jenny Stratton – 1
Mike Hanly – 1	Cindy Thom - 1
Jason Hayes - 1	Jeff Thom - 1
Jenni Heins - 1	Robert Timm – 1
Bill Hokness – 1	Olivia Tipton - 1
Mallory Howk - 1	Barb Turner – 1
John Jagerson - 1	Laurie Valentine – 1
Jeff Jenson – 1	Timothy Valentine - 1
LaMinda Jensen - 1	Rick VanBlarcom – 1
Andy Johnson - 2	Andy Volkmann – 1
Matthew Johnson - 1	R. Volkmann – 1
Norman Kietzer - 1	Y. Volkmann - 1
Joshua Kilvington – 1	Randy Zellmer – 1
Kenneth Klooster - 1	Brian Zins - 1
Jennifer Kruse - 1	

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 14, 2017

The School Board of Independent School District No. 77 met in special session on Tuesday, November 14, in the Minnesota Valley Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 7:39 a.m. Members present at roll call: Sara Hansen, Ann Hendricks, Jodi Sapp and Kristi Schuck. Absent: Judi Brandon, Kinney Eberhart and Abdi Sabrie.

1. Hansen/Schuck approval of resolution canvassing results of the election. 4-0
2. Sapp/Schuck adjournment at 7:41 a.m. 4-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.C.

Meeting Date: 11/20/2017

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of November Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for November. The total of the bills for November of 2017 is \$13,634,981.25.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

5.D.

Meeting Date: 11/20/2017

Prepared By: Eric Hudspith, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (INSTRUCTIONAL)

Donna Cain-Eichers - Long Term Substitute Special Education Teacher for Kim Stevermer at Dakota Meadows Middle School beginning on or about April 6 and ending on or about June 4, 2018. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Andrea Dilbeck - ExCel Coordinator at Hoover Elementary School beginning October 23 and ending April 11, 2018. She will receive a stipend of \$1,000 for this assignment.

Janice Eimer - Parent Educator at the Family Learning Center for 0.02 FTEs (40 hours) beginning November 27, 2017 for the 2017-18 school year. She will be placed at step 6 of the ECFE Teacher Association salary schedule with an hourly rate of \$27.51.

Lara Graves - PreSchool Teacher with Early Learning beginning November 13, 2017 for .69 FTEs (996 annual hours) for the 2017-18 school year. She will be placed at step 3 of the ECFE Teachers Association salary schedule with an hourly rate of \$25.13.

Lance Johnson - Long Term Substitute Physical Education Teacher for Josh Engel at Prairie Winds Middle School beginning November 27 and ending December 22, 2017. He will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Patti Johnson - Long Term Substitute Physical Education Teacher for Sharon Patterson at Kennedy Elementary School beginning November 17 and ending December 22, 2017. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Pat Marzinske - Long Term Substitute Teacher (Grade 1) for Rachel Gore at Rosa Parks Elementary School beginning November 27 and ending February 26, 2018. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Sara Meyer - Long Term Substitute Special Education Teacher at Dakota Meadows Middle School beginning November 27 and ending January 25, 2018. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

Michaela Tibbets - Long Term Substitute Teacher for Anita DeGroot at West High School beginning November 17 and ending January 12, 2018. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Roni Wendt - Long Term Substitute Teacher at West High School beginning October 9 and ending November 22, 2017. She will be placed at step 8 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Mohamed Aden - Correct last name from Mohamed Sharif to Mohamed Aden, Evening Custodian at

Prairie Winds Middle School beginning November 20, 2017.

Sierra Baumgard - ACES Child Care Assistant at Jefferson Elementary School for approximately 9 hours per week. She will be compensated at the rate of \$9.65 per hour.

Lacey Judkins - Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning November 27, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Hussein Mohamoud - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School beginning November 16, 2017 for 1.75 hours per day/4 days per week (M/W/Th/F). He will be compensated at the rate of \$12.36 per hour.

Kelsey Probach - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning November 16, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Anna Nelson - Transfer from Playground Supervisor to Special Education Paraprofessional at Rosa Parks Elementary School for 6.25 hours per day/3 days per week (T/Th/F) and 4.92 hours per day/2 days per week ((M/W) for a total of 28.59 per week beginning December 13, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Chantell Drummer, ECFE Teacher at the Family Learning Center, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 13 and ending November 24, 2017.

RESIGNATIONS (NON-AFFILIATED)

Albert Roehm III, Connecting Kids Coordinator, has submitted his resignation for purposes of retirement. His last date of employment will be February 28, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Stephanie Atchley - Special Education Paraprofessional at Kennedy Elementary School. Last date of employment was November 9, 2017.

Jacob Good - Playground/Lunchroom Supervisor at Washington Elementary School. Last date of employment was November 9, 2017.

Alexandra Jeidy - Special Education Paraprofessional at Eagle Lake Elementary School. Last date of employment will be November 20, 2017. She will continue in her position with ACES.

Kara Lattery - ACES Child Care Assistant. Last date of employment will be November 29, 2017.

Michelle Lowrie - Playground Supervisor/Substitute Clerical/POS at Rosa Parks Elementary School. Her last date of employment will be November 10, 2017.

Cathy Nibbe - ACES Child Care Assistant. Last date of employment will be November 22, 2017.

Joshua Stewart - Playground Supervisor at Rosa Parks Elementary School. Last date of employment was September 22, 2017.

Ashley Watzke - ACES Child Care Assistant. Last date of employment will be December 7, 2017.

Recommended Action:

The Administration recommends approval of the personnel items as presented.

School Board Regular Meeting

5.D.1.

Meeting Date: 11/20/2017

Prepared By: Eric Hudspith, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Addendum

Background:

APPOINTMENTS (INSTRUCTIONAL)

Pamela Bryan - Long Term Substitute Grade 3 Teacher for Kristin Zimmerman at Rosa Parks Elementary School beginning December 17 and ending March 12, 2018. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Sharon K. Dedinsky - Long Term Substitute Grade 4 Teacher for Haley Nicolai at Jefferson Elementary School beginning October 16 and ending December 21, 2017. She will be placed on step 10 of the B+30 lane on the Teachers Association salary schedule.

Gregory Euclide - Full-time (1.00 FTEs) Art Teacher at West High School beginning November 27, 2017 for the 2017-18 school year. He will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Kallen Knott - Full-time (1.00 FTEs) Counselor at Dakota Meadows Middle School beginning November 20, 2017 for the 2017-18 school year. She will be placed at step 1 of the B+30 lane on the Teachers Association salary schedule.

The following will be teachers in the ExCel Program at Roosevelt Elementary School beginning January 8 and ending April 11, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Beth Baker, Danielle Elker, Marc Jensen, Kayla Koble, Angie Sheldrup

Terri Carroll, ExCel Coordinator - she will receive a stipend of \$1,000 for this assignment.

APPOINTMENTS (NONINSTRUCTIONAL)

Melia Curielli - ACES Child Care Assistant at Monroe Elementary School for approximately 13 hours per week beginning November 13, 2017. She will be compensated at the rate of \$9.90 per hour.

The following will be Paraprofessionals in the ExCel Program for 1.25 hours per day/3 days per week at Franklin Elementary School beginning January 20 and ending April 11, 2018. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Paula Billings, Patti Schofield

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Jane Windschill - Increase in assignment from 1.00 FTEs to 1.167 FTEs beginning November 13, 2017 for the 2017-18 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Vicki Ball - Change in Special Education Paraprofessional assignment at Washington Elementary School from 7 hours per day to 6.5 hours per day/5 days per week beginning October 25, 2017.

Beginning November 20, 2017 her assignment will decrease from 6.5 hours per day to 6.25 hours per day/5 days per week.

Marilyn Biedscheid - Increase in NonClassroom Paraprofessional assignment with the addition of 0.5 hours/5 days per week as General Education Paraprofessional for a total of 2.75 hours per day/5 days per week at Roosevelt Elementary School beginning November 27 and ending May 18, 2018.

Sheree Dittrich - Increase in Special Education Paraprofessional assignment at Washington Elementary School from 6.25 hours per day to 6.5 hours per day/5 days per week beginning November 20, 2017.

Kaltumo Ibrahim - Decrease in Special Education Paraprofessional assignment at Hoover Elementary School from 6.25 hours per day to 5.25 hours per day/5 days per week beginning November 9, 2017.

Jill Ristau - Increase in Special Education Paraprofessional assignment with the addition of .5 hours per day/5 days per week as NonClassroom (Playground) Paraprofessional at Franklin Elementary School for a total of 6.75 hours per day/5 days per week beginning November 20, 2017.

Colleen Santori - Increase in Special Education Behavior Intervention Paraprofessional assignment from 6.25 hours per day to 6.75 hours per day/5 days per week beginning November 20, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Miranda Bode, Grade 4 Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 19 and ending June 4, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Jordan Bergren - Playground Supervisor at Washington Elementary School. Last date of employment will be November 30, 2017.

Maggie Chouanard - ACES Child Care Assistant. Last date of employment will be January 5, 2018.

Brenna Colich - ACES Child Care Assistant. Last date of employment was May 18, 2017.

Stefanie Grams - ACES Child Care Assistant. Last date of employment was August 25, 2017.

Joni McCluhan - Special Education Paraprofessional at East High School. Last date of employment will be December 1, 2017.

Lloyd Pearson, Evening Custodian at Hoover Elementary School, has submitted his resignation for purposes of retirement. His last date of employment will be April 30, 2018.

Briana Sieve - ACES Child Care Assistant. Last date of employment will be December 1, 2017.

Lisa Wachtel - Special Education Paraprofessional at Dakota Meadows Middle School. Last date of employment will be November 24, 2017.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting**6.A.****Meeting Date:** 11/20/2017**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Second Reading/Approval of Revised Policies

Background:

School Board Policy 305 states that it is the responsibility of the Superintendent to recommend additions or modifications to School Board policies. The School Board reviewed the recommended policy modifications during the November 6, 2017, meeting.

Recommended Action:

The administration recommends approval of the revised policies as presented.

AttachmentsList of Policy Revisions

School Board First Reading: November 6, 2017

School Board Second Reading/Approval: November 20, 2017

POLICY #	POLICY TITLE	NOTES
303	Superintendent Selection	MSBA Recommendations
405	Veteran's Preference	MSBA Recommendations
414	Mandated Reporting of Child Neglect or Physical or Sexual Abuse MDE Reporting Form	MSBA Recommendations
466	Professional Development	MSBA Recommendations
509	Enrollment of Nonresident Students	MSBA Recommendations
513	Student Promotion, Retention, Acceleration, Program Design and Grade Placement	MSBA Recommendations
525	Violence Prevention	MSBA Recommendations
601	School District Curriculum and Instruction Goals	MSBA Recommendations
603	Curriculum Development	MSBA Recommendations
604	Instructional Curriculum	MSBA Recommendations
612	Development of Parent and Family Engagement Policies for Title I Programs	MSBA Recommendations
625	School District System Accountability	MSBA Recommendations
628	Graduation Requirement	MSBA Recommendations
632	Credit for Learning	MSBA Recommendations
806	Recycling and Waste Reduction	MSBA Recommendations
903	Visitors to School District Buildings and Sites	MSBA Recommendations

School Board Regular Meeting

6.B.

Meeting Date: 11/20/2017

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Approval of Non-Affiliated Salaries

Background:

The administration recommends that the Board approve the salaries or hourly rates and fringe benefit categories for non-affiliated personnel for the 2017-18 and 2018-19 fiscal years. Board members have received a detailed analysis of the proposed changes.

Recommended Action:

The Administration recommends approval of the non-affiliated salaries.
