



AGENDA

Independent School District No. 77
Mankato, MN 56001

Tuesday, December 5, 2017 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Kristi Schuck

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Futures School Report
 - B. Franklin School Report
5. CONSENT AGENDA (6:15 P.M.)
 - A. Approval of Minutes of the November 20, 2017, Regular Meeting
 - B. Personnel
 1. Personnel - Addendum
6. PUBLIC HEARINGS (6:20 P.M.)
 - A. Capital and Facilities Improvement Hearing
 - B. 2018-19 School Year Property Tax Levy Hearing
7. BUSINESS (6:40 P.M.)

- A. Acceptance of Gifts and Grants
 - B. Ratification of 2017-19 Agreement with the Mankato Principals Association
 - C. Adoption of Resolution Establishing Combined Polling Places
8. ADJOURNMENT (6:50 P.M.)



School Board Members for 2017

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
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E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

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Term Ends December 31, 2017

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Term Ends December 31, 2019

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Kristi Schuck
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Term Ends December 31, 2017

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Term Ends December 31, 2019

Sheri L. Allen, Superintendent
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OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting

4.A.

Meeting Date: 12/05/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Futures School Report

Background:

Jill Mueller (Coordinator) and Cara Samuelson (Special Education Assistant Director) will present an update report on Futures School.

Recommended Action:

N/A

Attachments

Futures School Report

2017–18 Futures School Report to the School Board



December 5, 2017

Improvement Efforts

Strategic Direction A

To increase student learning and engagement

Increase attendance

Decrease Office Referrals

Maintain fidelity with Boys Town – Specialized Classroom Management model

Weekly problem solving meetings focused on Boys Town data

Improvement Efforts

Strategic Direction B

To develop district culture and practices of partnership and connectedness between staff, students, families and community for student learning.

Involvement in sports/activities

Activity passes

Community resources

Transition card for shared students

Improvement Efforts

Strategic Direction C

Increase readiness for all students to ensure options for life.

Transition to home school

District Work Coordinator opportunities

Graduation

Improvement Efforts

Direction E

Develop staff capacity, accountability and skills to empower our Strategic Directions

Monthly teacher PLC instruction focus for teachers

Monthly PLC for paraprofessionals

Professional Crisis Management training for elementary staff

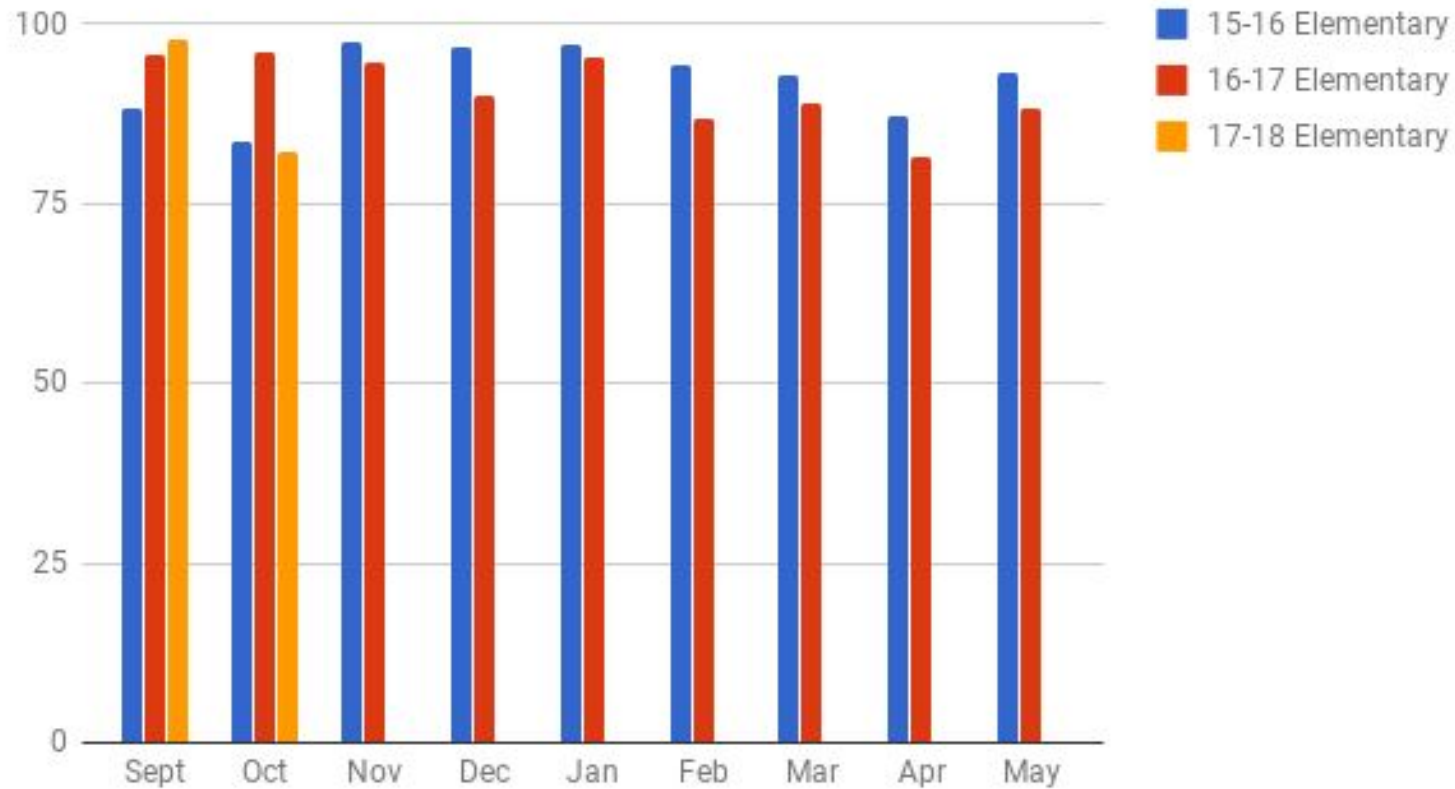
BEHAVIOR DATA

2015-2018 Office Referral Data



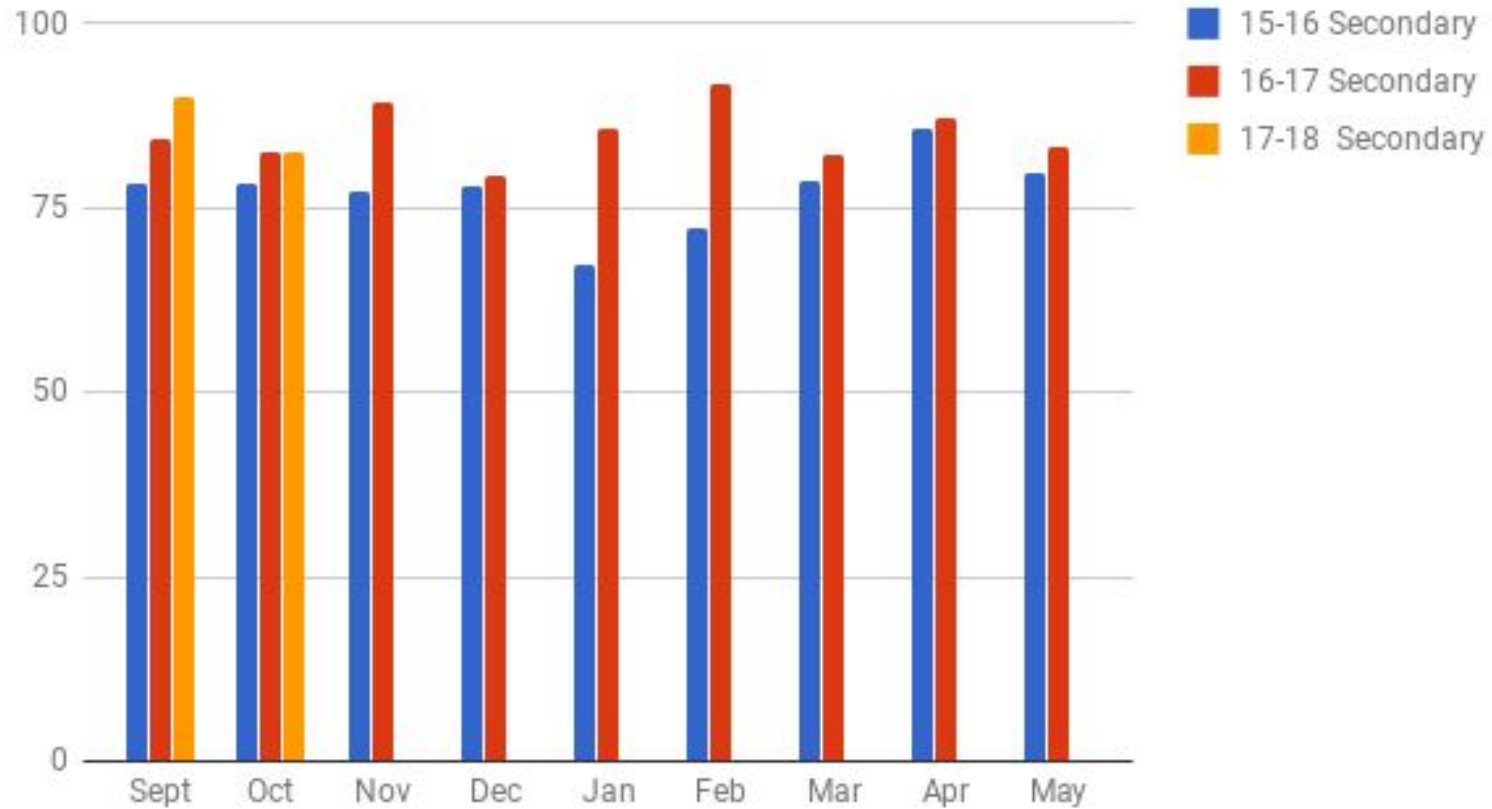
ATTENDANCE DATA

Elementary Attendance



ATTENDANCE DATA

Secondary Attendance



Professional Learning Community Collaborative Teams

PE, Social Worker, and School Psychologist with district groups this year

Paras attending PLC to continue to build capacity

Teachers focus on fidelity of Boys Town by looking at student data and focus on a monthly topic related to instruction



Questions?



School Board Regular Meeting

4.B.

Meeting Date: 12/05/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Franklin School Report

Background:

Travis Olson (Elementary Principal) and Tabatha Miller (CIC Coach) will present an update report on Franklin School.

Recommended Action:

N/A

Attachments

Franklin School Report

2017–18 Franklin School Report to the School Board



December 5, 2017

Improvement Efforts Strategic Direction A

To increase student learning and engagement

Weekly grade level (or above) instruction for EVERY child.

Formative data to inform instruction.

Ongoing evaluation of progress towards closing the achievement gap.

Improvement Efforts Strategic Direction B

To develop district culture and practices of partnership and connectedness between staff, students, families and community for student learning

PBIS recognition of students

- Lyceums

Positive phone calls

4 at the Door

Mentors

- Invisible
- AVID 12
- YMCA

Improvement Efforts Strategic Direction C

Increase readiness for all students to ensure options for life

AVID Elementary

- Binders, planners, folders
- Growth Mindset
- College going atmosphere
- WICOR
 - Writing
 - Inquiry
 - Collaboration
 - Organization
 - Reading

Improvement Efforts Strategic Direction D

Management of financial resources

As a leadership team we discuss

- Compensatory & Title I
- Staff Development

Improvement Efforts Strategic Direction E

Develop staff capacity, accountability and skills to empower our Strategic Directions

High functioning teams

Alignment of instruction, assessment, and interventions with MN State Standards.

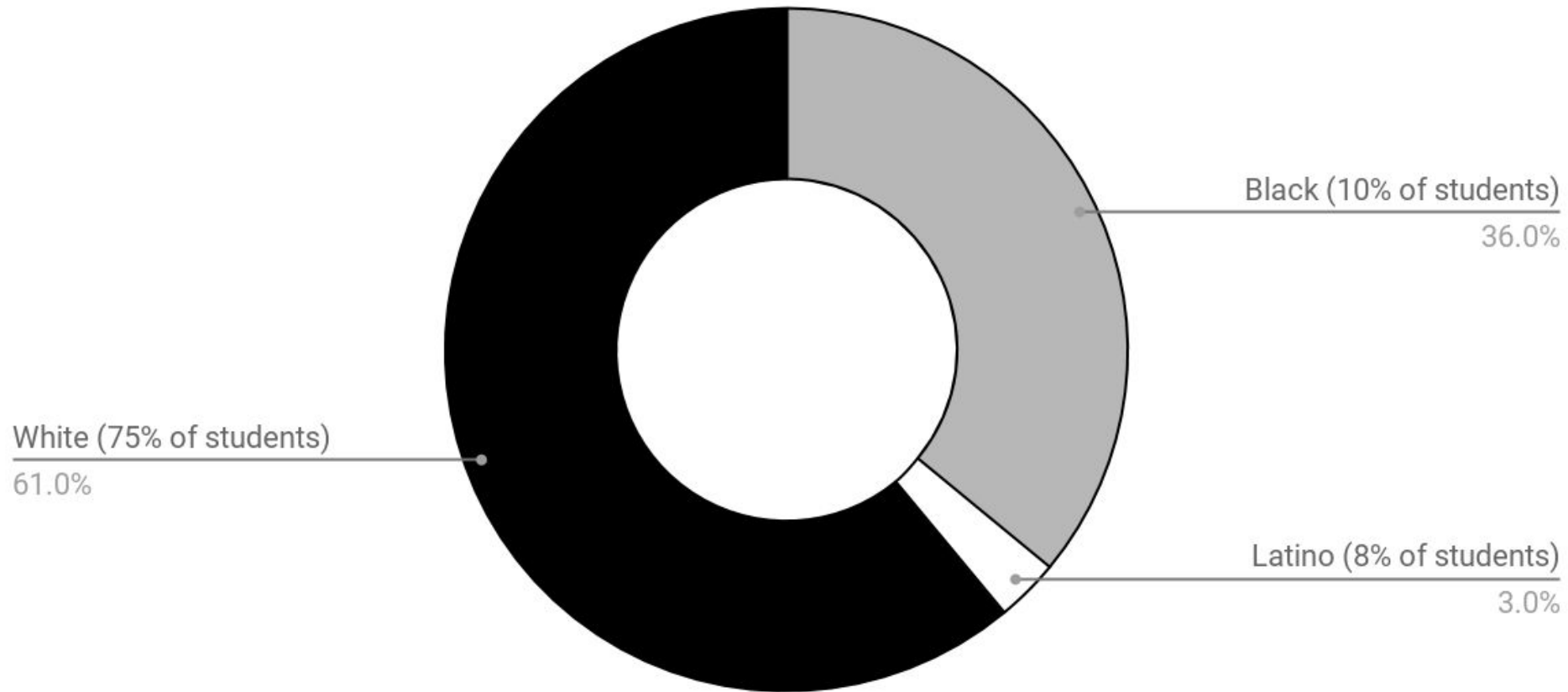
Continuous Improvement Coach leads team directed professional development.

ATTENDANCE DATA

All	95.4%
FRP	95.8%
LEP	95.4%
SpEd	94.7%
Non-SpEd	95.6%
Hispanic/Latino	94.2%
Black or African American	93.5%
White	96%
Two or more Races	94.3%

Behavior Data

Percent of students vs percent of student referrals



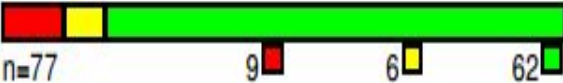
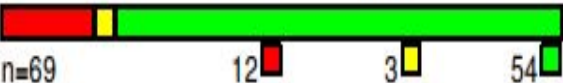
BEHAVIOR DATA

Student Group	Number of Students Referred	Number of Students Enrolled
Asian	0	4
Black	15	46
Latino	4	36
Native American	0	0
Two or more Races	0	32
Pacific Islander	0	0
White	30	346

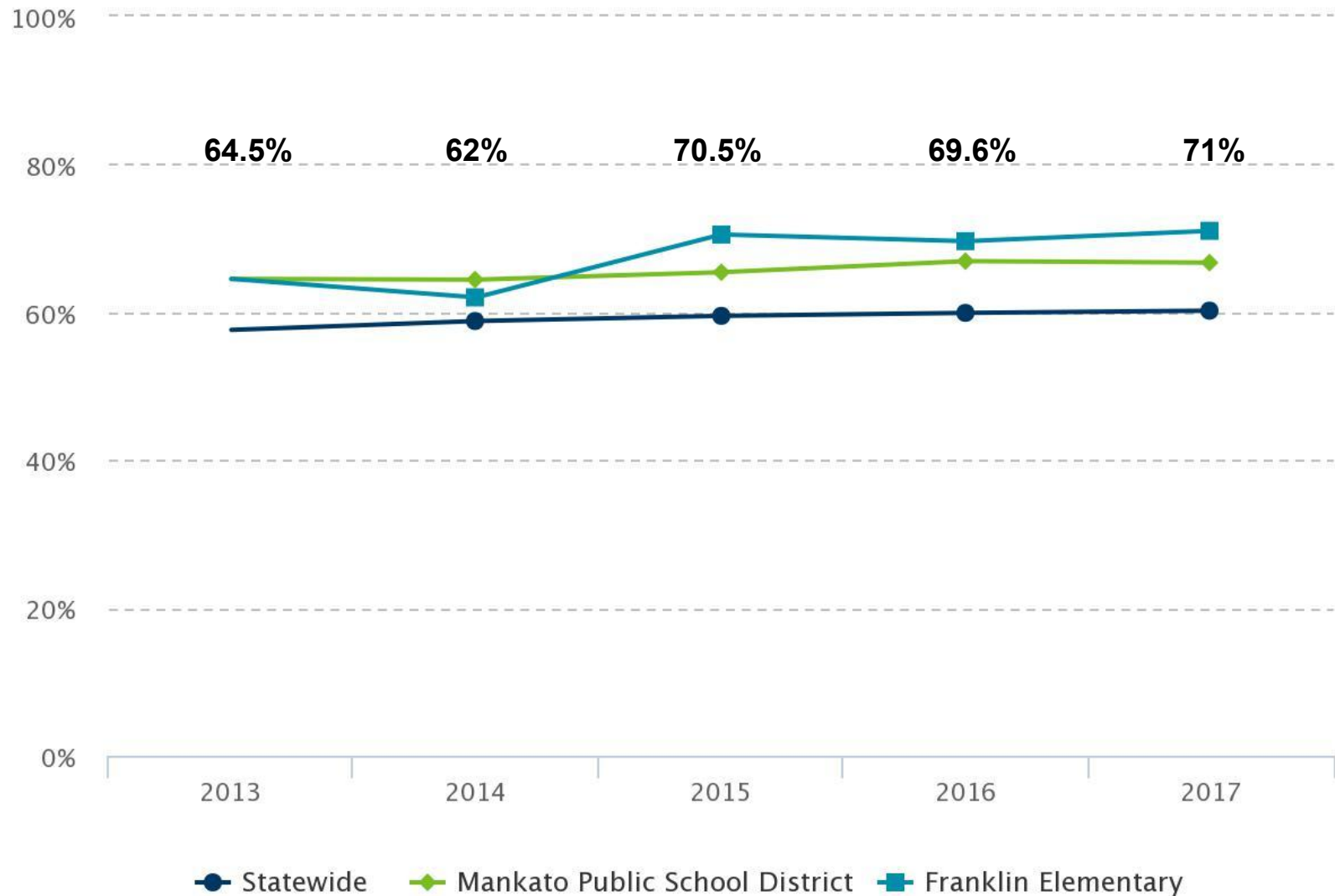
DIBELS DATA K-2

2016-2017 All Grades Status - DIBELS Next - Former Goals

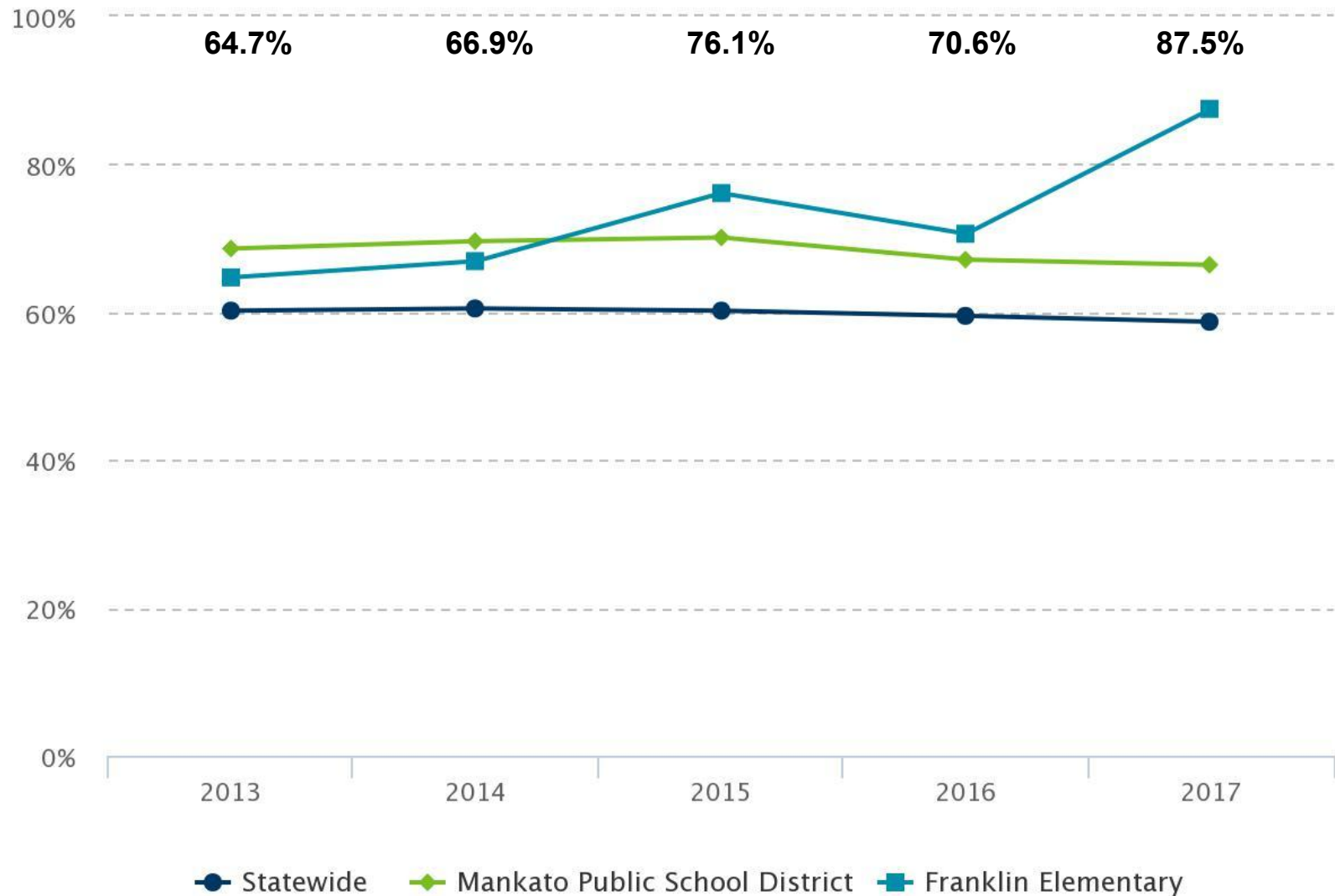
District: Mankato Area Public Schools #77 School: FRANKLIN ELEMENTARY SCHOOL

Grade	Beginning	Middle	End
K	 n=64 12 10 42 (19%) (16%) (66%)	 n=63 3 3 57 (5%) (5%) (90%)	 n=63 3 4 56 (5%) (6%) (89%)
1st	 n=77 9 6 62 (12%) (8%) (81%)	 n=77 9 6 62 (12%) (8%) (81%)	 n=77 9 11 57 (12%) (14%) (74%)
2nd	 n=67 7 3 57 (10%) (4%) (85%)	 n=69 12 3 54 (17%) (4%) (78%)	 n=67 6 5 56 (9%) (7%) (84%)

Franklin Reading Trend Data



Franklin Math Trend Data



Franklin is a Professional Learning Community

Collaboration is how we work

AVID Site Leadership (Tabatha)

Franklin Leadership Team (Mandi)

PBIS Committee (Jen)

Reading Committee (Mallory & Dawn)

Safety Committee (Kayla)

Student Support Team (Sarah)

Sunshine Committee (Drea & Marlene)

Technology Committee (Katie)

Weekly Collaborations (Leadership team)

Questions?

School Board Regular Meeting

5.A.

Meeting Date: 12/05/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the November 20, 2017, Regular Meeting

Background:

See attachment

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - November 20, 2017, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 20, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, November 20, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie and Jodi Sapp. Absent: Kristi Schuck (arrived at 5:32)

Ms. Sapp moved, and Ms. Hansen seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Student/Staff Recognition:

The following East High students are recognized for their accomplishments during the Fall season:

Girls Cross Country - MSHSCA Gold Academic Team Award (3.99 Team GPA)

Boys Cross Country - MSHSCA Silver Academic Team Award (3.58 Team GPA)
Jett Oachs - State Participant

Girls Soccer - MSHSCA Gold Academic Team Award (3.75 Team GPA)
Jenny Vetter - MSHSCA All-State Selection

Volleyball
Randi Sabatka - MSHSCA Academic All-State
Samantha Bruggeman - MSHSCA Academic All-State

Girls Tennis - MSHSCA Gold Academic Team Award (3.86 Team GPA)
Gabi Bruner - MSHSCA Academic All-State
Hailey Reiten - MSHSCA Academic All-State

Girls Swim and Dive - MSHSCA Silver Academic Team Award (3.62 Team GPA)
Eaden Javens - MSHSCA Academic All-State (Academic All-American Consideration)

National Merit Scholars
Nicholas Thielsen - Semi-Finalist
Jordan Reiman - Commended

The following West High students are recognized for their accomplishments during the Fall season:

Boys Cross Country

MSHSCA Gold Academic Team Award (3.95 GPA)

Girls Cross Country

MSHSCA Gold Academic Team Award (3.99 GPA)

Football

Section 2AAAAA Champions and State Tournament Participants

MSHSCA Gold Academic Team Award (3.35 GPA)

MFC A All-Star Game Participant: Zachary Jakes

Girls Soccer

Section 2A Champions and State Tournament Participants

MSHSCA Gold Academic Team Award (3.86 GPA)

MSHSL All-State Tournament Team: Melina Lobitz

All-State 1st Team: McKenna Buisman

All-State 2nd Team: Ashley Gustavson and Melina Lobitz

MSHSSCA All-Star Game Participants: McKenna Buisman, Melina Lobitz, and Shelby Lund

Class A Ms. Soccer: McKenna Buisman

Girls Swim and Dive

State Meet Participants:

- 200 Medley Relay: Amanda Younge, Sarah Patenaude, Brenna Bartell, and Sophia Leonard
- 200 IM: Sarah Patenaude
- 50 Free: Sophia Leonard
- 100 Free: Sophia Leonard
- 200 Free Relay: Sarah Patenaude, Anabella Melendez, Brenna Bartell, Sophia Leonard
- 100 Breaststroke: Sarah Patenaude

MSHSCA Gold Academic Team Award (3.78 GPA)

Girls Tennis

MSHSCA Silver Academic Team Award (3.71 GPA)

MSHSCA Academic All-State: Sydney Douglas

Volleyball

MSHSCA Gold Academic Team Award (3.81 GPA)

MSHSCA Academic All-State: Lauren Marzolf and Alicia Olsen

National Merit Scholars

Commended: Samuel Corey, Derek Engen

Information Reports: Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Schuck, seconded by Mrs. Brandon, and carried on a 7-0 roll call vote.

Approval of Minutes of the November 6, 2017, regular Board meeting.

Approval of Minutes of the November 14, 2017, special Board meeting.

Approval of November bills totaling \$13,634,981.25.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Pamela Bryan - Long Term Substitute Grade 3 Teacher for Kristin Zimmerman at Rosa Parks Elementary School beginning December 17 and ending March 12, 2018. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Donna Cain-Eichers - Long Term Substitute Special Education Teacher for Kim Stevermer at Dakota Meadows Middle School beginning on or about April 6 and ending on or about June 4, 2018. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Sharon K. Dedinsky - Long Term Substitute Grade 4 Teacher for Haley Nicolai at Jefferson Elementary School beginning October 16 and ending December 21, 2017. She will be placed on step 10 of the B+30 lane on the Teachers Association salary schedule.

Andrea Dilbeck - ExCel Coordinator at Hoover Elementary School beginning October 23 and ending April 11, 2018. She will receive a stipend of \$1,000 for this assignment.

Janice Eimer - Parent Educator at the Family Learning Center for 0.02 FTEs (40 hours) beginning November 27, 2017 for the 2017-18 school year. She will be placed at step 6 of the ECFE Teacher Association salary schedule with an hourly rate of \$27.51.

Gregory Euclide - Full-time (1.00 FTEs) Art Teacher at West High School beginning November 27, 2017 for the 2017-18 school year. He will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Lara Graves - PreSchool Teacher with Early Learning beginning November 13, 2017 for .69 FTEs (996 annual hours) for the 2017-18 school year. She will be placed at step 3 of the ECFE Teachers Association salary schedule with an hourly rate of \$25.13.

Lance Johnson - Long Term Substitute Physical Education Teacher for Josh Engel at Prairie Winds Middle School beginning November 27 and ending December 22, 2017. He will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Patti Johnson - Long Term Substitute Physical Education Teacher for Sharon Patterson at Kennedy Elementary School beginning November 17 and ending December 22, 2017. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Kallen Knott - Full-time (1.00 FTEs) Counselor at Dakota Meadows Middle School beginning November 20, 2017 for the 2017-18 school year. She will be placed at step 1 of the B+30 lane on the Teachers Association salary schedule.

Pat Marzinske - Long Term Substitute First Grade Teacher for Rachel Gore at Rosa Parks Elementary School beginning November 27 and ending February 26, 2018. She will be placed at step 10 of the B lane on the Teachers Association salary schedule

Sara Meyer - Long Term Substitute Special Education Teacher at Dakota Meadows Middle School beginning November 27 and ending January 25, 2018. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

Michaela Tibbets - Long Term Substitute Teacher for Anita DeGrood at West High School beginning November 17 and ending January 12, 2018. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Roni Wendt - Long Term Substitute Teacher at West High School beginning October 9 and ending November 22, 2017. She will be placed at step 8 of the B lane on the Teachers Association salary schedule.

The following will be teachers in the ExCel Program at Roosevelt Elementary School beginning January 8 and ending April 11, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Beth Baker, Danielle Elker, Marc Jensen, Kayla Koble, Angie Sheldrup Terri Carroll, ExCel Coordinator - she will receive a stipend of \$1,000 for this assignment.

APPOINTMENTS (NONINSTRUCTIONAL)

Mohamed Aden - Correct last name from Mohamed Sharif to Mohamed Aden, Evening Custodian at Prairie Winds Middle School beginning November 20, 2017.

Sierra Baumgard - ACES Child Care Assistant at Jefferson Elementary School for approximately 9 hours per week. She will be compensated at the rate of \$9.65 per hour.

Melia Curielli - ACES Child Care Assistant at Monroe Elementary School for approximately 13 hours per week beginning November 13, 2017. She will be compensated at the rate of \$9.90 per hour.

Lacey Judkins - Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning November 27, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Hussein Mohamoud - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School beginning November 16, 2017 for 1.75 hours per day/4 days per week (M/W/Th/F). He will be compensated at the rate of \$12.36 per hour.

Kelsey Probach - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning November 16, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

The following will be Paraprofessionals in the ExCel Program for 1.25 hours per day/3 days per week at Franklin Elementary School beginning January 20 and ending April 11, 2018. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Paula Billings, Patti Schofield

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Jane Windschill - Increase in assignment from 1.00 FTEs to 1.167 FTEs beginning November 13, 2017 for the 2017-18 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Vicki Ball - Change in Special Education Paraprofessional assignment at Washington Elementary School from 7 hours per day to 6.5 hours per day/5 days per week beginning October 25, 2017. Beginning November 20, 2017 her assignment will decrease from 6.5 hours per day to 6.25 hours per day/5 days per week.

Marilyn Biedscheid - Increase in NonClassroom Paraprofessional assignment with the addition of 0.5 hours/5 days per week as General Education Paraprofessional for a total of 2.75 hours per day/5 days per week at Roosevelt Elementary School beginning November 27 and ending May 18, 2018.

Sheree Dittrich - Increase in Special Education Paraprofessional assignment at Washington Elementary School from 6.25 hours per day to 6.5 hours per day/5 days per week beginning November 20, 2017.

Kaltumo Ibrahim - Decrease in Special Education Paraprofessional assignment at Hoover Elementary School from 6.25 hours per day to 5.25 hours per day/5 days per week beginning November 9, 2017.

Anna Nelson - Transfer from Playground Supervisor to Special Education Paraprofessional at Rosa Parks Elementary School for 6.25 hours per day/3 days per week (T/Th/F) and 4.92 hours per day/2 days per week ((M/W) for a total of 28.59 per week beginning December 13, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jill Ristau - Increase in Special Education Paraprofessional assignment with the addition of .5 hours per day/5 days per week as NonClassroom (Playground) Paraprofessional at Franklin Elementary School for a total of 6.75 hours per day/5 days per week beginning November 20, 2017.

Colleen Santori - Increase in Special Education Behavior Intervention Paraprofessional assignment from 6.25 hours per day to 6.75 hours per day/5 days per week beginning November 20, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Miranda Bode, Grade 4 Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 19 and ending June 4, 2018.

Chantell Drummer, ECFE Teacher at the Family Learning Center, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 13 and ending November 24, 2017.

RESIGNATIONS (NON-AFFILIATED)

Albert Roehm III, Connecting Kids Coordinator, has submitted his resignation for purposes of retirement. His last date of employment will be February 28, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Stephanie Atchley - Special Education Paraprofessional at Kennedy Elementary School. Last date of employment was November 9, 2017.

Jordan Bergren - Playground Supervisor at Washington Elementary School. Last date of employment will be November 30, 2017.

Maggie Chouanard - ACES Child Care Assistant. Last date of employment will be January 5, 2018.

Brenna Colich - ACES Child Care Assistant. Last date of employment was May 18, 2017.

Jacob Good - Playground/Lunchroom Supervisor at Washington Elementary School. Last date of employment was November 9, 2017.

Stefanie Grams - ACES Child Care Assistant. Last date of employment was August 25, 2017.

Alexandra Jeidy - Special Education Paraprofessional at Eagle Lake Elementary School. Last date of employment will be November 20, 2017. She will continue in her position with ACES.

Kara Lattery - ACES Child Care Assistant. Last date of employment will be November 29, 2017.

Michelle Lowrie - Playground Supervisor/Substitute Clerical/POS at Rosa Parks Elementary School. Her last date of employment will be November 10, 2017.

Joni McCluhan - Special Education Paraprofessional at East High School. Last date of employment will be December 1, 2017.

Cathy Nibbe - ACES Child Care Assistant. Last date of employment will be November 22, 2017.

Lloyd Pearson, Evening Custodian at Hoover Elementary School, has submitted his resignation for purposes of retirement. His last date of employment will be April 30, 2018.

Briana Sieve - ACES Child Care Assistant. Last date of employment will be December 1, 2017.

Joshua Stewart - Playground Supervisor at Rosa Parks Elementary School. Last date of employment was September 22, 2017.

Lisa Wachtel - Special Education Paraprofessional at Dakota Meadows Middle School. Last date of employment will be November 24, 2017.

Ashley Watzke - ACES Child Care Assistant. Last date of employment will be December 7, 2017.

The following policies were presented for second reading and approval:

- 303 - Superintendent Selection
- 405 - Veteran's Preference
- 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse.
- 466 - Professional Development
- 509 - Enrollment of Nonresident Students

- 513 - Student Promotion, Retention, Acceleration, Program Design and Grade Placement
- 525 - Violence Prevention
- 601 - School District Curriculum and Instruction Goals
- 603 - Curriculum Development
- 604 - Instructional Curriculum
- 612 - Development of Parent and Family Engagement Policies for Title I Programs
- 625 - School District System Accountability
- 628 - Graduation Requirement
- 632 - Credit for Learning
- 806 - Recycling and Waste Reduction
- 903 - Visitors to School District Buildings and Sites

The revised policies were approved on a motion by Ms. Sapp, second by Ms. Hansen, and carried on a 7-0 voice vote.

Eric Hudspeth provided information on the proposed contracts with non-affiliated personnel. Ms. Hansen made a motion to approve the salaries or hourly rates and fringe benefit categories for non-affiliated personnel for the 2017-18 and 2018-19 fiscal years. The motion was seconded by Mrs. Eberhart and carried on a 7-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:57 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 20, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, November 20, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks, Abdi Sabrie and Jodi Sapp. Absent: Kristi Schuck (arrived at 5:32).

1. Sapp/Hansen approval of agenda with personnel addendum. 6-0
2. Open Forum - none
3. Information: Student/Staff Recognition, Board Member Workshop/Committee Reports.
4. Schuck/Brandon approval of Consent Agenda Items: Approval of Minutes of November 6, 2017, regular meeting and November 14, 2017, special meeting; Approval of November Bills; Personnel. 7-0
5. Sapp/Hansen approval of revised policies. 7-0
6. Hansen/Eberhart approval of 2017-19 Non-Affiliated contracts. 7-0
7. Sapp/Schuck adjournment at 5:57 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 12/05/2017

Prepared By: Eric Hudspith, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (NON-AFFILIATED)

Alexandra Jeidy - Transfer to the position ACES Supervisor with the Community Education and Recreation Program at Franklin Elementary School for 8 hours per day/5 days per week beginning December 1, 2017. She will be compensated at the rate of \$14.00 per hour (prorated to \$16,912.00 for 151 days) and will be eligible for Category I benefits.

APPOINTMENTS (INSTRUCTIONAL)

Kristine Schimek - Parent Educator at the Family Learning Center for 0.03 FTEs (50 hours) beginning November 27, 2017 for the 2017-18 school year. She will be placed at step 1 of the ECCE Teachers Association salary schedule with an hourly rate of \$23.55. This is in addition to her position as Special Education Paraprofessional.

APPOINTMENTS (NONINSTRUCTIONAL)

Mattu Chuol - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning November 29, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between The District and the Minnesota School Employees Association.

Colin Green - 4-Hour Day Custodian at Lincoln Community Center beginning December 18, 2017. He will be placed at classification A13 step 3 of the Maintenance and Custodial Association salary schedule with an hourly rate of \$15.28.

Deanna Hofmeister - Early Learning Regular Education Paraprofessional for 2 hours per week (Thursdays) beginning November 30, 2017. She will be compensated at the rate of \$12.36 per hour.

Melissa Rieger - Special Education Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning November 29, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kari Thomas - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 2.25 hours per day/5 days per week beginning November 30, 2017. She will be compensated at the rate of \$12.36 per hour.

Christopher Wood - Special Education Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning December 11, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Sabrina Espinoza - Transfer to Special Education/LPN at East High School, effective as of November 29, 2017. Location change only.

Simone Schulz - Voluntary decrease in Early Learning Regular Education Paraprofessional assignment from 5 hours per week to 3 hours per week (1.5 M/T) beginning November 29, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Alexandra Christian, Social Studies Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 18 and ending March 16, 2018.

Molly Lout, Kindergarten Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act beginning on or about March 14 and ending June 4, 2018.

Casey Rose, Science Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 26 and ending June 4, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Colleen Meagher, LPN/Procedure Nurse, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 27 and ending March 1, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Kyla Berges-Clay - ACES Child Care Assistant. Last date of employment will be December 8, 2017.

Amanda Best - ACES Child Care Assistant. Last date of employment will be December 7, 2017.

Michael Butzer - Evening Custodian at Dakota Meadows Middle School. Last date of employment will be December 15, 2017.

Callan Feucht - ACES Child Care Assistant. Last date of employment will be December 8, 2017.

Brittany Leidall - Special Education Paraprofessional at Franklin Elementary School. Last date of employment was December 1, 2017.

Martha Perry - ACES Child Care Assistant. Last date of employment will be December 11, 2017.

Sarah Schroeder - ACES Child Care Assistant. Last date of employment will be December 12, 2017.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting

5.B.1.

Meeting Date: 12/05/2017

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Addendum

Background:

APPOINTMENTS (INSTRUCTIONAL)

Todd Substad - Long Term Substitute Mathematics Teacher for Jessica Balt at Dakota Meadows Middle School beginning on or about January 23 and ending on or about April 18, 2018. He will be placed at step 9 of the B+30 lane on the Teachers Association salary schedule.

Mackenzie Tiegs - Long Term Substitute Mathematics Teacher for Joy Visto at East High School beginning December 5 and ending on or about March 29, 2018. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Wyatt Cote - ExCel Paraprofessional at Jefferson Elementary School for 1.25 hours per day/3 days per week beginning October 23 and ending April 11, 2018. He will be compensated according to his placement on the Minnesota School Employees Association salary schedule.

Shirlee Erb - ExCel Paraprofessional at Eagle Lake Elementary School for 1.75 hours per day/3 days per week beginning October 23 and ending April 11, 2018. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

John Kaseforth - Connections Youth Leader at Dakota Meadows Middle School for approximately 18 hours per week beginning November 27, 2017. He will be compensated at the rate of \$9.60 per hour.

Amy Lorenz - Transfer from Special Education Paraprofessional at Hoover to Brailist in Training for 6.25 hours per day/5 days per week beginning November 27, 2017. She will be compensated at the rate of \$15.00 per hour and will be eligible for 6-3-2 benefits.

Jonathan Morrow - ExCel Paraprofessional at Eagle Lake Elementary School for 1.75 hours per day/3 days per week beginning October 23 and ending April 11, 2018. He will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Omar Salah - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School for 1.75 hours per day/ 5 days per week beginning December 4, 2017. He will be compensated at the rate of \$12.36 per hour.

Taylor Sorenson - Transfer to the position of ACES Site Supervisor at Bridges Community School for 4.5 hours per day/5 days per week beginning December 1, 2017. She will be compensated at the rate of \$11.90 per hour.

Monica Warner - ACES Child Care Assistant at Kennedy Elementary School for approximately 6.5 hours per week beginning January 8, 2018. She will be compensated at the rate of \$9.90 per hour.

Jennifer Willaert - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/ 5 days per week beginning December 12, 2017. He will be compensated at the rate of

\$12.36 per hour.

The following will be ExCel Paraprofessionals at Monroe Elementary School for 3.25 hours per week beginning October 23 and ending April 11, 2018. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Danielle Backes, Cynthia Lyons, Deb Morris

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Amanda Goblirsch - Increase in Special Education Paraprofessional assignment at Washington Elementary School from 6.25 hours per day to 7 hours per day/5 days per week beginning November 27, 2017.

Jane Laven - Increase in Intervention Paraprofessional assignment at Roosevelt Elementary School from 5 hours per day to 5.75 hours per day/5 days per week, effective as of September 18, 2017.

Megan Remes - Increase in Early Learning Regular Education Paraprofessional assignment from 30 hours per week (7 hours per day M-W 9 hours on Thursdays to 7 hours per day M/W and 9 hours per day T/Th) to 32 hours per week beginning December 5 and ending February 20, 2018.

Khatera Yaqubi - Decrease in Early Learning Regular Education Paraprofessional assignment from 25.50 hours per week to 21.50 hours per week (6.25 on Mondays, 4.25 on T/W/Th and 2.5 on Fridays) beginning December 5, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Elizabeth Hanson, Kindergarten Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 16 and ending June 4, 2018.

Jennie Helget, Special Education Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 14 and ending February 27, 2018.

Sarah Peterson, Grade 3 Teacher at Monroe Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 19 and ending June 4, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Briar Huff, Special Education Paraprofessional at Prairie Winds Middle School, has requested an unpaid leave beginning November 30 and ending December 10, 2017.

RESIGNATIONS (NONINSTRUCTIONAL)

Sarah Awe - Special Education Behavior Intervention Paraprofessional at Prairie Winds Middle School. Last date of employment will be December 22, 2017.

Jill Johnson - Special Education Paraprofessional at Monroe Elementary School. Last date of employment was November 24, 2017.

Laura Lambert - ACES Child Care Assistant. Last date of employment was October 25, 2017.

Wanda Lloyd - Early Childhood Screener, effective as of January 1, 2018.

Taylor Saugstad - Playground/Lunchroom Supervisor at Washington Elementary School. Last date of employment will be December 8, 2017.

Marina Schroeder - ACES Child Care Assistant. Last date of employment will be December 15, 2017.

Sue Seys - Early Learning Regular Education Paraprofessional. Her last date of employment will be

December 22, 2017.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Evan Stier - Playground Supervisor at Rosa Parks Elementary School. Last date of employment was November 30, 2017.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting**6.A.****Meeting Date:** 12/05/2017**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Information

Subject:

Capital and Facilities Improvement Hearing

Background:

The school district administration has developed a capital expenditures facilities program using capital facilities revenue and the new long term facilities maintenance revenue. Long Term Facilities Maintenance replaces Health & Safety and Deferred Maintenance Revenue. A public hearing has been scheduled to give citizens the opportunity to comment on the plan.

Recommended Action:

The Board Chair will open the public hearing for anyone who wishes to speak.

AttachmentsLong-Term Facility Project List

FY 2019 Proposed Projects
Health & Safety

Need ID	Description	Location	Classification	Type	Est. Completion	Est. Cost
	Annual Elevator & ADA lift Inspections	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$20,000.00
1338	Annual Inspections - Man Lifts - Chair Lifts - auto Lifts - Fork Lifts	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$15,000.00
1347	Annual Inspections - Theaters - East /West/LCC - SECOA	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$6,000.00
1356	Annual Bleacher Inspections East West DMMS	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$2,000.00
1365	Annual Inspections MDH - School Pools and Kitchens	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$18,000.00
1374	Fall Protection Program Roofs / Boilers	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$2,000.00
1382	Best Practices - Tech Education Lab Improvements (East-West-DMMS-LCC)	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$10,000.00
1390	Playground CSPC Upgrades as /Audit	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$10,000.00
1398	Playground - Impact Surfacing restoration	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$60,000.00
1406	PPE Purchases - eye, hand, face, hearing Science-Tech Ed-Custodial-Maintenance-Food Service-Art	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$12,000.00
1414	Annual RPZ Inspections	District Office	Health & Safety	349 - Hazardous Substance	6/30/2019	\$5,000.00
	Radon Testing 1/3 of buildings	District Office	Health & Safety	349 - Hazardous Substance	6/30/2019	\$20,000.00
1422	Annual Hazardous Waste Fees - MPCA, ERC	District Office	Health & Safety	349 - Hazardous Substance	6/30/2019	\$5,000.00
1430	Annual Hazardous Waste Disposal East - West	District Office	Health & Safety	349 - Hazardous Substance	6/30/2019	\$10,000.00
1439	Annual Fee Schooldude - Crisis Management	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$11,000.00
1448	Annual First Aid Trainings for Site FA Teams, SPED, Nurses, Health Assistants, ACES, Evening Custodians	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$18,000.00
1456	AED Replacement Program	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$6,000.00
1467	Annual CHO Wages for Managing East and West	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
1476	Building Evacuation Maps - Annual Updates	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
1485	Health and Safety Management Administrative and Secretarial Wages	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$100,000.00
1493	Annual Audio-metric Testing for Custodial and Maintenance Staff	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$4,000.00
1501	MDE Annual H/S Program Reviews and Site Safety Inspections	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
1509	OSHA - Annual Hazard Training for District Administrators	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$3,000.00
1517	OSHA Annual Hazard Training for High Hazard Departments - SPED, Custodial, Art, Science, Tech Ed, Site Safety Teams	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$15,000.00
1525	OSHA - New Employee Training for High Hazard Departments	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
1533	Wages for Safety Team Representatives - FA, TA, CPI, E-Teams, Tech Ed, Emergency Planning, Science	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
1541	OSHA-MDE - Science Department Chemical Hygiene Compliance	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$2,000.00

1549	OSHA - MDE Blood Borne Pathogens HBV Vaccinations and Medical Evaluations	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$3,000.00
1557	AHERA Project Design, Testing & Management	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$10,000.00
1565	MDE - IAQ Annual CO2 Calibrations	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$3,000.00
1573	Annual Floor Tile abatement as per Carpet replacement Schedule	District Office	Health & Safety	358 - Asbestos	6/30/2019	\$90,000.00
	Annual Abestos Abatement Management	District Office	Health & Safety	358 - Asbestos	6/30/2019	\$45,000.00
1581	Annual Asbestos Physicals and Fit Tests and Employee annual Training	District Office	Health & Safety	358 - Asbestos	6/30/2019	\$10,000.00
1589	SFM Orders - Annual Budget Amount	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$20,000.00
1596	SFM - Annual Alarm Inspections	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$12,000.00
1604	SFM Annual Fire Alarm Repairs	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$15,000.00
1612	SFM Annual Emergency Light / Exit Light / Back Up Battery Inspections	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$7,000.00
1620	SFM Annual Fire Alarm Monitoring	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$7,000.00
1628	SFM Annual Fire Extinguisher Inspections	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$7,000.00
1636	SFM Annual Sprinkler Inspections	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$7,000.00
1644	IAQ Recommissioning of Classroom Air Handlers - 5 Yr Rotation / District IAQ Plan	District Office	Health & Safety	366 - IAQ	6/30/2019	\$60,000.00

Health & Safety Total

\$675,000.00

ADA

Need ID	Description	Location	Classification	Type	Est. Completion	Est. Cost
	ADA Building Improvements	District Wide	367 - Accessibility		6/30/2019	\$50,000.00

ADA Total

\$50,000.00

Deferred Maintenance

Need ID	Description	Location	Classification	Type	Est. Completion	Est. Cost
1802	Mechanical mezzanine exterior metal sheeting redone due to leakage	Dakota Meadows Middle School	368 - Building Envelope	Exterior Walls	6/30/2019	\$80,000.00
	Misc. Furniture Replacement	District Wide	369 - Building Hardware & Equipment	Furniture	6/30/2019	\$350,000.00
1126	Exterior Doors Replaced - Front Entrance	Dakota Meadows Middle School	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$20,000.00
1685	Lockers repainted in one trail	Dakota Meadows Middle School	369 - Building Hardware & Equipment	Lockers	6/30/2019	\$35,000.00
1087	Replace Auditorium Doors	East High School	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$35,000.00
934	Repaint Lockers	Franklin Elementary	369 - Building Hardware & Equipment	Lockers	6/30/2019	\$50,000.00
1686	Refurbish student lockers - bottoms replaced & entire locker repainted	Hoover Elementary	369 - Building Hardware & Equipment	Lockers	6/30/2019	\$75,000.00
887	Replace South Exterior Doors	Jefferson Elementary	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$10,000.00
1078	Replace Exterior Doors & Frames	Kennedy Elementary	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$15,000.00
	Replace Exterior Doors @ 1-3-4-8	Lincoln Community Center	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$35,000.00
1156	Replace Exterior Doors	West High School	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$40,000.00
1164	Replace Industrial Washer (oldest unit)	West High School	369 - Building Hardware & Equipment	Custodial Equipment	6/30/2019	\$20,000.00
1111	Replace Auditorium Lighting	East High School	370 - Electrical	Electrical - Other	6/30/2019	\$40,000.00
1085	Replace Stage Lighting & Dimmer Controls	East High School	370 - Electrical	Electrical - Other	6/30/2019	\$11,500.00
1734	Replace lighting in Gym, Dome Area & Cafeteria	Hoover Elementary	370 - Electrical	Lighting - Interior	6/30/2019	\$20,000.00
1733	Replace lights in Gym, Dome Area, & Cafeteria	Kennedy Elementary	370 - Electrical	Lighting - Interior	6/30/2019	\$20,000.00

1059	Replace Lighting over Auditorium Seating and Upgrade Electrical Service to area	Lincoln Community Center	370 - Electrical	Electrical - Service/Distribution	6/30/2019	\$100,000.00
917	Replace Carpet in classrooms	Dakota Meadows Middle School	379 - Interior Surfaces	Flooring	6/30/2019	\$20,000.00
1688	Paint classroom in one trail	Dakota Meadows Middle School	379 - Interior Surfaces	Interior Walls	6/30/2019	\$25,000.00
932	Repair Cracks & Repaint Walls (104 & hallways)	Franklin Elementary	379 - Interior Surfaces	Interior Walls	6/30/2019	\$30,000.00
1146	Replace Kitchen VCT with Quarry Tile - remove curb & old steam kettle	Franklin Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$15,000.00
938	Renovate Staff Restroom	Hoover Elementary	379 - Interior Surfaces	Space Renovation	6/30/2019	\$30,000.00
884	Replace Table Room Floor	Jefferson Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$5,000.00
922	Replace Cafeteria Floor	Jefferson Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$20,000.00
1074	Replace Flooring w/Carpet	Jefferson Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$25,000.00
1080	Replace Flooring - 107, Computer Rm, Art Rm, Brail Rm	Kennedy Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$12,000.00
910	Replace Flooring in Seating Area - Auditorium	Lincoln Community Center	379 - Interior Surfaces	Flooring	6/30/2019	\$30,000.00
1058	Repaint Auditorium	Lincoln Community Center	379 - Interior Surfaces	Interior Walls	6/30/2019	\$12,000.00
1167	Replace Cafeteria Flooring with LVT	Monroe Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$17,000.00
943	Renovate Office Area	Monroe Elementary	379 - Interior Surfaces	Space Renovation	6/30/2019	\$65,000.00
1176	Renovate/Upgrade Kindergarten restrooms	Roosevelt Elementary	379 - Interior Surfaces	Space Renovation	6/30/2019	\$25,000.00
1678	Replace flooring 129-113-114 (carpet)	Washington Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$6,000.00
986	Replace ceilings & lights in Kindergarten Hallway	Washington Elementary	379 - Interior Surfaces	Ceilings	6/30/2019	\$16,000.00
1689	Replace flooring in Art Room & Kiln Room	Washington Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$10,000.00
879	Sand and resurface gym floor	West High School	379 - Interior Surfaces	Flooring	6/30/2019	\$25,000.00
1195	Air Duct Cleaning (\$49,920.00 funded by H&S)	East High School	380 - Mechanical Systems	HVAC Unit	6/30/2019	\$50,000.00
1112	Install Dehumidification & HVAC Improvements to Weight/Wrestling & PE Rooms	East High School	380 - Mechanical Systems	HVAC Unit	6/30/2019	\$150,000.00
1197	Air Duct Cleaning (\$4900.00 funded by H&S)	Hoover Elementary	380 - Mechanical Systems	HVAC Unit	6/30/2019	\$29,520.00
924	Replace Bradley Sinks (2) by 5th Grade	Eagle Lake Elementary	381 - Plumbing	Fixtures	6/30/2019	\$30,000.00
946	Replace (6) Bradley Handwashing Units	Hoover Elementary	381 - Plumbing	Fixtures	6/30/2019	\$30,000.00
875	Replace Bradley Wash Basins by each Restroom Area - (8) sinks & need to relocate drinking fountains	Monroe Elementary	381 - Plumbing	Fixtures	6/30/2019	\$25,000.00
1216	In-House Project Management	District Office	382 - Professional Services & Salary	In-House Staff	6/30/2019	\$75,000.00
1227	Design Services	District Office	382 - Professional Services & Salary	Professional	6/30/2019	\$175,000.00
896	Replace Roof Area B,C,D	West High School	383 - Roofing Systems	Roof	6/30/2019	\$500,000.00
1014	Crack fill & seal coat East Parking Lot	Dakota Meadows Middle School	384 - Site Projects	Parking lots	6/30/2019	\$45,000.00
1016	Crack fill & seal coat SW Parking Lot	Dakota Meadows Middle School	384 - Site Projects	Parking lots	6/30/2019	\$20,000.00
877	Sidewalk repairs	East High School	384 - Site Projects	Sidewalks	6/30/2019	\$6,250.00
973	Mudjack repairs to sidewalk	East High School	384 - Site Projects	Sidewalks	6/30/2019	\$2,500.00
977	Mill & Overlay North Parking Lot	East High School	384 - Site Projects	Parking lots	6/30/2019	\$50,000.00
1011	Curb & gutter repairs	East High School	384 - Site Projects	Parking lots	6/30/2019	\$25,000.00
1017	Crack fill & seal coat NE Parking Lot	East High School	384 - Site Projects	Parking lots	6/30/2019	\$5,000.00
1025	Crack fill & seal coat Physical Plant Parking Lot	East High School	384 - Site Projects	Parking lots	6/30/2019	\$10,000.00
1680	Crack fill & Seal coat West parking lot	East High School	384 - Site Projects	Parking lots	6/30/2019	\$125,000.00
1694	Irrigation on Athletic Fields replaced & upgraded	Kennedy Elementary	384 - Site Projects	Irrigation	6/30/2019	\$40,000.00
Deferred Total						\$2,737,770.00

LTFM Total

\$3,462,770.00

School Board Regular Meeting**6.B.****Meeting Date:** 12/05/2017**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Information

Subject:

2018-19 School Year Property Tax Levy Hearing

Background:

Included with your Board materials this evening is the 2018-2019 school year Mankato Area Public Schools tax levy recommendation. The counties have mailed a notice of proposed property taxes to all property owners. Under state law, the District must conduct a public meeting to receive citizen input regarding the levy proposal. As part of the public meeting, the District is required to review its proposed 2018-2019 tax levy and its current budget for school year 2017-2018. The School Board is scheduled to take final action in regard to the 2018-2019 tax levy at the School Board meeting on Monday, December 18, 2017 at 5:30 P.M. at the Intergovernmental Center.

Recommended Action:

The Board Chair will open the public hearing for anyone who wishes to speak.

Attachments

2018-19 Tax Levy

Truthin Taxation

MANKATO AREA PUBLIC SCHOOLS

2018-2019 TAX LEVY SUMMARY (17 PAY 18)

L I N E #	LEVY DESCRIPTION	2017-2018 LEVY AMOUNT	2018-2019 MAXIMUM LIMITATION	2018-2019 RECOMMEND AMOUNT	% INCREASE DECREASE	COMMENTS
	GENERAL FUND:					
1	REFERENDUM LEVY*	\$2,379,908	\$5,910,505	\$5,910,505	148.35%	PER STATE FORMULA
2	LOCAL OPTIONAL REVENUE*	\$3,910,993	\$4,085,087	\$4,085,087	4.45%	PER STATE FORMULA
3	STUDENT ACHIEVEMENT	\$92,722	\$0	\$0	-100.00%	PER STATE FORMULA (PHASED OUT)
4	CAREER TECH LEVY	\$241,981	\$270,902	\$270,902	11.95%	PER STATE FORMULA
5	UNEMPLOYMENT LEVY	\$40,000	\$20,000	\$20,000	-50.00%	ESTIMATED COSTS
6	SAFE SCHOOLS LEVY	\$332,065	\$346,847	\$346,847	4.45%	\$36 PER ADJ PUPIL UNIT
7	FACILITY LEASE	\$698,083	\$727,438	\$727,438	4.21%	LEASED SPACE COSTS
8	OPERATING CAPITAL*	\$772,927	\$671,740	\$671,740	-13.09%	PER STATE FORMULA
9	LONG TERM FACILITIES*	\$2,252,077	\$3,016,364	\$3,016,364	33.94%	BUILDING MAINTENANCE PROJECTS
10	EQUITY LEVY*	\$1,414,455	\$1,257,694	\$1,257,694	-11.08%	PER STATE FORMULA
11	TRANSITION LEVY*	\$256,336	\$267,747	\$267,747	4.45%	PER STATE FORMULA
12	TECHNOLOGY LEVY	\$500,000	\$500,000	\$500,000	0.00%	VOTER APPROVED LEVY
13	PRIOR YR. ADJUSTMENTS	\$26,253	(\$528,034)	(\$528,034)	-2111.33%	ABATEMENTS/PRIOR YR. ADJ
14	GENERAL FUND SUBTOTAL	\$12,917,800	\$16,546,290	\$16,546,290	28.09%	

* A SCHOOL DISTRICT UNDERLEVY IN THIS COMPONENT WILL RESULT IN A PROPORTIONATE REDUCTION IN STATE AID.

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LEVY DESCRIPTION	2017-2018 LEVY AMOUNT	2018-2019 MAXIMUM LIMITATION	2018-2019 RECOMMEND AMOUNT	% INCREASE DECREASE	COMMENTS
COMMUNITY SERVICE FUND:					
15 BASIC AID FORMULA*	\$448,367	\$448,367	\$448,367	0.00%	STATE FORMULA
16 EARLY CHILDHOOD*	\$221,061	\$225,945	\$225,945	2.21%	STATE FORMULA
17 HANDICAPPED ADULTS	\$26,600	\$26,600	\$26,600	0.00%	STATE FORMULA
18 SCHOOL AGE CARE	\$85,000	\$85,000	\$85,000	0.00%	SPECIAL NEEDS ACES PROGRAM
19 PRIOR YR. ADJUSTMENTS	\$5,432	\$32,386	\$32,386	-496.21%	ABATEMENTS/PRIOR YR. ADJ.
20 COMMUNITY SERV SUBTOTAL	\$786,460	\$818,298	\$818,298	4.05%	
DEBT SERVICE FUNDS:					
21 BOND/INTEREST PAYMENT	\$8,164,878	\$8,601,149	\$8,601,149	5.34%	PER DEBT SCHEDULES
22 ABATEMENT ADJUSTMENTS	\$5,603	\$62,682	\$62,682	1018.72%	ABATEMENTS/PRIOR YR. ADJ.
23 OPEB DEBT SERVICE	\$992,020	\$951,104	\$951,104	-4.12%	PER DEBT SCHEDULE
24 DEBT SERVICE SUBTOTAL	\$9,162,501	\$9,614,935	\$9,614,935	4.94%	
25 GRAND TOTALS	\$22,866,761	\$26,979,523	\$26,979,523	17.99%	
	=====	=====	=====	=====	

* A SCHOOL DISTRICT UNDERLEVY IN THIS COMPONENT WILL RESULT IN A PROPORTIONATE REDUCTION IN STATE AID.

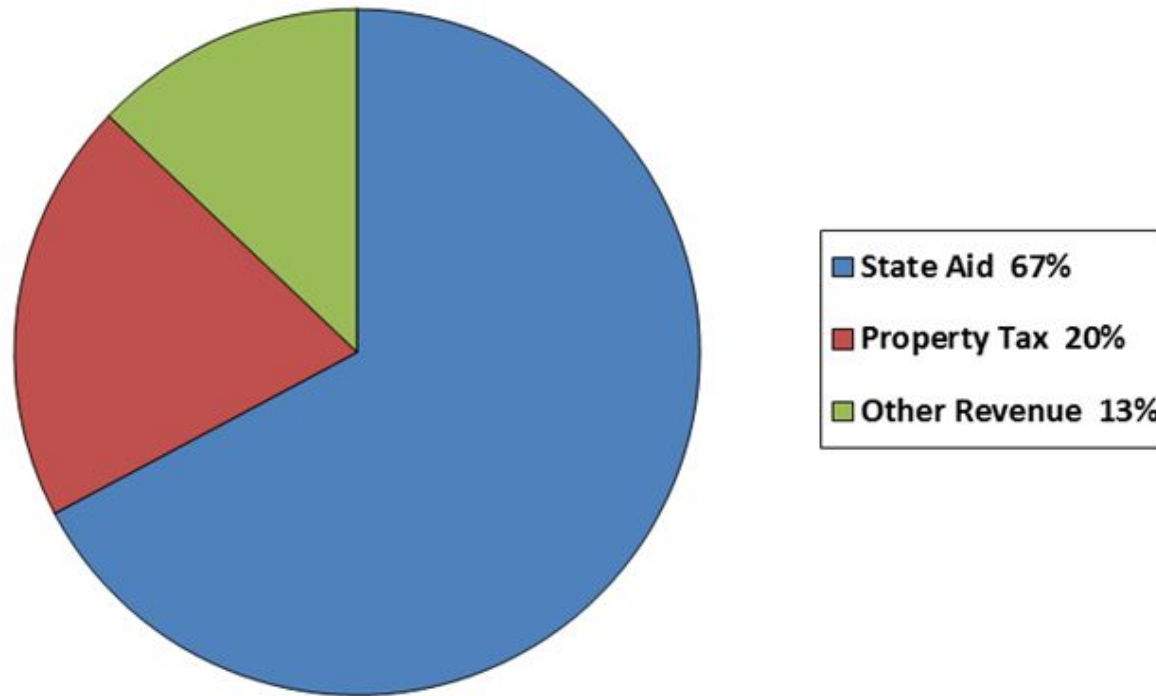


Mankato Area Public Schools

2018-19 Property Tax Levy

December 5, 2017

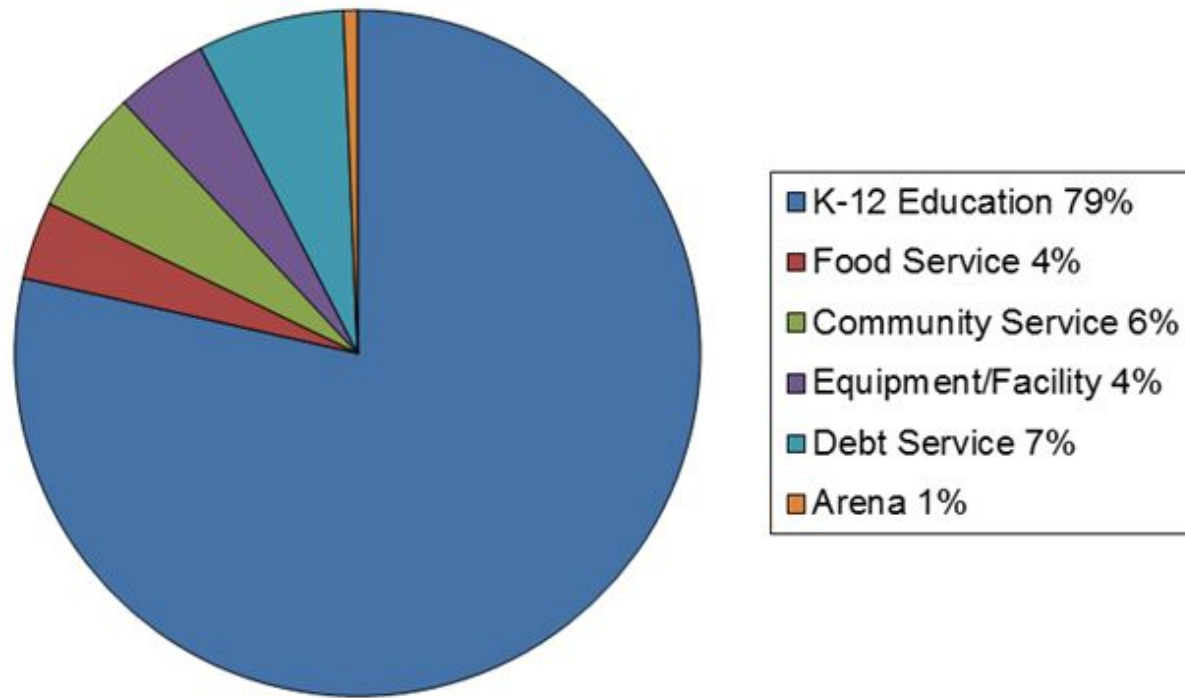
Where Mankato Area Public Schools receives its revenues:



Total 2017-18 Revenues:
\$114,971,461



How Mankato Area Public Schools expends its revenue:



Total 2017-18 Budgeted
Expenditures: \$118,102,183





2018-2019 Tax Levy Summary

General	\$16,546,290
Community Service	\$818,298
Total Debt Service	\$9,614,935
Total Levy	\$26,979,523

Detail of this summary is located in board packet attachments.



Factors Determining Property Taxes:

Levy Amount

Property Market Value

Property Class Rate

School District

Levy/Aid Formulas

Governmental Units

Assessor

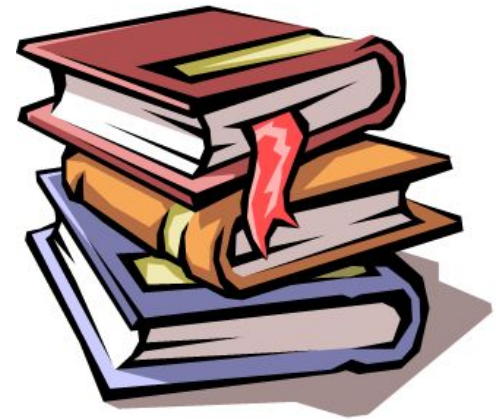
State Legislature

State Legislature



Local School Districts Have Very Few Levy Choices

- Most of the levy components are determined by the legislature.
- The school district is penalized by a reduction in state aid if the levy is not made.





Total Operating Cost

SCHOOL DISTRICT	\$ AMOUNT PER PUPIL
Winona	\$14,347
Faribault	\$13,239
Austin	\$12,637
Albert Lea	\$12,445
Rochester	\$11,724
Northfield	\$11,668
Red Wing	\$11,051
Owatonna	\$11,039
Mankato	\$10,484
State Average	\$11,956
% BELOW THE STATE AVERAGE	12.3%



2018 Referendum Amount per Pupil

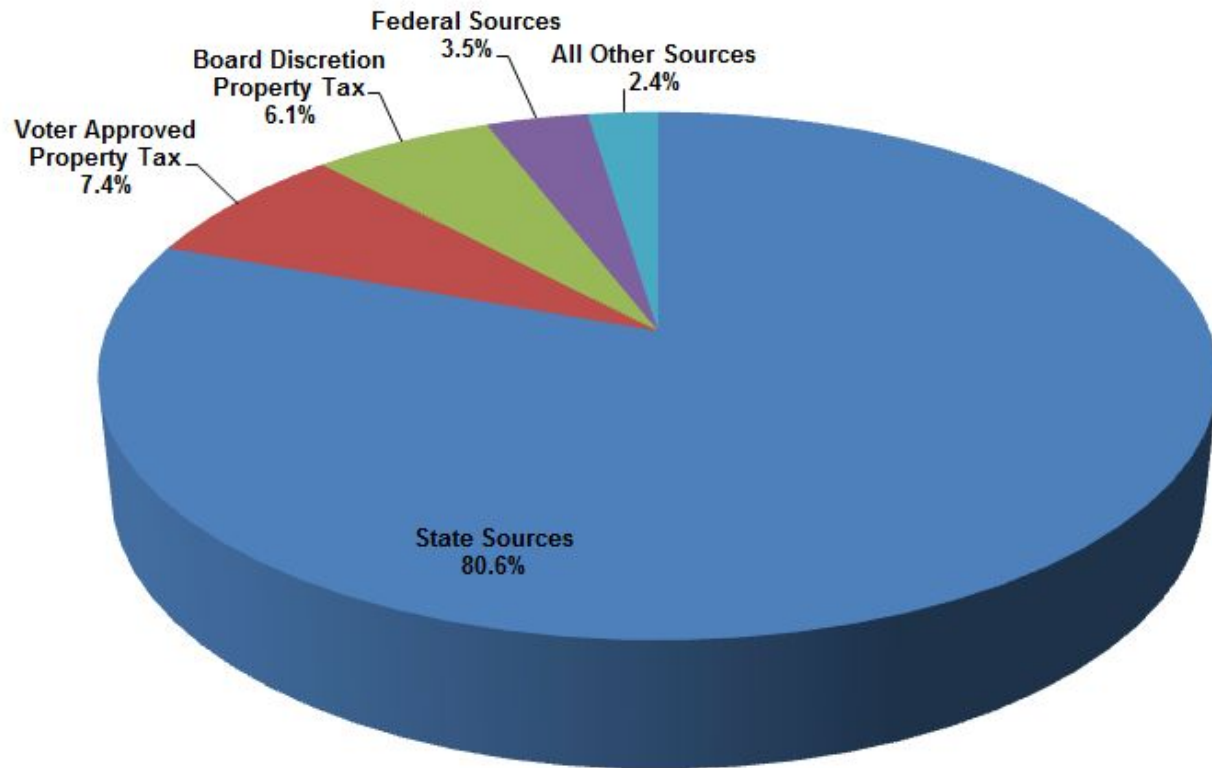
SCHOOL DISTRICT	\$ AMOUNT PER PUPIL
Northfield	\$2,391
Winona	\$1,952
Rochester	\$1,461
Red Wing	\$1,236
Albert Lea	\$1,235
Faribault	\$1,216
Owatonna	\$1,155
Mankato	\$1,149
Austin	\$767
Big Nine Average	\$1,396
% BELOW THE BIG NINE AVERAGE	17.7%



Sources of General Fund Revenue

\$95,248,159

2017-18





Thank you for being here!

Questions?

School Board Regular Meeting**7.A.****Meeting Date:** 12/05/2017**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Acceptance of Gifts and Grants

Background:

The 77 Lancers received \$500 from an anonymous donor to be used for the Winter Color Guard Program.

Elizabeth Ratcliff donated \$300 to the Food Service Department to be used towards overdue lunch bills.

Mayo Clinic Health System provided materials for American Education Week recognition valued at \$2,020.

MSU Construction Management Student Association donated woodworking and construction tools valued at \$500 to East High School.

Eagle Lake American Legion donated \$200 and classroom supplies valued at \$100 to Eagle Lake Elementary.

Shopko Foundation provided a \$500 grant to Prairie Winds Middle School to be used for sixth grade students to attend Junior Achievement's Biz Town.

Quality 1 Hr Foto donated labor and materials valued at \$350 for the East High fall play.

Robert and Susan Olson donated \$100 to the West High Girls Soccer program.

Angie's Boomchickapop donated 300 bags of popcorn valued at \$600 to the Family Learning Center.

The East Elementary Wrestling program donated \$4,669 to East Senior High for wrestling mats.

Recommended Action:

The administration recommends Board acceptance of these generous gifts.

School Board Regular Meeting**7.B.****Meeting Date:** 12/05/2017**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Ratification of 2017-19 Agreement with the Mankato Principals Association

Background:

A tentative agreement was reached between District 77 and the Mankato Principals Association, and the Association has approved the tentative agreement. Board members have received a detailed analysis of the new agreement.

Recommended Action:

The administration recommends that the School Board ratify the agreement.

School Board Regular Meeting

7.C.

Meeting Date: 12/05/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Adoption of Resolution Establishing Combined Polling Places

Background:

To comply with Minnesota Statute 204B.16, the School Board must annually approve a resolution establishing combined polling places. The attached resolution establishes combined polling places for 2018.

Recommended Action:

The administration recommends adoption of the attached resolution.

Attachments

Combined Polling Places Resolution

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE A: Hillside Assembly
502 S. Victory Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 11, 12 and 14; and Mankato Township (P1 and P2); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Mankato National Guard Armory
100 Martin Luther King Jr. Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precincts 15, 16 and 17; Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 7, 8 and 9; and Decoria and Rapidan Townships; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: Bethel Baptist Church
1250 Monks Avenue

Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 4, Precincts 10, 10A and 13; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: St. Joseph the Worker
423 W. Seventh Street
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 5, Precincts 1, 2, 3, 4, 5 and 6; City of Skyline; Judson and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Eagle Lake City Hall
705 Parkway Avenue
Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Eagle Lake and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: Madison Lake Community Center
525 Main Street
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE H: St. Paul's Lutheran
304 Monroe Avenue
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 1 and 2; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: Oak Terrace West
1570 Tower Boulevard
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE J: Fire Station #2
1825 Howard Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a. the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.