

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 18, 2017

The School Board of Independent School District No. 77 met in regular session on Monday, December 18, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Sara Hansen, Ann Hendricks and Jodi Sapp. Absent: Abdi Sabrie, Kristi Schuck (arrived at 5:35)

Mrs. Brandon moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 5-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: 2016-17 Audit Report presented by Kim Hillberg of Clifton Larson Allen LLP; Roosevelt Elementary School Report presented by Ann Haggerty; Eagle Lake School Report presented by Kory Kath, Mary Michels and Katie Zimmerman; Board Member Workshop/Committee Reports.

Ms. Schuck left the meeting at 6:34 p.m.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Eberhart, and carried on a 5-0 roll call vote.

Approval of Minutes of the December 5, 2017, regular Board meeting.

Approval of December bills totaling \$3,355,612.85.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Kristine Theis - Transfer to the position of ACES Site Supervisor for 8 hours per day/5 days per week at Kennedy Elementary School beginning January 3, 2018. She will be compensated at the rate of \$13 per hour (\$27,040.00 prorated to \$13,312.00 for 128 days) and she will be eligible for Category I benefits.

APPOINTMENTS (INSTRUCTIONAL)

Donna Cain-Eichers - Long Term Substitute Special Education Teacher for Jennie Helget at West High School beginning December 13 and ending February 27, 2018. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Mikayla Gormley - Long Term Substitute Grade 4 Teacher at Franklin Elementary School for Megan Sandhurst beginning December 14 and ending January 26, 2018. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Leah Knutson - Long Term Substitute Social Studies Teacher for Alexandra Christian at Dakota Meadows Middle School beginning on or about January 18 and ending March 14, 2018. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Martha Wildeman - Long Term Substitute Grade 4 Teacher at Eagle Lake Elementary School for Lexi White beginning January 8 and ending March 2, 2018. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Taylor Burke - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School for 1.75 hours per day/3 days per week (T/Th/F) beginning January 3, 2018. She will be compensated at the rate of \$12.36 per hour.

Morgan Butler - ACES Child Care Assistant at Holy Rosary for approximately 13 hours per week beginning January 8, 2018. She will be compensated at the rate of \$9.90 per hour.

Amy Byro - Community Education & Recreation Intern for 40 hours per week beginning January 8 and ending May 11, 2018. She will be compensated at the rate of \$9.65 per hour.

Jacqueline Caya - Full-time, 8-Hour Evening Custodian at Dakota Meadows Middle School beginning December 18, 2017. She will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99 per hour.

Katelin Dietel - Connecting Kids Intern with Community Education & Recreation for approximately 20 hours per week beginning January 8 and ending July 13, 2018. She will be compensated at the rate of \$9.50 per hour.

Lindsey Johnson - ACES Child Care Assistant at Washington Elementary School for approximately 12 hours per week beginning December 6, 2017. She will be compensated at the rate of \$10.40 per hour.

Megan Johnson - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning December 13, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Elissa Kinney - Special Education Paraprofessional at Washington Elementary School for 6.25 hours per day/5 days per week beginning January 3, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Christopher Mahowald - ABE Teaching Assistant at Lincoln Community Center for 2.5 hours per day/3 days per week beginning December 12 and ending May 31, 2018. He will be compensated at the rate of \$12 per hour.

Madison Mueller - Transfer to the position of ACES Assistant Supervisor at Jefferson Elementary School for 3.5 hours per day/3 days per week beginning December 18, 2017. She will be compensated at the rate of \$10.90 per hour.

Tanya Neal - Special Education Paraprofessional at Early Learning for 24.5 hours per week (3.5 hours on Monday, 7 hours T/W/Th) beginning January 3, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Phillip Salic - Full-time, 8-Hour Evening Custodian at West High School beginning December 18, 2017. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

Becky Strobel - 77 Lancers Marching Band Assistant Director with Community Education & Recreation beginning December 18, 2017. She will receive a stipend of \$3,041.66.

Jacob Sweitzer - Connections Program Youth Leader with Community Education and Recreation for approximately 10 hours per week beginning December 4, 2017. He will be compensated at the rate of \$9.60 per hour.

Heather Tentis - NonClassroom (Playground) Paraprofessional at Franklin Elementary School for 1.75 hours per day 2 days per week (M/T) beginning December 12, 2017. She will be compensated at the rate of \$12.36 per hour.

Joseph Vogel - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning December 5, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

The following will be Paraprofessionals in the ExCel Program at Kennedy Elementary School from October 23 through April 11, 2018 for approximately 1.75 hours per day/3 days per week. They will be

compensated according to their placement on the Minnesota School Employees Association salary schedule.

Brooke Anderson, Amy Luethmers, Tami Scherer

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Carol Doering - Change in assignment from Mount Olive/Loyola Non-Public Schools for 0.20 FTEs to Mount Olive Non-Public School for 0.13 FTEs beginning November 1, 2017 for the 2017-18 school year.

Chantell Drummer - Decrease in Early Childhood teaching assignment from .45 FTEs (655 hours) to .42 FTEs (605 hours) beginning December 8, 2017 for the 2017-18 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Debra Anderson - Increase in Second Cook assignment at Hoover Elementary School from 7 hours per day to 7.25 hours per day/5 days per week beginning October 2, 2017.

Colleen Bauman - Increase in Cook's Helper assignment at Hoover Elementary School from 6.5 hours per day to 6.75 hours per day/5 days per week beginning October 2, 2017.

Ross Ewert - Change in Custodial assignment from full-time, 8-Hour per day Custodian to 4-Hour Custodian at Kennedy Elementary School, beginning January 8, 2018.

Amber Nicholson - Increase in her NonClassroom Paraprofessional (1 hour and 55 minutes per day) assignment with the addition of 4.25 hours per day as a Special Education Paraprofessional for a total of 6 hours 17 minutes per day/5 days per week at Monroe Elementary School beginning December 11, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lindsey Olsen - Decrease in her Supervision and Security assignment at Dakota Meadows Middle School from 7.5 hours per day/5 days per week to 7 hours per day/5 days per week beginning December 1, 2017.

Tommi Wolfe - Decrease in Special Education Paraprofessional assignment at Dakota Meadows Middle School from 6.75 hours per day to 6.5 hours per day/5 days per week beginning December 13, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Sheila Busch, Grade 5 Teacher at Roosevelt Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 7 and ending December 22, 2017.

Neely Hagedorn, Kindergarten Teacher at Bridges Community School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about March 19 and ending May 28, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Andrew Brethauer - Special Education Paraprofessional at East High School. Last date of employment will be December 22, 2017.

Tammy Corbett - MAPS Preschool Regular Education Paraprofessional. Her last date of employment will be December 22, 2017.

Darlene Hawker, Cook Manager at Eagle Lake Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be January 31, 2018.

Briar Huff - Special Education Paraprofessional at Prairie Winds Middle School. Last date of employment was December 8, 2017.

Kailyn Kuzel - ACES Child Care Assistant. Last date of employment will be December 22, 2017.

Sydney Scherer - ACES Child Care Assistant. Last date of employment was December 7, 2017.

Taylor Sorenson - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School. Last date of employment will be December 22, 2017 but will continue to substitute in this position.

Alayna Stenzel - ACES Child Care Assistant. Last date of employment will be December 29, 2017.

Tom Stolp - 4-Hour Custodian at Kennedy Elementary School. Last date of employment was December 15, 2017.

Grace Thao - ACES Child Care Assistant. Last date of employment will be December 22, 2017.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Kaltumo Ibrahim - Special Education Paraprofessional at Hoover Elementary School, effective as of December 15, 2017.

Mrs. Brandon made a motion to accept the following gifts. The motion was seconded by Ms. Hansen and carried on a 5-0 voice vote.

Elizabeth Ratcliff donated \$200 to the Food Service Department to be used towards overdue lunch bills.

OASIS (Opportunity, Access, Success, Intercultural Services) at MSUM donated \$71 to be used towards transportation for West High Girls Explore STEM.

TSMA of Elbow Lake, Minnesota donated \$700 to be used towards transportation costs for the 2017 Tour of Manufacturing.

The following donations were received for the 2018 Career Expo:

- MedExpress - \$500
- South Central Workforce Council - \$800
- Bolton & Menk - \$1,500
- Rasmussen College - \$500

CAB Construction donated 600 cut squares of metal materials valued at \$100 to the East High welding class.

East High received an anonymous donation of \$150 to their Food Service Angel Fund.

Quality 1 Hour Foto donated labor and materials valued at \$1,610 to East High for the Hall of Fame.

Steve Ray donated \$100 to the West High girls swim/dive program.

Washington Elementary received the following donations for their reading program:

- Edmund and Patricia Colby - \$50
- Dr. Thoo and Lisa Tan - \$50

East High Dance Company received the following donations, designated as memorials for Chelsea Thomas-Korsh:

- Beth Kozitza - \$100
- Todd and Lori Coyour - \$50
- Brian and Holli Loe - \$150
- Tammy Shain and Brooke Belcher - \$300
- Christina Turner - \$50
- Michelle Perish - \$50
- Angie Hood - \$50
- David and Melissa Iverson - \$50
- AmyAnn and Timothy Pearson - \$100
- Troy and Diane Anderson - \$30
- Sonja Buckmeier - \$25

West High Orchesis received the following donations:

- Frentz & Frenz - \$100
- Darrell Wolf - \$250
- Valley News Company - \$250
- Consolidated Communications - \$500
- Flexible Plastics Inc. - \$100
- Blinds & More - \$250
- Southern Minnesota Orthodontics - \$100
- MinnStar Bank - \$100

Kaye Corporation - \$250

Community Charities of Minnesota donated \$240 to Roosevelt Elementary School.

West High Vex Robotics received the following donations:

Class of 1967 - \$2,100

Exposure Marketing & Promotion Inc. - \$2,000

VisualEdge Inc. - \$50

Robotics Education & Competition Foundation - \$1,480

Scheel's donated \$250 to the West High Choir.

Board members and Superintendent Allen commented on the great work of Mr. Sager and the District team for the very positive audit results. Mrs. Brandon made a motion to approve the 2016-17 Audit Report as presented during the informational portion of the meeting. The motion was seconded by Mrs. Eberhart and carried on a 5-0 voice vote.

Ms. Sapp made a motion, seconded by Ms. Hanson, to certify a tax levy in the amount of \$26,979,522.80 for the 2018-2019 school year. The motion carried on a 5-0 voice vote.

At the July 10, 2017, School Board meeting, the administration presented a proposed ten year facilities plan and at the December 5, 2017, School Board meeting, a public hearing was held in regard to this plan.

Mrs. Brandon made a motion to call for bids for the following facility projects which exceed \$100,000. Mrs. Eberhart seconded the motion and it carried on a 5-0 voice vote.

Project	Estimated Amount
Lincoln Community Center - Electrical Panel & House Lighting Replacement	\$100,000
East HS - Dehumidification/HVAC; Wrestling/Weight Room	\$150,000
DMMS & East - Hard Surfaces (Seal Coating; Patch & Repair; Curb & Sidewalk Replacement; Blacktop overlay)	\$350,000
West HS - Roof Replacement	\$500,000

There being no further business to consider, Ms. Sapp moved and Mrs. Eberhart seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:44 p.m., on a 5-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

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1. Brandon/Eberhart approval of agenda with personnel addendum. 5-0
2. Open Forum - none
3. Information: Auditor Report, Roosevelt Elementary School Report, Eagle Lake Elementary School Report, Board Member Workshop/Committee Reports.
4. Ms. Schuck left the meeting at 6:34 p.m.
5. Hansen/Eberhart approval of Consent Agenda Items: Approval of Minutes of December 5, 2017, regular meeting; Approval of December Bills; Personnel. 5-0
6. Brandon/Hansen acceptance of gifts and grants. 5-0
7. Brandon/Eberhart approval of 2016-17 audit report. 5-0
8. Sapp/Hansen certify 2018-19 school year tax levy. 5-0
9. Brandon/Eberhart call for bids for facility improvement plan. 5-0
10. Sapp/Eberhart adjournment at 6:44 p.m. 5-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.