

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 5, 2017

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 5, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: Sara Hansen

Ms. Schuck moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Futures School Report presented by Jill Mueller and Cara Samuelson. Franklin Elementary School Report presented by Travis Olson and Tabatha Miller.

The consent agenda items outlined below were approved on a motion by Mrs. Brandon, seconded by Ms. Sapp, and carried on a 6-0 roll call vote.

Approval of Minutes of the November 20, 2017, regular Board meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Alexandra Jeidy - Transfer to the position ACES Supervisor with the Community Education and Recreation Program at Franklin Elementary School for 8 hours per day/5 days per week beginning December 1, 2017. She will be compensated at the rate of \$14.00 per hour (prorated to \$16,912.00 for 151 days) and will be eligible for Category I benefits.

APPOINTMENTS (INSTRUCTIONAL)

Kristine Schimek - Parent Educator at the Family Learning Center for 0.03 FTEs (50 hours) beginning November 27, 2017 for the 2017-18 school year. She will be placed at step 1 of the ECFE Teachers Association salary schedule with an hourly rate of \$23.55. This is in addition to her position as Special Education Paraprofessional.

Todd Substad - Long Term Substitute Mathematics Teacher for Jessica Balt at Dakota Meadows Middle School beginning on or about January 23 and ending on or about April 18, 2018. He will be placed at step 9 of the B+30 lane on the Teachers Association salary schedule.

Mackenzie Tiegs - Long Term Substitute Mathematics Teacher for Joy Visto at East High School beginning December 5 and ending on or about March 29, 2018. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Mattu Chuol - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning November 29, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between The District and the Minnesota School Employees Association.

Wyatt Cote - ExCel Paraprofessional at Jefferson Elementary School for 1.25 hours per day/3 days per week beginning October 23 and ending April 11, 2018. He will be compensated according to his placement on the Minnesota School Employees Association salary schedule.

Shirlee Erb - ExCel Paraprofessional at Eagle Lake Elementary School for 1.75 hours per day/3 days per week beginning October 23 and ending April 11, 2018. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Colin Green - 4-Hour Day Custodian at Lincoln Community Center beginning December 18, 2017. He will be placed at classification A13 step 3 of the Maintenance and Custodial Association salary schedule with an hourly rate of \$15.28.

Deanna Hofmeister - Early Learning Regular Education Paraprofessional for 2 hours per week (Thursdays) beginning November 30, 2017. She will be compensated at the rate of \$12.36 per hour.

John Kaseforth - Connections Youth Leader at Dakota Meadows Middle School for approximately 18 hours per week beginning November 27, 2017. He will be compensated at the rate of \$9.60 per hour.

Amy Lorenz - Transfer from Special Education Paraprofessional at Hoover to Brailist in Training for 6.25 hours per day/5 days per week beginning November 27, 2017. She will be compensated at the rate of \$15.00 per hour and will be eligible for 6-3-2 benefits.

Jonathan Morrow - ExCel Paraprofessional at Eagle Lake Elementary School for 1.75 hours per day/3 days per week beginning October 23 and ending April 11, 2018. He will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Melissa Rieger - Special Education Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning November 29, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the

agreement between the District and the Minnesota School Employees Association.

Omar Salah - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School for 1.75 hours per day/ 5 days per week beginning December 4, 2017. He will be compensated at the rate of \$12.36 per hour.

Taylor Sorenson - Transfer to the position of ACES Site Supervisor at Bridges Community School for 4.5 hours per day/5 days per week beginning December 1, 2017. She will be compensated at the rate of \$11.90 per hour.

Kari Thomas - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 2.25 hours per day/5 days per week beginning November 30, 2017. She will be compensated at the rate of \$12.36 per hour.

Monica Warner - ACES Child Care Assistant at Kennedy Elementary School for approximately 6.5 hours per week beginning January 8, 2018. She will be compensated at the rate of \$9.90 per hour.

Jennifer Willaert - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/ 5 days per week beginning December 12, 2017. She will be compensated at the rate of \$12.36 per hour.

Christopher Wood - Special Education Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning December 11, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

The following will be ExCel Paraprofessionals at Monroe Elementary School for 3.25 hours per week beginning October 23 and ending April 11, 2018. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Danielle Backes, Cynthia Lyons, Deb Morris

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Sabrina Espinoza - Transfer to Special Education/LPN at East High School, effective as of November 29, 2017. Location change only.

Simone Schulz - Voluntary decrease in Early Learning Regular Education Paraprofessional assignment from 5 hours per week to 3 hours per week (1.5 M/T) beginning November 29, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Alexandra Christian, Social Studies Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 18 and ending March 16, 2018.

Elizabeth Hanson, Kindergarten Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 16 and ending June 4, 2018.

Jennie Helget, Special Education Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 14 and ending February 27, 2018.

Molly Lout, Kindergarten Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act beginning on or about March 14 and ending June 4, 2018.

Sarah Peterson, Grade 3 Teacher at Monroe Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 19 and ending June 4, 2018.

Casey Rose, Science Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 26 and ending June 4, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Briar Huff, Special Education Paraprofessional at Prairie Winds Middle School, has requested an unpaid leave beginning November 30 and ending December 10, 2017.

Colleen Meagher, LPN/Procedure Nurse, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 27 and ending March 1, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Sarah Awe - Special Education Behavior Intervention Paraprofessional at Prairie Winds Middle School. Last date of employment will be December 22, 2017.

Kyla Berges-Clay - ACES Child Care Assistant. Last date of employment will be December 8, 2017.

Amanda Best - ACES Child Care Assistant. Last date of employment will be December 7, 2017.

Michael Butzer - Evening Custodian at Dakota Meadows Middle School. Last date of employment will be December 15, 2017.

Callan Feucht - ACES Child Care Assistant. Last date of employment will be December 8, 2017.

Jill Johnson - Special Education Paraprofessional at Monroe Elementary School. Last date of employment was November 24, 2017.

Laura Lambert - ACES Child Care Assistant. Last date of employment was October 25, 2017.

Brittany Leidall - Special Education Paraprofessional at Franklin Elementary School. Last date of employment was December 1, 2017.

Wanda Lloyd - Early Childhood Screener, effective as of January 1, 2018.

Martha Perry - ACES Child Care Assistant. Last date of employment will be December 11, 2017.

Taylor Saugstad - Playground/Lunchroom Supervisor at Washington Elementary School. Last date of employment will be December 8, 2017.

Marina Schroeder - ACES Child Care Assistant. Last date of employment will be December 15, 2017.

Sarah Schroeder - ACES Child Care Assistant. Last date of employment will be December 12, 2017.

Sue Seys - Early Learning Regular Education Paraprofessional. Her last date of employment will be December 22, 2017.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Evan Stier - Playground Supervisor at Rosa Parks Elementary School. Last date of employment was November 30, 2017.

Public Hearing for Capital and Facilities Improvement - Tom Sager provided background information. Chair Hendricks declared the public hearing open and invited anyone interested in speaking to come forward. No one wished to speak and the public hearing was closed.

Public Hearing for 2018-2019 School Year Property Tax Levy - Tom Sager provided background information. Chair Hendricks declared the public hearing open and invited anyone interested in speaking to come forward. No one wished to speak and the public hearing was closed.

Mrs. Brandon made a motion to accept the following gifts. The motion was seconded by Mrs. Eberhart and carried on a 6-0 voice vote.

The 77 Lancers received \$500 from an anonymous donor to be used for the Winter Color Guard Program.

Elizabeth Ratcliff donated \$300 to the Food Service Department to be used towards overdue lunch bills.

Mayo Clinic Health System provided materials for American Education Week recognition valued at \$2,020.

MSU Construction Management Student Association donated woodworking and construction tools valued at \$500 to East High School.

Eagle Lake American Legion donated \$200 and classroom supplies valued at \$100 to Eagle Lake Elementary.

Shopko Foundation provided a \$500 grant to Prairie Winds Middle School to be used for sixth grade students to attend Junior Achievement's Biz Town.

Quality 1 Hr Foto donated labor and materials valued at \$350 for the East High fall play.

Robert and Susan Olson donated \$100 to the West High Girls Soccer program.

Angie's Boomchickapop donated 300 bags of popcorn valued at \$600 to the Family Learning Center.

The East Elementary Wrestling program donated \$4,669 to East Senior High for wrestling mats.

A tentative agreement was reached between District 77 and the Mankato Principals Association, and the Association has approved the tentative agreement. Ms. Sapp made a motion to approve the agreement for 2017-19 as presented. The motion was seconded by Ms. Schuck and carried on a 6-0 roll call vote.

To comply with Minnesota Statute 204B.16, the School Board must annually approve a resolution establishing combined polling places. Ms. Schuck made a motion, seconded by Mrs. Eberhart, to approve the following resolution to establish combined polling places for 2018. The motion carried on a 6-0 voice vote.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE A: Hillside Assembly
502 S. Victory Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 11, 12 and 14; and Mankato Township (P1 and P2); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Mankato National Guard Armory
100 Martin Luther King Jr. Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precincts 15, 16 and 17; Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 7, 8 and 9; and Decoria and Rapidan Townships; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 4, Precincts 10, 10A and 13; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: St. Joseph the Worker
423 W. Seventh Street
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 5, Precincts 1, 2, 3, 4, 5 and 6; City of Skyline; Judson and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Eagle Lake City Hall
705 Parkway Avenue

Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Eagle Lake and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: Madison Lake Community Center
525 Main Street
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE H: St. Paul's Lutheran
304 Monroe Avenue
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 1 and 2; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: Oak Terrace West
1570 Tower Boulevard
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE J: Fire Station #2
1825 Howard Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a. the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as

undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

There being no further business to consider, Ms. Sapp moved and Mrs. Eberhart seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:28 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 5, 2017

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1. Schuck/Eberhart approval of agenda with personnel addendum. 6-0
2. Open Forum - none
3. Information: Futures School Report, Franklin School Report.
4. Brandon/Sapp approval of Consent Agenda Items: Approval of Minutes of the November 20, 2017, regular meeting; Personnel. 6-0
5. Public Hearings: Capital and Facilities Improvement Hearing (no one wished to speak), 2018-19 School Year Property Tax Levy Hearing (no one wished to speak).
6. Brandon/Eberhart acceptance of gifts. 6-0
7. Sapp/Schuck approve 2017-19 agreement with Mankato Principals Association. 6-0
8. Schuck/Eberhart approve resolution establishing combined polling places. 6-0
9. Sapp/Eberhart adjournment at 6:28 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.