



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, December 18, 2017 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Judi Brandon

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. 2016-17 Audit Report
 - B. Roosevelt School Report
 - C. Eagle Lake School Report
 - D. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:25 P.M.)
 - A. Approval of Minutes of the December 5, 2017, Regular Meeting
 - B. Approval of December Bills
 - C. Personnel - Consent Items
6. BUSINESS (6:30 P.M.)
 0. Acceptance of Gifts and Grants

- B. Approval of 2016-17 Audit Report
 - C. Certification of the 2018-2019 School Year Tax Levy
 - D. Call for Bids for Facility Improvement Plan
7. ADJOURNMENT (6:45 P.M.)



School Board Members for 2017

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 351-7503
E-Mail: ahendr1@isd77.k12.mn.us
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 State Highway 66
Mankato, MN 56001
Phone: 351-6597
E-Mail: jsapp1@isd77.k12.mn.us
Term Ends December 31, 2017

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 387-4945
E-Mail: jbrand1@isd77.k12.mn.us
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 469-1414
E-Mail: shanse1@isd77.k12.mn.us
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 382-4951
E-Mail: kschuc1@isd77.k12.mn.us
Term Ends December 31, 2017

Kinney Eberhart
2003 Roe Crest Drive
North Mankato, MN 56003
Phone: 469-4623
E-Mail: ceberh1@isd77.k12.mn.us
Term Ends December 31, 2017

Abdi Sabrie
404 Homestead Road
Mankato, MN 56001
Phone: 933-4254
E-Mail: asabri1@isd77.k12.mn.us
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.k12.mn.us



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting

4.A.

Meeting Date: 12/18/2017

Prepared By: Tom Sager, Director of Business Services

Item Type: Information

Subject:

2016-17 Audit Report

Background:

Ms. Kim Hillberg from Clifton Larson Allen LLP will be with us at our Board meeting on Monday evening to present the audit report and to answer any questions you might have.

Recommended Action:

None.

Attachments

School Board Regular Meeting

4.B.

Meeting Date: 12/18/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Roosevelt School Report

Background:

Ann Haggerty, Elementary Principal, will give an update report on Roosevelt Elementary School

Recommended Action:

N/A

Attachments

Roosevelt School Report

2017–18 Roosevelt School Report to the School Board



December 18, 2017



Improvement Efforts

Strategic Direction A

STUDENT LEARNING AND ENGAGEMENT

- Response to Intervention – Reading
 - ◆ Reciprocal Teaching Scope & Sequence
 - ◆ Ongoing use of formative assessment data, including using NWEA more frequently
 - ◆ Continued learning of Balanced Literacy framework
 - ◆ Push-in coaching model to support Guided Reading
 - ◆ Targeted group of bubble students with a SMART goal
 - ◆ Ongoing, frequent collaboration--“curriculum cohesion”
 - ◆ How can technology support the RtI framework?

Improvement Efforts

Strategic Direction A

STUDENT LEARNING AND ENGAGEMENT

- Response to Intervention – Math
 - ◆ Guided Math is now implementation work for all!
 - ◆ Collaborative teams work together to plan and implement Guided Math
 - ◆ After school PD to support Guided Math
 - ◆ Targeted group of bubble students with a SMART goal
 - ◆ How can technology support the Rtl framework?
 - ◆ Guidelines for Guided Math – learning work

Improvement Efforts

Strategic Direction B

DEVELOPING DISTRICT CULTURE AND PRACTICES OF PARTNERSHIP AND CONNECTEDNESS BETWEEN STAFF, STUDENTS, FAMILIES AND COMMUNITY FOR STUDENT LEARNING

- Response to Intervention – Behavior
 - ◆ Push-in model for behavior
 - ◆ Continued PBIS efforts at a whole-school level: Celebrations, MMM, TVs, compliment slips, postcards, Four-at-the Door, etc.
 - ◆ Ex: OKAY Campaign--involving students, staff, parents
- Partner & Connect with ALL in a number of ways:
 - ◆ Coffee with the Principal – Cub Foods partnership
 - ◆ Weekly parent communication
 - ◆ Parent Circle Meetings
 - ◆ Title I outreach--book delivery, public library, Sibley Park
 - ◆ Partnerships with West High School

Improvement Efforts

Strategic Direction C

INCREASE READINESS FOR ALL STUDENTS TO ENSURE OPTIONS FOR LIFE

- Response to Intervention -- reading, math, behavior
- Review data frequently--progress monitoring data, formative and summative assessment data, behavioral data
- Collaborate and adjust
- Best practices--what does that tell us?

Improvement Efforts

Strategic Direction D

NEEDS–BASED RESOURCE ALLOCATION

- In the Spring, the Roosevelt Leadership Team:
 - ◆ Uses data to make decisions about need
 - ◆ Allocates resources based on those needs
 - ◆ Reviews and revisits our thinking and philosophy
 - ◆ Engages in courageous conversations about how to best use our resources to support students

Improvement Efforts

Direction E

DEVELOPING STAFF CAPACITY, ACCOUNTABILITY AND SKILLS TO IMPLEMENT OUR STRATEGIC DIRECTIONS

- Professional Development
 - ◆ Balanced Literacy
 - ◆ Open Door Days continue!
 - ◆ Technology learning
 - ◆ Guided Math
 - ◆ Talent & Development--cluster & Rising Scholars
 - ◆ John Hattie's research
 - ◆ Brain Research
 - ◆ The Sisters/CAFE
 - ◆ Access & Equity
 - ◆ CHOICE & OPTIONS & ONGOING!

ATTENDANCE DATA - 2016-17

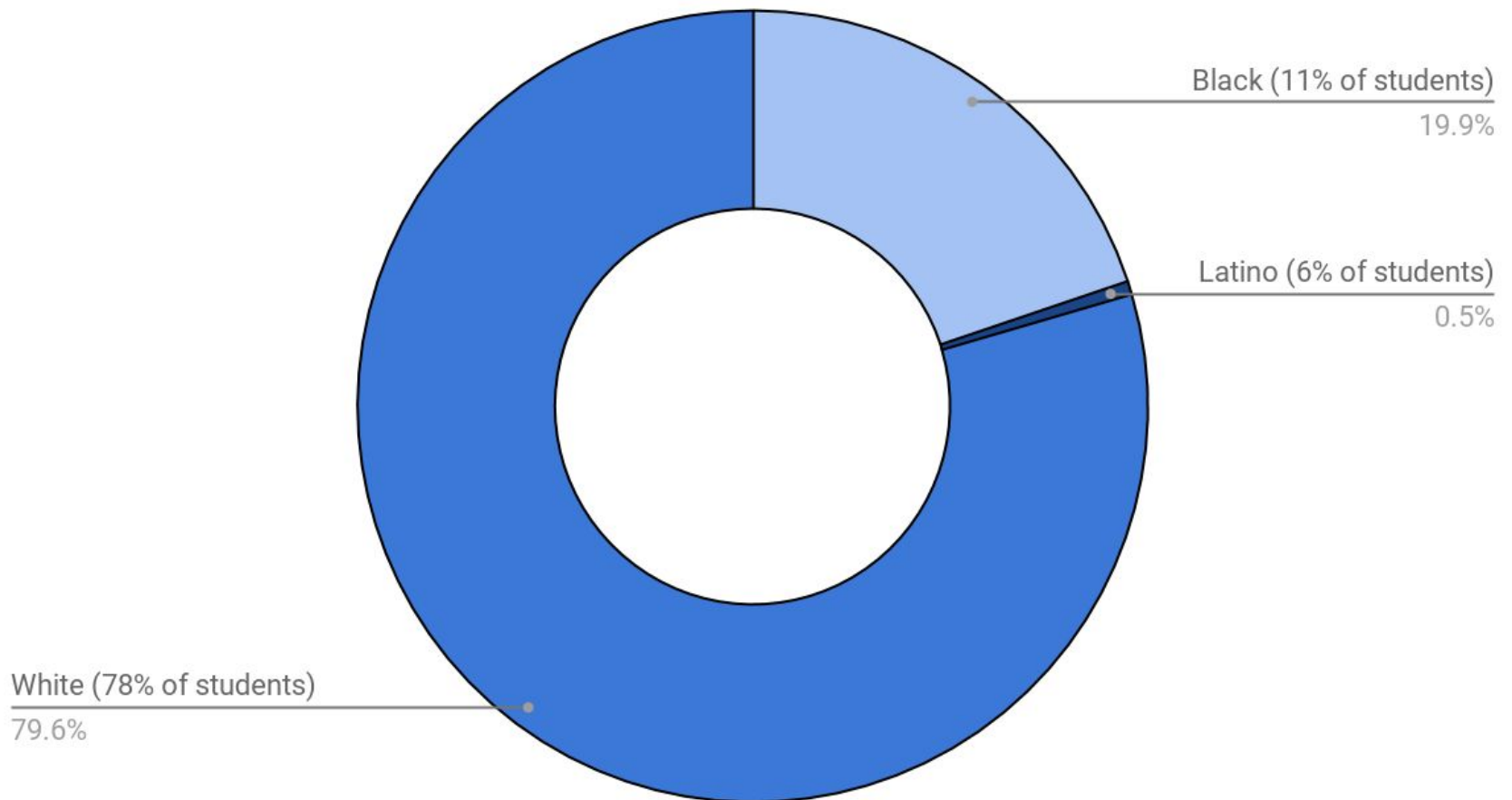
STUDENT GROUP	ATTENDANCE RATE
ALL	95.59%
FRP	94.42%
LEP	95.59%
SPED	93.6%
NON-SPED	94.94%
HISPANIC/LATINO	91.38%
BLACK OR AFRICAN AMERICAN	93.12%
WHITE	95.32%
TWO OR MORE RACES	95.57%

BEHAVIOR DATA - 2016-17

Student Group	Number of Students Referred	Number of Students Enrolled
Asian	0	3
Black	4	44
Latino	1	24
Native American	0	0
Two or more Races	0	18
Pacific Islander	0	0
White	10	308

BEHAVIOR DATA - 2016-17

Percent of students vs percent of student referrals



DIBELS DATA: K-2

2016-2017

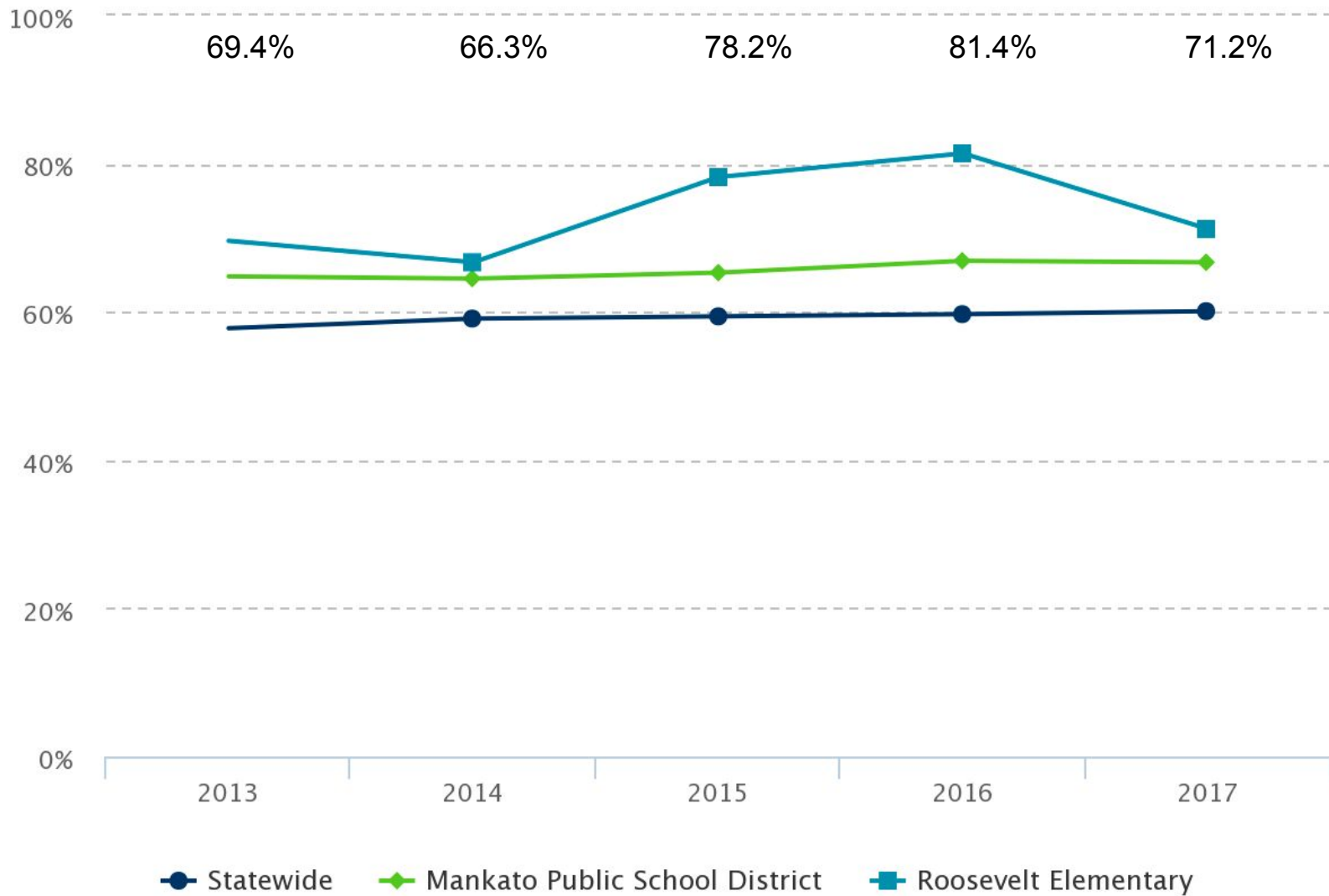
Grade	Beginning	Middle	End
K	 n=61 8 13 40 (13%) (21%) (66%)	 n=60 5 9 46 (8%) (15%) (77%)	 n=62 1 5 56 (2%) (8%) (90%)
1st	 n=60 6 10 44 (10%) (17%) (73%)	 n=58 6 3 49 (10%) (5%) (84%)	 n=60 8 3 49 (13%) (5%) (82%)
2nd	 n=59 7 1 51 (12%) (2%) (86%)	 n=57 5 1 51 (9%) (2%) (89%)	 n=59 3 9 47 (5%) (15%) (80%)

DIBELS DATA: Grades 3–5

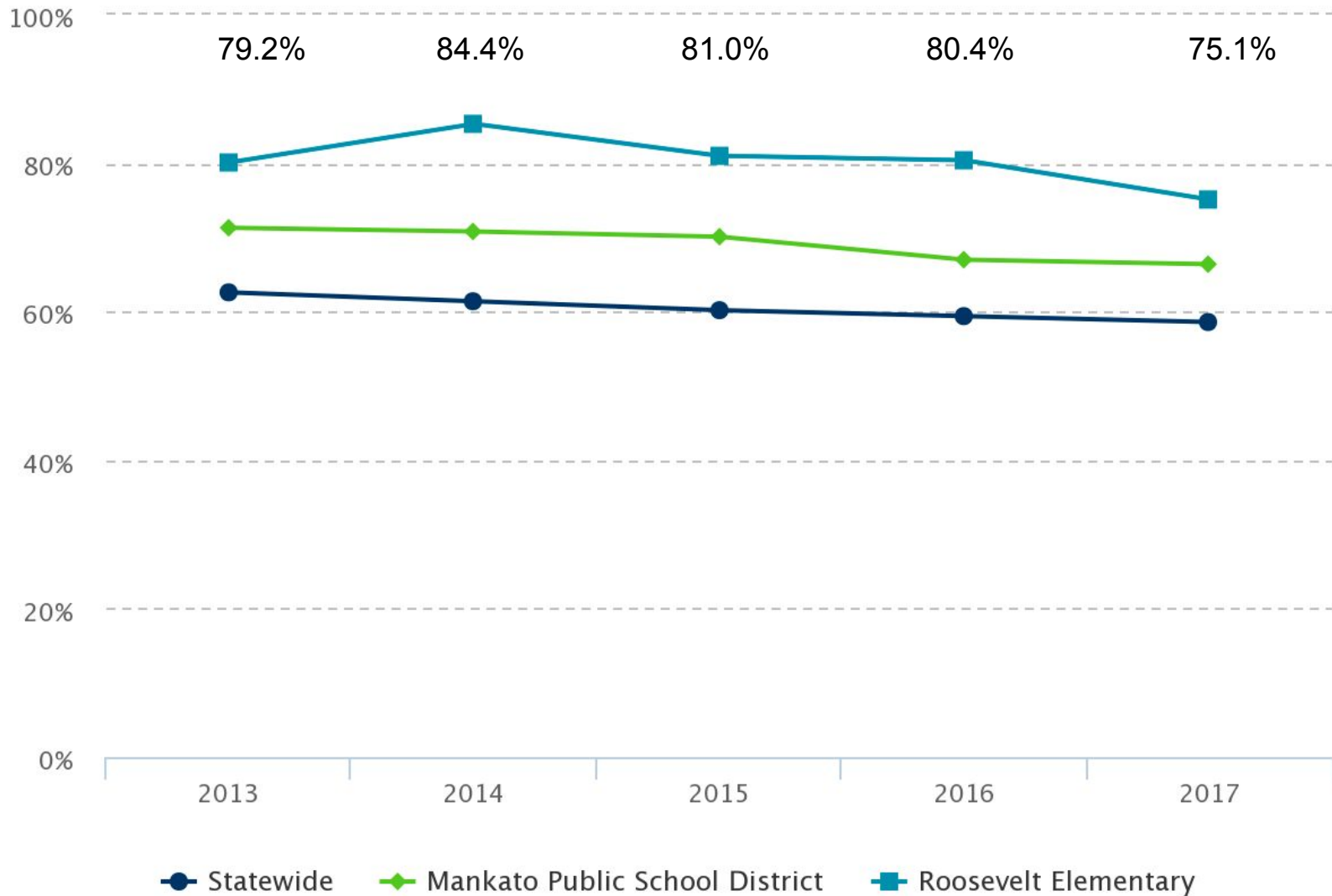
2016–2017



Roosevelt Reading Trend Data



Roosevelt Math Trend Data



Professional Learning Community Collaborative Teams

- The Three Big Ideas provide our framework
 - ◆ Learning
 - ◆ Collaboration
 - ◆ Focus on Results
- Review of Roosevelt Vision Card at each PLC
- Guided Math Unit Planning Framework alongside the Math Super Doc
- Curriculum Cohesion--work in progress!
- Targeting a group of bubble students and setting either a Math or Reading SMART goal, pairing it with research-based strategies--Learning Work!



Questions?

AS ALWAYS, THANK YOU FOR YOUR SUPPORT
OF THE STAFF AND STUDENTS AT
ROOSEVELT ELEMENTARY.

YOUR VISION,
YOUR COMMITMENT,
AND YOUR CONFIDENCE IN OUR WORK
IS VITAL TO OUR SUCCESS.

School Board Regular Meeting

4.C.

Meeting Date: 12/18/2017

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Eagle Lake School Report

Background:

Kory Kath, Mary Michels and Katie Zimmerman will present an update report on Eagle Lake School.

Recommended Action:

N/A

Attachments

Eagle Lake School Report

2017–18 Eagle Lake School Report to the School Board



December 18, 2017

Improvement Efforts – Direction A

To increase student learning and engagement

Technology Integration:

- Connecting Academic Progress and Instruction with Students and Parents through online engagement
Examples: Seesaw, Class Dojo, S'More, Google Suite

Student Study Focus Groups:

- Target a comprehensive group (10% of students) who fit into the 50%-65%ile of nwea and/or fit into targeted support. Create Tier 1 Curriculum Strategies within this group to benefit all learners.

Improvement Efforts – Direction B

To develop district culture and practices of partnership and connectedness between staff, students, families and community for student learning

School Community & Family Engagement!

- Nest Groups
- Community Celebrations – Tator Days & Paddlefish Days
- Open Gym, MakerSpace & Science Fair Nights – January through March
- Snack Cart
- SOAR Assemblies
- Meaningful & Engaging Family Communication
- PTO Events
- Family Literacy Night (Open House)



Improvement Efforts – Direction C

Increase readiness for all students to ensure options for life

Support all Learners through Innovative Learning:

- Paraprofessionals to support Interventions in the areas of Reading and Behavior
- Rising Scholars
- Tech Integration and Online Presence
- Teacher Collaboration Model
- PBIS
- Maker Space
- Author Visit

Improvement Efforts – Direction E

Develop staff capacity, accountability and skills to empower our Strategic Directions

Responsive Classroom:

- Morning Meeting Strategies – Full Implementation
- Take a Break – Learning Work

Job Embedded Professional Development:

- Reading teacher coaching sessions with CIC
- Pineapple Days
- PLC's

Problem Solving Team:

- Weekly communication and progress monitoring
- Grade level check-ins
- Updating intervention protocols & improvements

ATTENDANCE DATA

Eagle Lake	16-17
ALL	96.05
LEP	-
SPED	94.48
FRP	97.93
Hispanic	93.85
American Indian	-
Asian	-
Black	93.44
White	96.23
Pacific Islander	-
2 or More Races	94.23

BEHAVIOR DATA

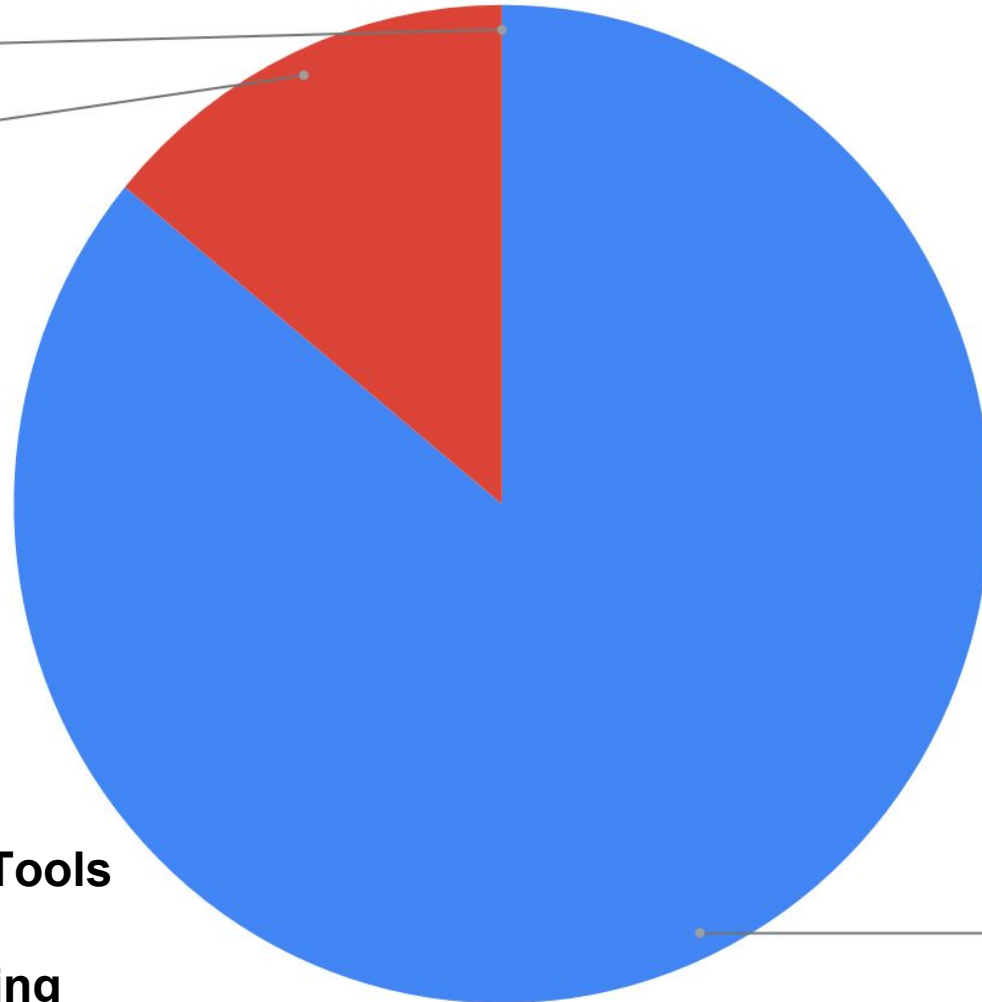
Demographics & Behavior

Hispanic = 4% of Population

0.0%

Black = 4% of Population

14.0%



Targeted Areas:

- Engagement Tools
- Playground
- Problem Solving

White = 85% of Population

86.0%

BEHAVIOR DATA

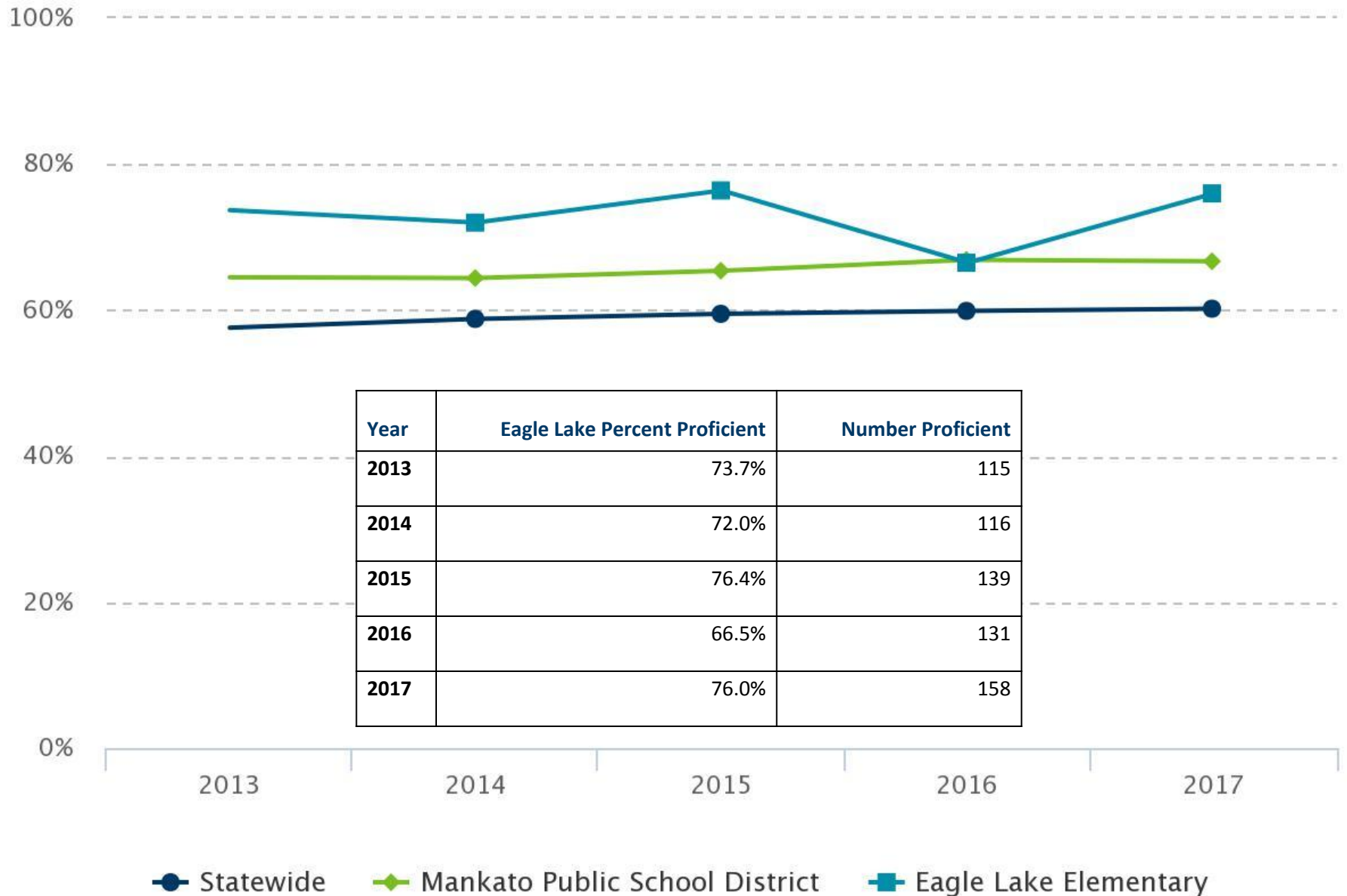
Student Group	Number of Students Referred	Number of Students Enrolled
Asian	N/A	N/A
Black	8	28
Latino	1	20
Native American	N/A	N/A
Pacific Islander	N/A	N/A
White	92	358

DIBELS DATA

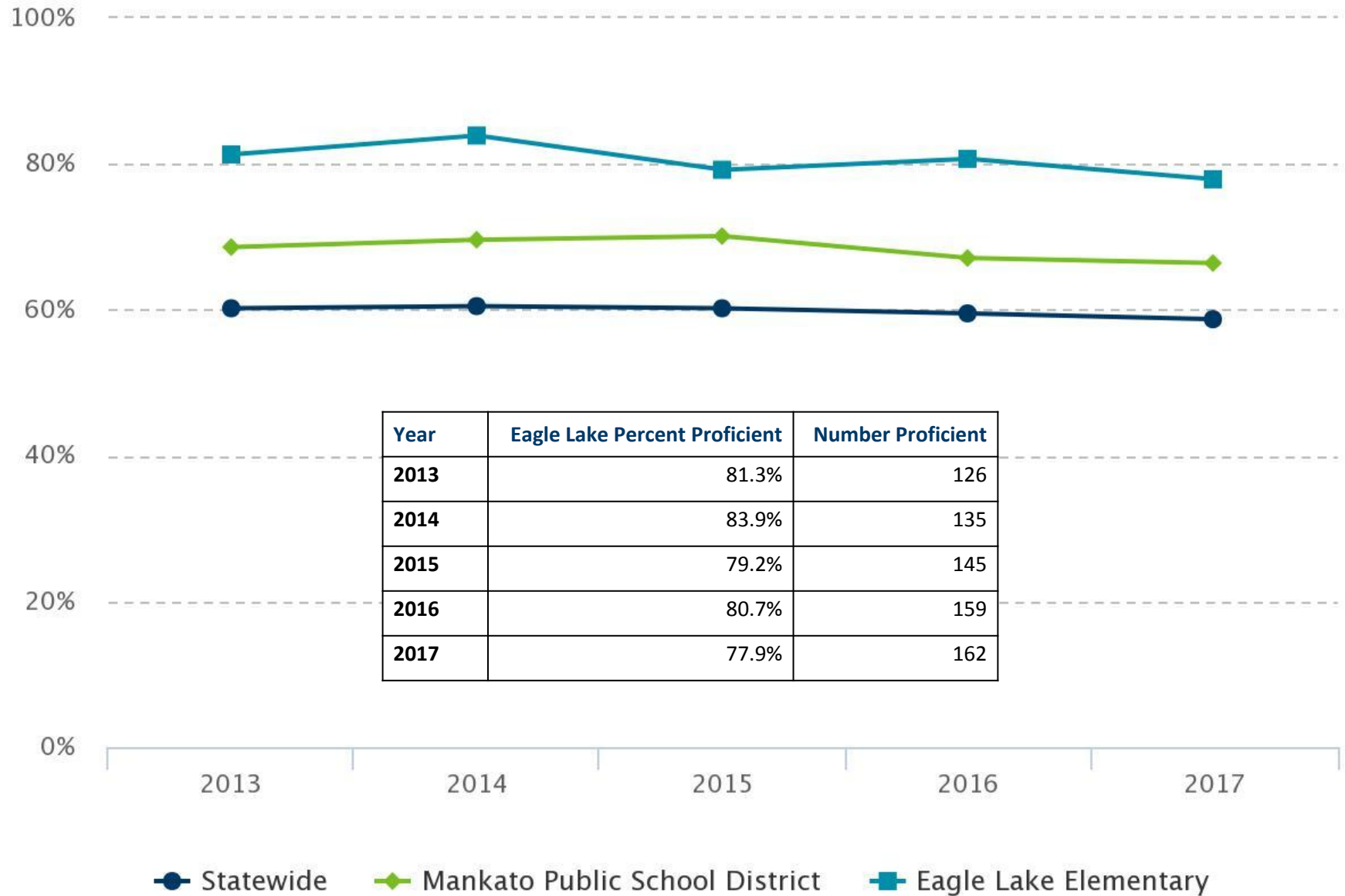
K-2

Grade	Beginning	Middle	End
K	 n=55 6 8 41 (11%) (15%) (75%)	 n=54 0 2 52 (0%) (4%) (96%)	 n=55 0 5 50
1st	 n=73 9 9 55 (12%) (12%) (75%)	 n=70 6 5 59 (9%) (7%) (84%)	 n=70 2 7 61 (3%) (10%) (87%)
2nd	 n=66 5 4 57 (8%) (6%) (86%)	 n=66 5 6 55 (8%) (9%) (83%)	 n=66 4 8 54 (6%) (12%) (82%)

Eagle Lake Reading Trend Data



Eagle Lake Math Trend Data



Professional Learning Community

Our Collaborative Teams at Eagle Lake

Grade Level PLC's – Meet twice a month to target tiered supports & evaluate student learning.

Leadership Team – Creating our vision and making it happen

Problem Solving Team – Meets weekly to increase team support for students

PBIS Team – Creates supports to help all learners be successful

Reading Committee – Creating pathways to literacy

Student Support Team – Counselor and Social Worker updates

Student Leadership team – Mary & Chris, Student Council

Sunshine Committee – Creating a community at Eagle Lake Elementary

Social Committee – Celebrating our collective efforts!

Questions?



School Board Regular Meeting

4.D.

Meeting Date: 12/18/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5.A.

Meeting Date: 12/18/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the December 5, 2017, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - December 5, 2017, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 5, 2017

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 5, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: Sara Hansen

Ms. Schuck moved, and Mrs. Eberhart seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Futures School Report presented by Jill Mueller and Cara Samuelson. Franklin Elementary School Report presented by Travis Olson and Tabatha Miller.

The consent agenda items outlined below were approved on a motion by Mrs. Brandon, seconded by Ms. Sapp, and carried on a 6-0 roll call vote.

Approval of Minutes of the November 20, 2017, regular Board meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Alexandra Jeidy - Transfer to the position ACES Supervisor with the Community Education and Recreation Program at Franklin Elementary School for 8 hours per day/5 days per week beginning December 1, 2017. She will be compensated at the rate of \$14.00 per hour (prorated to \$16,912.00 for 151 days) and will be eligible for Category I benefits.

APPOINTMENTS (INSTRUCTIONAL)

Kristine Schimek - Parent Educator at the Family Learning Center for 0.03 FTEs (50 hours) beginning November 27, 2017 for the 2017-18 school year. She will be placed at step 1 of the ECFE Teachers Association salary schedule with an hourly rate of \$23.55. This is in addition to her position as Special Education Paraprofessional.

Todd Substad - Long Term Substitute Mathematics Teacher for Jessica Balt at Dakota Meadows Middle School beginning on or about January 23 and ending on or about April 18, 2018. He will be placed at step 9 of the B+30 lane on the Teachers Association salary schedule.

Mackenzie Tiegs - Long Term Substitute Mathematics Teacher for Joy Visto at East High School beginning December 5 and ending on or about March 29, 2018. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Mattu Chuol - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning November 29, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between The District and the Minnesota School Employees Association.

Wyatt Cote - ExCel Paraprofessional at Jefferson Elementary School for 1.25 hours per day/3 days per week beginning October 23 and ending April 11, 2018. He will be compensated according to his placement on the Minnesota School Employees Association salary schedule.

Shirlee Erb - ExCel Paraprofessional at Eagle Lake Elementary School for 1.75 hours per day/3 days per week beginning October 23 and ending April 11, 2018. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Colin Green - 4-Hour Day Custodian at Lincoln Community Center beginning December 18, 2017. He will be placed at classification A13 step 3 of the Maintenance and Custodial Association salary schedule with an hourly rate of \$15.28.

Deanna Hofmeister - Early Learning Regular Education Paraprofessional for 2 hours per week (Thursdays) beginning November 30, 2017. She will be compensated at the rate of \$12.36 per hour.

John Kaseforth - Connections Youth Leader at Dakota Meadows Middle School for approximately 18 hours per week beginning November 27, 2017. He will be compensated at the rate of \$9.60 per hour.

Amy Lorenz - Transfer from Special Education Paraprofessional at Hoover to Brailist in Training for 6.25 hours per day/5 days per week beginning November 27, 2017. She will be compensated at the rate of \$15.00 per hour and will be eligible for 6-3-2 benefits.

Jonathan Morrow - ExCel Paraprofessional at Eagle Lake Elementary School for 1.75 hours per day/3 days per week beginning October 23 and ending April 11, 2018. He will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Melissa Rieger - Special Education Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning November 29, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the

agreement between the District and the Minnesota School Employees Association.

Omar Salah - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School for 1.75 hours per day/ 5 days per week beginning December 4, 2017. He will be compensated at the rate of \$12.36 per hour.

Taylor Sorenson - Transfer to the position of ACES Site Supervisor at Bridges Community School for 4.5 hours per day/5 days per week beginning December 1, 2017. She will be compensated at the rate of \$11.90 per hour.

Kari Thomas - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 2.25 hours per day/5 days per week beginning November 30, 2017. She will be compensated at the rate of \$12.36 per hour.

Monica Warner - ACES Child Care Assistant at Kennedy Elementary School for approximately 6.5 hours per week beginning January 8, 2018. She will be compensated at the rate of \$9.90 per hour.

Jennifer Willaert - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/ 5 days per week beginning December 12, 2017. She will be compensated at the rate of \$12.36 per hour.

Christopher Wood - Special Education Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning December 11, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

The following will be ExCel Paraprofessionals at Monroe Elementary School for 3.25 hours per week beginning October 23 and ending April 11, 2018. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Danielle Backes, Cynthia Lyons, Deb Morris

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Sabrina Espinoza - Transfer to Special Education/LPN at East High School, effective as of November 29, 2017. Location change only.

Simone Schulz - Voluntary decrease in Early Learning Regular Education Paraprofessional assignment from 5 hours per week to 3 hours per week (1.5 M/T) beginning November 29, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Alexandra Christian, Social Studies Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 18 and ending March 16, 2018.

Elizabeth Hanson, Kindergarten Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 16 and ending June 4, 2018.

Jennie Helget, Special Education Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 14 and ending February 27, 2018.

Molly Lout, Kindergarten Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act beginning on or about March 14 and ending June 4, 2018.

Sarah Peterson, Grade 3 Teacher at Monroe Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 19 and ending June 4, 2018.

Casey Rose, Science Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 26 and ending June 4, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Briar Huff, Special Education Paraprofessional at Prairie Winds Middle School, has requested an unpaid leave beginning November 30 and ending December 10, 2017.

Colleen Meagher, LPN/Procedure Nurse, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 27 and ending March 1, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Sarah Awe - Special Education Behavior Intervention Paraprofessional at Prairie Winds Middle School. Last date of employment will be December 22, 2017.

Kyla Berges-Clay - ACES Child Care Assistant. Last date of employment will be December 8, 2017.

Amanda Best - ACES Child Care Assistant. Last date of employment will be December 7, 2017.

Michael Butzer - Evening Custodian at Dakota Meadows Middle School. Last date of employment will be December 15, 2017.

Callan Feucht - ACES Child Care Assistant. Last date of employment will be December 8, 2017.

Jill Johnson - Special Education Paraprofessional at Monroe Elementary School. Last date of employment was November 24, 2017.

Laura Lambert - ACES Child Care Assistant. Last date of employment was October 25, 2017.

Brittany Leidall - Special Education Paraprofessional at Franklin Elementary School. Last date of employment was December 1, 2017.

Wanda Lloyd - Early Childhood Screener, effective as of January 1, 2018.

Martha Perry - ACES Child Care Assistant. Last date of employment will be December 11, 2017.

Taylor Saugstad - Playground/Lunchroom Supervisor at Washington Elementary School. Last date of employment will be December 8, 2017.

Marina Schroeder - ACES Child Care Assistant. Last date of employment will be December 15, 2017.

Sarah Schroeder - ACES Child Care Assistant. Last date of employment will be December 12, 2017.

Sue Seys - Early Learning Regular Education Paraprofessional. Her last date of employment will be December 22, 2017.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Evan Stier - Playground Supervisor at Rosa Parks Elementary School. Last date of employment was November 30, 2017.

Public Hearing for Capital and Facilities Improvement - Tom Sager provided background information. Chair Hendricks declared the public hearing open and invited anyone interested in speaking to come forward. No one wished to speak and the public hearing was closed.

Public Hearing for 2018-2019 School Year Property Tax Levy - Tom Sager provided background information. Chair Hendricks declared the public hearing open and invited anyone interested in speaking to come forward. No one wished to speak and the public hearing was closed.

Mrs. Brandon made a motion to accept the following gifts. The motion was seconded by Mrs. Eberhart and carried on a 6-0 voice vote.

The 77 Lancers received \$500 from an anonymous donor to be used for the Winter Color Guard Program.

Elizabeth Ratcliff donated \$300 to the Food Service Department to be used towards overdue lunch bills.

Mayo Clinic Health System provided materials for American Education Week recognition valued at \$2,020.

MSU Construction Management Student Association donated woodworking and construction tools valued at \$500 to East High School.

Eagle Lake American Legion donated \$200 and classroom supplies valued at \$100 to Eagle Lake Elementary.

Shopko Foundation provided a \$500 grant to Prairie Winds Middle School to be used for sixth grade students to attend Junior Achievement's Biz Town.

Quality 1 Hr Foto donated labor and materials valued at \$350 for the East High fall play.

Robert and Susan Olson donated \$100 to the West High Girls Soccer program.

Angie's Boomchickapop donated 300 bags of popcorn valued at \$600 to the Family Learning Center.

The East Elementary Wrestling program donated \$4,669 to East Senior High for wrestling mats.

A tentative agreement was reached between District 77 and the Mankato Principals Association, and the Association has approved the tentative agreement. Ms. Sapp made a motion to approve the agreement for 2017-19 as presented. The motion was seconded by Ms. Schuck and carried on a 6-0 roll call vote.

To comply with Minnesota Statute 204B.16, the School Board must annually approve a resolution establishing combined polling places. Ms. Schuck made a motion, seconded by Mrs. Eberhart, to approve the following resolution to establish combined polling places for 2018. The motion carried on a 6-0 voice vote.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE A: Hillside Assembly
502 S. Victory Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 11, 12 and 14; and Mankato Township (P1 and P2); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Mankato National Guard Armory
100 Martin Luther King Jr. Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precincts 15, 16 and 17; Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 7, 8 and 9; and Decoria and Rapidan Townships; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 4, Precincts 10, 10A and 13; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: St. Joseph the Worker
423 W. Seventh Street
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 5, Precincts 1, 2, 3, 4, 5 and 6; City of Skyline; Judson and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Eagle Lake City Hall
705 Parkway Avenue

Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Eagle Lake and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: Madison Lake Community Center
525 Main Street
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE H: St. Paul's Lutheran
304 Monroe Avenue
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 1 and 2; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: Oak Terrace West
1570 Tower Boulevard
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE J: Fire Station #2
1825 Howard Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a. the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as

undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

There being no further business to consider, Ms. Sapp moved and Mrs. Eberhart seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:28 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 5, 2017

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 5, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Kinney Eberhart, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Kristi Schuck. Absent: Sara Hansen

1. Schuck/Eberhart approval of agenda with personnel addendum. 6-0
2. Open Forum - none
3. Information: Futures School Report, Franklin School Report.
4. Brandon/Sapp approval of Consent Agenda Items: Approval of Minutes of the November 20, 2017, regular meeting; Personnel. 6-0
5. Public Hearings: Capital and Facilities Improvement Hearing (no one wished to speak), 2018-19 School Year Property Tax Levy Hearing (no one wished to speak).
6. Brandon/Eberhart acceptance of gifts. 6-0
7. Sapp/Schuck approve 2017-19 agreement with Mankato Principals Association. 6-0
8. Schuck/Eberhart approve resolution establishing combined polling places. 6-0
9. Sapp/Eberhart adjournment at 6:28 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 12/18/2017

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of December Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for December. The total of the bills for December of 2017 is \$3,355,612.85.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

5.C.

Meeting Date: 12/18/2017

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Consent Items

Background:

APPOINTMENTS (NON-AFFILIATED)

Kristine Theis - Transfer to the position of ACES Site Supervisor for 8 hours per day/5 days per week at Kennedy Elementary School beginning January 3, 2018. She will be compensated at the rate of \$13 per hour (\$27,040.00 prorated to \$13,312.00 for 128 days) and she will be eligible for Category I benefits.

APPOINTMENTS (INSTRUCTIONAL)

Donna Cain-Eichers - Long Term Substitute Special Education Teacher for Jennie Helget at West High School beginning December 13 and ending February 27, 2018. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Leah Knutson - Long Term Substitute Social Studies Teacher for Alexandra Christian at Dakota Meadows Middle School beginning on or about January 18 and ending March 14, 2018. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Taylor Burke - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School for 1.75 hours per day/3 days per week (T/Th/F) beginning January 3, 2018. She will be compensated at the rate of \$12.36 per hour.

Amy Byro - Community Education & Recreation Intern for 40 hours per week beginning January 8 and ending May 11, 2018. She will be compensated at the rate of \$9.65 per hour.

Katelin Dietel - Connecting Kids Intern with Community Education & Recreation for approximately 20 hours per week beginning January 8 and ending July 13, 2018. She will be compensated at the rate of \$9.50 per hour.

Megan Johnson - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning December 13, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Elissa Kinney - Special Education Paraprofessional at Washington Elementary School for 6.25 hours per day/5 days per week beginning January 3, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Christopher Mahowald - ABE Teaching Assistant at Lincoln Community Center for 2.5 hours per day/3 days per week beginning December 12 and ending May 31, 2018. He will be compensated at the rate of \$12 per hour.

Madison Mueller - Transfer to the position of ACES Assistant Supervisor at Jefferson Elementary School for 3.5 hours per day/3 days per week beginning December 18, 2017. She will be compensated at the

rate of \$10.90 per hour.

Tanya Neal - Special Education Paraprofessional at Early Learning for 24.5 hours per week (3.5 hours on Monday, 7 hours T/W/Th) beginning January 3, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Phillip Salic - Full-time, 8-Hour Evening Custodian at West High School beginning December 18, 2017. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

Jacob Sweitzer - Connections Program Youth Leader with Community Education and Recreation for approximately 10 hours per week beginning December 4, 2017. He will be compensated at the rate of \$9.60 per hour.

Heather Tentis - NonClassroom (Playground) Paraprofessional at Franklin Elementary School for 1.75 hours per day 2 days per week (M/T) beginning December 12, 2017. She will be compensated at the rate of \$12.36 per hour.

Joseph Vogel - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning December 5, 2017. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

The following will be Paraprofessionals in the ExCel Program at Kennedy Elementary School from October 23 through April 11, 2018 for approximately 1.75 hours per day/3 days per week. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Brooke Anderson, Amy Luethmers, Tami Scherer

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Chantell Drummer - Decrease in Early Childhood teaching assignment from .45 FTEs (655 hours) to .42 FTEs (605 hours) beginning December 8, 2017 for the 2017-18 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Amber Nicholson - Increase in her NonClassroom Paraprofessional (1 hour and 55 minutes per day) assignment with the addition of 4.25 hours per day as a Special Education Paraprofessional for a total of 6 hours 17 minutes per day/5 days per week at Monroe Elementary School beginning December 11, 2017. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lindsey Olsen - Decrease in her Supervision and Security assignment at Dakota Meadows Middle School from 7.5 hours per day/5 days per week to 7 hours per day/5 days per week beginning December 1, 2017.

Tommi Wolfe - Decrease in Special Education Paraprofessional assignment at Dakota Meadows Middle School from 6.75 hours per day to 6.5 hours per day/5 days per week beginning December 13, 2017.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Sheila Busch, Grade 5 Teacher at Roosevelt Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 7 and ending December 22, 2017.

Neely Hagedorn, Kindergarten Teacher at Bridges Community School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about March 19 and ending May 28, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Andrew Brethauer - Special Education Paraprofessional at East High School. Last date of employment will be December 22, 2017.

Tammy Corbett - MAPS Preschool Regular Education Paraprofessional. Her last date of employment will be December 22, 2017.

Darlene Hawker, Cook Manager at Eagle Lake Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be January 31, 2018.

Briar Huff - Special Education Paraprofessional at Prairie Winds Middle School. Last date of employment was December 8, 2017.

Kailyn Kuzel - ACES Child Care Assistant. Last date of employment will be December 22, 2017.

Alayna Stenzel - ACES Child Care Assistant. Last date of employment will be December 29, 2017.

Grace Thao - ACES Child Care Assistant. Last date of employment will be December 22, 2017.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting

6.0.

Meeting Date: 12/18/2017

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

Elizabeth Ratcliff donated \$200 to the Food Service Department to be used towards overdue lunch bills.

OASIS (Opportunity, Access, Success, Intercultural Services) at MSUM donated \$71 to be used towards transportation for West High Girls Explore STEM.

T SMA of Elbow Lake, Minnesota donated \$700 to be used towards transportation costs for the 2017 Tour of Manufacturing.

The following donations were received for the 2018 Career Expo:

- MedExpress - \$500

- South Central Workforce Council - \$800

- Bolton & Menk - \$1,500

- Rasmussen College - \$500

CAB Construction donated 600 cut squares of metal materials valued at \$100 to the East High welding class.

East High received an anonymous donation of \$150 to their Food Service Angel Fund.

Quality 1 Hour Foto donated labor and materials valued at \$1,610 to East High for the Hall of Fame.

Steve Ray donated \$100 to the West High girls swim/dive program.

Washington Elementary received the following donations for their reading program:

- Edmund and Patricia Colby - \$50

- Dr. Thoo and Lisa Tan - \$50

East High Dance Company received the following donations, designated as memorials for Chelsea Thomas-Korsh:

- Beth Kozitza - \$100

- Todd and Lori Coyour - \$50

- Brian and Holli Loe - \$150

- Tammy Shain and Brooke Belcher - \$300

- Christina Turner - \$50

- Michelle Perish - \$50

- Angie Hood - \$50

- David and Melissa Iverson - \$50

- AmyAnn and Timothy Pearson - \$100

- Troy and Diane Anderson - \$30

- Sonja Buckmeier - \$25

West High Orchesis received the following donations:

Frentz & Frenz - \$100
Darrell Wolf - \$250
Valley News Company - \$250
Consolidated Communications - \$500
Flexible Plastics Inc. - \$100
Blinds & More - \$250
Southern Minnesota Orthodontics - \$100
MinnStar Bank - \$100
Kaye Corporation - \$250

Community Charities of Minnesota donated \$240 to Roosevelt Elementary School.

The West High Vex Robotics team earned \$2,000 for their program through the Ford Drive 4 UR School event.

West High Vex Robotics received the following donations:

Class of 1967 - \$2,100
VisualEdge Inc. - \$50

Scheel's donated \$250 to the West High Choir.

Recommended Action:

The administration recommends Board acceptance of these generous gifts.

School Board Regular Meeting

6.B.

Meeting Date: 12/18/2017

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of 2016-17 Audit Report

Background:

Ms. Kim Hillberg from Clifton Larson Allen LLP presented the audit report during the informational portion of tonight's meeting.

Recommended Action:

The administration recommends approval of the audit report.

School Board Regular Meeting

6.C.

Meeting Date: 12/18/2017

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Certification of the 2018-2019 School Year Tax Levy

Background:

None.

Recommended Action:

The administration recommends that the School Board certify a tax levy in the amount of \$26,979,522.80 for the 2018-2019 school year.

Attachments

Levy Limitation and Certification Report

Minnesota Department of Education
Levy Limitation and Certification Report
2017 Payable 2018

District Number-Type: 0077-01
District Name: MANKATO PUBLIC SCHOOL DISTRICT
Home County: BLUE EARTH

Date Printed: 12/13/17
Limits Updated: 12/4/17
Certified Submitted: 12/13/17

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER - JOBZ EXEMPT	6,071,153.61	160,648.88	6,071,153.61
GENERAL - RMV OTHER - JOBZ EXEMPT	5,402,602.51	4,899,106.72	5,402,602.51
GENERAL - NTC VOTER - JOBZ EXEMPT	500,000.00	500,000.00	500,000.00
GENERAL - NTC OTHER GENED - EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER - JOBZ EXEMPT	4,572,533.73	4,572,533.73	4,572,533.73
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	818,298.17	818,298.17	818,298.17
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	8,663,830.91	8,663,830.91	8,663,830.91
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT	951,103.87	951,103.87	951,103.87
SUBTOTALS BY FUND			
GENERAL FUND	16,546,289.85	10,132,289.33	16,546,289.85
COMMUNITY SERVICES FUND	818,298.17	818,298.17	818,298.17
GENERAL DEBT SERVICE FUND	8,663,830.91	8,663,830.91	8,663,830.91
OPEB/PENSION DEBT SERVICE FUND	951,103.87	951,103.87	951,103.87
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	11,473,756.12	5,059,755.60	11,473,756.12
NET TAX CAPACITY	15,505,766.68	15,505,766.68	15,505,766.68
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	15,234,984.52	9,324,479.79	15,234,984.52
OTHER	11,744,538.28	11,241,042.49	11,744,538.28
TOTAL LEVY			
TOTAL LEVY	26,979,522.80	20,565,522.28	26,979,522.80

The school district must submit the completed original of this form to the home county auditor by December 28, 2017. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by January 7, 2018.

The certified levy listed above is the levy voted by the school board for taxes payable in 2018.

Signature of School Board Clerk

Date of Certification

School Board Regular Meeting**6.D.****Meeting Date:** 12/18/2017**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Call for Bids for Facility Improvement Plan

Background:

At the July 10, 2017, School Board meeting, the administration presented a proposed ten year facilities plan. At the December 5, 2017, School Board meeting, a public hearing was held in regard to this plan.

Recommended Action:

The administration recommends that a formal call for bids be approved for the following facility projects which exceed \$100,000.

Project	Estimated Amount
Lincoln Community Center - Electrical Panel & House Lighting Replacement	\$100,000
East HS - Dehumidification/HVAC; Wrestling/Weight Room	\$150,000
DMMS & East - Hard Surfaces (Seal Coating; Patch & Repair; Curb & Sidewalk Replacement; Blacktop Overlay)	\$350,000
West HS - Roof Replacement	\$500,000
