

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

January 23, 2018

The School Board of Independent School District No. 77 met in regular session on Tuesday, January 23, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Members absent: none

Ms. Schuck moved, and Ms. Hansen seconded, approval of the agenda together with a personnel addendum. The motion carried on a 7-0 voice vote.

OPEN FORUM - No one wished to speak.

Information Reports: Prairie Winds Middle School Report presented by Steve Rustad, Monde Schwartz and Aaron Hyer; Rosa Parks Elementary School Report presented by Michelle Kruize and Michelle Modrow; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Brandon, and carried on a 7-0 roll call vote.

Approval of Minutes of the January 8, 2018, regular Board meeting.

Approval of Bills for January totaling \$8,596,348.41.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Jennifer Clark - Transfer from the position of Secretary to the Principal at Dakota Meadows Middle School to Information Systems Support Technician - Student Database with a tentative start date of February 1, 2018. This is a non-affiliated position with an annual salary of \$49,523.90 (prorated to \$20,381.36 for 107 days) and she will be eligible for Category II benefits.

Anne Richardson, Facilities Scheduler - Transfer to full-time, 12-month Non-Affiliated - Classification B23 with a prorated annual salary of \$20,436 for 130 days beginning January 1, 2018. She will be eligible for Category II benefits.

APPOINTMENTS (INSTRUCTIONAL)

Teresa Briggs - Special Education Teacher moving from Futures to Dakota Meadows Middle School beginning January 29, 2018. This is a location change only.

Gregory Euclide - Revise start date as full-time Art Teacher at West High

School to begin January 16, 2018 for the 2017-18 school year.

Jessica Kirschner - Part-time (0.224 FTEs) NonPublic Guidance Counselor at Loyola beginning January 22, 2018 for the 2017-18 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Arleen Swanson - Long Term Substitute Special Education Teacher for Tim Leitner at Eagle Lake Elementary School beginning February 1 and ending March 2 ,2018. She will be placed on step 10 of the M+30 lane on the Teachers Association salary schedule.

The following will be teachers in the ExCel Program at Hoover Elementary School beginning January 8 and ending April 11, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Rebecca Brudwick, Ann Schwartz, Katelyn Trnka

The following will be teachers in the Central High School Night School Program from February 27th through May 10th. They will be compensated according to their placement on the Teachers Association salary schedule.

<u>Instructor:</u>	<u>Subject:</u>
Allison Beck	Math
Laura Blasing	English
Tom Boone	Math
Robert Groebner	Science
Russ Groebner	English
Kim Hermer	English
Crissy Makela	Math
Aaron Miller	English
Mike Sipe	Social Studies
Dan Toegel	Social Studies
Alyssa VanKlei	Math
Megan Vogel	English
Matt Weichert	English

APPOINTMENTS (NONINSTRUCTIONAL)

Courtney Adair - ACES Child Care Assistant at Eagle Lake Elementary School for approximately 6 hours per week beginning January 8, 2018. She will be compensated at the rate of \$9.90 per hour.

Cassandra Anderson - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School for 1.75 hours per day/5 days per week beginning January 10, 2018. She will be compensated at the rate of \$12.36 per hour.

Mac Babcock - Special Education Paraprofessional - Early Learning at Rosa

Parks Elementary School for 7 hours per day/4 days per week (M-Th) beginning January 29, 2018. Mac will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kendall Belcher - full-time, 8- Hour Evening Custodian at Kennedy Elementary School beginning February 5, 2018. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

Amelia Collier - ACES Child Care Assistant at Hoover Elementary School for approximately 9 hours per week beginning January 5, 2018. She will be compensated at the rate of \$9.90 per hour.

Bruce Eggersdorfer - full-time, 8- Hour Evening Custodian at Jefferson Elementary School beginning January 29, 2018. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

Sadie Elsenpeter - ACES Child Care Assistant at Rosa Parks Elementary School for approximately 13 hours per week beginning December 6, 2017. She will be compensated at the rate of \$10.40 per hour.

Addie Erickson - ACES Child Care Assistant at Eagle Lake Elementary School for approximately 9 hours per week beginning January 5, 2018. She will be compensated at the rate of \$9.65 per hour.

Tyler Henderson - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning January 24, 2018. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Linda Hoppe - Transfer to the position of Cook Manager, Secondary at East High School beginning February 1, 2018. She will be placed at the Cook Manager - Secondary classification, current step of the School Food Service Workers Association salary schedule.

Kali Langer - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning February 22, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Katherine Olson - ACES Child Care Assistant at Eagle Lake Elementary School for approximately 7 hours per week beginning January 8, 2018. She will be compensated at the rate of \$9.90 per hour.

Sara Pfarr - Transfer to the position of Cook Manager, Secondary at Dakota Meadows Middle School beginning January 29, 2018. She will be placed at the Cook Manager - Secondary classification, Step 2 on the School Food Service Workers Association salary schedule.

Alisha Tiernan - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/5 days per week beginning January 9, 2018. She will be compensated at the rate of \$12.36 per hour.

Sabah Yahya - 4-Hour Evening Custodian at Kennedy Elementary School beginning January 29, 2018. She will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

Sarah York - ACES Child Care Assistant at Rosa Parks Elementary School for approximately 13 hours per week beginning January 5, 2018. She will be compensated at the rate of \$9.90 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Chrissy Makela - Increase in assignment from 1.0 FTEs to 1.167 FTEs for the 2nd semester of the 2017-18 school year only.

Karla Olmanson - Increase in teaching assignment from 0.30 FTEs to 0.48 FTEs (0.28 FTEs at Immanuel Lutheran & 0.20 FTEs at Risen Savior) beginning November 1, 2017.

Kimberly Strand - Increase in Speech Language Clinician assignment from 0.80 FTEs to 1.0 FTEs beginning February 7 and continuing through April 11, 2018.

Andrea Williams - Increase in assignment from 1.0 FTEs to 1.167 FTEs for the 2nd semester of the 2017-18 school year only.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Sabrina Espinoza - Transfer from Dakota Meadows Middle School to East High School as Health Assistant/ Resource Nurse for 6.5 hours per day/5 days per week beginning November 29, 2017.

Jose Gomez - Transfer from Special Education Paraprofessional to Special Education Behavior Intervention Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning January 22, 2018. He will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Stefanie Gomez - Transfer from Assistant Teacher to Toddler Lead Teacher at Lincoln Logs Learning Center beginning January 15, 2018 for 7 hours per day/4

days per week and she will be compensated at the rate of \$14.78 per hour.

Mahamed Hassan - Decrease in NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School from 2.5 hours per day/5 days per week to 2.5 hours per day/3 days per week (M/W/F) beginning January 15, 2018.

Mary Hicks - Decrease in Special Education Nurse from 7 hours per day to 6 hours per day/5 days per week beginning September 5, 2017.

Ashley Jacobson - Decrease in NonClassroom (Playground) Paraprofessional assignment at Franklin Elementary School from 1.75 hours per day/2 days per week to 1.75 hours per day on Fridays only beginning January 11, 2018.

Thea Lillo - Increase in Special Education Paraprofessional assignment at West High School from 6.75 hours per day to 7 hours per day/5 days per week beginning October 23, 2017.

Collene Rezac - Voluntary reduction in Brailist assignment from 33.75 hours per week to 8 hours per week beginning January 16, 2018.

Heather Tentis - Increase in NonClassroom (Playground) Paraprofessional assignment at Franklin Elementary School from 1.75 hours per day/2 days per week to 1.75 hours per day/3 days per week (M/T/Th) beginning January 11, 2018.

SALARY LANE ADVANCEMENTS

In accordance with the terms of the agreement between the Mankato Teachers Association and the District, teachers have submitted their requests for salary lane advancement. Each of these requests has been reviewed and a list of those qualifying for salary lane advancement beginning January of the 2017-18 school year are shown below. The salary lane advancements will be retroactive to the beginning of January of the 2017-18 school year. The Administration recommends that the Board approve the salary lane advancements.

<u>Name</u>	<u>From</u>	<u>To</u>
Abel, Amanda	M+30	M+45
Ahlers, Janice	M+30	M+45
Balt, Jessica	B+15	M
Borth, Cindy	B	B+15

Braaten, Kayla	B	B+15
Evans, Holly	M	M+30
Geffe-Dahle, Colleen	M	M+45
Guldan, Tim	B+15	B+30
Hagen, Tiffany	B+15	B+30
Hanson, Adam	B	B+15
Heath, Daniell	B+15	B+30
Hoffman, Megan	B+30	M
Milne, Julie	B+30	M
Mitchell, Laura	M	M+30
Rickbeil, Angela	B+15	B+30
Rotvold, Katie	M	M+45
Sayre, Josie	B	B+15
Steinman, Samantha	M	Doctorate
Summers, Greg	M	M+30
Wasvick, Taylor	B	B+30

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jessica Buttell, Special Education Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about May 8 and ending June 4, 2018.

Trisha Hasty, Kindergarten Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 15 and ending June 4, 2018.

Meredith Mayra, English Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 29

and ending June 1, 2018.

Brittany Wick, Kindergarten Teacher at Franklin Elementary School, has requested a leave under the provisions of the Family Medical Leave commencing on May 16 and ending June 4, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kathleen Bonner, Cook Manager at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 27 and continuing through February 12, 2018.

Shipra Chowdhury, ECFE Teaching Assistant, has requested unpaid leave beginning January 24 and ending March 9, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Elizabeth Champlin, Reading Intervention Teacher/AVID Coordinator at Prairie Winds Middle School, has submitted her resignation for purposes of retirement. Last date of employment will be June 5, 2018.

Cynthia Shirk, Music Teacher at Dakota Meadows Middle School, has submitted her resignations for purposes of retirement. Her last date of employment will be June 5, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Amani Becker-Waganda - ACES Child Care Assistant. Last date of employment was January 19, 2018.

Connie Betz - Cook's Helper at West High School. Her last date of employment was January 12, 2018.

Stephanie Butterfield - ACES Child Care Assistant. Last date of employment was October 17, 2017.

Sabrina Espinoza - Special Education Paraprofessional/LPN at East High School. Last date of employment will be February 16, 2018.

Asha Ibrahim - ACES Child Care Assistant. Last date of employment was December 8, 2017.

Kayla Johnson - Special Education Paraprofessional at Kennedy Elementary School. Last date of employment will be January 24, 2018.

Roxy Johnson, Cook Manager at East High School, has submitted her resignation for purposes of retirement. Last date of employment will be January 31, 2018.

Phillip Just - AOM Paraprofessional at Dakota Meadows Middle School. Last date of employment will be February 9, 2018.

Lauren Kaufman - ACES Child Care Assistant. Last date of employment was May 3, 2017.

Brittany Marshall - MAPS Preschool Classroom Regular Education Paraprofessional. Last date of employment will be January 25, 2018.

Susan Owens - ACES Child Care Assistant. Last date of employment was December 8, 2017.

Hannah Roskamp - ACES Child Care Assistant. Last date of employment will be January 26, 2018.

Cody Sandstrom - ACES Child Care Assistant. Last date of employment was January 8, 2018.

Kirsten Tebben - Special Education Behavior Intervention Paraprofessional at Dakota Meadows Middle School. Last date of employment was January 22, 2018.

The following gifts have been received by the School District:

Elizabeth Ratcliff donated \$125 to the Food Service Department to be used towards overdue lunch bills.

The District received a small walker with wheels valued at \$100 from an anonymous donor.

St. John's Episcopal Church donated gloves, scarves and hats valued at \$200 to the School District.

The City of North Mankato donated \$3,000 to be used for Lancers, Community Education Summer Parks Program, Dakota Meadows Public Achievement Program, Students Activities and the PTOs at Monroe and Hoover.

The following donations were received for West High VEX Robotics:

Robotics Education and Competition Foundation - \$175

City of North Mankato - \$1,000

North Mankato Firefighters Relief Association - \$800

Knutson Brothers Inc. - \$1,000

The following donations were received for West Orchesis:

Fun.Com Inc. - \$250

Jason and JoRae Storm - \$100

Northern Comfort Inc. - \$100

Viking Fire and Safety - \$50

Express Employment Professionals - \$50

Condux International donated \$43.94 to the West High Tech Ed Department.

The Mankato Area Hockey Association donated \$200 to West High Girls Hockey.

Kiwanis Club of Mankato donated \$150 to the East High Key Club.

The Eagle Lake Fire Department donated \$400 for Eagle Lake Elementary Maker Space Nights.

Ms. Sapp made a motion to accept the gifts and send a note of thanks. The motion was seconded by Mr. Wacker and carried on a 7-0 voice vote.

The District is required to submit the Pay Equity Implementation Report to the State of Minnesota on or before January 31, 2018. The data contained in the report is to represent compensation data as of December 31, 2017. In addition to submitting the report, the District must send a notice to all exclusive representatives and post the same notice in a prominent location for at least 90 days from the date the report is submitted. The data contained in the attached report has been entered into the software provided by the State of Minnesota. This is the same software that the State of Minnesota will use to analyze the data and issue its findings. Based on this data, the Underpayment ratio is 104.17, the Salary Range Test results in a ratio of 81.93% and the Exceptional Service Pay Test is 96.00%. For the District to be in compliance, all of these figures must be greater than or equal to 80.0. The preliminary report shows the district to be in compliance. Ms. Hansen made a motion to approve the report and a second was made by Ms. Schuck. The motion carried on a 7-0 voice vote.

There being no further business to consider, Mr. Wacker moved and Mrs. Brandon seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:53 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

January 23, 2018

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1. Schuck/Hansen approval of agenda with personnel addendum. 7-0
2. Open Forum - none.
3. Prairie Winds Middle School Report, Rosa Parks Elementary School Report, Board Member Workshop/Committee Reports.
4. Hansen/Brandon approval of Consent Agenda Items: Approval of Minutes of the January 8, 2018, regular meeting; Approval of January bills; Approval of Personnel Items. 7-0
5. Sapp/Wacker acceptance of gifts and grants. 7-0
6. Hansen/Schuck approve Pay Equity Compliance Report. 7-0
7. Wacker/Brandon adjournment at 7:53 p.m. 7-0.

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.