



AGENDA
Independent School District No. 77
Mankato, MN 56001

Tuesday, February 20, 2018 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Abdi Sabrie

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. PUBLIC HEARING (5:45 P.M.)
 - A. Calendar Options for 2018-19 and 2019-20
5. INFORMATION (6:00 P.M.)
 - A. Recognition of School Board Members
 - B. Monroe School Report
 - C. Dakota Meadows Middle School Report
 - D. Board Member Workshop/Committee Reports
6. CONSENT AGENDA (6:45 P.M.)
 - A. Approval of Minutes of February 5, 2018, Regular Meeting
 - B. Approval of February Bills
 - C. Personnel

1. Personnel - Addendum

7. BUSINESS (6:50 P.M.)

A. Acceptance of Gifts and Grants

8. ADJOURNMENT (6:55 P.M.)



School Board Members for 2018

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.org
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2021

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
E-Mail: jbrand1@isd77.org
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
E-Mail: shanse1@isd77.org
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2021

Darren Wacker
312 Tranquility Trail
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2021

Abdi Sabrie
404 Homestead Road
Mankato, MN 56001
Phone: 507-933-4254
E-Mail: asabri1@isd77.org
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.org



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting**4.A.****Meeting Date:** 02/20/2018**Prepared By:** Heather Mueller, Director of Teaching and Learning**Item Type:** Information

Subject:

Calendar Options for 2018-19 and 2019-20

Background:

At the February 5, 2018 Board meeting, action was taken to approve the 2018-19 and 2019-20 School Year Calendars Development Process and Timeline (See Below). Action was also taken to secure input on calendars for each of the school years. As part of this input process, a public hearing has been scheduled for this Board meeting. Before the public hearing Heather Mueller, Director of Teaching and Learning, will review the parameters that must be considered in developing a school years calendar as well as providing an overview of the options being considered.

Final action to adopt the calendars for 2018-19 and 2019-20 has been scheduled for the Monday, March 5, 2018 School Board meeting.

MANKATO AREA PUBLIC SCHOOLS

2018-19 and 2019-20 School Year Calendars Development Process and Timeline

Fall/Winter 2017-18	Cabinet prepares calendar options.
Monday, February 5, 2018	Board establishes calendar timeline.
Wednesday, February 7, 2018	Cabinet shares calendar with School Board and District Leadership Team.
Thursday, February 8, 2018	Cabinet disseminates calendar options to stakeholders for feedback.
Tuesday, February 20, 2018	School Board conducts a public hearing on proposed school calendars.
Tuesday, February 27, 2018	On Cabinet agenda. Cabinet prepares recommendation.
Monday, March 5, 2018	School Board adopts 2018-19 and 2019-20 school calendars.

Recommended Action:

N/A

Attachments

Parameters

2018-19 Calendar Options

2019-20 Calendar Options

Required Calendar Parameters

175 Student Days (9-12)

191 Teacher work days

7 Contract holidays

2 Prep days (end of 1st and 3rd quarters)

1 Curr/Prep day (end of 2nd quarter)

5 Workshop days

Must start after Labor Day



2018 - 2019 Student Calendar A

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MANKATO AREA PUBLIC SCHOOLS

10 Civic Center Plaza, Suite Two
P.O. Box 8741
Mankato, MN 56002-8741
www.isd777.org

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Classes Begin for Grades 9- 12/
End for Grades K-12



Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/1, 1/18, 3/22, 6/3



2018 - 2019 Student Calendar B

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Classes Begin for Grades 9- 12/
End for Grades K-12



Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/1, 1/18, 3/22, 6/5



2018 - 2019 Student Calendar C

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Classes Begin for Grades 9- 12/
End for Grades K-12



Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/1, 1/18, 3/22, 5/30

**2018 - 2019 Student Calendar D**

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Classes Begin for Grades 9-12/
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Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/1, 1/18, 3/22, 6/5



2019 - 2020 Student Calendar A

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No School K-8



No School K-12

Bold Date End of Quarter 11/7, 1/24, 3/27, 6/2



2019 - 2020 Student Calendar B

JULY 2019						
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MANKATO AREA PUBLIC SCHOOLS

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www.isd777.org

Draft- 2/2/18



Classes Begin for Grades 9- 12/
End for Grades K-12



Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/7, 1/24, 3/27, 6/4



2019 - 2020 Student Calendar C

JULY 2019						
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Draft- 2/2/18



Classes Begin for Grades 9- 12/
End for Grades K-12



Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/7, 1/24, 3/27, 5/29

**2019 - 2020 Student Calendar D**

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JUNE 2020						
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Draft- 2/2/18

Classes Begin for Grades 9- 12/
End for Grades K-12

Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/7, 1/24, 3/26, 6/5

School Board Regular Meeting**5.A.****Meeting Date:** 02/20/2018**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Information

Subject:

Recognition of School Board Members

Background:

The Minnesota School Boards Association declared February 19-23, 2018, as School Board Recognition Week in Minnesota as a time to build awareness and understanding of the vital function an elected School Board plays in our society.

Mankato Area Public Schools is joining with other school districts throughout the State to recognize the important contributions Board members make to communities. This evening it gives me great pleasure to thank and recognize our School Board members on behalf of all our students, parents, staff and community members for your outstanding service. Board members, at your place you will find a certificate in recognition of your dedicated leadership in public education and continuing service to the children of this community. Thank you very much!

Recommended Action:None

School Board Regular Meeting

5.B.

Meeting Date: 02/20/2018

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Monroe School Report

Background:

Steve Johanson, Elementary Principal, will provide an update report on Monroe School.

Recommended Action:

N/A

Attachments

Monroe School Report 2017-18

2017–18 Monroe School Report to the School Board



February 20, 2018

Improvement Efforts Strategic Direction A



Student Learning and Engagement

Closing the Achievement Gap

- Using DIBELS, NWEA, and MCA to monitor progress and make instructional decisions for all students
- Using NWEA Learning Continuum
- WIN time: strategic focus on students' needs at tiers 2 and 3
- SpEd Achievement Gap
 - meetings, communication focus
- 'Bubble' Kids Focus

Improvement Efforts Strategic Direction A



Student Learning and Engagement

Reading and Math Proficiency

- Standards lead the work
- Supported by the reading and math resources
- Using assessments along the way to check progress

Improvement Efforts

Strategic Direction B



Developing district culture and practices of partnership and connectedness between staff, students, families, and community for student learning.

Rtl: Behavior Support/PBIS

- Focus on Respect and Student Expectations
- Monthly PBIS Themes
- Celebrations and recognition of students' PRIDE
- 5th Grade Newscast
- Ongoing class and individual behavioral teaching

Improvement Efforts Strategic Direction E



Developing staff capacity, accountability and skills to implement our Strategic Directions.

Open Door Weeks

- Alignment, Ideas, and Collaboration
- 4 times per year scheduled

Data Use

- Teams can access and use data
- Collaboration Meetings

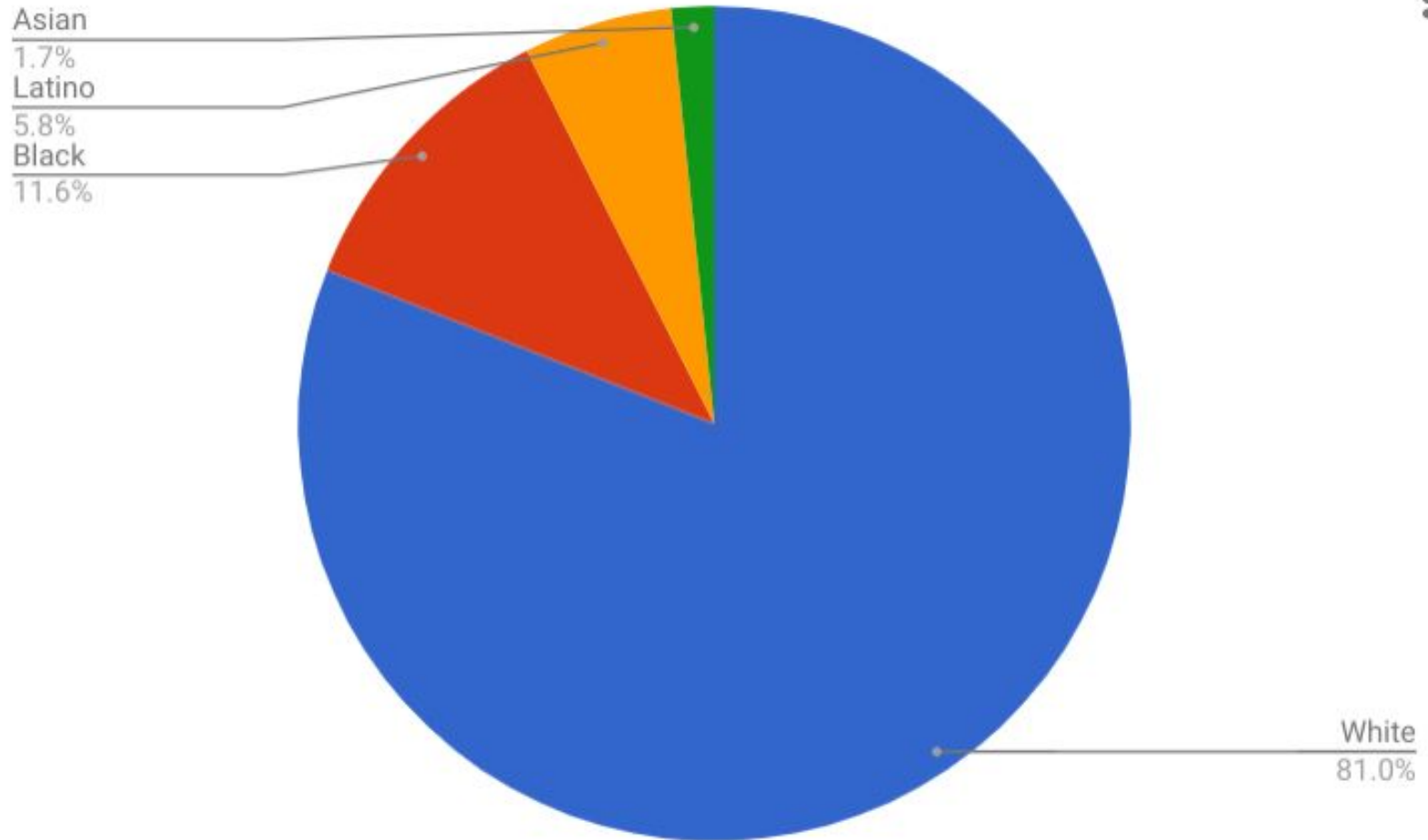
ATTENDANCE DATA

2016-17



Student Group	Attendance Rate
All	96.31%
FRP	96.75%
Sped	93.60%
NonSped	94.94%
Hispanic/Latino	95.35%
Black or African American	94.51%
White	96.56%
Two or more Races	95.36%

BEHAVIOR DATA



BEHAVIOR DATA



Student Group	% of students referred	Number of Students Referred	Number of Students 2016-17	% by Student Group
White	21.4	98	458	82.8
Black	29.8	14	47	8.5
Latino	18.9	7	37	6.7
Asian	20	2	10	1.8
Native American	n/a	n/a	1	0.2
Pacific Islander	n/a	n/a	0	0.0

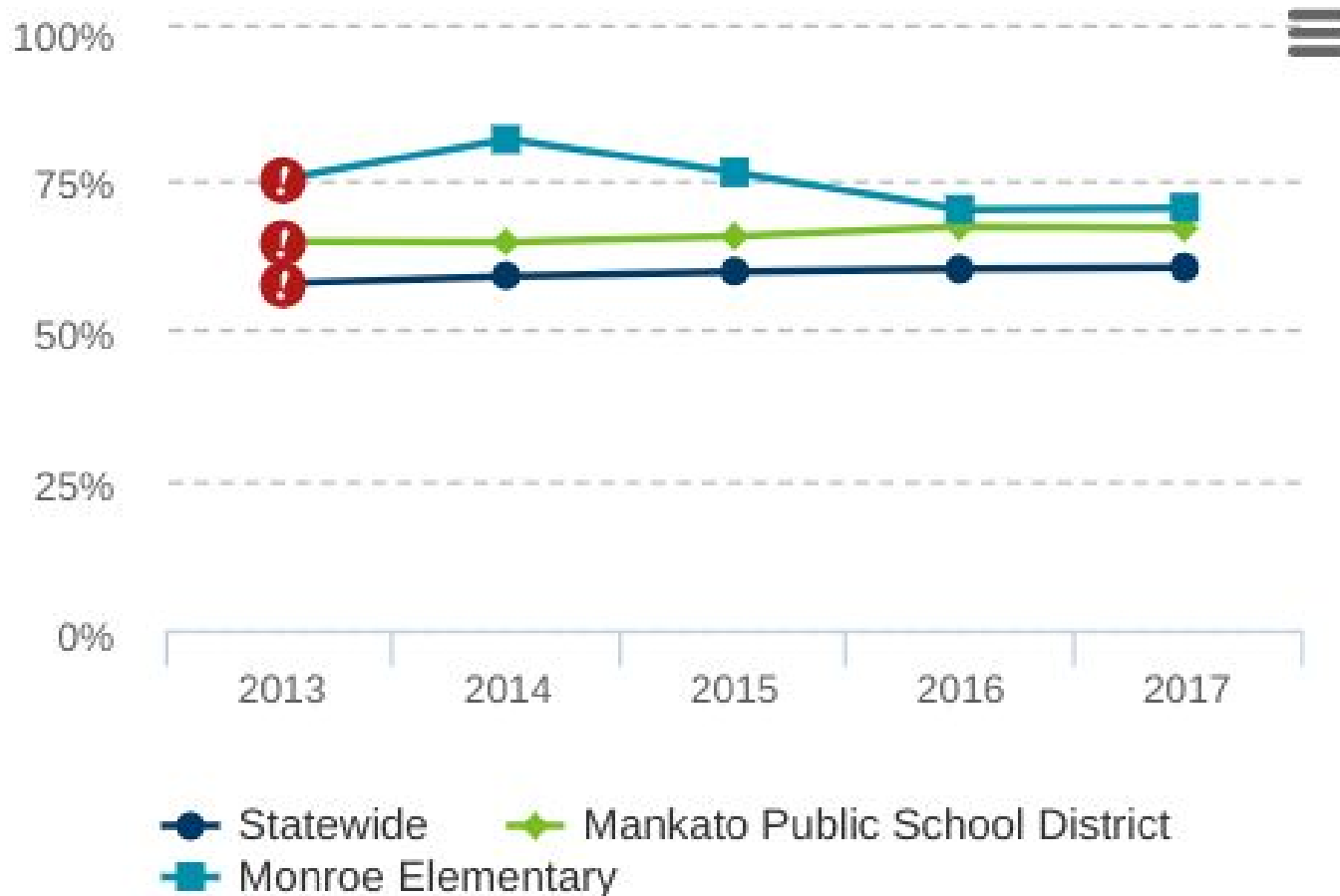
DIBELS DATA K-2



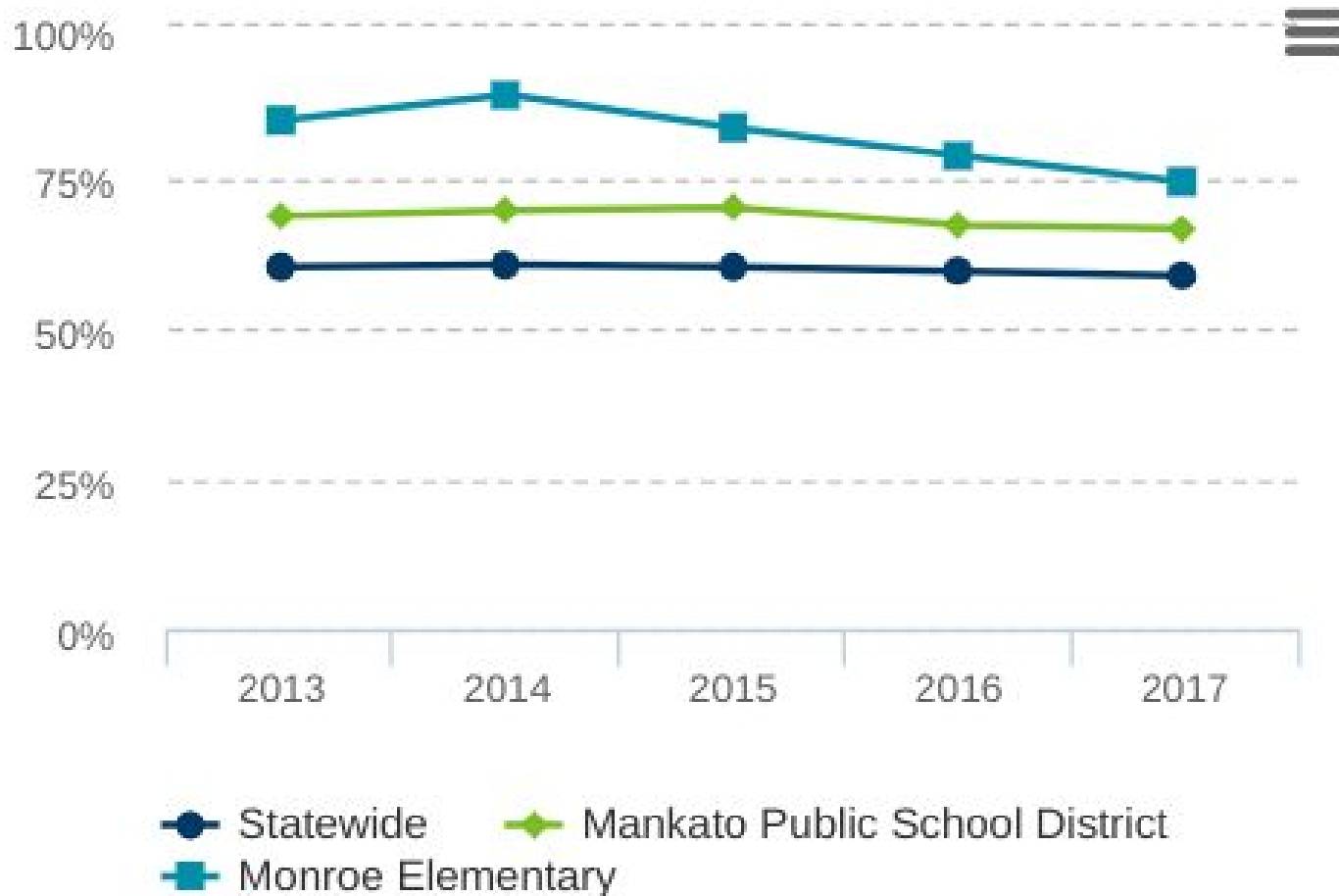
Grade	Beginning	Middle	End
K	n=73 13 (18%) 9 (12%) 51 (70%)	n=72 4 (6%) 8 (11%) 60 (83%)	n=72 6 (8%) 9 (13%) 57 (79%)
1st	n=82 9 (11%) 10 (12%) 63 (77%)	n=82 9 (11%) 7 (9%) 66 (80%)	n=82 6 (7%) 13 (16%) 63 (77%)
2nd	n=90 14 (16%) 9 (10%) 67 (74%)	n=91 16 (18%) 8 (9%) 67 (74%)	n=90 14 (16%) 11 (12%) 65 (72%)



Monroe Reading Trend Data



Monroe Math Trend Data



Professional Learning Community Collaborative Teams



- Staff value the time to work together!
- Great work going across the building!
- Teams meet twice a month to make instructional decisions based on formative data.
- Teams review, edit, and add on their team goals.
- Focus on creating common formative assessments and reviewing data to make instructional decisions.
- Intervention teachers meet with teams to have data conversations and update students in interventions.
- Collaboration with Special Education teachers during PLCs and Monthly Meetings

Professional Learning Community Collaborative Teams



From the Teachers:

- Collaboration–focused worked as a *team* (including tech integration along the SAMR ladder)
- “Think marks” implemented to assist students in thinking about what they are reading
- Great discussions around kids and their data: moving, adjusting, and regrouping
- Planning Math WIN time and seeing growth
- Great time to evaluate data and make sound decisions on each students’ education
- It’s OUR students we are working together to assure learning; we know students are not falling through the cracks



Questions?

Thank you for your time tonight, as well as your support and leadership!

School Board Regular Meeting

5.C.

Meeting Date: 02/20/2018

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Dakota Meadows Middle School Report

Background:

Carmen Strahan, Secondary Principal, and Andrew Kellenberger, Assistant Principal, will provide an update report on Dakota Meadows Middle School.

Recommended Action:

N/A

Attachments

Dakota Meadows Middle School Report 2017-18

2017–18 Dakota Meadows Report to the School Board

February 20, 2018

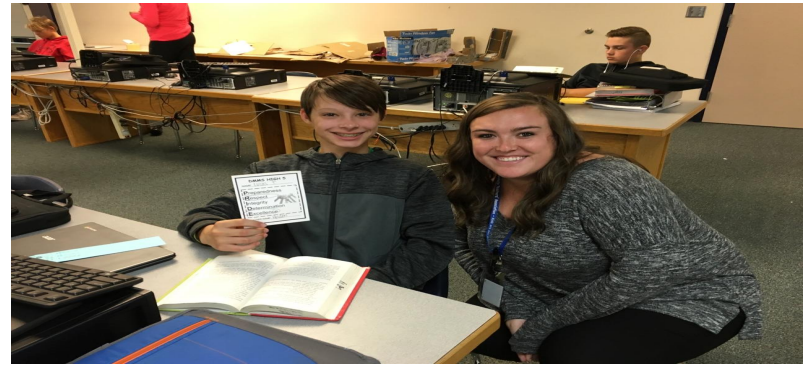


Mankato Area Public Schools

Dakota Meadows Middle School

Assuring learning excellence and readiness for a changing world

Improvement Efforts Strategic Direction A



Student Learning and Engagement

Raising Achievement for All and Closing the Gap

- Use of Formative and Summative Data for Decision Making Purposes
- Best Practice Strategies:
 - Writing: Common Writing Expectations, Summarizing,
 - Inquiry: Costas Questioning, Guided Questions, STEAM
 - Collaboration: Think-Pair-Share, Philos Chairs, PLC
 - Organization: Binder Usage, Reading Logs
 - Reading: Read and Confer, Stealing Minutes, Tier 2 & 3 Reading Support

Improvement Efforts

Strategic Direction B

Culture

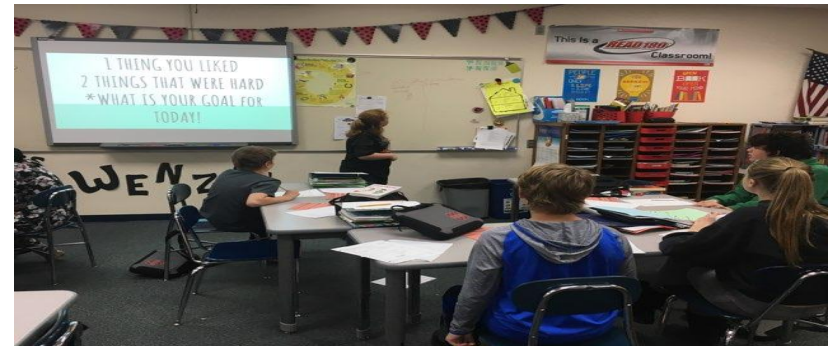
Develop a building culture of connectedness between students, staff, families and community.

- Strength Based Culture
- New Family Connections: Phone Calls, Home Visits, and PRIDE Cards
- Reteaching PRIDE skills: Behavioral Interventionists
- In the Middle - SMORE Newsletter Celebrating DMMS
- Scarlet Weekly - SMORE Newsletter Celebrating Staff
- Student Advisory Team
- Monthly Trail Mixers
- Top 20
- PBIS Student Celebrations
- “Effort Matters” Staff of the Week
- Climb2Feed Student & Staff Team
- ADSIS



Improvement Efforts

Strategic Direction C



Strategic Direction C: Increase readiness for all students to ensure options for life

AVID Schoolwide—Transforms the Instruction, Systems, Leadership and Culture of our School, Ensuring College Readiness for all AVID Elective students and improved academic performance for all students based on increased opportunities.

College and Career Readiness Opportunities:

- AVID Electives: 7th and 8th grade, AVID Explore in 6th grade
- CCR: Becoming an Expert Student, Exploring My Strengths, Shaping My Future
- Advisory College Readiness Activities
- Alma mater Monday—College Gear

Improvement Efforts

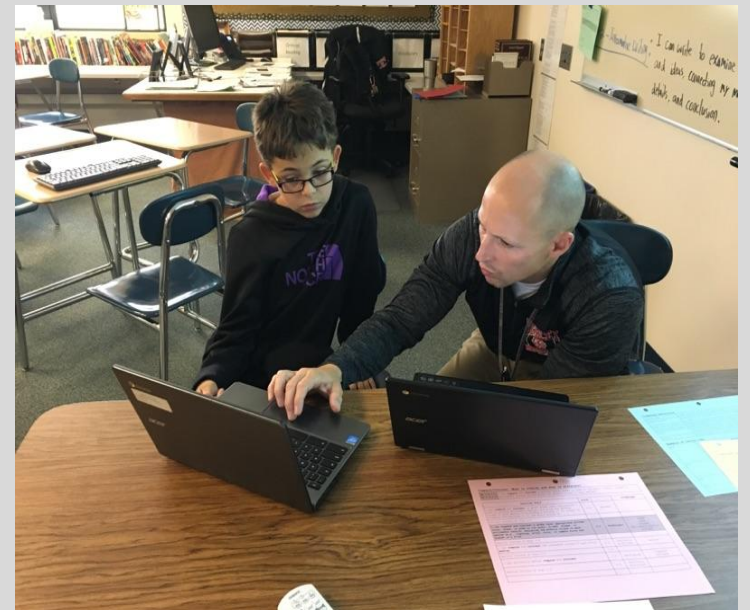
Direction E

Instruction

Develop staff capacity, accountability and skills to empower our strategic directions

- Workshop Model in ELA Classes
- School Wide Reading Engagement in Advisory
- Flexible/Small Group Instruction
- iLearn/Chromebooks-Tool
- TECH Tuesday PD
- Continuous Improvement Coach
- Technology Improvement Coach
- WICOR-Strategy Trail Meetings, WICOR Wednesday PD





Professional Learning Community Collaborative Teams

Questions that drive conversations at PLCs:

What content standards and ELA standards do we want students to learn?

What common formative and common summative assessments will we use to determine if each student has mastered the standard?

How will we respond when students don't show mastery of the standard?

How will we respond or extend their learning when students have already mastered the standard?

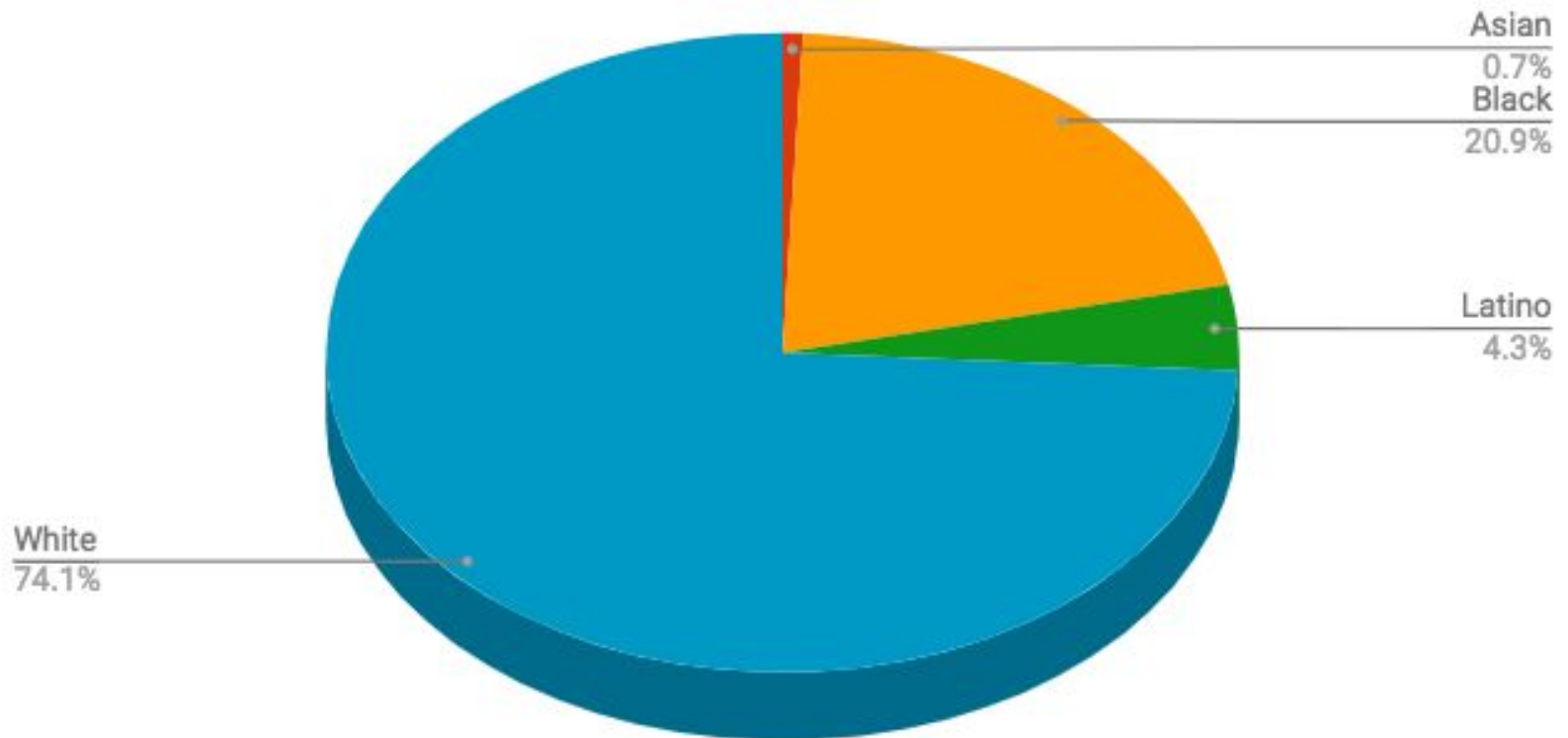


Student Group Attendance Rate

All	95.70%
FRP	95.60%
LEP	95.70%
Sped	94.83%
Non-Sped	95.84%
Hispanic/Latino	95.12%
Asian	96.17%
Black or African American	95.26%
White	95.82%
Two or more Races	94.71%

BEHAVIOR DATA

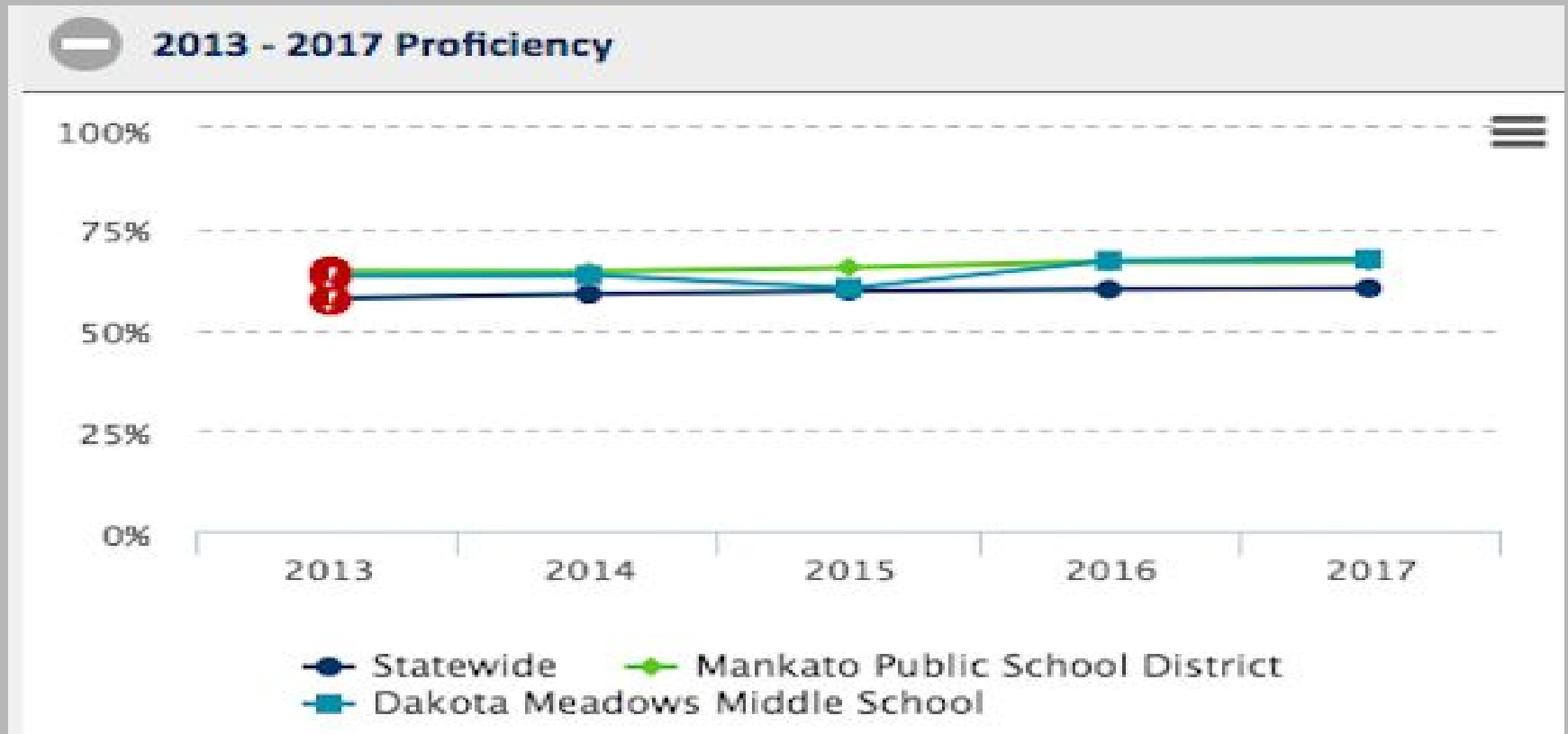
Percentage of Students Referred



BEHAVIOR DATA

Student Group	Number of Students Referred	Number of Students Enrolled
Native American	0	2
Asian	1	22
Black	29	92
Latino	6	33
Pacific Islander	0	3
White	103	740

Dakota Meadows Reading Trend Data

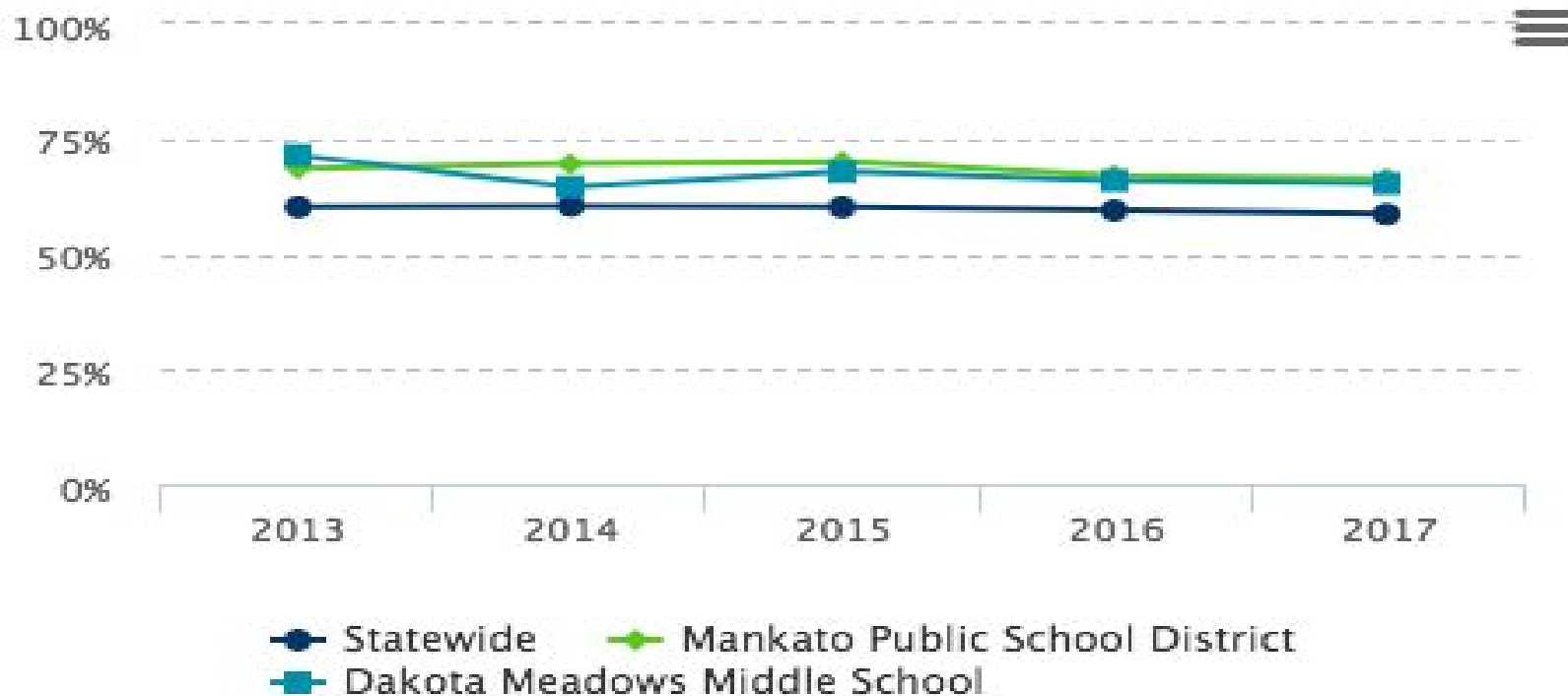


Dakota Meadows Middle School

Year	Percent Proficient	Number Proficient	Number Tested
2013	63.4%	361	569
2014	63.5%	362	570
2015	60.3%	335	556
2016	67.1%	596	888
2017	67.5%	616	913

Dakota Meadows Math Trend Data

2013 - 2017 Proficiency



Dakota Meadows Middle School

Year	Percent Proficient	Number Proficient	Number Tested
2013	71.4%	406	569
2014	64.6%	367	568
2015	67.9%	377	555
2016	65.9%	589	894
2017	65.3%	599	917

DMMS Reads!



Circulations from September 1 - January 15 for each school year

Average Books Per Student 2017-2018 September - January



Questions?



School Board Regular Meeting

5.D.

Meeting Date: 02/20/2018

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None.

School Board Regular Meeting

6.A.

Meeting Date: 02/20/2018

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of February 5, 2018, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - February 5, 2018, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 5, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, February 5, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie, Kristi Schuck and Darren Wacker. Members absent: Sara Hansen (arrived at 5:55), Jodi Sapp

Ms. Schuck moved, and Mr. Wacker seconded, approval of the agenda together with a personnel addendum. The motion carried on a 5-0 voice vote.

OPEN FORUM - No one wished to speak.

Information Reports: Jefferson Elementary School Report presented by Scot Johnson; Central High/Central Freedom School Report presented by Kathy Johnson, Heather Gilman, Sarah Karau-Dauk and Mike Green.

The consent agenda items outlined below were approved on a motion by Mrs. Brandon, seconded by Ms. Schuck, and carried on a 6-0 roll call vote.

Approval of Minutes of the January 23, 2018, regular Board meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Jennifer Clark - Revise start date for the position of Information Systems Support Technician - Student Database to begin February 19, 2018.

APPOINTMENTS (INSTRUCTIONAL)

Jennifer Grosland - Full-time (1.00 FTEs) Special Education Teacher at Futures beginning January 30, 2018 for the 2017-18 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Thalia Londgren - Long Term Substitute Teacher for Candace Sjogren at Central High School from January 12 through March 7, 2018. She will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Sara Meyer - Contract Substitute Special Education Teacher at Dakota Meadows Middle School beginning January 29 and ending June 4, 2018. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

Cynthia Schultz - Long Term Substitute Speech Language Pathologist for Bridget Wurtzberger from February 5 through April 13, 2018 as needed. She

will be placed at step 10 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Fransesisko Alhag - Behavior Intervention Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning February 5, 2018. He will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Stacie Brinkman - LPN/Health Assistant at East High School for 6.5 hours per day/5 days per week beginning February 12, 2018. She will be compensated at the rate of \$18.29 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Bruce Eggersdorfer - Rescind appointment to the position of full-time Evening Custodian at Jefferson Elementary School that was to start on January 29, 2018.

Sydney Finnesgard - ACES Child Care Assistant at Monroe Elementary School for approximately 6 hours per week beginning September 7, 2017. She will be compensated at the rate of \$9.90 per hour.

Kelsey French - Secretary to the Principal at Dakota Meadows Middle School beginning February 12, 2018. This is a full-time, 8 hour per day/12-month position with a work year of 250 days plus 10 paid holidays for 2017-18. She will be placed at classification B22, step 1 of the Educational Secretaries Association with a rate of \$14.65 per hour.

Rebecca Hainlen - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/5 days per week beginning February 1, 2018. She will be compensated at the rate of \$12.36 per hour.

Cole Johnson - 4-Hour Evening Custodian at Franklin Elementary School beginning February 12, 2018. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$13.99.

Kendra Lange - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School for 1.75 hours per day/1 day per week (Thursday) beginning January 25, 2018. Beginning January 30, 2018 Kendra will also be NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 2.25 hours per day/4 days per week (M,T,W,F) for a total of 10.75 hours per week. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Megan Marlar - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning February 12, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Rose McDonald - ACES Child Care Assistant at Washington Elementary School for approximately 9 hours per week beginning January 23, 2018. She will be compensated at the rate of \$9.90 per hour.

Rachel Miller - ACES Child Care Assistant at Washington Elementary School for approximately 9-12 hours per week beginning January 16, 2018. She will be compensated at the rate of \$9.90 per hour.

Kara Morness - Transfer from Cook's Helper to Second Cook - Secondary at Dakota Meadows Middle School for 7 hours per day/5 days per week beginning January 31, 2018. She will be placed at the Second Cook - Secondary classification, current step of the School Food Service Workers Association salary schedule.

Chatou Moua - Special Education Behavior Intervention Paraprofessional at Futures for 6.75 hours per day/5 days per week beginning January 31, 2018. Chatou will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Bethany Mueller - Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning March 13, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Rebecca Radzak - ACES Child Care Assistant at Bridges Community School for approximately 9.75 hours per week beginning January 23, 2018. She will be compensated at the rate of \$9.65 per hour.

Kelly Runck - Cook's Helper at West High School for 6.75 hours per day/5 days per week beginning February 5, 2018. She will be placed at the Cook's Helper classification, step 1 of the School Food Service Workers Association salary schedule.

Darwin Silva - ACES Child Care Assistant at Washington Elementary School for approximately 6 hours per week beginning January 10, 2018. He will be compensated at the rate of \$10.40 per hour. This is in addition to his Special Education Paraprofessional assignment.

Haley Tigner - ACES Assistant Supervisor at Eagle Lake Elementary School for

approximately 24 hours per week beginning February 1, 2018. She will be compensated at the rate of \$10.90 per hour.

Lori Townsend - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning March 15, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Colby Vlieger - ACES Child Care Assistant at Hoover Elementary School for approximately 9 hours per week beginning January 23, 2018. He will be compensated at the rate of \$10.00 per hour.

Alixandra Wood - ACES Child Care Assistant at Holy Rosary/Eagle Lake Elementary Schools for approximately 9 hours per week beginning January 23, 2018. She will be compensated at the rate of \$9.65 per hour.

Gillian Wychor - ACES Child Care Assistant at Eagle Lake Elementary School for approximately 15 hours per week beginning January 16, 2018. She will be compensated at the rate of \$9.90 per hour.

Lucas Zingmark - ACES Child Care Assistant at Hoover Elementary School for approximately 12 hours per week beginning January 23, 2018. He will be compensated at the rate of \$10.15 per hour.

Kaylin Zukowski - ACES ChildCare Assistant at Roosevelt Elementary School for approximately 12 hours per week beginning September 7, 2017. She will be compensated at the rate of \$9.90 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Nicole Youell - Increase in teaching assignment from 1.0 FTEs to 1.167 FTES for the second semester only of the 2017-18 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Thomas Anderson - Transfer from Evening Custodian to Night Custodian at West High School, effective as of December 4, 2017. He will be placed at classification A13, current step of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.95 per hour.

John Dabla - Decrease in Special Education Paraprofessional assignment at Monroe Elementary School from 6.25 hours per day to 4 hours per day/5 days per week beginning January 31, 2018.

Rebecca Hopp - Decrease in Special Education Paraprofessional assignment at Monroe Elementary School from 6.25 hours per day to 3.25 hours per day/5 days per week beginning January 31, 2018.

Kristine Schimek - Decrease in assignment with the elimination of 2 hours per day/5 days per week as a NonClassroom (Playground) Paraprofessional at Eagle Lake Elementary School. She will continue in her assignment as Intervention Paraprofessional for 3 hours per day/5 days per week, effective as of January 24, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Laura Heinze, Early Childhood Special Education Teacher at the Family Learning Center has requested a leave under the provisions of the Family Medical Leave Act commencing on or about May 29 and ending June 4, 2018.

Rachael Sather, Grade 3 Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on August 27 and ending November 19, 2018.

Candace Sjogren, Special Education Teacher at Central High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 27 and ending March 7, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Kathy Hopf, Music Teacher at Bridges/Monroe Elementary Schools, has submitted her resignation for purposes of retirement. Last date of employment will be June 5, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Madisyn Borger-Rhodes - ACES Child Care Assistant. Last date of employment was January 26, 2018.

Kelsey French - ACES Child Care Assistant. Last date of employment will be February 9, 2018. She will be accepting the position of Secretary at Dakota Meadows Middle School.

Lacey Hagen - Early Learning Regular Education Paraprofessional at Eagle Lake Elementary School. Last date of employment will be February 15, 2018.

Hailey Nelson - ACES Child Care Assistant. Last date of employment was December 12, 2017.

Mary Oyinkansola - EL Paraprofessional at Hoover Elementary School. Last date of employment will be February 9, 2018.

Douglas Pearson - NonClassroom (Playground) Paraprofessional at Roosevelt Elementary School. Last date of employment in this position was February 1, 2018. He will continue with his 4-Hour Custodian assignment.

Halee Sletta - ACES Child Care Assistant. Last date of employment was January 25, 2018.

Kesler Soucie - ACES Child Care Assistant. Last date of employment was December 21, 2017.

Juanita Stone - Playground Supervisor at Hoover Elementary School. Verbal resignation effective as of November 3, 2017.

Jennifer Willaert - Playground Supervisor at Rosa Parks Elementary School. Last date of employment was January 29, 2018. She will continue to substitute in this position.

Heather Mueller reviewed the proposed timeline and process for developing the 2018-19 and 2019-20 school year calendars. The proposed timeline and process is similar to the one used in past years to adopt the school year calendar.

Fall/Winter 2017-18	Cabinet prepares calendar options.
Monday, February 5, 2018	Board establishes calendar timeline.
Wednesday, February 7, 2018	Cabinet shares calendar with School Board and District Leadership Team.
Thursday, February 8, 2018	Cabinet disseminates calendar options to stakeholders for feedback.
Tuesday, February 20, 2018	School Board conducts a public hearing on proposed school calendars.
Tuesday, February 27, 2018	On Cabinet agenda. Cabinet prepares recommendation.
Monday, March 5, 2018	School Board adopts 2018-19 and 2019-20 school calendars.

Following questions and discussion, Ms. Hansen made a motion to approve the timeline and process as presented. The motion was seconded by Mrs. Brandon and carried on a 6-0 voice vote.

There being no further business to consider, Mr. Wacker moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:29 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 5, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, February 5, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie, Kristi Schuck and Darren Wacker. Members absent: Sara Hansen (arrived at 5:55), Jodi Sapp

1. Schuck/Wacker approval of agenda with personnel addendum. 5-0
2. Open Forum - none.
3. Jefferson Elementary School Report, Central High/Freedom School Report.
4. Brandon/Schuck approval of Consent Agenda Items: Approval of Minutes of the January 23, 2018, regular meeting; Approval of Personnel Items. 6-0
5. Hansen/Brandon approval of calendar timeline. 6-0
6. Wacker/Schuck adjournment at 6:29 p.m. 6-0.

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

6.B.

Meeting Date: 02/20/2018

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of February Bills

Background:

At our meeting on Tuesday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for February. The total of the bills for February of 2018 is \$14,459,083.38.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

6.C.

Meeting Date: 02/20/2018

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (INSTRUCTIONAL)

Felicia DeWald - Long Term substitute Art Teacher for Ariana Bealey at Prairie Winds Middle School beginning April 3 and ending June 1, 2018. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Corrine Lehner-Hanson - Long Term substitute English Teacher at West High School for Meredith Mayra beginning March 29 and ending June 1, 2018. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Patricia Marzinske - Part-time (0.80 FTEs) Reading Intervention Teacher at Rosa Parks Elementary School beginning March 1 and ending June 1, 2018. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Hailey Cunningham - ACES Child Care Assistant at Roosevelt Elementary School for approximately 9.75 hours per week beginning February 6, 2018. She will be compensated at the rate of \$10.15 per hour.

Jordan Erickson - NonClassroom (Playground) Paraprofessional at Roosevelt Elementary School for 1.75 hours per day/5 days per week beginning February 12, 2018. He will be compensated at the rate of \$12.36 per hour.

Kelsey French - Secretary to the Principal at Dakota Meadows Middle School. Correct hourly rate of pay to \$15.35 per hour - B22, step 1 of the Educational Secretaries Association salary schedule to begin February 12, 2018.

Nicole Hoffmann - ACES Assistant Supervisor at Hoover Elementary School beginning February 7, 2018 for 4 hours per day/3 days per week (M/W/F). She will be compensated at the rate of \$12.00 per hour.

Megan Kiehne - General Education Paraprofessional/NonClassroom (Bus) Paraprofessional at Dakota Meadows Middle School beginning February 12, 2018. Her General Education Paraprofessional assignment will 6.75 hours per day/4 days per week (M/T/Th/F) and 2.5 hours on Wednesdays and her assignment as NonClassroom (Bus) Paraprofessional will be for .75 hours per day/4 days per week (M/T/Th/F) and .25 hours on Wednesdays for a total of 32.75 hours per week. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tara Knowles - ACES Child Care Assistant at Hoover Elementary School for approximately 9 hours per week beginning February 1, 2018. She will be compensated at the rate of \$9.65 per hour.

Amoslyn Kun - NonClassroom (Lunchroom/Playground) Paraprofessional at Washington Elementary School for 1.75 hours per day/2 days per week (Th/F) beginning February 15, 2018. He will be compensated at the rate of \$12.36 per hour.

Michelangelo Maccabee - NonClassroom (Playground) Paraprofessional at Monroe Elementary School for 1 hour and 55 minutes per day/5 days per week beginning February 14, 2018. He will be compensated at the rate of \$12.36 per hour.

Emma Marko - ACES Child Care Assistant at Franklin Elementary School for approximately 6 hours per week beginning January 29, 2018. She will be compensated at the rate of \$9.90 per hour.

Jack Milbrett - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning March 21, 2018. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Isari Rodriguez - ACES Child Care Assistant at Washington Elementary School for approximately 3 hours per week beginning January 29, 2018. She will be compensated at the rate of \$9.90 per hour.

Lindsay Veenendall - ACES Child Care Assistant at Kennedy Elementary School for approximately 9.75 hours per week beginning January 29, 2018. She will be compensated at the rate of \$9.90 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Brett Riss - Increase in assignment from 1.00 FTEs to 1.167 FTES beginning February 8, 2018 for the 2017-18 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Phyllis Enz - Decrease in Cook's Helper assignment at Dakota Meadows Middle School from 6 hours per day to 4 hours per day/5 days per week beginning February 12, 2018.

Anna Nelson - Increase in Special Education Paraprofessional assignment at Rosa Parks Elementary School from 28.59 hours per week to 31.09 hours per week (6.75 3 days week, 5.42 hours 2 days a week) beginning February 1, 2018.

Maria Palmer - Decrease in Special Education Paraprofessional assignment at Dakota Meadows Middle School from 6.75 hours per day/5 days per week to 6.5 hours/Tuesday and Friday and 4 hours Monday and Wednesday for a total of 21 hours per week beginning January 8, 2018.

Colleen Santori -Decrease in Special Education Behavior Intervention Paraprofessional assignment at Rosa Parks Elementary School from 6.75 hours per day to 6.25 hours per day/5 days per week beginning February 1, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kristin Baty, Music Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about May 17 and ending December 17, 2018.

Laura Januschka Blasing, English Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 7 and ending June 1, 2018.

Paula Buendorf, Autism Assessment Specialist, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 20 and ending April 3, 2018.

Casey Rose - Revise dates of Family Medical Leave to begin February 7 and end June 4, 2018.

Diane Substad, Kindergarten Teacher at Monroe Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 3 and ending June 1, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kathleen Bonner - Extend Family Medical Leave through March 12, 2018.

Angela Hiller, Special Education Paraprofessional at Bridges Community School, has requested an unpaid leave beginning February 8 and ending March 8, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Karen Barnett, Intervention Teacher at Franklin Elementary School, has submitted her resignation for purposes of retirement. Last date of employment will be June 5, 2018.

Karla Olmanson, Title I Teacher at Risen Savior/Immanuel Lutheran, has submitted her resignation for purposes of retirement, effective as of May 31, 2018.

RESIGNATIONS (NON-AFFILIATED)

Brenda Andre - Central Registration Specialist. Last date of employment was February 16, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Kendra Erickson - Behavior Support Intervention Paraprofessional at Monroe Elementary School. Last date of employment will be February 23, 2018.

Kelsey French - Special Education Paraprofessional at Kennedy Elementary School. Last date of employment was February 9, 2018 so that she can accept the position of Secretary to the Principal at Dakota Meadows Middle School.

Melia Kennelly - ACES Child Care Assistant. Last date of employment will be February 16, 2018.

Kenthen King - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School. Last date of employment was February 13, 2018.

Casey Leasure - ACES Child Care Assistant. Last date of employment was December 8, 2017.

Nancy Looft, Special Education Paraprofessional at Hoover Elementary School, has submitted her resignation for purposes of retirement. Last date of employment will be February 28, 2018.

Hussein Mohamoud - Playground Supervisor at Washington Elementary School. Last date of employment was December 6, 2017.

Jillian Schemenauer - ACES Child Care Assistant. Last date of employment will be February 21, 2018.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Phillip Salic - Custodian at West High School. Last date of employment was February 8, 2018.

Recommended Action:

The Administration recommends approval of the personnel items as presented.

School Board Regular Meeting

6.C.1.

Meeting Date: 02/20/2018

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Addendum

Background:

APPOINTMENTS (INSTRUCTIONAL)

Betty Alders - Learning in Deed Coordinator, Summer School 2018, beginning June and ending August 5, 2018. She will receive \$1,500 for this assignment.

Grant Hanson - Summer School Administrative Intern beginning February 28 and ending August 5, 2018. This is an unpaid position.

Jenni Haug - Summer School Administrative Intern beginning February 28 and ending August 5, 2018. This is an unpaid position.

Christopher Mahowald - Transfer from ABE Assistant to ABE Teacher with the Adult Basic Education Program beginning February 16, 2018 for the 2017-18 school year. He will work Tuesday/Wednesday/Thursday from 5:30 - 8:30 pm. He will be placed at step 2 on the ABE Teachers salary schedule and will be compensated at the rate of \$24.34 per hour.

Christine Manteufel - Full-time (1.00 FTEs) Special Education Teacher at Central High School beginning February 21, 2018 for the 2017-18 school year. She will be placed at step 2 of the B+30 lane on the Teachers Association salary schedule.

Renea Ratzloff - Long Term Substitute for Diane Substad at Monroe Elementary School beginning April 3 and ending June 1, 2018. She will be placed at step 8 of the M lane on the Teachers Association salary schedule.

Morgan Schwarz - Long Term Substitute for Sarah Peterson at Monroe Elementary School beginning April 19 and ending June 1, 2018. She will be placed at step 5 of the B lane on the Teachers Association salary schedule.

Michaela Tibbetts - Long Term Substitute for Kelly Donna at Dakota Meadows Middle School beginning April 3 and ending May 31, 2018. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Rochelle Lane - Cook's Helper at Dakota Meadows Middle School for 6 hours per day/5 days per week beginning March 5, 2018. She will be placed at the Cook's Helper classification, step 1 of the School Food Service Workers Association salary schedule.

Melanie Schmidt - GED Proctor. Increase in hourly rate from \$26.67 to \$27.39 per hour beginning January 1, 2018.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Faduma Ali - Change in position from Childcare Aide to Assistant Teacher at Lincoln Logs Learning Center for 6 hours per day/4 days per week (M-Th) beginning February 19, 2018. She will be

compensated at the rate of \$12.36 per hour.

Clayton Reedstrom - Transfer from Cook's Helper at Dakota Meadows Middle School to Second Cook at East High School for 8 hours per day/5 days per week beginning March 5, 2018. He will be placed at current step, Second Cook - Secondary classification of the School Food Service Workers Association salary schedule.

Dylan Robinson - Increase in Supervision and Security assignment at East High School from 5 hours per day to 5.5 hours per day/5 days per week, beginning February 1, 2018.

Kelly Runck - Cook's Helper transferring from West High School to Dakota Meadows Middle School from 6.75 hours per day to 6 hours per day/5 days per week beginning February 19, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Deborah Kienholz, Grade 2 Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on February 19 and ending March 9, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Teresa Kuhlmann, Mathematics Teacher at Dakota Meadows Middle School, has submitted her resignation for purposes of retirement. Last date of employment will be June 5, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Kaltun Abdirahman - ACES Child Care Assistant/Playground Supervisor at Hoover Elementary School. Verbal resignation December 7, 2017.

Garrett Meyer - ACES Child Care Assistant. Last date of employment was February 16, 2018.

Barbara Partridge, Health Assistant at West High School, has submitted her resignation for purposes of retirement. Last date of employment will be June 1, 2018.

Gillian Wychor - ACES Child Care Assistant. Last date of employment was February 16, 2018.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting**7.A.****Meeting Date:** 02/20/2018**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Acceptance of Gifts and Grants

Background:

Jack Links donated \$15,000 to the District to support activities that promote student leadership.

K & G Gymnastics donated \$380 to Connecting Kids.

An anonymous donor provided the District with preschool program supplies valued at \$500.

Prairie Ecology Bus Center provided the following grants to Hoover Elementary School:

- \$3,400 for 1st Grade

- \$1,700 for 5th Grade

East High VEX Robotics received the following donations:

- \$100 from Thomas Ngo

- \$2,000 from River City Electric Company

Crystal Valley donated \$1,500 for the 2018 Career Expo.

Recommended Action:

The administration recommends Board acceptance of these generous gifts.
