

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 5, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, March 5, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Members absent: Sara Hansen (arrived at 5:05 p.m.)

Ms. Sapp moved, and Mrs. Brandon seconded, approval of the agenda together with a personnel addendum. The motion carried on a 6-0 voice vote.

OPEN FORUM - No one wished to speak.

Information Reports: Professional Development Report presented by Marti Sievek; 2018-19 and 2019-20 Calendar Information; 2017-18 School Board Evaluation.

The consent agenda items outlined below were approved on a motion by Ms. Schuck, seconded by Mrs. Brandon, and carried on a 7-0 roll call vote.

Approval of Minutes of the February 20, 2018, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Jamie Coon - Full-time (1.00 FTEs) Continuous Improvement Coach (TOSA) at Rosa Parks/Roosevelt Elementary Schools beginning with the 2018-19 school year through the 2020-21 school year.

Renae Lund - Long Term Substitute Teacher for Trisha Hasty at Eagle Lake Elementary School beginning March 15 and ending May 15, 2018. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Kristin Moore - Full-time (1.00 FTEs) Continuous Improvement Coach (TOSA) at Prairie Winds Middle School beginning with the 2018-19 school year through the 2020-21 school year.

Michaela Tibbetts - Long Term Substitute Teacher for Casey Rose at Prairie Winds Middle School beginning February 19 and continuing through March 29, 2018. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Christina Vega - Long Term Substitute Teacher for Elizabeth Hanson at Kennedy Elementary School beginning on or about April 1 and ending June 1, 2018. She

will be placed at step 5 of the M lane on the Teachers Association salary schedule.

Sarah Wennes - Full-time (1.00 FTEs) Continuous Improvement Coach (TOSA) at Bridges/Monroe Elementary Schools beginning with the 2018-19 school year through the 2020-21 school year.

APPOINTMENTS (NONINSTRUCTIONAL)

Devin Blanness - Full-time, 8-Hour Evening Custodian at Jefferson Elementary School beginning March 19, 2018. She will be placed at classification A13, step 1 of the Maintenance and Custodial Association salary schedule with an hourly rate of \$13.99.

Rebecca Gentry - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning March 12, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Megan Gould - ACES Child Care Assistant at Hoover Elementary School for 3 hours per day/2 days per week beginning February 20, 2018. She will be compensated at the rate of \$9.90 per hour.

Julie Gustafson - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/2 days per week (M/T) beginning April 17, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Hailey Hoppe - ACES Child Care Assistant at Monroe Elementary School for 3.25 hours per day/5 days per week beginning February 20, 2018. She will be compensated at the rate of \$9.90 per hour.

Roxy Johnson - Temporary Food Service Specialist for 5.5 hours per day/5 days per week beginning February 21 and ending May 25, 2018. She will be compensated at the rate of \$17.74 per hour and she will receive an additional stipend of \$4,000.

Emily LaCasse - ACES Child Care Assistant at Jefferson Elementary School for 3 hours per day/3 days per week beginning January 29, 2018. She will be compensated at the rate of \$9.90 per hour.

Debra Szymanski - Full-time, 8-Hour Evening Custodian at Hoover Elementary School beginning March 19, 2018. She will be placed at classification A13, step 2 of the Maintenance and Custodial Association salary schedule with an hourly rate of \$14.80.

Courtney Toft - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning March 6, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kayla Tromborg - ELL Paraprofessional at Hoover Elementary School for 6.33 hours per day/5 days per week beginning March 5, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Tyler Anderson - Transfer from Evening Custodian at Hoover Elementary School to Evening Custodian at West High School, effective as of February 22, 2018.

Kristin Edwards - Transfer from Brailist in Training to Special Education Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning February 26, 2018. She will be compensated at the rate of \$14.33 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Colleen Meagher - Change in assignment from LPN/Procedure Nurse for 7 hours per day/5 days per week to Resource Nurse Districtwide for 6.5 hours per day/5 days per week beginning March 1, 2018.

Kelsey Probach - Change in assignment from Special Education Paraprofessional to Behavior Intervention Paraprofessional at Monroe Elementary School beginning March 5, 2018. She will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Leah Struck, Cook Manager at Roosevelt Elementary School - Additional responsibilities of daily food service department operations beginning February 23 and ending May 25, 2018. She will receive a stipend of \$4,000 for this assignment.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Brittany Amborn, Behavior Support Teacher at Roosevelt Elementary School, has requested an unpaid leave commencing on April 25 and ending June 4, 2018.

Joshua Harris, English Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 25 and ending May 11, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kristine Rude, Special Education LifeSkills Behavior Intervention

Paraprofessional at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act beginning January 17 and continuing through February 28, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Anita DeGrood, Special Education Teacher at West High School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2018.

Leif Johnson, Technology Education Teacher at West High School, has submitted his resignation for purposes of retirement. His last date of employment will be June 5, 2018.

Becky Krause, ECSE Teacher and Assessment Specialist, has submitted her resignation for purposes of retirement. Her last date of employment will be August 15, 2018.

Sharon Patterson, Physical Education Teacher at Kennedy Elementary School, has submitted her resignation for purposes of retirement, effective as of August 1, 2018.

Mary Wagner, ESL Teacher at Washington Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Heather Schmidt - Special Education Paraprofessional at West High School. Last date of employment was March 2, 2018.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Michelangelo Maccabee - NonClassroom (Playground) Paraprofessional at Monroe Elementary School. Last date of employment was March 1, 2018.

ELIMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

DeAndre Adams - Elimination of his position as Recreation Development Specialist due to restructuring, effective as of March 16, 2018.

The following gifts have been received by the School District:

Peggy Walters donated \$1,000 to East High VEX Robotics.

Lee and Wendi Masters donated \$500 to the East High Boys Basketball Program through their work with the Kiwanis Holiday Lights.

Wells Fargo Foundation donated \$500 to Hoover Elementary School through their Educational Matching Gifts Program.

North Star Aviation donated \$250 to the West High Music Department.

The Glen A. Taylor Foundation donated \$12,500 to the Ready! For Kindergarten program.

The Doris Huepenbecker Memorial fund donated \$1,500 to the East High Hall of Fame.

The Pohlad Family Foundation donated \$16,000 to the Connecting Kids Program.

Mr. Wacker made a motion to accept the gifts and send a note of thanks. The motion was seconded by Ms. Schuck and carried on a 7-0 voice vote.

The following resolution is the first step in laying the legal groundwork for reducing and/or discontinuing programs and licensed staff positions. Budget reductions, enrollment shifts or program changes may affect program and/or staffing levels in specific subject areas or grade levels. A motion was made by Ms. Sapp and seconded by Ms. Schuck to approve the following resolution:

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS REGARDING
PROGRAMMING AND STAFFING FOR THE 2018-19 SCHOOL YEAR**

WHEREAS, the financial condition of the school district dictates the school district may require reallocation of resources between programs for the 2018-19 school year, and

WHEREAS, there may be reductions in student enrollments within specific programs and/or grade levels, and

WHEREAS, this reduction in expenditures may require discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 77, as follows:

That the School Board hereby directs the Superintendent of Schools and the administration to consider the reduction and/or discontinuance of programs or positions to accomplish economies in the school district as a result of reductions in enrollment and/or funding and to make recommendations to the School Board for the

discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion to approve the resolution carried on a 7-0 voice vote.

In accordance with District Policy 703, the School Board must name a fiscal auditor to audit the financial records of the School District. A proposal has been submitted by our current auditing firm, Clifton Larson Allen LLP to provide this service for the 2017-2018 fiscal year. The base fee is not to exceed \$29,400. Ms. Schuck made a motion to approve the firm of Clifton Larson Allen LLP to serve as the fiscal auditor for District 77 for the fiscal year 2017-2018. The motion was seconded by Mrs. Brandon and carried on a 7-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Mr. Wacker seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:40 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

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1. Sapp/Brandon approval of agenda with personnel addendum. 6-0
2. Open Forum - none.
3. Professional Development Report, 2018-19 and 2019-20 Calendar Information, 2017-18 School Board Evaluation.
4. Schuck/Brandon approval of Consent Agenda Items: Approval of Minutes of the February 20, 2018, regular meeting; Approval of Personnel Items. 7-0
5. Wacker/Schuck acceptance of gifts and grants. 7-0
6. Sapp/Schuck approve resolution directing the administration to make recommendations regarding programming and staffing for the 2018-19 school year. 7-0
7. Schuck/Brandon approve Clifton Larson Allen LLP as auditor for fiscal 2017-18. 7-0
8. Sapp/Wacker adjournment at 5:40 p.m. 7-0.

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.