



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, March 5, 2018 - 5:00 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Kristi Schuck

1. CALL TO ORDER AND ROLL CALL (5:00 P.M.)
2. APPROVAL OF AGENDA (5:00 P.M.)
3. OPEN FORUM (5:05 P.M.)
4. INFORMATION (5:15 P.M.)
 - A. Professional Development Report
 - B. 2018-19 and 2019-20 Calendar Information
 - C. 2017-18 School Board Evaluation
5. CONSENT AGENDA (5:55 P.M.)
 - A. Approval of Minutes of February 20, 2018, Regular Meeting
 - B. Personnel
 1. Personnel - Addendum
6. BUSINESS (6:00 P.M.)
 - A. Acceptance of Gifts and Grants

- B. Resolution Directing the Administration to Make Recommendations Regarding Programming and Staffing for the 2018-19 School Year.
- C. Naming of Auditor for Fiscal 2017-2018
- 7. ADJOURNMENT (6:15 P.M.)



School Board Members for 2018

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.org
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2021

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
E-Mail: jbrand1@isd77.org
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
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Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2021

Darren Wacker
312 Tranquility Trail
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2021

Abdi Sabrie
404 Homestead Road
Mankato, MN 56001
Phone: 507-933-4254
E-Mail: asabri1@isd77.org
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.org



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting

4.A.

Meeting Date: 03/05/2018

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Professional Development Report

Background:

Marti Sievek, Coordinator, will present a report on the Professional Development Department.

Recommended Action:

N/A

Attachments

Professional Development Report

2017–18 Professional Development Report to the School Board



March 5, 2018

Mankato Area Public Schools

District Strategic Roadmap



MISSION STATEMENT <i>(Our core purpose)</i> Assuring learning excellence and readiness for a changing world	CORE VALUES <i>(What drives our actions and words)</i> • Integrity <i>Doing the “right thing” at all times with honesty and authenticity</i> • Respect <i>Embracing of our differences, treating others as we wish to be treated</i> • Excellence <i>High expectations for all and in all we do and the courage to challenge for it</i> • Adaptability <i>Engaging in flexible, continuous and purposeful change grounded in data</i> • Responsibility <i>Shared stewardship of and accountability for our words, acts, choices and results</i> • Engagement <i>Actively participating with a mission-focus and values-driven attitude</i> • Collaboration <i>Operating with a preference and capacity for partnership across our community</i>
VISION <i>(What we commit to create)</i> <u>Learner Success</u> through • Aligned and relevant curriculum meeting individual needs • Learner excellence and readiness <u>Sustainable Systems & Structures</u> through • Sustainable resources for continued growth; freedom from scarcity • Quality, professional and respected staff • Sustainable leadership philosophy, practice, and culture <u>Community Culture of Excellence</u> through • Recognizing who we are and embracing who we may become • Collaboration and communication as core competencies	STRATEGIC DIRECTIONS <i>(Our focus for continuous improvement)</i> A. Student learning and engagement B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning C. Increase readiness for all students to ensure options for life D. Management of financial resources E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Strategic Direction E Supports A–D

Mankato Area Public Schools

VISIONCARD E: Develop staff capacity, accountability and skills to empower our strategic directions.

	Measure	Wt	Level	Level 01 Intervene	Level 02 High Concern	Level 03 Baseline	Level 04 Progress	Level 05 Vision	Score
01	LCCI Survey	10%	Teachers	One or more dimension(s) of PLC Assessment are scored at lower than 6	All dimension(s) of PLC Assessment are scored at a 6 or higher.	All dimension(s) of PLC Assessment are scored at a 7 or higher.	All dimension(s) of PLC Assessment are scored at an 8 or higher.	All dimension(s) of PLC Assessment are scored at a 9 or higher.	14-15: 2 15-16: N/A 16-17: 3
02	Professional Development Surveys (Needs Assessment and Feedback Points)	30%	District	Less than 60% participation by all district staff	60 – 69% participation by all district staff	70 - 79% participation by all district staff	80 - 90% participation by all district staff	Greater than 90% participation by all district staff	15-16:4 16-17: 4
03	90 Day Feedback Points on District-Wide Professional Development	30%	District	Less than 50% of staff surveyed implemented their professional learning within 90 days	50 - 59% of staff surveyed implemented their professional learning within 90 days	60 - 69% of staff surveyed implemented their professional learning within 90 days	70 - 80% of staff surveyed implemented their professional learning within 90 days	Greater than 80% of staff surveyed implemented their professional learning within 90 days	14-15: 3 15-16 :3 16-17: 4
04	% of Hours Spent in Job-Embedded PD	30%	DEMH	Less than 60% of PD is embedded in the job	60 - 69% of PD is embedded in the job	70 - 79% of PD is embedded in the job	80 - 90% of PD is embedded in the job	Greater than 90% of PD is embedded in the job	15-16:4 16-17: 4
VisionCard E Score									15-16: 3.7 16-17: 3.9

Job Embedded Professional Development

Job-embedded professional development is a real-time part of a teacher's daily work. It includes both ongoing collaboration and reflection focused on improving instructional practices.

Takes place in the classroom, in real time, with current students, and is centered on issues of actual practice	Takes place in the classroom, nearly real time, away from students, and is centered on issues of actual practice	Takes place in the school, shortly before or after instruction, away from students, and is centered on issues of actual practice
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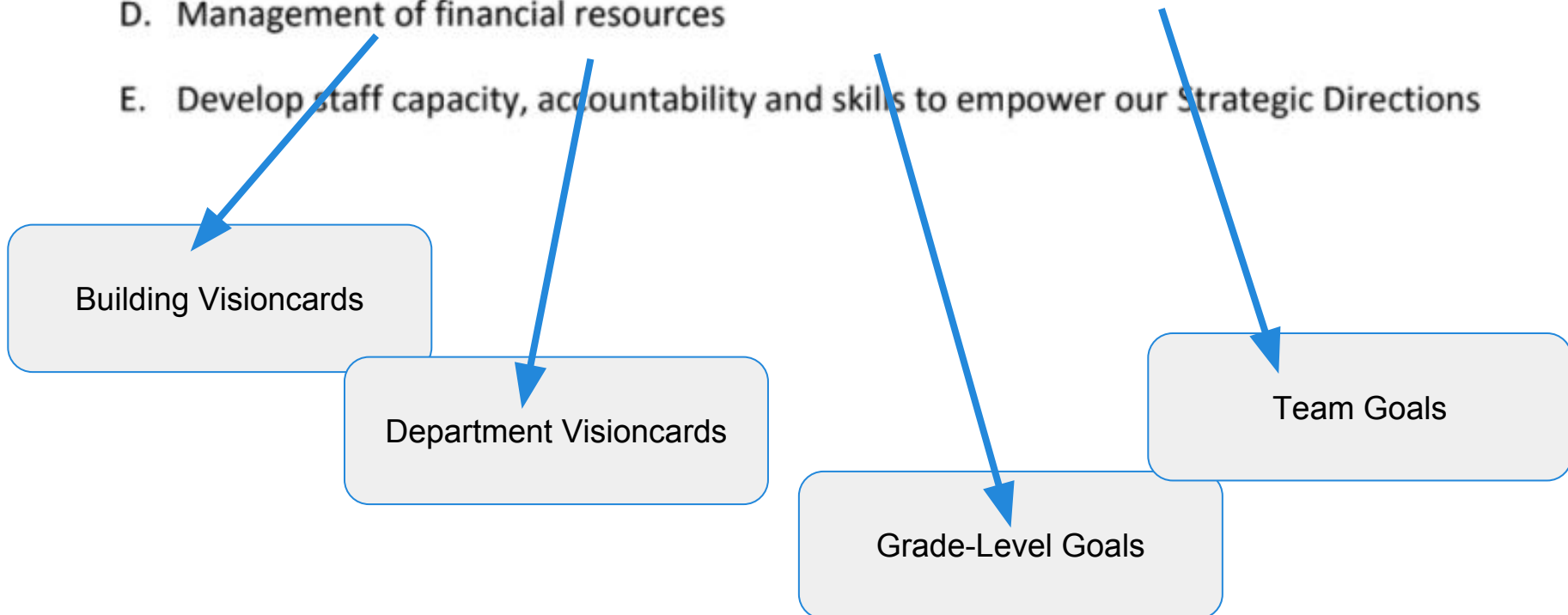
Takes place in or outside the school, removed from instruction, away from students, and is centered on issues or likely practice

What Drives our PD

STRATEGIC DIRECTIONS

(Our focus for continuous improvement)

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions



How is PD Delivered?

District & Building Level Integration

- Collaborative Teams (PLCs)
- Continuous Improvement Process
 - Instructional Leadership
 - Data acquisition & analysis
 - Continuous Improvement Coaching
- Learning Academies
- Professional Development Committees

Attendance Data

Building Level PD

~100%

Learning Academies

Total Attendees by Season



Total Attendees by Season



Total Attendees by Season

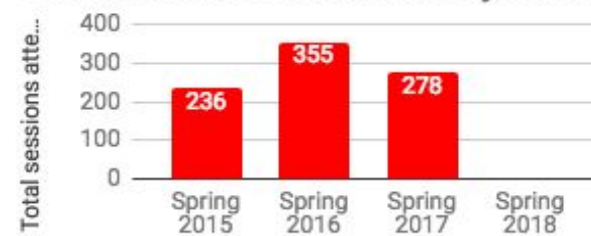


Season

Total sessions attended by sea...



Total sessions attended by sea...



Total sessions attended by sea...



Season

WHY?

1. Learning Growth and Development aligned to supporting our students, families, and community to realize our strategic directions
2. Provide training requirements for Continuing Education Units required for relicensure
3. Grow, improve, develop

Questions?

School Board Regular Meeting

4.B.

Meeting Date: 03/05/2018

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

2018-19 and 2019-20 Calendar Information

Background:

Heather Mueller, Director of Teaching and Learning, will be presenting an additional calendar option for 2018-19 and 2019-20 based on the feedback received.

Recommended Action:

N/A

School Board Regular Meeting**4.C.****Meeting Date:** 03/05/2018**Prepared By:** Ann Hendricks**Item Type:** Information

Subject:

2017-18 School Board Evaluation

Background:

On February 22, 2018, the School Board met in an open session to discuss the results of the School Board Evaluation. The evaluation document was designed to align with our District Strategic Roadmap. The School Board is in the second year of using this particular document but an evaluation has always been done a yearly basis.

The role of the school board is to govern the district, and each school board member is responsible to the community to govern efficiently and effectively. The evaluation reviewed Policy Governance, Operational Oversight, Board Governance, Superintendent Relations, and Public Engagement. It was the work of the session to determine key themes and key messages.

Evaluation Results:

1. Policy Governance - meets expectations
2. Operational Oversight - strongly meets expectations
3. Board Governance - meets expectations
4. Superintendent Relations - exceeds expectations
5. Public Engagement - exceeds expectations

The School Board continues to be visionary in the work that they do, focusing on achievement for all students and assuring learning excellence.

Recommended Action:None

School Board Regular Meeting

5.A.

Meeting Date: 03/05/2018

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of February 20, 2018, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - February 20, 2018, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 20, 2018

The School Board of Independent School District No. 77 met in regular session on Tuesday, February 20, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Members absent: Sara Hansen

Ms. Schuck moved, and Mr. Wacker seconded, approval of the agenda together with a personnel addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Public Hearing: Calendar options for 2018-19 and 2019-20. The following individuals spoke during the public hearing: Rebecca Lewis (205 Summerfield Trail, Mankato), Shari Crocker (25 Arlington Court, North Mankato), Liz Swanson (109 Alexander Court, Mankato), Chris Crocker (25 Arlington Court, North Mankato), Jennifer Jones (160 Stony Creek, Mankato), Rachel Carpenter (315 Crestwood Court, North Mankato), Shelly Schwamberger (105 Rita Road, Mankato) and Mary Michels (302 Concetta Trail, Eagle Lake).

Recognition of School Board Members: Board members were recognized and thanked for their service to the school district.

Information Reports: Monroe Elementary School Report presented by Steve Johanson; Dakota Meadows Middle School Report presented by Carmen Strahan and Andrew Kellenberger; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Ms. Schuck, and carried on a 6-0 roll call vote.

Approval of Minutes of the February 5, 2018, regular Board meeting.

Approval of Bills for February totaling \$14,459,083.38.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Betty Alders - Learning in Deed Coordinator, Summer School 2018, beginning June and ending August 5, 2018. She will receive \$1,500 for this assignment.

Felicia DeWald - Long Term substitute Art Teacher for Ariana Bealey at Prairie Winds Middle School beginning April 3 and ending June 1, 2018. She will be

placed at step 1 of the B lane on the Teachers Association salary schedule.

Grant Hanson - Summer School Administrative Intern beginning February 28 and ending August 5, 2018. This is an unpaid position.

Jenni Haug - Summer School Administrative Intern beginning February 28 and ending August 5, 2018. This is an unpaid position.

Corrine Lehner-Hanson - Long Term substitute English Teacher at West High School for Meredith Mayra beginning March 29 and ending June 1, 2018. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Christopher Mahowald - Transfer from ABE Assistant to ABE Teacher with the Adult Basic Education Program beginning February 16, 2018 for the 2017-18 school year. He will work Tuesday/Wednesday/Thursday from 5:30 - 8:30 pm. He will be placed at step 2 on the ABE Teachers salary schedule and will be compensated at the rate of \$24.34 per hour.

Christine Manteufel - Full-time (1.00 FTEs) Special Education Teacher at Central High School beginning February 21, 2018 for the 2017-18 school year. She will be placed at step 2 of the B+30 lane on the Teachers Association salary schedule.

Patricia Marzinske - Part-time (0.80 FTEs) Reading Intervention Teacher at Rosa Parks Elementary School beginning March 1 and ending June 1, 2018. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Renea Ratzloff - Long Term Substitute for Diane Substad at Monroe Elementary School beginning April 3 and ending June 1, 2018. She will be placed at step 8 of the M lane on the Teachers Association salary schedule.

Morgan Schwarz - Long Term Substitute for Sarah Peterson at Monroe Elementary School beginning April 19 and ending June 1, 2018. She will be placed at step 5 of the B lane on the Teachers Association salary schedule.

Michaela Tibbetts - Long Term Substitute for Kelly Donna at Dakota Meadows Middle School beginning April 3 and ending May 31, 2018. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Hailey Cunningham - ACES Child Care Assistant at Roosevelt Elementary School for approximately 9.75 hours per week beginning February 6, 2018. She will be compensated at the rate of \$10.15 per hour.

Jordan Erickson - NonClassroom (Playground) Paraprofessional at Roosevelt

Elementary School for 1.75 hours per day/5 days per week beginning February 12, 2018. He will be compensated at the rate of \$12.36 per hour.

Kelsey French - Secretary to the Principal at Dakota Meadows Middle School. Correct hourly rate of pay to \$15.35 per hour - B22, step 1 of the Educational Secretaries Association salary schedule to begin February 12, 2018.

Nicole Hoffmann - ACES Assistant Supervisor at Hoover Elementary School beginning February 7, 2018 for 4 hours per day/3 days per week (M/W/F). She will be compensated at the rate of \$12.00 per hour.

Megan Kiehne - General Education Paraprofessional/NonClassroom (Bus) Paraprofessional at Dakota Meadows Middle School beginning February 12, 2018. Her General Education Paraprofessional assignment will 6.75 hours per day/4 days per week (M/T/Th/F) and 2.5 hours on Wednesdays and her assignment as NonClassroom (Bus) Paraprofessional will be for .75 hours per day/4 days per week (M/T/Th/F) and .25 hours on Wednesdays for a total of 32.75 hours per week. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tara Knowles - ACES Child Care Assistant at Hoover Elementary School for approximately 9 hours per week beginning February 1, 2018. She will be compensated at the rate of \$9.65 per hour.

Amoslyn Kun - NonClassroom (Lunchroom/Playground) Paraprofessional at Washington Elementary School for 1.75 hours per day/2 days per week (Th/F) beginning February 15, 2018. He will be compensated at the rate of \$12.36 per hour.

Rochelle Lane - Cook's Helper at Dakota Meadows Middle School for 6 hours per day/5 days per week beginning March 5, 2018. She will be placed at the Cook's Helper classification, step 1 of the School Food Service Workers Association salary schedule.

Michelangelo Maccabee - NonClassroom (Playground) Paraprofessional at Monroe Elementary School for 1 hour and 55 minutes per day/5 days per week beginning February 14, 2018. He will be compensated at the rate of \$12.36 per hour.

Emma Marko - ACES Child Care Assistant at Franklin Elementary School for approximately 6 hours per week beginning January 29, 2018. She will be compensated at the rate of \$9.90 per hour.

Jack Milbrett - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning March 21, 2018. He will be compensated at the rate of \$12.36 per hour in accordance with the

agreement between the District and the Minnesota School Employees Association.

Isari Rodriguez - ACES Child Care Assistant at Washington Elementary School for approximately 3 hours per week beginning January 29, 2018. She will be compensated at the rate of \$9.90 per hour.

Melanie Schmidt - GED Proctor. Increase in hourly rate from \$26.67 to \$27.39 per hour beginning January 1, 2018.

Lindsay Veenendall - ACES Child Care Assistant at Kennedy Elementary School for approximately 9.75 hours per week beginning January 29, 2018. She will be compensated at the rate of \$9.90 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Brett Riss - Increase in assignment from 1.00 FTEs to 1.167 FTES beginning February 8, 2018 for the 2017-18 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Faduma Ali - Change in position from Childcare Aide to Assistant Teacher at Lincoln Logs Learning Center for 6 hours per day/4 days per week (M-Th) beginning February 19, 2018. She will be compensated at the rate of \$12.36 per hour.

Phyllis Enz - Decrease in Cook's Helper assignment at Dakota Meadows Middle School from 6 hours per day to 4 hours per day/5 days per week beginning February 12, 2018.

Anna Nelson - Increase in Special Education Paraprofessional assignment at Rosa Parks Elementary School from 28.59 hours per week to 31.09 hours per week (6.75 3 days week, 5.42 hours 2 days a week) beginning February 1, 2018.

Maria Palmer - Decrease in Special Education Paraprofessional assignment at Dakota Meadows Middle School from 6.75 hours per day/5 days per week to 6.5 hours/Tuesday and Friday and 4 hours Monday and Wednesday for a total of 21 hours per week beginning January 8, 2018.

Clayton Reedstrom - Transfer from Cook's Helper at Dakota Meadows Middle School to Second Cook at East High School for 8 hours per day/5 days per week beginning March 5, 2018. He will be placed at current step, Second Cook - Secondary classification of the School Food Service Workers Association salary schedule.

Dylan Robinson - Increase in Supervision and Security assignment at East High School from 5 hours per day to 5.5 hours per day/5 days per week, beginning February 1, 2018.

Kelly Runck - Cook's Helper transferring from West High School to Dakota Meadows Middle School from 6.75 hours per day to 6 hours per day/5 days per week beginning February 19, 2018.

Colleen Santori -Decrease in Special Education Behavior Intervention Paraprofessional assignment at Rosa Parks Elementary School from 6.75 hours per day to 6.25 hours per day/5 days per week beginning February 1, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kristin Baty, Music Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about May 17 and ending December 17, 2018.

Laura Januschka Blasing, English Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 7 and ending June 1, 2018.

Paula Buendorf, Autism Assessment Specialist, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 20 and ending April 3, 2018.

Deborah Kienholz, Grade 2 Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on February 19 and ending March 9, 2018.

Casey Rose - Revise dates of Family Medical Leave to begin February 7 and end June 4, 2018.

Diane Substad, Kindergarten Teacher at Monroe Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 3 and ending June 1, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kathleen Bonner - Extend Family Medical Leave through March 12, 2018.

Angela Hiller, Special Education Paraprofessional at Bridges Community School, has requested an unpaid leave beginning February 8 and ending March 8, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Karen Barnett, Intervention Teacher at Franklin Elementary School, has submitted her resignation for purposes of retirement. Last date of employment will be June 5, 2018.

Teresa Kuhlmann, Mathematics Teacher at Dakota Meadows Middle School, has submitted her resignation for purposes of retirement. Last date of employment will be June 5, 2018.

Karla Olmanson, Title I Teacher at Risen Savior/Immanuel Lutheran, has submitted her resignation for purposes of retirement, effective as of May 31, 2018.

RESIGNATIONS (NON-AFFILIATED)

Brenda Andre - Central Registration Specialist. Last date of employment was February 16, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Kaltun Abdirahman - ACES Child Care Assistant/Playground Supervisor at Hoover Elementary School. Verbal resignation December 7, 2017.

Kendra Erickson - Behavior Support Intervention Paraprofessional at Monroe Elementary School. Last date of employment will be February 23, 2018.

Kelsey French - Special Education Paraprofessional at Kennedy Elementary School. Last date of employment was February 9, 2018 so that she can accept the position of Secretary to the Principal at Dakota Meadows Middle School.

Melia Kennelly - ACES Child Care Assistant. Last date of employment will be February 16, 2018.

Kenthen King - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School. Last date of employment was February 13, 2018.

Casey Leasure - ACES Child Care Assistant. Last date of employment was December 8, 2017.

Nancy Looft, Special Education Paraprofessional at Hoover Elementary School, has submitted her resignation for purposes of retirement. Last date of employment will be February 28, 2018.

Garrett Meyer - ACES Child Care Assistant. Last date of employment was February 16, 2018.

Hussein Mohamoud - Playground Supervisor at Washington Elementary School. Last date of employment was December 6, 2017.

Barbara Partridge, Health Assistant at West High School, has submitted her resignation for purposes of retirement. Last date of employment will be June 1, 2018.

Jillian Schemenauer - ACES Child Care Assistant. Last date of employment will be February 21, 2018.

Gillian Wychor - ACES Child Care Assistant. Last date of employment was

February 16, 2018.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Phillip Salic - Custodian at West High School. Last date of employment was February 8, 2018.

The following gifts have been received by the School District:

Jack Links donated \$15,000 to the District to support activities that promote student leadership.

K & G Gymnastics donated \$380 to Connecting Kids.

An anonymous donor provided the District with preschool program supplies valued at \$500.

Prairie Ecology Bus Center provided the following grants to Hoover Elementary School:

\$3,400 for 1st Grade

\$1,700 for 5th Grade

East High VEX Robotics received the following donations:

\$100 from Thomas Ngo

\$2,000 from River City Electric Company

Crystal Valley donated \$1,500 for the 2018 Career Expo.

Mrs. Brandon made a motion to accept the gifts and send a note of thanks. The motion was seconded by Ms. Sapp and carried on a 6-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:11 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

February 20, 2018

The School Board of Independent School District No. 77 met in regular session on Tuesday, February 20, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Members absent: Sara Hansen

1. Schuck/Wacker approval of agenda with personnel addendum. 6-0
2. Open Forum - no one spoke.
3. Public Hearing on calendar options for 2018-19 and 2019-20 - Rebecca Lewis, Shari Crocker, Liz Swanson, Chris Crocker, Jennifer Jones, Rachel Carpenter, Shelly Schwamberger, Mary Michels.
4. School Board member recognition.
5. Monroe Elementary School Report, Dakota Meadows Middle School Report, Board Member Workshop/Committee Reports.
6. Sapp/Schuck approval of Consent Agenda Items: Approval of Minutes of the February 5, 2018, regular meeting; Approval of February bills; Approval of Personnel Items. 6-0
7. Brandon/Sapp acceptance of gifts and grants. 6-0
8. Sapp/Schuck adjournment at 7:11 p.m. 6-0.

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 03/05/2018

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (INSTRUCTIONAL)

Jamie Coon - Full-time (1.00 FTEs) Continuous Improvement Coach (TOSA) at Rosa Parks/Roosevelt Elementary Schools beginning with the 2018-19 school year through the 2020-21 school year.

Renae Lund - Long Term Substitute Teacher for Trisha Hasty at Eagle Lake Elementary School beginning March 15 and ending May 15, 2018. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Kristin Moore - Full-time (1.00 FTEs) Continuous Improvement Coach (TOSA) at Prairie Winds Middle School beginning with the 2018-19 school year through the 2020-21 school year.

Michaela Tibbetts - Long Term Substitute Teacher for Casey Rose at Prairie Winds Middle School beginning February 19 and continuing through March 29, 2018. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Sarah Wennes - Full-time (1.00 FTEs) Continuous Improvement Coach (TOSA) at Bridges/Monroe Elementary Schools beginning with the 2018-19 school year through the 2020-21 school year.

APPOINTMENTS (NONINSTRUCTIONAL)

Megan Gould - ACES Child Care Assistant at Hoover Elementary School for 3 hours per day/2 days per week beginning February 20, 2018. She will be compensated at the rate of \$9.90 per hour.

Hailey Hoppe - ACES Child Care Assistant at Monroe Elementary School for 3.25 hours per day/5 days per week beginning February 20, 2018. She will be compensated at the rate of \$9.90 per hour.

Emily LaCasse - ACES Child Care Assistant at Jefferson Elementary School for 3 hours per day/3 days per week beginning January 29, 2018. She will be compensated at the rate of \$9.90 per hour.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Tyler Anderson - Transfer from Evening Custodian at Hoover Elementary School to Evening Custodian at West High School, effective as of February 22, 2018.

Kristin Edwards - Transfer from Brailist in Training to Special Education Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning February 26, 2018. She will be compensated at the rate of \$14.33 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kelsey Probach - Change in assignment from Special Education Paraprofessional to Behavior Intervention Paraprofessional at Monroe Elementary School beginning March 5, 2018. She will be compensated at the rate of \$14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Brittany Amborn, Behavior Support Teacher at Roosevelt Elementary School, has requested an unpaid leave commencing on April 25 and ending June 4, 2018.

Joshua Harris, English Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 25 and ending May 11, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kristine Rude, Special Education LifeSkills Behavior Intervention Paraprofessional at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act beginning January 17 and continuing through February 28, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Anita DeGrood, Special Education Teacher at West High School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2018.

Leif Johnson, Technology Education Teacher at West High School, has submitted his resignation for purposes of retirement. His last date of employment will be June 5, 2018.

Mary Wagner, ESL Teacher at Washington Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2018.

Recommended Action:

The Administration recommends approval of the Personnel items.

School Board Regular Meeting

5.B.1.

Meeting Date: 03/05/2018

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Addendum

Background:

APPOINTMENTS (INSTRUCTIONAL)

Christina Vega - Long Term Substitute Teacher for Elizabeth Hanson at Kennedy Elementary School beginning on or about April 1 and ending June 1, 2018. She will be placed at step 5 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Devin Blanness - Full-time, 8-Hour Evening Custodian at Jefferson Elementary School beginning March 19, 2018. She will be placed at classification A13, step 1 of the Maintenance and Custodial Association salary schedule with an hourly rate of \$13.99.

Rebecca Gentry - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning March 12, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Julie Gustafson - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/2 days per week (M/T) beginning April 17, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Roxy Johnson - Temporary Food Service Specialist for 5.5 hours per day/5 days per week beginning February 21 and ending May 25, 2018. She will be compensated at the rate of \$17.74 per hour and she will receive an additional stipend of \$4,000.

Debra Szymanski - Full-time, 8-Hour Evening Custodian at Hoover Elementary School beginning March 19, 2018. She will be placed at classification A13, step 2 of the Maintenance and Custodial Association salary schedule with an hourly rate of \$14.80.

Courtney Toft - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning March 6, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.
Kayla Tromborg - ELL Paraprofessional at Hoover Elementary School for 6.33 hours per day/5 days per week beginning March 5, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Colleen Meagher - Change in assignment from LPN/Procedure Nurse for 7 hours per day/5 days per week to Resource Nurse Districtwide for 6.5 hours per day/5 days per week beginning March 1, 2018.

Leah Struck, Cook Manager at Roosevelt Elementary School - Additional responsibilities of daily food service department operations beginning February 23 and ending May 25, 2018. She will receive a stipend of \$4,000 for this assignment.

RESIGNATIONS (INSTRUCTIONAL)

Becky Krause, ECSE Teacher and Assessment Specialist, has submitted her resignation for purposes of retirement. Her last date of employment will be August 15, 2018.

Sharon Patterson, Physical Education Teacher at Kennedy Elementary School, has submitted her resignation for purposes of retirement, effective as of August 1, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Heather Schmidt - Special Education Paraprofessional at West High School. Last date of employment was March 2, 2018.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Michelangelo Maccabee - NonClassroom (Playground) Paraprofessional at Monroe Elementary School. Last date of employment was March 1, 2018.

ELIMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

DeAndre Adams - Elimination of his position as Recreation Development Specialist due to restructuring, effective as of March 16, 2018.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting**6.A.****Meeting Date:** 03/05/2018**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Acceptance of Gifts and Grants

Background:

Peggy Walters donated \$1,000 to East High VEX Robotics.

Lee and Wendi Masters donated \$500 to the East High Boys Basketball Program through their work with the Kiwanis Holiday Lights.

Wells Fargo Foundation donated \$500 to Hoover Elementary School through their Educational Matching Gifts Program.

North Star Aviation donated \$250 to the West High Music Department.

The Glen A. Taylor Foundation donated \$12,500 to the Ready! For Kindergarten program.

The Doris Huepenbecker Memorial fund donated \$1,500 to the East High Hall of Fame.

The Pohlad Family Foundation donated \$16,000 to the Connecting Kids Program.

Recommended Action:The administration recommends Board acceptance of these generous gifts.

School Board Regular Meeting

6.B.

Meeting Date: 03/05/2018

Prepared By: Eric Hudspith, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Resolution Directing the Administration to Make Recommendations Regarding Programming and Staffing for the 2018-19 School Year.

Background:

The following Resolution is the first step in laying the legal groundwork for reducing and/or discontinuing programs and licensed staff positions. Budget reductions, enrollment shifts or program changes may affect program and/or staffing levels in specific subject areas or grade levels.

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS REGARDING
PROGRAMMING AND STAFFING FOR THE 2018-19 SCHOOL YEAR**

WHEREAS, the financial condition of the school district dictates the school district may require reallocation of resources between programs for the 2018-19 school year, and

WHEREAS, there may be reductions in student enrollments within specific programs and/or grade levels, and

WHEREAS, this reduction in expenditures may require discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 77, as follows:

That the School Board hereby directs the Superintendent of Schools and the administration to consider the reduction and/or discontinuance of programs or positions to accomplish economies in the school district as a result of reductions in enrollment and/or funding and to make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

Dated: March 5, 2018

Recommended Action:

The Administration recommends approval of this item.

School Board Regular Meeting**6.C.****Meeting Date:** 03/05/2018**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Naming of Auditor for Fiscal 2017-2018

Background:

In accordance with District Policy 703, the School Board must name a fiscal auditor to audit the financial records of the School District. A proposal has been submitted by our current auditing firm, Clifton Larson Allen LLP to provide this service for the 2017-2018 fiscal year. The base fee is not to exceed \$29,400.

Recommended Action:

The administrative team recommends the firm of Clifton Larson Allen LLP to serve as the fiscal auditor for District 77 for the fiscal year 2017-2018.
