

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 19, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, March 19, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck [left the meeting at 6:30 p.m.] and Darren Wacker. Members absent: none

Ms. Schuck moved, and Mr. Wacker seconded, approval of the agenda together with a personnel addendum. The motion carried on a 7-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: West High School Report presented by Sherri Blasing, Brian Hansen, Mike Elston and Kai Sill; Washington Elementary School Report presented by Shane Baier, Melissa Larkin and Tabatha Miller; 2017-18 Superintendent Evaluation; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Ms. Sapp, and carried on a 6-0 roll call vote.

Approval of Minutes of the March 5, 2018, regular Board meeting.

Approval of Bills for March totaling \$5,592,703.43.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Brian Eggersdorfer - Elementary/MSU,M Field Experience Mentor (TOSA) beginning July 1, 2018 and ending June 30, 2022. He will be compensated according to his placement on the Teachers Association salary schedule.

Abbie Grevlos - Long Term Substitute Teacher for Neely Hagedorn at Bridges Community School beginning March 6 and continuing through May 25, 2018. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Christa Stock - Long Term Substitute Teacher for Elizabeth Hanson at Kennedy Elementary School beginning on or about April 1 and ending June 1, 2018. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Christina Vega - Change Long Term Substitute Teaching assignment at Kennedy

Elementary School to begin on or about March 15 and end June 1, 2018 for Molly Lout.

APPOINTMENTS (NON-AFFILIATED)

Beckie Haycraft - Central Registration Specialist beginning March 22, 2018. This is a full-time, 12-month Non-Affiliated position with an annual salary of \$37,585 (Prorated to \$10,408 for 72 days) for 2017-18. She will be eligible for Category II benefits.

APPOINTMENTS (NONINSTRUCTIONAL)

Madelyn Begalka - ACES Child Care Assistant at Franklin Elementary School for 3 hours per day/5 days per week beginning March 19, 2018. She will be compensated at the rate of \$9.65 per hour.

Tyler Hammerschmidt - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning April 25, 2018. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Sunshine Matutino - Attendance/Assistant Principal Secretary at Prairie Winds Middle School beginning March 16, 2018. This is a full-time, 8 hour per day/5 day per week position with a 229-day work year plus 9 paid holidays. She will be placed at classification B21, step 2 of the Educational Secretaries Association salary schedule.

Jonathan Moore - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning March 22, 2018. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Brooke Edlund - Decrease in NonClassroom (Playground) Paraprofessional assignment at Hoover Elementary School from 2.25 hours per day/5 days per week to 2.25 hours per day/2 days per week beginning March 5, 2018.

Jennifer E. Johnson - Increase in ABE Teaching Assistant assignment from 5 hours per day/4 days per week to 5 hours per day/M-Th and 3.5 hours on Fridays for a total of 23.5 hours per week from January through May.

Gabrielle Peterson - Increase in Early Learning Special Education Paraprofessional assignment from 14 hours per week to 23 hours per week (6.5 hours per day/T,W,Th and 3.5 hours on Mondays) beginning March 13, 2018.

Shari Westphal - Increase in Special Education Paraprofessional assignment at Kennedy Elementary School from 6.25 hours per day to 6.5 hours per day/5

days per week beginning March 6, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Deborah Kienholz, teacher currently on Board approved leave, has requested an extension of her leave through March 23, 2018.

Kristin Moore, Elementary Mentor, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 9 and ending May 3, 2018.

Rachel Palmer, Physical Education Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 24 and continuing through June 4, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Angela Hiller, Paraprofessional currently on Board approved leave, has requested an extension of her leave through April 27, 2018.

RESIGNATIONS (NON-AFFILIATED)

Ruth Ann Rosenwinkel, Assistant Director of Early Learning, has submitted her resignation for purposes of retirement. Her last date of employment will be June 30, 2018.

Carol Wandersee, Administrative Assistant to the Director of Teaching and Learning, has submitted her resignation for purposes of retirement. Her last date of employment will be April 30, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Carl Fitzloff, Grade 4 Teacher at Franklin Elementary School, has submitted his resignation for purposes of retirement. His last date of employment will be June 5, 2018.

Emily Palmquist - Kindergarten Teacher at Kennedy Elementary School, effective at the end of the 2017-18 school year.

Kathy Sallstrom, Grade 3 Teacher at Jefferson Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 4, 2018.

Becky Splett, Special Education Teacher, has submitted her resignation for purposes of retirement. Her last date of employment will be June 4, 2018.

Abigail Turgeon - Grade 5 Teacher at Jefferson Elementary School, effective at the end of the 2017-18 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Jill Beerling, Activities Office Secretary at East High School, has submitted her

resignation for purposes of retirement. Her last date of employment will be June 6, 2018.

Sam Blasing - Special Education Behavior Intervention Paraprofessional at Dakota Meadows Middle School, effective as of March 30, 2018.

Hailey Bodell - ACES Child Care Assistant. Last date of employment will be March 22, 2018.

Karlee Brennan - ACES Child Care Assistant. Her last date of employment will be May 5, 2018.

Beckie Haycraft - Attendance/Assistant Principal Secretary at Prairie Winds Middle School. Last date of employment in this position will be March 22, 2018. She has accepted the position of Central Registration Specialist.

Mary Hicks - Procedure Nurse. Last date of employment in this position will be June 1, 2018. She will continue in her position as Preschool Screener.

Sunshine Matutino - Special Education Paraprofessional at Prairie Winds Middle School. Last date of employment in this position was March 15, 2018. She has accepted the position of Attendance/Assistant Principal Secretary at Prairie Winds Middle School.

Ahna Miller - NonClassroom (Playground) Paraprofessional at Hoover Elementary School. Verbal resignation as of December 14, 2017. She will continue to substitute in this position.

Mary E. Miller, Health Assistant at Washington Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 4, 2018.

Stephen O'Brien - Revise date of resignation to last date of employment being March 15, 2018.

Susan Owens - ACES Child Care Assistant. Her last date of employment will be March 27, 2018.

Katie Vigil - Special Education Paraprofessional at Kennedy Elementary School. Her last date of employment was March 14, 2018.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Tommi Wolfe - Special Education Paraprofessional at Dakota Meadows Middle School, effective as of February 28, 2018.

Ten calendar options for the 2018-19 and 2019-20 school years were presented to the public for feedback. Feedback was received supporting all options. Dr. Mueller

reviewed the process and shared the rationale for the recommended calendars for the next two school years. Following questions and discussion, Ms. Sapp made a motion to approve calendar D for 2018-19 and to approve calendar E for 2019-20 (see pages _____). The motion was seconded by Mrs. Brandon and carried on a 6-0 voice vote.

Mr. Sager provided information on four bids received on February 22, 2018, for roofing at West High School (see pages _____). Mrs. Brandon made a motion to approve the bid of \$572,800.00 from Palmer West Construction Company as recommended. Ms. Hansen seconded the motion and it carried on a 6-0 roll call vote.

Three bids were received on March 8, 2018, for site (hard surface) improvements as shown on page _____. Mr. Sager reviewed the bids and recommended Board approval of the low bid of \$304,335.10 as submitted by W.W. Blacktopping Inc. A motion was made by Ms. Hansen and seconded by Mr. Wacker to approve the low bid as recommended. The motion carried on a 6-0 roll call vote.

Tom Sager reviewed the recommended revised 2017-2018 budget for Mankato Area Public Schools programs. This revised budget was recommended by the administration as a result of salary adjustments with staff, revised revenue projections, and as a result of a number of program modifications which have occurred since the original budget was adopted in June of 2017. Mrs. Brandon made a motion to approve the revised budgets as presented. The motion was seconded by Ms. Sapp and carried on a 6-0 roll call vote. Approval of the revised 2017-2018 budgets changed the individual fund totals as follows:

1. General Fund Revenues from \$95,248,159 to \$97,587,019.
2. General Fund Expenditures from \$97,882,692 to \$100,216,710.
3. Food Service Fund Revenues from \$4,377,000 to \$4,552,080.
4. Food Service Fund Expenditures from \$4,328,430 to \$4,501,567.
5. Community Service Fund Revenues from \$6,374,649 to \$6,512,823.
6. Community Service Fund Expenditures from \$6,932,687 to \$7,220,466.
7. Construction Fund Expenditures from \$2,314,393 to \$7,260,765.
8. Arena Fund Revenues from \$752,704 to \$723,000.
9. Arena Fund Expenditures from \$784,855 to \$723,000.
10. OPEB Trust Fund Revenues from \$500,000 to \$700,000.
11. OPEB Trust Fund Expenditures from \$840,871 to \$923,417.

There being no further business to consider, Ms. Sapp moved and Ms. Hansen seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:56 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____



2018 - 2019 Student Calendar

JULY 2018						
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AUGUST 2018						
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OCTOBER 2018						
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NOVEMBER 2018						
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DECEMBER 2018						
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JANUARY 2019						
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FEBRUARY 2019						
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APRIL 2019						
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MANKATO AREA PUBLIC SCHOOLS

10 Civic Center Plaza, Suite Two
P.O. Box 8741
Mankato, MN 56002-8741
www.isd777.org

Adopted 3/19/18



Classes Begin for Grades 9- 12/
End for Grades K-12



Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/1, 1/18, 3/22, 6/5



2019 - 2020 Student Calendar

JULY 2019						
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AUGUST 2019						
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SEPTEMBER 2019						
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OCTOBER 2019						
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NOVEMBER 2019						
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DECEMBER 2019						
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JANUARY 2020						
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MARCH 2020						
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APRIL 2020						
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JUNE 2020						
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MANKATO AREA PUBLIC SCHOOLS

10 Civic Center Plaza, Suite Two
P.O. Box 8741
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Adopted 3/19/18



Classes Begin for Grades 9- 12/
End for Grades K-12



Classes Begin for Grades K-8



Two-Hour Late Start



No School K-5



No School K-8



No School K-12

Bold Date End of Quarter 11/7, 1/24, 3/26, 6/5



Mankato Area Public Schools

Assuring learning excellence and readiness for a changing world

Mankato Public Schools 2018 Roof Project

Roof Bid Results - West HS

Thursday, February 22, 2018 2:00 PM

COMPANY	Line Item #1- Base Bid West HS Tech Ed (Annex Building) Sections X and Y	ADD Line Item #1 - Utility Building SEctions Z, 1, 2, 3 and 4	Combination - Bid Base Bid and ADD Line Item #1	Unit Price for Insulation Replacement - brd/ft	Unit Price for Deck Repair	Unit Price for drain replacement and plumbing	Addendum #1 acknowledged	Bid Bond	Responsible Contractor Form
Berwald Roofing	\$682,300	\$276,200	\$956,000	\$1.70	\$10.00	\$2,100	Yes	Yes	Yes
Interstate Roofing	\$617,200	\$202,400	\$819,000	\$1.50	\$12.00	\$1500	Yes	Yes	Yes
Schwickerts Roofing	\$584,575	\$223,936	\$806,000	\$1.97	\$11.00	\$1300	Yes	Yes	Yes
Palmer West Construction	\$572,800	\$235,000	\$807,800	\$3.00	\$8.00	\$1800	Yes	Yes	Yes

NOTE: Palmer West Construction Company is the lowest responsible bidder for the the 2018 roof project. Palmer West Construction is an approved applicator for the manufacturer and has successfully completed roofing projects in the past for the Mankato Public School District. Recommend approval of Line Item #1 - Base Bid to Palmer West Construction Company.



West High School

133,097 Square Feet

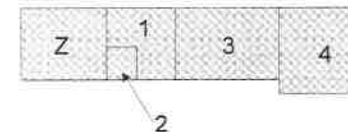
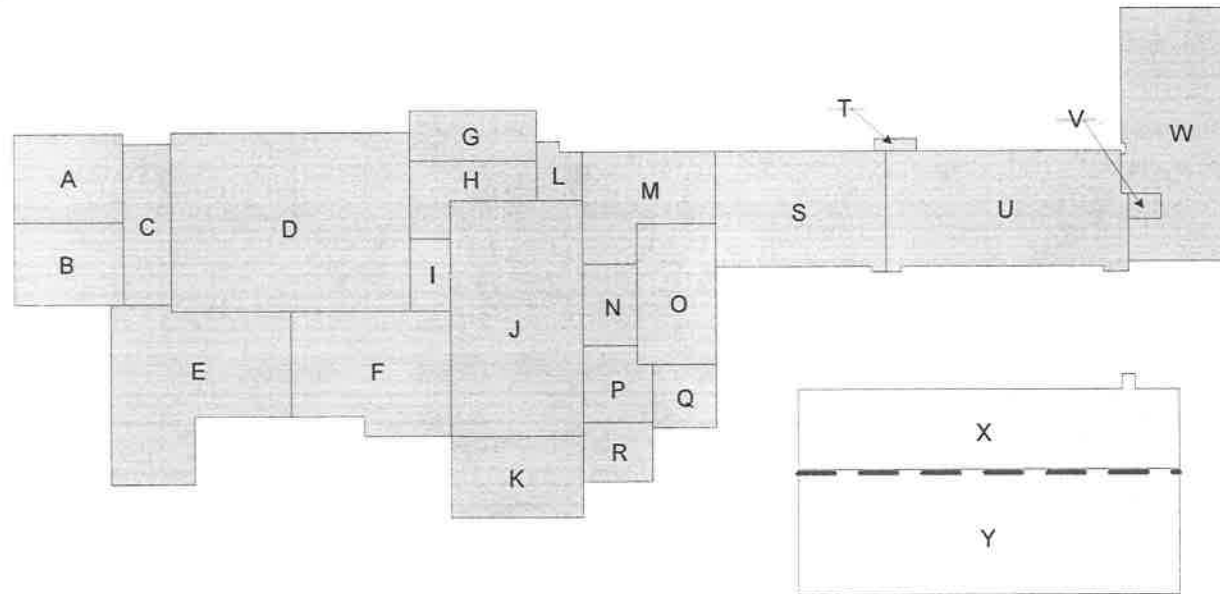
2018 Roof Replacement Project

Pre-bid Meeting: 02/08/2018

Bids Due: 02/22/2018

Base Bid

ADD #1



INDEX OF DRAWINGS

- A1 – Cover Page
- A2 – Tech Ed Building
- A3 – Utilities / Boiler Facility
- D1 – Modified Details
- D2 – Modified Details
- M1 – Metal Details
- M2 – Metal Details



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APPROVED
FOR BIDDING

Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56002

SHEET TITLE:

**COVER
PAGE**

SHEET NO.

A1

ABSTRACT OF BIDS

2018 SITE (HARD SURFACE) IMPROVEMENTS
INDEPENDENT SCHOOL DISTRICT NO. 77
BMI PROJECT NO. M18.115028

Date: March 8, 2018

				1		2		3	
		Engineer's Estimate		W.W. Blacktopping, Inc.		OMG Midwest, Inc. (SMC)		Nielsen Blacktopping & Concrete, Inc.	
		Bolton & Menk, Inc.		Mankato, MN		Mankato, MN		Kasota, MN	
ITEM NO.	ITEM	APPROX. QUANT	UNIT	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE
A. DAKOTA MEADOWS PARKING LOTS - SEAL COAT AND FOG SEAL									
1	CRACK FILL	4,000	LF	\$1.50	\$6,000.00	\$0.95	\$3,800.00	\$0.95	\$3,800.00
2	BITUMINOUS CHIP SEAL COAT	13,820	SY	\$2.00	\$27,640.00	\$1.77	\$24,461.40	\$2.10	\$29,022.00
3	BITUMINOUS FOG SEAL	3,320	GAL	\$3.00	\$9,960.00	\$3.25	\$10,790.00	\$2.70	\$8,964.00
4	STRIPING	1	LS	\$3,000.00	\$3,000.00	\$4,400.00	\$4,400.00	\$4,520.00	\$4,520.00
5	MILL PATCHING	10	SY	\$20.00	\$200.00	\$27.00	\$270.00	\$45.50	\$455.00
TOTAL AMOUNT, SECTION A:				\$46,800.00		\$43,721.40		\$46,761.00	
B. EAST HIGH SCHOOL - BITUMINOUS OVERLAY/SERVICE ROAD									
6	BITUMINOUS EDGE MILLING 0-2"	1,660	SY	\$2.00	\$3,320.00	\$2.40	\$3,984.00	\$2.50	\$4,150.00
7	BITUMINOUS MILLING 1.5"	850	SY	\$5.00	\$4,250.00	\$3.80	\$3,230.00	\$4.50	\$3,825.00
8	BITUMINOUS MILL PATCHING*	170	SY	\$12.00	\$2,040.00	\$22.50	\$3,825.00	\$27.35	\$4,649.50
9	BITUMINOUS OVERLAY (1.5")	80	TON	\$80.00	\$6,400.00	\$79.85	\$6,388.00	\$99.75	\$7,980.00
10	BITUMINOUS OVERLAY (2")	600	TON	\$68.00	\$40,800.00	\$57.80	\$34,680.00	\$56.20	\$33,720.00
11	ADJUST STRUCTURES	3	EA	\$200.00	\$600.00	\$90.00	\$270.00	\$290.00	\$870.00
12	REMOVE CONCRETE CURB & GUTTER	1,290	LF	\$5.00	\$6,450.00	\$1.90	\$2,451.00	\$3.20	\$4,128.00
13	STRIPING CROSS WALKS	1	LS	\$1,500.00	\$1,500.00	\$158.00	\$158.00	\$260.00	\$260.00
14	REMOVE BITUMINOUS SURFACE	8,800	SF	\$0.90	\$7,920.00	\$0.35	\$3,080.00	\$0.50	\$4,400.00
15	REMOVE CONCRETE WALK & DRIVEWAY	2,562	SF	\$1.50	\$3,843.00	\$0.85	\$2,177.70	\$1.40	\$3,586.80
16	SAW CONCRETE AND BITUMINOUS	1,500	LF	\$3.00	\$4,500.00	\$1.50	\$2,250.00	\$3.05	\$4,575.00
17	CONSTRUCT CONCRETE CURB AND GUTTER B618	1,110	LF	\$15.50	\$17,205.00	\$18.75	\$20,812.50	\$20.15	\$22,366.50
18	6" CONCRETE DRIVEWAY PAVEMENT	1,130	SY	\$53.00	\$59,890.00	\$59.20	\$66,896.00	\$52.00	\$58,760.00
19	7" CONCRETE DRIVEWAY PAVEMENT	90	SY	\$55.00	\$4,950.00	\$66.20	\$5,958.00	\$55.60	\$5,004.00
20	TRUNCATED DOMES	60	SF	\$18.00	\$1,080.00	\$42.50	\$2,550.00	\$55.80	\$3,348.00
21	TURF RESTORATION	1	LS	\$1,500.00	\$1,500.00	\$2,100.00	\$2,100.00	\$4,800.00	\$4,800.00
TOTAL AMOUNT, SECTION B:				\$166,248.00		\$160,810.20		\$166,422.80	
C. EAST HIGH SCHOOL - BITUMINOUS OVERLAY (WEST PARKING LOT)									
22	BITUMINOUS MILLING 0-2"	1,890	SY	\$2.00	\$3,780.00	\$2.65	\$5,008.50	\$2.70	\$5,103.00
23	BITUMINOUS MILL PATCHING	150	SY	\$12.00	\$1,800.00	\$16.50	\$2,475.00	\$28.50	\$4,275.00
24	BITUMINOUS OVERLAY (2")	1,600	TON	\$68.00	\$108,800.00	\$56.05	\$89,680.00	\$56.10	\$89,760.00
25	ADJUST STRUCTURES	2	EA	\$200.00	\$400.00	\$175.00	\$350.00	\$305.00	\$610.00
26	STRIPING	1	LS	\$3,000.00	\$3,000.00	\$2,290.00	\$2,290.00	\$2,250.00	\$2,250.00
TOTAL AMOUNT, SECTION C:				\$117,780.00		\$99,803.50		\$101,998.00	
TOTAL AMOUNT BID (SECTIONS A, B, AND C):				\$330,828.00		\$304,335.10		\$315,181.80	
NOTE:									
*Includes one foot wide of full bituminous thickness along curb and gutter replacement.									

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 19, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, March 19, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck [left the meeting at 6:30 p.m.] and Darren Wacker. Members absent: none

1. Schuck/Wacker approval of agenda with personnel addendum. 7-0
2. Open Forum - no one spoke.
3. West High School Report, Washington Elementary School Report, 2017-18 Superintendent Evaluation, Board Member Workshop/Committee Reports.
4. Hansen/Sapp approval of Consent Agenda Items: Approval of Minutes of March 5, 2018, regular meeting; Approval of March bills; Approval of Personnel Items. 6-0
5. Sapp/Brandon approval of calendars for 2018-19 and 2019-20. 6-0
6. Brandon/Hansen approval of bid from Palmer West Construction Company for roofing at West High. 6-0
7. Hansen/Wacker approval of bid from W.W. Blacktopping Inc. for site (hard surface) improvements. 6-0
8. Brandon/Sapp approval of 2017-18 revised budgets. 6-0
9. Sapp/Hansen adjournment at 6:56 p.m. 6-0.

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.