AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, March 19, 2018 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Judi Brandon

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)

2. APPROVAL OF AGENDA (5:30 P.M.)

3. OPEN FORUM (5:35 P.M.)

4. INFORMATION (5:45 P.M.)

   A. West High School Report

   B. Washington School Report

   C. 2017-18 Superintendent Evaluation

   D. Board Member Workshop/Committee Reports

5. CONSENT AGENDA (6:30 P.M.)

   A. Approval of Minutes of the March 5, 2018, Regular Meeting

   B. Approval of March Bills

   C. Personnel

      1. Personnel - Addendum

6. BUSINESS (6:35 P.M.)

A. Approval of Calendars for 2018-19 and 2019-20

B. Act on Roofing at West High School Bids

C. Act on 2018 Site (Hard Surface) Improvements Bids

D. Approval of 2017-2018 Revised Budgets

7. ADJOURNMENT (7:00 P.M.)

School Board Members for 2018

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.org
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2021

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
E-Mail: jbrand1@isd77.org
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
E-Mail: shanse1@isd77.org
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2021

Darren Wacker
312 Tranquility Trail
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2021

Abdi Sabrie
404 Homestead Road
Mankato, MN 56001
Phone: 507-933-4254
E-Mail: asabri1@isd77.org
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.org

OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677

Mankato Area Public Schools
District Strategic Roadmap

MISSION STATEMENT - *Our core purpose* Assuring learning excellence and readiness for a changing world	**CORE VALUES -** *What drives our actions and words* **Integrity** - *Doing the "right thing" at all times with honesty and authenticity* **Respect** - *Embracing of our differences, treating others as we wish to be treated* **Excellence** - *High expectations for all and in all we do and the courage to challenge for it* **Adaptability** - *Engaging in flexible, continuous and purposeful change grounded in data* **Responsibility** - *Shared stewardship of and accountability for our words, acts, choices and results* **Engagement** - *Actively participating with a mission-focus and values-driven attitude* **Collaboration** - *Operating with a preference and capacity for partnership across our community*
VISION - *What we commit to create* <u>Learner Success</u> through - Aligned and relevant curriculum meeting individual needs - Learner excellence and readiness <u>Sustainable Systems & Structures</u> through - Sustainable resources for continued growth; freedom from scarcity - Quality, professional and respected staff - Sustainable leadership philosophy, practice, and culture <u>Community Culture of Excellence</u> through - Recognizing who we are and embracing who we may become - Collaboration and communication as core competencies	**STRATEGIC DIRECTIONS-** *Our focus for continuous improvement* A. Student learning and engagement B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning C. Increase readiness for all students to ensure options for life D. Management of financial resources E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting **4.A.**

Meeting Date: 03/19/2018

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

West High School Report

Background:

Sherri Blasing, Brian Hansen, Mike Elston and Kai Sill will present a report on West High School.

Recommended Action:

N/A

Attachments

West High Presentation

2017–18 West High School Report to the School Board

March 19, 2018

Improvement Efforts
Strategic Direction A

Student Learning and Engagement

- Champion Students

- AVID School Wide instructional focus
  - WICOR Wednesdays – "Collaborative Study Groups"
  - AVID trained staff – 41 staff members have engaged in trainings

- Co-taught classes in Core Areas
  - Collaborating with SpEd and EL to meet the needs of all students

- 9th Grade Academy focus on reading

Improvement Efforts
Strategic Direction B

Connectedness Between School and Families

- Engaging parents through personal phone calls
  - Administrators called all incoming 9th graders and new families
  - Teachers made positive phone calls to parents of Champion Students

- Increased the number of students nominated for Shining Scarlets

- West Side Story 2.0 (newsletter)

- Conference night
  - Grade level registration meetings, AP meetings
  - Scarlet Showcase
  - Clubs and Activities
  - Booster Club

Improvement Efforts
Strategic Direction B

All students engaged in and satisfied with their educational experience at West High School

- Principal Advisory Council
- Monthly Staff meetings focused on student engagement
- Quarterly Staff meetings
  - 4 (Secret) Keys to Student Engagement
  - Critical 21st Century Skills – #1 Skill: Collaboration

Improvement Efforts
Strategic Direction C

All students Graduating College/Career Ready

- Increase College/Career Access/Opportunities
  - “Grow our Own” Peer Tutoring, Mentorship, Teacher Cadet
  - College Knowledge Week

- Advanced Placement exams
  - 391 students registered to take 671 AP exams

- Internship opportunities
  - 97 students participating in some type of internship program
  - 21 Students participating in our Career Lab

- Scholarships for AVID seniors
  - Over $508,259 in scholarships awarded to current AVID seniors

Improvement Efforts
Strategic Direction E

Develop Staff Capacity and Skills with a focus on Collaboration and Engagement

- Restructured BLT/increased teacher leadership

- Collaborative Structures:
  - WICOR Wednesdays – Collaborative Study Groups
  - Balanced Literacy
  - Workshop Model
  - Visiting Classrooms
  - Co-teaching

- Engagement
  - Champion Students/Engagement Wednesdays
  - Embed 21st Century Skills in all classes

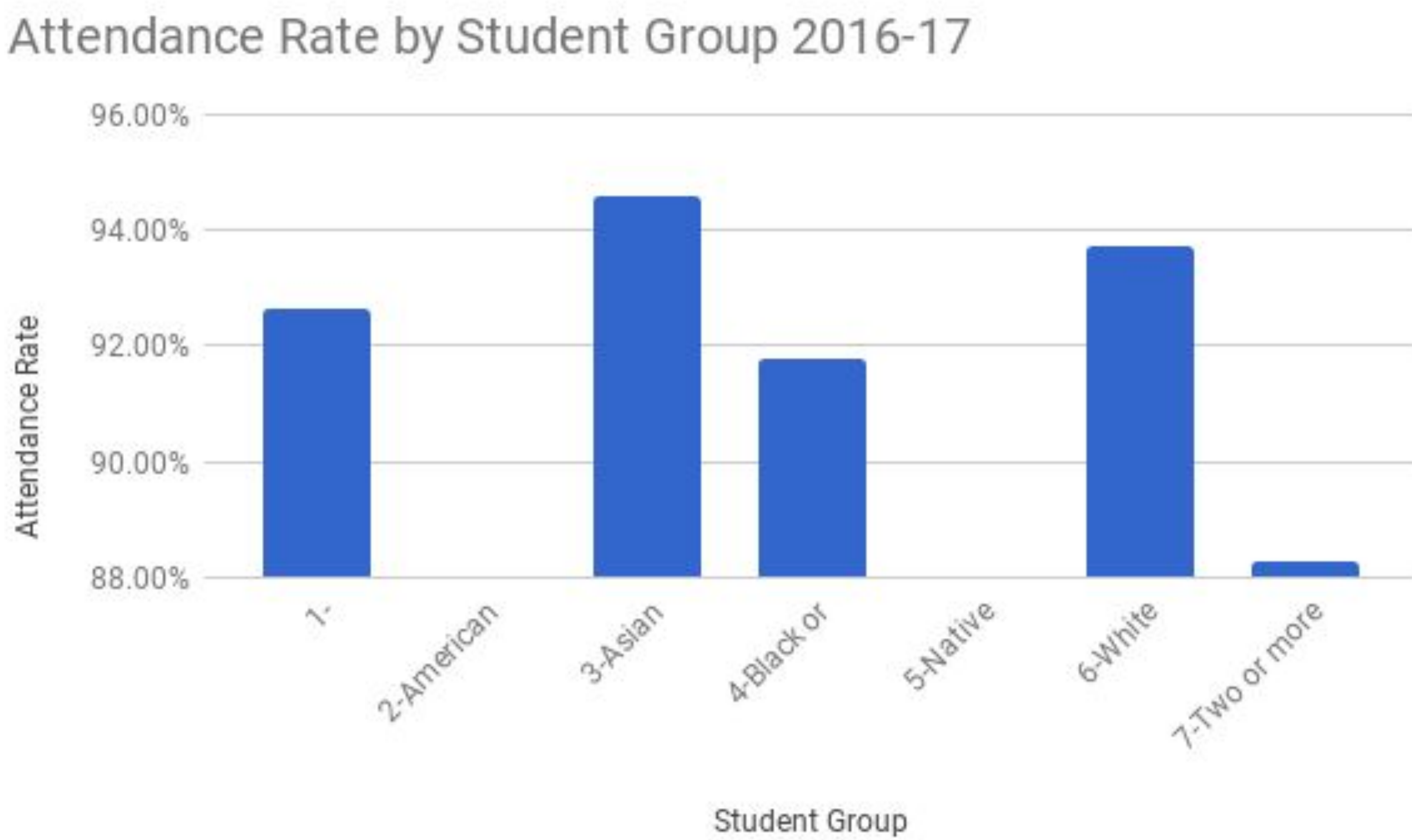
Professional Learning Community Collaborative Teams

Faculty utilization of the Five Essential Steps of Learning as an instructional model

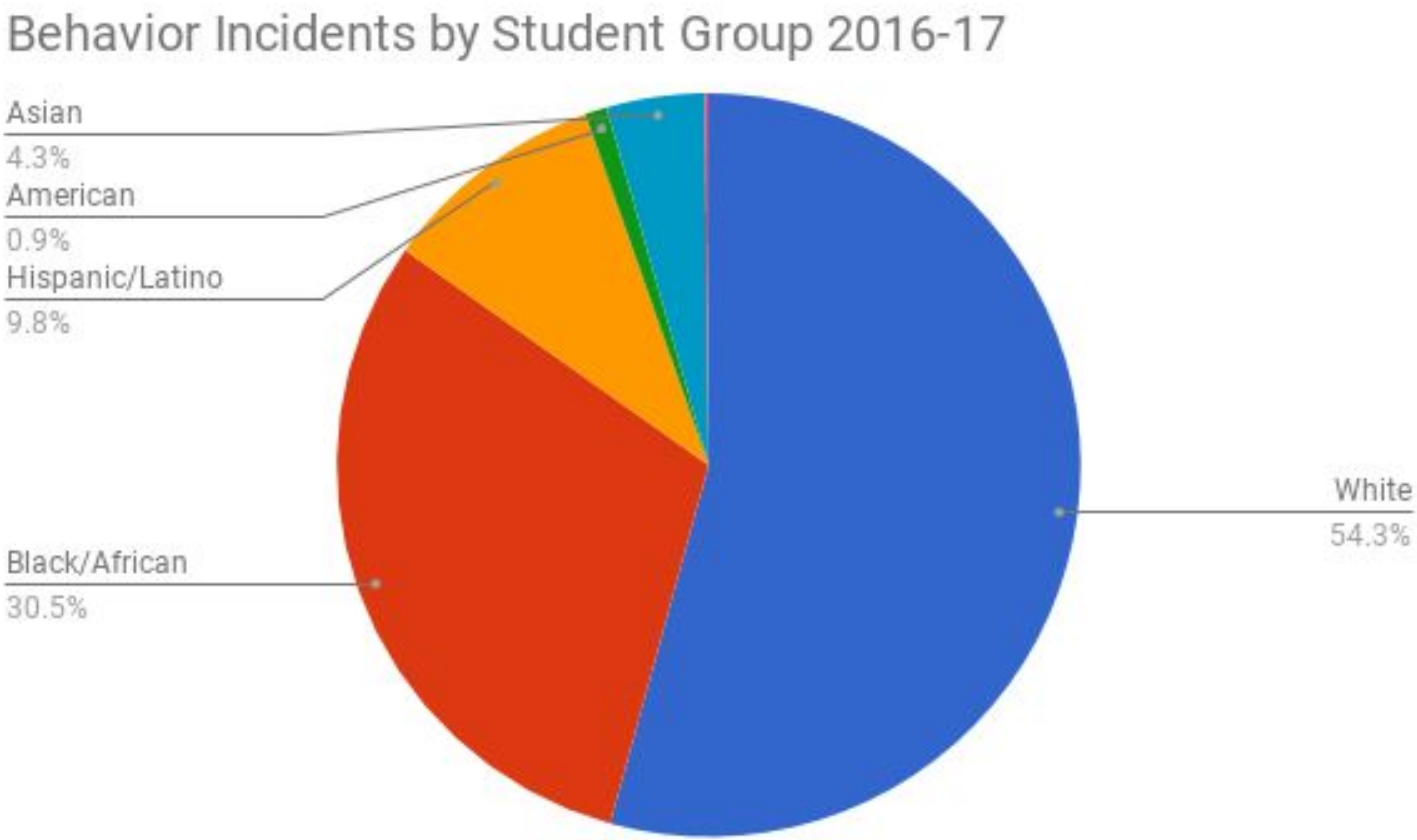
- Establishing Essential Question
- Gathering Information
- Questioning/Connection
- Summarizing
- Reviewing/Revising/Reflecting

Through the PDSA cycle Collaborative Teams use Student Work/Data to Guide Instruction and Curriculum Planning

ATTENDANCE DATA



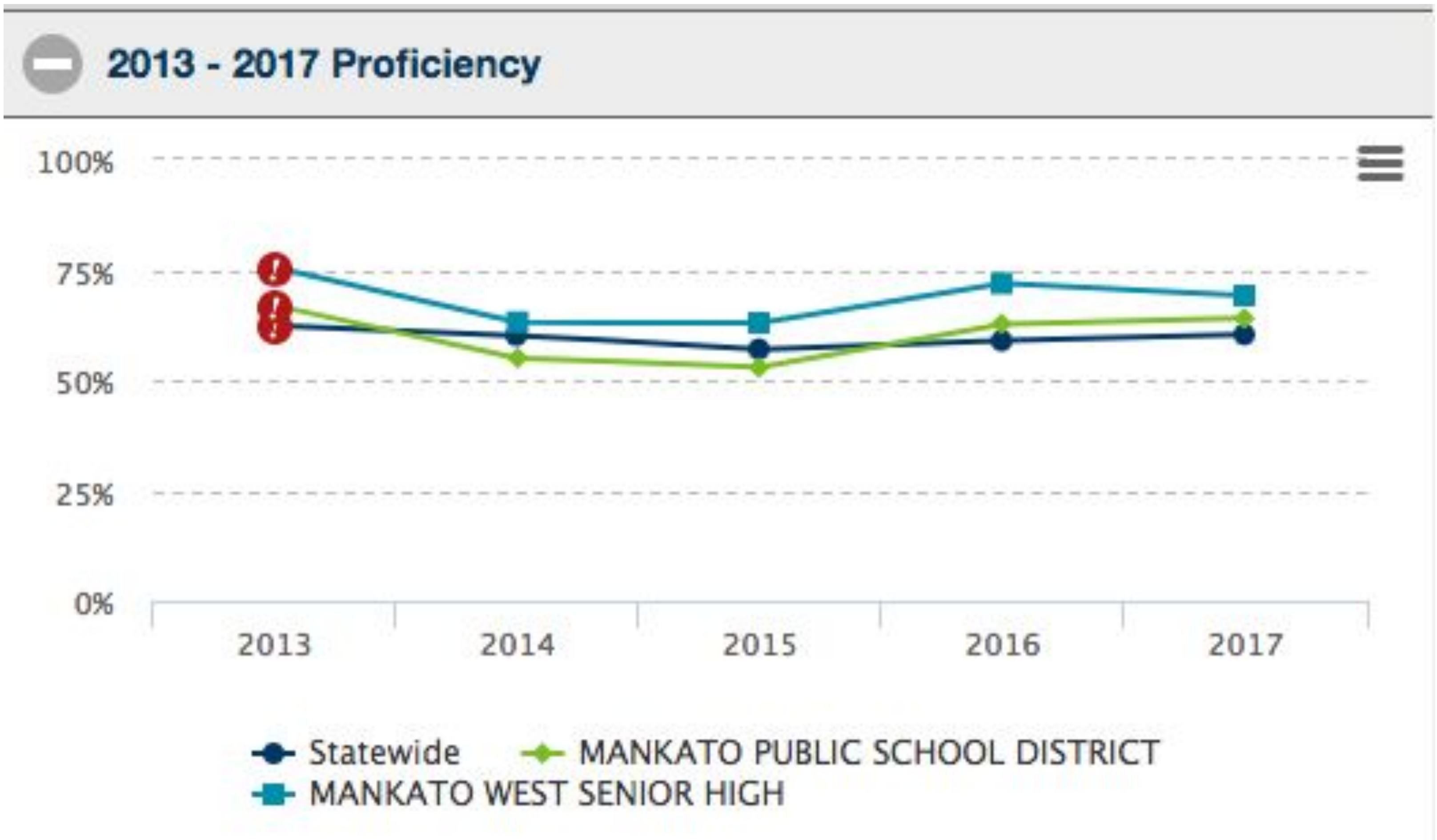
BEHAVIOR DATA



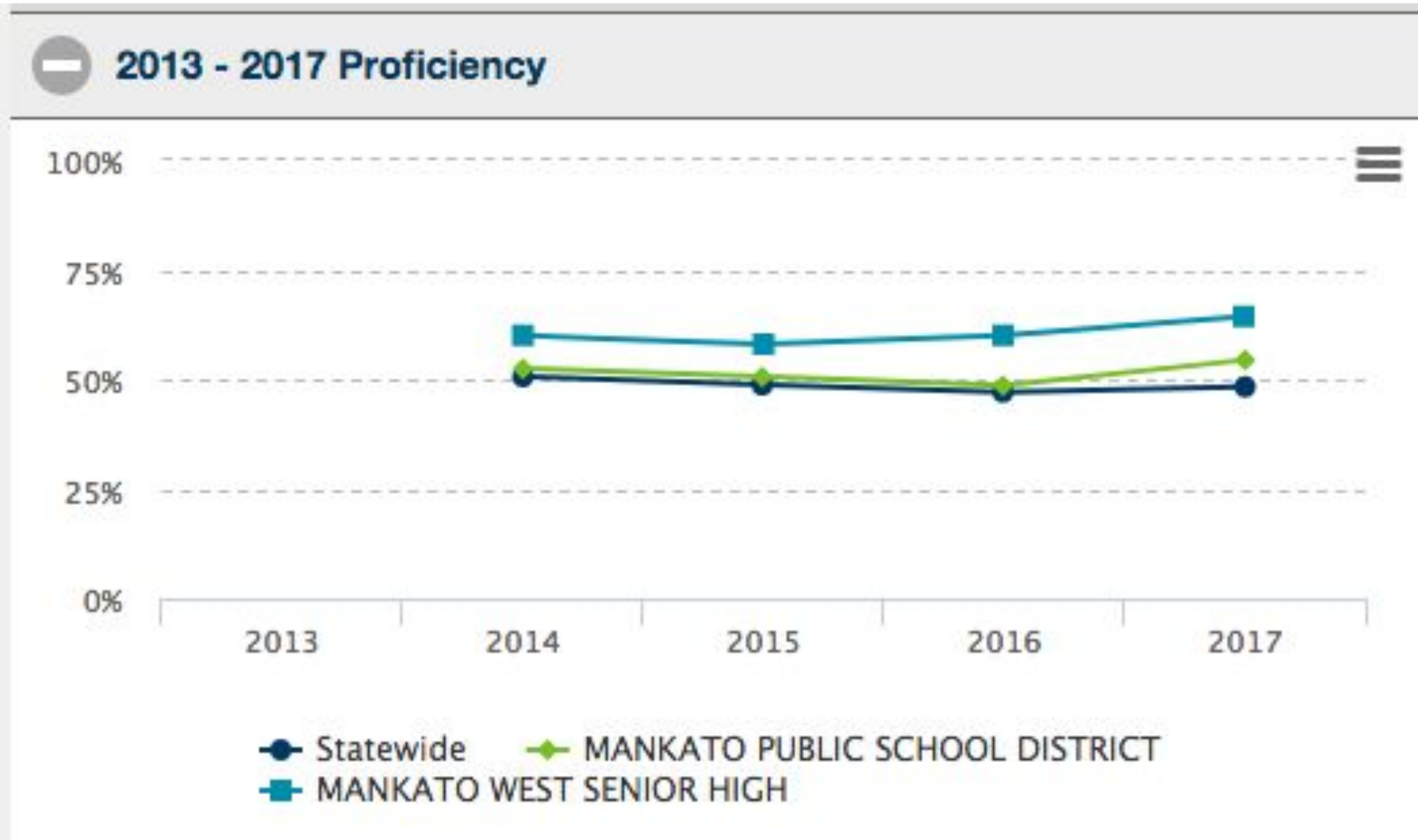
BEHAVIOR DATA

Student Group	Number of Students Referred	Number of Students Enrolled
Native American	N too small	N too small
Asian	3	29
Black	36	107
Latino	15	47
Pacific Islander	N too small	N too small
White	131	979

West High Reading Trend Data



West High Math Trend Data



West High ACT Trend Data

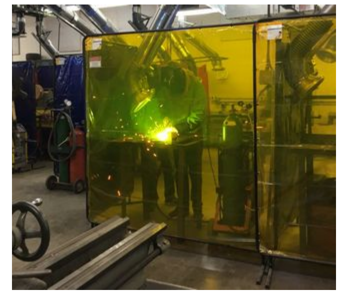
	Number Tested		English		Math		Reading		Science		Composite	
	West	State	West	State	West	State	West	State	West	State	West	State
2016	260	64145	21.1	20	22.7	21.2	22.2	21.3	22.4	21.3	22.2	21.1
2017	269	61101	21.7	20.4	22.8	21.5	22.5	21.8	22.3	21.6	22.5	21.5

West High Graduation Rate 2017

Demographic Description	Four Year Count	Four Year Total	Four Year Percent
All	259	276	93.84
Hispanic	9	10	90
Black	20	21	95.24
White	220	234	94.02
EL	13	14	92.86
Sped	25	28	89.29
FRP	75	84	89.29
Non-English Learner	246	262	93.89
Non-Sped	234	248	94.35
Non-FRP	184	192	95.83
Male	131	142	92.25
Female	128	134	95.52



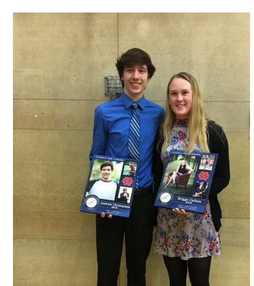
Questions?





all 26 MNHS
historic sites
& museums

Thanks to the BEST
Student Fan Section!
SCARLETS
SCARLETS



School Board Regular Meeting **4.B.**

Meeting Date: 03/19/2018

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Washington School Report

Background:

Shane Baier, Melissa Larkin and Tabatha Miller will present a report on Washington School

Recommended Action:

N/A

Attachments

Washington Elementary Presentation

2017–18 Washington School Report to the School Board

March 19, 2018

Improvement Efforts– Strategic Direction A

To increase student learning and engagement

High Achievement for All

- Common Formative Assessments
- Weekly Grade Level Data Wall Collaboration Meetings
- WIN (What I Need) Time to Support Math & Reading
- Weekly Team Collaboration Time: (Grade Level PLC)

RTI Model

- NWEA Continuum
- Utilize multiple data sources to identify student learning gaps
- Progress monitoring
- Use of evidence based decision making
- Talent Development Resources & small group differentiated instruction

Culture of Leadership and Excellence

- Student voice and ownership of learning

Improvement Efforts–Strategic Direction B

To develop district culture and practices of partnership and connectedness between staff, students, families and community for student learning

PBIS Implementation

- Teaching Expected Behavior Rotation Days & Videos
- Out of the Blue Days
- Proactive Relationships

  Four at the door

  2 by 10

  Invisible/visible mentors
- PAWS Tickets: Student and Class Recognition
- A focus on student voice and leadership

Improvement Efforts–Strategic Direction B

To develop district culture and practices of partnership and connectedness between staff, students, families and community for student learning

School, Family & Community Engagement

- Family Fun Nights
- PTO with active participation by teachers and parents
- Family Engagement is key to the culture we desire.

Improvement Efforts-Strategic Direction C

Increase readiness for all students to ensure options for life

Culture of Leadership & Excellence

Focus on further developing student readiness to ensure options for life through The Leader in Me.

- Leadership
- Culture
- Academic Achievement

- **PRIDE Time**: Cross-grade level small groups of students meet monthly
- **Wildcat2Wildcat** Mentoring
- 7 Habits of Happy Kids Lessons
- Monthly **Wildcat Rallies**
- **Student Leadership Roles** in the classroom and school-wide

WILDCAT 2 WILDCAT

Student Leadership Jobs

School-Wide Leadership Job	Number of Students
Special Events	38
Wildcat Rally	48
Lost & Found	35
Announcements	54
Playground	135
Lunchroom	130
Student Council	130
Peacemakers	40
Wildcat News	74
Mentors 4 & 5 gr.	40
Total	724

Improvement Efforts–Strategic Direction C

Increase readiness for all students to ensure options for life

Improvement Efforts–Direction D

Management of financial resources

School-Wide Title One

- All resources for all kids
- Increased flexibility to meet student needs
- Best practice intervention and ongoing assessment

Participative Leadership Model

- On-going staff collaboration with focus on student needs
- The level of support is determined by individual student need

Improvement Efforts–Direction E

Develop staff capacity, accountability and skills to empower our Strategic Directions

- Highly functioning Teams– Weekly Data Wall Meetings
- Continuous Improvement Coach leads team and individual job embedded professional development driven by staff feedback.
- Continuous PD around The Leader in Me with coaching opportunities throughout the school year.

ATTENDANCE DATA–2016–17

All	95.1%
FRP	96.2%
LEP	95.1%
SpEd	91.6%
Non-SpEd	95.7%
Hispanic/Latino	96.2%
Black or African American	93.5%
White	95.3%
Two or more Races	95.2%

BEHAVIOR DATA

Student Group	Number of Students Referred	Number of Students Enrolled	Percent of Students with referral
Native American	0	0	0
Asian	0	16	0
Black	18	55	32.7%
Latino	2	20	10%
Pacific Islander	0	0	0
White	30	296	10%

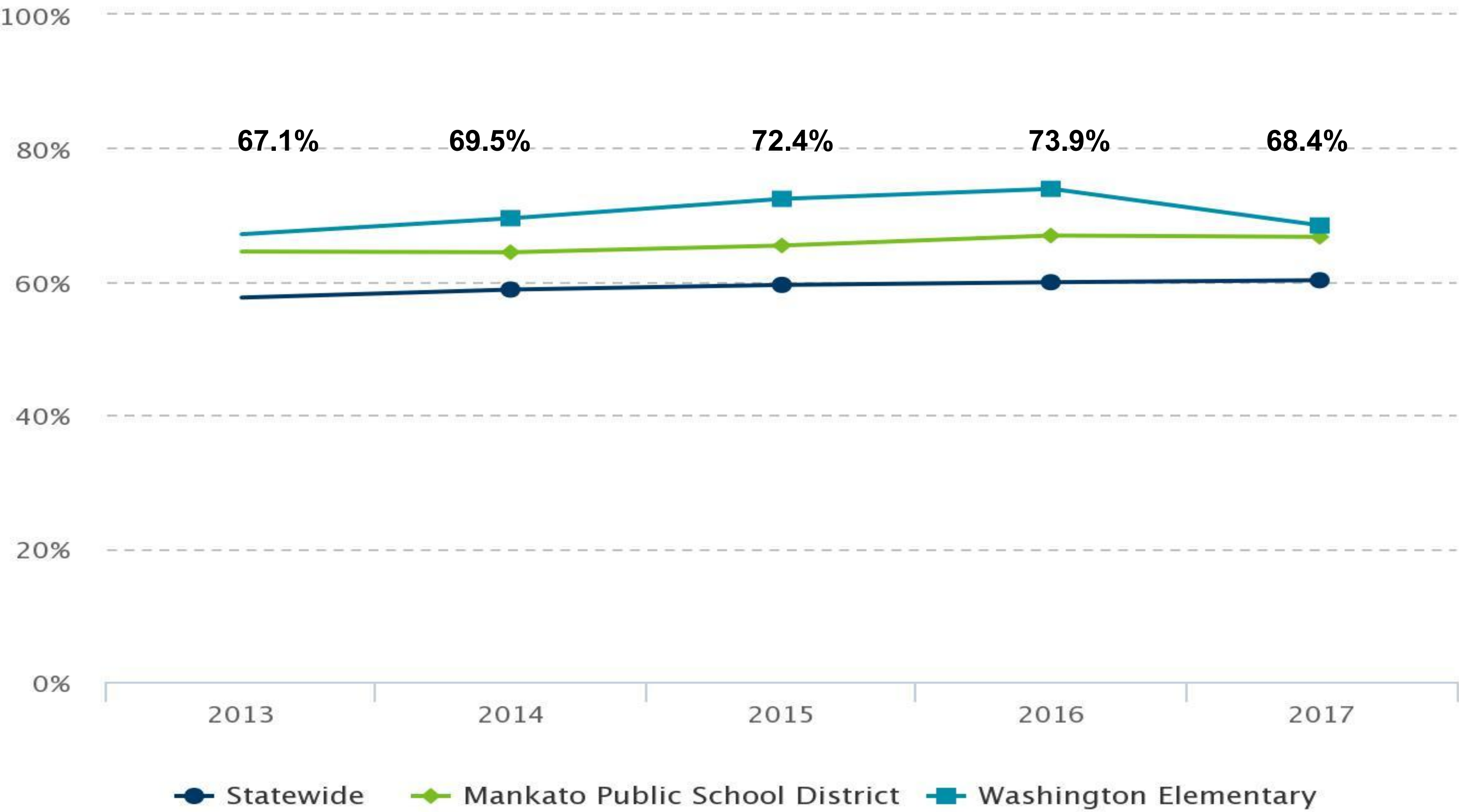
DIBELS DATA K-2

2016-2017 All Grades Status - DIBELS Next - Former Goals

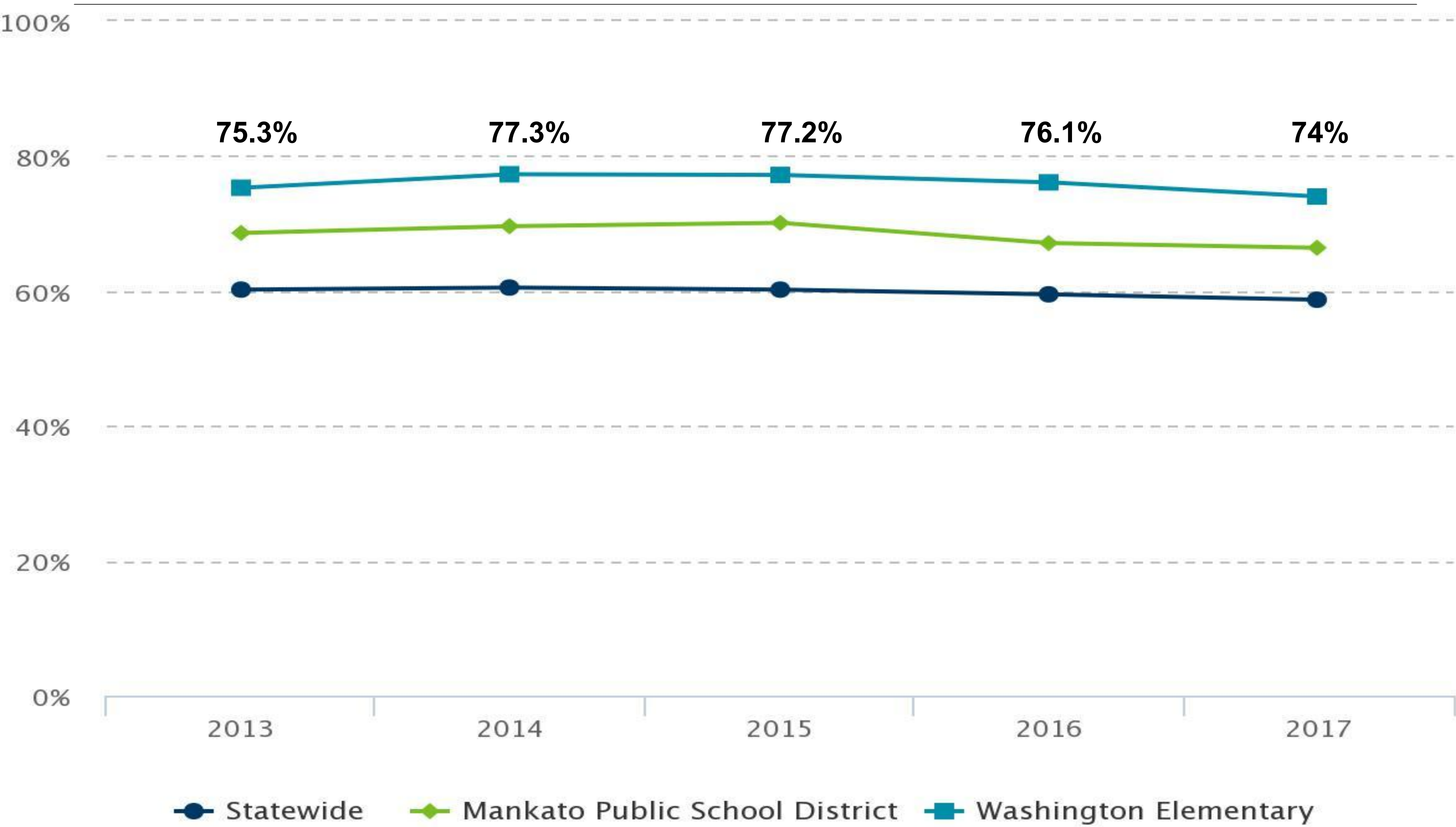
District: Mankato Area Public Schools #77 School: WASHINGTON ELEMENTARY SCHOOL

Grade	Beginning	Middle	End
K	n=67 15 (22%) 9 (13%) 43 (64%)	n=68 8 (12%) 19 (28%) 41 (60%)	n=67 4 (6%) 6 (9%) 57 (85%)
1st	n=64 17 (27%) 10 (16%) 37 (58%)	n=62 4 (6%) 6 (10%) 52 (84%)	n=64 4 (6%) 8 (13%) 52 (81%)
2nd	n=62 3 (5%) 6 (10%) 53 (85%)	n=64 3 (5%) 3 (5%) 58 (91%)	n=67 5 (7%) 4 (6%) 58 (87%)

Washington Reading Trend Data



Washington Math Trend Data



Professional Learning Community Collaborative Teams

Grade Level Team Vision Cards

- Goals based on building vision card
- Emphasize closing gaps and raising proficiency
  - Each grade level looks at specific student progress to develop goals
  - Example:
    - Close Special Education Reading Gap
    - Increase Student Growth in Math
- Focus is on monitoring growth and adjusting instruction to meet needs of all students
- Master schedule designed to maximize student learning time

Questions?

School Board Regular Meeting **4.C.**

Meeting Date: 03/19/2018
Prepared By: Ann Hendricks
Item Type: Information

Subject:
2017-18 Superintendent Evaluation

Background:
The Board of the Mankato Area Public Schools evaluated Superintendent Sheri Allen during a closed study session held on March 12, 2018. The evaluation document was designed to align with our District Strategic Roadmap. Members held a closed session discussion to review the document and provide feedback.

Based on the review and discussion, the following areas of strength were identified:

- Resource Management
- Instructional Leadership
- Leadership Development
- Employee, Parent and Community Engagement
- Board Relations
- Leadership in the Public Arena

The following areas were identified for professional growth:

- Utilize our Strategic Roadmap to improve VisionCard performance
- Continue to diversify staff in all employee groups
- Utilize multiple platforms of communication to engage and inform our school community

Superintendent Allen, in this Board's view, is a highly functioning education leader. She has developed a working relationship with our District staff, higher education institutions and community. The District Strategic Roadmap guides her work to raise achievement for all.

Recommended Action:
None

School Board Regular Meeting **4.D.**

Meeting Date: 03/19/2018

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting **5.A.**

Meeting Date: 03/19/2018

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the March 5, 2018, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - March 5, 2018, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 5, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, March 5, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Members absent: Sara Hansen (arrived at 5:05 p.m.)

Ms. Sapp moved, and Mrs. Brandon seconded, approval of the agenda together with a personnel addendum. The motion carried on a 6-0 voice vote.

OPEN FORUM – No one wished to speak.

Information Reports: Professional Development Report presented by Marti Sievek; 2018-19 and 2019-20 Calendar Information; 2017-18 School Board Evaluation.

The consent agenda items outlined below were approved on a motion by Ms. Schuck, seconded by Mrs. Brandon, and carried on a 7-0 roll call vote.

Approval of Minutes of the February 20, 2018, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)
Jamie Coon - Full-time (1.00 FTEs) Continuous Improvement Coach (TOSA) at Rosa Parks/Roosevelt Elementary Schools beginning with the 2018-19 school year through the 2020-21 school year.

Renae Lund - Long Term Substitute Teacher for Trisha Hasty at Eagle Lake Elementary School beginning March 15 and ending May 15, 2018. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Kristin Moore - Full-time (1.00 FTEs) Continuous Improvement Coach (TOSA) at Prairie Winds Middle School beginning with the 2018-19 school year through the 2020-21 school year.

Michaela Tibbetts - Long Term Substitute Teacher for Casey Rose at Prairie Winds Middle School beginning February 19 and continuing through March 29, 2018. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Christina Vega - Long Term Substitute Teacher for Elizabeth Hanson at Kennedy Elementary School beginning on or about April 1 and ending June 1, 2018. She will be placed at step 5 of the M lane on the Teachers Association salary schedule.

Sarah Wennes - Full-time (1.00 FTEs) Continuous Improvement Coach (TOSA) at Bridges/Monroe Elementary Schools beginning with the 2018-19 school year through the 2020-21 school year.

APPOINTMENTS (NONINSTRUCTIONAL)
Devin Blaness - Full-time, 8-Hour Evening Custodian at Jefferson Elementary School beginning March 19, 2018. She will be placed at classification A13, step 1 of the Maintenance and Custodial Association salary schedule with an hourly rate of $13.99.

Rebecca Gentry - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning March 12, 2018. She will be compensated at the rate of $12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Megan Gould - ACES Child Care Assistant at Hoover Elementary School for 3 hours per day/2 days per week beginning February 20, 2018. She will be compensated at the rate of $9.90 per hour.

Julie Gustafson - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/2 days per week (M/T) beginning April 17, 2018. She will be compensated at the rate of $12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Hailey Hoppe - ACES Child Care Assistant at Monroe Elementary School for 3.25 hours per day/5 days per week beginning February 20, 2018. She will be compensated at the rate of $9.90 per hour.

Roxy Johnson - Temporary Food Service Specialist for 5.5 hours per day/5 days per week beginning February 21 and ending May 25, 2018. She will be compensated at the rate of $17.74 per hour and she will receive an additional stipend of $4,000.

Emily LaCasse - ACES Child Care Assistant at Jefferson Elementary School for 3 hours per day/3 days per week beginning January 29, 2018. She will be compensated at the rate of $9.90 per hour.

Debra Szymanski - Full-time, 8-Hour Evening Custodian at Hoover Elementary School beginning March 19, 2018. She will be placed at classification A13, step 2 of the Maintenance and Custodial Association salary schedule with an hourly rate of $14.80.

Courtney Toft - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning March 6, 2018. She will be compensated at the rate of $12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kayla Tromborg - ELL Paraprofessional at Hoover Elementary School for 6.33 hours per day/5 days per week beginning March 5, 2018. She will be compensated at the rate of $12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)
Tyler Anderson - Transfer from Evening Custodian at Hoover Elementary School to Evening Custodian at West High School, effective as of February 22, 2018.

Kristin Edwards - Transfer from Braillist in Training to Special Education Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning February 26, 2018. She will be compensated at the rate of $14.33 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Colleen Meagher - Change in assignment from LPN/Procedure Nurse for 7 hours per day/5 days per week to Resource Nurse Districtwide for 6.5 hours per day/5 days per week beginning March 1, 2018.

Kelsey Probach - Change in assignment from Special Education Paraprofessional to Behavior Intervention Paraprofessional at Monroe Elementary School beginning March 5, 2018. She will be compensated at the rate of $14.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Leah Struck, Cook Manager at Roosevelt Elementary School - Additional responsibilities of daily food service department operations beginning February 23 and ending May 25, 2018. She will receive a stipend of $4,000 for this assignment.

REQUESTS FOR LEAVE (INSTRUCTIONAL)
Brittany Amborn, Behavior Support Teacher at Roosevelt Elementary School, has requested an unpaid leave commencing on April 25 and ending June 4, 2018.

Joshua Harris, English Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 25 and ending May 11, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)
Kristine Rude, Special Education LifeSkills Behavior Intervention

Paraprofessional at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act beginning January 17 and continuing through February 28, 2018.

RESIGNATIONS (INSTRUCTIONAL)
Anita DeGrood, Special Education Teacher at West High School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2018.

Leif Johnson, Technology Education Teacher at West High School, has submitted his resignation for purposes of retirement. His last date of employment will be June 5, 2018.

Becky Krause, ECSE Teacher and Assessment Specialist, has submitted her resignation for purposes of retirement. Her last date of employment will be August 15, 2018.

Sharon Patterson, Physical Education Teacher at Kennedy Elementary School, has submitted her resignation for purposes of retirement, effective as of August 1, 2018.

Mary Wagner, ESL Teacher at Washington Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)
Heather Schmidt - Special Education Paraprofessional at West High School. Last date of employment was March 2, 2018.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)
Michelangelo Maccabee - NonClassroom (Playground) Paraprofessional at Monroe Elementary School. Last date of employment was March 1, 2018.

ELIMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)
DeAndre Adams - Elimination of his position as Recreation Development Specialist due to restructuring, effective as of March 16, 2018.

The following gifts have been received by the School District:

Peggy Walters donated $1,000 to East High VEX Robotics.

Lee and Wendi Masters donated $500 to the East High Boys Basketball Program through their work with the Kiwanis Holiday Lights.

Wells Fargo Foundation donated $500 to Hoover Elementary School through their Educational Matching Gifts Program.

North Star Aviation donated $250 to the West High Music Department.

The Glen A. Taylor Foundation donated $12,500 to the Ready! For Kindergarten program.

The Doris Huepenbecker Memorial fund donated $1,500 to the East High Hall of Fame.

The Pohlad Family Foundation donated $16,000 to the Connecting Kids Program.

Mr. Wacker made a motion to accept the gifts and send a note of thanks. The motion was seconded by Ms. Schuck and carried on a 7-0 voice vote.

The following resolution is the first step in laying the legal groundwork for reducing and/or discontinuing programs and licensed staff positions. Budget reductions, enrollment shifts or program changes may affect program and/or staffing levels in specific subject areas or grade levels. A motion was made by Ms. Sapp and seconded by Ms. Schuck to approve the following resolution:

RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS REGARDING PROGRAMMING AND STAFFING FOR THE 2018-19 SCHOOL YEAR

WHEREAS, the financial condition of the school district dictates the school district may require reallocation of resources between programs for the 2018-19 school year, and

WHEREAS, there may be reductions in student enrollments within specific programs and/or grade levels, and

WHEREAS, this reduction in expenditures may require discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 77, as follows:

That the School Board hereby directs the Superintendent of Schools and the administration to consider the reduction and/or discontinuance of programs or positions to accomplish economies in the school district as a result of reductions in enrollment and/or funding and to make recommendations to the School Board for the *discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.*

The motion to approve the resolution carried on a 7-0 voice vote.

In accordance with District Policy 703, the School Board must name a fiscal auditor to audit the financial records of the School District. A proposal has been submitted by our current auditing firm, Clifton Larson Allen LLP to provide this service for the 2017-2018 fiscal year. The base fee is not to exceed $29,400. Ms. Schuck made a motion to approve the firm of Clifton Larson Allen LLP to serve as the fiscal auditor for District 77 for the fiscal year 2017-2018. The motion was seconded by Mrs. Brandon and carried on a 7-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Mr. Wacker seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:40 p.m., on a 7-0 voice vote.

Clerk ____

Attest:

Chairperson ___________________________________

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 5, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, March 5, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Members absent: Sara Hansen (arrived at 5:05 p.m.)

1. Sapp/Brandon approval of agenda with personnel addendum. 6-0
2. Open Forum – none.
3. Professional Development Report, 2018-19 and 2019-20 Calendar Information, 2017-18 School Board Evaluation.
4. Schuck/Brandon approval of Consent Agenda Items: Approval of Minutes of the February 20, 2018, regular meeting; Approval of Personnel Items. 7-0
5. Wacker/Schuck acceptance of gifts and grants. 7-0
6. Sapp/Schuck approve resolution directing the administration to make recommendations regarding programming and staffing for the 2018-19 school year. 7-0
7. Schuck/Brandon approve Clifton Larson Allen LLP as auditor for fiscal 2017-18. 7-0
8. Sapp/Wacker adjournment at 5:40 p.m. 7-0.

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting **5.B.**

Meeting Date: 03/19/2018

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of March Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for March. The total of the bills for March of 2018 is $5,592,703.43.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting **5.C.**

Meeting Date: 03/19/2018

Prepared By: Eric Hudspith, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel

Background:

<u>APPOINTMENTS (INSTRUCTIONAL)</u>

Christa Stock - Long Term Substitute Teacher for Elizabeth Hanson at Kennedy Elementary School beginning on or about April 1 and ending June 1, 2018. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Christina Vega - Change Long Term Substitute Teaching assignment at Kennedy Elementary School to begin on or about March 15 and end June 1, 2018 for Molly Lout.

<u>APPOINTMENTS (NONINSTRUCTIONAL)</u>

Tyler Hammerschmidt - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning April 25, 2018. He will be compensated at the rate of $12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

<u>CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)</u>

Jennifer E. Johnson - Increase in ABE Teaching Assistant assignment from 5 hours per day/4 days per week to 5 hours per day/M-Th and 3.5 hours on Fridays for a total of 23.5 hours per week from January through May.

Gabrielle Peterson - Increase in Early Learning Special Education Paraprofessional assignment from 14 hours per week to 23 hours per week (6.5 hours per day/T,W,Th and 3.5 hours on Mondays) beginning March 13, 2018.

Shari Westphal - Increase in Special Education Paraprofessional assignment at Kennedy Elementary School from 6.25 hours per day to 6.5 hours per day/5 days per week beginning March 6, 2018.

<u>REQUESTS FOR LEAVE (INSTRUCTIONAL)</u>

Deborah Kienholz, teacher currently on Board approved leave, has requested an extension of her leave through March 23, 2018.

Kristin Moore, Elementary Mentor, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 9 and ending May 3, 2018.

<u>REQUESTS FOR LEAVE (NONINSTRUCTIONAL)</u>

Angela Hiller, Paraprofessional currently on Board approved leave, has requested an extension of her leave through April 27, 2018.

<u>RESIGNATIONS (NON-AFFILIATED)</u>

Ruth Ann Rosenwinkel, Assistant Director of Early Learning, has submitted her resignation for purposes of retirement. Her last date of employment will be June 30, 2018.

Carol Wandersee, Administrative Assistant to the Director of Teaching and Learning, has submitted her resignation for purposes of retirement. Her last date of employment will be April 30, 2018.

RESIGNATIONS (INSTRUCTIONAL)
Carl Fitzloff, Grade 4 Teacher at Franklin Elementary School, has submitted his resignation for purposes of retirement. His last date of employment will be June 5, 2018.

Abigail Turgeon - Grade 5 Teacher at Jefferson Elementary School, effective at the end of the 2017-18 school year.

RESIGNATIONS (NONINSTRUCTIONAL)
Sam Blasing - Special Education Behavior Intervention Paraprofessional at Dakota Meadows Middle School, effective as of March 30, 2018.

Hailey Bodell - ACES Child Care Assistant. Last date of employment will be March 22, 2018.

Mary Hicks - Procedure Nurse. Last date of employment in this position will be June 1, 2018. She will continue in her position as Preschool Screener.

Mary E. Miller, Health Assistant at Washington Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 4, 2018.

Stephen O'Brien - Revise date of resignation to last date of employment being March 15, 2018.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)
Tommi Wolfe - Special Education Paraprofessional at Dakota Meadows Middle School, effective as of February 28, 2018.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting **5.C.1.**

Meeting Date: 03/19/2018

Prepared By: Eric Hudspith, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Addendum

Background:

APPOINTMENTS (NON-AFFILIATED)

Beckie Haycraft - Central Registration Specialist beginning March 22, 2018. This is a full-time, 12-month Non-Affiliated position with an annual salary of $37,585 (Prorated to $10,408 for 72 days) for 2017-18. She will be eligible for Category II benefits.

APPOINTMENTS (INSTRUCTIONAL)

Brian Eggersdorfer - Elementary/MSU,M Field Experience Mentor (TOSA) beginning July 1, 2018 and ending June 30, 2022. He will be compensated according to his placement on the Teachers Association salary schedule.

Abbie Grevlos - Long Term Substitute Teacher for Neely Hagedorn at Bridges Community School beginning March 6 and continuing through May 25, 2018. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Madelyn Begalka - ACES Child Care Assistant at Franklin Elementary School for 3 hours per day/5 days per week beginning March 19, 2018. She will be compensated at the rate of $9.65 per hour.

Sunshine Matutino - Attendance/Assistant Principal Secretary at Prairie Winds Middle School beginning March 16, 2018. This is a full-time, 8 hour per day/5 day per week position with a 229-day work year plus 9 paid holidays. She will be placed at classification B21, step 2 of the Educational Secretaries Association salary schedule.

Jonathan Moore - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning March 22, 2018. He will be compensated at the rate of $12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Brooke Edlund - Decrease in NonClassroom (Playground) Paraprofessional assignment at Hoover Elementary School from 2.25 hours per day/5 days per week to 2.25 hours per day/2 days per week beginning March 5, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Rachel Palmer, Physical Education Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 24 and continuing through June 4, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Emily Palmquist - Kindergarten Teacher at Kennedy Elementary School, effective at the end of the 2017-18 school year.

Kathy Sallstrom, Grade 3 Teacher at Jefferson Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 4, 2018.

Becky Splett, Special Education Teacher, has submitted her resignation for purposes of retirement. Her last date of employment will be June 4, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)
Jill Beerling, Activities Office Secretary at East High School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 6, 2018.

Karlee Brennan - ACES Child Care Assistant. Her last date of employment will be May 5, 2018.

Beckie Haycraft - Attendance/Assistant Principal Secretary at Prairie Winds Middle School. Last date of employment in this position will be March 22, 2018. She has accepted the position of Central Registration Specialist.

Sunshine Matutino - Special Education Paraprofessional at Prairie Winds Middle School. Last date of employment in this position was March 15, 2018. She has accepted the position of Attendance/Assistant Principal Secretary at Prairie Winds Middle School.

Ahna Miller - NonClassroom (Playground) Paraprofessional at Hoover Elementary School. Verbal resignation as of December 14, 2017. She will continue to substitute in this position.

Susan Owens - ACES Child Care Assistant. Her last date of employment will be March 27, 2018.

Katie Vigil - Special Education Paraprofessional at Kennedy Elementary School. Her last date of employment was March 14, 2018.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting **6.A.**

Meeting Date: 03/19/2018

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Action

Subject:

Approval of Calendars for 2018-19 and 2019-20

Background:

Ten calendar options for the 2018-19 and 2019-20 school years were presented to the public for feedback. Feedback was received supporting all options; the administration considered all feedback and rationale for choices. Feedback closed on calendar options D & E on Friday, March 16, 2018 at 3:00 p.m.

Recommended Action:

Recommend approval of the calendars for 2018-19 and 2019-20 school years.

Attachments

2018-2019 School Year

2019-2020 School Year

MANKATO AREA PUBLIC SCHOOLS • INDEPENDENT SCHOOL DISTRICT #77

2018 - 2019 Student Calendar

JULY 2018

S	M	T	W	T	F	S
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AUGUST 2018

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SEPTEMBER 2018

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OCTOBER 2018

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NOVEMBER 2018

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DECEMBER 2018

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JANUARY 2019

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FEBRUARY 2019

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MARCH 2019

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APRIL 2019

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MAY 2019

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JUNE 2019

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MANKATO AREA PUBLIC SCHOOLS
10 Civic Center Plaza, Suite Two
P.O. Box 8741
Mankato, MN 56002-8741
www.isd777.org

Adopted 3/19/18

☆ Classes Begin for Grades 9- 12/ End for Grades K-12

★ Classes Begin for Grades K-8

△ Two-Hour Late Start

✦ No School K-5

● No School K-8

☐ No School K-12

Bold Date End of Quarter 11/1, 1/18, 3/22, 6/5

MANKATO AREA PUBLIC SCHOOLS • INDEPENDENT SCHOOL DISTRICT #77

2019 - 2020 Student Calendar

JULY 2019

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AUGUST 2019

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SEPTEMBER 2019

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OCTOBER 2019

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NOVEMBER 2019

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DECEMBER 2019

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JANUARY 2020

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FEBRUARY 2020

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MARCH 2020

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APRIL 2020

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MAY 2020

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JUNE 2020

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28	29	30				

MANKATO AREA PUBLIC SCHOOLS
10 Civic Center Plaza, Suite Two
P.O. Box 8741
Mankato, MN 56002-8741
www.isd777.org

Adopted 3/19/18

Classes Begin for Grades 9- 12/ End for Grades K-12

Classes Begin for Grades K-8

Two-Hour Late Start

No School K-5

No School K-8

No School K-12

Bold Date End of Quarter 11/7, 1/24, 3/26, 6/5

School Board Regular Meeting **6.B.**

Meeting Date: 03/19/2018

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Act on Roofing at West High School Bids

Background:

On February 22, 2018, four bids were received for the Roofing at West High School.

Recommended Action:

The administrative team and Garland Roofing, our professional engineering firm, recommend that the bid as submitted by Palmer West Construction Company in the amount of $572,800.00 be accepted by the School Board. The project budget is $550,000.00. A summary of the bids received is attached.

Attachments

Roof Bid Tab & Recommendation

Mankato Area Public Schools

Assuring learning excellence and readiness for a changing world

Mankato Public Schools 2018 Roof Project

Roof Bid Results - West HS

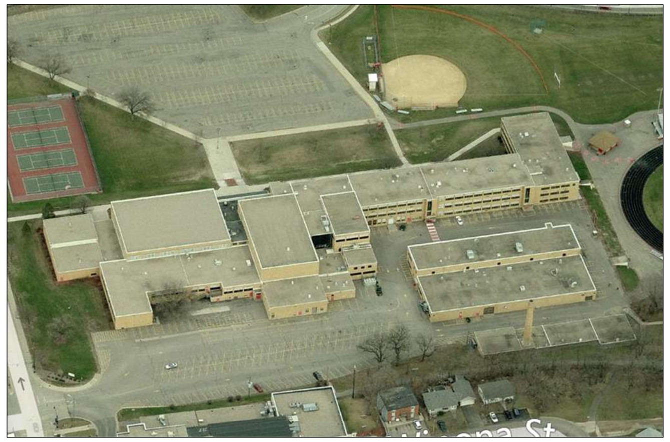
Thursday, February 22, 2018 2:00 PM

COMPANY	Line Item #1- Base Bid West HS Tech Ed (Annex Building) Sections X and Y	ADD Line Item #1 - Utility Building SEctions Z, 1, 2, 3 and 4	Combination - Bid Base Bid and ADD Line Item #1	Unit Price for Insulation Replacement - brd/ft	Unit Price for Deck Repair	Unit Price for drain replacement and plumbing	Addendum #1 acknowledged	Bid Bond	Responsible Contractor Form
Berwald Roofing	$682,300	$276,200	$956,000	$1.70	$10.00	$2,100	Yes	Yes	Yes
Interstate Roofing	$617,200	$202,400	$819,000	$1.50	$12.00	$1500	Yes	Yes	Yes
Schwickerts Roofing	$584,575	$223,936	$806,000	$1.97	$11.00	$1300	Yes	Yes	Yes
Palmer West Construction	$572,800	$235,000	$807,800	$3.00	$8.00	$1800	Yes	Yes	Yes

NOTE: Palmer West Construction Company is the lowest responsible bidder for the the 2018 roof project. Palmer West Construction is an approved applicator for the manufacturer and has successfully completed roofing projects in the past for the Mankato Public School District. Recommend approval of Line Item #1 - Base Bid to Palmer West Construction Company.

2018 Roof Replacement Project

Pre-bid Meeting: 02/08/2018 Bids Due: 02/22/2018

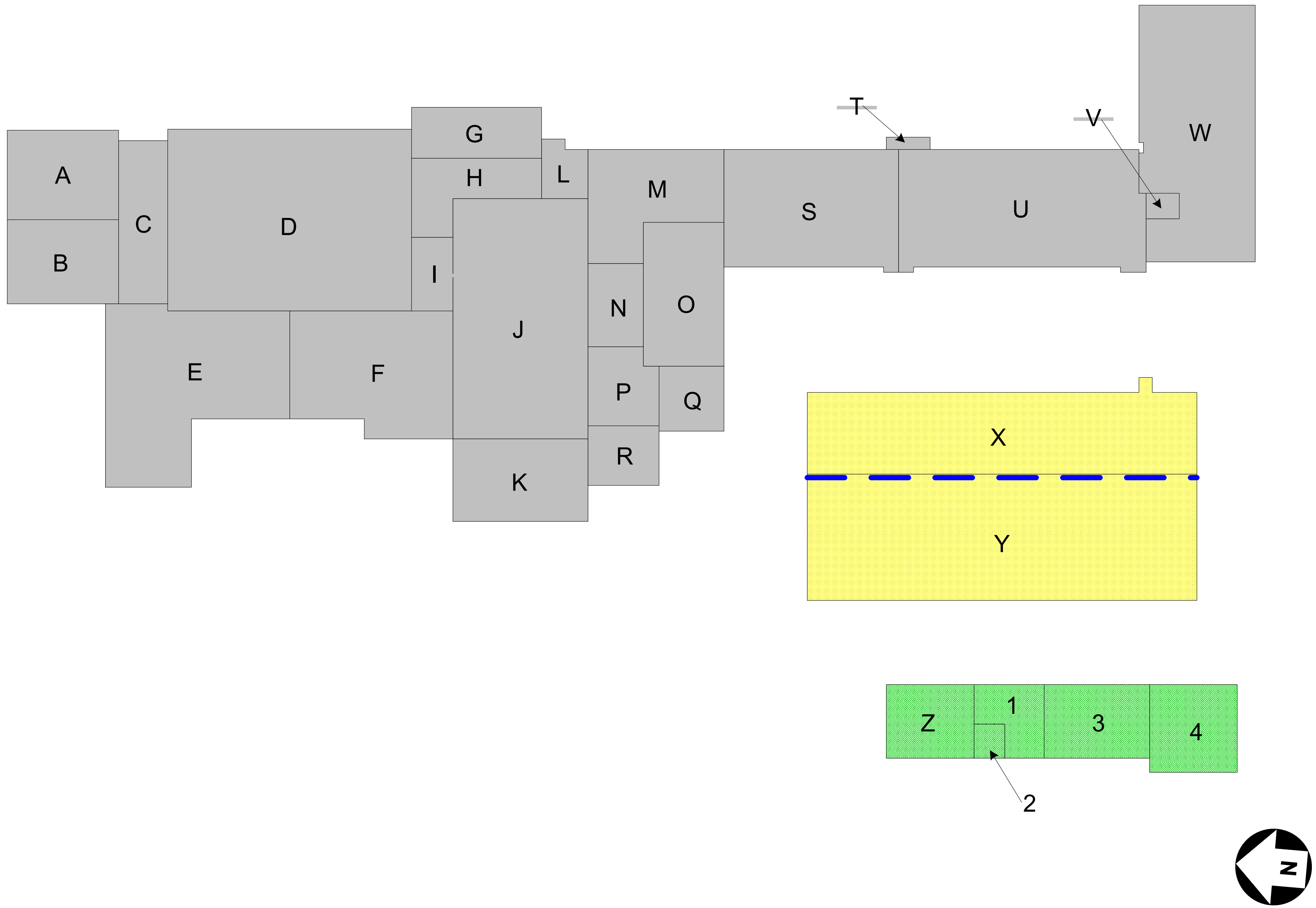


West High School

133,097 Square Feet

Base Bid

ADD #1



INDEX OF DRAWINGS

APPROVED FOR BIDDING

Mankato Area Public Schools
10 Civic Center Plaza
Mankato, MN 56002

SHEET TITLE:

COVER PAGE

SHEET NO.

A1

School Board Regular Meeting **6.C.**

Meeting Date: 03/19/2018

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Act on 2018 Site (Hard Surface) Improvements Bids

Background:

On March 8, 2018, three bids were received for the 2018 Site (Hard Surface) Improvements.

Recommended Action:

The administrative team and Bolton & Menk, Inc., our professional engineering firm, recommend that the bid as submitted by W.W. Blacktopping, Inc. in the amount of $304,335.10 be accepted by the School Board. The project budget is $330,828.00. A summary of the bids received is attached.

Attachments

Hard Surface Bid Tab & Recommendation

BOLTON & MENK
Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

March 8, 2018

Mr. Scott Hogen
Director of Facilities
Independent School District No. 77
10 Civic Center Plaza, Suite 1, P.O. Box 8741
Mankato, MN 56002-8741

RE: 2018 Site (Hard-Surface) Improvements
Independent School District No. 77
BMI Project No. M18.115028

Dear Mr. Hogen,

Bids were received and opened on Thursday, March 8th at 1:00pm for the 2018 Site (Hard Surface) Improvement project. Three (3) bids were received and the results of the bids are tabulated below:

Bidder	Total Bid Amount
W.W. Blacktopping, Inc.	$304,335.10
OMG Midwest, Inc. (SMC)	$315,181.80
Nielsen Blacktopping & Concrete, Inc.	$340,137.00
Engineer's Estimate	$330,828.00

The low bidder for the bid is W.W. Blacktopping, Inc., from Mankato, Minnesota. The low bid is approximately 8% below the Engineer's Estimate. Based on past performance on similar projects in previous years, it is our opinion that W.W. Blacktopping, Inc. is qualified to perform the work required under this contract. We hereby recommend that W.W. Blacktopping, Inc. be awarded the contract based on the bid contract amount of $304,335.10, subject to the availability of funds for the project.

Please feel free to contact me if you have any questions or if you require any additional information.

Sincerely,

BOLTON & MENK, INC.

Daniel R. Sarff, P.E.
Project Engineer

DRS/drs

Enclosure

ABSTRACT OF BIDS

2018 SITE (HARD SURFACE) IMPROVEMENTS
INDEPENDENT SCHOOL DISTRICT NO. 77
BMI PROJECT NO. M18.115028
Date: March 8, 2018

						1		2		3	
				Engineer's Estimate Bolton & Menk, Inc.		**W.W. Blacktopping, Inc.** Mankato, MN		**OMG Midwest, Inc. (SMC)** Mankato, MN		**Nielsen Blacktopping & Concrete, Inc.** Kasota, MN	
ITEM NO.	**ITEM**	**APPROX. QUANT**	**UNIT**	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE
A. DAKOTA MEADOWS PARKING LOTS - SEAL COAT AND FOG SEAL											
1	CRACK FILL	4,000	LF	$1.50	$6,000.00	$0.95	$3,800.00	$0.95	$3,800.00	$1.25	$5,000.00
2	BITUMINOUS CHIP SEAL COAT	13,820	SY	$2.00	$27,640.00	$1.77	$24,461.40	$2.10	$29,022.00	$2.25	$31,095.00
3	BITUMINOUS FOG SEAL	3,320	GAL	$3.00	$9,960.00	$3.25	$10,790.00	$2.70	$8,964.00	$2.00	$6,640.00
4	STRIPING	1	LS	$3,000.00	$3,000.00	$4,400.00	$4,400.00	$4,520.00	$4,520.00	$4,500.00	$4,500.00
5	MILL PATCHING	10	SY	$20.00	$200.00	$27.00	$270.00	$45.50	$455.00	$40.00	$400.00
	TOTAL AMOUNT, SECTION A:				**$46,800.00**		**$43,721.40**		**$46,761.00**		**$47,635.00**
B. EAST HIGH SCHOOL - BITUMINOUS OVERLAY/SERVICE ROAD											
6	BITUMINOUS EDGE MILLING 0-2"	1,660	SY	$2.00	$3,320.00	$2.40	$3,984.00	$2.50	$4,150.00	$1.50	$2,490.00
7	BITUMINOUS MILLING 1.5"	850	SY	$5.00	$4,250.00	$3.80	$3,230.00	$4.50	$3,825.00	$1.50	$1,275.00
8	BITUMINOUS MILL PATCHING*	170	SY	$12.00	$2,040.00	$22.50	$3,825.00	$27.35	$4,649.50	$30.00	$5,100.00
9	BITUMINOUS OVERLAY (1.5")	80	TON	$80.00	$6,400.00	$79.85	$6,388.00	$99.75	$7,980.00	$70.00	$5,600.00
10	BITUMINOUS OVERLAY (2")	600	TON	$68.00	$40,800.00	$57.80	$34,680.00	$56.20	$33,720.00	$70.00	$42,000.00
11	ADJUST STRUCTURES	3	EA	$200.00	$600.00	$90.00	$270.00	$290.00	$870.00	$200.00	$600.00
12	REMOVE CONCRETE CURB & GUTTER	1,290	LF	$5.00	$6,450.00	$1.90	$2,451.00	$3.20	$4,128.00	$3.00	$3,870.00
13	STRIPING CROSS WALKS	1	LS	$1,500.00	$1,500.00	$158.00	$158.00	$260.00	$260.00	$500.00	$500.00
14	REMOVE BITUMINOUS SURFACE	8,800	SF	$0.90	$7,920.00	$0.35	$3,080.00	$0.50	$4,400.00	$0.50	$4,400.00
15	REMOVE CONCRETE WALK & DRIVEWAY	2,562	SF	$1.50	$3,843.00	$0.85	$2,177.70	$1.40	$3,586.80	$1.00	$2,562.00
16	SAW CONCRETE AND BITUMINOUS	1,500	LF	$3.00	$4,500.00	$1.50	$2,250.00	$3.05	$4,575.00	$3.00	$4,500.00
17	CONSTRUCT CONCRETE CURB AND GUTTER B618	1,110	LF	$15.50	$17,205.00	$18.75	$20,812.50	$20.15	$22,366.50	$15.00	$16,650.00
18	6" CONCRETE DRIVEWAY PAVEMENT	1,130	SY	$53.00	$59,890.00	$59.20	$66,896.00	$52.00	$58,760.00	$59.00	$66,670.00
19	7" CONCRETE DRIVEWAY PAVEMENT	90	SY	$55.00	$4,950.00	$66.20	$5,958.00	$55.60	$5,004.00	$65.00	$5,850.00
20	TRUNCATED DOMES	60	SF	$18.00	$1,080.00	$42.50	$2,550.00	$55.80	$3,348.00	$60.00	$3,600.00
21	TURF RESTORATION	1	LS	$1,500.00	$1,500.00	$2,100.00	$2,100.00	$4,800.00	$4,800.00	$5,000.00	$5,000.00
	TOTAL AMOUNT, SECTION B:				**$166,248.00**		**$160,810.20**		**$166,422.80**		**$170,667.00**
C. EAST HIGH SCHOOL - BITUMINOUS OVERLAY (WEST PARKING LOT)											
22	BITUMINOUS MILLING 0-2"	1,890	SY	$2.00	$3,780.00	$2.65	$5,008.50	$2.70	$5,103.00	$1.50	$2,835.00
23	BITUMINOUS MILL PATCHING	150	SY	$12.00	$1,800.00	$16.50	$2,475.00	$28.50	$4,275.00	$30.00	$4,500.00
24	BITUMINOUS OVERLAY (2")	1,600	TON	$68.00	$108,800.00	$56.05	$89,680.00	$56.10	$89,760.00	$70.00	$112,000.00
25	ADJUST STRUCTURES	2	EA	$200.00	$400.00	$175.00	$350.00	$305.00	$610.00	$250.00	$500.00
26	STRIPING	1	LS	$3,000.00	$3,000.00	$2,290.00	$2,290.00	$2,250.00	$2,250.00	$2,000.00	$2,000.00
	TOTAL AMOUNT, SECTION C:				**$117,780.00**		**$99,803.50**		**$101,998.00**		**$121,835.00**
	TOTAL AMOUNT BID (SECTIONS A, B, AND C):				**$330,828.00**		**$304,335.10**		**$315,181.80**		**$340,137.00**

NOTE:
*Includes one foot wide of full bituminous thickness along curb and gutter replacement.

School Board Regular Meeting **6.D.**

Meeting Date: 03/19/2018

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of 2017-2018 Revised Budgets

Background:

Approval of the revised 2017-2018 budgets will change the individual fund totals as follows:

1. General Fund Revenues from $95,248,159 to $97,587,019.
2. General Fund Expenditures from $97,882,692 to $100,216,710.
3. Food Service Fund Revenues from $4,377,000 to $4,552,080.
4. Food Service Fund Expenditures from $4,328,430 to $4,501,567.
5. Community Service Fund Revenues from $6,374,649 to $6,512,823.
6. Community Service Fund Expenditures from $6,932,687 to $7,220,466.
7. Construction Fund Expenditures from $2,314,393 to $7,260,765.
8. Arena Fund Revenues from $752,704 to $723,000.
9. Arena Fund Expenditures from $784,855 to $723,000.
10. OPEB Trust Fund Revenues from $500,000 to $700,000.
11. OPEB Trust Fund Expenditures from $840,871 to $923,417.

Recommended Action:

Enclosed, as a separate document, is the recommended revised 2017-2018 budget for Mankato Area Public Schools programs. This revised budget is an annual process and is recommended by the administration as a result of revised revenue projections, and a number of budget modifications which have occurred since the original budget was adopted in June of 2017.

Attachments

Final Budget Book

MANKATO AREA PUBLIC SCHOOLS

2017-2018
Final Budget

March 19, 2018

MANKATO AREA PUBLIC SCHOOLS
2017-2018 BUDGET

TABLE OF CONTENTS

MANKATO AREA PUBLIC SCHOOLS
2017-2018 BUDGET

INTRODUCTION

In the current economic and political climate, many school districts are finding it increasingly difficult to provide a quality education and at the same time balance the budget. The maintenance of a sound financial position represents one of the most important aspects of credibility with the public and credit worthiness with rating/bonding companies. When evaluating financial operations, rating companies examine numerous measures, including the relative size and availability of operating reserves, the district's revenue structure, major expenditure items, revenue and expenditure growth trends, accuracy of enrollment projections, budget variances, cash flow, budget planning and monitoring, labor relations, and long-term capital plans. Much emphasis is placed on the degree of financial control demonstrated by the district.

A school district's General Fund balance is one of the key measures that provides a "snapshot" of a school district's financial position. The unassigned balance, in particular, provides the district with reserves that can be used to address unforeseen contingencies and to enhance cash flow.

In their reviews, many rating companies have found that the lack of any formal reserve policy usually leads to overspending and often results in substantial weakening of district finances. This lack of a formal reserve policy and subsequent financial deterioration can lead to the loss of public confidence and a downgrade in credit worthiness. Because of the importance of a reserve policy, the School Board adopted Policy 723, which states that the School Board will attempt to maintain a minimum reserve equal to 30 days (8%) expenditures in each of its operating funds.

GENERAL FUND

A reserve of 30 days expenditures for the General Fund would be approximately $8,236,990. The estimated June 30, 2018 total General Fund balance is budgeted in this document to be $11,438,974. This is equivalent to 42 days, or 11 percent of the general fund.

FOOD SERVICE FUND

The Food Service Fund balance on June 30, 2018 is budgeted to be $1,270,315 or approximately 103 days of expenditure reserve. Paid lunch equity requires increases in the paid meal prices for 2017-18.

COMMUNITY SERVICE FUND

The Community Service Fund balance on June 30, 2018 is budgeted to be $966,395 or approximately 49 days of reserve. The Community Service Fund remains in good financial condition.

CAPITAL EXPENDITURE FUND

The estimated Capital Expenditure Fund balance on June 30, 2018 is budgeted to be $461,004 or approximately 43 days of reserve. The School District began Long Term Facilities Maintenance (LTFM) funding of projects in fiscal year 2016-17. The fund balance in Deferred Maintenance will be transferred to LTFM. Capital Fund expenditures are determined each year when the District's Ten Year Facility Plan is updated. The Capital Expenditure Fund is considered a part of the District's General Fund. However, the funds still must be reserved for capital purposes as in past years.

DEBT SERVICE FUND

The Debt Service Fund is budgeted to have a reserve balance on June 30, 2018 of $16,693,102. These reserve funds are needed to insure adequate cash flow for the annual payment of bonds originally issued in January of 2001, January of 2006, August of 2008 and February 2014. These bonds are scheduled to be paid off in the years 2021, 2026, 2029 and 2034 respectively. Advance bond refunding to take advantage of low interest rates increased the reserve balance. Funds are held in escrow to the bond call dates.

OPEB TRUST AND OPEB DEBT SERVICE FUNDS

The OPEB (Other Post Employment Benefit) Trust Fund and OPEB Trust Service funds were established to record the entries for the irrevocable trust bonds proceeds and payments. The bonds are scheduled to be paid off in 2024, and are used to meet post-employment benefit obligations.

ALL SEASONS ARENA FUND

Mankato Area Public Schools serves as the fiscal agent and operator for the All Seasons Ice Arena. The arena is jointly owned by the Cities of Mankato, North Mankato, and Skyline as well as Blue Earth County. Any deficits which may occur in this fund are billed out to the owners as per an agreed upon schedule. At this time, the All Seasons Arena Fund is in good financial condition.

TOTAL BUDGET SUMMARY

Total budgeted revenue for in all operating funds in 2017-2018 is $117,953,871. This in an increase of 3.6 percent compared to the 2016-2017 actual amount of $113,864,234. For 2017-2018, the budgeted total expenditures are $120,835,262. This is an increase of 4.2 percent compared to the 2016-2017 actual amount of $115,934,196.

*Total Amount excludes OPEB Trust, OPEB Debt Service, and Building Construction

723 FUND BALANCES

I. PURPOSE

The purpose of this policy is to create new fund balance classifications to allow for more useful fund balance reporting and for compliance with the reporting guidelines specified in Statement No. 54 of the Governmental Accounting Standards Board (GASB).

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to comply with GASB Statement No. 54. To the extent a specific conflict occurs between this policy and the provisions of GASB Statement No. 54, the GASB Statement shall prevail.

III. DEFINITIONS

A. "Assigned" fund balance amounts are comprised of unrestricted funds constrained by the school district's intent that they be used for specific purposes, but that do not meet the criteria to be classified as restricted or committed. In funds other than the general fund, the assigned fund balance represents the remaining amount that is not restricted or committed. The assigned fund balance category will cover the portion of a fund balance that reflects the school district's intended use of those resources. The action to assign a fund balance may be taken after the end of the fiscal year. An assigned fund balance cannot be a negative number.

B. "Committed" fund balance amounts are comprised of unrestricted funds used for specific purposes pursuant to constraints imposed by formal action of the school board and that remain binding unless removed by the school board by subsequent formal action. The formal action to commit a fund balance must occur prior to fiscal year end; however, the specific amounts actually committed can be determined in the subsequent fiscal year. A committed fund balance cannot be a negative number.

C. "Enabling legislation" means legislation that authorizes a school district to assess, levy, charge, or otherwise mandate payment of resources from external providers and includes a legally enforceable requirement that those resources be used only for the specific purposes listed in the legislation.

D. "Fund balance" means the arithmetic difference between the assets and liabilities reported in a school district fund.

E. "Nonspendable" fund balance amounts are comprised of funds that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. They include items that are inherently unspendable, such as, but not limited to, inventories, prepaid items, long-term receivables, non-financial assets held for resale, or the permanent principal of endowment funds.

F. "Restricted" fund balance amounts are comprised of funds that have legally enforceable constraints placed on their use that either are externally imposed by resource providers or creditors (such as through debt covenants), grantors, contributors, voters, or laws or regulations of other governments, or are imposed by law through constitutional provisions or enabling legislation.

G. "Unassigned" fund balance amounts are the residual amounts in the general fund not reported in any other classification. Unassigned amounts in the general fund are technically available for expenditure for any purpose. The general fund is the only fund that can report a positive unassigned fund balance. Other funds would report a negative unassigned fund balance should the total of nonspendable, restricted, and committed fund balances exceed the total net resources of that fund.

H. "Unrestricted" fund balance is the amount of fund balance left after determining both nonspendable and restricted net resources. This amount can be determined by adding the committed, assigned, and unassigned fund balances.

IV. CLASSIFICATION OF FUND BALANCES

The school district shall classify its fund balances in its various funds in one or more of the following five classifications: nonspendable, restricted, committed, assigned, and unassigned.

V. MINIMUM FUND BALANCE

The school board will attempt to maintain a minimum reserve equal to one month's (8%) expenditures in each of its operating funds.

VI. ORDER OF RESOURCE USE

If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned.

VII. COMMITTING FUND BALANCE

A majority vote of the school board is required to commit a fund balance to a specific purpose and subsequently to remove or change any constraint so adopted by the board.

VIII. ASSIGNING FUND BALANCE

The school board, by majority vote, may assign fund balances to be used for specific purposes when appropriate. The board also delegates the power to assign fund balances to the following: Superintendent of Schools and the Director of Business Affairs. Assignments so made shall be reported to the school board on a monthly basis, either separately or as part of ongoing reporting by the assigning party if other than the school board.

An appropriation of an existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues satisfies the criteria to be classified as an assignment of fund balance.

IX. REVIEW

The school board will conduct an annual review of the sufficiency of the minimum unassigned general fund balance level.

Legal References: Statement No. 54 of the Governmental Accounting Standards Board

Cross References: MSBA Service Manual, Chapter 7, Education Funding

MANKATO AREA PUBLIC SCHOOLS
FUND BALANCE SUMMARY

FUND	7/1/2017 BALANCE	2017-2018 ESTIMATED REVENUE	2017-2018 ESTIMATED EXPENDITURES	6/30/2018 ESTIMATED BALANCE
GENERAL-UNASSIGNED	$10,461,832	$83,979,063	$85,472,593	$8,968,302
GENERAL- RESERVED SEVERANCE/SD*/BASIC SKILLS	$2,648,300	$7,627,916	$8,128,983	$2,147,233
CAPITAL OUTLAY	$1,126,782	$3,269,356	$3,935,134	$461,004
GENERAL-DEF MAINTENANCE	$0	$0	$0	$0
GENERAL-HEALTH/SAFETY	$97,895	$0	$0	$97,895
GENERAL-LONG TERM FAC MAINTENCE	($266,144)	$2,710,684	$2,680,000	($235,460)
FOOD SERVICE	$1,219,802	$4,552,080	$4,501,567	$1,270,315
COMMUNITY SERVICE	$1,674,038	$6,512,823	$7,220,466	$966,395
DEBT SERVICE	$16,647,672	$8,218,949	$8,173,519	$16,693,102
OPEB TRUST	$12,939,048	$700,000	$923,417	$12,715,631
OPEB TRUST SERVICE	$5,222,659	$998,605	$1,029,375	$5,191,889
ALL SEASONS ARENA	$856,293	$723,000	$723,000	$856,293
BUILDING CONSTRUCTION	$4,266,765	$3,850	$4,260,765	$9,850
TOTAL ALL FUNDS*	**$34,466,470**	**$117,593,871**	**$120,835,262**	**$31,225,079**

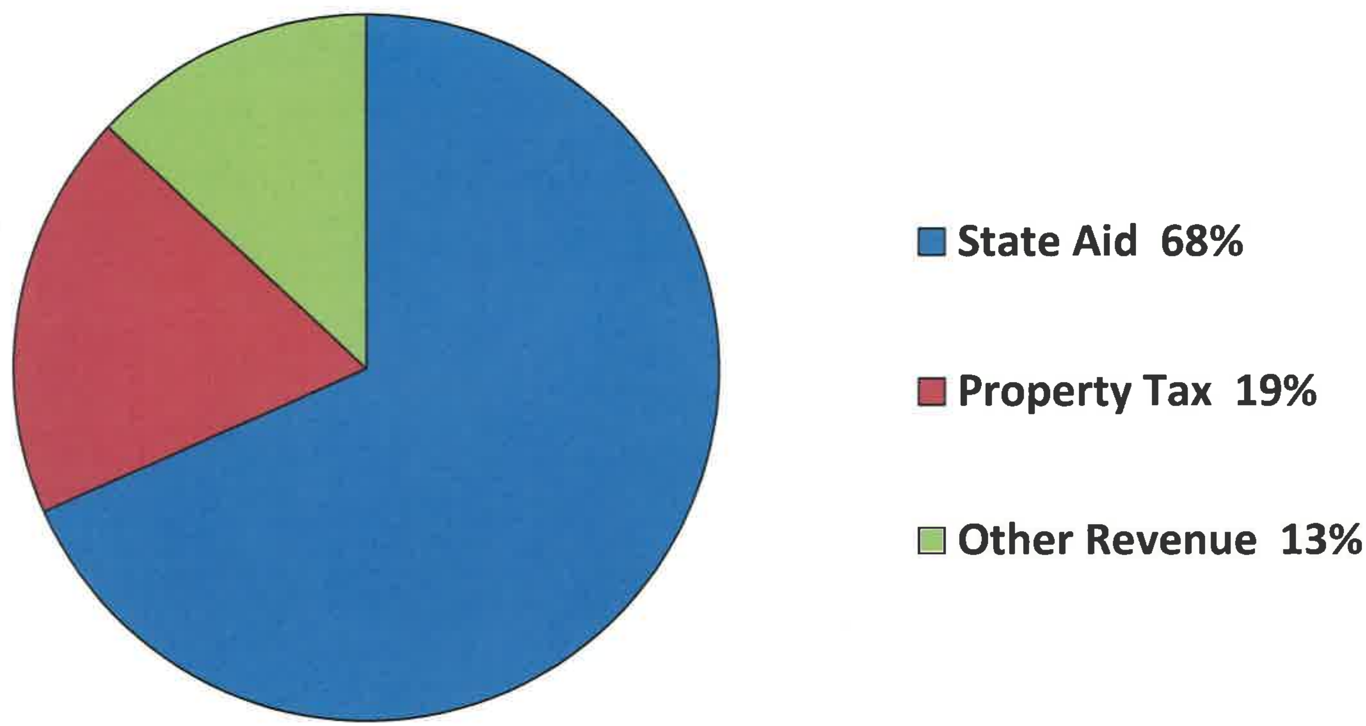
* Total Amount excludes OPEB Trust, OPEB Trust Service, and Building Construction

Mankato Area Public Schools
SUMMARY OF REVENUE SOURCES
ALL OPERATING FUNDS

YEAR ENDED 30-Jun	PROPERTY TAX LEVIES	% OF TOTAL	STATE REVENUES	% OF TOTAL	ALL OTHER SOURCES	% 0F TOTAL	TOTAL REVENUES
2007	$10,860,890	15.60%	$50,033,321	71.70%	$8,852,820	13.00%	$65,995,316
2008	$11,594,464	15.80%	$53,117,494	72.30%	$8,705,168	12.70%	$69,747,031
2009	$13,751,056	17.30%	$55,085,484	69.40%	$10,570,667	11.90%	$73,417,126
2010	$15,718,098	19.00%	$50,724,459	61.30%	$16,231,768	13.30%	$79,407,207
2011	$15,798,179	18.40%	$56,322,194	65.60%	$13,724,016	19.70%	$82,727,985
2012	$15,666,505	18.33%	$58,002,663	67.86%	$11,803,883	16.00%	$85,844,389
2013	$16,717,644	18.91%	$60,443,409	68.38%	$11,229,270	13.81%	$85,473,051
2014	$14,919,523	16.82%	$62,490,008	70.45%	$11,286,090	12.71%	$88,390,323
2015	$18,540,676	17.07%	$67,804,926	62.43%	$22,260,407	12.73%	$108,606,009
2016	$19,611,798	19.35%	$69,548,566	68.62%	$12,194,810	12.03%	$101,355,174
2017	$21,243,823	19.02%	$76,450,381	68.44%	$14,012,248	12.54%	$111,706,452
2018	$21,874,740	18.60%	$80,364,175	68.34%	$15,354,956	13.06%	$117,593,871

Note: Summary all from previous pages (06, 45, 47)

Where Mankato Area Public Schools receives its revenues:



Total 2017-18 Revenues:
$117,593,871

MANKATO AREA PUBLIC SCHOOLS
EXPENDITURE SUMMARY
ALL FUNDS

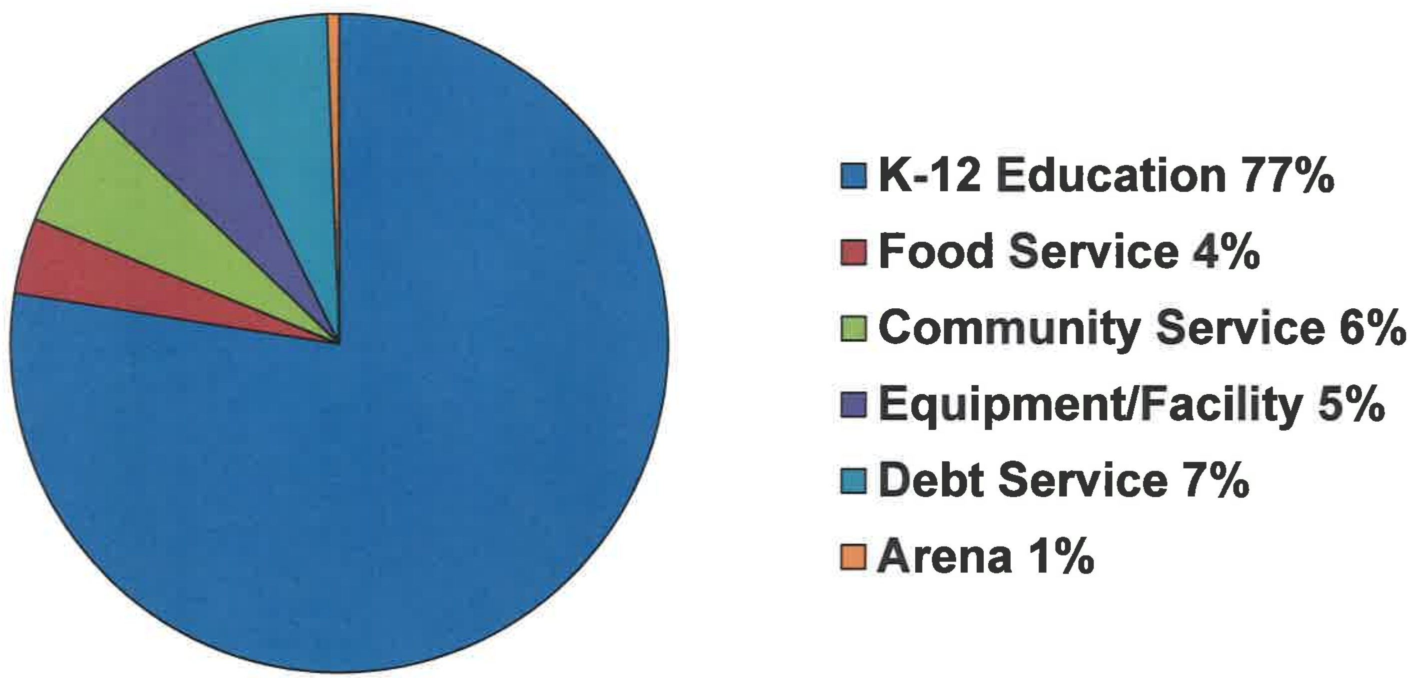
EXPENDITURE CATEGORY	AMOUNT	FY 18 PERCENT OF TOTAL
Administration	$3,299,345	3.3%
District Support Services	$1,797,094	1.8%
Regular Instruction	$46,614,041	46.5%
Vocational Education Instruction	$1,168,053	1.2%
Special Education Instruction	$20,400,515	20.4%
Instructional Support Services	$5,253,882	5.2%
Pupil Support Services	$7,407,210	7.4%
Sites and Buildings	$6,551,382	6.5%
Fiscal & Other Fixed Costs	$1,110,054	1.1%
Capital Outlay	$6,615,134	6.6%
TOTAL	$100,216,710	100%

Community Service	$7,220,466
Food Services	$4,501,567
Debt Service	$8,173,519
All Seasons Arena	$723,000
TOTAL	$20,618,552

GRAND TOTAL **$120,835,262**

Note: Total Amount excludes OPEB Trust, OPEB Debt Service, and Building Construction

How Mankato Area Public Schools expends its revenues:



Total 2017-18 Budgeted Expenditures: $120,835,262

3/19/18

MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77

Staffing Report
2016-17 versus 2017-18

INSTRUCTIONAL STAFF	2016-17 FTES	2017-18 FTES	Change
Elementary K-5 Classroom Teachers	178	182	4.00
Elementary Specialists (Art, music, PE, Media, Couns, Intervention)	53.581	55.581	2.00
ADSIS Intervention K-8	11	11	0.00
Secondary 7-12 Classroom Teachers	202.273	213.865	11.59
Secondary Specialists (Couns, Media, Intervention)	13	13	0.00
ELL Teachers	15.5	17	1.50
Special Education (all)	145.834	150.9	5.07
Subtotal	619.188	643.346	24.16
OTHER STAFF			
Licensed Support Personnel (not included in other categories)	23.7	23.7	0.00
Licensed Administrative/Supervisory	30	31	1.00
Nonlicensed Administrative/Supervisory	5	5	0.00
Nonlicensed Support Personnel (not included in other categories)	7.3	7.3	0.00
Community Education Personnel	36.2	36.2	0.00
Clerical	73.83	72.67	-1.16
Custodian/Maintenance	69.06	70.19	1.13
Food Service	49.5	50.19	0.69
Paraprofessionals	234.92	234.92	0.00
Technology Support/Print Shop	13.3	14.5	1.20
Subtotal	542.81	545.67	2.86
			0.00
GRAND TOTAL	1161.998	1189.016	27.02

PROGRAM TYPE

The program dimension of district accounting is used to designate the programmatic areas in which financial activity takes place. The ten categories of the program series are as follows:

1. Administration
   This budget category includes all costs associated with District management. It includes all budgets associated with the school board, superintendent, special services and ALC. It also includes costs related to head principals and head secretaries.

2. District Support Services
   This budget category includes all costs associated with district support services including district level administrative support, business office support, human resource office support, information technology departments, legal, communications, offset, and elections.

3. Elementary and Secondary Regular Instruction
   This budget category includes all costs associated with classroom activities including teachers and teacher aides and instructional supplies. It also includes all costs associated with the extracurricular program.

4. Vocational Education Instruction
   Vocational teachers and expenses.

5. Special Education Instruction
   This budget category includes all costs associated with the special education programs and services including teachers, and program assistants.

6. Community Education and Services
   All expenses related to Community Education.

7. Instructional Support Services
   This budget category includes curriculum, educational media, staff development, and assistant principals.

8. Pupil Support Services
   This budget category includes all costs associated with the provision of special services that enhance student attendance and performance in school. Pupil Support Services includes counseling, health services, social workers, assistant secretaries, and transportation.

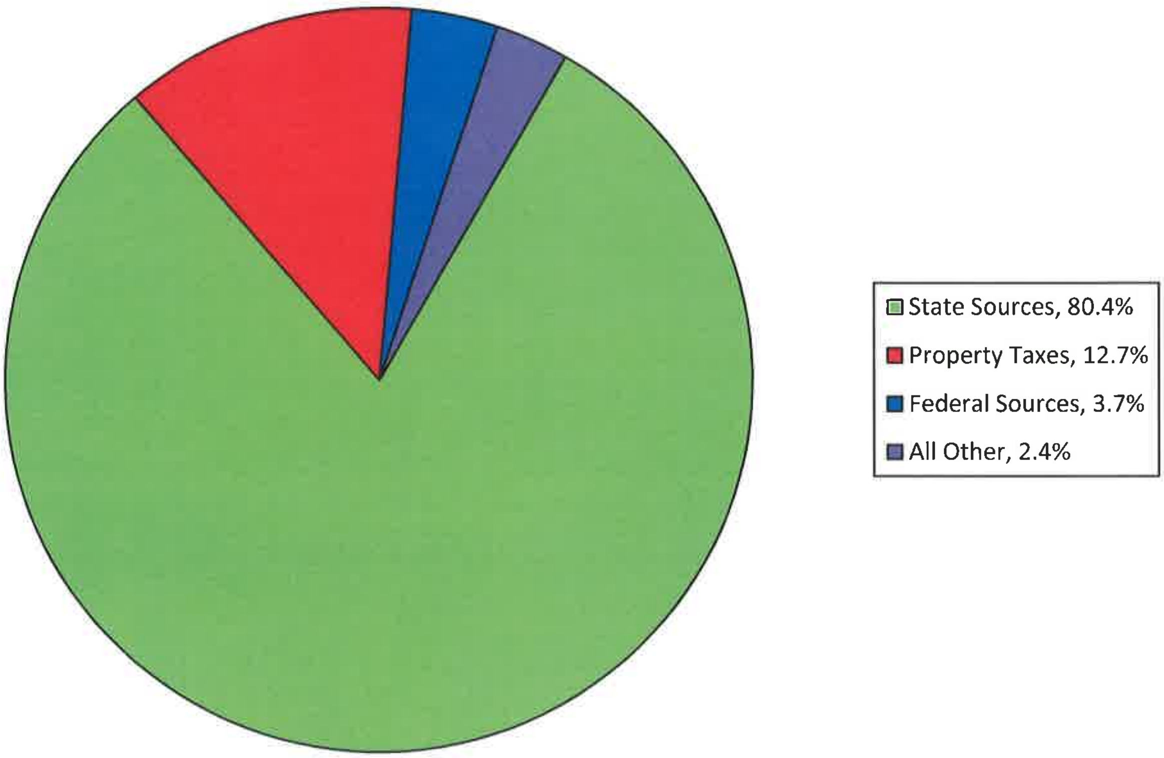
9. Sites and Buildings
   This budget category includes all costs associated with the maintenance and upkeep of our various buildings and grounds. Personnel, utilities, and supplies are included within these costs.

10. Fiscal and Other Costs Programs
    This budget category includes costs associated with retirement of long-term obligations, severance pay and benefits, technology, property insurance, and special projects involving purchases exceeding $500.

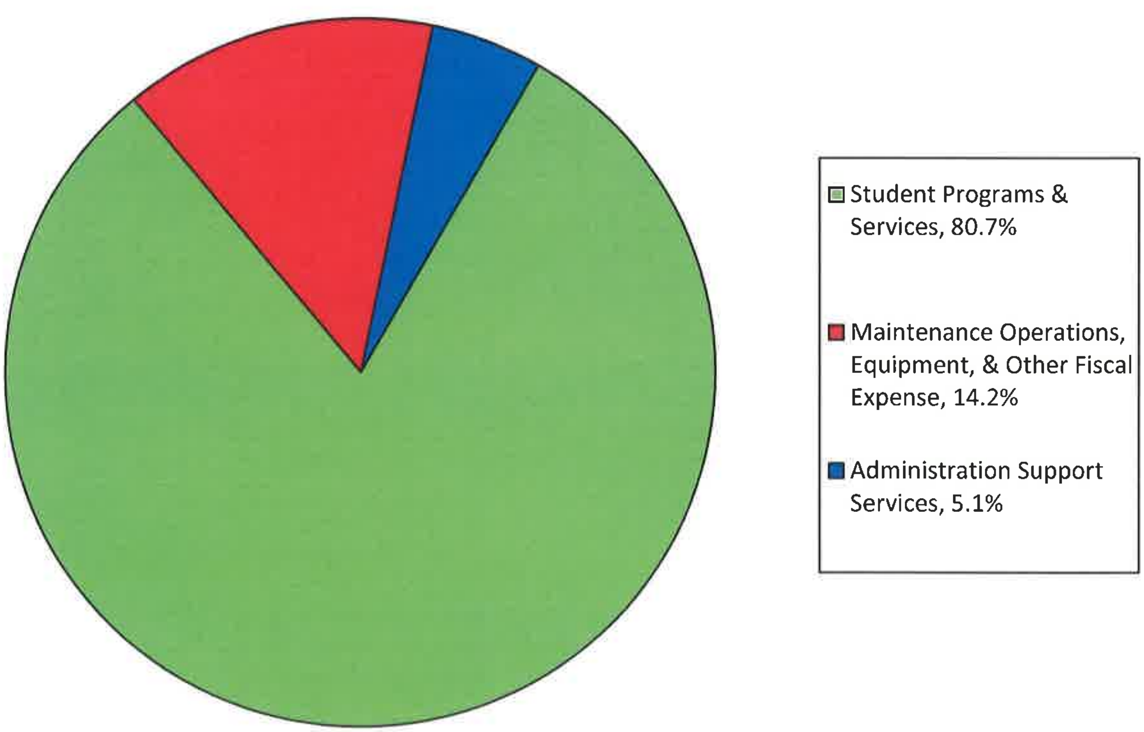
GENERAL FUND

	2016-2017 Actuals	Percent of Total	2017-2018 Adopted Budget	2017-2018 Revised Budget	Percent of Total
Property Taxes	$12,102,045	12.9%	$12,917,800	$12,385,598	12.7%
All Other	$2,341,194	2.5%	$2,274,190	$3,105,586	3.2%
State Sources	$75,813,905	81.1%	$76,741,053	$78,446,468	80.4%
Federal Sources	$3,251,396	3.5%	$3,315,116	$3,649,367	3.7%
Total Revenue	$93,508,540	100.0%	$95,248,159	$97,587,019	100.0%
Administration	$3,216,599	3.4%	$3,217,528	$3,299,345	3.3%
District Support Services	$2,272,377	2.4%	$1,808,175	$1,797,094	1.8%
Regular Instruction	$45,054,539	47.1%	$47,649,180	$46,614,041	46.5%
Vocational Education Instruction	$1,328,788	1.4%	$1,138,185	$1,168,053	1.2%
Special Education Instruction	$19,344,830	20.2%	$19,006,802	$20,400,515	20.4%
Instructional Support Services	$5,009,747	5.2%	$5,059,177	$5,253,882	5.2%
Pupil Support Services	$6,804,013	7.1%	$6,446,564	$7,407,210	7.4%
Sites and Buildings	$7,952,867	8.3%	$7,286,488	$6,551,382	6.5%
Fiscal & Other Fixed Costs	$839,940	0.9%	$1,120,542	$1,110,054	1.1%
Capital Outlay	$3,789,128	4.0%	$5,150,051	$6,615,134	6.6%
Total Expenditures	$95,612,828	100.0%	$97,882,692	$100,216,710	100.0%
Fund Balance Change	($2,104,288)		($2,634,533)	($2,629,691)	

GENERAL FUND REVENUE



GENERAL FUND EXPENDITURES



SUMMARY OF UPDATES TO GENERAL FUND
March 19, 2018

	Adopted General Fund Budget June 2017	Revised General Fund Budget March 2018	Change
Total Revenue	$95,248,159	$97,587,019	$2,338,860
Total Expenditures	$97,882,692	$100,216,710	$2,334,018
Change in Fund Balance	($2,634,533)	($2,629,691)	$4,842

Fund Balance on June 30, 2017:	$14,068,665	(54 days, or 15% of Total General Fund)
Anticipated Fund Balance on June 30, 2018:	$11,438,979	(42 days, or 11% of Total General Fund)

*Key drivers to the increase in revenue include: current updates in State aid, Federal aid, Special Education, Long Term Facility Maintenance (LTFM), insurance proceeds from East fire, and miscellaneous income.

*Key drivers to the increase in expense include: current updates in Special Education, LTFM, and repairs from East fire.

FOOD SERVICE FUND

	2016-2017 Actuals	Percent of Total	2017-2018 Adopted Budget	2017-2018 Revised Budget	Percent of Total
Other Local	$1,746,685	38.8%	$2,634,500	$1,797,640	39.5%
State Sources	$214,703	4.8%	$200,000	$208,000	4.6%
Federal Sources	$2,542,966	56.5%	$1,542,500	$2,546,440	55.9%
Total Revenue	$4,504,354	100.0%	$4,377,000	$4,552,080	100.0%
Food Service	$4,440,845	98.7%	$4,193,430	$4,361,167	96.9%
Capital Outlay	$56,560	1.3%	$135,000	$140,400	3.1%
Total Expenditures	$4,497,405	100.0%	$4,328,430	$4,501,567	100.0%

Fund Balance on June 30, 2017:	$1,219,802	
Anticipated Fund Balance on June 30, 2018:	$1,270,315	(103 days)

COMMUNITY SERVICE FUND

	2016-2017 Actuals	Percent of Total	2017-2018 Adopted Budget	2017-2018 Revised Budget	Percent of Total
Property Taxes	$779,461	11.8%	$885,062	$885,062	13.6%
Other Local	$3,990,299	60.2%	$4,926,642	$3,657,445	56.2%
State Sources	$1,656,890	25.0%	$276,945	$1,662,739	25.5%
Federal Sources	$206,674	3.1%	$286,000	$307,577	4.7%
Total Revenue	$6,633,324	100.0%	$6,374,649	$6,512,823	100.0%
Community Service	$6,487,651	98.8%	$6,884,387	$7,159,902	99.2%
Capital Outlay	$76,106	1.2%	$48,300	$60,564	0.8%
Total Expenditures	$6,563,757	100.0%	$6,932,687	$7,220,466	100.0%

Fund Balance on June 30, 2017:	$1,674,038	
Anticipated Fund Balance on June 30, 2018:	$966,395	(49 days)

CONSTRUCTION FUND

	2016-2017 Actuals	Percent of Total	2017-2018 Adopted Budget	2017-2018 Revised Budget	Percent of Total
Other Local	$104,979	100.0%	$3,850	$3,850	100.0%
Total Revenue	$104,979	100.0%	$3,850	$3,850	100.0%
Construction Projects	$14,819,486	100.0%	$2,314,393	$7,260,765	100.0%
Total Expenditures	$14,819,486	100.0%	$2,314,393	$7,260,765	100.0%

Fund Balance on June 30, 2017:	$4,266,765
Anticipated Fund Balance on June 30, 2018:	$9,850

DEBT SERVICE FUND

	2016-2017 Actuals	Percent of Total	2017-2018 Adopted Budget	2017-2018 Revised Budget	Percent of Total
Property Taxes	$8,471,773	99.4%	$8,170,481	$8,170,481	99.4%
Other Local	($333)	0.0%	$1,500	$1,500	0.0%
State Sources	$47,255	0.6%	$46,968	$46,968	0.6%
Total Revenue	$8,518,695	100.0%	$8,218,949	$8,218,949	100.0%
Principal	$4,455,000	52.4%	$4,650,000	$4,650,000	56.9%
Interest and Fiscal Charges	$4,052,266	47.6%	$3,523,519	$3,523,519	43.1%
Total Expenditures	$8,507,266	100.0%	$8,173,519	$8,173,519	100.0%

Fund Balance on June 30, 2017:	$16,647,672
Anticipated Fund Balance on June 30, 2018:	$16,693,102

ARENA FUND

	2016-2017 Actuals	Percent of Total	2017-2018 Adopted Budget	2017-2018 Revised Budget	Percent of Total
Revenues	$699,323	100.0%	$752,704	$723,000	100.0%
Total Revenue	$699,323	100.0%	$752,704	$723,000	100.0%
Expenses	$752,947	100.0%	$784,855	$723,000	100.0%
Total Expenditures	$752,947	100.0%	$784,855	$723,000	100.0%

Fund Balance on June 30, 2017:	$856,293
Anticipated Fund Balance on June 30, 2018:	$856,293

OPEB TRUST FUND

	2016-2017 Actuals	Percent of Total	2017-2018 Adopted Budget	2017-2018 Revised Budget	Percent of Total
Revenue	$1,091,534	100.0%	$500,000	$700,000	100.0%
Total Revenue	$1,091,534	100.0%	$500,000	$700,000	100.0%
Expenditures	$1,244,282	100.0%	$840,871	$923,417	100.0%
Total Expenditures	$1,244,282	100.0%	$840,871	$923,417	100.0%

Fund Balance on June 30, 2017:	$12,939,048
Anticipated Fund Balance on June 30, 2018:	$12,715,631

OPEB DEBT SERVICE FUND

	2016-2017 Actuals	Percent of Total	2017-2018 Adopted Budget	2017-2018 Revised Budget	Percent of Total
Property Taxes	$970,986	97.5%	$992,020	$992,020	99.3%
Other Local	$19,900	2.0%	$100	$100	0.0%
State Sources	$5,387	0.5%	$6,485	$6,485	0.6%
Total Revenue	$996,273	100.0%	$998,605	$998,605	100.0%
Principal	$710,000	65.3%	$745,000	$745,000	72.4%
Interest and Fiscal Charges	$377,543	34.7%	$284,375	$284,375	27.6%
Total Expenditures	$1,087,543	100.0%	$1,029,375	$1,029,375	100.0%

Fund Balance on June 30, 2017:	$5,222,659
Anticipated Fund Balance on June 30, 2018:	$5,191,889

OTHER ASPECTS TO FY 18 TOTAL GENERAL FUND

From 2012 to 2017, the District's Total General Fund Revenue has grown by an average of 5.8 percent per year.

The state aid portion of this has grown by an average of 6.5 percent per year. Much of this growth is a result of increased student enrollment.

During the same period, total general fund expense has grown an average of 6.7 percent per year. Much of this growth is a result of increased student enrollment.