



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, May 7, 2018 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Sara Hansen

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Long-Term Facilities Maintenance Timeline
5. CONSENT AGENDA (6:00 P.M.)
 - A. Approval of Minutes of April 16, 2018, Regular Meeting
 - B. Personnel - Consent Items
6. BUSINESS (6:05 P.M.)
 - A. Educare Grants Approval
 - B. Acceptance of Gifts and Grants
 - C. Establish Rates for 2018-19 Dental Programs
 - D. Act on 2018-2019 Employee Health Insurance Renewal Rates
 - E. Act on 2018-2019 Employee Disability Insurance Renewal

- F. Act on 2018 East High School HVAC Upgrades Project Bids
- 7. ADJOURNMENT (6:30 P.M.)



School Board Members for 2018

Ann Hendricks, Chair
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Term Ends December 31, 2019

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Judi Brandon, Treasurer
10 Crown Hill Lane
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Term Ends December 31, 2019

Sara Hansen, Clerk
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Term Ends December 31, 2019

Kristi Schuck
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Term Ends December 31, 2021

Darren Wacker
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Term Ends December 31, 2021

Abdi Sabrie
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Term Ends December 31, 2019

Sheri L. Allen, Superintendent
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OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Student learning and engagement
- B. Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning
- C. Increase readiness for all students to ensure options for life
- D. Management of financial resources
- E. Develop staff capacity, accountability and skills to empower our Strategic Directions

Adopted July 21, 2014

School Board Regular Meeting**4.A.****Meeting Date:** 05/07/2018**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Information

Subject:

Long-Term Facilities Maintenance Timeline

Background:

New legislation in 2015 combined the previous funding sources of deferred maintenance and health and safety levies to create the Long-Term Facilities Maintenance (LTFM) Levy. Scott Hogen and Tom Sager will present the updated information on the District's facility maintenance timeline.

Recommended Action:None

Attachments

Presentation

FY 19 Projects

Long Term Facilities Maintenance Timeline 2018–19



May 7, 2018

Long Term Facilities Maintenance

Revenue replaces three revenue sources

- ★ Minnesota Statutes 123B.595 Long Term Facilities Maintenance Revenue
- ★ Replaces revenue from Minnesota Statutes:
 - 123B.591 Deferred Maintenance
 - 123B.59 Alternative Facilities
 - 123B.57 Health and Safety

The uses of revenue remain the same!

Long Term Facilities Maintenance Revenue LEGISLATION

- ★ Maintains the health and safety program
- ★ Provides revenue so barriers to accessibility can be removed in public schools
- ★ Provides significant revenue for deferred maintenance of school facilities

Revenue is based on:

- Per pupil funding
- Average age of district buildings, ratio to 35 years ≤ 1
- Additional revenue for some H & S projects $> \$100,000$
- Greater of revenue under old laws or new LTFM.

Taxes Payable in Calendar Year 2018
Are recorded as revenue in Fiscal Year 2019

Revenue is a three year phase in!

- ★ Fiscal 17 is $\$193 \times \text{APU} \times <1 \text{ or AVE Bid Age}/35$
- ★ Fiscal 18 is $\$292 \times \text{APU} \times <1 \text{ or AVE Bid Age}/35$
- ★ Fiscal 19 is $\$380 \times \text{APU} \times <1 \text{ or AVE Bid Age}/35$

	Fiscal Year, Ending June 30th -->	2018	2019	2020
ESTIMATED EXPENDITURES:				
	Health and Safety, Excluding Projects in Finance codes 358, 363 and 366 Costing >\$100,000 per Site			
Finance	Category			
347	Physical Hazardous	\$100,000	\$150,000	\$135,000
349	Other Hazardous Materials	\$25,000	\$40,000	\$40,000
352	Environmental Health & Safety Management	\$200,000	\$200,000	\$200,000
358	Asbestos Removal and Encapsulation	\$100,000	\$125,000	\$100,000
363	Fire Safety	\$75,000	\$75,000	\$75,000
366	Indoor Air Quality	\$100,000	\$60,000	\$100,000
	Total Health and Safety Capital Projects	\$600,000	\$650,000	\$650,000
	Health and Safety, Projects costing >\$100,000 per Site			
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0
	Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0
	Accessibility			
367	Accessibility	\$200,000	\$50,000	\$50,000
	Total Accessibility	\$200,000	\$50,000	\$50,000

	Deferred Capital Expenditures and Maintenance Projects			
Finance	Category	2018	2019	2020
368	Building Envelope	\$100,000	\$200,000	\$200,000
369	Building Hardware and Equipment	\$73,000	\$350,000	\$300,000
370	Electrical	\$65,400	\$200,000	\$200,000
379	Interior Surfaces	\$173,200	\$500,000	\$250,000
380	Mechanical Systems	\$312,000	\$250,000	\$500,000
381	Plumbing	\$200,000	\$200,000	\$200,000
382	Professional Services and Salary	\$120,000	\$200,000	\$200,000
383	Roof Systems	\$450,000	\$550,000	\$600,000
384	Site Projects	\$386,400	\$350,000	\$350,000
	Total Deferred Capital Expenses and Maintenance	\$1,880,000	\$2,800,000	\$2,800,000
	Total Annual 10 Year Plan Expenditures	\$2,680,000	\$3,500,000	\$3,500,000

Long-Term Facilities Maintenance (LTFM) Revenue Projection

	2017	2018	2019
Total LTFM Levy	\$1,480,954.60	\$2,693,420.00	\$3,499,420.00
LTFM State Aid	\$337,916.00	\$441,343.00	\$899,988.62
Revenue Total	\$1,818,870.60	\$2,693,420.00	\$3,499,420.00

LTFM Revenue – Statement of Assurances

- ★ The superintendent attests that in the ten year plan:
 1. Expenditures are for uses allowed by law.
 2. No expenditures are prohibited by law.

- ★ The superintendent attests UFARS:
 1. Expenditures are for uses allowed by law.
 2. Contain no expenditures prohibited by law.

- ★ The superintendent also attests:
 1. A description of each project is maintained.
 2. A compliant H & S program is maintained.

June 2018

**Prepare Documents for School Board Approval in July
and Subsequent Submission for
Commissioner Approval**

- ★ Ten year expenditure by finance code
 - ★ Ten year revenue spreadsheet
 - ★ Statement of Assurances
 - ★ School Board Minutes adopting LTFM 10 Yr Plan
-
- ★ All LTFM ten year plan documentation sent to MDE should be approved by the school board.

Levy Process

- ★ Upon commissioner approval of the ten year plan levy revenue is authorized on the Sept. levy.
- ★ Submission of ten year plans for FY20 will be presented to the Board in the summer 2018.

LTFM Projects for Summer/Fall 2018

★ FY 19 Projects for Health & Safety

Thank You!

Questions?

FY 2019 Projects
Health & Safety

Description	Location	Classification	Type	Est. Completion	Est. Cost
Annual Elevator & ADA lift Inspections	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$20,000.00
Annual Inspections - Man Lifts - Chair Lifts - auto Lifts - Fork Lifts	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$15,000.00
Annual Inspections - Theaters - East /West/LCC - SECOA	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$6,000.00
Annual Bleacher Inspections East West DMMS	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$2,000.00
Annual Inspections MDH - School Pools and Kitchens	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$18,000.00
Fall Protection Program Roofs / Boilers	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$2,000.00
Best Practices - Tech Education Lab Improvements (East-West-DMMS-LCC)	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$10,000.00
Playground CSPC Upgrades as /Audit	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$10,000.00
Playground - Impact Surfacing restoration	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$60,000.00
PPE Purchases - eye, hand, face, hearing Science-Tech Ed-Custodial-Maintenance-Food Service-Art	District Office	Health & Safety	347 - Physical Hazard Control	6/30/2019	\$12,000.00
Annual RPZ Inspections	District Office	Health & Safety	349 - Hazardous Substance	6/30/2019	\$5,000.00
Radon Testing 1/3 of buildings	District Office	Health & Safety	349 - Hazardous Substance	6/30/2019	\$20,000.00
Annual Hazardous Waste Fees - MPCA, ERC	District Office	Health & Safety	349 - Hazardous Substance	6/30/2019	\$5,000.00
Annual Hazardous Waste Disposal East - West	District Office	Health & Safety	349 - Hazardous Substance	6/30/2019	\$10,000.00
Annual Fee Schooldude - Crisis Management	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$11,000.00
Annual First Aid Trainings for Site FA Teams, SPED, Nurses, Health Assistants, ACES, Evening Custodians	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$18,000.00
AED Replacement Program	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$6,000.00
Annual CHO Wages for Managing East and West	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
Building Evacuation Maps - Annual Updates	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
Health and Safety Management Administrative and Secretarial Wages	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$100,000.00
Annual Audio-metric Testing for Custodial and Maintenance Staff	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$4,000.00
MDE Annual H/S Program Reviews and Site Safety Inspections	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
OSHA - Annual Hazard Training for District Administrators	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$3,000.00
OSHA Annual Hazard Training for High Hazard Departments - SPED, Custodial, Art, Science,Tech Ed, Site Safety Teams	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$15,000.00
OSHA - New Employee Training for High Hazard Departments	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00
Wages for Safety Team Representatives - FA, TA, CPI, E-Teams, Tech Ed, Emergency Planning, Science	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$5,000.00

OSHA-MDE - Science Department Chemical Hygiene Compliance	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$2,000.00
OSHA - MDE Blood Borne Pathogens - HBV Vaccinations and Medical Evaluations	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$3,000.00
AHERA Project Design, Testing & Management	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$10,000.00
MDE - IAQ Annual CO2 Calibrations	District Office	Health & Safety	352 - Environmental Health & Safety Management	6/30/2019	\$3,000.00
Annual Floor Tile abatement as per Carpet replacement Schedule	District Office	Health & Safety	358 - Asbestos	6/30/2019	\$90,000.00
Annual Abestos Abatement Management	District Office	Health & Safety	358 - Asbestos	6/30/2019	\$45,000.00
Annual Asbestos Physicals and Fit Tests and Employee annual Training	District Office	Health & Safety	358 - Asbestos	6/30/2019	\$10,000.00
SFM Orders - Annual Budget Amount	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$20,000.00
SFM - Annual Alarm Inspections	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$12,000.00
SFM Annual Fire Alarm Repairs	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$15,000.00
SFM Annual Emergency Light / Exit Light / Back Up Battery Inspections	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$7,000.00
SFM Annual Fire Alarm Monitoring	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$7,000.00
SFM Annual Fire Extinguisher Inspections	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$7,000.00
SFM Annual Sprinkler Inspections	District Office	Health & Safety	363 - Fire & Life Safety	6/30/2019	\$7,000.00
IAQ Recommissioning of Classroom Air Handlers - 5 Yr Rotation / District IAQ Plan	District Office	Health & Safety	366 - IAQ	6/30/2019	\$60,000.00

ADA

Description	Location	Classification	Type	Est. Completion	Est. Cost
ADA Building Improvements	District Wide	367 - Accessibility		6/30/2019	\$50,000.00

Deferred Maintenance

Description	Location	Classification	Type	Est. Completion	Est. Cost
Mechanical mezzanine exterior metal sheeting redone due to leakage	Dakota Meadows Middle School	368 - Building Envelope	Exterior Walls	6/30/2019	\$80,000.00
Exterior Doors Replaced - Front Entrance	Dakota Meadows Middle School	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$20,000.00
Replace Auditorium Doors	East High School	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$35,000.00
Replace South Exterior Doors	Jefferson Elementary	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$10,000.00
Replace Exterior Doors & Frames	Kennedy Elementary	369 - Building Hardware & Equipment	Doors & Door Hardware	6/30/2019	\$15,000.00
Lockers repainted in one trail	Dakota Meadows Middle School	369 - Building Hardware & Equipment	Lockers	6/30/2019	\$35,000.00
Repaint Lockers	Franklin Elementary	369 - Building Hardware & Equipment	Lockers	6/30/2019	\$50,000.00
Refurbish student lockers - bottoms replaced & entire locker repainted	Hoover Elementary	369 - Building Hardware & Equipment	Lockers	6/30/2019	\$75,000.00
Replace Auditorium Lighting	East High School	370 - Electrical	Electrical - Other	6/30/2019	\$40,000.00
Replace Stage Lighting & Dimmer Controls	East High School	370 - Electrical	Electrical - Other	6/30/2019	\$11,500.00
Replace Lighting over Auditorium Seating and Upgrade Electrical Service to area	Lincoln Community Center	370 - Electrical	Electrical - Service/Distribution	6/30/2019	\$100,000.00
Replace lights & Ceilings: 106-30-134-135-136-137-140	Kennedy Elementary	370 - Electrical	Lighting - Interior	6/30/2019	\$42,000.00
Replace ceilings & lights in Kindergarten Hallway	Washington Elementary	379 - Interior Surfaces	Ceilings	6/30/2019	\$16,000.00

Replace Carpet in classrooms	Dakota Meadows Middle School	379 - Interior Surfaces	Flooring	6/30/2019	\$20,000.00
Replace Kitchen VCT with Quarry Tile - remove curb & old steam kettle	Franklin Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$15,000.00
Replace Cafeteria & Table Room Floor	Jefferson Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$25,000.00
Replace Flooring - 107, Computer Rm, Art Rm, Brail Rm	Kennedy Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$12,000.00
Replace Cafeteria Flooring with LVT	Monroe Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$17,000.00
Replace flooring in Art Room & Kiln Room and 129-113-114	Washington Elementary	379 - Interior Surfaces	Flooring	6/30/2019	\$16,000.00
Sand and resurface gym floor	West High School	379 - Interior Surfaces	Flooring	6/30/2019	\$25,000.00
Paint classroom in one trail	Dakota Meadows Middle School	379 - Interior Surfaces	Interior Walls	6/30/2019	\$25,000.00
Repaint Auditorium	Lincoln Community Center	379 - Interior Surfaces	Interior Walls	6/30/2019	\$12,000.00
Renovate Staff Restroom	Hoover Elementary	379 - Interior Surfaces	Space Renovation	6/30/2019	\$30,000.00
Renovate Office Area, improve security	Monroe Elementary	379 - Interior Surfaces	Space Renovation	6/30/2019	\$65,000.00
Renovate/Upgrade Kindergarten restrooms	Roosevelt Elementary	379 - Interior Surfaces	Space Renovation	6/30/2019	\$25,000.00
Air Duct Cleaning (\$49,920.00 funded by H&S)	East High School	380 - Mechanical Systems	HVAC Unit	6/30/2019	\$50,000.00
Install Dehumidification & HVAC Improvements to Weight/Wrestling & PE Rooms	East High School	380 - Mechanical Systems	HVAC Unit	6/30/2019	\$175,000.00
Air Duct Cleaning (\$4900.00 funded by H&S)	Hoover Elementary	380 - Mechanical Systems	HVAC Unit	6/30/2019	\$29,520.00
Replace Bradley Sinks (2) by 5th Grade	Eagle Lake Elementary	381 - Plumbing	Fixtures	6/30/2019	\$30,000.00
Replace (6) Bradley Handwashing Units	Hoover Elementary	381 - Plumbing	Fixtures	6/30/2019	\$30,000.00
Replace Bradley Wash Basins by each Restroom Area - (8) sinks & need to relocate drinking fountains	Monroe Elementary	381 - Plumbing	Fixtures	6/30/2019	\$25,000.00
In-House Project Management	District Office	382 - Professional Services & Salary	In-House Staff	6/30/2019	\$75,000.00
Design Services	District Office	382 - Professional Services & Salary	Professional	6/30/2019	\$175,000.00
Replace Roof Area B,C,D	West High School	383 - Roofing Systems	Roof	6/30/2019	\$572,800.00
Irrigation on Athletic Fields replaced & upgraded	Kennedy Elementary	384 - Site Projects	Irrigation	6/30/2019	\$40,000.00
Crack fill & seal coat East & West Parking Lots	Dakota Meadows Middle School	384 - Site Projects	Parking lots	6/30/2019	\$50,000.00
West Parking Lot & Service Road Resurfaced	East High School	384 - Site Projects	Sidewalks	6/30/2019	\$250,000.00
Sidewalk Repairs on North side	East High School	384 - Site Projects	Sidewalks	6/30/2019	\$2,500.00

School Board Regular Meeting

5.A.

Meeting Date: 05/07/2018

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of April 16, 2018, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - April 16, 2018, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

April 16, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, April 16, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie and Darren Wacker. Members absent: Sara Hansen, Jodi Sapp, Kristi Schuck.

Mr. Wacker moved, and Mrs. Brandon seconded, approval of the agenda together with a personnel addendum. The motion carried on a 4-0 voice vote.

Open Forum: Javeriah Chughtai (101 Ahlstrom Road #9, Mankato) representing Mankato Youth Coalition regarding school safety, gun violence and voter registration. Elaine O. Hardwick (806 Garfield Avenue, North Mankato) regarding school safety and student behavior. Liz Ratcliff (100 Ichabod Lane, Mankato) regarding support for our students, adding empathy training.

Information Reports: Kennedy Elementary School Report presented by Jason Grovom and Katie Rotvold; East High School Report presented by Jeff Dahline, Eduardo Navidad, Rob Danneker and Grant Hanson; Activities Directors Report presented by Todd Waterbury and Brian Fell; Board Member Workshop/Committee Reports.

Student/Staff Recognition:

The following East High students were recognized for their accomplishments during the Winter season:

Boys Alpine Ski

- Jordan Risk - State Participant (9th Place) - All-State Honors
- Spencer Steinbach - State Participant (34th Place)

Boys Basketball

- State Tournament Participants
- Damani Hayes - MBCA All-Star Series Selection, MBCA Academic All-State

Wrestling

- MSHSCA Gold Team Academic Award Winner

Gymnastics

- Trinity Lindeman - State Participant - Vault (17th Place), All-State Honorable Mention
- Jude Frelich - State Participant - Bars (16th Place) and Beam (35th Place), All State - Bars, All State Honorable Mention - Beam

Boys Hockey

- State Tournament Participants
- Jake Anderson - Great 8 All-Star Series Selection
- Jack Cusey - Great 8 All-Star Series Selection

VEX Robotics (6 HS Teams and 5 MS Teams Qualified)

- Team 9457B - State Champions and National Qualifiers
- Leif Stout, Dylan Moore, Michael Nguyen, Ryan Swanson, Jayden Siegle, Cole Himmer, Alex Huynh, Kenny Yu, Justin Hoeper, Nick Thielsen

Math League

- State Participants (6th Place)
- Brady Budge, Josie Borchardt, Ian Dittmer, Luke Drummer, Katelyn Flatgard, Dustin Simmons, Parker Theobald, Nick Thielsen, Emily Sellner

DECA

- State Participants
- National Qualifiers in Membership Campaign and Entrepreneurship Campaign - Malachy Bloom, Abby Grams, Tyler Horn, Lauren Merten-Johnson, Parker Theobald
- Joseph Burns, Britney Dodge, Luke Drummer, Ahn Enright, Katelyn Flatgard, Zachary Glade, Jace Hague, Colin Knutson, Luke Lehne, Jessy Lin, Adam Megard, Emma Montejo, Brian Moore, Josh Roise, Abbigail Ruesch, Will Slunecka, Mikayla Stanley, Bryce Sellner, Jared Steiner, Cole Theobald, Parker Steindl, Hannah Weng, Tage Wrage , Kenny Yu

Triple 'A' Award

- Maya Mukamuri
- Nathan Loayza

The following West High students were recognized for their accomplishments during the Winter season:

Boys Alpine Ski

- State Meet Qualifiers
 - Jaidan Rollings - 4th place overall
 - Nick Bohlke - 36th place overall

Girls Alpine Ski

- Section 6 Champions and State Meet Qualifiers - 2nd place finish
 - Briggs Carlson - 6th place overall
 - Kate Nelson - 12th place overall
 - Hailey Kopischke - 24th place overall
 - Lindsey Sievers - 49th place overall
 - Shanalyn Just - 57th place overall
 - Rachel Sievers - 64th place overall
- All State Honors: Briggs Carlson, Kate Nelson, Jaidan Rollings

Girls Basketball

- Section 2AAA Champions and State Tournament Participants
- MSHSCA Academic Silver Team Award (Team GPA: 3.65)
- MSHSCA Academic All-State: Hailey Kiewet, Bridgett Johnson, Emily Veroeven

Gymnastics

- State Meet Participants:
 - Taryn Sellner - 5th in the all-around, 8th in the vault, 23rd on bars, 7th on beam, and 4th on floor.
 - Makenzie Yaeger - 21st on bars, 45th on beam, 45th on floor
 - Kristen Lageson - 34th on vault
- All State Honors: Taryn Sellner, Makenzie Yaeger, Kristen Lageson
- MSHSCA Silver Academic Team Award (3.733 GPA)

Girls Hockey

- MGHCA Senior Classic All-Star Series participant: Courtney Bloemke

Boys Swim and Dive

- Team finished in 7th place at the MSHSL State Meet
- Henry Simpson - 2nd in the 100 Freestyle, 6th in the 100 Backstroke
- Dan Egli - 4th place in the 200 Freestyle, 8th in the 100 Freestyle
- Tyler Parker - 15th place in the 100 Butterfly
- 200 Free Relay - 7th
 - Dan Egli, Noah Parker, Tyler Parker, Henry Simpson
- 400 Free Relay - 6th
 - Dan Egli, Andrew Herold, Tyler Parker, Henry Simpson

Wrestling

- State Tournament Qualifiers
 - Charlie Pickell - 2nd place - 126 lbs
 - Josh Block - State Champion - 145 lbs
 - Zachary Jakes - State Champion - 285 lbs
- MSHSCA Academic All-State: Zachary Jakes

DECA

- State Meet Qualifiers
 - Peyton Duncan, Danny Johnson, Lucas Baker, Nate Kammerer, Vincent Benzmilller, Sarah Skjeveland, Indya Campbell, Anna Hanke

Math League

- State Meet Qualifiers
 - Noah Gersich, Lucas Guo, Afnaan Hashmi, Antonio Berrones, Derek Engen, Isabella Aase, Lane Alfstad, and Julia Choe

Vex Robotics

- State Tournament Qualifying Teams

- The Knights: Ian Muggli, Kade Brandel, Matthew Krueger, Devin Baker, Ethan Rittmiller, Lucas Guo, Andrew Birkmaier, Larkin Hansen, Hunter Stevensen
- Dapper Droids-Middle School Team: Matthew Birkmaier, Ayden Brandel, Noah Peters, Theo Coyle, Riley Bruning, Derik McGregor
- Bit Breakers-Middle School Team: Joseph Kremer, Jonah Zhao, Thomas Klostermeyer, Jackson Kuiper, Brandon Miller, Ethan Yunkers
- World Championship Qualifying Teams
 - The Ribbits: Matt Preis, Sam Preis, Cecelia Anderson, Cody Verschelde, Zachary Heller, Andrew Herold, Carter Oleson
 - Team Sierra: Keidron Pohlman, Chris Slocum, Jacob Hagan, Tyler Pasquale, Aaron Posion, Loghan Juliar, Brandon Krueger, Dawn Doyle
 - Steel Phoenixes: Carter Langworthy, Justin Qualley, Tucker Jones, Mitch Robertson, Conner Johnston, Liam Garbes, Isabel Lorenz, Andrew Hauer, Willem Moffitt
 - Team KaBuum: Alanna Pohlman, Rachel Arndt, Cooper Hansen, Devin Heller, Terry Moore, Andrew Baston, Isabella Aase
 - Solid Steel-Middle School Team: Tyler Hauer, Saaransh Agarwal, Wyatt Gaalswyk, Brenden Gruber, Blake Pipes, Noah Willard, Raymond Zhao

AAA Winners

- Briggs Carlson
- Andrew Christiansen

The consent agenda items outlined below were approved on a motion by Mrs. Brandon, seconded by Mr. Wacker, and carried on a 4-0 roll call vote.

Approval of Minutes of the March 19, 2018, regular Board meeting.

Approval of Bills for April totaling \$3,455,864.61.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Leah Anderson - Full-time (1.00 FTEs) School Counselor at Dakota Meadows Middle School beginning August 27, 2018 for the 2018-19 school year. She will be placed at step 6 of the M lane on the Teachers Association salary schedule.

Kayla Campbell - Full-time, 1.00 FTEs Grade 2 Teacher at Hoover Elementary School beginning August 27, 2018 for the 2018-19 school year. She will be placed at step 2 of the B+30 lane on the Teachers Association salary schedule.

Alicia Corbett - Full-time (1.00 FTEs) Orchestra Director at East High/Prairie Winds Middle Schools beginning August 27, 2018 for the 2018-19 school year. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Joelene Dittman - Full-time, 1.00 FTEs Kindergarten Teacher at Roosevelt Elementary School beginning August 27, 2018 for the 2018-19 school year. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Susan Duffy - Long Term Substitute English Teacher for Laura Blasing at West High School beginning May 7 and continuing through June 4, 2018. She will be placed at step 10 of the M+45 lane on the Teachers Association salary schedule.

Meghan Eberhart - Full-time, 1.00 FTEs Technology Education/Gtt6 teacher at Dakota Meadows Middle School beginning August 27, 2018 for the 2018-19 school year. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Kirsten Ertman - Full-time (1.00 FTEs) Grade 4 Teacher at Bridges Community School beginning August 27, 2018 for the 2018-19 school year. She will be placed at step 8 of the B lane on the Teachers Association salary schedule.

Deanna Friend - Full-time (1.00 FTEs) Special Education Resource Teacher at Hoover Elementary School beginning August 27, 2018 for the 2018-19 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule, contingent upon obtaining licensure.

Salena Gahler - Full-time (1.00 FTEs) Grade 3 Teacher at Franklin Elementary School beginning August 27, 2018 for the 2018-19 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Brittany Jensen - Full-time (1.00 FTEs) Special Education Teacher at Monroe Elementary School beginning August 27, 2018 for the 2018-19 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Mary Johnson - Long Term Substitute Teacher for Deb Kienholz at Eagle Lake Elementary School beginning February 26 and continuing through March 23, 2018. She will be placed at step 10 of the M+45 lane on the Teachers Association salary schedule.

Tyler Johnson - Full-time (1.00 FTEs) Special Education Teacher at East High School beginning August 27, 2018 for the 2018-19 school year. He will be placed at step 7 of the B+15 lane on the Teachers Association salary schedule contingent upon licensure.

Nathan Peterson - Full-time (1.00 FTEs) Grade 2 Teacher at Monroe Elementary School beginning August 27, 2018 for the 2018-19 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Calleena Sieberg - Full-time, 1.00 FTEs Grade 4 Teacher at Kennedy Elementary School beginning August 27, 2018 for the 2018-19 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Arleen Swanson - Long Term Substitute Teacher for Brittany Amborn at Roosevelt Elementary School beginning on or about April 25 and continuing through June 1, 2018. She will be placed at step 10 of the M+30 lane on the Teachers Association salary schedule.

Samuel Udermann - Full-time (1.00 FTEs) Special Education Teacher at West High School beginning August 27, 2018 for the 2018-19 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Kalli Woyda - Full-time (1.00 FTEs) Special Education Teacher at Hoover Elementary School beginning August 27, 2018 for the 2018-19 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon licensure.

APPOINTMENTS (NON-AFFILIATED)

Marni Moule - Transfer from Special Education Secretary to the position of Administrative Assistant to the Director of Teaching and Learning beginning April 23, 2018. This is a full-time, 12-month Non-Affiliated position with an annual salary of \$44,716 prorated to \$8,599.23 for 50 days for 2017-18. She will be eligible for Category II benefits.

APPOINTMENTS (NONINSTRUCTIONAL)

Devin Blanness - Change start date from March 19, 2018 to March 28, 2018 for his position as Evening Custodian at Jefferson Elementary School.

Thomas Delgado - Special Education Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning April 16, 2018. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kailyn Kuzel - Early Learning Special Education Paraprofessional at Franklin Elementary School for 3.5 hours per day/2 days per week (T/Th) beginning April 3, 2018. She will be compensated at the rate of \$12.36 per hour.

Thomas McGinn - ACES Child Care Assistant from June 7, 2017 through August 25, 2017 for 30-40 hours per week. Beginning September 13 through November 22, 2017 his assignment was 3 hours per day/2 days per week. Starting November 27, 2017 his current schedule is 15-18 hours per week. He is compensated at the rate of \$9.65 per hour.

Jonathan Moore - Revise start date to March 26, 2018 for his position as Special Education Paraprofessional at Monroe Elementary School.

Germaine Nowacki - Early Learning Regular Education Paraprofessional at Franklin Elementary School for 24.5 hours per week (3.5 M, 7-T/W/Th) beginning April 10, 2018. She will be compensated at the rate of \$12.36 per hour and will be eligible for 6-3-2 benefits.

Klarissa Smith - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning April 5, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Tara McCarron - Increase in assignment from 1.00 FTEs to 1.167 FTEs for 4th quarter only of the 2017-18 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Lisa George - Increase in Cook's Helper assignment at Prairie Winds Middle School from 6 hours per day to 6.5 hours per day/5 days per week beginning March 22, 2018.

Rochelle Lane - Transfer from Dakota Meadows Middle School to West High School, effective as of March 13, 2018. This is a location change only.

Kara Morness - Transfer from Second Cook - Secondary at Dakota Meadows Middle School to Second Cook - Elementary at Roosevelt Elementary School for 7 hours per day/5 days per week, effective as of February 26, 2018.

Julie St. Peter - Transfer from Second Cook - Elementary at Roosevelt Elementary School to Second Cook - Secondary Dakota Meadows Middle School for 7 hours per day/5 days per week, effective as of February 26, 2018.

Erica White - Decrease in Special Education Paraprofessional assignment at Central High School from 24 hours per week to 13.5 hours per week (2.5/M,W,Th,F and 3.5 T) beginning January 8, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Julia Battern, Science Teacher at East High School, has submitted a request for a leave under the provisions of the Family Medical Leave Act commencing on August 27 and ending November 26, 2018.

April Malphurs - Extension of her Board approved unpaid leave through the 2018-19 school year.

Catherine Neve - Extension of her Board approved unpaid leave through the 2018-19 school year.

Christina Woodside - Extension of Board approved leave through the 2018-19 school year.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kathleen Bonner - Extend Board approved unpaid leave through April 23, 2018.

Tori Janda, Cook's Helper at West High School, has submitted a request for a leave under the provisions of the Family Medical Leave Act commencing on March 7 and continuing through April 18, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Heather Hedin - RN for Community Education & Recreation. Her last date of employment will be August 31, 2018. She will continue in her role as School Nurse.

Les Koppendraye - Math Intervention Teacher at Jefferson Elementary School, effective at the end of the 2017-18 school year.

Amanda Rueter - Teacher on Board approved leave, effective at the end of the 2017-18 school year.

RESIGNATIONS (NON-AFFILIATED)

Austin Lane - Connections Supervisor. Last date of employment will be April 27, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Amina Adam - Behavior Intervention Paraprofessional at Prairie Winds Middle School. Verbal resignation with her last date of employment April 13, 2018.

Melia Curielli - ACES Child Care Assistant. Her last date of employment will be May 14, 2018.

Savannah Dauer - ACES Child Care Assistant. Her last date of employment will be May 9, 2018.

Megan Emery - ACES Child Care Assistant. Her last date of employment will be April 19, 2018.

Nathan Enter - 4-Hour Evening Custodian at Hoover Elementary School, effective as of June 8, 2017.

PhyllisENZ, Cook's Helper at Dakota Meadows Middle School, has submitted her resignation for purposes of retirement effective as of March 31, 2018.

Charles Erickson - Special Education Paraprofessional at Eagle Lake Elementary School. His last date of employment will be April 26, 2018. He will continue in his position as ACES Child Care Assistant.

Megan Gould - ACES Child Care Assistant. Last date of employment will be May 4, 2018.

Pamela Guss - Receptionist at West High School. Her last date of employment will be April 20, 2018.

Alexa Heimer - ACES Child Care Assistant. Her last date of employment will be May 11, 2018.

Lindsey Johnson - ACES Child Care Assistant. Her last date of employment will be June 1, 2018.

Anna Kempton - Special Education Paraprofessional at Dakota Meadows Middle School. Her last date of employment was March 28, 2018.

Daryl Lade, Custodian at Dakota Meadows Middle School, has submitted his resignation for purposes of retirement effective as of June 30, 2018.

Kaitlyn Lawler - ACES Child Care Assistant. Her last date of employment will be April 26, 2018.

Thomas McGinn - ACES Child Care Assistant. His last date of employment will be April 22, 2018.

Molly Meysembourg - ACES Child Care Assistant. Her last date of employment was April 13, 2018.

Rachel Miller - ACES Child Care Assistant. Her last date of employment will be May 3, 2018.

Madison Mueller - ACES Child Care Assistant. Her last date of employment will be April 27, 2018.

Abby Nelson - Secretary to the Principal at Prairie Winds Middle School. Her last date of employment was April 9, 2018.

Katherine Olson - ACES Child Care Assistant. Her last date of employment was April 6, 2018.

David Rorick, Structured Study Center Supervisor at Franklin Elementary School, has submitted his resignation for purposes of retirement. His last date of employment will be June 1, 2018.

Haley Ross - ACES Child Care Assistant. Her last date of employment was March 12, 2018.

Alisha Tiernan - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School. Her last date of employment was March 26, 2018.

Taylor Turner - ACES Child Care Assistant. Her last date of employment will be April 26, 2018.

Austin Vezina - ACES Child Care Assistant. His last date of employment was April 4, 2018.

Sarah York - ACES Child Care Assistant. Her last date of employment will be May 4, 2018.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Melissa Rieger - Special Education Paraprofessional at Roosevelt Elementary School, effective March 29, 2018.

The following gifts have been received by the School District:

Prairie Ecology Bus Center provided the following grants:

\$3,400 to Franklin Elementary School

\$850 to Jefferson Elementary School

Mankato Clinic Foundation provided a grant of \$2,500 to Prairie Winds Middle School.

Papa Murphy's Pizza donated 300 gift certificates valued at \$1,200 to the Community Education Swim Programs.

Mankato Symphony Orchestra donated 90 symphony tickets valued at \$450 to be distributed to students at East High School and West High School.

West High Vex Robotics received the following donations:

\$250 from Linus and Staci Anderson

\$250 from Flexible Plastics Inc.

\$100 from Casey's General Store

\$250 from True Real Estate

\$250 from MEI

\$500 from Johnson Outdoors Inc.

\$500 from Electrical Production Services Inc.

East High Dance Company received the following donations:

\$100 from Tweetens One Stop Inc.

\$100 from Cross Country Underground Inc.

The Kiwanis Club of Mankato donated \$150 to the West High Key Club.

Junior Achievement of the Upper Midwest donated \$100 to the West High DECA program.

Lesley and Mark Grout Jr. donated \$200 to Hoover Elementary for their field trip to the Children's Museum.

Mr. Wacker made a motion to accept the gifts and send a note of thanks. The motion was seconded by Mrs. Brandon and carried on a 4-0 voice vote.

As part of the normal staffing process, Mr. Wacker made a motion to approve the following resolution relating to the termination/non-renewal of teaching contracts of probationary and/or substitute teachers. The motion was seconded by Mrs. Brandon and carried on a 4-0 roll call vote.

WHEREAS, Adam Arnst, Rachel Bardon, Cortnee DePope, Lila Kahmann, Kallen Knott, Megan Levine, Patricia Marzinske, Sara Meyer, Nicholas Nathe, Michelle Penkava, Kristine Sieren, Peter Tinaglia are probationary or substitute teachers in Independent School District No. 77,

BE IT RESOLVED by the School Board of Independent School District No. 77 that pursuant to Minnesota Statute 122A.40 Sub division 5, and Minnesota Statute 122A.44 Subdivision 2 that the teaching contracts of Adam Arnst, Rachel Bardon, Cortnee DePope, Lila Kahmann, Kallen Knott, Megan Levine, Patricia Marzinske, Sara Meyer, Nicholas Nathe, Michelle Penkava, Kristine Sieren, Peter Tinaglia are hereby terminated at the close of the 2017-18 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding termination and non-renewal of their contracts and assignments as provided by law.

The 2018-19 school year student fees and admission charges were presented by Tom Sager. No increases are proposed for the upcoming school year. Mrs. Brandon made a motion to approve the fees as presented (see pages _____). Mr. Wacker seconded the motion and it carried on a 4-0 voice vote.

There being no further business to consider, Mr. Wacker moved and Mrs. Brandon seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:36 p.m., on a 4-0 voice vote.

Clerk _____

Attest:

Chairperson _____

**MANKATO AREA PUBLIC SCHOOLS
2018-2019 STUDENT FEES LISTING**

I. MIDDLE SCHOOL ATHLETIC AND CO-CURRICULAR FEES

- A. All athletic activities - \$100.00 per activity.
- B. Yearbook, Math League, Drama Club, Knowledge Bowl, VEX Robotics and Science Club - \$75.00 per activity.
- C. No maximum fee per student. A family maximum of \$300.00 per year. (Refer to V.E.)
- D. Students unable to pay an activity fee will not be denied the right to participate. Activities Director will make the decision in such cases using the free/reduced lunch program as a guideline. Students who qualify for a reduced price lunch will pay 25% of the total fee designated for each activity that they participate in. Fees are waived for students who qualify for free lunch.
- E. Middle School students participating at the senior high level must pay the senior high fee.

II. SENIOR HIGH ATHLETIC AND CO-CURRICULAR FEES

- A. All athletic activities, Debate, Speech, Knowledge Bowl, Dance Company, Fall and Spring Plays and Orchestras - \$160.00 per activity.
- B. Jazz Band, Chamber Singers and West Connection- \$100.00 per activity.
- C. Math League and Science Club, VEX Robotics - \$75.00 per activity.
- D. No maximum fee per student. A family maximum of \$550.00. Refer to V.E.)
- E. Students unable to pay an activity fee will not be denied the right to participate. Activities Director will make the decision in such cases using the free/reduced lunch program as a guideline. Students who qualify for a reduced price lunch will pay 25% of the total fee designated for each activity that they participate in. Fees are waived for students who qualify for free lunch.

**MANKATO AREA PUBLIC SCHOOLS
2018-2019 STUDENT FEE LISTING**

III. MUSIC INSTRUMENT RENTAL FEE

- A. Orchestra Instrument Rental Fee - \$90.00
- B. Band Instrument Rental Fee - \$50.00
- C. Students unable to pay the rental fee will not be denied the right to rent an instrument. Principals will make the decision in this area using the free/reduced lunch eligibility as a guideline.

IV. SENIOR HIGH PARKING FEE

- A. Parking Lot Fee - \$80.00 per year
- B. No Fee Waivers

V. OTHER COMMENTS

- A. Refunds will be made according to the following schedule:
 - 1. A pro-rata amount will be refunded up to the mid-point of the regular activity season.
 - 2. No refund if more than one-half of the activity season is completed.
- B. Fees should be collected at the beginning of the activity in the office of the activities director.
- C. A list of students paying the fees must be maintained in the activities or principal's office for annual review by the auditor.
- D. Money must be sent to the Business Office with each school's daily deposit.
- E. In no case, regardless of the combination of students and activities, will a family be required to pay over the amount of the senior high family maximum.

**MANKATO AREA PUBLIC SCHOOLS
ADMISSION CHARGES FOR ATHLETIC CONTESTS
2018-2019**

I. Single Admission Charge

- A. Students (K-12) \$5.00
- B. Adults - \$7.00
- C. Receipts deposited into the General Fund of the District
- D. No charge for pre-school age children if accompanied by an adult
- E. Valid for all athletic contests at which admission is charged:
 - 1. Basketball- Girls and Boys including B Squad
 - 2. Football- Boys including Junior Varsity/B Squad
 - 3. Gymnastics- Girls
 - 4. Hockey- Girls and Boys including JV
 - 5. Lacrosse- Girls and Boys
 - 5. Soccer- Girls and Boys including JV and C
 - 6. Swimming- Girls and Boys
 - 7. Track and Field- Girls and Boys
 - 8. Volleyball- Girls including JV
 - 9. Wrestling- Boys including JV

II. Student Athletic Passes

- A. Middle School and Senior High School Students - \$50.00
 - 1. Valid for all athletic contests at each student's respective senior high school excluding tournaments and Section or State play.
 - 2. Non-transferable
 - 3. \$50.00 is deposited into the receipts of the General Fund of the district.
 - 4. Prairie Winds Middle School student's individual pictures are taken during orientation night by a professional photography firm, this firm creates the student athletic passes which are available for purchase in the Prairie Winds Middle School Main Office.
Dakota Meadows Middle School student's individual pictures are taken at DMMS by a professional photography firm, this firm creates the student athletic passes which are available for purchase in the DMMS Main Office.
 - 5. Middle schools passes can be purchased in the middle schools main offices.
 - 6. East Senior High student's athletic passes can be purchased in the East H.S. Activities Office.
West Senior High student's athletic passes can be purchased in the West H.S. 2nd Floor Main Office.
 - 7. Student athletic passes from both East and West Schools will be honored at all East vs. West athletic events excluding tournaments and Section or State play.

MANKATO AREA PUBLIC SCHOOLS
ADMISSION CHARGES FOR ATHLETIC CONTESTS
2018-2019

- 8. A student who qualifies for free lunch may request an athletic pass at no cost, and for a student who qualifies for a reduced price lunch, the athletic pass will be \$15.00.

B. Elementary School Students (K-5) - \$35.00

- 1. Valid for all athletic contests at the respective senior high school excluding tournaments and Section or State play.
- 2. \$35.00 is deposited in the receipts of the General Fund of the district
- 3. Non-transferable
- 4. West Elementary students must provide a picture and order the pass at the West High School 2nd Floor Main Office.
- 5. East Elementary students must have a picture taken and the pass made at the East H.S. Activities Office.

III. **10 Punch Passes**

- A. Available to the public at the East or West Activities Office. 10 punch passes may be used for East or West athletic events.
- B. Valid for all regular season athletic contests excluding tournaments and Section or State play.
- C. The cost of each pass is \$60.00 for 10 events

IV. **Adult Sports Pass**

- A. Available to the public at the East or West Activities Office. Adult sports passes may be used for any athletic event at the respective high school.
- B. Valid for all regular season athletic contests excluding tournaments and Section or State play.
- C. The cost of each pass is \$100.00.

V. **ISD 77 Staff Athletic Passes**

- A. Free admission available to all District 77 employees.
- B. Valid for all regular season athletic contests excluding tournaments and Section or State play.
- C. Valid for both East and West senior high schools.

MANKATO AREA PUBLIC SCHOOLS
ADMISSION CHARGES FOR ATHLETIC CONTESTS
2018-2019

- D. Non-transferable.
- E. Pre-school age children may attend free with the adult.
- F. Retired staff and retired Board members will receive a complimentary staff athletic pass for themselves and spouse or guest.
- G. Staff may receive one adult athletic pass for volunteering to work at two senior high athletic events as determined by the Activities Director. Working at four events will entitle a staff member to receive two adult athletic passes.

VI. Senior Citizens

Senior citizens (age 62+) residing within the Mankato Area Public School District are admitted to all East or West athletic contests excluding tournaments and Section or State play free of charge by presentation of senior citizen identification/ pass. Passes are available in the West or East Activities Office. Visiting senior citizens (age 62+) are admitted to the events at the student single admission charge rate of \$5.00.

VII. Exceptions to the above categories and charges

- A. Scouts from other school districts
- B. Media personnel working games
- C. Retired District 77 employees

- VIII.** All of the passes listed in the above categories apply to District No. 77 athletic contests only, and will **NOT** be honored at section and state tournaments or any games away from home. Also, the athletic passes listed in the above categories **do not** provide admission to other non-athletic co-curricular activities, unless otherwise stated.

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

April 16, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, April 16, in the Mankato Room of the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie and Darren Wacker. Members absent: Sara Hansen, Jodi Sapp, Kristi Schuck.

1. Wacker/Brandon approval of agenda with personnel addendum. 4-0
2. Open Forum - Javeriah Chughtai, Elaine O. Hardwick and Liz Ratcliff.
3. Kennedy Elementary Report, East High Report, Activities Directors Report and Student/Staff Recognition, Board Member Workshop/Committee Reports.
4. Brandon/Wacker approval of Consent Agenda Items: Approval of Minutes of March 19, 2018, regular meeting; Approval of April bills; Approval of Personnel Items. 4-0
5. Wacker/Brandon acceptance of gifts and grants. 4-0
6. Wacker/Brandon approval of resolution relating to the termination/non-renewal of teaching contracts of probationary and/or substitute teachers. 4-0
7. Brandon/Wacker approval of 2018-19 school year student fees and admission charges. 4-0
8. Wacker/Brandon adjournment at 7:36 p.m. 4-0.

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen, Clerk

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 05/07/2018

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Consent Items

Background:

APPOINTMENTS (NON-AFFILIATED)

Tia Dupont - Aquatics and Wellness Specialist with Community Education and Recreation beginning May 10, 2018. This is a full-time, 12-month Non-Affiliated position with an annual salary of \$39,520, prorated to \$5,624 for 37 days for 2017-18. She will be eligible for Category I benefits.

Katie Gag - Assistant Director of Early Learning beginning July 1, 2018. This is a full-time, 12-month Non-Affiliated position with an annual salary of \$98,505 and she will be eligible for Category III benefits.

Darcy Stueber - Director of Food Services beginning May 21, 2018. This is a full-time, 12-month Non-Affiliated position with an annual salary of \$80,000, prorated to \$9,231 for 30 days for 2017-18. She will be eligible for Category III benefits.

APPOINTMENTS (INSTRUCTIONAL)

Blake Altermatt - Long Term Substitute for Jessica Buttell at Prairie Winds Middle School beginning May 2 and ending June 1, 2018. He will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Mykel Carlson - Full-time (1.00 FTEs) Elementary Physical Education Teacher, location to be determined, beginning August 27, 2018 for the 2018-19 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon licensure.

Erin Guse - Full-time (1.00 FTEs) Grade 4 Teacher at Hoover Elementary School beginning August 27, 2018 for the 2018-19 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

The following will be teachers in the Transitioning Camp 2018 at Dakota Meadows Middle School from July 16 - July 18, 2018 - First Session and Second Session August 6 - August 8, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

First Session

Wendi Ringhofer

Matt Ringhofer and Leah Anderson (Counselors)

Second Session

Amy Cole, Wendi Ringhofer

Matt Ringhofer (Counselor)

The following will be teachers in the Summer School Program at Dakota Meadows Middle School beginning June 5 and ending June 29, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Dustin Buttell, Nate Hebeisen

APPOINTMENTS (NONINSTRUCTIONAL)

Kaylee Hillmer - ACES Site Supervisor at Eagle Lake Elementary School beginning May 1, 2018. Her

assignment will be for 3 hours per day/5 days per week for the month of May and then 8 hours per day/5 days per week for the summer program. She will be compensated at the rate of \$12.15 per hour.

Dawn Kutil - Transfer from Attendance/Assistant Principal Secretary at East High School to Secretary to the Principal at Prairie Winds Middle School beginning May 7, 2018. This is a full-time, 12-month position with a 251-day work year plus 10 paid holidays. She will be placed at classification B22, current step of the Educational Secretaries Association salary schedule.

Cheri Maes - Receptionist at West High School beginning May 7, 2018. This is a full-time, 8-hour per day position with a 190-day work year plus 5 paid holidays. She will be placed at classification A13, step 2 of the Educational Secretaries Association salary schedule.

Doug Pearson - Transfer from 4-Hour to full-time, 8-Hour Evening Custodian at Roosevelt Elementary School beginning May 1, 2018. He will be placed at his current classification and step on the Maintenance and Custodial Association salary schedule.

Kirsten Peters - NonClassroom (Playground) Paraprofessional at Monroe Elementary School for 1 hour 55 minutes /5 days per week beginning May 7 through June 1, 2018. She will be compensated at the rate of \$12.36 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Meghan Eberhart - Correct placement on the Teachers salary schedule to step 10 of the M+30 lane beginning with the 2018-19 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Sara Brave Heart - Correct hourly rate of pay to \$12.36 per hour beginning September 11, 2017.

Mahamed Hassan - Change in NonClassroom/Special Education Paraprofessional assignment to NonClassroom (Lunchroom) Paraprofessional for 2.5 hours per day/5 days per week and Special Education Paraprofessional for 3.25 hours per day/5 days per week for a total of 5.75 hours per day/5 days per week beginning May 7 and ending June 1, 2018.

Helen Healy - Increase in Clerical/POS assignment at Roosevelt Elementary School from 3 hours per day to 3.25 hours per day/5 days per week Clerical and 1.5 hours per day/5 days per week POS for a total of 4.75 hours per week beginning September 7, 2017.

Stephanie Johnston - Correct hours for her Assistant Teacher with Lincoln Logs Learning Center assignment from 7 hours per day/4 days per week to 6 hours per day/4 days per week beginning August 21, 2017.

Rose McGregor - Transfer from Nurse Floater to Health Assistant at Washington Elementary School for 6.5 hours per day/5 days per week beginning September 4, 2018. Her hourly rate will remain the same.

Lauren Sylvester - Transfer from ACES Assistant Supervisor to ACES Site Supervisor at Bridges Community School beginning May 1, 2018. She will be compensated at the rate of \$11.90 per hour.

Lori Townsend - Change in Special Education Paraprofessional assignment to 1 hour per day/5 days per week as Special Education LifeSkills Paraprofessional at the rate of \$14.99 and 5.75 hours per day/5 days per week as Special Education Paraprofessional at the rate of \$12.36 per hour beginning May 7 and ending June 1, 2018.

Kelly Westmark - Change in Special Education assignment to 3.75 hours per day/5 days per week as Special Education LifeSkills Paraprofessional at the rate of \$15.36 and 3 hours per day/5 days per week as a Special Education Paraprofessional at the rate of \$12.73 per hour beginning May 7 and ending June 1, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Zachary Blasing, Special Education Teacher at Futures, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 4 and ending October 5, 2018.

Michelle Doering - MAPS PreSchool Teacher, has requested a leave under the provisions of the Family Medical Leave Act commencing on August 31 and ending November 26, 2018.

Dustin Julius, Health/PE Teacher at Prairie Winds Middle School, has submitted a request for a leave under the provisions of the Family Medical Leave Act commencing on December 3 and ending February 4, 2019.

Neil Paarmann, a teacher currently on Board approved leave, has requested an extension of his leave through the 2018-19 school year.

Lynette Rohlfing, Early Childhood Special Education Teacher at Kennedy Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 9 and ending May 3, 2018.

Kristen Toner, DAPE Specialist, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 15 and ending June 1, 2018.

Brittany Wick - Revise dates of Family Medical Leave to begin on or about May 14 and continue through the end of the 2017-18 school year.

Rebecca Zenk, Special Education Teacher at West High School, has submitted a request for a leave under the provisions of the Family Medical Leave Act commencing on August 27 and ending October 25, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Laura Kleiman, Special Education Paraprofessional at Washington Elementary School, has submitted a request for a leave under the provisions of the Family Medical Leave Act commencing on May 9 and ending May 17, 2018.

RESIGNATIONS (NON-AFFILIATED)

Andrea Greenwald - ACES School Age Child Care Coordinator. Her last date of employment will be May 9, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Melissa Nelson - PreSchool Teacher with the Early Learning Program. Her last date of employment will be June 1, 2018.

Angie Petersen - Teacher on Board approved leave, effective at the end of the 2017-18 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Courtney Adair - ACES Child Care Assistant. Her last date of employment will be May 4, 2018.

Ashley Anderson - Special Education Behavior Intervention Paraprofessional at Kennedy Elementary School, effective at the end of the 2017-18 school year.

Sierra Boswell - Special Education Paraprofessional at the Early Childhood Center. Her last date of employment will be May 24, 2018.

Patrick Clark - Behavior Intervention Paraprofessional at East High School. His last date of employment will be June 1, 2018.

Tiana Dixon - ACES Child Care Assistant. Her last date of employment was May 4, 2018.

Charles Erickson - ACES Child Care Assistant. His last date of employment was May 4, 2018.

Sydney Finnesgard - ACES Child Care Assistant. Her last date of employment will be May 9, 2018.

Lily Follansbee - ACES Child Care Assistant. Her last date of employment was January 5, 2018.

Daniel Greenwood - Special Education LifeSkills Behavior Intervention Paraprofessional at Dakota Meadows Middle School. His last date of employment will be June 1, 2018.

Angela Hiller - Special Education Paraprofessional at Bridges Community School. Her last date of employment was May 2, 2018.

DayLynn Klein - ACES Child Care Assistant. Her last date of employment will be May 31, 2018.

Kendra Lange - NonClassroom (Playground) Paraprofessional at Washington Elementary School. Her last date of employment will be May 2, 2018.

Barbara Lindsay, Second Cook at Washington Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 8, 2018.

Rose McDonald - ACES Child Care Assistant. Her last date of employment was May 4, 2018.

Amanda Melnychuk - ACES Child Care Assistant. Her last date of employment was April 26, 2018.

Mohamed Omar - ACES Child Care Assistant. His last date of employment was May 4, 2018.

Jacob Rachuy - ACES Child Care Assistant. His last date of employment will be May 16, 2018.

Anna Ruel - 4-Hour Evening Custodian at Washington Elementary School. Her last date of employment will be June 4, 2018.

Nicole Schoen - ACES Child Care Assistant. Her last date of employment will be May 17, 2018.

Robin Staloch - Special Education LifeSkills Behavior Intervention Paraprofessional. Her last date of employment May 6, 2018.

Morgan Urness - ACES Child Care Assistant. Her last date of employment was May 3, 2018.

Alexander Welter - Special Education Paraprofessional at East High School, effective at the end of the 2017-18 school year.

Rebecca Willette - RN/Health Assistant at Hoover Elementary School. Her last date of employment will be May 11, 2018.

Emily Wilson - Special Education Paraprofessional at Eagle Lake Elementary School. Her last date of employment will be May 24, 2018.

Sarah York - ACES Child Care Assistant. Her last date of employment was May 1, 2018.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting**6.A.****Meeting Date:** 05/07/2018**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Educare Grants Approval

Background:

Shannon Beal will present the grants that were approved by the Educare Foundation this spring and will ask for School Board approval. There were \$132,395 in grant requests and \$92,395 were approved. The list of approved grants will be available at the Board meeting.

Recommended Action:

The administration recommends approval of these Educare Foundation Initiative Grants.

School Board Regular Meeting**6.B.****Meeting Date:** 05/07/2018**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action**Subject:**

Acceptance of Gifts and Grants

Background:

Industrial Fabrication Services donated steel valued at \$150 to East High to be used for welding practice.

Dunkin Donuts donated certificates valued at \$87.20 to the Family and Community Engagement Office for the 2018 Outstanding Volunteer Awards.

East High Vex Robotics received the following donations:

- \$175 from Minnesota State University Mankato

- \$500 from Lake Washington Improvement Association

- \$1,000 from Matt and Jennifer Mangulis

West High Vex Robotics received the following donations:

- \$50 from Jon Gaalswyk

- \$50 from Barbara Langworthy

- \$100 from Suzanne Froelich

West High Prom received the following donations:

- \$100 from Timeless Interiors

- \$100 from MinnStar Bank

- \$50 from North Mankato Firefighters Relief Association

Recommended Action:

The administration recommends Board acceptance of these generous gifts.

School Board Regular Meeting**6.C.****Meeting Date:** 05/07/2018**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Establish Rates for 2018-19 Dental Programs

Background:

Mankato Area Public Schools recently received renewal information for the self-insured dental program administered by Delta Dental of Minnesota. Attached is a summary report detailing the current financial status of the self-insured dental program. Below are the recommended renewal rates as determined by Delta Dental and the District's Employee Insurance Committee. This represents 3% increase to dental rates for the 2018-19 year.

Single	\$34.00
Family	\$85.00

A voluntary dental program has been implemented to provide optional dental insurance benefits for employee groups that previously did not have access to group dental insurance plans. There is no employer contribution to the plan. The Voluntary Plan is a fully insured plan with rates guaranteed through 6/30/20, and will remain at current levels.

Single	\$34.32
Single + 1	\$70.42
Family	\$113.20

Recommended Action:

The District's Employee Insurance Committee and the administration recommend continuation of the described dental plans at the proposed rates.

AttachmentsSelf-Insured Dental

DISTRICT 77 SELF-INSURED DENTAL ACCOUNT

Financial Report as of February 28, 2018

July 1, 2017 Beginning Cash Balance	\$215,177.39
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Revenues from July 2017 thru February 2018:

Premium Deposits from District 77 Employees	\$433,784.45
Interest Earnings	<u>\$ 67.82</u>

Total Revenues to Date	\$433,852.27
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Expenditures from July 2017 thru February 2018:

Delta Dental Administrative Costs	\$ 36,178.68
Claims Paid	<u>\$394,105.36</u>

Total Expenditures to Date	<u>\$430,284.04</u>
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Cash Balance as of February 28, 2018	<u>\$218,745.62</u>
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Recommended Dental Account Reserve:

Three Month Reserve for Claims Incurred but Not Reported	\$147,789.51
Stop Loss Reserve of 25% of Expected Claims	<u>\$147,789.51</u>

Total Recommended Reserve	<u>\$295,579.02</u>
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School Board Regular Meeting**6.D.****Meeting Date:** 05/07/2018**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Act on 2018-2019 Employee Health Insurance Renewal Rates

Background:

Mankato Area Public Schools recently received notice from Blue Cross and Blue Shield of Minnesota (BC/BS) that there will be an overall rate increase of 5.4% to the District's employee health insurance plans for the 2018-2019 school year. The monthly rates will be as follows:

PLAN	SINGLE	FAMILY
Basic +	\$979.50	\$2639.00
Double Gold	\$1097.00	\$2904.50
\$750 CMM	\$788.00	\$2077.50
\$3250 CDHP	\$666.00	\$1759.50
\$6350 CDHP	\$530.00	\$1400.00

Recommended Action:

The administration and the employee insurance committee consisting of representation of all employee groups recommend acceptance of the overall 5.4% rate increase for the 2018-2019 health insurance plans.

School Board Regular Meeting**6.E.****Meeting Date:** 05/07/2018**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Act on 2018-2019 Employee Disability Insurance Renewal

Background:

In 2016, bids were solicited for the District's Long-Term Disability insurance program. Madison National Life Insurance Company submitted a bid for .25% of covered payroll with a three-year rate guarantee. At that time, the school board approved the proposed rates on a three-year commitment.

Recommended Action:

The administration on behalf of the District's Employee Insurance Committee recommends continuing this insurance program and entering the third year of a three-year rate.

School Board Regular Meeting**6.F.****Meeting Date:** 05/07/2018**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Act on 2018 East High School HVAC Upgrades Project Bids

Background:

On April 26, 2018, three bids were received for the 2018 East High School HVAC Upgrades Project.

Recommended Action:

The administrative team and Dolejs Associates Inc., our professional engineering firm, recommend that the bid as submitted by Skogen Mechanical in the amount of \$172,300.00 be accepted by the School Board. A summary of the bids received is attached.

AttachmentsBid Tab

April 30, 2018

Da
Dolejs Associates, Inc.
Consulting Engineers

1624 N. Riverfront Dr.
Mankato, Minnesota
507-625-7869
Fax 507-388-9225

17792 Idawood Path
Lakeville, Minnesota
952-435-6790

Mr. Scott Hogen
Ind. School District #77
P.O. Box 8741
Mankato, MN 56002-8741

RE: 2018 East High School HVAC Upgrades Project Bid Results

Dear Scott,

Bids for the 2018 East High School HVAC Upgrades Project were received and opened at 2:00 PM on Thursday, April 26, 2018 at the District Office. Scott Hogen, Mike Dolejs, and representatives of the three contractors were in attendance. A total of three bids were received with the following results:

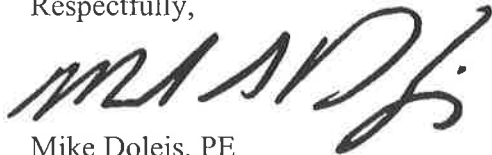
Contractor	Base Bid	Alternate #1	Bid Security	Addendum	Total Bid
				Acknowledged	
Skogen Mechanical	\$156,300	\$16,000	YES	YES	\$172,300
Schwickerts	\$192,890	\$17,375	YES	YES	\$210,265
Malterer Mechanical	\$201,900	\$16,180	YES	YES	\$218,080

Review of the bids indicates that all three contractors met the bidding requirements and submitted valid bids. We have contacted the low bidder and have received confirmation that they do not have any issues with their bid. We recommend moving forward with the project with Skogen Mechanical.

Once you determine the scope of the project (base bid or base bid plus alternate), we will assist you in execution of the contract documents.

Please feel free to contact me with any questions.

Respectfully,



Mike Dolejs, PE
Dolejs Associates, Inc.