

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 1, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, October 1, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:31 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Jodi Sapp and Kristi Schuck. Absent: Abdi Sabrie (arrived at 5:32 p.m.), Sara Hansen, Darren Wacker.

Ms. Schuck made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 5-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: ABE program report provided by Karen Wolters, Clarice Esslinger and Liv Musel-Stalloch.

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Ms. Schuck, and carried on a 5-0 roll call vote.

Approval of Minutes of the September 17, 2018, regular Board meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Gwen Walz - Assessment Coach beginning September 1 and ending November 30, 2018 for up to 10 hours per week. She will be compensated at her hourly rate of pay.

APPOINTMENTS (INSTRUCTIONAL)

Tascha Just - Full-time, 1.00 FTES School Psychologist-Behavior Analyst at Futures beginning October 8, 2018 for the 2018-19 school year. She will be placed at step 10 of the Specialist lane of the Teachers Association salary schedule contingent upon obtaining licensure.

Renea Ratzloff - Long Term Substitute Kindergarten Teacher for Amanda Shaw at Bridges Community School beginning November 26 and ending February 1, 2019. She will be placed at step 8 of the M lane on the Teachers Association salary schedule.

Susan Wolfe - Long Term Substitute Grade 3 Teacher for Patsy King at Roosevelt Elementary School beginning December 14 and ending March

21, 2019. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Daryl Arzdorf - On-Call Food Service Substitute beginning September 24, 2018. He will be compensated at the rate of \$11.52 per hour (step 1).

Kriselle Brobst - General Education Paraprofessional at Bridges Community School for 4 hours per day/5 days per week beginning September 6, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association. This is in addition to her Media Assistant position for 2 hours per day.

Tiffany Cazares - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 2.25 hours per day/5 days per week beginning September 25, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Stephanie Driste - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/3 days per week beginning September 25, 2018. She will be compensated at the rate of \$10.40 per hour.

Maggie Engnes - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/3 days per week beginning September 18 and ending June 5, 2019. She will be compensated at the rate of \$9.90 per hour.

Ross Ewert - 4-Hour Evening Custodian at Monroe Elementary School beginning September 17, 2018. He will be placed at step 3, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$15.93.

Ben Kiecker - Special Education Paraprofessional at West High School for 6.75 hours per day/5 days per week beginning September 26, 2018. He will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Heather Kisor - Special Education Paraprofessional at Rosa Parks/Franklin Elementary Schools for 7 hours per day/4 days per week (M-Th) beginning October 2, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Mary Krueger - Transfer from Clerical Assistant/POS Operator to Secretary to the Principal at Monroe Elementary School beginning September 24, 2018. This is a full-time, 10-month position with a work

year of 204 days plus 9 paid holidays. She will be placed at classification B22, current step of the Educational Secretaries Association salary schedule.

Jillian Kuduk - Temporary ACES Secretary at Lincoln Community Center for approximately 5 hours per day/1 day per week beginning September 27, 2018. She will be compensated at her hourly rate of pay.

Lisa Lawrence - Cook's Helper at Rosa Parks Elementary School for 7.5 hours per day/5 days per week beginning October 1, 2018. She will be placed at step 2, of the Cook's Helper classification on the School Food Service Workers Association salary schedule with an hourly rate of \$11.95.

Taylor Lawson - Supervision and Security at West High School for 7 hours per day/5 days per week beginning September 24, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Amanda Miller - ACES Child Care Assistant, location TBD for 4 hours per day/1 day per week beginning October 1, 2018. She will be compensated at the rate of \$10.40 per hour.

Taylor Perrin - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/3 days per week beginning September 25, 2018. She will be compensated at the rate of \$9.90 per hour.

Ian Verbrugge - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/2 days per week beginning September 25, 2018. He will be compensated at the rate of \$9.90 per hour.

Cassidy Watson - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/3 days per week beginning September 25, 2018. She will be compensated at the rate of \$10.40 per hour.

Pamela Wussow-Anderson - NonClassroom (Lunchroom) Paraprofessional for 2.5 hours per day/5 days per week at Dakota Meadows Middle School beginning September 24, 2018. She will be compensated at the rate of \$12.36 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Mary Chatleain - Increase in Cook's Helper assignment at West High School from 5.5 hours per day to 6.5 hours per day/5 days per week beginning October 1, 2018.

Julie Gustafson - Increase in Special Education Paraprofessional assignment from 2 days per week to 6.75 hours per day/3 days per week (T,Th,F) beginning September 4, 2018.

Mahamed Hassan - Decrease in Special Education Paraprofessional assignment from 6.75 hours per day to 6.5 hours per day/3 days per week (M,T,W) and 4.25 hours per day/2 days per week (Th,F) for a total of 28 hours per week beginning September 6, 2018.

Amran Sabrie - Revise start date to October 1, 2018.

Heather Tentis - Increase in Clerical Assistant/POS Operator assignment with the addition of .5 hours per day/5 days per week clerical. Her assignment will now be (5 hours per day Clerical Assistant/1.5 hours per day as POS Operator) beginning September 25, 2018.

SALARY LANE ADVANCEMENTS

In accordance with the terms of the agreement between the Mankato Teachers Association and the District, teachers have submitted their requests for salary lane advancement. Each of these requests has been reviewed and a list of those qualifying for salary lane advancement for the 2018-19 school year is shown below. The salary lane advancements will be retroactive to the beginning of the 2018-19 school year. The Administration recommends that the Board approve the salary lane advancements.

<u>Name</u>	<u>From</u>	<u>To</u>
Backer, Jeanine	B+30	M
Baker, Claire	B	B+15
Borth, Cindy	B+15	B+30
Boyum, Brittany	B	B+15
Brand, Heather	B	B+15
Dauk, Emily	B	B+30
Doll, Adam	B+15	B+30
Doll, Sarah	B+15	B+30
Dubke, Bambi	M+30	Specialist
Evans, Holly	M+30	Specialist
Gates, Jennifer	M	M+45

Guldan, Tim	B+30	M
Harper, Shonita	B+30	M
Heath, Daniell	B+30	M
Hoffman, Megan	M	M+45
Iverson, Tiana	B	B+30
Kennedy, Amanda	B	M
Klemme, Brandon	B	B+30
Krusemark, Brady	B+30	M
Lahti, Dwight	B+30	M
Mitchell, Laura	M+30	M+45
Muehlenhardt, Amy	B	M
Nicolai, Haley	B	B+15
Peterson, Michelle	M	M+30
Prunty, Kirsten	B	M
Reed, Jennifer	M	M+30
Sandhurst, Megan	B+30	M
Schwartz, Jennifer	B	B+15
Shevy, Jonathan	B+15	B+30
Sill, Kai	M	Specialist
Smith, Kristin	B	B+30
Stevermer, Kim	B+30	M
Summers, Greg	M+30	M+45
Summers, Sarah	M	M+30
Townsend, Teri	M	M+30
Vander Linden, Andrew	M	M+30
Vogelsang, Kayla	B+15	B+30
Welle, Lisa	M	M+30

Zimmerman, Jeff	B	B+15
Zimmerman, Sarah	B	B+30

REQUESTS FOR LEAVE (NON-AFFILIATED)

Seth Hoscheit, Recreation Coordinator with Community Education and Recreation has requested a leave under the provisions of the Family Medical Leave Act commencing on October 22 and returning to work October 29, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Amy Claussen, EL Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 8 and ending March 8, 2019.

Eric Davis, Math Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 13 and returning to work March 4, 2019.

Karen Moret, Special Education Teacher at Washington Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about April 8 and returning to work May 6, 2019.

Peggy Morris, Intervention Teacher at Bridges Community School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 15 and returning to work November 26, 2018.

Leah Ries, Elementary Music Teacher, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 2 and ending February 4, 2019.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kathleen Johnson - Extend Board approved leave through October 23, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Marcy Cody - Special Education Paraprofessional at the Early Childhood Center. Her last date of employment was September 19, 2018.

Jordan Erickson - Special Education Paraprofessional at Rosa Parks/Franklin Elementary Schools. Her last date of employment was September 21, 2018.

Amber Gabrik - 4-Hour Custodian at Bridges Community School. Her last date of employment will be October 10, 2018.

Roxy Johnson - Second Cook at Monroe Elementary School. Her last date of employment will be September 12, 2018.

Mikayla Manley - ACES Child Care Assistant. Her last date of employment will be October 19, 2018.

Mary Oyinkansola - Special Education Paraprofessional at the Early Childhood Center. Verbal resignation effective as of September 18, 2018.

Hannah Pedersen - Supervision and Security at West High School. Her last date of employment was September 18, 2018.

Collene Rezac - Brailist. Her last date of employment in this assignment was September 25, 2018. She will continue in her new assignment as Secretary - Assessment/Professional Development.

Rebecca Trnka - Special Education Paraprofessional at Rosa Parks Elementary School. Her last date of employment will be October 3, 2018.

The following gifts have been received by the School District:

West High Girls Swimming and Diving received the following donations:

John Katter - \$1,460

Orthopaedic & Fracture Clinic - \$250

Joel and Susan Sullivan - \$137

Prairie Ecology Bus Center provided a \$1,700 grant to Rosa Parks Elementary School.

Schwickerts Tecta America donated \$750 to West High Orchesis.

Mankato Motor Company donated \$500 to East High School Activities.

West High DECA received the following cash donations for their Backpack Fundraiser:

Express Care - \$50

Lindsay Windows - \$200

Lloyd Lumber Company - \$50

Kato Escape Room - \$200

South Front Networks - \$200

C & N Sales - \$100

Austin's Auto Repair - \$100

Condux Tesmec Inc. - \$100

Maschka Riedy & Ries - \$100

An anonymous donor gave \$200 to the Early Learning Department for field trips for the School Readiness Program.

Quality 1 Hr Foto donated \$200 in labor and materials towards a mural at East High School.

The District received several generous donations of backpacks and school supplies:
Forrest G. James Marine Corps Auxiliary - \$75 value school supplies
Cars-N-Credit - \$175 value backpacks, school supplies
True Value - \$150 value school supplies to Washington

Mrs. Brandon made a motion to accept the gifts. The motion was seconded by Ms. Sapp and carried on a 5-0 voice vote.

A tentative agreement was reached between District 77 and the Mankato Educational Secretaries Association on August 14, 2018. The Mankato Educational Secretaries Association approved the tentative agreement on September 19, 2018. Board members have received an analysis of the new agreement. Following comments, Ms. Schuck made a motion to ratify the agreement as presented. The motion was seconded by Mrs. Brandon and carried on a 5-0 roll call vote.

State law requires school districts to enter into contracts with all individuals or companies that transport students. There are a number of individual contracts that must be approved; that list was provided to School Board members. Various situations in the school district require special arrangements for transportation with either the parent or private contractor. Circumstances, such as length of bus route, medical needs or location of provided services make the individual contract the only valid option. Following questions, Mrs. Brandon made a motion to approve the contracts and the motion was seconded by Ms. Sapp. The motion carried on a 5-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Mrs. Brandon seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:12 p.m., on a 5-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 1, 2018

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1. Schuck/Brandon approval of agenda with personnel addendum. 5-0
2. Open Forum - none
3. Information: ABE Program Report.
4. Sapp/Schuck approval of Consent Agenda Items: Approval of Minutes of the September 17, 2018, regular meeting; Personnel. 5-0
5. Brandon/Sapp acceptance of gifts and grants. 5-0
6. Schuck/Brandon ratify agreement with Mankato Educational Secretaries Association. 5-0
7. Brandon/Sapp approval of individual transportation contracts. 5-0
8. Sapp/Brandon adjournment at 6:12 p.m. 5-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.