



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, November 19, 2018 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Judi Brandon

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Student/Staff Recognition
 - B. 2017-18 Audit Report
 - C. First Reading of Revised Policies
 - D. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:30 P.M.)
 - A. Approval of Minutes of the November 5, 2018, Regular Meeting
 - B. Approval of November Bills
 - C. Personnel - Consent Items
 1. Personnel – Addendum
6. BUSINESS (6:35 P.M.)

- A. Acceptance of Gifts and Grants
- B. Approval of 2017-18 Audit Report
- 7. ADJOURNMENT (6:45 P.M.)



School Board Members for 2018

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.org
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2021

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
E-Mail: jbrand1@isd77.org
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
E-Mail: shanse1@isd77.org
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2021

Darren Wacker
312 Tranquility Trail
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2021

Abdi Sabrie
537 Linda Drive
Eagle Lake, MN 56024
Phone: 507-654-0036
E-Mail: asabri1@isd77.org
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.org



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting

4.A.

Meeting Date: 11/19/2018

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Student/Staff Recognition

Background:

East High Activities Director Todd Waterbury and West High Activities Director Brian Fell will review the student/staff recognition items for the Fall season.

Recommended Action:

None

Attachments

Recognition List

Art Teacher Amy Muehlenhardt was named Elementary Art Educator of the Year by the Art Educators of Minnesota.

The following East High students are recognized for their accomplishments during the Fall season:

Girls Cross Country - MSHSCA Gold Academic Team Award (3.97 Team GPA)

Emmy Schulz - State Participant (167th Place)

Olivia Beschorner - State Participant (108th Place)

Boys Cross Country - MSHSCA Gold Academic Team Award (3.86 Team GPA)

Jett Oachs - State Participant (37th Place)

Matthew Wedzina - MSHSCA Academic All-State

Football - MSHSCA Silver Academic Team Award

Ryan Kuechle - MSHSCA Academic All-State

Boys Soccer

Devon Swing - MSHSCA All-State Second Team Selection

Girls Soccer - MSHSCA Gold Academic Team Award

Natalie Schisel - MSHSCA All-State Second Team Selection

Danica Stenzel - MSHSCA Academic All-State

Brandi Drumm - MSHSCA Academic All-State

Volleyball - MSHSCA Gold Academic Team Award (3.92 Team GPA)

Maggie Taylor - MSHSCA Academic All-State

Keirsten Krueger - MSHSCA Academic All-State

Sarah Strom - MSHSCA Academic All-State

Jenna Pasker - MSHSCA Academic All-State

Girls Tennis - MSHSCA Gold Academic Team Award (3.92 Team GPA)

Hannah Weng - MSHSCA Academic All-State

Allie Kleinschmidt - MSHSCA Academic All-State

Girls Swim and Dive - MSHSCA Gold Academic Team Award (3.79 Team GPA)

17th Place Team Finish

Payton Keech - MSHSCA Academic All-State

Megan Burrows - MSHSCA Academic All-State

Emma Treinen - MSHSCA Academic All-State

Kenzie Hendley - MSHSCA Academic All-State

Maddie Hogue - State Participant - 50 Yard Freestyle (8th Place) and 100 Yard Butterfly (17th Place), MSHSCA All-State

200 Yard Free Relay - State Participants (10th Place)

Maddie Hogue, Grace Busch, Megan Burrows and Kaylee Sivertson

400 Yard Free Relay - State Participants (10th Place)

Maddie Hogue, Grace Busch, Megan Burrows and Kaylee Sivertson

National Merit Scholars

Brady Budge - Commended

The following West High students are recognized for their accomplishments during the Fall season:

Boys Cross Country

- MSHSCA Gold Academic Team Award (3.812 GPA)

Girls Cross Country

- MSHSCA Gold Academic Team Award (4.00 GPA)

Football

- MSHSCA Silver Academic Team Award (3.18 GPA)
- MFCA All-Star Game Participant: Clay Herding, Garrett Shumski

Girls Soccer

- **Section 2A Champions and State Tournament Participants**
- MSHSCA Gold Academic Team Award (4.05 GPA)
- MSHSL All-State Tournament Team: Rachel Luedtke
- All-State: Ashley Gustavson, Rachel Luedtke
- MSHSSCA All-Star Game Participants: Ashley Gustavson, Rachel Luedtke
- Class A Ms. Soccer Finalist: Rachel Luedtke

Boys Soccer

- MSHSCA Silver Academic Team Award (3.526 GPA)

Girls Swim and Dive

- **State Meet Participants:**
 - 200 Medley Relay: Amanda Younge, Sarah Patenaude, Brenna Bartell, and Sophia Leonard (8th place overall; earned All-State recognition)
 - Individual Medley: Sarah Patenaude (23rd place overall) and Olivia Leonard (25th place overall)
 - 50 Free: Sophia Leonard (21st place overall)
 - 100 Free: Sophia Leonard (19th place overall)
 - 200 Free Relay: Sarah Patenaude, Olivia Leonard, Annika Younge, Sophia Leonard (19th place overall)
 - 100 Breaststroke: Sarah Patenaude (15th place overall), Olivia Leonard (7th place overall, earned All-State recognition)
- MSHSCA Gold Academic Team Award (3.88 GPA)

Girls Tennis

- MSHSCA Gold Academic Team Award (3.82 GPA)
- MSHSCA Academic All-State: Kiera Swenson, Madison Ceminsky

Volleyball

- MSHSCA Academic All-State: Kenzie Grunst, Jenna Courier, Olivia Fasnacht

National Merit Scholars

- Semi-Finalist: Lucas Guo
- Commended: Dan Egli, Isabel Lorenz, and Justin Qualley

School Board Regular Meeting**4.B.****Meeting Date:** 11/19/2018**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Information

Subject:

2017-18 Audit Report

Background:

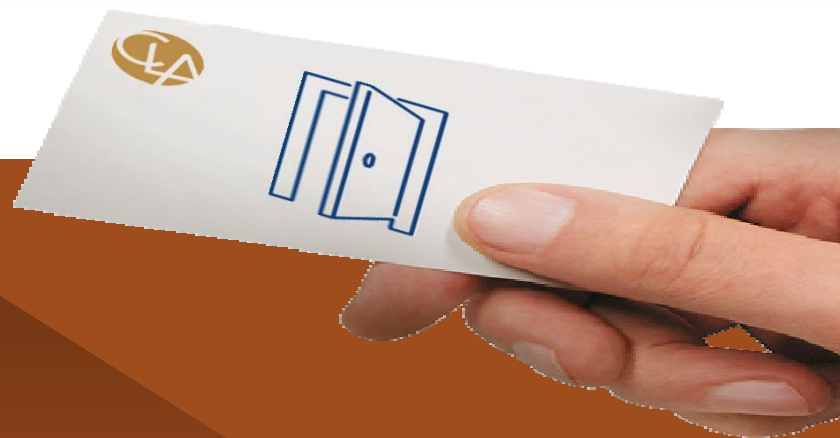
Mr. Dennis Hoogeveen from Clifton Larson Allen LLP will be with us at our Board meeting on Monday evening to present the audit report and to answer any questions you might have.

Recommended Action:None.

AttachmentsAuditor Report 2018

ISD NO. 77 MANKATO

June 30, 2018

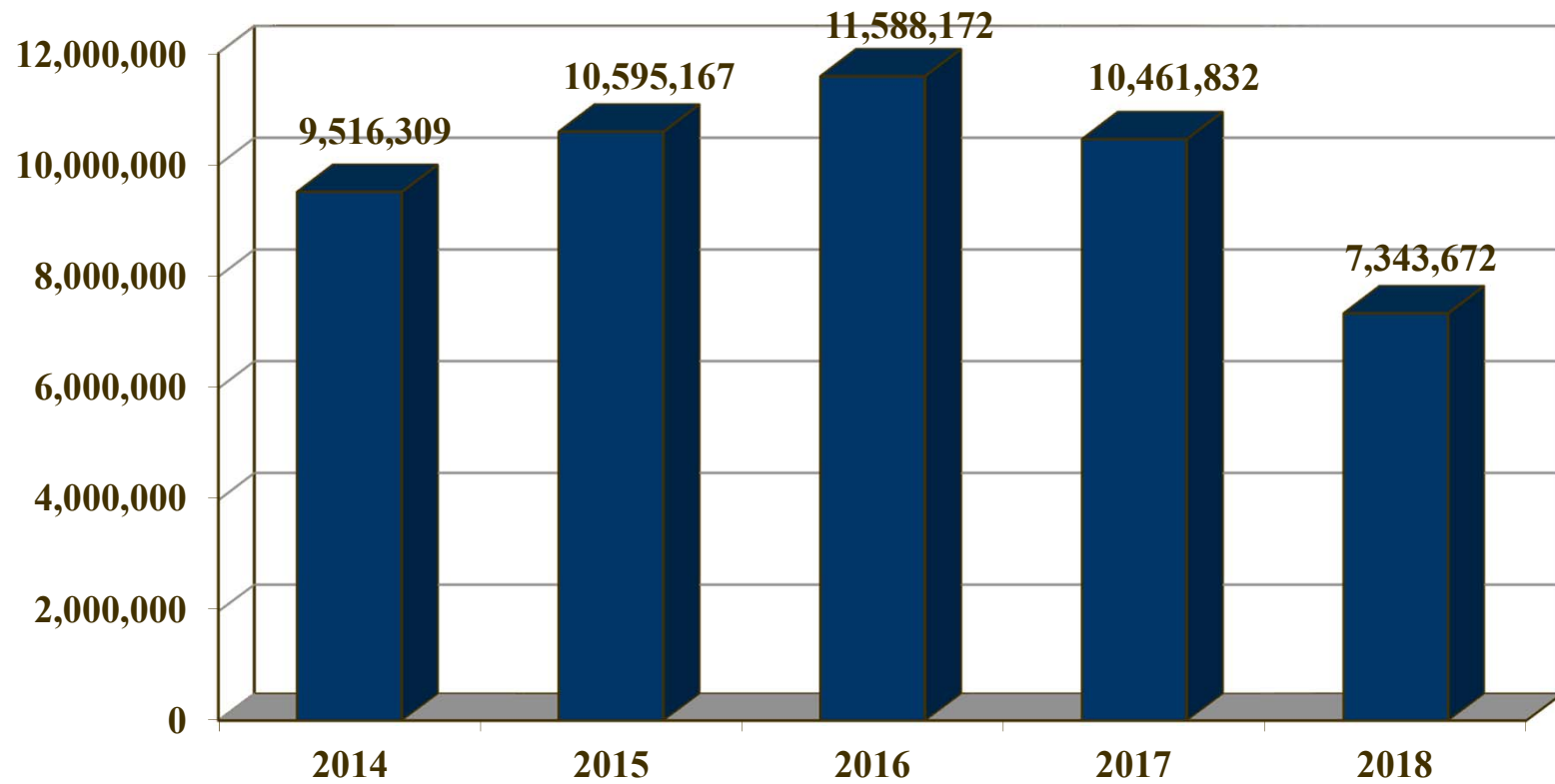


**COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GENERAL FUND
YEAR ENDED JUNE 30, 2018**

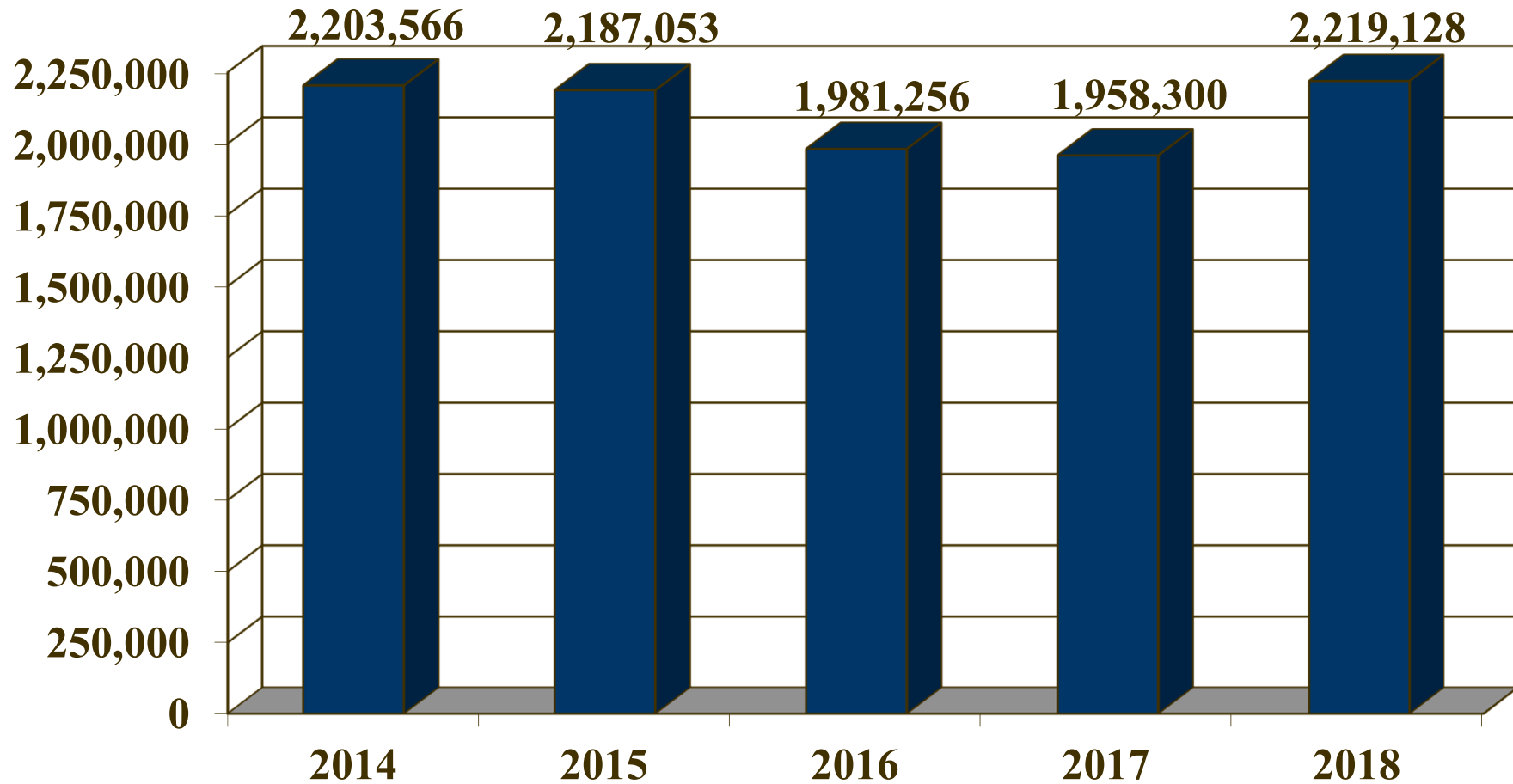
				Capital Related Restrictions				
	Unassigned and Nonspendable	Assigned	Non-Capital Restrictions	Operating Capital	Health & Safety	LTFM	Total	General Fund Total
Revenues	\$ 84,377,131	\$ -	\$ 9,475,897	\$ 3,260,270	\$ (101,305)	\$ 2,735,720	\$ 5,894,685	\$ 99,747,713
Expenditures	87,495,291	-	9,215,069	4,062,689	-	3,189,352	7,252,041	103,962,401
Excess (Deficit) Revenues Over (Under) Expenditures	(3,118,160)	-	260,828	(802,419)	(101,305)	(453,632)	(1,357,356)	(4,214,688)
Fund Balance 6/30/17	10,461,832	690,000	1,958,300	1,126,782	97,895	(266,144)	958,533	14,068,665
Fund Balance 6/30/18	\$ 7,343,672	\$ 690,000	\$ 2,219,128	\$ 324,363	\$ (3,410)	\$ (719,776)	\$ (398,823)	\$ 9,853,977

ISD NO. 77 MANKATO
General Fund
Unassigned and Nonspendable Balance

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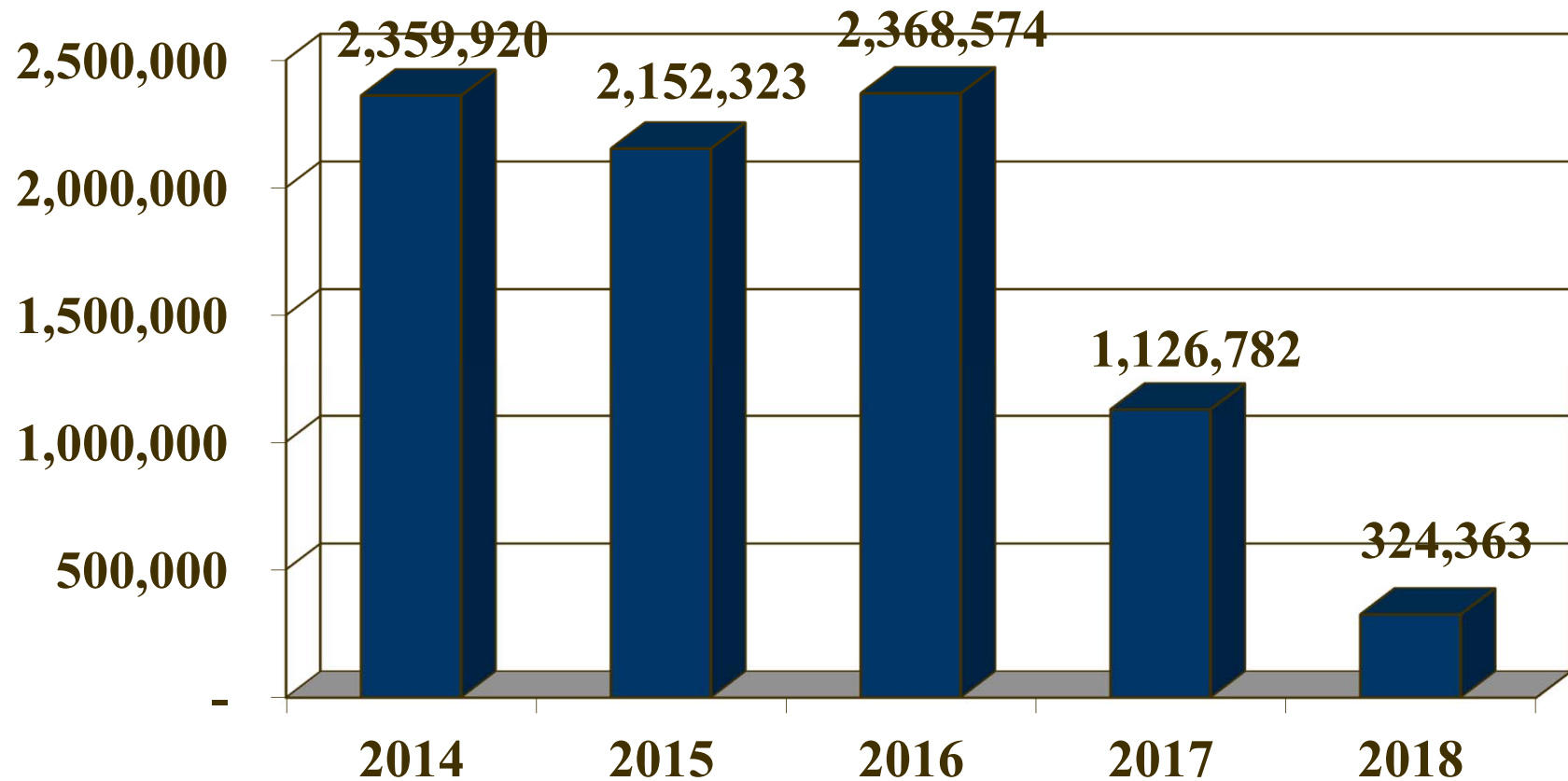


ISD NO. 77 MANKATO
General Fund
Restricted Balance (Excluding Capital Related)



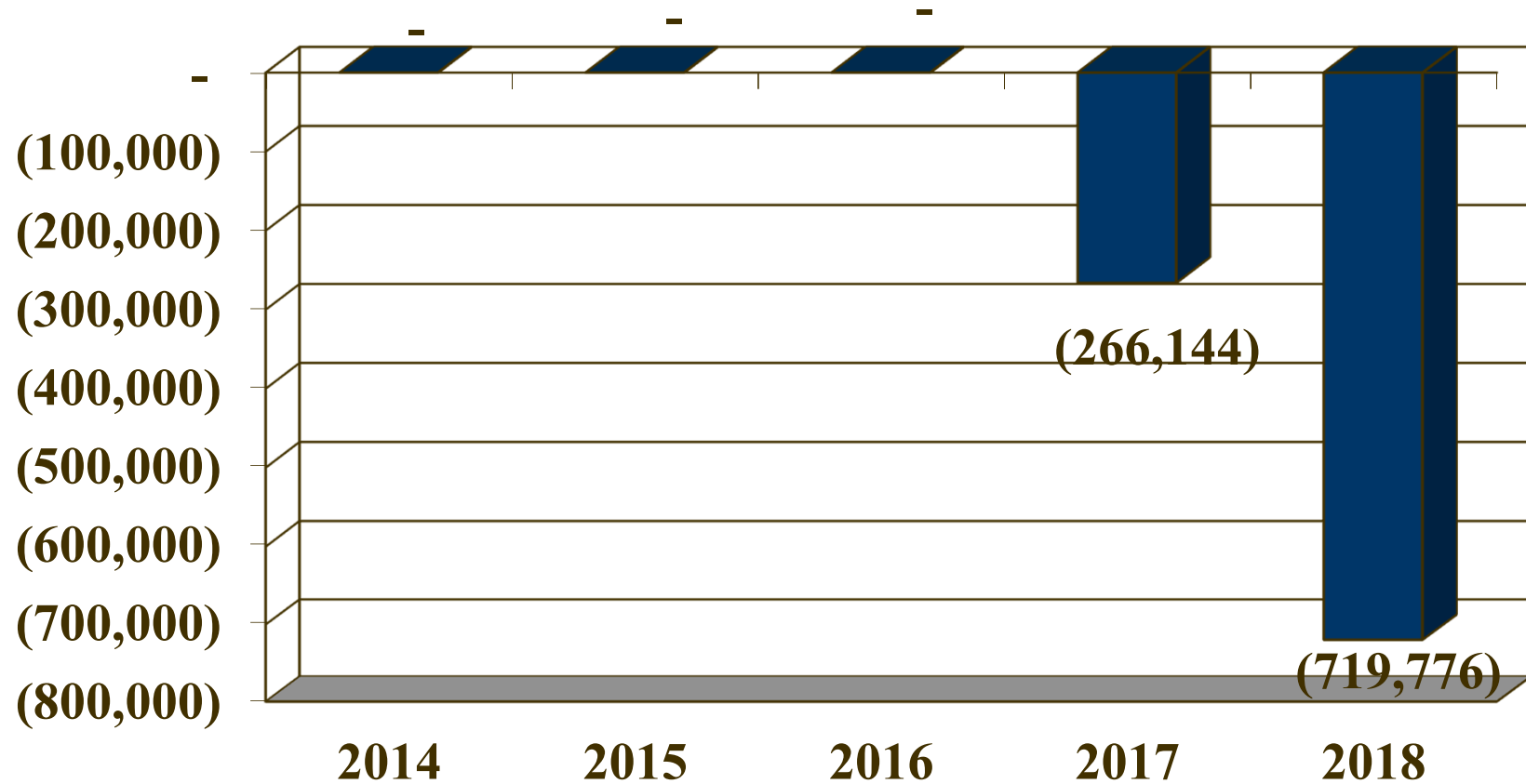
ISD NO. 77 MANKATO
General Fund
Operating Capital Fund Balance

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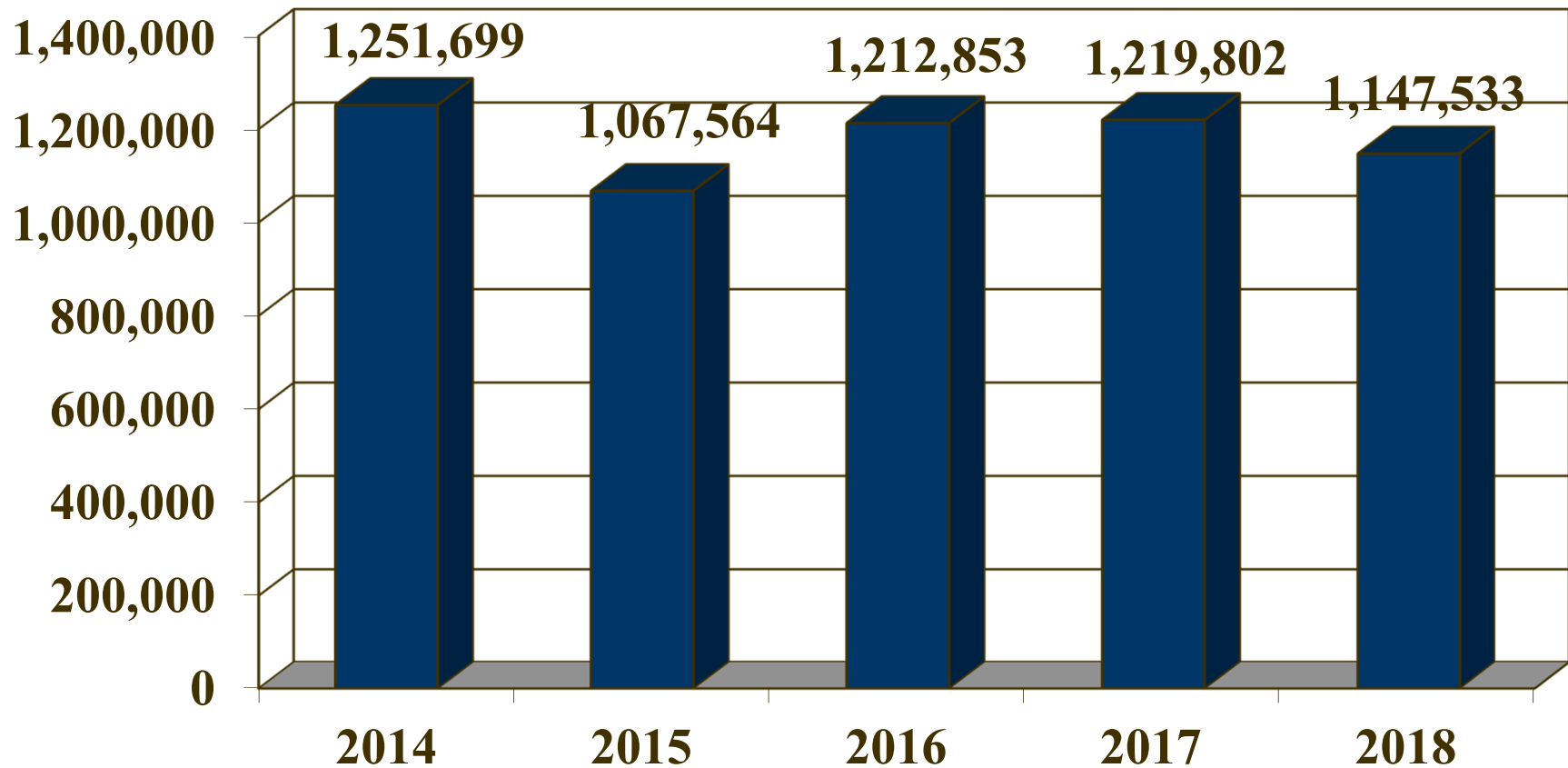
ISD NO. 77 MANKATO
General Fund
Long Term Facilities Maintenance Fund Balance

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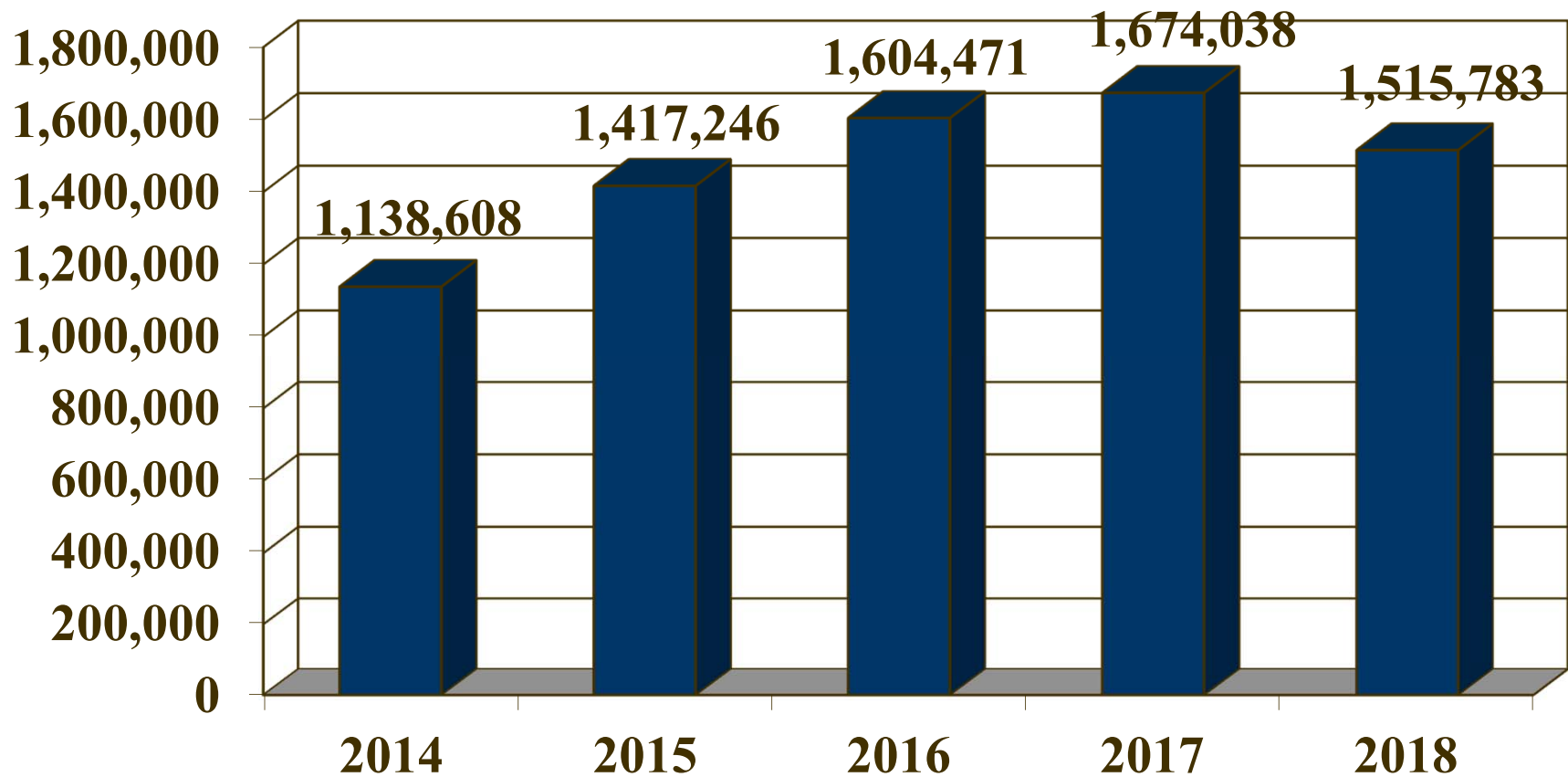
ISD NO. 77 MANKATO
Food Service Fund Balance

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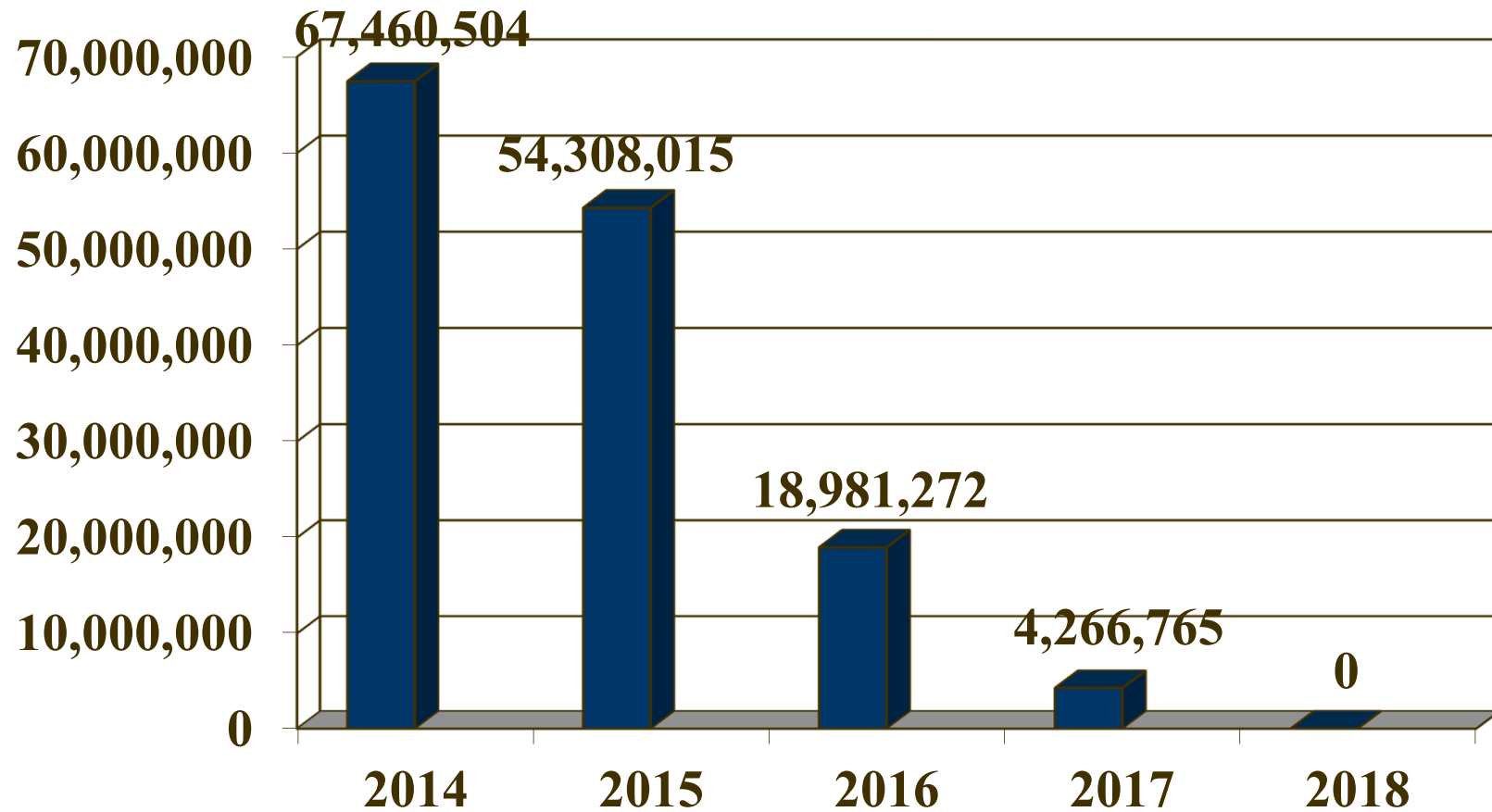


ISD NO. 77 MANKATO
Community Service Fund Balance

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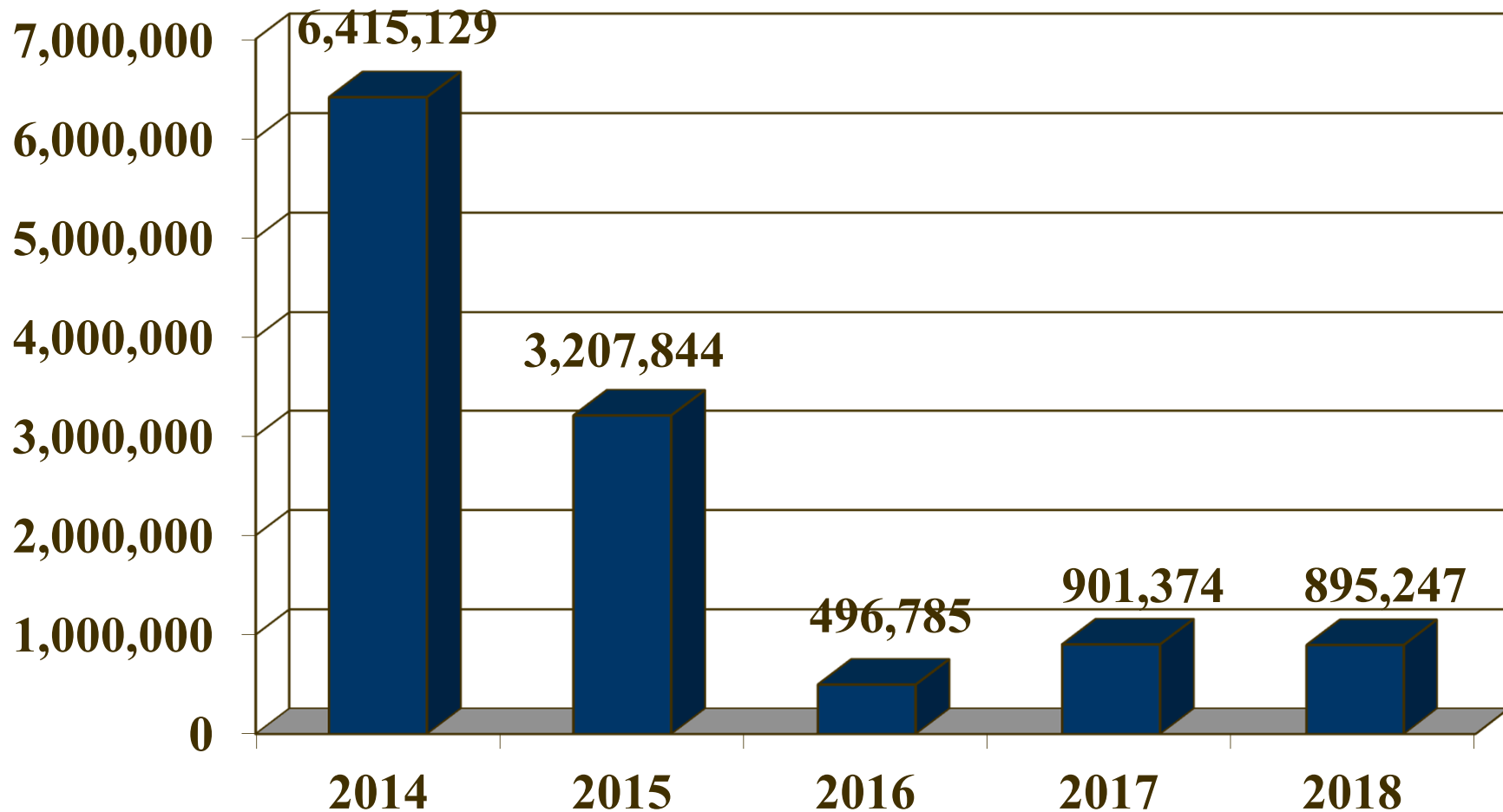


ISD NO. 77 MANKATO
Building Construction Fund Balance



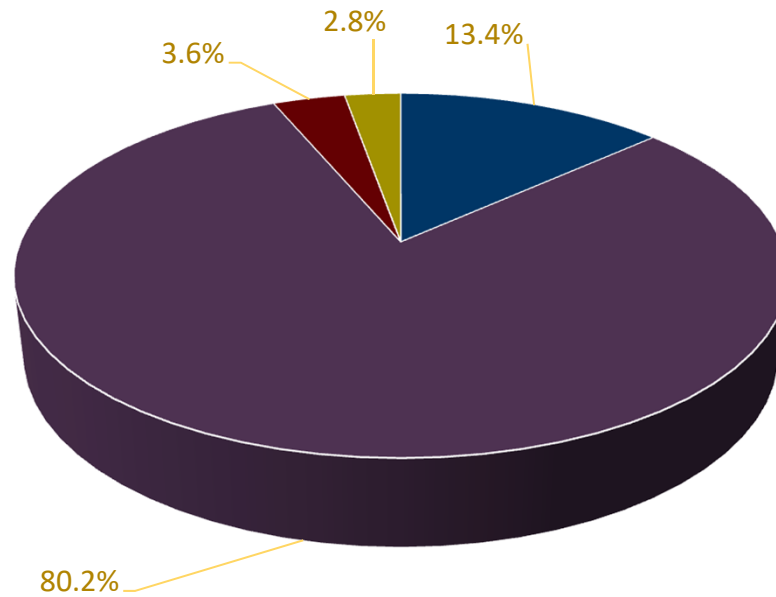
ISD NO. 77 MANKATO

Debt Service Fund Balance, Excluding Restricted for Bond Refundings



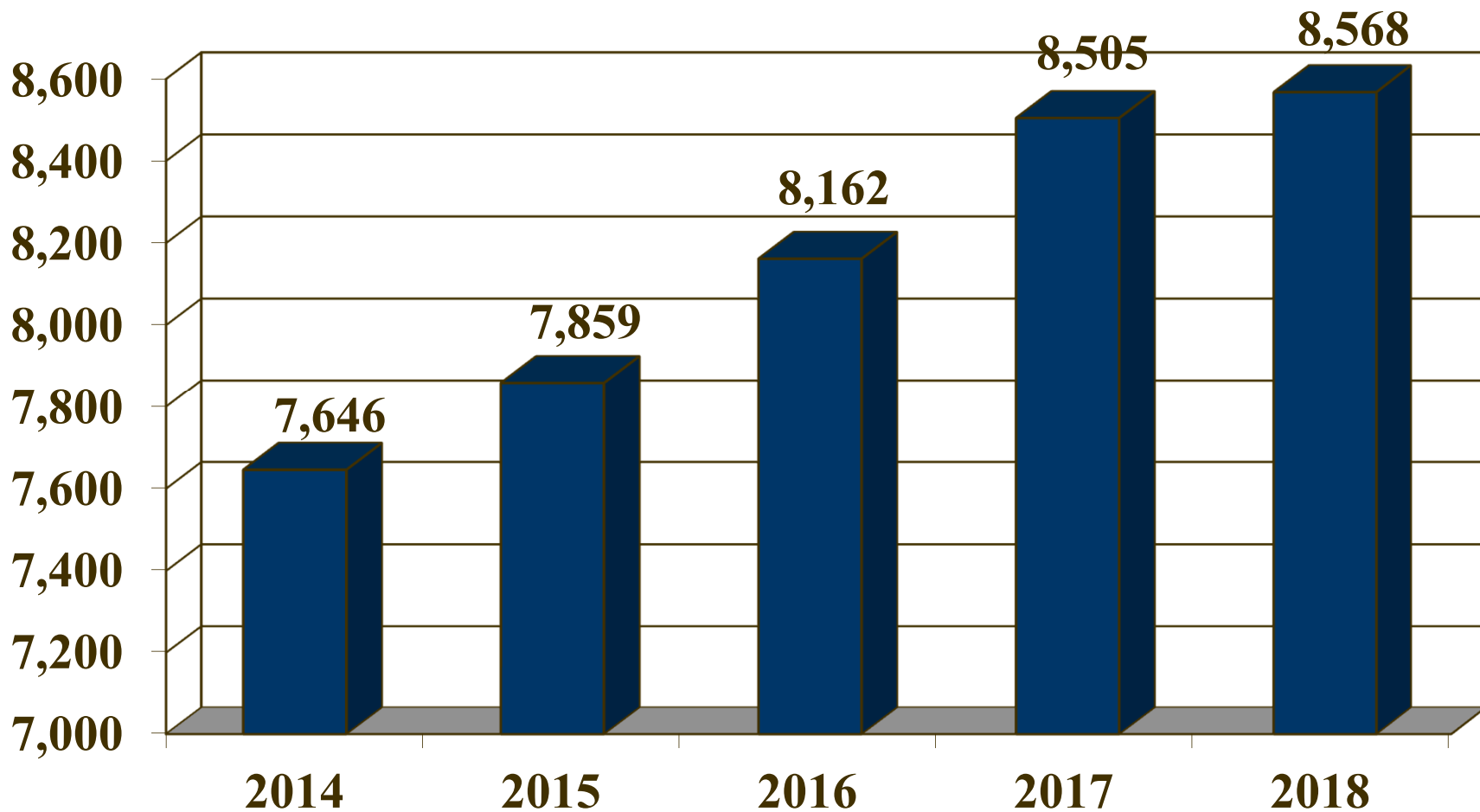
Fiscal 2018 Restricted for Bond Refundings = \$15,533,581

ISD NO. 77 MANKATO
General Fund Revenue
Year Ended June 30, 2018



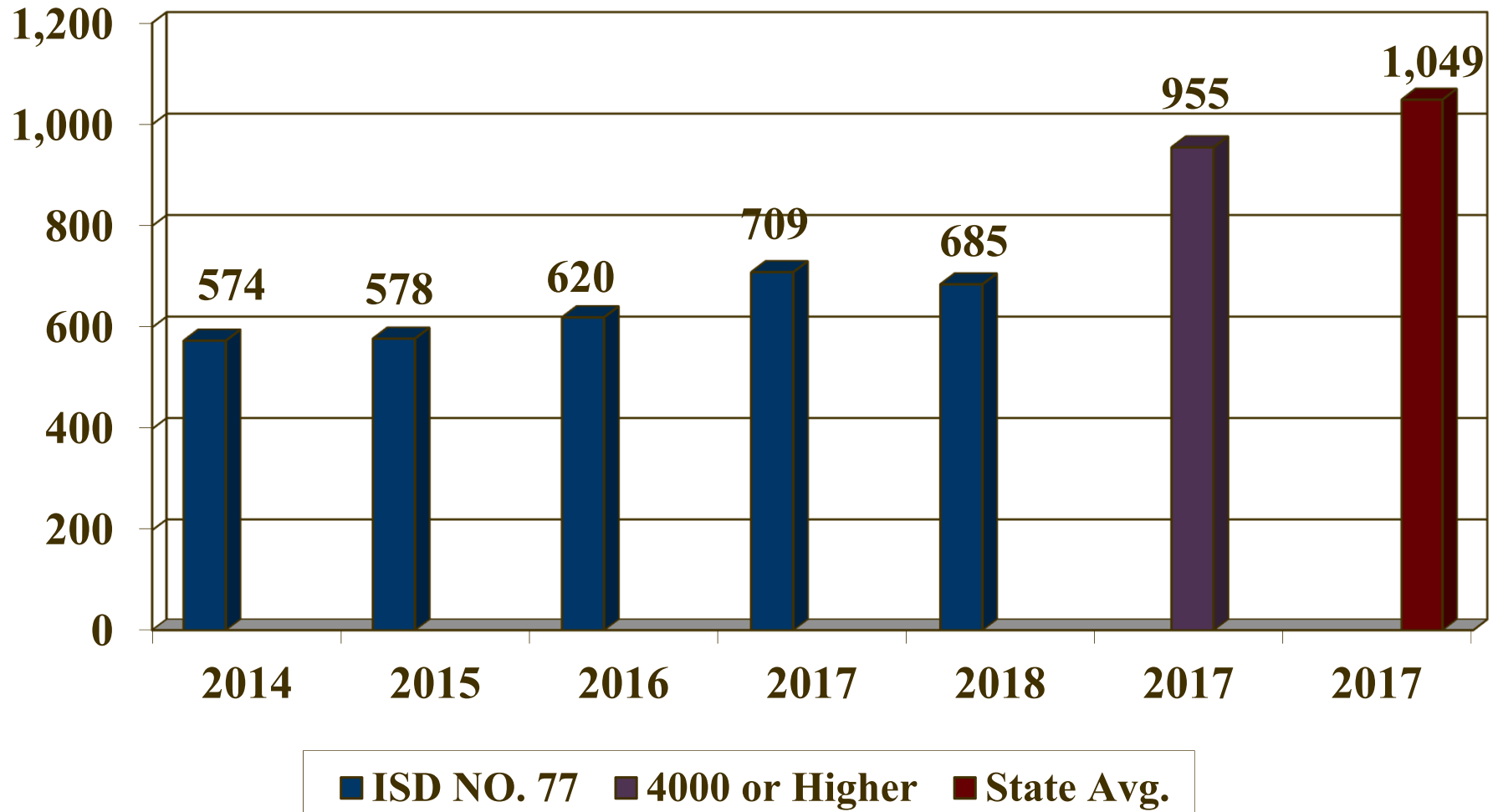
■ Local Property Taxes ■ State Sources ■ Federal Sources ■ Other

ISD NO. 77 MANKATO
ADM'S



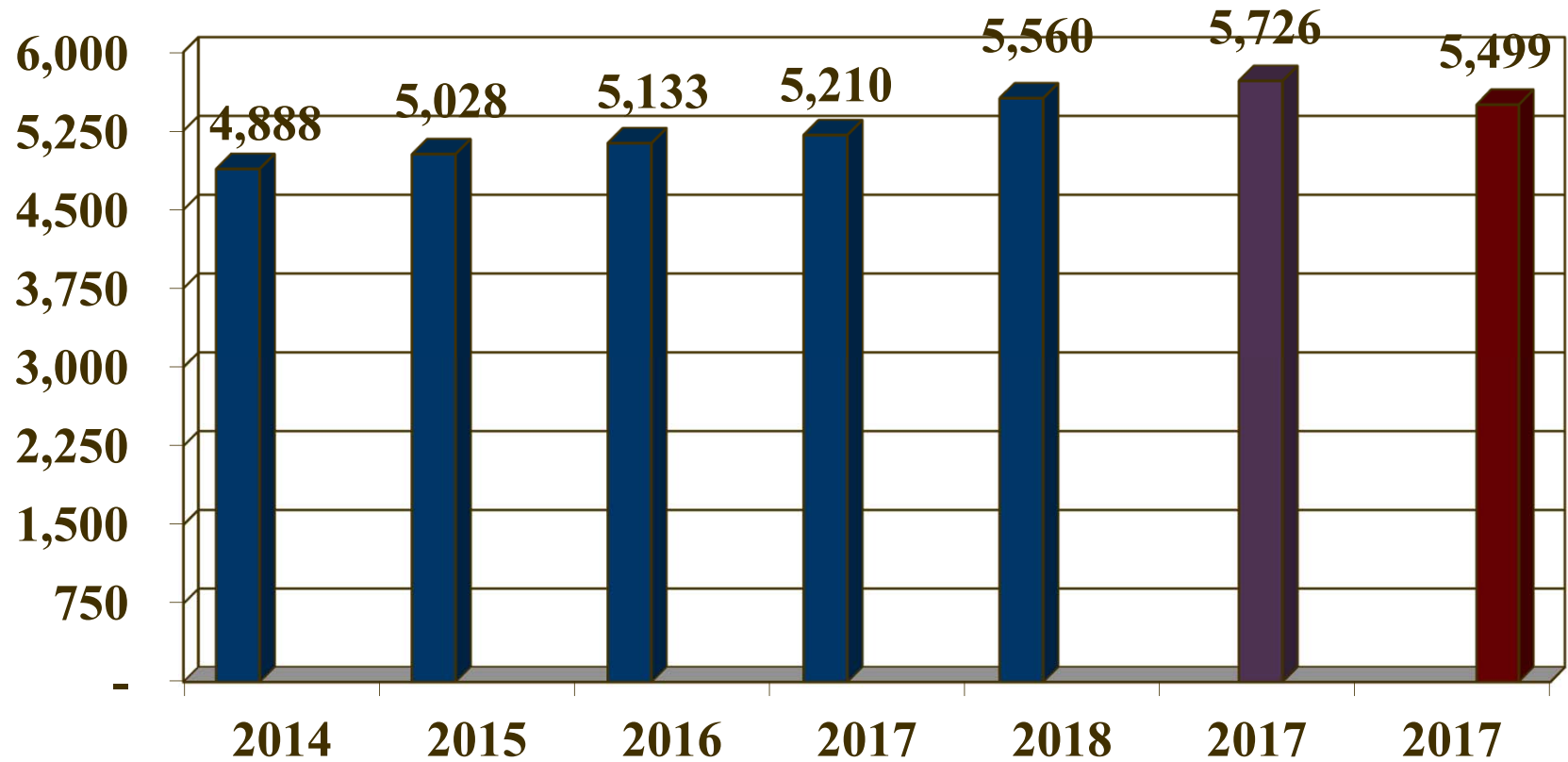
ISD NO. 77 MANKATO

District & School Administration & Support



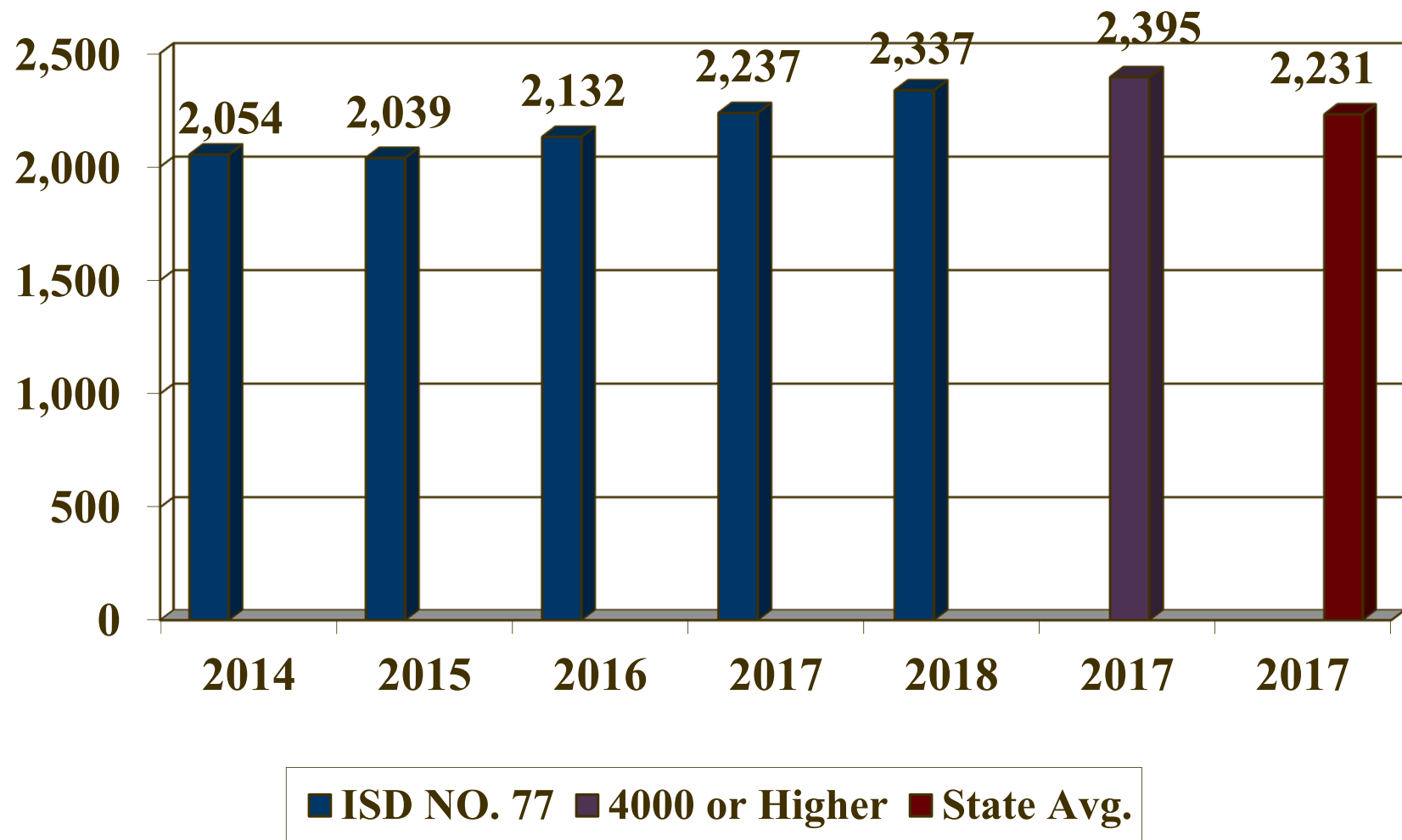
ISD NO. 77 MANKATO
Regular Instruction

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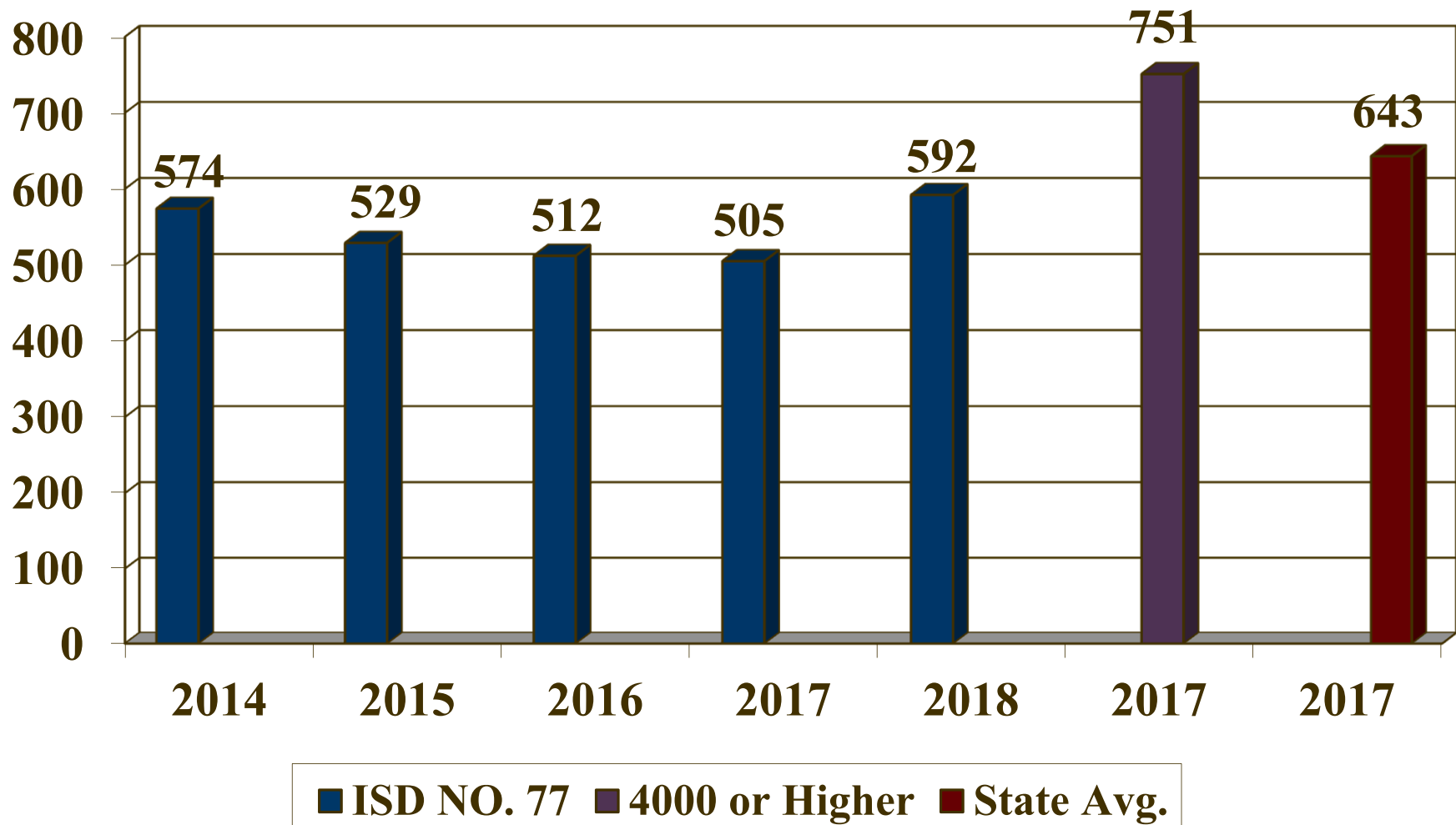


■ ISD NO. 77 ■ 4000 or Higher ■ State Avg.

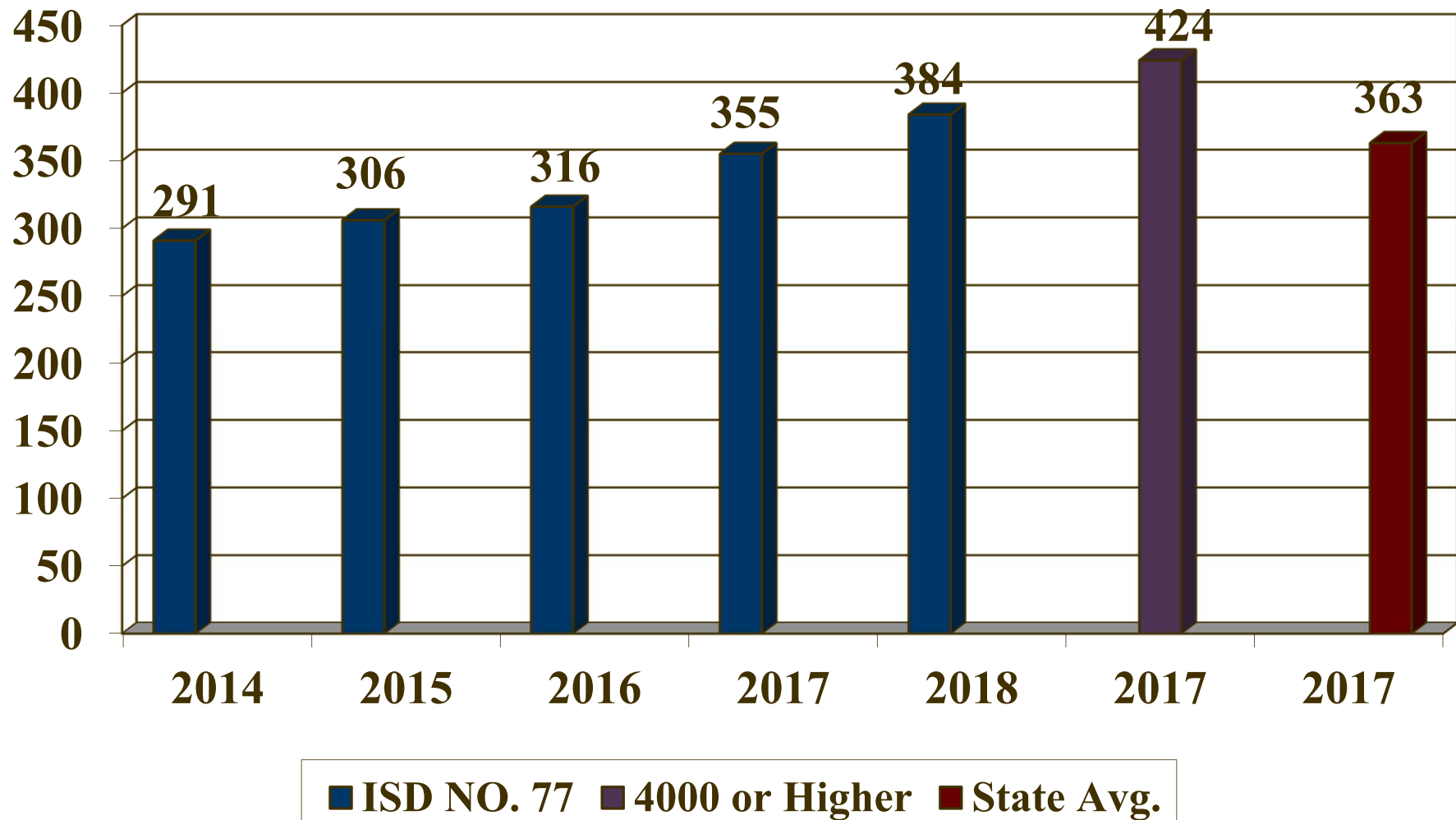
ISD NO. 77 MANKATO
Special Education Instruction



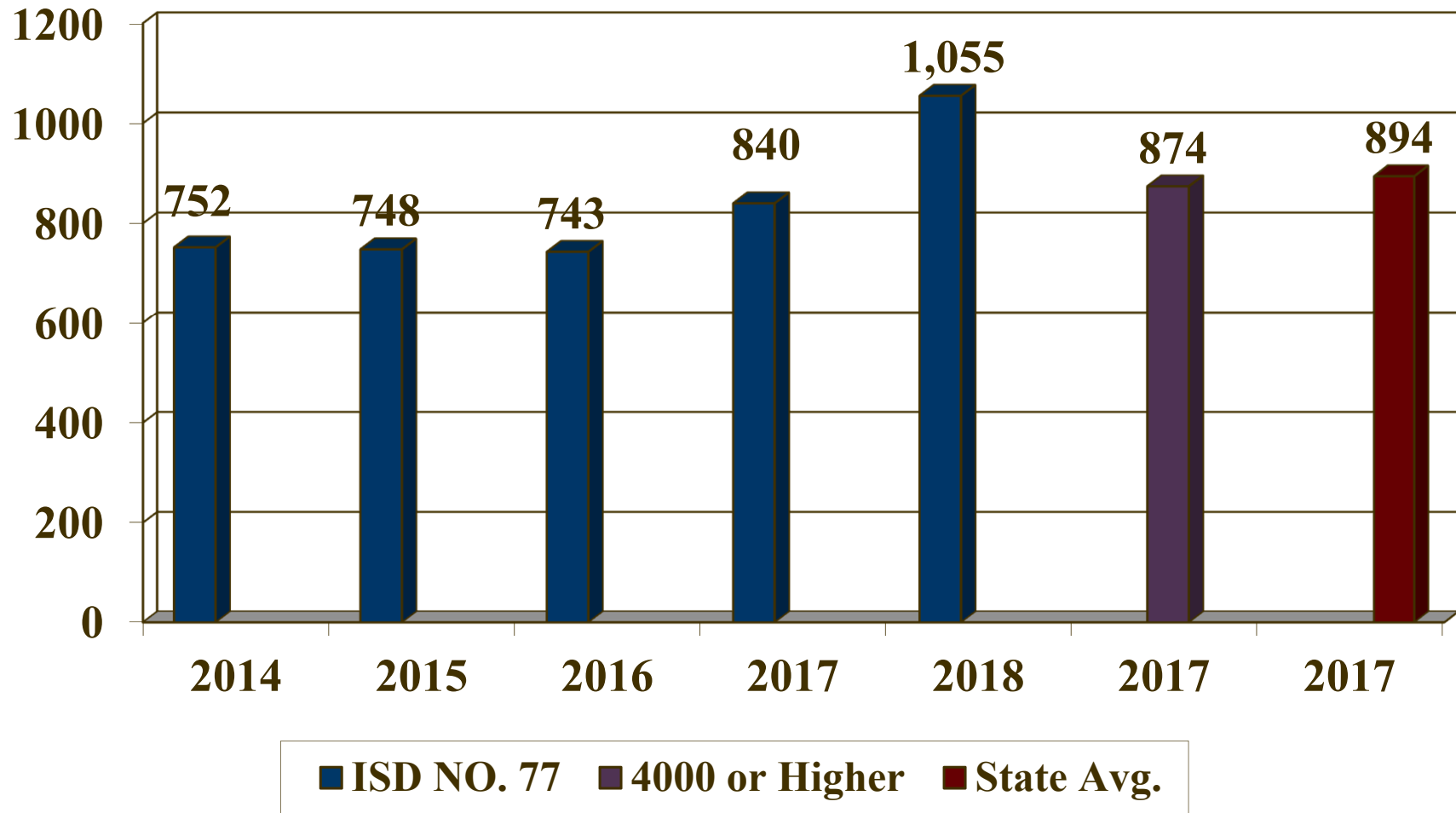
ISD NO. 77 MANKATO
Instructional Support Services



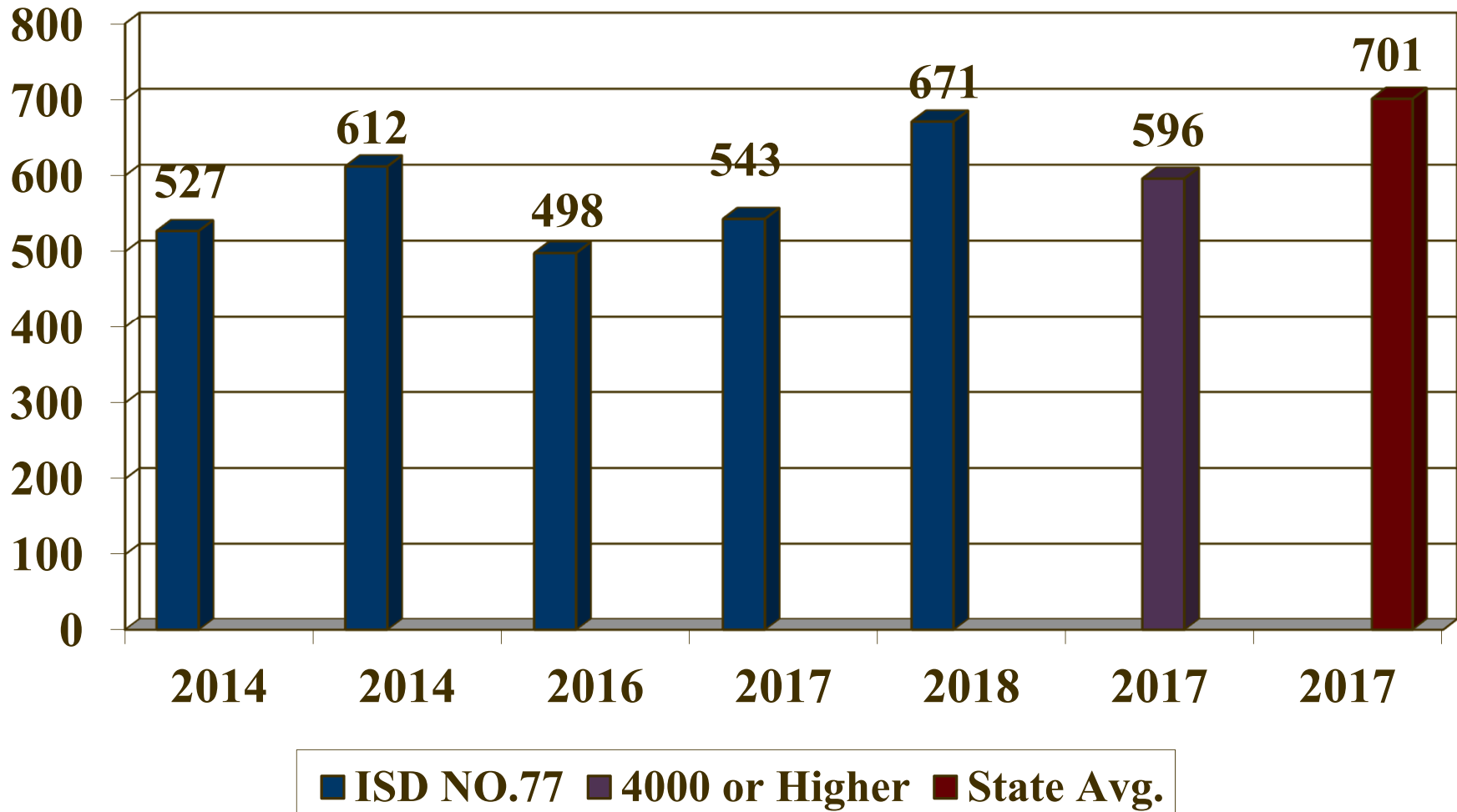
ISD NO. 77 MANKATO
Pupil Support Services



ISD NO. 77 MANKATO
Site, Buildings, Equipment & Other

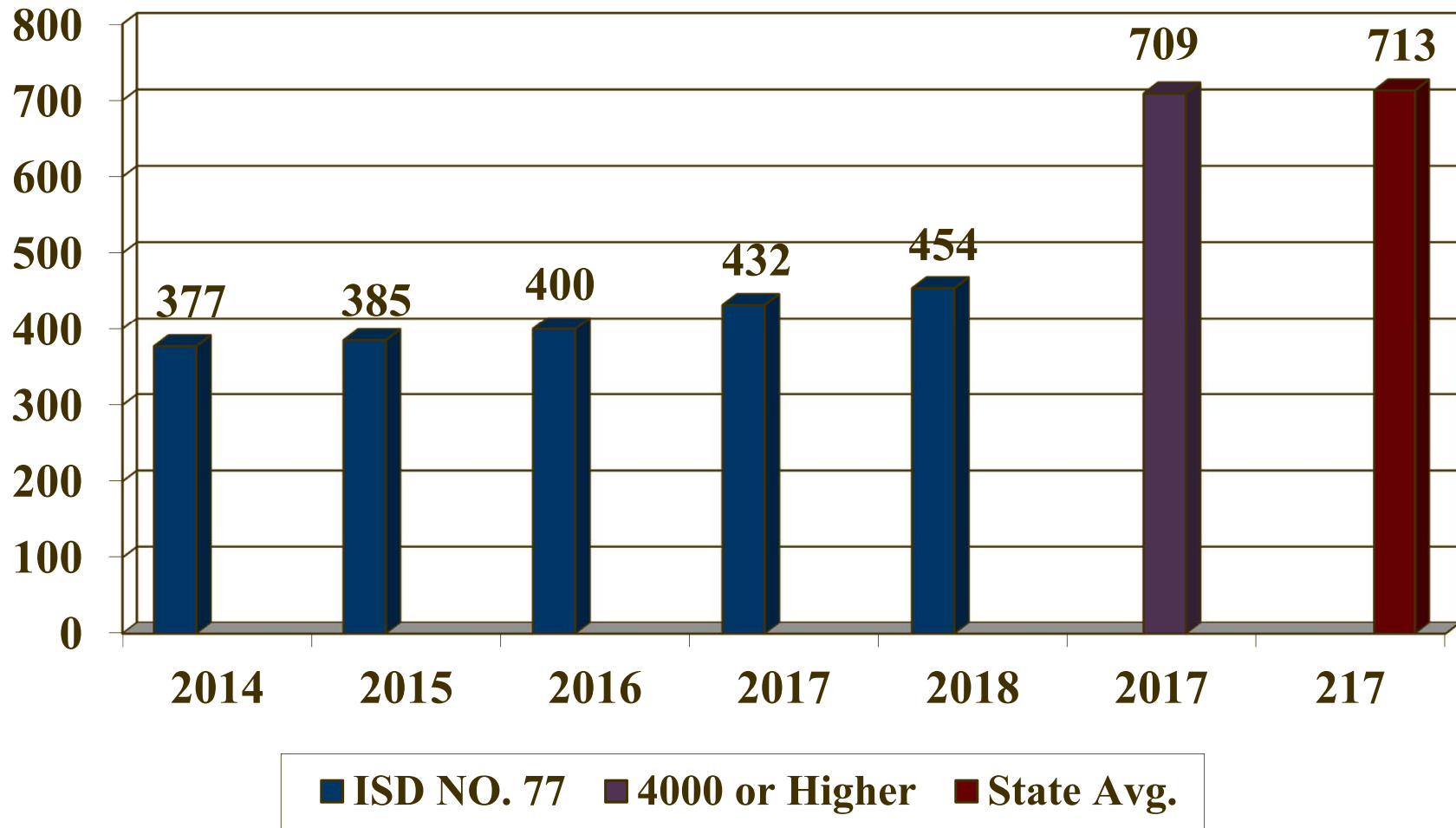


ISD NO. 77 MANKATO
Capital Expenditures

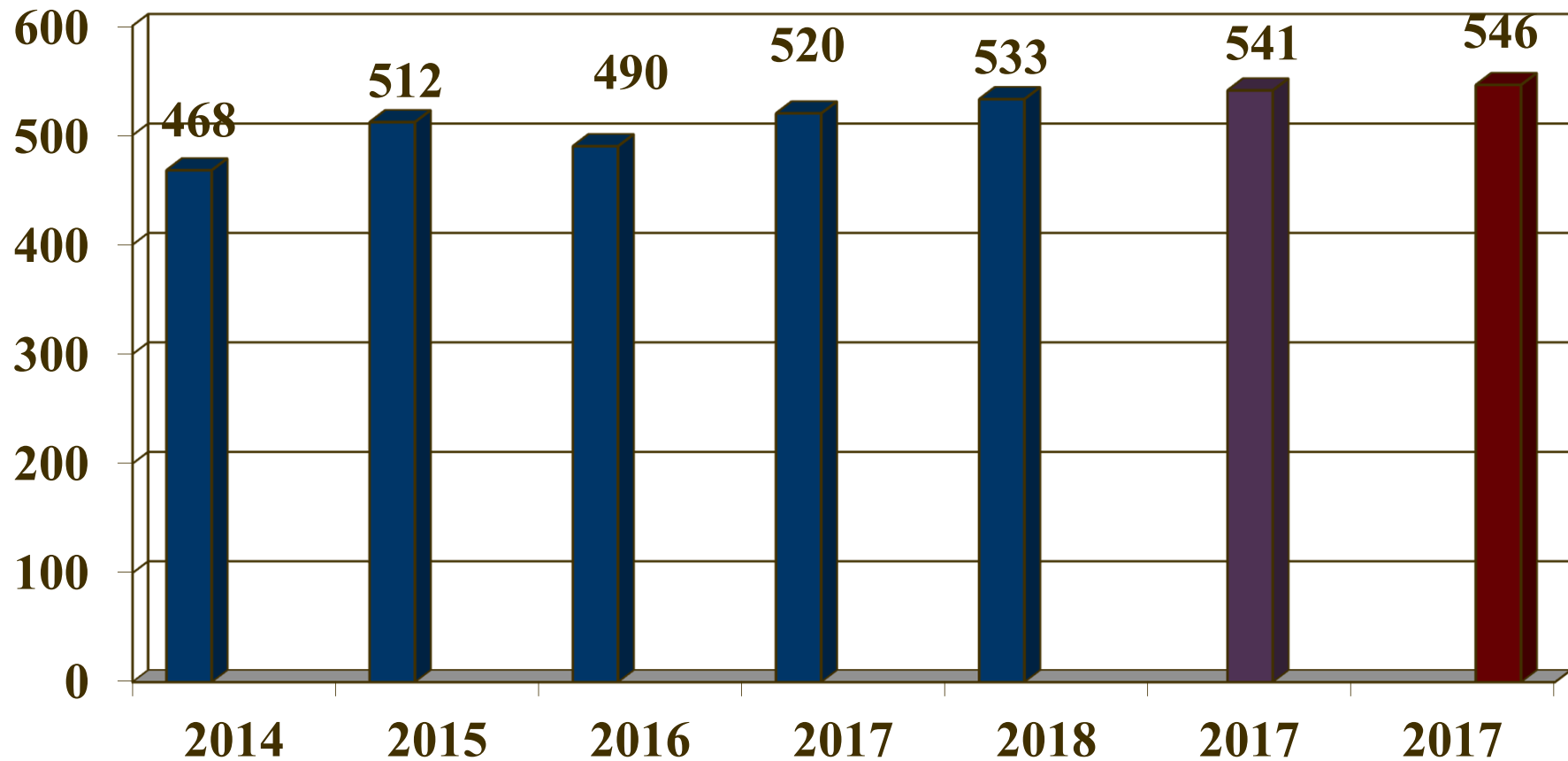


ISD NO. 77 MANKATO
Transportation

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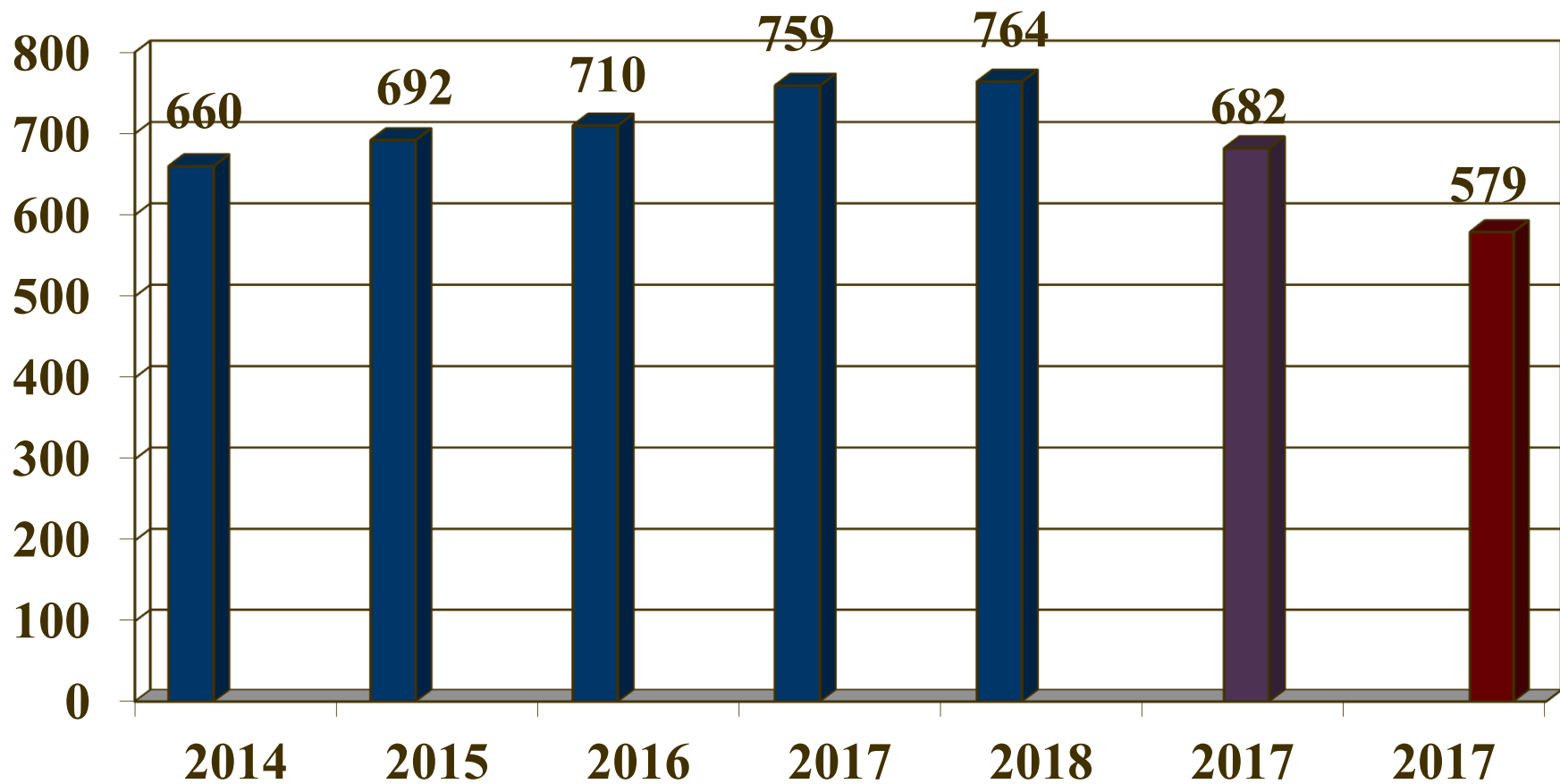


ISD NO. 77 MANKATO
Food Service



■ ISD NO. 77 ■ 4000 or Higher ■ State Avg.

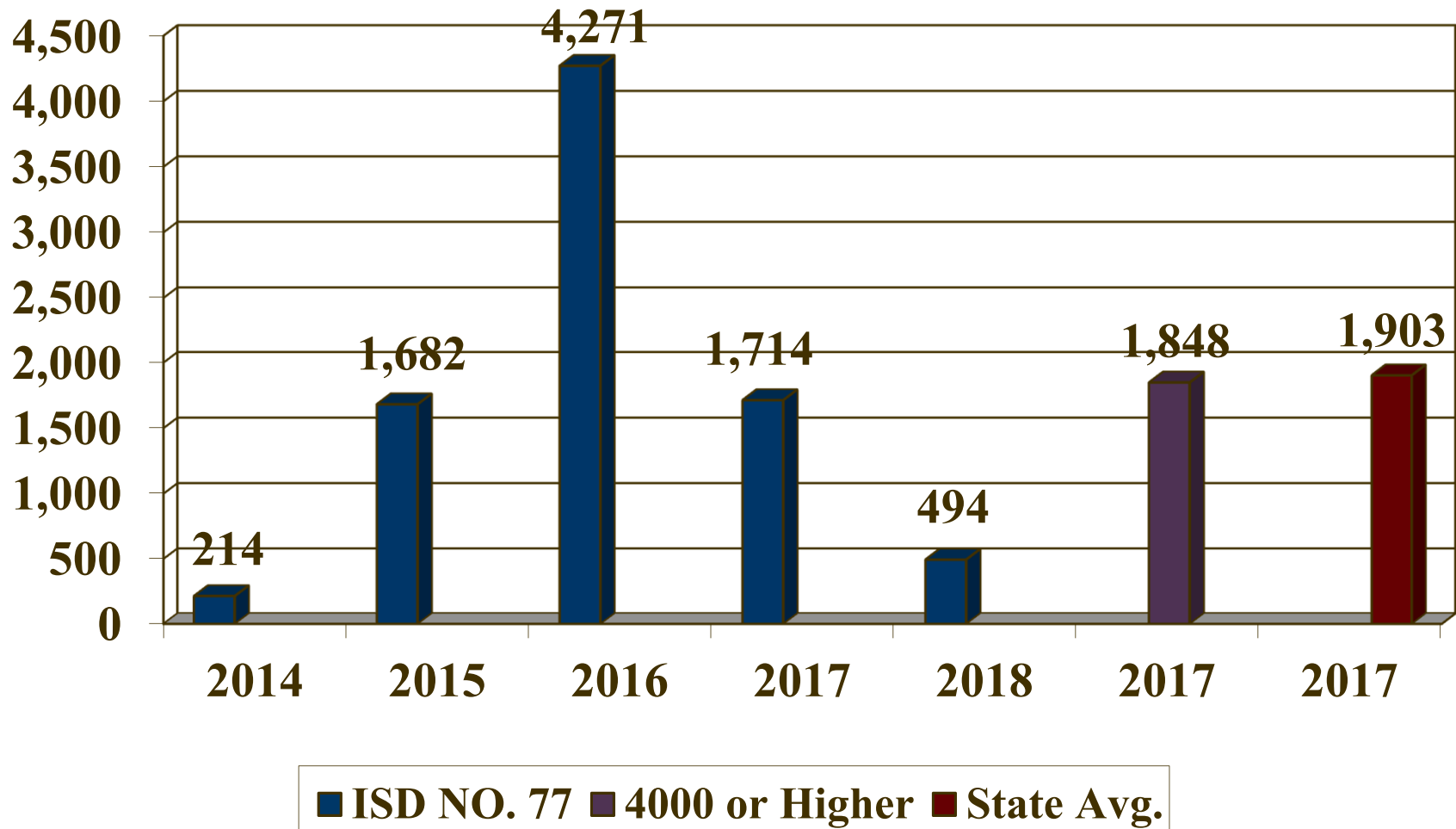
ISD NO. 77 MANKATO
Community Service



■ ISD NO. 77 ■ 4000 or Higher ■ State Avg.

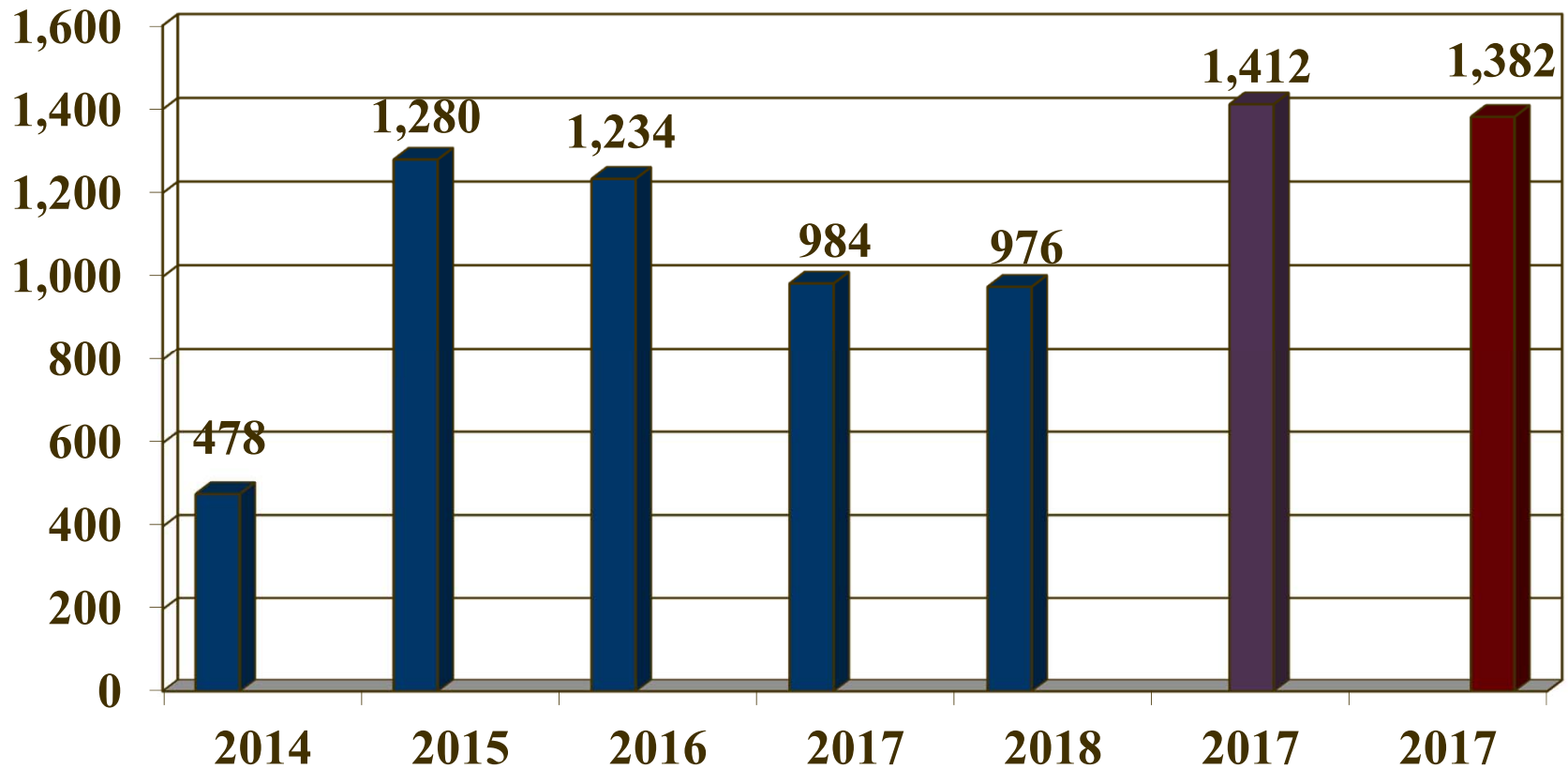
ISD NO. 77 MANKATO Building Construction

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ISD NO. 77 MANKATO Debt Service

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■ ISD NO. 77 ■ 4000 or Higher ■ State Avg.

School Board Regular Meeting**4.C.****Meeting Date:** 11/19/2018**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Information

Subject:

First Reading of Revised Policies

Background:

School Board Policy 305 states that it is the responsibility of the Superintendent to recommend additions or modifications to School Board policies. The Policy Review Committee met on November 15, 2018, to review and discuss the proposed revisions. The attached revised policies are presented this evening for first reading.

Recommended Action:

These policies will be presented for second reading and approval at the December 4, 2018, School Board meeting.

AttachmentsPolicy Revisions List - Nov. 2018

School Board First Reading: November 19, 2018

School Board Second Reading/Approval: December 4, 2018

POLICY #	POLICY TITLE
102	Equal Educational Opportunity
205	Open Meetings and Closed Meetings
206	Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations
401	Equal Employment Opportunity
413	Harassment and Violence
419	Tobacco-Free Environment
421	Gifts to Employees and School Board Members
504	Student Dress and Appearance
506	Student Discipline
509	Enrollment of Nonresident Students
525	Violence Prevention [Applicable to Students and Staff]
532 Imm Record	Immunization Requirements
601	School District Curriculum and Instruction Goals
602	Organization of School Calendar and School Day
619.1 619.1F	School District Testing Plan and Procedure Updated Form - Assurance of Test Security and Non-Disclosure
619.2	Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students

628	Graduation Requirements
707	Transportation of Public School Students
708	Transportation of Nonpublic School Students
709	Student Transportation Safety Policy
716	Conflict of Interest - Purchasing
802	Disposition of Obsolete Equipment and Material
904	Distribution of Materials on School District Property by Nonschool Persons

School Board Regular Meeting

4.D.

Meeting Date: 11/19/2018

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5.A.

Meeting Date: 11/19/2018

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the November 5, 2018, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - November 5, 2018, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 5, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, November 5, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: none.

Ms. Schuck made a motion, and Ms. Hansen seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: The following individuals spoke regarding school choice - Nyabual Bayak (1406 Eastport, Mankato), Deq Ali (4489 Marsh Drive, Mankato), Fadumo Ahmed (1628 Colony Court, North Mankato), Ahmed Kashin (1510 Warren Street #104, Mankato), Jaylani Hussein (25511 E. Franklin, Minneapolis), Haredo Abdullahi (317 Page Avenue #2, North Mankato), Lul Ahmed (1624 Colony Ct, North Mankato).

Information Reports: Bridges Community School Report presented by Robin Courier and Sarah Wennes. Hoover Elementary School Report presented by Dan Kamphoff.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Brandon, and carried on a 7-0 roll call vote.

Approval of Minutes of the October 15, 2018, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Samantha Dimmerman - Long Term Substitute Teacher for Dustin Julius at Prairie Winds Middle School beginning December 3 and ending February 11, 2019. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Todd Substad - Long Term Substitute Teacher for Allison Beck at West High School beginning October 1 and ending December 16, 2018. Long Term Substitute for Eric Davis at East High School beginning on or about December 17 and ending March 4, 2019. He will be placed at step 9 of the B+30 lane on the Teachers Association salary schedule.

The following will be teachers in the ExCel Program at Jefferson Elementary School beginning October 23 and ending April 30, 2018.

They will be compensated according to their placement on the Teachers Association salary schedule.

Dawn Clauson, Amelia Jirak, Hallie Sipe, Tonya Wannarka

The following will be teachers in the ExCel Program at Rosa Parks Elementary School beginning October 23 and ending April 30, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Carole Chapman, Jill Gause, Miranda Miller, Emily Molenaar, Karissa Nickels

Dan Blasl, Coordinator - will receive a stipend of \$1,000 for this assignment.

The following will be teachers in the ExCel Program at Washington Elementary School beginning October 23 and ending April 30, 2018. They will be compensated according to their placement on the Teachers Association salary schedule.

Angie Davis, Cindy Hashimoto, Melissa Larkin, Eric Miller, Gina Vanselow, Kyle Vanselow

Eric Miller, Coordinator - will receive a stipend of \$1,000 for this assignment.

APPOINTMENTS (NON-AFFILIATED)

Mary Clement - Central Registration Specialist beginning November 6, 2018. This is a full-time, Non-Affiliated position with an annual salary of \$39,873, prorated to \$25,917.45 for 169 days for 2018-19. She will be eligible for category II benefits.

APPOINTMENTS (NONINSTRUCTIONAL)

Nicholas Bergren - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/5 days per week beginning October 22 and ending June 5, 2019. He will be compensated at the rate of \$12.36 per hour.

Devon Boots - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/3 days per week beginning January 1, 2019. She will be compensated at the rate of \$9.90 per hour.

Kristina Case - ACES Child Care Assistant at Roosevelt Elementary School for 2 hours per day/4 days per week beginning September 6, 2018. She will be compensated at the rate of \$10.15 per hour.

Nicole Doyen - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/3 days per week beginning October 29, 2018. She will be compensated at the rate of \$10.40 per hour.

Mary Drummer - Health Assistant - RN at Eagle Lake Elementary School for 6.5 hours per day/5 days per week beginning October 24, 2018. She will be compensated at the rate of \$18.29 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Ashley Elliott - Rescind appointment to the position of Special Education Student Success Coach at Futures that was to begin October 22, 2018.

Courtney Faragher - ACES Child Care Assistant Substitute for 4 hours per day/1 day per week beginning September 6, 2018. She will be compensated at the rate of \$10.15 per hour.

Sahar Fody - Cook's Helper at Dakota Meadows Middle School for 6 hours per day/5 days per week beginning November 8, 2018. She will be placed at step 1 of the Cook's Helper classification of the School Food Service Workers Association salary schedule with an hourly rate of \$11.52.

William Frame - 77 Lancers Marching Band Assistant Director beginning November 1, 2018. He will receive \$3,041.66 annually for this assignment.

Jasmine Grams-Haugesag - Resource Health Assistant - RN, Districtwide for 6.5 hours per day/5 days per week beginning November 5, 2018. She will be compensated at the rate of \$18.29 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Olivia Hagen - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/2 days per week beginning October 25, 2018. She will be compensated at the rate of \$9.65 per hour.

Mary Hollingsworth - Early Learning Regular Education Paraprofessional at the Early Childhood Center for 3.5 hours per day/3 days per week (T,W,Th) beginning November 6, 2018. She will be compensated at the rate of \$12.36 per hour.

Ellyssa Hoversten - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/2 days per week beginning October 30, 2018. She will be compensated at the rate of \$9.90 per hour.

Morgan Kingsley - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/3 days per week beginning October 26, 2018. She will be compensated at the rate of \$9.90 per hour.

Quincey Krein - ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/4 days per week beginning October 22, 2018. She will be compensated at the rate of \$10.40 per hour.

Jamie Linnemon - ACES School Age Child Care Program Secretary beginning November 26, 2018. This is a full-time, 8-hour per day/5 days per week 12-month position and she will be placed at classification B21, step 1 of the Educational Secretaries Association salary schedule with an hourly rate of \$15.05.

Kathy Maass - Second Cook at Monroe Elementary School for 7 hours per day/5 days per week beginning November 26, 2018. She will be placed at step 2 of the Second Cook - Elementary classification of the School Food Service Workers Association salary schedule with an hourly rate of \$13.62.

Jessica McDonald - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/2 days per week beginning October 29, 2018. She will be compensated at the rate of \$9.90 per hour.

Steven Piroso - ABE Teaching Assistant with the Adult Basic Education Program for 5.5 hours per day/5 days per week beginning November 5, 2018. He will be compensated at the rate of \$12.76 per hour and will be eligible for 6-3-2 benefits.

Gail Robertson - Early Learning Regular Education Paraprofessional at the Family Learning Center for 3 hours per day/Tuesdays only beginning November 6, 2018. She will be compensated at the rate of \$12.36 per hour.

William Robinson - 4-Hour Evening Custodian at Bridges Community School beginning November 12, 2018. He will be placed at step 1, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.34.

Megan Schultz - Early Learning Regular Education Paraprofessional at the Family Learning Center for 2 hours per day/1 day per week beginning October 25, 2018. She will be compensated at the rate of \$12.36 per hour.

Allyson Sewich - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/3 days per week beginning December 17, 2018. She will be compensated at the rate of \$9.90 per hour.

Demetrius Slaughter - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/5 days per week beginning October 22, 2018. He will be compensated at the rate of \$9.65 per hour.

Victoria Slawik - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/3 days per week beginning October 15, 2018. She will be compensated at the rate of \$10.40 per hour.

Blair Wareham - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/2 days per week beginning October 29, 2018. She will be compensated at the rate of \$9.90 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Laurie Erstad - Increase in assignment from 1.06 FTEs (1527 hours) to 1.10 FTEs (1593 hours) beginning September 10 for the 2018-19 school year.

Sara Meyer - Increase in Long Term Substitute assignment from .62 FTEs to 1.00 FTEs beginning October 30 and ending December 21, 2018.

Thomas Murray - Adjust placement on the Teachers salary schedule to step 10 of the B lane beginning October 12, 2018.

Kirsten Prunty - Increase in assignment from 1.0 FTEs to 1.167 FTEs for the 2018-19 school year, effective as of October 15, 2018.

Sarah Summers - Increase in assignment from 1.0 FTEs to 1.083 FTEs for the 2nd semester of the 2018-19 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Nancy Adams - Adjust placement on the Educational Secretaries Association salary schedule to step 5, classification A13 beginning August 20, 2018.

Alex Bahr - Change in assignment from Head Custodial Engineer at Hoover Elementary School to Evening Custodian - Tuesday-Saturday at East High School beginning November 16, 2018. He will be placed at step 5, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$17.57.

Colleen Bauman - Decrease in Cook's Helper assignment at Hoover Elementary School from 6.75 hours per day to 6 hours per day/5 days per week beginning November 5, 2018.

Walter Clark - Change in assignment from ACES Child Care Assistant to ACES Assistant Site Supervisor at Franklin Elementary School. His hours will remain the same and he will be compensated at the rate of \$10.90 per hour.

Nerissa Hoag - Increase in Second Cook assignment at Hoover Elementary School from 7.25 hours per day to 8 hours per day/5 days per week beginning November 5, 2018.

Natalie Hughes - Increase in Early Learning Special Education Paraprofessional assignment at Rosa Parks/Franklin Elementary Schools

from 28 hours per week to 29 hours per week (7.25 M-Th) beginning October 30, 2018.

Heather Kisor - Increase in Early Learning Special Education Paraprofessional assignment at Rosa Parks/Franklin Elementary Schools from 28 hours per week to 29 hours per week (7.25 M-Th) beginning October 30, 2018.

Maria Krohnberg - Adjust start date to October 22, 2018 for her assignment as Special Education Student Success Coach at Futures SUN.

Casey Kuderer - Increase in Second Cook assignment at Bridges Community School from 4 hours per day to 5 hours per day/5 days per week beginning October 1, 2018.

Hannah Roskamp - Change in assignment from ACES Child Care Assistant to ACES Child Care Assistant Substitute at Kennedy Elementary School for varied hours beginning November 20, 2018. She will be compensated at the rate of \$9.90 per hour.

Khatera Yaqubi- Increase in Early Learning Regular Education Paraprofessional assignment from 21.5 hours per week to 22.75 hours per week (6.25 Mondays, 4.25 T/W/Th, 3.75 Fridays) beginning September 10, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Amy Forseth, Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 16 and returning to work on April 3, 2019.

Megan Kahle, Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 18 and returning to work June 6, 2019.

Breanna Scott, Chemistry Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 9 and continuing through the end of the 2018-19 school year.

Sarah Smith, Special Education Music Teacher at Roosevelt/Jefferson Elementary Schools, has requested an intermittent leave under the provisions of the Family Medical Leave Act commencing on September 27 and continuing as needed through the 2018-19 school year.

Katherine Sump, Adult Basic Education Teacher, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 30 and returning to work November 5, 2018.

Brittany Ward, Kindergarten Teacher at Roosevelt Elementary School, has requested a leave under the provisions of the Family Medical Leave

Act commencing on or about February 24 and returning to work May 28, 2019.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Natalie Gunther, Special Education Paraprofessional at Prairie Winds Middle School, has requested an intermittent leave under the provisions of the Family Medical Leave Act commencing on September 10 and continuing as needed through the 2018-19 school year.

Carmen Kramer, Cook's Helper at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 30 and returning to work November 7, 2018.

Kimberly Schultz Yanez - Extend Board approved leave through December 16, 2018.

RESIGNATIONS (NON-AFFILIATED)

Morgan Solomon - Central Registration Specialist. Her last date of employment will be November 7, 2018.

RESIGNATIONS (INSTRUCTIONAL)

Elsie Wambua - Special Education Teacher at Prairie Winds Middle School. Her last date of employment will be January 18, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Amanda Bartell - Clerical Assistant/POS Operator at Hoover Elementary School. Her last date of employment will be November 9, 2018.

Hannah Behr - ACES Child Care Assistant. Her last date of employment will be November 7, 2018.

Tanya Bird - LPN/Health Assistant at Eagle Lake Elementary School. Her last date of employment was October 17, 2018.

Hishigdelger Burke - ACES Child Care Assistant. Her last date of employment will be December 1, 2018. She will continue in her paraprofessional assignment.

Ariel Griswold - ACES Child Care Assistant. Her last date of employment will be November 5, 2018.

Julie Kreiselmeier - Special Education Paraprofessional at Eagle Lake Elementary School. Her last date of employment will be November 2, 2018.

Allison Trutter - Special Education Paraprofessional at Prairie Winds Middle School. Her last date of employment will be November 9, 2018. She will continue as a Paraprofessional Substitute.

Monica Warner - ACES Child Care Assistant. Her last date of employment was November 2, 2018.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

William Decker - Evening Custodian at Bridges Elementary School, effective as of October 29, 2018.

Anton Johnson - Evening Custodian at East High School, effective as of October 18, 2018.

The following gifts have been received by the School District:

An anonymous donor provided \$45,390 for kitchen classroom renovations at Central High School.

The following donations were received for the Soccer Program's Pack the Stands:

Jewison & Associates Inc. - \$50
David Collins - \$50
Arnold's of Mankato - \$50
Northern Energy Homes - \$50
Volk - \$50
Valley News - \$100
Southern MN Orthodontics - \$100
Community Bank Mankato - \$100
Austin's Auto Repair - \$100
Commerce Drive Dental Group - \$100
Overhead Door Company of Mankato - \$100
Schwickert's Tecta America - \$100
Mankato Clinic - \$150
Ignition Fitness & Sports - \$200
Gish Electric - \$250
Alyssa Moffitt - \$500
Knutson + Casey - \$500
FUN.com - \$500
United Team Elite - \$746
I & S Group - \$1,000

Tom Clements donated \$100 to the East High Drama Club.

The following school supplies were donated:

Hy-Vee Downtown - value of \$240
Robero and Maria Cancino - value of \$50

Mankato/North Mankato Youth Football donated \$150 to the West High Football program.

Jones Metal Inc. donated welding metal valued at \$250 to East High School.

Andrew and Devan Brand donated \$150 to Hoover Elementary School for transportation costs to the planetarium for first graders.

East High received a grant of \$2,500 from Captain Planet Foundation to support the Wildlife Ecology course and School Forest Project.

Ms. Sapp made a motion to accept the gifts. The motion was seconded by Mrs. Brandon and carried on a 7-0 voice vote.

A tentative agreement was reached between District 77 and the Minnesota School Employees Association on June 26, 2018. The Minnesota School Employees Association approved the tentative agreement on October 16, 2018. Mr. Wacker made a motion to approve the agreement and it was seconded by Ms. Schuck. The motion carried on a 7-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Ms. Hansen seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:39 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 5, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, November 5, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: none.

1. Schuck/Hansen approval of agenda with personnel addendum. 7-0
2. Open Forum - Nyabual Bayak, Deq Ali, Fadumo Ahmed, Ahmed Kashin, Jaylani Hussein, Haredo Abdullahi and Lul Ahmed regarding school choice.
3. Information: Bridges Community School Report, Hoover School Report.
4. Hansen/Brandon approval of Consent Agenda Items: Approval of Minutes of the October 15, 2018, regular meeting; Personnel. 7-0
5. Sapp/Brandon acceptance of gifts and grants. 7-0
6. Wacker/Schuck approval of MSEA Agreement for 2018-2020. 7-0
7. Sapp/Hansen adjournment at 6:39 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 11/19/2018

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of November Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for November. The total of the bills for November of 2018 is \$9,182,833.83.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

5.C.

Meeting Date: 11/19/2018

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Consent Items

Background:

APPOINTMENTS (NONINSTRUCTIONAL)

Breanna Boyce - Long Term Substitute Sign Language Interpreter for Jessica Provancha beginning December 6 and ending March 4, 2019. She will be compensated at the rate of \$22.25 per hour.

Azeneth Gilbertson - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning November 15, 2018. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alexa Heimer - NonClassroom (Playground) Paraprofessional at Monroe Elementary School for 1 hour and 55 minutes a day/5 days per week beginning November 26, 2018. She will be compensated at the rate of \$12.76 per hour.

Sandra Hoffmann - Special Education Paraprofessional at Eagle Lake Elementary School for 6.25 hours per day/5 days per week beginning November 12, 2018. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tara Larson - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/5 days per week beginning November 9 and ending June 5, 2019. She will be compensated at the rate of \$12.76 per hour.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Lori Allan - Adjust placement on the Educational Secretaries Association salary schedule to step 5 of the B21 classification beginning July 31, 2018.

Jasmine Grams-Haugesag - Increase in Health Assistant - Resource assignment from 6.5 hours per day to 7.25 hours per day/5 days per week and adjust her start date to November 8, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Claire Baker, Choral Director at West High School, has submitted her request for a leave under the provisions of the Family Medical Leave Act commencing on April 4 and continuing through the end of the 2018-19 school year.

Katherine Sump - Extend Board approved leave to return to work on November 12, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Cari Nielsen, Special Education Paraprofessional at Rosa Parks Elementary School, has submitted a request for a leave under the provisions of the Family Medical Leave Act commencing on November 1 and returning to work December 17, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Hailey Cunningham - ACES Child Care Assistant. Her last date of employment will be December 14, 2018.

Julie Kreiselmeier - Revise last date of employment to October 31, 2018.

Maureen (Terry) Krook-Halleck, Special Education Paraprofessional at Eagle Lake Elementary School ha submitted her resignation, for purposes of retirement. Her last date of employment will be February 1, 2019.

Alexander Randall - ACES Child Care Assistant. His last date of employment will be November 13, 2018.

Corey Ruggles - Special Education Paraprofessional at Franklin Elementary School. His last date of employment was November 5, 2018.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting

5.C.1.

Meeting Date: 11/19/2018

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel – Addendum

Background:

APPOINTMENTS (INSTRUCTIONAL)

Mary Johnson - Long Term Substitute Teacher for Kay Green at Roosevelt Elementary School beginning January 2 and ending on or about January 30, 2019. She will be placed at step 10 of the M+45 lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Melanie Clintsman - Health Assistant - Resource, Districtwide for 6.5 hours per day/5 days per week beginning December 3, 2018. She will be compensated at the rate of \$19.29 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Janell Groothuis - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/4 days per week beginning November 15, 2018. She will be compensated at the rate of \$9.65 per hour.

Jeanne Groothuis - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/4 days per week beginning November 19, 2018. She will be compensated at the rate of \$9.65 per hour.

Mandi Hubbard - Special Education Student Success Coach at Futures beginning November 26, 2018 for 6.75 hours per day/5 days per week. She will be compensated at the rate of \$15.39 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lisa Knoll - Special Education Paraprofessional at Prairie Winds Middle School for 6 hours per day/5 days per week beginning November 26, 2018. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lorenzo Lysaker - Special Education Student Success Coach at Futures for 6.75 hours per day/5 days per week beginning November 20, 2018. He will be compensated at the rate of \$15.39 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Daniel Nelson - Transfer to the position of Head Custodian Engineer at Hoover Elementary School beginning December 1, 2018. He will be placed at step 5, classification B22 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$19.38.

Kylee Reimann - NonClassroom (Playground/Lunchroom) Paraprofessional at Monroe Elementary School for 1 hour and 55 minutes per day/5 days per week beginning December 13, 2018. She will be compensated at the rate of \$12.76 per hour.

Andrew Sandquist - 4-Hour Evening Custodian at Bridges Community School beginning November 19, 2018. He will be placed at step 1, level 1, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.34.

Brianna Sarsgard - NonClassroom (Playground) Paraprofessional at Monroe Elementary School for 1 hour and 55 minutes per day/5 days per week beginning November 26, 2018. She will be compensated

at the rate of \$12.76 per hour.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Al Lawrence - Extend Interim Assessment Coordinator assignment through December 21, 2018.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Alexa Heimer - Change in ACES Child Care Assistant assignment to 3-4 hours per day/5 days per week at Hoover Elementary School, effective as of November 15, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kay Green, Intervention Teacher at Roosevelt Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 2 and returning to work on January 30, 2019.

Bretta Hansen, Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 7 and returning to work June 6, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Therese Coughlan - Structured Study Center Supervisor at Prairie Winds Middle School, effective as of November 14, 2018.

Nayely Juarez-Cerna - Lead PreSchool Teacher with the Adult Basic Education Program. Her last date of employment will be November 23, 2018.

Laura Kleiman - Special Education Paraprofessional at Washington Elementary School, effective as of December 14, 2018.

Amanda Ollig - Special Education Student Success Coach at Monroe Elementary School. Her last date of employment will be November 30, 2018.

Erica Ordaz - ACES Site Supervisor at Roosevelt Elementary School. Her last date of employment will be December 14, 2018.

Jake Severns - NonClassroom (Playground) Paraprofessional at Roosevelt Elementary School, effective November 14, 2018.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting**6.A.****Meeting Date:** 11/19/2018**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action**Subject:**

Acceptance of Gifts and Grants

Background:

Mayo Clinic Health System donated \$5,000 towards ALPS - Active Learners Program in School – for the 2018-2019 school year. The goal of the program is to encourage extra physical activity before and during the student's school day.

Schwicker's Tecta America donated \$100 for the District Soccer Program's Pack the Stands.

The following items were donated to the West High Technology Education Department:

Josh Braam – Volkswagen Sedan valued at \$150

Tim Rees at Keystone – Vehicle Fenders valued at \$250

Condux International – Steel for Welding valued at \$49.80

Washington Elementary received a donation of \$196 from AdoptAClassroom.org.

Jeremy and Heather Olson donated a small Rifton supine stander valued at \$2,912 to the Special Education Department for physical therapy.

Walmart provided a \$1,000 grant to the Central Freedom School family/consumer science classes.

Recommended Action:

The administration recommends Board acceptance of these generous gifts.

School Board Regular Meeting

6.B.

Meeting Date: 11/19/2018

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of 2017-18 Audit Report

Background:

Mr. Dennis Hoogeveen from Clifton Larson Allen LLP presented the audit report during the informational portion of tonight's meeting.

Recommended Action:

The administration recommends approval of the audit report.
