

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 4, 2018

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 4, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Sara Hansen.

Ms. Sapp made a motion, and Ms. Schuck seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: no one wished to speak.

Information Reports: Futures School Report presented by Sara McMonagle. Franklin Elementary School Report presented by Travis Olson and Tabatha Miller.

The consent agenda items outlined below were approved on a motion by Mrs. Brandon, seconded by Mr. Wacker, and carried on a 6-0 roll call vote.

Approval of Minutes of the November 19, 2018, regular Board meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Scott Kaminski - Facilities Operations Manager beginning December 12, 2018. This is a full-time, 12-month non-affiliated position with an annual salary of \$68,406, prorated to \$37,623.30 for 143 days for 2018-19 and he will be eligible for category III benefits.

Christopher Kane - Transfer to the position of ACES Site Supervisor at Roosevelt Elementary School beginning December 3, 2018. This is a full-time, 12-month non-affiliated position with an annual salary of \$33,280, prorated to \$19,200 for 150 days for 2018-19 and he will be eligible for category I benefits.

APPOINTMENTS (INSTRUCTIONAL)

Tricia Asher - Long Term Substitute Teacher for Amy Claussen at East High School beginning on or about January 8 and continuing through March 8, 2019. She will be placed at step 1 of the M lane on the Teachers Association salary schedule.

Pamela Bryan - Long Term Substitute Teacher for Megan Kahle at Dakota Meadows Middle School beginning March 18 and ending June 6, 2019. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Sara Meyer - Long Term Substitute Teacher for Kayla Steinberg at Franklin Elementary School beginning December 12 and ending February 20, 2019. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

David Schmitt - Long Term Substitute Teacher for Leah Ries at Eagle Lake Elementary School beginning January 2 and ending February 4, 2019. He will be placed at step 7 of the B+30 lane on the Teachers Association salary schedule.

Cynthia Schultz - Long Term Substitute Speech Language Pathologist for Lisa Kindred beginning November 27 and continuing through January 4, 2019. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Kennedi Alstead - ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/3 days per week beginning December 10 and ending January 11, 2019. She will be compensated at the rate of \$10.15 per hour.

Samantha Bakke - Special Education Early Learning Paraprofessional at Head Start beginning December 10, 2018. From December 10 through January 11 she will work 4 hours per day/4 days per week (M-Th). Beginning January 14 she will work 22 hours per week (4 hours on Mondays and Wednesdays, 7 hours Tuesdays and Thursdays). She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Shirlee Erb - ExCel Paraprofessional at Eagle Lake Elementary School for 2 hours per day/2 days per week beginning November 27 and program ending May 1, 2019. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Judy Garness - Clerical Assistant/POS Operator at Hoover Elementary School for 7 hours per day/5 days per week beginning November 30, 2018. This position has a work year of 170 days. She will be placed at step 5, classification A12 of the Educational Secretaries Association salary schedule.

Brittany Jensen - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/3 days per week beginning December 20 and ending January 25, 2019. She will be compensated at the rate of \$9.65 per hour.

Benjamin Ojika - Spring Intern with Community Education & Recreation beginning January 2, 2019 for 400 hours at the rate of \$9.65 per hour.

Hannah Roskamp - ACES Childcare Assistant Substitute at Kennedy Elementary School for 4 hours per day/1 day per week beginning November 20, 2018. She will be compensated at the rate of \$9.90 per hour.

Jolene Studer - Special Education Paraprofessional at Washington Elementary School for 6.25 hours per day/5 days per week beginning November 30, 2018. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Kendall Belcher - Transfer to the position of Evening Custodian - Tuesday through Saturday at East High School beginning December 4, 2018. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.34.

Kristin Diekmann - Change in Special Education Paraprofessional assignment at Bridges to 3.13 hours per day as Special Education Student Success Coach at the rate of \$15.76 per hour and 3.12 hours per day as a Special Education Paraprofessional at the rate of \$13.13 per hour beginning November 27, 2018.

Megan Ellerbeck - Change in assignment to ACES Child Care Assistant Substitute for 4 hours per day/1 day per week at Kennedy Elementary School beginning December 14, 2018. Rate of pay will remain the same.

Jasmine Grams Haugesag - Change in Health Assistant - Resource assignment from 7.25 hours per day to 6.5 hours per day/5 days per week beginning November 8, 2018.

Ryan Osberg - Change in assignment to ACES Child Care Assistant Substitute for 4 hours per day/1 day per week at Franklin Elementary School beginning December 7, 2018. Rate of pay will remain the same.

Gail Robertson - Change in Early Learning Regular Education Paraprofessional assignment from 3 hours per week to 5 hours per week (3 hours on Tuesdays, 2 hours on Wednesdays) beginning December 5, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Lisa Kindred, Speech Language Pathologist, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 27 and returning to work January 7, 2019.

Michael Shores, Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 10 and returning to work January 7, 2019.

REQUESTS FOR LEAVE NON-AFFILIATED

Ron Fleischmann - Extend Board approved leave through June 30, 2019.

Gwen Walz - Extend Board approved leave through December 31, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kathleen Johnson - Extend Board approved leave through January 1, 2019.

Ashley Pasbrig, Special Education Paraprofessional at Central High School, has requested a leave under the provisions of the Family Medical Leave act commencing on or about December 4 and continuing for approximately 6 weeks.

RESIGNATIONS (NONINSTRUCTIONAL)

Hannah Baum - Special Education Paraprofessional at Eagle Lake Elementary School. Her last date of employment was November 30, 2018.

Lourdes Chavez - NonClassroom (Lunchroom) Paraprofessional at Monroe Elementary School, effective as of October 10, 2018.

Stephanie Driste - ACES Child Care Assistant. Last date worked as September 26, 2018.

Sydney Finnesgard - ACES Child Care Assistant. Her last date of employment will be December 5, 2018.

Lindsay Kothe - ACES Child Care Assistant. Her last date of employment will be December 5, 2018.

Haley Tigner - ACES Child Care Assistant. Last date of employment will be December 11, 2018.

Isaac Wadd - NonClassroom (Playground) Paraprofessional at Monroe Elementary School. His last date of employment was November 30, 2018.

Jasmine Zacate - Media Assistant at Washington Elementary School. Her last date of employment will be December 14, 2018.

Public Hearing for 2019-20 School Year Property Tax Levy. Tom Sager provided background information. Chair Hendricks declared the public hearing open. No one wished to speak and Chair Hendricks declared the hearing closed.

The following gifts have been received by the School District:

The Ryan McKeown and Danielle Mehia Team of Wealth Enhancement Group donated \$1,000 to Adult Basic Education.

Eagle Lake Elementary received the following donations:

\$500 from the Eagle Lake Fire Department for Maker Space Program
\$200 from the Eagle Lake American Legion Post 617

Washington Elementary received a donation of \$50 from the SEI Private Trust Company.

Samuel L. Hanson donated \$250 to the West High Hall of Fame.

West High VEX Robotics received the following donations:

- Ploog Electric - \$100
- Oleson + Hobbie Architects - \$500
- Braun Intertec Corporation - \$500

The following donations were made to the District Soccer Pack the Stands:

- BLK Electric - \$500
- Consolidated Communications - \$250

West High Orchesis received the following donations:

- Scheels - \$50
- Blinds & More - \$50
- Southern Minnesota Orthodontics - \$100
- Maschka Riedy & Ries - \$100
- Big Dog Restaurant - \$50
- Wanda & Michael Lloyd - \$200
- Valley News Company - \$200
- Dance Express - \$100
- Consolidated Communications - \$500
- Darrell Wolf - \$300
- Eide Bailly - \$250

Industrial Fabrication Services donated steel valued at \$150 to the East High Technology Education Department for welding practice.

Ms. Schuck made a motion to accept the gifts. The motion was seconded by Ms. Sapp and carried on a 6-0 voice vote.

The following policies were presented for second reading and approval:

- 102 - Equal Educational Opportunity
- 205 - Open Meetings and Closed Meetings
- 206 - Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations
- 401 - Equal Employment Opportunity
- 413 - Harassment and Violence
- 419 - Tobacco-Free Environment
- 421 - Gifts to Employees and School Board Members
- 504 - Student Dress and Appearance
- 506 - Student Discipline
- 509 - Enrollment of Nonresident Students

525 - Violence Prevention
532 - Immunization Requirements
601 - School District Curriculum and Instruction Goals
602 - Organization of School Calendar and School Day
619.1 - School District Testing Plan and Procedure
619.2 - Testing Accommodations, Modifications, and Exemptions for IEPs,
Section 504 Plans, and LEP Students
628 - Graduation Requirements
707 - Transportation of Public School Students
708 - Transportation of Nonpublic School Students
709 - Student Transportation Safety Policy
716 - Conflict of Interest - Purchasing
802 - Disposition of Obsolete Equipment and Material
904 - Distribution of Materials on School District Property by Nonschool
Persons

The revised policies were approved on a motion by Ms. Sapp, second by Ms. Schuck, and carried on a 6-0 voice vote.

To comply with Minnesota Statute 204B.16, the School Board must annually approve a resolution establishing combined polling places. Mrs. Brandon made a motion, seconded by Mr. Wacker, to approve the following resolution to establish combined polling places for 2019. The motion carried on a 6-0 voice vote.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE A: Hillside Assembly
502 S. Victory Drive

Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 11, 12 and 14; and Mankato Township (P1 and P2); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Mankato National Guard Armory
100 Martin Luther King Jr. Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precincts 15, 16 and 17; Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 7, 8 and 9; and Decoria and Rapidan Townships; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 4, Precincts 10, 10A and 13; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: St. Joseph the Worker
423 W. Seventh Street
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 5, Precincts 1, 2, 3, 4, 5 and 6; City of Skyline; Judson and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Eagle Lake City Hall
705 Parkway Avenue
Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Eagle Lake and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: Madison Lake Community Center
525 Main Street
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE H: St. Paul's Lutheran

304 Monroe Avenue
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 1 and 2; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: Oak Terrace West
1570 Tower Boulevard
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE J: Fire Station #2
1825 Howard Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a. the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

Board members reported on recent meetings they attended.

There being no further business to consider, Ms.Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:37 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

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1. Sapp/Schuck approval of agenda with personnel addendum. 6-0
2. Open Forum - no one wished to speak
3. Information: Futures School Report, Franklin Elementary School Report.
4. Brandon/Wacker approval of Consent Agenda Items: Approval of Minutes of the November 19, 2018, regular meeting; Personnel. 6-0
5. Public Hearing on 2019-20 School Year Property Tax Levy - no one wished to speak.
6. Schuck/Sapp acceptance of gifts and grants. 6-0
7. Sapp/Schuck approval of revised policies. 6-0
8. Brandon/Wacker approval of resolution establishing combined polling places for 2019. 6-0
9. Sapp/Schuck adjournment at 6:37 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.