

**SCHOOL BOARD MINUTES**  
**INDEPENDENT SCHOOL DISTRICT NO. 77**  
**Mankato, Minnesota**

November 19, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, November 19, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Darren Wacker. Absent: Kristi Schuck (arrived at 5:31 p.m.).

Mrs. Brandon made a motion, and Mr. Sapp seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Student/Staff Recognition:

Information Reports: 2017-18 Auditor Report presented by Dennis Hoogeveen of Clifton Larson Allen LLP; First Reading of Revised Policies; Board Member Reports.

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Ms. Schuck, and carried on a 7-0 roll call vote.

Approval of Minutes of the November 5, 2018, regular Board meeting.

Approval of November Bills totaling \$9,182,833.83.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Mary Johnson - Long Term Substitute Teacher for Kay Green at Roosevelt Elementary School beginning January 2 and ending on or about January 30, 2019. She will be placed at step 10 of the M+45 lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Breanna Boyce - Long Term Substitute Sign Language Interpreter for Jessica Provancha beginning December 6 and ending March 4, 2019. She will be compensated at the rate of \$22.25 per hour.

Melanie Clintsman - Health Assistant - Resource, Districtwide for 6.5 hours per day/5 days per week beginning December 3, 2018. She will be compensated at the rate of \$19.29 per hour in accordance with the

agreement between the District and the Minnesota School Employees Association.

Azeneth Gilbertson - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning November 15, 2018. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Janell Groothuis - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/4 days per week beginning November 15, 2018. She will be compensated at the rate of \$9.65 per hour.

Jeanne Groothuis - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/4 days per week beginning November 19, 2018. She will be compensated at the rate of \$9.65 per hour.

Alexa Heimer - NonClassroom (Playground) Paraprofessional at Monroe Elementary School for 1 hour and 55 minutes a day/5 days per week beginning November 26, 2018. She will be compensated at the rate of \$12.76 per hour.

Sandra Hoffmann - Special Education Paraprofessional at Eagle Lake Elementary School for 6.25 hours per day/5 days per week beginning November 12, 2018. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Mandi Hubbard - Special Education Student Success Coach at Futures beginning November 26, 2018 for 6.75 hours per day/5 days per week. She will be compensated at the rate of \$15.39 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lisa Knoll - Special Education Paraprofessional at Prairie Winds Middle School for 6 hours per day/5 days per week beginning November 26, 2018. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tara Larson - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/5 days per week beginning November 9 and ending June 5, 2019. She will be compensated at the rate of \$12.76 per hour.

Lorenzo Lysaker - Special Education Student Success Coach at Futures for 6.75 hours per day/5 days per week beginning November 20, 2018. He will be compensated at the rate of \$15.39 per hour in accordance with the

agreement between the District and the Minnesota School Employees Association.

Daniel Nelson - Transfer to the position of Head Custodian Engineer at Hoover Elementary School beginning December 1, 2018. He will be placed at step 5, classification B22 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$19.38.

Kylee Reimann - NonClassroom (Playground/Lunchroom) Paraprofessional at Monroe Elementary School for 1 hour and 55 minutes per day/5 days per week beginning December 13, 2018. She will be compensated at the rate of \$12.76 per hour.

Andrew Sandquist - 4-Hour Evening Custodian at Bridges Community School beginning November 19, 2018. He will be placed at step 1, level 1, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.34.

Brianna Sarsgard - NonClassroom (Playground) Paraprofessional at Monroe Elementary School for 1 hour and 55 minutes per day/5 days per week beginning November 26, 2018. She will be compensated at the rate of \$12.76 per hour.

#### CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Al Lawrence - Extend Interim Assessment Coordinator assignment through December 21, 2018.

#### CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Lori Allan - Adjust placement on the Educational Secretaries Association salary schedule to step 5 of the B21 classification beginning July 31, 2018.

Jasmine Grams-Haugesag - Increase in Health Assistant - Resource assignment from 6.5 hours per day to 7.25 hours per day/5 days per week and adjust her start date to November 8, 2018.

Alexa Heimer - Change in ACES Child Care Assistant assignment to 3-4 hours per day/5 days per week at Hoover Elementary School, effective as of November 15, 2018.

#### REQUESTS FOR LEAVE (INSTRUCTIONAL)

Claire Baker, Choral Director at West High School, has submitted her request for a leave under the provisions of the Family Medical Leave Act commencing on April 4 and continuing through the end of the 2018-19 school year.

Kay Green, Intervention Teacher at Roosevelt Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 2 and returning to work on January 30, 2019.

Bretta Hansen, Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 7 and returning to work June 6, 2019.

Katherine Sump - Extend Board approved leave to return to work on November 12, 2018.

#### REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Cari Nielsen, Special Education Paraprofessional at Rosa Parks Elementary School, has submitted a request for a leave under the provisions of the Family Medical Leave Act commencing on November 1 and returning to work December 17, 2018.

#### RESIGNATIONS (NONINSTRUCTIONAL)

Therese Coughlan - Structured Study Center Supervisor at Prairie Winds Middle School, effective as of November 14, 2018.

Hailey Cunningham - ACES Child Care Assistant. Her last date of employment will be December 14, 2018.

Nayely Juarez-Cerna - Lead PreSchool Teacher with the Adult Basic Education Program. Her last date of employment will be November 23, 2018.

Laura Kleiman - Special Education Paraprofessional at Washington Elementary School, effective as of December 14, 2018.

Julie Kreiselmeier - Revise last date of employment to October 31, 2018.

Maureen (Terry) Krook-Halleck, Special Education Paraprofessional at Eagle Lake Elementary School has submitted her resignation, for purposes of retirement. Her last date of employment will be February 1, 2019.

Amanda Ollig - Special Education Student Success Coach at Monroe Elementary School. Her last date of employment will be November 30, 2018.

Erica Ordaz - ACES Site Supervisor at Roosevelt Elementary School. Her last date of employment will be December 14, 2018.

Alexander Randall - ACES Child Care Assistant. His last date of employment will be November 13, 2018.

Corey Ruggles - Special Education Paraprofessional at Franklin Elementary School. His last date of employment was November 5, 2018.

Jake Severns - NonClassroom (Playground) Paraprofessional at Roosevelt Elementary School, effective November 14, 2018.

The following gifts have been received by the School District:

Mayo Clinic Health System donated \$5,000 towards ALPS - Active Learners Program in School - for the 2018-2019 school year. The goal of the program is to encourage extra physical activity before and during the student's school day.

Schwickert's Tecta America donated \$100 for the District Soccer Program's Pack the Stands.

The following items were donated to the West High Technology Education Department:

Josh Braam - Volkswagen Sedan valued at \$150

Tim Rees at Keystone - Vehicle Fenders valued at \$250

Condux International - Steel for Welding valued at \$49.80

Washington Elementary received a donation of \$196 from AdoptAClassroom.org.

Jeremy and Heather Olson donated a small Rifton supine stander valued at \$2,912 to the Special Education Department for physical therapy.

Walmart provided a \$1,000 grant to the Central Freedom School family/consumer science classes.

Mrs. Brandon made a motion to accept the gifts. The motion was seconded by Ms. Schuck and carried on a 7-0 voice vote.

A motion was made by Ms. Hansen and seconded by Mrs. Brandon to approve the 2017-18 Audit Report as presented during the informational portion of the meeting. The motion carried on a 7-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Ms. Hansen seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:15 p.m., on a 7-0 voice vote.

Clerk \_\_\_\_\_

Attest:

Chairperson \_\_\_\_\_

SCHOOL BOARD PROCEEDINGS  
INDEPENDENT SCHOOL DISTRICT NO. 77  
Mankato, Minnesota

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1. Brandon/Wacker approval of agenda with personnel addendum. 6-0
2. Open Forum - none.
3. Information: Student/Staff Recognition, 2017-18 Auditor Report, First Reading of Revised Policies, Board Member Workshop/Committee Reports.
4. Sapp/Schuck approval of Consent Agenda Items: Approval of Minutes of the November 5, 2018, regular meeting; Approval of November Bills; Personnel. 7-0
5. Brandon/Schuck acceptance of gifts and grants. 7-0
6. Hansen/Brandon approval of 2017-18 Audit Report. 7-0
7. Sapp/Hansen adjournment at 6:15 p.m. 7-0

Independent School District No. 77  
Mankato, Minnesota  
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at [www.isd77.org](http://www.isd77.org).