



AGENDA
Independent School District No. 77
Mankato, MN 56001

Tuesday, December 4, 2018 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Darren Wacker

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Futures School Report
 - B. Franklin Elementary School Report
5. CONSENT AGENDA (6:15 P.M.)
 - A. Approval of Minutes of the November 19, 2018, Regular Meeting
 - B. Personnel
 1. Personnel - Addendum
6. PUBLIC HEARING (6:20 P.M.)
 - A. 2019-20 School Year Property Tax Levy Hearing
7. BUSINESS (6:30 P.M.)
 - A. Acceptance of Gifts and Grants

- B. Second Reading/Approval of Revised Policies
- C. Adoption of Resolution Establishing Combined Polling Places
- 8. ADJOURNMENT (6:45 P.M.)



School Board Members for 2018

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.org
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
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Term Ends December 31, 2021

Judi Brandon, Treasurer
10 Crown Hill Lane
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Term Ends December 31, 2019

Sara Hansen, Clerk
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Term Ends December 31, 2019

Kristi Schuck
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Term Ends December 31, 2021

Darren Wacker
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Term Ends December 31, 2021

Abdi Sabrie
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E-Mail: asabri1@isd77.org
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
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Phone: 387-1868
E-Mail: sallen1@isd77.org



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting

4.A.

Meeting Date: 12/04/2018

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Futures School Report

Background:

Sara McMonagle, Futures Coordinator will present an update report on Futures School.

Recommended Action:

N/A

Attachments

Futures School Report



2018–19 Futures Report to the School Board

December 4, 2018



Strategic Direction B - Academics

- Increased student transition to home schools
 - Access to general education curriculum with same aged peers
- Collaboration with home schools about the transition process
 - Meetings around best possible transition times and success interventions
 - Increased communication between home school case managers and Futures case managers
 - Meetings on progress
- Wrap around services at Futures and at home school
 - Carefully planned transitions to increase success
 - Teaming up students with a case manager at the home school
 - Involvement of school admin, school counselors, sped admin and Futures team
- Increased attendance provides for successful transitions and academic learning



Strategic Direction A- Social/Emotional

- Boys Town: Specialized Classroom Management Training and Implementation
- Behavior Analyst position: Individually meets with students who need that “extra” support outside of Boys Town and works collaboratively with staff on behavior intervention plans
- Social Skills Groups focused on individual skill development
- Individual meetings between students and school social worker
- Office Referral Process
- Improving our Futures transition process
 - Initial burst of individualized services and program “tour”



Attendance Data

Mankato Area Public Schools

ISD 77

95.52

Futures

90.86



Attendance Data

FRP



EL



Special Ed



Gender



Race/Ethnicity





Building Highlights

- SUN Program
 - **“This building (SUN program) is proof that our district really cares about our kids and our community” - SUN Parent**
- New position: Behavior Analyst
 - Working individually with students on social emotional skills
 - Preparing for successful transitions to and from Futures
- MTA Teacher of the Year: Emily Seppmann (Secondary EBD Teacher)
 - First year as a secondary teacher
- 10 out of 29 students transitioning to their home school including 1 elementary
- NEW BUILDING!



New Building

“The new building provides a safe atmosphere with various spaces for students to be more successful.” -Emily Seppmann (EBD Teacher)





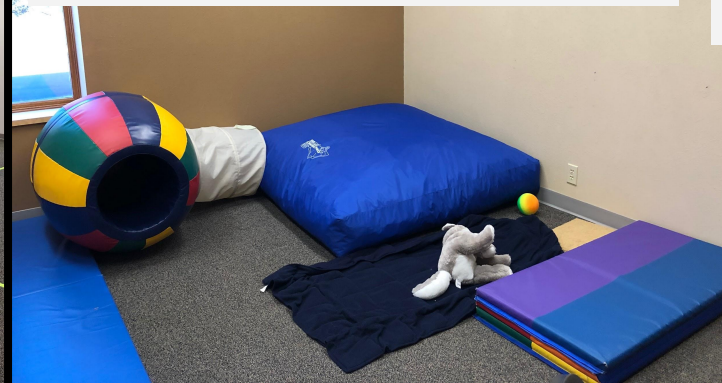
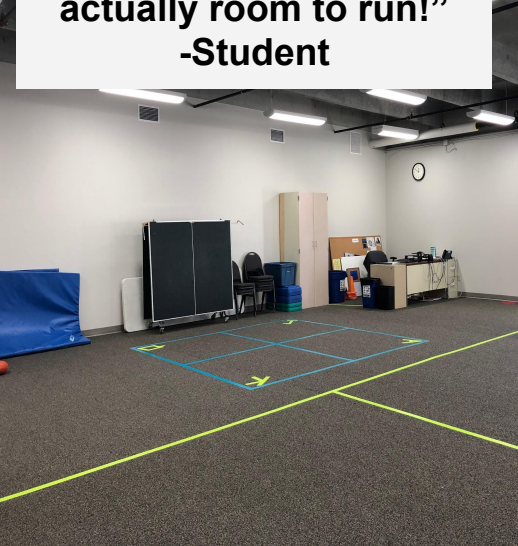
**“PE is bigger! There’s actually room to run!”
-Student**



“I like the number of break out room options..there’s so much more space.” -Student



**“The new space provides an opportunity for our staff to be more proactive and purposeful in our planning for the success of our students’ individualized needs.”
-Sara McMonagle (Futures coordinator)**







Thank You!

Questions?

School Board Regular Meeting

4.B.

Meeting Date: 12/04/2018

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Franklin Elementary School Report

Background:

Travis Olson, Principal, and Tabatha Miller, CIC Coach, will present an update report on Franklin Elementary School.

Recommended Action:

N/A

Attachments

Franklin Elementary School Report



2018–19 Franklin Elementary Report to the School Board

December 4, 2018



Academics

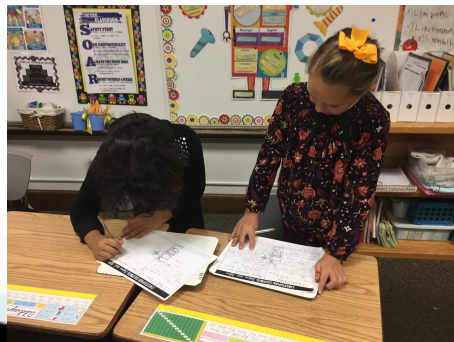
Instructional Practices Framework to support collaboration around implementation of best practices in the building, and decrease the variability between classrooms and grade levels.

- What do we want kids to know and be able to do?
- How will we know if they have learned it?
- What will we do if they haven't learned it?
- What will we do if they already know it?



Social/Emotional

- AVID Elementary





Academic Achievement Data

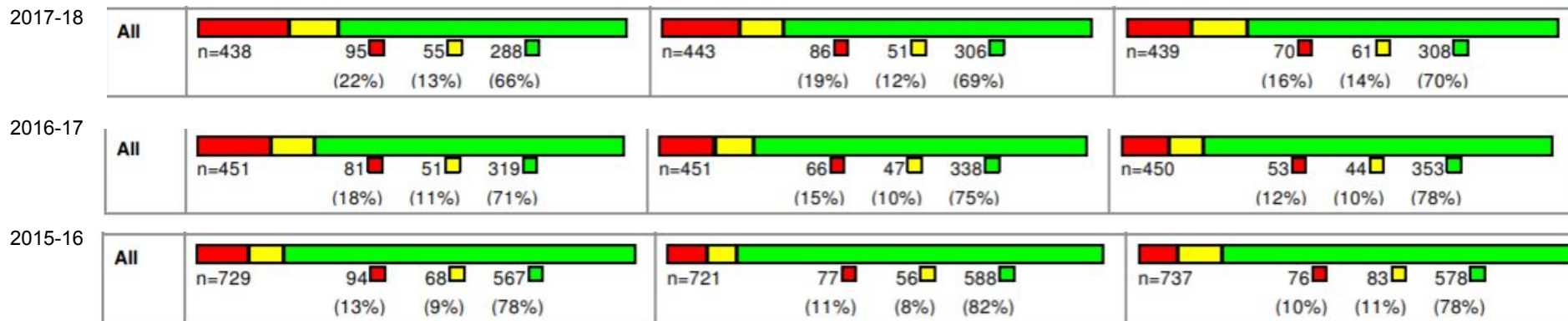
MCA Math Trend



MCA Reading Trend



DIBELS Trend





Attendance Data

Mankato Area Public Schools

ISD 77

94.58

Franklin

95.27



Attendance Data

FRP



Special Ed



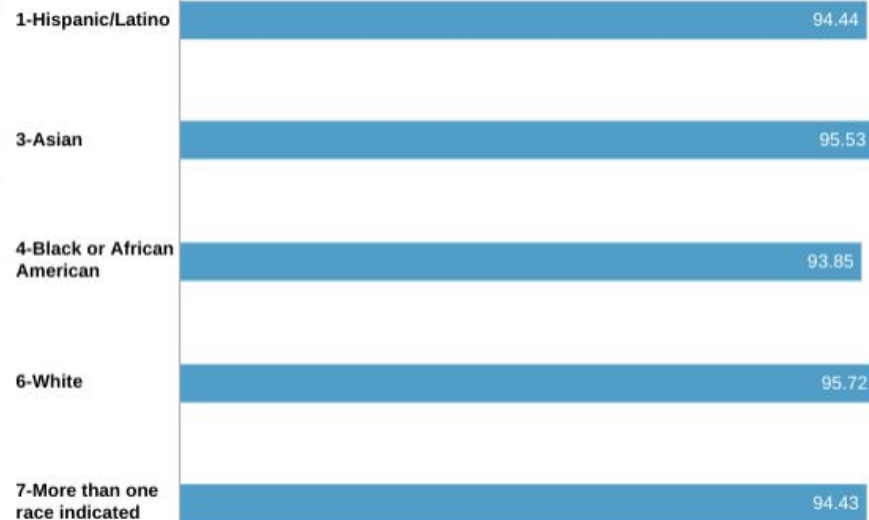
EL



Gender



Race/Ethnicity





Building Highlights

- **Student engagement & development in new ways**
 - AVID engagement: Cat/Fish, Socratic seminar
 - Technology: Beast/ixl/Myon, reading A-z/Khan
 - Makerspace
 - Restorative circles
 - SSC- this year
 - Intervention teachers push in model
- **Staff leadership**
 - 66% currently providing leadership at the building or district level
 - GLL, CIC, Department Chair, Learning Academy presenter, building teams



Thank You!

Questions?

School Board Regular Meeting

5.A.

Meeting Date: 12/04/2018

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the November 19, 2018, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - November 19, 2018, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 19, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, November 19, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Darren Wacker. Absent: Kristi Schuck (arrived at 5:31 p.m.).

Mrs. Brandon made a motion, and Mr. Sapp seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Student/Staff Recognition:

Information Reports: 2017-18 Auditor Report presented by Dennis Hoogeveen of Clifton Larson Allen LLP; First Reading of Revised Policies; Board Member Reports.

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Ms. Schuck, and carried on a 7-0 roll call vote.

Approval of Minutes of the November 5, 2018, regular Board meeting.

Approval of November Bills totaling \$9,182,833.83.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Mary Johnson - Long Term Substitute Teacher for Kay Green at Roosevelt Elementary School beginning January 2 and ending on or about January 30, 2019. She will be placed at step 10 of the M+45 lane of the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Breanna Boyce - Long Term Substitute Sign Language Interpreter for Jessica Provancha beginning December 6 and ending March 4, 2019. She will be compensated at the rate of \$22.25 per hour.

Melanie Clintsman - Health Assistant - Resource, Districtwide for 6.5 hours per day/5 days per week beginning December 3, 2018. She will be compensated at the rate of \$19.29 per hour in accordance with the

agreement between the District and the Minnesota School Employees Association.

Azeneth Gilbertson - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning November 15, 2018. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Janell Groothuis - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/4 days per week beginning November 15, 2018. She will be compensated at the rate of \$9.65 per hour.

Jeanne Groothuis - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/4 days per week beginning November 19, 2018. She will be compensated at the rate of \$9.65 per hour.

Alexa Heimer - NonClassroom (Playground) Paraprofessional at Monroe Elementary School for 1 hour and 55 minutes a day/5 days per week beginning November 26, 2018. She will be compensated at the rate of \$12.76 per hour.

Sandra Hoffmann - Special Education Paraprofessional at Eagle Lake Elementary School for 6.25 hours per day/5 days per week beginning November 12, 2018. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Mandi Hubbard - Special Education Student Success Coach at Futures beginning November 26, 2018 for 6.75 hours per day/5 days per week. She will be compensated at the rate of \$15.39 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lisa Knoll - Special Education Paraprofessional at Prairie Winds Middle School for 6 hours per day/5 days per week beginning November 26, 2018. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tara Larson - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/5 days per week beginning November 9 and ending June 5, 2019. She will be compensated at the rate of \$12.76 per hour.

Lorenzo Lysaker - Special Education Student Success Coach at Futures for 6.75 hours per day/5 days per week beginning November 20, 2018. He will be compensated at the rate of \$15.39 per hour in accordance with the

agreement between the District and the Minnesota School Employees Association.

Daniel Nelson - Transfer to the position of Head Custodian Engineer at Hoover Elementary School beginning December 1, 2018. He will be placed at step 5, classification B22 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$19.38.

Kylee Reimann - NonClassroom (Playground/Lunchroom) Paraprofessional at Monroe Elementary School for 1 hour and 55 minutes per day/5 days per week beginning December 13, 2018. She will be compensated at the rate of \$12.76 per hour.

Andrew Sandquist - 4-Hour Evening Custodian at Bridges Community School beginning November 19, 2018. He will be placed at step 1, level 1, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.34.

Brianna Sarsgard - NonClassroom (Playground) Paraprofessional at Monroe Elementary School for 1 hour and 55 minutes per day/5 days per week beginning November 26, 2018. She will be compensated at the rate of \$12.76 per hour.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Al Lawrence - Extend Interim Assessment Coordinator assignment through December 21, 2018.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Lori Allan - Adjust placement on the Educational Secretaries Association salary schedule to step 5 of the B21 classification beginning July 31, 2018.

Jasmine Grams-Haugesag - Increase in Health Assistant - Resource assignment from 6.5 hours per day to 7.25 hours per day/5 days per week and adjust her start date to November 8, 2018.

Alexa Heimer - Change in ACES Child Care Assistant assignment to 3-4 hours per day/5 days per week at Hoover Elementary School, effective as of November 15, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Claire Baker, Choral Director at West High School, has submitted her request for a leave under the provisions of the Family Medical Leave Act commencing on April 4 and continuing through the end of the 2018-19 school year.

Kay Green, Intervention Teacher at Roosevelt Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 2 and returning to work on January 30, 2019.

Bretta Hansen, Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 7 and returning to work June 6, 2019.

Katherine Sump - Extend Board approved leave to return to work on November 12, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Cari Nielsen, Special Education Paraprofessional at Rosa Parks Elementary School, has submitted a request for a leave under the provisions of the Family Medical Leave Act commencing on November 1 and returning to work December 17, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Therese Coughlan - Structured Study Center Supervisor at Prairie Winds Middle School, effective as of November 14, 2018.

Hailey Cunningham - ACES Child Care Assistant. Her last date of employment will be December 14, 2018.

Nayely Juarez-Cerna - Lead PreSchool Teacher with the Adult Basic Education Program. Her last date of employment will be November 23, 2018.

Laura Kleiman - Special Education Paraprofessional at Washington Elementary School, effective as of December 14, 2018.

Julie Kreiselmeier - Revise last date of employment to October 31, 2018.

Maureen (Terry) Krook-Halleck, Special Education Paraprofessional at Eagle Lake Elementary School has submitted her resignation, for purposes of retirement. Her last date of employment will be February 1, 2019.

Amanda Ollig - Special Education Student Success Coach at Monroe Elementary School. Her last date of employment will be November 30, 2018.

Erica Ordaz - ACES Site Supervisor at Roosevelt Elementary School. Her last date of employment will be December 14, 2018.

Alexander Randall - ACES Child Care Assistant. His last date of employment will be November 13, 2018.

Corey Ruggles - Special Education Paraprofessional at Franklin Elementary School. His last date of employment was November 5, 2018.

Jake Severns - NonClassroom (Playground) Paraprofessional at Roosevelt Elementary School, effective November 14, 2018.

The following gifts have been received by the School District:

Mayo Clinic Health System donated \$5,000 towards ALPS - Active Learners Program in School - for the 2018-2019 school year. The goal of the program is to encourage extra physical activity before and during the student's school day.

Schwicker's Tecta America donated \$100 for the District Soccer Program's Pack the Stands.

The following items were donated to the West High Technology Education Department:

Josh Braam - Volkswagen Sedan valued at \$150

Tim Rees at Keystone - Vehicle Fenders valued at \$250

Condux International - Steel for Welding valued at \$49.80

Washington Elementary received a donation of \$196 from AdoptAClassroom.org.

Jeremy and Heather Olson donated a small Rifton supine stander valued at \$2,912 to the Special Education Department for physical therapy.

Walmart provided a \$1,000 grant to the Central Freedom School family/consumer science classes.

Mrs. Brandon made a motion to accept the gifts. The motion was seconded by Ms. Schuck and carried on a 7-0 voice vote.

A motion was made by Ms. Hansen and seconded by Mrs. Brandon to approve the 2017-18 Audit Report as presented during the informational portion of the meeting. The motion carried on a 7-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Ms. Hansen seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:15 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 19, 2018

The School Board of Independent School District No. 77 met in regular session on Monday, November 19, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Darren Wacker. Absent: Kristi Schuck (arrived at 5:31 p.m.).

1. Brandon/Wacker approval of agenda with personnel addendum. 6-0
2. Open Forum - none.
3. Information: Student/Staff Recognition, 2017-18 Auditor Report, First Reading of Revised Policies, Board Member Workshop/Committee Reports.
4. Sapp/Schuck approval of Consent Agenda Items: Approval of Minutes of the November 5, 2018, regular meeting; Approval of November Bills; Personnel. 7-0
5. Brandon/Schuck acceptance of gifts and grants. 7-0
6. Hansen/Brandon approval of 2017-18 Audit Report. 7-0
7. Sapp/Hansen adjournment at 6:15 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 12/04/2018

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (NON-AFFILIATED)

Scott Kaminski - Facilities Operations Manager beginning December 12, 2018. This is a full-time, 12-month non-affiliated position with an annual salary of \$68,406, prorated to \$37,623.30 for 143 days for 2018-19 and he will be eligible for category III benefits.

Christopher Kane - Transfer to the position of ACES Site Supervisor at Roosevelt Elementary School beginning December 3, 2018. This is a full-time, 12-month non-affiliated position with an annual salary of \$33,280, prorated to \$19,200 for 150 days for 2018-19 and he will be eligible for category I benefits.

APPOINTMENTS (INSTRUCTIONAL)

Tricia Asher - Long Term Substitute Teacher for Amy Claussen at East High School beginning on or about January 8 and continuing through March 8, 2019. She will be placed at step 1 of the M lane on the Teachers Association salary schedule.

Pamela Bryan - Long Term Substitute Teacher for Megan Kahle at Dakota Meadows Middle School beginning March 18 and ending June 6, 2019. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Sara Meyer - Long Term Substitute Teacher for Kayla Steinberg at Franklin Elementary School beginning December 12 and ending February 20, 2019. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

Cynthia Schultz - Long Term Substitute Speech Language Pathologist for Lisa Kindred beginning November 27 and continuing through January 4, 2019. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Samantha Bakke - Special Education Early Learning Paraprofessional at Head Start beginning December 10, 2018. From December 10 through January 11 she will work 4 hours per day/4 days per week (M-Th). Beginning January 14 she will work 22 hours per week (4 hours on Mondays, Wednesdays and 7 hours Tuesdays and Thursdays). She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Shirlee Erb - ExCel Paraprofessional at Eagle Lake Elementary School for 2 hours per day/2 days per week beginning November 27 and program ending May 1, 2019. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Judy Garness - Clerical Assistant/POS Operator at Hoover Elementary School for 7 hours per day/5 days per week beginning November 30, 2018. This position has a work year of 170 days. She will be placed at step 5, classification A12 of the Educational Secretaries Association salary schedule.

Hannah Roskamp - ACES Childcare Assistant Substitute at Kennedy Elementary School for 4 hours per

day/1 day per week beginning November 20, 2018. She will be compensated at the rate of \$9.90 per hour.

Jolene Studer - Special Education Paraprofessional at Washington Elementary School for 6.25 hours per day/5 days per week beginning November 30, 2018. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Kristin Diekmann - Change in Special Education Paraprofessional assignment at Bridges to 3.13 hours per day as Special Education Student Success Coach at the rate of \$15.76 per hour and 3.12 hours per day as a Special Education Paraprofessional at the rate of \$13.13 per hour beginning November 27, 2018.

Gail Robertson - Change in Early Learning Regular Education Paraprofessional assignment from 3 hours per week to 5 hours per week (3 hours on Tuesdays, 2 hours on Wednesdays) beginning December 5, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Lisa Kindred, Speech Language Pathologist, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 27 and returning to work January 7, 2019.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Ashley Pasbrig, Special Education Paraprofessional at Central High School, has requested a leave under the provisions of the Family Medical Leave act commencing on or about December 9 and continuing for approximately 6 weeks.

RESIGNATIONS (NONINSTRUCTIONAL)

Lourdes Chavez - NonClassroom (Lunchroom) Paraprofessional at Monroe Elementary School, effective as of October 10, 2018.

Sydney Finnesgard - ACES Child Care Assistant. Her last date of employment will be December 5, 2018.

Lindsay Kothe - ACES Child Care Assistant. Her last date of employment will be December 5, 2018.

Isaac Wadd - NonClassroom (Playground) Paraprofessional at Monroe Elementary School. His last date of employment was November 30, 2018.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting

5.B.1.

Meeting Date: 12/04/2018

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Addendum

Background:

APPOINTMENTS (INSTRUCTIONAL)

David Schmitt - Long Term Substitute Teacher for Leah Ries at Eagle Lake Elementary School beginning January 2 and ending February 4, 2019. He will be placed at step 7 of the B+30 lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Kennedi Alstead - ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/3 days per week beginning December 10 and ending January 11, 2019. She will be compensated at the rate of \$10.15 per hour.

Brittany Jensen - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/3 days per week beginning December 20 and ending January 25, 2019. She will be compensated at the rate of \$9.65 per hour.

Benjamin Ojika - Spring Intern with Community Education & Recreation beginning January 2, 2019 for 400 hours at the rate of \$9.65 per hour.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Kendall Belcher - Transfer to the position of Evening Custodian - Tuesday through Saturday at East High School beginning December 4, 2018. You will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.34.

Megan Ellerbeck - Change in assignment to ACES Child Care Assistant Substitute for 4 hours per day/1 day per week at Kennedy Elementary School beginning December 14, 2018. Rate of pay will remain the same.

Jasmine Grams Haugesag - Change in Health Assistant - Resource assignment from 7.25 hours per day to 6.5 hours per day/5 days per week beginning November 8, 2018.

Ryan Osberg - Change in assignment to ACES Child Care Assistant Substitute for 4 hours per day/1 day per week at Franklin Elementary School beginning December 7, 2018. Rate of pay will remain the same.

REQUESTS FOR LEAVE NON-AFFILIATED

Ron Fleischmann - Extend Board approved leave through June 30, 2019.

Gwen Walz - Extend Board approved leave through December 31, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Michael Shores, Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 10 and returning to work January 7, 2019.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kathleen Johnson - Extend Board approved leave through January 1, 2019.

Ashley Pasbrig - Revise start date of FMLA to December 4, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Hannah Baum - Special Education Paraprofessional at Eagle Lake Elementary School. Her last date of employment was November 30, 2018.

Stephanie Driste - ACES Child Care Assistant. Last date worked as September 26, 2018.

Haley Tigner - ACES Child Care Assistant. Last date of employment will be December 11, 2018.

Jasmine Zacate - Media Assistant at Washington Elementary School. Her last date of employment will be December 14, 2018.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting**6.A.****Meeting Date:** 12/04/2018**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Information

Subject:

2019-20 School Year Property Tax Levy Hearing

Background:

Included with your Board materials this evening is the 2019-2020 school year Mankato Area Public Schools tax levy recommendation. The counties have mailed a notice of proposed property taxes to all property owners. Under state law, the District must conduct a public meeting to receive citizen input regarding the levy proposal. As part of the public meeting, the District is required to review its proposed 2019-2020 tax levy and its current budget for school year 2018-2019. The School Board is scheduled to take final action in regard to the 2019-2020 tax levy at the School Board meeting on Monday, December 17, 2018 at 5:30 P.M. at the Intergovernmental Center.

Recommended Action:

The Board Chair will open the public hearing for anyone who wishes to speak.

Attachments

2019-20 Tax Levy

18Truthin Taxation

MANKATO AREA PUBLIC SCHOOLS

2019-2020 TAX LEVY SUMMARY (18 PAY 19)

L I N E #	LEVY DESCRIPTION	2018-2019 LEVY AMOUNT	2019-2020 MAXIMUM LIMITATION	2019-2020 RECOMMEND AMOUNT	% INCREASE DECREASE	COMMENTS
GENERAL FUND:						
1	REFERENDUM LEVY*	\$5,910,505	\$5,862,196	\$5,862,196	-0.82%	VOTER APPROVED LEVY
2	LOCAL OPTIONAL REVENUE*	\$4,085,087	\$4,057,086	\$4,057,086	-0.69%	PER STATE FORMULA
3	STUDENT ACHIEVEMENT	\$0	\$0	\$0	0.00%	PER STATE FORMULA (PHASED OUT)
4	CAREER TECH LEVY	\$270,902	\$327,329	\$327,329	20.83%	PER STATE FORMULA
5	UNEMPLOYMENT LEVY	\$20,000	\$25,000	\$25,000	25.00%	ESTIMATED COSTS
6	SAFE SCHOOLS LEVY	\$346,847	\$344,470	\$344,470	-0.69%	\$36 PER ADJ PUPIL UNIT
7	FACILITY LEASE	\$727,438	\$687,981	\$687,981	-5.42%	LEASED SPACE COSTS
8	OPERATING CAPITAL*	\$671,740	\$753,187	\$753,187	12.12%	PER STATE FORMULA
9	LONG TERM FACILITIES*	\$3,016,364	\$2,904,165	\$2,904,165	-3.72%	BUILDING MAINTENANCE PROJECTS
10	EQUITY LEVY*	\$1,257,694	\$1,339,006	\$1,339,006	6.47%	PER STATE FORMULA
11	ACHIEVEMENT & INTEGRATION	\$0	\$278,394	\$278,394	278394%	PER STATE FORMULA
12	TRANSITION LEVY*	\$267,747	\$265,911	\$265,911	-0.69%	PER STATE FORMULA
13	TECHNOLOGY LEVY	\$500,000	\$500,000	\$500,000	0.00%	VOTER APPROVED LEVY
14	PRIOR YR. ADJUSTMENTS	(\$528,034)	\$254,330	\$254,330	148.17%	ABATEMENTS/PRIOR YR. ADJ
15	GENERAL FUND SUBTOTAL	\$16,546,290	\$17,599,055	\$17,599,055	6.36%	

* A SCHOOL DISTRICT UNDERLEVY IN THIS COMPONENT WILL RESULT IN A PROPORTIONATE REDUCTION IN STATE AID.

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LEVY DESCRIPTION	2018-2019 LEVY AMOUNT	2019-2020 MAXIMUM LIMITATION	2019-2020 RECOMMEND AMOUNT	% INCREASE DECREASE	COMMENTS
COMMUNITY SERVICE FUND:					
16 BASIC AID FORMULA*	\$448,367	\$448,367	\$448,367	0.00%	STATE FORMULA
17 EARLY CHILDHOOD*	\$225,945	\$223,734	\$223,734	-0.98%	STATE FORMULA
18 HANDICAPPED ADULTS	\$26,600	\$26,600	\$26,600	0.00%	STATE FORMULA
19 SCHOOL AGE CARE	\$85,000	\$125,000	\$125,000	47.06%	SPECIAL NEEDS ACES PROGRAM
20 PRIOR YR. ADJUSTMENTS	\$32,386	\$9,235	\$9,235	-71.48%	ABATEMENTS/PRIOR YR. ADJ.
21 COMMUNITY SERV SUBTOTAL	\$818,298	\$832,936	\$832,936	1.79%	
DEBT SERVICE FUNDS:					
22 BOND/INTEREST PAYMENT	\$8,601,149	\$8,422,635	\$8,422,635	-2.08%	PER DEBT SCHEDULES
23 ABATEMENT ADJUSTMENTS	\$62,682	(\$12,518)	(\$12,518)	-119.97%	ABATEMENTS/PRIOR YR. ADJ.
24 OPEB DEBT SERVICE	\$951,104	\$941,943	\$941,943	-0.96%	PER DEBT SCHEDULE
25 DEBT SERVICE SUBTOTAL	\$9,614,935	\$9,352,060	\$9,352,060	-2.73%	
26 GRAND TOTALS	\$26,979,523	\$27,784,051	\$27,784,051	2.98%	
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* A SCHOOL DISTRICT UNDERLEVY IN THIS COMPONENT WILL RESULT IN A PROPORTIONATE REDUCTION IN STATE AID.



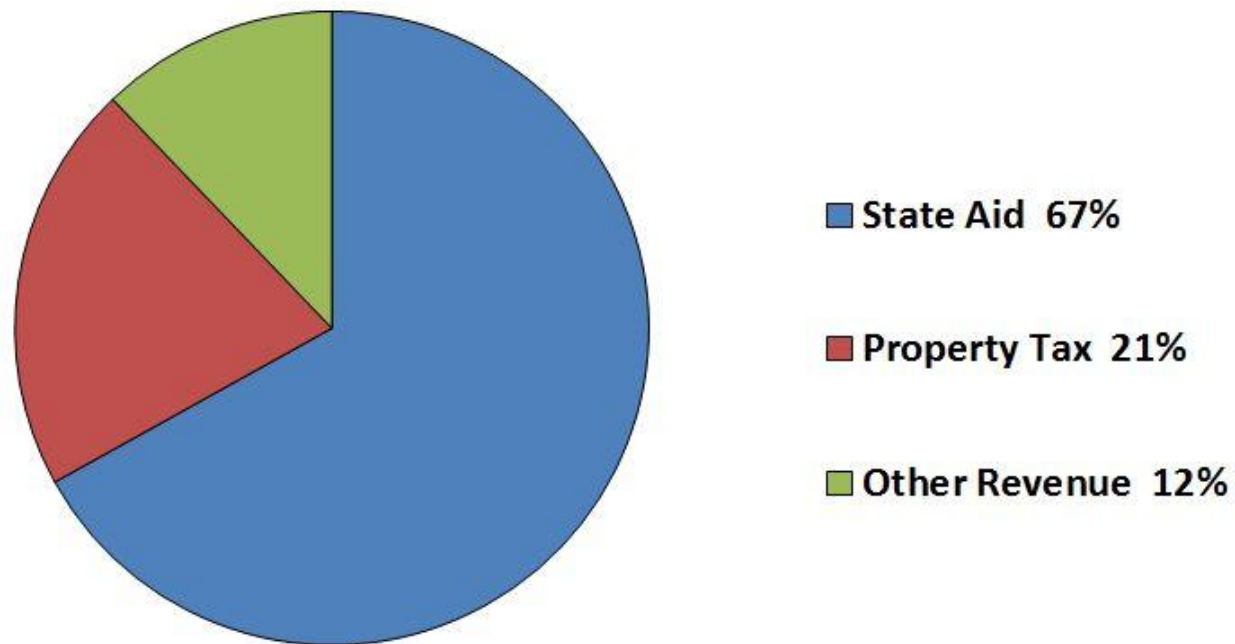
MANKATO AREA PUBLIC SCHOOLS

2018-19 Budget &
2019-20 Property Tax Levy

December 4, 2018



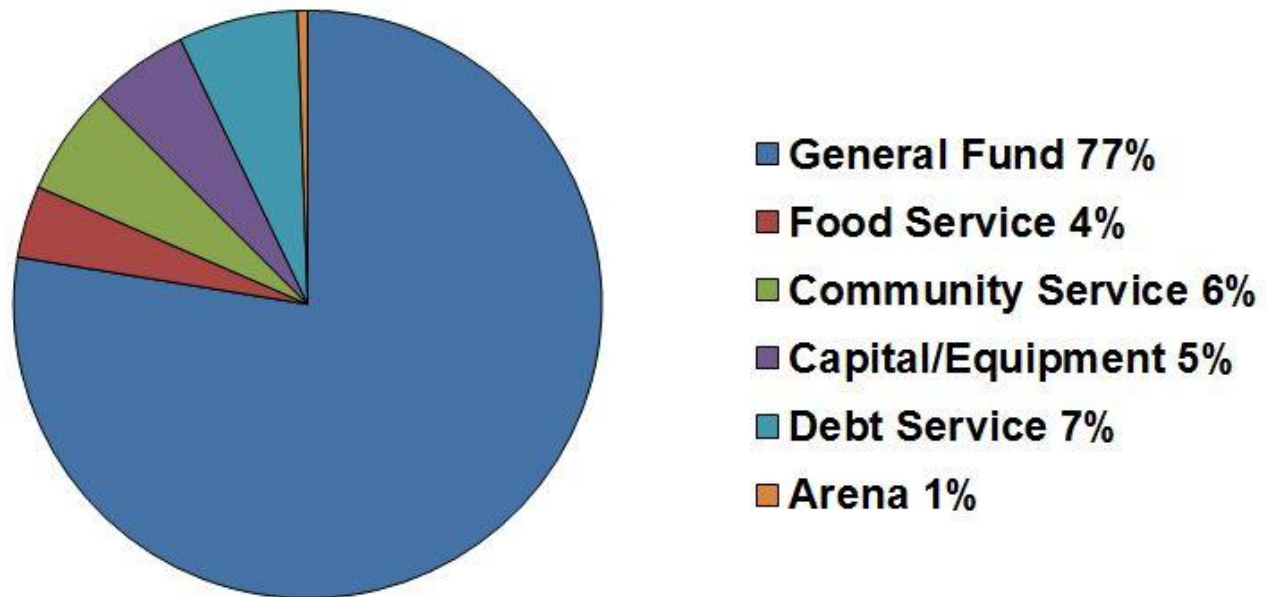
Mankato Area Public Schools Revenue by Source



Total Budgeted 2018-19 Revenues:
\$124,432,600



Mankato Area Public Schools Expenditures by Fund



Total 2018-19 Budgeted Expenditures:
\$124,723,815



2019-2020 Tax Levy Summary

General	\$17,599,055
Community Service	\$832,936
Total Debt Service	\$9,352,060
Total Levy	\$27,784,051

Detail of this summary is located in board packet attachments.



Factors Determining Property Taxes:

Levy Amount

Property Market Value

Property Class Rate

School District

Levy/Aid Formulas

Governmental Units

Assessor

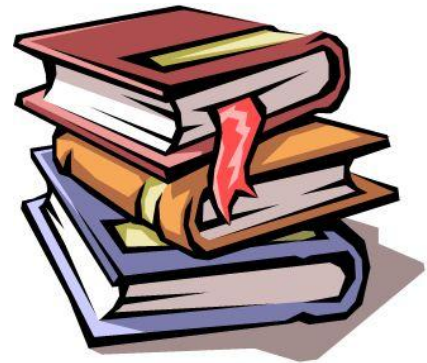
State Legislature

State Legislature



Local School Districts Have Very Few Levy Choices

- Most of the levy components are determined by the legislature.
- School districts receive less state aid if some levies are not made.





Total Operating Cost FY 17

SCHOOL DISTRICT	\$ AMOUNT PER PUPIL
Winona	\$14,508
Northfield	\$13,210
Albert Lea	\$12,867
Faribault	\$12,753
Austin	\$12,633
Rochester	\$12,392
Owatonna	\$11,460
Red Wing	\$11,383
Mankato	\$11,022
State Average	\$12,249
% BELOW THE STATE AVERAGE	10.0%



2019 Operating Levy Amount per Pupil

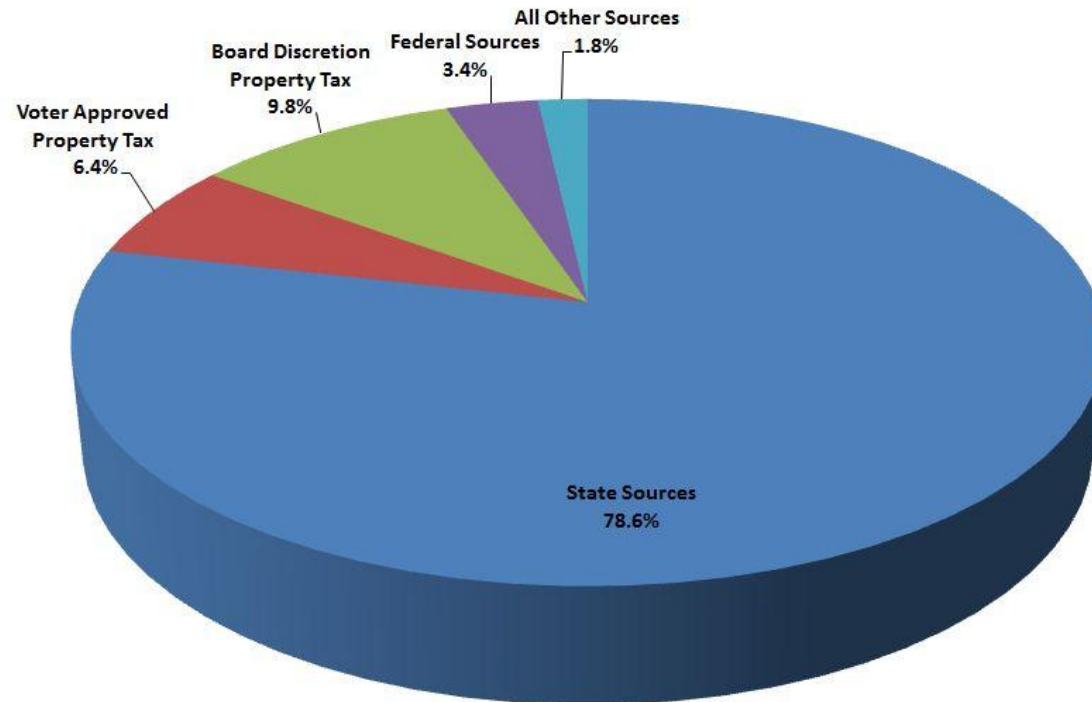
SCHOOL DISTRICT	\$ AMOUNT PER PUPIL
Northfield	\$2,391
Winona	\$1,952
Rochester	\$1,461
Red Wing	\$1,236
Albert Lea	\$1,235
Faribault	\$1,216
Owatonna	\$1,155
Mankato	\$1,149
Austin	\$767
Big Nine Average	\$1,396
% BELOW THE BIG NINE AVERAGE	17.7%



Sources of General Fund Revenue

\$103,547,863

2018-19





Thank you for being here!

Questions?



School Board Regular Meeting

7.A.

Meeting Date: 12/04/2018

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

The Ryan McKeown and Danielle Mehia Team of Wealth Enhancement Group donated \$1,000 to Adult Basic Education.

Eagle Lake Elementary received the following donations:

\$500 from the Eagle Lake Fire Department for Maker Space Program

\$200 from the Eagle Lake American Legion Post 617

Washington Elementary received a donation of \$50 from the SEI Private Trust Company.

Samuel L. Hanson donated \$250 to the West High Hall of Fame.

West High VEX Robotics received the following donations:

Ploog Electric - \$100

Olseon + Hobbie Architects - \$500

Braun Intertec Corporation - \$500

The following donations were made to the District Soccer Pack the Stands:

BLK Electric - \$500

Consolidated Communications - \$250

West High Orchesis received the following donations:

Scheels - \$50

Blinds & More - \$50

Southern Minnesota Orthodontics - \$100

Maschka Riedy & Ries - \$100

Big Dog Restaurant - \$50

Wanda & Michael Lloyd - \$200

Valley News Company - \$200

Dance Express - \$100

Consolidated Communications - \$500

Darrell Wolf - \$300

Eide Bailly - \$250

Industrial Fabrication Services donated steel valued at \$150 to the East High Technology Education Department for welding practice.

Recommended Action:

The administration recommends Board acceptance of these generous gifts.

School Board Regular Meeting**7.B.****Meeting Date:** 12/04/2018**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Second Reading/Approval of Revised Policies

Background:

School Board Policy 305 states that it is the responsibility of the Superintendent to recommend additions or modifications to School Board policies. The School Board reviewed the recommended policy modifications during the November 19, 2018, meeting.

Recommended Action:

The administration recommends approval of the revised policies as presented.

AttachmentsPolicy Revision List

School Board First Reading: November 19, 2018

School Board Second Reading/Approval: December 4, 2018

POLICY #	POLICY TITLE
102	Equal Educational Opportunity
205	Open Meetings and Closed Meetings
206	Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations
401	Equal Employment Opportunity
413	Harassment and Violence
419	Tobacco-Free Environment
421	Gifts to Employees and School Board Members
504	Student Dress and Appearance
506	Student Discipline
509	Enrollment of Nonresident Students
525	Violence Prevention [Applicable to Students and Staff]
532 Imm Record	Immunization Requirements
601	School District Curriculum and Instruction Goals
602	Organization of School Calendar and School Day
619.1 619.1F	School District Testing Plan and Procedure Updated Form - Assurance of Test Security and Non-Disclosure
619.2	Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students

<u>628</u>	Graduation Requirements
<u>707</u>	Transportation of Public School Students
<u>708</u>	Transportation of Nonpublic School Students
<u>709</u>	Student Transportation Safety Policy
<u>716</u>	Conflict of Interest - Purchasing
<u>802</u>	Disposition of Obsolete Equipment and Material
<u>904</u>	Distribution of Materials on School District Property by Nonschool Persons

School Board Regular Meeting**7.C.****Meeting Date:** 12/04/2018**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Adoption of Resolution Establishing Combined Polling Places

Background:

To comply with Minnesota Statute 204B.16, the School Board must annually approve a resolution establishing combined polling places. The attached resolution establishes combined polling places for 2019.

Recommended Action:

The administration recommends adoption of the attached resolution.

AttachmentsCombined Polling Places Resolution

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE A: Hillside Assembly
502 S. Victory Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 11, 12 and 14; and Mankato Township (P1 and P2); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Mankato National Guard Armory
100 Martin Luther King Jr. Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precincts 15, 16 and 17; Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 7, 8 and 9; and Decoria and Rapidan Townships; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 4, Precincts 10, 10A and 13; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: St. Joseph the Worker
423 W. Seventh Street
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 5, Precincts 1, 2, 3, 4, 5 and 6; City of Skyline; Judson and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Eagle Lake City Hall
705 Parkway Avenue
Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Eagle Lake and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: Madison Lake Community Center
525 Main Street
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE H: St. Paul's Lutheran
304 Monroe Avenue
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 1 and 2; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: Oak Terrace West
1570 Tower Boulevard
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE J: Fire Station #2
1825 Howard Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a. the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.