



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, December 17, 2018 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Ann Hendricks

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Eagle Lake Elementary School Report
 - B. Roosevelt Elementary School Report
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:20 P.M.)
 - A. Approval of Minutes of the December 4, 2018, Regular Meeting
 - B. Approval of December Bills
 - C. Personnel
 1. Personnel – Addendum
6. BUSINESS (6:25 P.M.)
 - A. Acceptance of Gifts and Grants

- B. Certification of the 2019-2020 School Year Tax Levy
- C. Call for Bids for Facility Improvement Plan Projects
- 7. ADJOURNMENT (6:40 P.M.)



School Board Members for 2018

Ann Hendricks, Chair
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.org
Term Ends December 31, 2019

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2021

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
E-Mail: jbrand1@isd77.org
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
E-Mail: shanse1@isd77.org
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2021

Darren Wacker
312 Tranquility Trail
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2021

Abdi Sabrie
537 Linda Drive
Eagle Lake, MN 56024
Phone: 507-654-0036
E-Mail: asabri1@isd77.org
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.org



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed five minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting

4.A.

Meeting Date: 12/17/2018

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Eagle Lake Elementary School Report

Background:

Kory Kath (Elementary Principal), Travis Miller (Leadership Team Chair), and Andrea Hansen (CIC Coach) will present an update report on Eagle Lake School.

Recommended Action:

N/A

Attachments

Eagle Lake Elementary School Report



2018–19 Eagle Lake Report to the School Board



December 17, 2018



Strategic Direction A - Academics

Student Study Groups -

- Strengthening the impact of learning using a core group of students in PLC collaboration. Tiering and steering our work through a focused lens that impacts highly effective Tier 1 instruction.

PLC Goals & Objective -

- PLC self-assessment & alignment to goals for the school year to increase impact. Goals created in grade level PLCs using rubrics in *Learning by Doing*.



Strategic Direction B - Social/Emotional



Nest Groups - Cross-grade level groups that focus on Core Values & Social/Emotional Learning throughout the year.

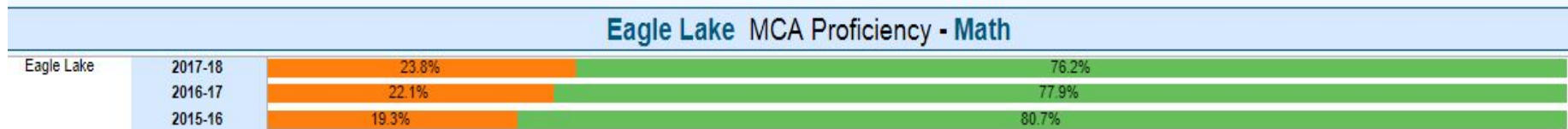


Counselor Collaboration - Collaboration through our Problem Solving Team model with our new full-time counselor on pro-active solutions to student needs and ongoing support in Social/Emotional learning strategies

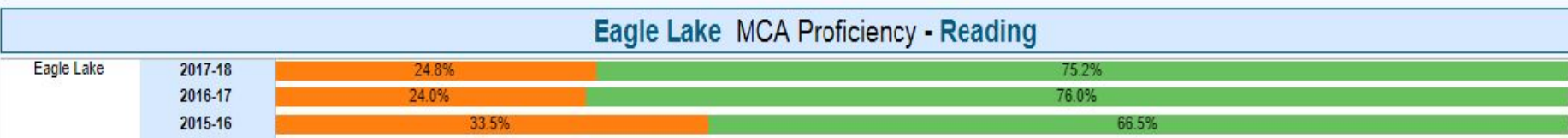


Academic Achievement Data

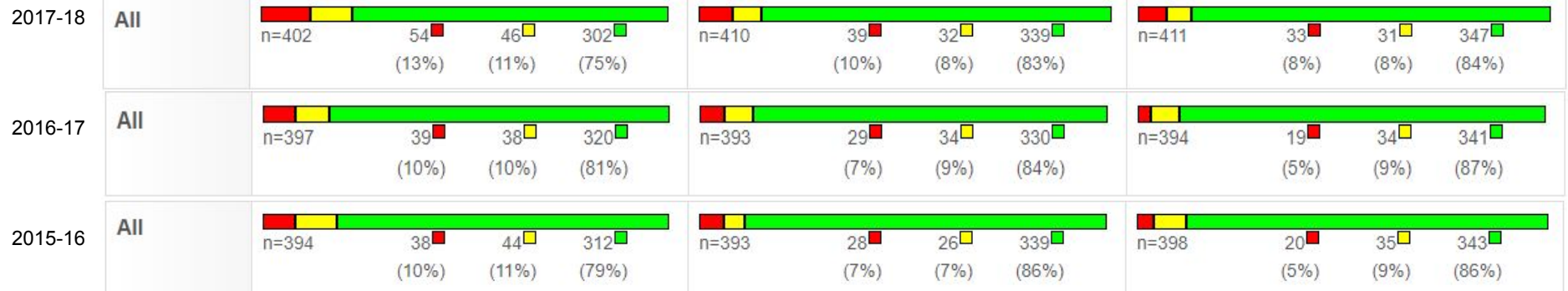
MCA Math Trend



MCA Reading Trend



DIBELS Trend





Attendance Data

Mankato Area Public Schools

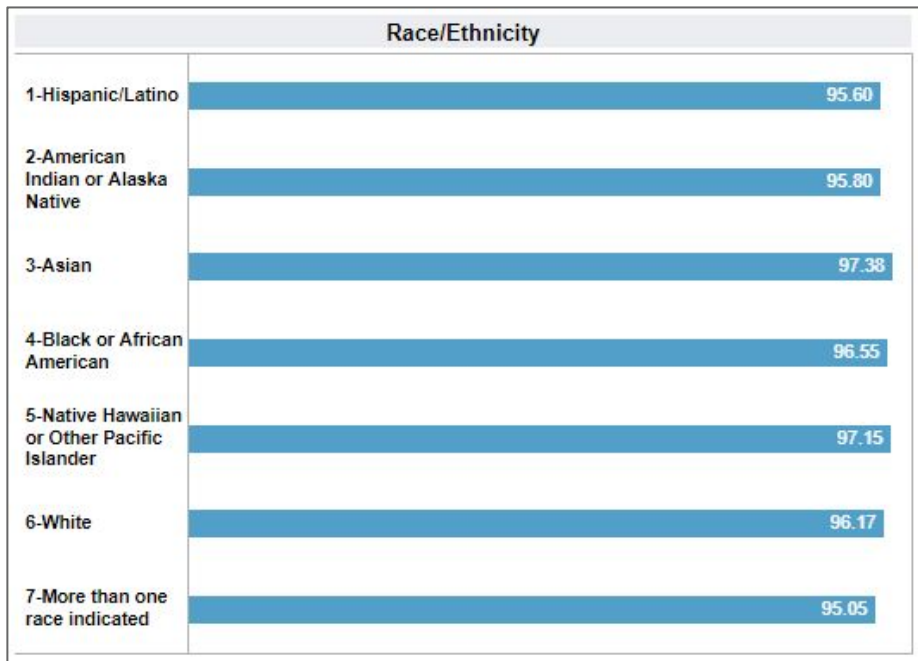
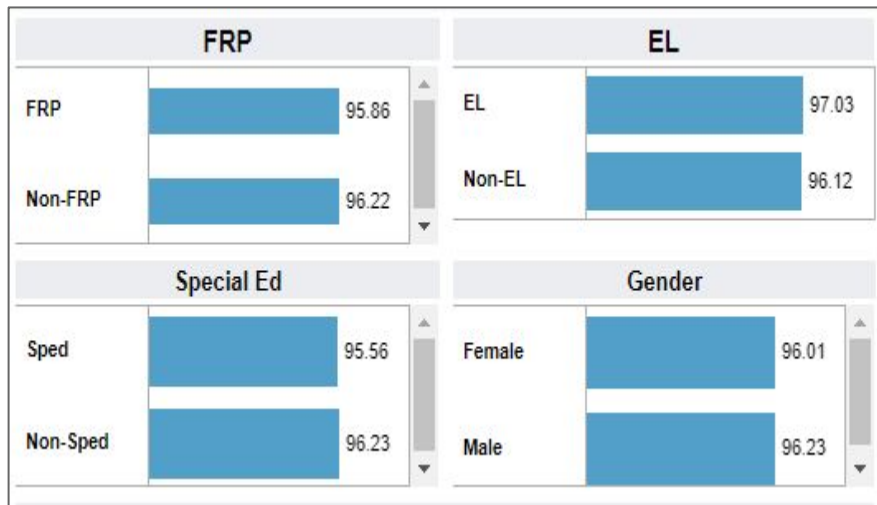
ISD 77	94.58
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Eagle Lake

96.13



Attendance Data





Building Highlights

Student Celebration

Read to Achieve! Students set personal reading goals for at home reading & achieve celebrations for their hard work!

Winter Program Incentives						
Save your reading calendar! You may turn in your reading minutes as you earn the first incentive (200 minutes) OR you may save them up for an incentive of your choice anytime throughout the school year! This means you can save and build on your minutes each month to work toward an incentive that excites you! Check back each season as some of these incentives may change!						
200 minutes	400 minutes	600 minutes	800 minutes	1000 minutes	1500 minutes	2000 minutes
Earn a bookmark from the office.	Bring in an item to show and share with the class.	Pick a morning meeting activity for your class!	Read a story of your choice to the class.	Sit at the Teacher's Desk for the day.	Enjoy a cup of hot chocolate and marshmallows in your class!	Earn board game time for your whole class.
Earn a SOAR slip to take to the Eagle's Nest in the office!	Be the Teacher's Assistant and Pass out papers for the day!	Earn a piece of gum from the teacher.	Go read a story of your choice to a different class.	Front of the lunch line pass for the day!	Personal photo with the Eagle and a certificate!	You earned a lunch with Mr. Kathi!
Get a sticker from the teacher.	Wear a hat for the day in the classroom.	Pick a Just Dance for Kids break for the class.	Trade desk spots with a classmate for the day.	Enjoy a bag of fresh popcorn in your class.	You and a friend enjoy a 5-minute break in the Makerspace.	Design and print your own 3D object with Mrs. Makela in the Makerspace.



Staff Celebration

Pineapple Days an invitation to learn from our colleagues at Eagle Lake and throughout the district. Shout outs & new opportunities highlighted for all to see!



Thank You! Questions?



School Board Regular Meeting

4.B.

Meeting Date: 12/17/2018

Prepared By: Heather Mueller, Director of Teaching and Learning

Item Type: Information

Subject:

Roosevelt Elementary School Report

Background:

Ann Haggerty, Elementary Principal, will give an update report on Roosevelt Elementary School

Recommended Action:

N/A

Attachments

Roosevelt Elementary School Report



2018–19 Roosevelt Report to the School Board

December 17, 2018



Strategic Direction A - Academics

- **Reading**
 - PRESS Interventions
 - Tailoring Tier 2 reading interventions
 - Curricular Coherence
- **Math**
 - Guided Math Instruction
 - Curricular Coherence



- Beliefs
 - Collective Efficacy
 - Strengthening core behavioral instruction
 - Push-in support and additional human resources
- 



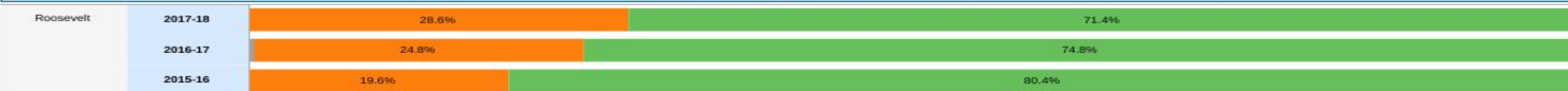
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Academic Achievement Data - Elementary

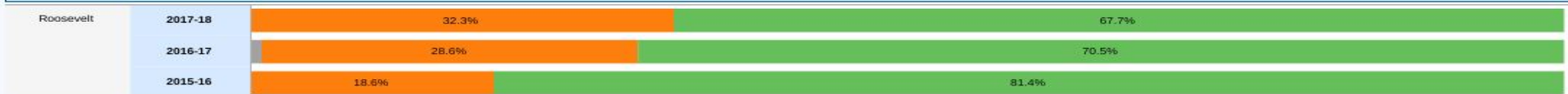
MCA Math Trend

Roosevelt MCA Proficiency - Math

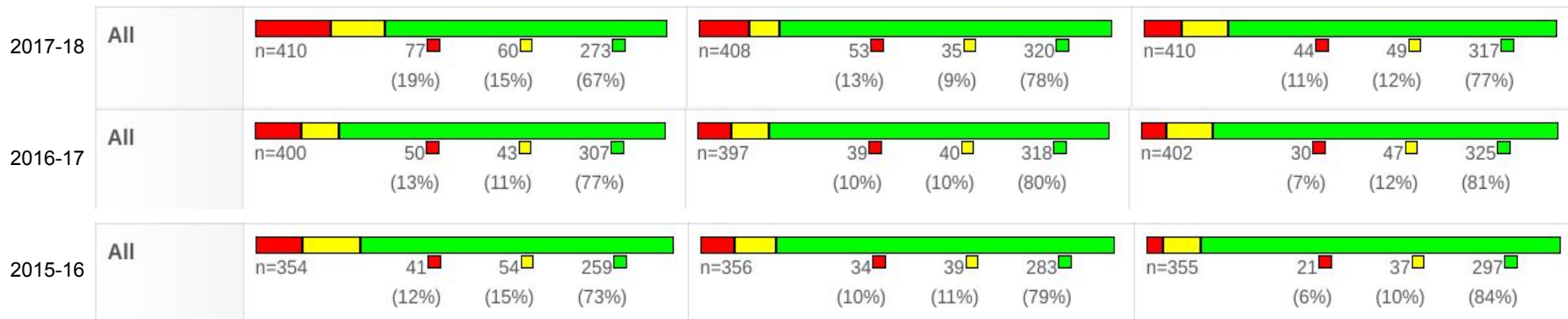


MCA Reading Trend

Roosevelt MCA Proficiency - Reading



DIBELS Trend





Attendance Data

Mankato Area Public Schools

ISD 77

94.58

Roosevelt

95.35



Attendance Data

Race/Ethnicity

1-Hispanic/Latino	93.84
3-Asian	94.30
4-Black or African American	95.28
6-White	95.48
7-More than one race indicated	95.58

FRP

FRP	94.25
Non-FRP	96.20

Special Ed

Sped	95.13
Non-Sped	95.41

EL

EL	95.24
Non-EL	95.36

Gender

Female	95.28
Male	95.41



Building Highlights

- We celebrate our successes.
- We focus on strengths!
- We work hard and show persistence.
- We try new things.
- We know how to bring joy to our days!
- We welcome all!
- We work to create a culture of learning!





Thank You!

Questions?

School Board Regular Meeting

4.C.

Meeting Date: 12/17/2018

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5.A.

Meeting Date: 12/17/2018

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of the December 4, 2018, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - December 4, 2018, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 4, 2018

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 4, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Sara Hansen.

Ms. Sapp made a motion, and Ms. Schuck seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: no one wished to speak.

Information Reports: Futures School Report presented by Sara McMonagle. Franklin Elementary School Report presented by Travis Olson and Tabatha Miller.

The consent agenda items outlined below were approved on a motion by Mrs. Brandon, seconded by Mr. Wacker, and carried on a 6-0 roll call vote.

Approval of Minutes of the November 19, 2018, regular Board meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Scott Kaminski - Facilities Operations Manager beginning December 12, 2018. This is a full-time, 12-month non-affiliated position with an annual salary of \$68,406, prorated to \$37,623.30 for 143 days for 2018-19 and he will be eligible for category III benefits.

Christopher Kane - Transfer to the position of ACES Site Supervisor at Roosevelt Elementary School beginning December 3, 2018. This is a full-time, 12-month non-affiliated position with an annual salary of \$33,280, prorated to \$19,200 for 150 days for 2018-19 and he will be eligible for category I benefits.

APPOINTMENTS (INSTRUCTIONAL)

Tricia Asher - Long Term Substitute Teacher for Amy Claussen at East High School beginning on or about January 8 and continuing through March 8, 2019. She will be placed at step 1 of the M lane on the Teachers Association salary schedule.

Pamela Bryan - Long Term Substitute Teacher for Megan Kahle at Dakota Meadows Middle School beginning March 18 and ending June 6, 2019. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Sara Meyer - Long Term Substitute Teacher for Kayla Steinberg at Franklin Elementary School beginning December 12 and ending February 20, 2019. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

David Schmitt - Long Term Substitute Teacher for Leah Ries at Eagle Lake Elementary School beginning January 2 and ending February 4, 2019. He will be placed at step 7 of the B+30 lane on the Teachers Association salary schedule.

Cynthia Schultz - Long Term Substitute Speech Language Pathologist for Lisa Kindred beginning November 27 and continuing through January 4, 2019. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Kennedi Alstead - ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/3 days per week beginning December 10 and ending January 11, 2019. She will be compensated at the rate of \$10.15 per hour.

Samantha Bakke - Special Education Early Learning Paraprofessional at Head Start beginning December 10, 2018. From December 10 through January 11 she will work 4 hours per day/4 days per week (M-Th). Beginning January 14 she will work 22 hours per week (4 hours on Mondays and Wednesdays, 7 hours Tuesdays and Thursdays). She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Shirlee Erb - ExCel Paraprofessional at Eagle Lake Elementary School for 2 hours per day/2 days per week beginning November 27 and program ending May 1, 2019. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Judy Garness - Clerical Assistant/POS Operator at Hoover Elementary School for 7 hours per day/5 days per week beginning November 30, 2018. This position has a work year of 170 days. She will be placed at step 5, classification A12 of the Educational Secretaries Association salary schedule.

Brittany Jensen - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/3 days per week beginning December 20 and ending January 25, 2019. She will be compensated at the rate of \$9.65 per hour.

Benjamin Ojika - Spring Intern with Community Education & Recreation beginning January 2, 2019 for 400 hours at the rate of \$9.65 per hour.

Hannah Roskamp - ACES Childcare Assistant Substitute at Kennedy Elementary School for 4 hours per day/1 day per week beginning November 20, 2018. She will be compensated at the rate of \$9.90 per hour.

Jolene Studer - Special Education Paraprofessional at Washington Elementary School for 6.25 hours per day/5 days per week beginning November 30, 2018. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Kendall Belcher - Transfer to the position of Evening Custodian - Tuesday through Saturday at East High School beginning December 4, 2018. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.34.

Kristin Diekmann - Change in Special Education Paraprofessional assignment at Bridges to 3.13 hours per day as Special Education Student Success Coach at the rate of \$15.76 per hour and 3.12 hours per day as a Special Education Paraprofessional at the rate of \$13.13 per hour beginning November 27, 2018.

Megan Ellerbeck - Change in assignment to ACES Child Care Assistant Substitute for 4 hours per day/1 day per week at Kennedy Elementary School beginning December 14, 2018. Rate of pay will remain the same.

Jasmine Grams Haugesag - Change in Health Assistant - Resource assignment from 7.25 hours per day to 6.5 hours per day/5 days per week beginning November 8, 2018.

Ryan Osberg - Change in assignment to ACES Child Care Assistant Substitute for 4 hours per day/1 day per week at Franklin Elementary School beginning December 7, 2018. Rate of pay will remain the same.

Gail Robertson - Change in Early Learning Regular Education Paraprofessional assignment from 3 hours per week to 5 hours per week (3 hours on Tuesdays, 2 hours on Wednesdays) beginning December 5, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Lisa Kindred, Speech Language Pathologist, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 27 and returning to work January 7, 2019.

Michael Shores, Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 10 and returning to work January 7, 2019.

REQUESTS FOR LEAVE NON-AFFILIATED

Ron Fleischmann - Extend Board approved leave through June 30, 2019.

Gwen Walz - Extend Board approved leave through December 31, 2018.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kathleen Johnson - Extend Board approved leave through January 1, 2019.

Ashley Pasbrig, Special Education Paraprofessional at Central High School, has requested a leave under the provisions of the Family Medical Leave act commencing on or about December 4 and continuing for approximately 6 weeks.

RESIGNATIONS (NONINSTRUCTIONAL)

Hannah Baum - Special Education Paraprofessional at Eagle Lake Elementary School. Her last date of employment was November 30, 2018.

Lourdes Chavez - NonClassroom (Lunchroom) Paraprofessional at Monroe Elementary School, effective as of October 10, 2018.

Stephanie Driste - ACES Child Care Assistant. Last date worked as September 26, 2018.

Sydney Finnesgard - ACES Child Care Assistant. Her last date of employment will be December 5, 2018.

Lindsay Kothe - ACES Child Care Assistant. Her last date of employment will be December 5, 2018.

Haley Tigner - ACES Child Care Assistant. Last date of employment will be December 11, 2018.

Isaac Wadd - NonClassroom (Playground) Paraprofessional at Monroe Elementary School. His last date of employment was November 30, 2018.

Jasmine Zacate - Media Assistant at Washington Elementary School. Her last date of employment will be December 14, 2018.

Public Hearing for 2019-20 School Year Property Tax Levy. Tom Sager provided background information. Chair Hendricks declared the public hearing open. No one wished to speak and Chair Hendricks declared the hearing closed.

The following gifts have been received by the School District:

The Ryan McKeown and Danielle Mehia Team of Wealth Enhancement Group donated \$1,000 to Adult Basic Education.

Eagle Lake Elementary received the following donations:

\$500 from the Eagle Lake Fire Department for Maker Space Program
\$200 from the Eagle Lake American Legion Post 617

Washington Elementary received a donation of \$50 from the SEI Private Trust Company.

Samuel L. Hanson donated \$250 to the West High Hall of Fame.

West High VEX Robotics received the following donations:

- Ploog Electric - \$100
- Oleson + Hobbie Architects - \$500
- Braun Intertec Corporation - \$500

The following donations were made to the District Soccer Pack the Stands:

- BLK Electric - \$500
- Consolidated Communications - \$250

West High Orchesis received the following donations:

- Scheels - \$50
- Blinds & More - \$50
- Southern Minnesota Orthodontics - \$100
- Maschka Riedy & Ries - \$100
- Big Dog Restaurant - \$50
- Wanda & Michael Lloyd - \$200
- Valley News Company - \$200
- Dance Express - \$100
- Consolidated Communications - \$500
- Darrell Wolf - \$300
- Eide Bailly - \$250

Industrial Fabrication Services donated steel valued at \$150 to the East High Technology Education Department for welding practice.

Ms. Schuck made a motion to accept the gifts. The motion was seconded by Ms. Sapp and carried on a 6-0 voice vote.

The following policies were presented for second reading and approval:

- 102 - Equal Educational Opportunity
- 205 - Open Meetings and Closed Meetings
- 206 - Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations
- 401 - Equal Employment Opportunity
- 413 - Harassment and Violence
- 419 - Tobacco-Free Environment
- 421 - Gifts to Employees and School Board Members
- 504 - Student Dress and Appearance
- 506 - Student Discipline
- 509 - Enrollment of Nonresident Students

525 - Violence Prevention
532 - Immunization Requirements
601 - School District Curriculum and Instruction Goals
602 - Organization of School Calendar and School Day
619.1 - School District Testing Plan and Procedure
619.2 - Testing Accommodations, Modifications, and Exemptions for IEPs,
Section 504 Plans, and LEP Students
628 - Graduation Requirements
707 - Transportation of Public School Students
708 - Transportation of Nonpublic School Students
709 - Student Transportation Safety Policy
716 - Conflict of Interest - Purchasing
802 - Disposition of Obsolete Equipment and Material
904 - Distribution of Materials on School District Property by Nonschool
Persons

The revised policies were approved on a motion by Ms. Sapp, second by Ms. Schuck, and carried on a 6-0 voice vote.

To comply with Minnesota Statute 204B.16, the School Board must annually approve a resolution establishing combined polling places. Mrs. Brandon made a motion, seconded by Mr. Wacker, to approve the following resolution to establish combined polling places for 2019. The motion carried on a 6-0 voice vote.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR CERTAIN MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. Each combined polling place must be a polling place that has been designated by a county or municipality. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

COMBINED POLLING PLACE A: Hillside Assembly
502 S. Victory Drive

Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 1, Precincts 11, 12 and 14; and Mankato Township (P1 and P2); Blue Earth County, Minnesota.

COMBINED POLLING PLACE B: Mankato National Guard Armory
100 Martin Luther King Jr. Drive
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 2, Precincts 15, 16 and 17; Lime Township in Blue Earth County; and Kasota Township in Le Sueur County, Minnesota.

COMBINED POLLING PLACE C: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 3, Precincts 7, 8 and 9; and Decoria and Rapidan Townships; Blue Earth County, Minnesota.

COMBINED POLLING PLACE D: Bethel Baptist Church
1250 Monks Avenue
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 4, Precincts 10, 10A and 13; Blue Earth County, Minnesota.

COMBINED POLLING PLACE E: St. Joseph the Worker
423 W. Seventh Street
Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Mankato, Ward 5, Precincts 1, 2, 3, 4, 5 and 6; City of Skyline; Judson and South Bend Townships; and Blue Earth County North Mankato Mail Ballot; Blue Earth County, Minnesota.

COMBINED POLLING PLACE F: Eagle Lake City Hall
705 Parkway Avenue
Eagle Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Eagle Lake and LeRay Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE G: Madison Lake Community Center
525 Main Street
Madison Lake, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of Madison Lake and Jamestown Township; Blue Earth County, Minnesota.

COMBINED POLLING PLACE H: St. Paul's Lutheran

304 Monroe Avenue
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 1 and 2; Nicollet County, Minnesota.

COMBINED POLLING PLACE I: Oak Terrace West
1570 Tower Boulevard
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precincts 3 and 4; Nicollet County, Minnesota.

COMBINED POLLING PLACE J: Fire Station #2
1825 Howard Drive
North Mankato, Minnesota

This combined polling place serves all territory in Independent School District No. 77 located in the City of North Mankato Precinct 5, 6 and 7; and Belgrade, Nicollet and Oshawa Townships; Nicollet County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a. the clerk is hereby authorized and directed to give written notice of new polling place locations to all registered voters in the school district whose school district polling place locations have been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

Board members reported on recent meetings they attended.

There being no further business to consider, Ms.Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:37 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

December 4, 2018

The School Board of Independent School District No. 77 met in regular session on Tuesday, December 4, in the Mankato Room at the Intergovernmental Center. Chair Hendricks called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Sara Hansen.

1. Sapp/Schuck approval of agenda with personnel addendum. 6-0
2. Open Forum - no one wished to speak
3. Information: Futures School Report, Franklin Elementary School Report.
4. Brandon/Wacker approval of Consent Agenda Items: Approval of Minutes of the November 19, 2018, regular meeting; Personnel. 6-0
5. Public Hearing on 2019-20 School Year Property Tax Levy - no one wished to speak.
6. Schuck/Sapp acceptance of gifts and grants. 6-0
7. Sapp/Schuck approval of revised policies. 6-0
8. Brandon/Wacker approval of resolution establishing combined polling places for 2019. 6-0
9. Sapp/Schuck adjournment at 6:37 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 12/17/2018

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of December Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for December. The total of the bills for December of 2018 is \$3,488,447.98.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

5.C.

Meeting Date: 12/17/2018

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel

Background:

APPOINTMENTS (NONINSTRUCTIONAL)

Kaitlin Altman - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/3 days per week beginning December 14, 2018. She will be compensated at the rate of \$10.40 per hour.

Jasmine Ashworth - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/5 days per week beginning December 10, 2018. She will be compensated at the rate of \$9.90 per hour.

Jason Glaser - NonClassroom (Playground) Paraprofessional at Jefferson Elementary School for 1.5 hours per day/2 days per week beginning December 11 and ending May 5, 2019. He will be compensated at the rate of \$12.76 per hour.

Kelly Holmin - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/5 days per week beginning December 17 and ending January 25, 2019. She will be compensated at the rate of 10.15 per hour.

Derek Johnson - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning December 13, 2018. He will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Samantha Witt - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/2 days per week beginning December 10, 2018. She will be compensated at the rate of \$9.90 per hour.

Paige Zeman - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/3 days per week (T,Th,F) beginning December 17, 2018. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Susan Wolfe - Adjust salary placement on the Teachers Association salary schedule to step 10 of the B+30 lane, effective as of December 14, 2018.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Kristine Bachmann - Increase in Special Education Paraprofessional assignment from 29 hours per week to 29.5 hours per week (6.5 M-Th 3.5 F) beginning September 10, 2018.

Alexa Heimer - Increase in Paraprofessional assignment with the addition of 4.25 hours per day/5 days per week as a Special Education Student Success Coach beginning December 17, 2018. She will be compensated at the rate of \$15.39 per hour in accordance with the agreement between the District and the Minnesota School Employees Association. She will continue in her NonClassroom (Playground) Paraprofessional assignment.

Natalie Hughes - Increase in Special Education Paraprofessional assignment from 29 hours per week to 30 hours per week (7.5 hours M-TH) beginning December 12, 2018.

Britta Petersen - Change in assignment to ACES Site Supervisor at Holy Rosary for 5 hours per day/5 days per week beginning December 3, 2018. She will be compensated at the rate of \$13.00.

Theodore Wurst - Increase in Special Education Paraprofessional assignment at West High School from 22.5 hours per week to 33.75 hours per week (6.75 hours per day/5 days per week) beginning December 10, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jennifer Anderson, Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 6 and continuing through the end of the 2018-19 school year.

Kristin Bleick, Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 23 and returning to work on June 6, 2019.

Aaron Miller, Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 23 and returning to work February 28, 2019.

Renetta Seys, School Psychologist, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about March 18 and returning to work May 20, 2019.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Danielle Vetter, Special Education Paraprofessional at Rosa Parks Elementary School, has requested an unpaid leave beginning January 14 and continuing through the end of the 2018-19 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Beverly Bruner - Secretary at Futures. Her last date of employment will be January 4, 2019.

Cecelia Trejo - Special Education Paraprofessional at Hoover Elementary School. Her last date of employment was December 7, 2018.

Sarah York - ACES Child Care Assistant. Her last date of employment will be December 18, 2018.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting

5.C.1.

Meeting Date: 12/17/2018

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel – Addendum

Background:

APPOINTMENTS (INSTRUCTIONAL)

Renae Lund - Long Term Substitute Teacher for Wendy Weber at Hoover Elementary School beginning November 29 and ending on or about January 3, 2019.

The following will be teachers in the ExCel Program at Eagle Lake Elementary School from October through April 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

LeeAnn Johnson, Travis Miller, Chris Richardson

Julie Gronewold - ExCel Coordinator. She will receive a stipend of \$1,000 for her duties in this assignment.

The following will be teachers in the ExCel Program at Hoover Elementary School from October through April 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Chelsea Copeland, Jennifer Gates, Tyler Hintz, Wendy Palmer, Katelyn Trnka

Bretta Hansen - ExCel Coordinator. She will receive a stipend of \$1,000 for her duties in this assignment.

APPOINTMENTS (NONINSTRUCTIONAL)

Lexi Langeland - NonClassroom (Playground) Paraprofessional at Kennedy Elementary School for 2.25 hours per day/2 days per week beginning December 13, 2018. She will be compensated at the rate of \$12.76 per hour.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Alexa Heimer - Decrease in ACES Child Care Assistant assignment to 8 hours per week at Hoover Elementary School beginning January 2, 2019.

Amy Lorenz, Brailist in Training - Transfer to West High School for 6.75 hours per day/5 days per week beginning December 17, 2018.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Hani Abdirizak, ELL Liaison, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 6 and returning to work July 1, 2019.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kimberly Schultz Yanez - Extend Board approved leave through February 14, 2019.

Cari Nielsen - Extend Board approved leave, returning to work January 2, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Cheryl Herbst - Intervention Teacher at Dakota Meadows Middle School, effective as of January 21,

2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Alicia Kranz - NonClassroom (Playground) Paraprofessional at Washington Elementary School. Her last date of employment was December 13, 2018. She will continue as a substitute.

Kristine Theis - ACES Site Supervisor at Kennedy Elementary School. Her last date of employment will be December 20, 2018.

Jasmine Zacate - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School. Her last day of employment was December 14, 2018.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Matthew Schroeder - Evening Custodian at Prairie Winds Middle School, effective as of December 17, 2018.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting**6.A.****Meeting Date:** 12/17/2018**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action**Subject:**

Acceptance of Gifts and Grants

Background:

East High Activities received a donation of \$500 from Community Charities of Minnesota.

Prairie Ecology Bus Center provided a \$3,400 grant to Hoover for grades 1 and 4.

CHS donated \$1,000 to East High School, \$1,000 to West High School, and \$750 to Central High School.

Hy-Vee Downtown donated 100 books valued at \$500 to the District Media/Technology department.

Midwest Art Catalyst donated \$1,065 to the Prairie Winds Middle School art program.

West High VEX Robotics received the following donations:

- American Engineering Testing Inc. - \$100

- US Bank - \$500

- Mankato Mental Health Associates - \$100

- Skogen Mechanical - \$100

Yea-Ling Tsao donated \$500 to the East High Dance Company.

A donation of \$2,000 was made to the East High Wolverton Scholarship Fund in memory of George Patchin.

Recommended Action:

The administration recommends Board acceptance of these generous gifts.

School Board Regular Meeting

6.B.

Meeting Date: 12/17/2018

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Certification of the 2019-2020 School Year Tax Levy

Background:

None.

Recommended Action:

The administration recommends that the School Board certify a tax levy in the amount of \$27,784,051 for the 2019-2020 school year.

Attachments

Levy Limitation and Certification Report

Minnesota Department of Education
Levy Limitation and Certification Report
2018 Payable 2019

District Number-Type: 0077-01
District Name: Mankato Public School District
Home County: BLUE EARTH

Date Printed: 12/13/18
Limits Updated: 11/20/18
Certified Submitted: 12/13/18

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER - JOBZ EXEMPT	5,862,195.83	5,862,195.83	5,862,195.83
GENERAL - RMV OTHER - JOBZ EXEMPT	5,504,902.31	5,504,902.31	5,504,902.31
GENERAL - NTC VOTER - JOBZ EXEMPT	500,000.00	500,000.00	500,000.00
GENERAL - NTC OTHER GENED - EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER - JOBZ EXEMPT	5,731,956.63	5,731,956.63	5,731,956.63
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	832,935.64	832,935.64	832,935.64
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	8,410,116.71	8,410,116.71	8,410,116.71
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT	941,943.38	941,943.38	941,943.38
SUBTOTALS BY FUND			
GENERAL FUND	17,599,054.77	17,599,054.77	17,599,054.77
COMMUNITY SERVICES FUND	832,935.64	832,935.64	832,935.64
GENERAL DEBT SERVICE FUND	8,410,116.71	8,410,116.71	8,410,116.71
OPEB/PENSION DEBT SERVICE FUND	941,943.38	941,943.38	941,943.38
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	11,367,098.14	11,367,098.14	11,367,098.14
NET TAX CAPACITY	16,416,952.36	16,416,952.36	16,416,952.36
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	14,772,312.54	14,772,312.54	14,772,312.54
OTHER	13,011,737.96	13,011,737.96	13,011,737.96
TOTAL LEVY			
TOTAL LEVY	27,784,050.50	27,784,050.50	27,784,050.50

The school district must submit the completed original of this form to the home county auditor by December 28, 2018. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by January 7, 2019.

The certified levy listed above is the levy voted by the school board for taxes payable in 2019.

Signature of School Board Clerk

Date of Certification

School Board Regular Meeting**6.C.****Meeting Date:** 12/17/2018**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Call for Bids for Facility Improvement Plan Projects

Background:

At the July 9, 2018, School Board meeting, the administration presented a proposed ten year facilities plan.

Recommended Action:

The administration recommends that a formal call for bids be approved for the following facility projects which exceed \$100,000.

Project	Estimated Amount
Lincoln Community Center - HVAC	\$160,000
Dakota Meadows, East HS, Jefferson, Kennedy Soccer Fields, & Roosevelt - Hard Surfaces	\$410,000
Lincoln Community Center - Roof Replacement	\$480,000
