

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 4, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, March 4, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: none.

Ms. Schuck made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: Jeff Bjork (317 Willard Street, Mankato) regarding best wishes to Superintendent Allen.

The Profile for the New Superintendent (see page _____) was presented by Ken Dragseth, School Exec Connect. He reviewed the process for gathering the information, and also shared the timeline for the hiring of the new superintendent.

Information Reports: Talent Development Report presented by Heather Mueller, Karen Westberg and Tania Lyon.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Ms. Schuck, and carried on a 7-0 roll call vote.

Approval of Minutes of the February 19, 2019, regular Board meeting.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Theresa Calsbeek - Long Term Substitute Teacher for Laura Mitchell at Monroe Elementary School beginning on or about April 25 and ending June 6, 2019. She will be placed at step 5 of the B+15 lane on the Teachers Association salary schedule.

Abigail Fischer - Long Term Substitute Teacher for Brittany Ward at Roosevelt Elementary School beginning on or about February 24 and ending May 24, 2019. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Joe Johnson - Summer School Administrator Intern beginning March 1 and ending August 5, 2019. This is an unpaid assignment.

Renea Ratzloff - Long Term Substitute Teacher for Laura Duflo at Monroe Elementary School beginning on or about April 1 and ending June 6, 2019. She will be placed at step 8 of the M lane on the Teachers Association salary schedule.

Kari Welter - Secondary/MSU,M Field Experience Mentor (TOSA) Extending position from July 1, 2019 and ending June 30, 2020.

APPOINTMENTS (NONINSTRUCTIONAL)

Bailey Bickford - Testing Proctor at Washington Elementary School beginning March 1 - May 31, 2019 as needed during testing. She will be compensated at the rate of \$10.25 per hour.

Reagan Brauer - NonClassroom (Playground) Paraprofessional at Washington Elementary School for 1.75 hours per day/2 days per week (M,T) beginning March 1, 2019. He will be compensated at the rate of \$12.76 per hour.

Jose Gomez - Transfer from Student Success Coach at Prairie Winds Middle School to Brailist in Training at Hoover Elementary School for 6.25 hours per day/5 days per week beginning March 6, 2019. He will be compensated at the rate of \$15.00 per hour and will be eligible for 6-3-2 benefits.

Paul Hampton - Special Education Paraprofessional at Washington Elementary School for 6.25 hours per day/5 days per week beginning February 26, 2019. He will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Isabelle LeBlanc-Walz - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/2 days per week beginning February 21, 2019. She will be compensated at the rate of \$9.86 per hour.

Antonio Mendez Feliz - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning March 1, 2019. He will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alfonse Oyoyo - Student Success Coach at Prairie Winds Middle School for 7 hours per day/5 days per week beginning February 27, 2019. He will be compensated at the rate of \$15.39 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Annette Perry - Special Education Student Success Coach at Prairie Winds Middle School for 7 hours per day/5 days per week beginning March 1, 2019. She will be compensated at the rate of \$15.39 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Elizabeth Riska - Structured Study Center Supervisor at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning March 4, 2019. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Allison Zielske - Long Term Substitute Early Learning Regular Education Paraprofessional for Beret Ouren beginning February 21 and ending on or about March 20, 2019. She will be compensated at the rate of \$12.76 per hour for this assignment.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Chandler Gooding - Increase in ACES Child Care Assistant assignment to 4 hours per day/5 days per week at Hoover/Monroe/Washington Elementary Schools beginning March 4, 2019.

Paige Larrabee - Transfer from interim ACES Site Supervisor position to ACES Assistant Site Supervisor at Eagle Lake Elementary School beginning February 25, 2019. She will be compensated at the rate of \$11.00 per hour.

Steve Piroso - Decrease in ABE Teaching Assistant assignment from 5.5 hours per day to 3 hours per day/5 days per week beginning February 15, 2019.

REQUEST FOR LEAVE (INSTRUCTIONAL)

Adam Arnst, Physical Education Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act, commencing on April 29 and returning to work May 24, 2019.

Amber Baumann, Grade 5 Teacher at Eagle Lake Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on May 8 and continuing through the end of the 2018-19 school year.

Sarah Wennes, Continuous Improvement Coach, has requested an unpaid leave for the 2019-20 school year.

REQUESTS FOR LEAVE (NON-AFFILIATED)

Cole Hoins, ACES Site Supervisor, has requested a leave under the provisions of the Family Medical Leave Act, commencing on or about March 22 and ending on or about March 29, 2019.

REQUEST FOR LEAVE (NONINSTRUCTIONAL)

Christinna Olson, Special Education Paraprofessional at East High School, has requested an intermittent leave under the provisions of the Family Medical Leave Act beginning February 5 and continuing through April 30, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Ruth Arians, School Counselor with NonPublic Schools, has submitted her resignation for purposes of retirement. Her last date of employment will be June 7, 2019.

Cynthia Pischner, Media Specialist at East/Prairie Winds Middle Schools, has submitted her resignation for purposes of retirement. Her last date of employment will be June 7, 2019.

Margaret Tacheny, Spanish Teacher at East High School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 7, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Kaitlin Altman - ACES Child Care Assistant. Her last date of employment will be May 2, 2019.

Kasey Carstensen - LPN/Health Assistant at Dakota Meadows Middle School, effective as of April 5, 2019.

Ellie Hansen - ACES Child Care Assistant. Her last date of employment will be June 5, 2019.

Tammy Hayes - RN/Health Assistant at Bridges Community School. Her last date of employment will be June 6, 2019.

Lacey Judkins - ACES Child Care Assistant. Her last date of employment will be June 5, 2019.

Kate Kruger - ACES Child Care Assistant. Her last date of employment will be April 24, 2019.

Anna Long - ACES Child Care Assistant. Her last date of employment was February 22, 2019.

Raven Peterson - Infant Care Provider with the TAPP Daycare Program, effective as of May 31, 2019.

Jessica Provancha - Sign Language Interpreter, effective as of March 4, 2019.

Madison Shepherd - ACES Child Care Assistant. Her last date of employment will be April 3, 2019.

Julie Warner - Special Education Paraprofessional at East High School. Her last date of employment was February 18, 2019.

The following gifts and grants were received by the School District:

The Early Learning program received \$200 in miscellaneous supplies from an anonymous donor.

The East High Wolverton Scholarship fund received individual donations totaling \$235 in memory of George Patchin and \$640 in memory of Tony Knapp.

Courtney and David Ireland donated \$200 to the Food Service program.

Prairie Ecology Bus provided a \$5,100 grant to Franklin Elementary School.

Matthew Wolff donated \$1,000 to the West High Wolff Family Scholarship fund.

Govenaires Drum and Bugle Corp donated \$100 to the West High Girls Golf program.

Arlee and Pam Schweim donated \$50 to Washington Elementary School.

The National Association for Gifted Children donated \$1,000 to the Talent Development program.

Mankato Area Hockey Association donated \$250 to the East Girls Hockey program.

Lee and Wendy Masters donated \$500 to the East High Baseball program.

East High Dance Company received the following donations:

Cross Country Underground Inc. - \$200

Tweetens One Stop Inc. - \$200

Dino's Pizzeria - \$400

Jo's Fitness Garage - \$100

East High VEX Robotics received the following donations:

Tony and Joan Czmowski - \$50

Lake Washington Improvement Association - \$1,000

Snell Auto Wash - \$100

Machado Trust - \$500

River City Electric Company - \$3,000

The Glen A. Taylor Foundation provided a grant of \$12,500 to the Ready! For Kindergarten program.

Ms. Sapp made a motion to accept the gifts. The motion was seconded by Ms. Hansen and carried on a 7-0 voice vote.

The following resolution is the first step in laying the legal groundwork for reducing and/or discontinuing programs and licensed staff positions. Budget reductions, enrollment shifts or program changes may affect program and/or staffing levels in

specific subject areas or grade levels. A motion was made by Mrs. Hendricks and seconded by Mrs. Brandon to approve the following resolution:

**RESOLUTION DIRECTING THE ADMINISTRATION
TO MAKE RECOMMENDATIONS REGARDING
PROGRAMMING AND STAFFING FOR THE 2019-20 SCHOOL YEAR**

WHEREAS, the financial condition of the school district dictates the school district may require reallocation of resources between programs for the 2019-20 school year, and

WHEREAS, there may be reductions in student enrollments within specific programs and/or grade levels, and

WHEREAS, this reduction in expenditures may require discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 77, as follows:

That the School Board hereby directs the Superintendent of Schools and the administration to consider the reduction and/or discontinuance of programs or positions to accomplish economies in the school district as a result of reductions in enrollment and/or funding and to make recommendations to the School Board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion carried on a 7-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:51p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____



PROFILE FOR THE NEW SUPERINTENDENT

THE NEXT SUPERINTENDENT SHOULD BE A PERSON WHO:

- Is a visionary leader with the ability to create synergy around a strategic plan that will continue to move the district forward with expectations of excellence for all students and staff
- Is able to evaluate the current facility needs and project for the future so that the growing populations educational needs can be met
- Can strategically plan for facilities, communicate the needs to the community and pass referendums and bond levies as needed
- Will continue the current and build more relationships with the businesses, college and University, city, county, community profit and non- profit agencies to mutually benefit students and the community
- Has successful experience addressing equity and diversity within a system and creating cultural competence and support systems for student success
- Knows curriculum development processes and how to create curriculum for 21st Century learning, to close the achievement gaps and to meet the needs of individual students through differentiation of instruction. Can create options for all students to have access to the curriculum options
- Builds programs and services that will provide all students options for advanced education, career planning, and the world of work
- Can create a highly functioning administrative team with high expectations, and accountability
- Will be an integral member of the community and visible at community and school functions
- Will have a relationship with students to understand their needs and to be their advocate for curriculum that offers options, advocate for services to meet their social-emotional needs and provide a safe and caring environment that nourishes them
- Is an advocate for an educational system that values and provides high quality services from ECCE to Adult Education for senior citizens
- Supports the need for student safety with a fair discipline system consistently implemented and through the provision of counseling, and recognition of individual student needs

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 4, 2019

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1. Schuck/Brandon approval of agenda with personnel addendum. 7-0
2. Open Forum - Jeff Bjork regarding best wishes for Supt. Allen.
3. Information: Superintendent Profile Presentation, Talent Development Presentation.
4. Hansen/Schuck approval of Consent Agenda Items: Approval of Minutes of the February 19, 2019, regular meeting; Personnel. 7-0
5. Sapp/Hansen acceptance of gifts. 7-0
6. Hendricks/Brandon approval of resolution directing the administration to make recommendations regarding programming and staffing for the 2019-20 school year. 7-0
7. Sapp/Schuck adjournment at 6:51 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.