



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, April 1, 2019 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Ann Hendricks

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Kennedy Elementary School Report
 - B. East Senior High School Report
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:20 P.M.)
 - A. Approval of Minutes of March 18, 2019, Regular Meeting
 - B. Personnel
 1. Personnel – Addendum
6. BUSINESS (6:25 P.M.)
 - A. Acceptance of Gifts and Grants
7. ADJOURNMENT (6:30 P.M.)



School Board Members for 2019

Darren Wacker, Chair
312 Tranquility Trail
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2021

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2021

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
E-Mail: jbrand1@isd77.org
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
E-Mail: shanse1@isd77.org
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2021

Ann Hendricks
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.org
Term Ends December 31, 2019

Abdi Sabrie
537 Linda Drive
Eagle Lake, MN 56024
Phone: 507-933-4254
E-Mail: asabri1@isd77.org
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.org



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting

4.A.

Meeting Date: 04/01/2019

Prepared By: Marti Sievek, Interim Director of Teaching and Learning

Item Type: Information

Subject:

Kennedy Elementary School Report

Background:

Elementary Principal Jason Grovom and Continuous Improvement Coach Katie Rotvold will provide an update report on Kennedy Elementary School.

Recommended Action:

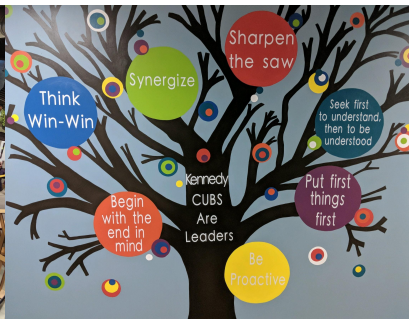
N/A

Attachments

Kennedy Elementary School Report



2018–19 Kennedy Elementary Report to the School Board



April 1st, 2019



Strategic Direction A - Academics

Creating Collaborative Professional Learning Communities

- Commitment to meeting weekly in PLCs
- Fostering Vertical Conversations through PLC updates
- Centering PLC meetings around the 4 Corollary Questions
- Following a guided PLC process during 2-hour late start PLCs



Strategic Direction B - Social/Emotional

Teaching Behavior Habits that Work

- Student Leadership Opportunities
- Habits-focused Pride Assemblies
- Habits-based Pride Time
- 7 Habits Classroom Lessons

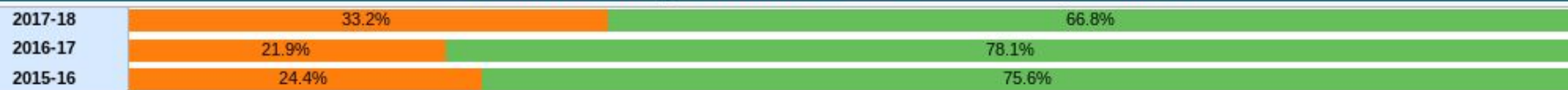




Academic Achievement Data - Elementary

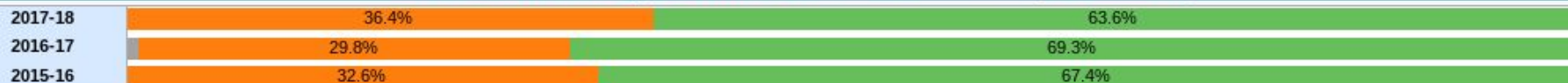
MCA Math Trend

School: Kennedy / Grade: All MCA Proficiency - Math

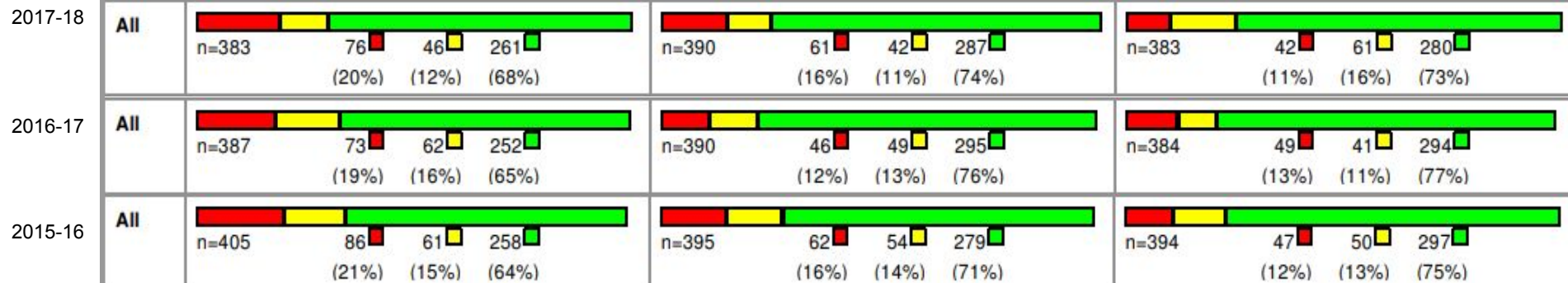


MCA Reading Trend

School: Kennedy / Grade: All MCA Proficiency - Reading



DIBELS Trend





Attendance Data

Mankato Area Public Schools

ISD 77

94.58

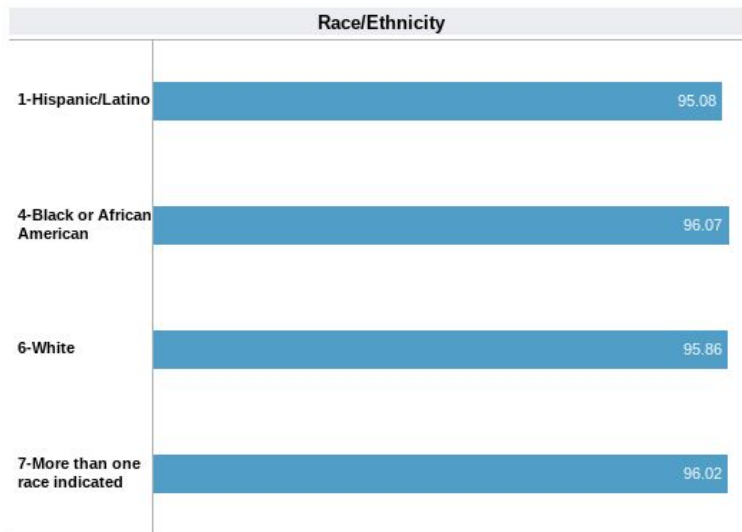
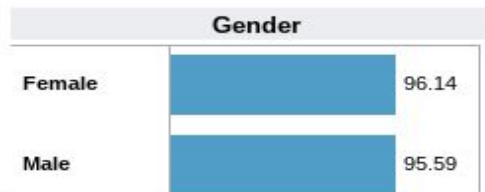
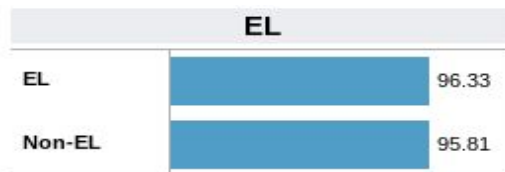
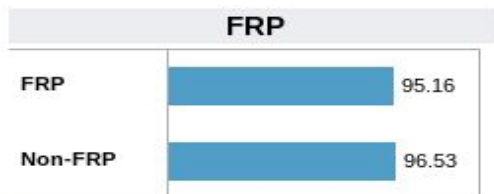
KENNEDY

95.85





Attendance Data





Building Highlights

- **Staff Highlight - Embracing the Seven Habits and integrating them into our daily instruction.**
- **Student Highlight - Student Leadership Opportunities, Student Recognition, Pride Teams**





Thank You!

Questions?

School Board Regular Meeting

4.B.

Meeting Date: 04/01/2019

Prepared By: Marti Sievek, Interim Director of Teaching and Learning

Item Type: Information

Subject:

East Senior High School Report

Background:

East High School Principal Jeff Dahline will present an update report on East Senior High School.

Recommended Action:

N/A

Attachments

East High School Report



2018–19 East High School Report to the School Board

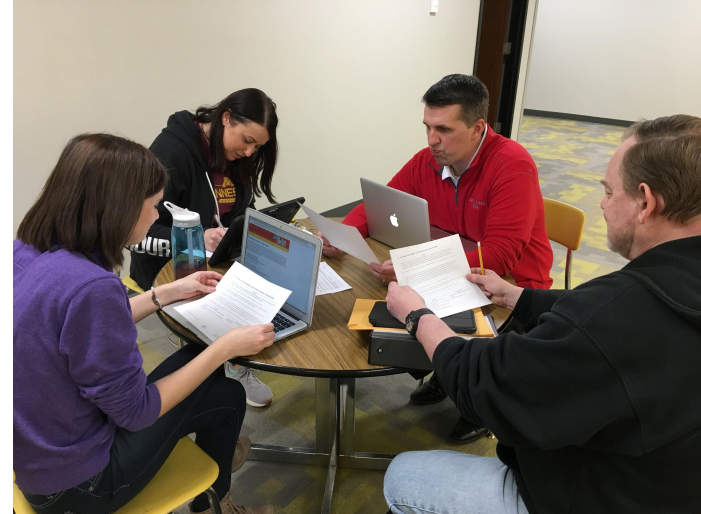


April 1st, 2019



Strategic Direction E - Academics

- **E. Developing our staff's capacity, skills and accountability**
 - **VISIONCARD E: Develop staff capacity, accountability and skills to empower our strategic directions.**
 - Modeling what we are doing in our classroom in Monthly and Quarterly PD.
 - Monthly Cohort Groups
 - Five Essential Steps of Learning
 - AVID WICOR Strategies
 - Culturally Relevant Teaching
 - Relationships
 - Mindsets
 - Expectations
 - Instruction





Strategic Direction B - Social/Emotional

- **B. Strengthening our welcoming, connecting and partnership**
 - **VISIONCARD B: Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning**
 - Focus on Restorative **Practices**, Connection Before Content
 - February Building Wide Circles





Strategic Direction B - Social/Emotional

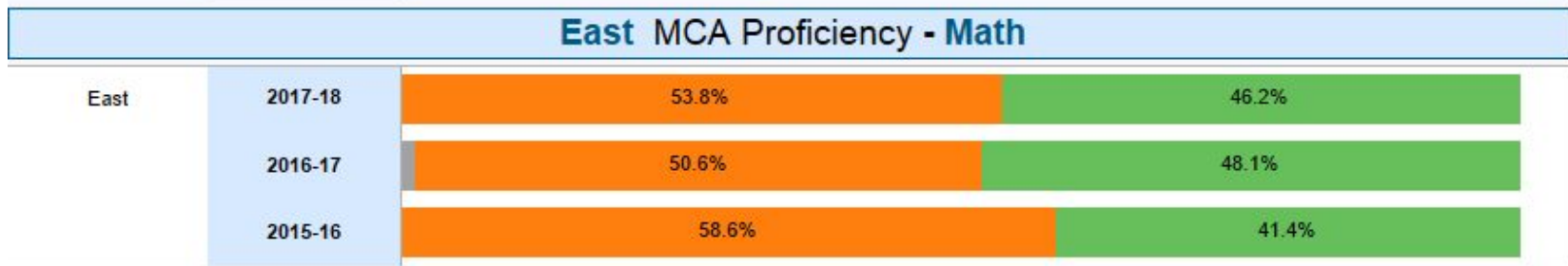
- **B. Strengthening our welcoming, connecting and partnership**
 - **VISIONCARD B: Developing district culture and practices of partnership and connectedness between staff, students, families and community for student learning**
 - Parent Engagement Team
 - Student Engagement Team



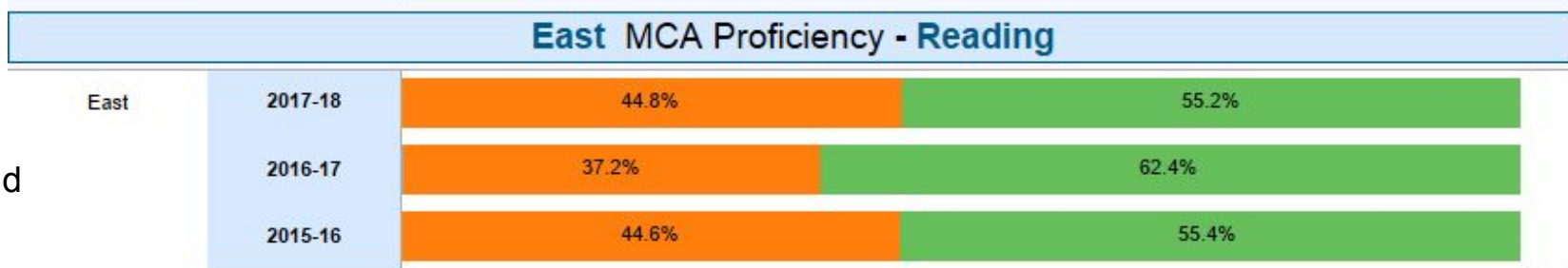


Academic Achievement Data

MCA
Math Trend



MCA
Reading Trend





Attendance Data

Mankato Area Public Schools

ISD 77

94.58

East

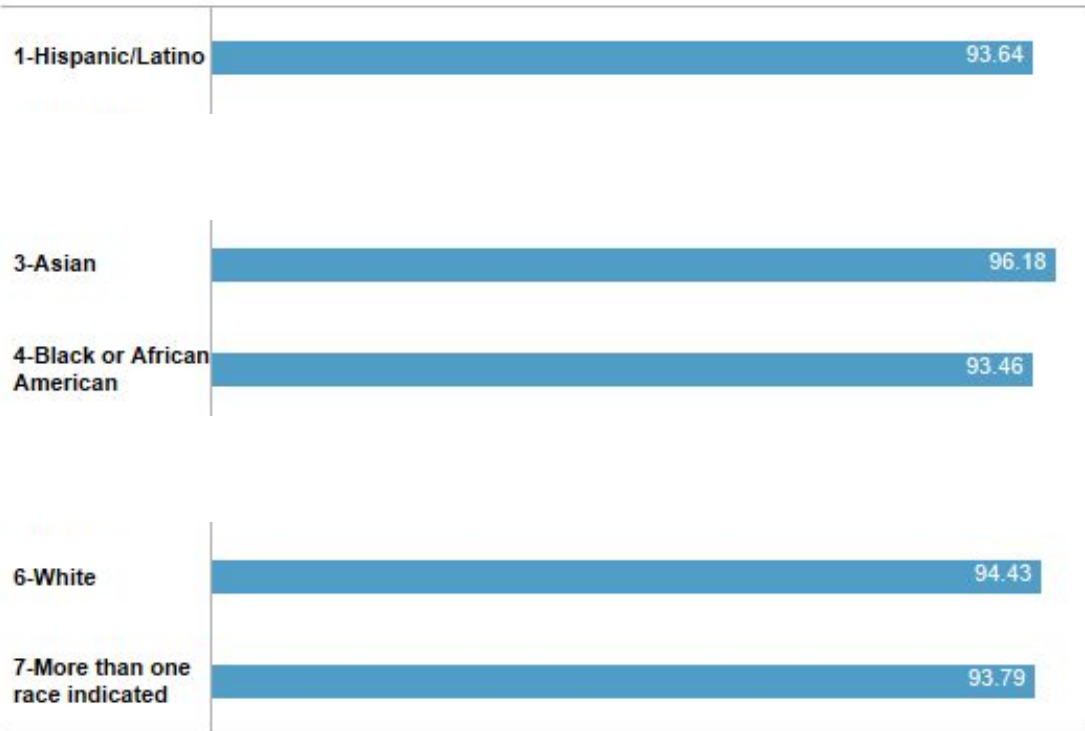
94.24





Attendance Data

Race/Ethnicity



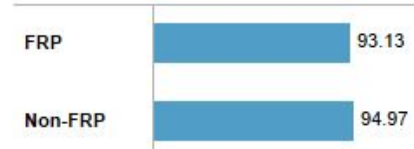
EL



Gender



FRP



Special Ed





Staff Building Highlights

- **Staff Celebration**
 - Domain Team Restructure & Alignment with Vision Card/CCI
 - Low variability, working more efficiently and intently.
 - Restorative Practice

	Liaison Team (Bus Drivers, Administration, School Psychologist)			
	Assuring learning excellence and readiness for a changing world.			
	Instruction	Systems	Leadership	Culture
Agenda/Minutes	Agenda/Minutes	Agenda/Minutes	Agenda/Minutes	Agenda/Minutes
All Domains Agenda/Minutes	INSTRUCTION <i>promotes:</i> - WICOR® Strategies 21st Century Skills - Student Leadership Skills - Goal Setting/Monitoring - Rigor for All SYSTEMS <i>support:</i> - AVID Site/District Teams - Professional Learning - Secondary AVID Elective Classes - Equity and Access to Rigorous Courses - Data Collection and Analysis LEADERSHIP <i>ensures:</i> - Strategic Planning - Modeling of Expectations - College Readiness Mission and Vision - Career Readiness - Distributed Leadership Approach CULTURE <i>fosters:</i> - College Awareness and Preparation - Common Belief in Student Success - Family and Community Involvement - High Expectations for All - Positive and Safe Learning Environment			
	Domain Team overview found here . More details found in AVID 2018-19 CCI			
Roles/Responsibilities (aspects of the domain this group is responsible for)	Instruction CCI	Systems CCI	Leadership CCI	Culture CCI
Other Important Documents	Vision Card		District Vision Card / District Roadmap	
	OHR Plan		OHR Agreement	
"Bus Driver"	Continuous Improvement Coach Grant Hanson	AVID Site Coordinator Toni Harnes	Building Chairperson Marylo Brindley	Culture Champion Mary Nelson
Members	Team Membership by Department (Representation from each department ideal for sharing out information.)			
Common Language	Terms & Definitions			

Why: Align adult work in our building to meet all student needs in an ever changing world.
How: By combining the efforts of the AVID, Leadership, & Tier 1 teams, Academic Council
What: To reach the Vision Card/CCI goals

[Former East Leadership Teams Structure](#)
[Department Chair Responsibilities](#)





Student Building Highlights



- **Student Celebration**
 - Restorative Practice
 - Prep Day Time to Talk/Student Voice
 - Highly Rigorous Courses
 - Taylor Partnership
 - Mentorship Program
 - East of Taylor Homework Help



Total AP Students
 Number of Exams
 AP Students with Scores 3+
 ■ % of Total AP Students with Scores 3+

	2014	2015	2016	2017	2018
Mankato East High School (241484)					
Total AP Students	233	274	259	293	305
Number of Exams	391	455	419	517	530
AP Students with Scores 3+	123	163	159	187	208
% of Total AP Students with Scores 3+	52.8	59.5	61.4	63.8	68.2



Thank You! Questions?



School Board Regular Meeting

4.C.

Meeting Date: 04/01/2019

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5.A.

Meeting Date: 04/01/2019

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of March 18, 2019, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - March 18, 2019, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 18, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, March 18, in the Mankato Room at the Intergovernmental Center. Vice-Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie and Jodi Sapp. Absent: Sara Hansen, Kristi Schuck and Darren Wacker.

Mrs. Hendricks made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 4-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Washington Elementary School Report presented by Shane Baier and Tabatha Miller; West High School Report presented by Sherri Blasing, Mike Elston and Kai Sill; Board member workshop and committee reports.

The consent agenda items outlined below were approved on a motion by Mrs. Hendricks, seconded by Mrs. Brandon, and carried on a 4-0 roll call vote.

Approval of Minutes of the March 4, 2019, regular Board meeting.

Approval of March bills totaling \$6,027,590.46.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Marti Sievek - Interim Director of Teaching and Learning beginning April 1, 2019. The annual salary for this position is \$115,000, prorated to \$28,750 for 65 days and he will receive category IV benefits.

APPOINTMENTS (INSTRUCTIONAL)

Karen Barnett - Long Term Substitute for Ann Weber at Franklin Elementary School beginning April 22 and ending June 5, 2019. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Debra Fogal - Special Education Teacher at Franklin Elementary School beginning March 18 and ending June 5, 2019 for the 2018-19 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Rebecca Sexton - Long Term Substitute Teacher for Breanna Scott at East High School beginning March 9 and ending June 6, 2019. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Melia Kennelly - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/5 days per week beginning March 11, 2019. She will be compensated at the rate of \$10.15 per hour.

Quincey Krein - NonClassroom (Playground) Paraprofessional at Monroe Elementary School for 1 hour 55 minutes per day/1 day per week (Tuesdays) beginning March 12, 2019. She will be compensated at the rate of \$12.76 per hour.

Rita Kump - Long Term Substitute Intervention Paraprofessional for Jane Laven at Roosevelt Elementary School for 5.5 hours per day/5 days per week beginning April 4 and ending on or about April 25, 2019. She will be compensated at the rate of \$13.53 per hour.

Nicholas Lehman - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/3 days per week beginning March 13, 2019. He will be compensated at the rate of \$9.90 per hour.

Kimberly Luna - NonClassroom (Cafeteria) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning April 1, 2019. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Patrick McCarthy - Special Education Paraprofessional at East High School for 6.75 hours per day/5 days per week beginning March 20, 2019. He will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Stephanie Morey - NonClassroom (Cafeteria) Paraprofessional at Dakota Meadows Middle School for 2.5 hours per day/5 days per week beginning April 1, 2019. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alexandra Rivers - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/1 day per week beginning March 4, 2019. She will be compensated at the rate of \$10.40 per hour.

Mercedes Saltou - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/3 days per week beginning March 14, 2019. She will be compensated at the rate of \$9.90 per hour.

Blake Scheffknecht - NonClassroom (Playground) Paraprofessional at Monroe Elementary School for 1 hour 55 minutes per day/5 days per week beginning March 12, 2019. He will be compensated at the rate of \$12.76 per hour.

Dylan Tomlinson - Seasonal Grounds Worker for 8 hours per day/5 days per week beginning March 18 and ending October 31, 2019. He will be compensated at the rate of \$10.45 per hour.

Jose Reyes Vidales - Custodian in Charge of Building - Level 2 at Prairie Winds Middle School for 8 hours per day/5 days per week beginning April 1, 2019. He will be placed at step 2, classification B22 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$17.92.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Megan Ellerbeck - Decrease in ACES Child Care Assistant assignment to 4 hours per day/1 day per week at Kennedy Elementary School, effective as of March 11, 2019.

Alexa Heimer - Increase in Special Education Student Success Coach assignment at Monroe Elementary School to 6.25 hours per day/5 days per week and discontinue her assignment as NonClassroom (Playground) Paraprofessional beginning March 4, 2019.

Ronette Hornick - Increase in Early Learning Regular Education Paraprofessional assignment from 7 hours per day/M-Th to 7 hours/M,W and 9 hours/T,Th (evening ECFE) for a total of 32 hours per week beginning March 18, 2019.

Steve Matthes - Transfer from Custodian in Charge of Building to Lead Evening Custodian at Prairie Winds Middle School for 8 hours per day/5 days per week beginning April 1, 2019. He will be placed at step 5, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$17.82.

Hani Nur - Decrease in Special Education Paraprofessional assignment at Franklin Elementary School from 6.25 hours per day to 5.75 hours per day/5 days per week beginning October 8, 2018.

Macayla Padmore - Transfer from ACES Child Care Assistant to ACES Assistant Site Supervisor at Bridges Community School for 4 hours per day/5 days per week beginning March 18 2019. She will be compensated at the rate of \$10.65 per hour.

Kylee Reimann - Decrease in NonClassroom (Playground) Paraprofessional assignment at Monroe Elementary School from 5 days per week to 1 hour 55 minutes per day/3 days per week beginning March 4, 2019.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Heather Brand, Grade 1 Teacher at Hoover Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on August 26 and returning to work December 2, 2019.

Angie Davis, Teacher at Washington Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 22 and returning to work May 28, 2019.

Kelly Donna - Teacher on Board approved leave, has requested an unpaid leave for the 2019-20 school year.

Hannah Loewen, Grade 6 English Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on August 26 and returning to work November 18, 2019.

Karissa Nickels, Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 9 and returning to work November 25, 2019.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Jose Gomez, Student Success Coach at Prairie Winds Middle School, has requested an unpaid leave beginning March 6 and continuing through the end of the 2018-19 school.

Jane Laven, Intervention Paraprofessional at Roosevelt Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 4 and returning to work in approximately 6-12 weeks.

Ashley Pasbrig - Extend Board approved leave. Return to work April 1, 2019.

Kimberly Schultz Yanez - Extend Board approved leave through March 29, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Jane Ellingson, Social Studies Teacher at West High School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 7, 2019.

Laurie Hagberg, Family and Consumer Science Teacher at West High School, has submitted her resignation for purposes of retirement, effective as of June 7, 2019.

Christine Manteufel - Special Education Teacher at Central High School. Last date of employment will be March 29, 2019.

Ann Weber, Intervention Teacher at Franklin Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 6, 2019.

RESIGNATIONS (NON-AFFILIATED)

Heather Mueller - Director of Teaching and Learning. Last date of employment will be March 31, 2019.

Gwen Walz - Assessment Coordinator, effective as of December 31, 2018.

RESIGNATIONS (NONINSTRUCTIONAL)

Leah Bissell - ACES Child Care Assistant. Last date of employment will be May 8, 2019.

Devon Boots - ACES Child Care Assistant. Last date of employment will be March 28, 2019.

Emily Conn- ACES Child Care Assistant. Last date of employment will be June 5, 2019.

Megan Enevoldsen - Special Education Student Success Coach at Futures. Last date of employment will be April 5, 2019.

Nancy Gannon - Media Assistant at Hoover Elementary School. Last date of employment will be April 5, 2019.

Jeanne Groothuis - ACES Child Care Assistant. Last date of employment was March 14, 2019.

Taylor Heneman - ACES Child Care Assistant. Last date of employment will be June 5, 2019.

Angela Hiller - NonClassroom (Lunchroom) Paraprofessional at Dakota Meadows Middle School. Last date of employment was March 15, 2019.

Quincey Krein - ACES Child Care Assistant. Last date of employment in this position was March 12, 2019, so that she can accept a Playground Supervisor position at Monroe Elementary School.

Jillian Kuduk - Temporary ACES Secretary. Last date of employment will be March 15, 2019.

Kelsey Lagasse - Special Education Job Coach. Last date of employment was March 6, 2019.

Paige Larrabee - ACES Child Care Assistant. Last date of employment will be June 5, 2019.

Janece Lundquist, Facilities Secretary, has submitted her resignation for purposes of retirement. Her last date of employment will be June 7, 2019.

Cindy Matuska - Secretary, as needed, at Loyola High School. Last date of employment will be June 7, 2019. She will continue as a clerical substitute.

Sandi Miller - ACES Child Care Assistant, effective as of March 7, 2019.

Clara Musselman - ACES Child Care Assistant. Last date of employment will be June 5, 2019.

Olivia Nguyen - Childcare Aide at Lincoln Logs Learning Center. Last date of employment will be March 20, 2019.

Caroline Point - ACES ChildCare Assistant. Last date of employment March was 18, 2019.

Justine Reimers - ACES Child Care Assistant. Last date of employment will be June 5, 2019.

Megan Remes - Early Learning Regular Education Paraprofessional. Her last date of employment was August 14, 2018.

Morgan Stolpa - ACES Child Care Assistant. Last date of employment will be May 1, 2019.

Jolene Studer - Special Education Paraprofessional at Washington Elementary School. Last date of employment was March 14, 2019.

Andrew Sturm - ACES Child Care Assistant. Last date of employment was March 7, 2019.

The following gifts and grants were received by the School District:

East High VEX Robotics received the following donations:

Peggy Walters - \$1,000 and 900 wristbands valued at \$288

Lindsay Windows - \$1,000

Jennifer Kolstad - \$100

Mark and Patricia Swanson - \$100

Ronald Meyer - \$150

Timothy and Elizabeth Swanson - \$1,500

Wells Fargo Bank - \$500

All American Foods - \$750

West High VEX Robotics received the following donations:

R & E Enterprises of Mankato - \$250

Von Automation - \$500

Charles and Alanna Brandel - \$500

First National Bank Minnesota - \$50

Hatanpa Insurance Agency - \$250

A donation of \$1,500 was given to the West High Edward Schultz Scholarship Fund and \$1,500 to the East High Edward Schultz Scholarship Fund.

Jerry's Body Shop donated a Hunter automotive lift, alignment system, technician setup of the system, and training to the East/West Automotive Technology program. The donation is valued at \$16,500.

Condux International donated steel valued at \$43.94 to the West High Tech Ed program for welding practice.

Northern Comfort donated \$100 to East High Dance Company.

Mrs. Brandon made a motion to accept the gifts. The motion was seconded by Mrs. Hendricks and carried on a 4-0 voice vote.

On March 7, 2019, three bids were received for the 2019 Site (Hard Surface) Improvements (see page _____). The administrative team and Bolton & Menk, Inc., our professional engineering firm, recommended that the bid as submitted by W.W. Blacktopping, Inc. in the amount of \$218,859.50 be accepted by the School Board. The project budget is \$234,800.00. Mrs. Brandon made a motion to accept the bid as recommended and Ms. Sapp seconded the motion. The motion carried on a 4-0 roll call vote.

On March 7, 2019, four bids were received for the Roofing at Lincoln Community Center (see page _____). The administrative team and Garland Roofing, our professional engineering firm, recommended that the bid as submitted by Palmer West Construction Company in the amount of \$402,000.00 be accepted by the School Board. The project budget is \$480,000.00. A motion was made by Mrs. Hendricks to accept the bid as recommended, seconded by Mrs. Brandon, and carried on a 4-0 roll call vote.

In accordance with District Policy 703, the School Board must name a fiscal auditor to audit the financial records of the School District. A proposal has been submitted by our current auditing firm, Clifton Larson Allen LLP to provide this service for the 2018-2019 fiscal year with the base fee not to exceed \$30,135. Following questions, Mrs. Brandon made a motion to approve the firm of Clifton Larson Allen to serve as the fiscal auditor for fiscal year 2018-19. The motion was seconded by Ms. Sapp and carried on a 4-0 roll call vote.

There being no further business to consider, Mrs. Hendricks moved and Mrs. Brandon seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:37 p.m., on a 4-0 voice vote.

Clerk _____

Attest:

Chairperson _____



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

March 7, 2019

Mr. Scott Hogen
Director of Facilities
Independent School District No. 77
10 Civic Center Plaza, Suite 1, P.O. Box 8741
Mankato, MN 56002-8741

RE: 2019 Site (Hard-Surface) Improvements
Independent School District No. 77
BMI Project No. M18.117498

Dear Mr. Hogen,

Bids were received and opened on Thursday, March 7th at 1:30pm for the 2019 Site (Hard Surface) Improvement project. Three (3) bids were received and the results of the bids are tabulated below:

<u>Bidder</u>	<u>Total Bid Amount</u>
W.W. Blacktopping, Inc.	\$218,859.50
Nielsen Blacktopping & Concrete, Inc.	\$226,560.00
OMG Midwest, Inc. (SMC)	\$231,151.35
Engineer's Estimate	\$234,800.00

The low bidder for the bid is W.W. Blacktopping, Inc., from Mankato, Minnesota. The low bid is approximately 6.8% below the Engineer's Estimate. Based on past performance on similar projects in previous years, it is our opinion that W.W. Blacktopping, Inc. is qualified to perform the work required under this contract. We hereby recommend that W.W. Blacktopping, Inc. be awarded the contract based on the bid contract amount of \$218,859.50, subject to the availability of funds for the project.

Please feel free to contact me if you have any questions or if you require any additional information.

Sincerely,

BOLTON & MENK, INC.

Daniel R. Sarff, P.E.
Project Engineer

DRS/drs



Mankato Public Schools 2019 Roof Project
Roof Bid Results - Lincoln Community Center Section A

Thursday, March 7, 2019 1:00 PM

COMPANY	Bid Bond	Responsible Contractor Form	Addendum #1 Acknowledged	Line Item #1- Base Bid Lincoln Community Center Section A	Anticipated Completion Date before October 25th, 2019	Unit Price for Insulation Replacement - brd/ft	Unit Price for Deck Repair	Unit Price for drain replacement and plumbing
Berwald	X	X	X	\$493,000.00	Yes	\$2.20	\$12.00	\$1,500
Schwickerts	X	X	X	\$428,917.00	Yes	\$1.50	\$7.50	\$1,750
Palmer West	X	X	X	\$402,000.00	Yes	\$2.00	\$8.00	\$1,200
McPhillips Bros.	X	X	X	\$436,000.00	Yes	\$2.00	\$10.00	\$1,800

NOTES: Palmer West Construction is the low qualified bidding contractor at \$402,000.

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

March 18, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, March 18, in the Mankato Room at the Intergovernmental Center. Vice-Chair Sapp called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Ann Hendricks, Abdi Sabrie and Jodi Sapp. Absent: Sara Hansen, Kristi Schuck and Darren Wacker.

1. Hendricks/Brandon approval of agenda with personnel addendum. 4-0
2. Open Forum - no one wished to speak.
3. Information: Washington Elementary Report, West High Report, Board Member Reports.
4. Hendricks/Brandon approval of Consent Agenda Items: Approval of Minutes of the March 4, 2019, regular meeting; Approval of March Bills; Personnel. 4-0
5. Brandon/Hendricks acceptance of gifts. 4-0
6. Brandon/Sapp approval of hard surface bid from W.W. Blacktopping. 4-0
7. Hendricks/Brandon approval of roofing bid from Palmer West Construction. 4-0
8. Brandon/Sapp approval of Clifton Larson Allen as auditor for fiscal 2018-19. 4-0
9. Hendricks/Brandon adjournment at 6:37 p.m. 4-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting**5.B.****Meeting Date:** 04/01/2019**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Personnel

Background:**APPOINTMENTS (ADMINISTRATIVE)**

Brian Hansen - Transfer from Assistant Principal at West High School to Principal - Area Learning Center beginning July 1, 2019. He will be compensated at his current step and longevity under the Principal's Association salary schedule.

Melanie Helling - Transfer from Student Support Coordinator to Assessment, Research and Evaluation Coordinator beginning July 1, 2019. This is a non-affiliated position and she will be compensated at her current salary and benefits.

APPOINTMENTS (INSTRUCTIONAL)

Laura Dauffenbach - Long Term Substitute Teacher for Laura Duflo at Monroe Elementary School beginning March 4 and ending May 24, 2019. She will be placed at step 3 of the M lane on the Teachers Association salary schedule.

Kiersten Fennern - Full-time, 1.00 FTEs Spanish Teacher at Dakota Meadows Middle School beginning April 1 and ending June 6, 2019 for the 2018-19 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Robbi Fuqua - Full-time, 1.00 FTEs Elementary Continuous Improvement Coach (TOSA) at Bridges/Monroe Elementary Schools beginning with the 2019-20 school year and continuing through the 2021-22 school year.

Heather Gilman - Extend part-time, 0.167 FTEs Secondary Continuous Improvement Coach (TOSA) at Central High School continuing through the end of the 2021-22 school year.

Michael Johnson - Part-time, 0.50 FTEs Secondary Continuous Improvement Coach (TOSA) /0.50 FTEs Classroom Teacher at West High School beginning with the 2019-20 school year and continuing through the 2021-22 school year.

Thalia Londgren - Long Term Substitute Teacher at Central High School beginning March 22 and ending June 6, 2019. She will be placed at step 4 of the B lane on the Teachers Association salary schedule.

Renea Ratzloff - Rescind Long Term Substitute assignment at Monroe Elementary School that was to begin on or about April 1, 2019.

APPOINTMENTS (NONINSTRUCTIONAL)

Beth Benzkofer - Special Education Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning April 1, 2019. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Stephanie Harvey (Morey) - Rescind appointment to the position of NonClassroom (Cafeteria) Paraprofessional at Dakota Meadows Middle School that was to begin April 1, 2019.

Taylor Peterson - ACES Child Care Assistant at Franklin Elementary School for 4 hours per day/3 days per week beginning April 2, 2019. She will be compensated at the rate of \$9.86 per hour.

Elizabeth Rossow - ACES Child Care Assistant for 4 hours per day/5 days per week at Holy Rosary/Monroe Elementary School beginning March 20, 2019. She will be compensated at the rate of \$10.40 per hour. Beginning April 1, she will be Interim Assistant Supervisor at Franklin Elementary School through May 27, 2019.

Julie Warner - Special Education Job Coach at East High School for 5.75 hours per day/5 days per week beginning April 1, 2019. She will be compensated at the rate of \$12.76 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Alvin Young - 4 Hour Custodian at Bridges Community School beginning April 1, 2019. He will be placed at classification A13 - Level 1, step 3 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$15.93.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Emilee Anderson - Decrease in Special Education Paraprofessional assignment at West High School from 6.75 hours per day to 6 hours/M,W, 4.5 hours/T,Th, 6.75 hours Fridays for a total of 27.75 hours per week beginning January 14 and ending May 15, 2019.

Walter Clark - Transfer from Assistant Site Supervisor to ACES Substitute from April 1 through May 27, 2019. His rate of pay will remain the same.

Anthony Monnens - Transfer from Kennedy Elementary School to Evening Custodian at Prairie Winds Middle School for 8 hours per day/5 days per week beginning April 1, 2019. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.34.

Sharon Soliz-Arndt - Increase in NonClassroom (lunchroom) Paraprofessional at Dakota Meadows Middle School from 2.5 hours per day to 3.5 hours per day/5 days per week beginning April 1, 2019.

Gregory Thompson - Transfer from Prairie Winds Middle School to Evening Custodian at Jefferson Elementary School for 8 hours per day/5 days per week beginning April 1, 2019. He will be placed at classification A13, step 3 of the Maintenance and Custodial workers Association salary schedule with an hourly rate of \$15.93.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Laura Duflo - Revise Board approved leave to begin February 26 and returning to work May 28, 2019.

RESIGNATIONS (NON-AFFILIATED)

Kyle Kuehn - Operations Specialist, All Season Arena. Last date of employment April 2, 2019.

RESIGNATION (INSTRUCTIONAL)

Katy Grovom - Grade 1 Teacher at Washington Elementary School. Last date of employment will be June 6, 2019.

Jennifer Kroon - Speech Language Pathologist, effective at the end of the 2018-19 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Grace Behr - ACES Child Care Assistant. Last date of employment will be May 2, 2019.

Beth Benzkofer - Custodian at Jefferson Elementary School. Last date of employment was March 21, 2019 so that she can accept a position as a Special Education Paraprofessional.

Allison Carlson - ACES Child Care Assistant. Last date of employment will be June 5, 2019.

Melia Curiella - ACES Child Care Assistant. Last date of employment will be May 9, 2019.

Sadie Elsenpeter - ACES Child Care Assistant. Last date of employment will be June 5, 2019.

Elyssa Hoversten - ACES Child Care Assistant. Last date of employment will be May 3, 2019.

Madison Johnson - ACES Child Care Assistant. Last date of employment will be May 9, 2019.

Emma Marko - ACES Child Care Assistant. Last date of employment will be June 5, 2019.

Taylor Nase - ACES Child Care Assistant. Last date of employment will be May 7, 2019.

Shaina Perro - ACES Child Care Assistant. Last date of employment will be April 30, 2019.

Caroline Point - Rescind resignation from position as ACES Child Care Assistant.

Hannah Roskamp - ACES Child Care Assistant. Last date of employment will be May 5, 2019.

Mercedes Saltou - ACES Child Care Assistant. Last date of employment will be May 2, 2019.

Lindsay Veenendall - ACES Child Care Assistant. Last date of employment will be May 15, 2019.

Megan Weierke - ACES Child Care Assistant. Last date of employment will be April 7, 2019.

Kaylin Zukowski - ACES Child Care Assistant. Last date of employment will be May 10, 2019.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting**5.B.1.****Meeting Date:** 04/01/2019**Prepared By:** Eric Hudspith, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Personnel – Addendum

Background:**APPOINTMENTS (NONINSTRUCTIONAL)**

Kayla Holden - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/2 days per week beginning April 1, 2019. She will be compensated at the rate of \$9.86 per hour.

Sonia Knoff - Long Term Substitute Early Learning Regular Education Paraprofessional for Beret Ouren beginning April 1 and ending May 23, 2019 for 7 hours per day/M-Th. She will be compensated at the rate of \$12.76 per hour.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Candice Peters - Increase in Early Learning Special Education Paraprofessional assignment from 3.5 hours per day/M-Th to 4.25 hours per day/M,W and 3.5 T,TH for a total of 15.5 hours per week beginning March 11, 2019.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jennifer Anderson - Revise Board approved leave to begin April 29, 2019 and continuing through the end of the 2018-19 school year.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Emily Hed - Revise Board approved leave to begin March 18 and continue through the end of the 2018-19 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Pauline Feist, Special Education Paraprofessional at Dakota Meadows Middle School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2019.

Elizabeth Riska - Structured Study Center Supervisor at Prairie Winds Middle School. Last date of employment was March 22, 2019.

John Schoeller - ACES Child Care Assistant. Last date of employment will be May 6, 2019.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting**6.A.****Meeting Date:** 04/01/2019**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Acceptance of Gifts and Grants

Background:

Bemis donated \$250 to West High School through their employee match program.

Kinetic Spine & Sport donated a light board valued at \$150 to the East High art department.

Office Space Designed donated furniture valued at \$7,500 to the Adult Basic Education department at Lincoln.

New Ulm Hy-Vee donated ten \$5 gift cards (total donation \$50) to the New Ulm ABE site.

Industrial Fabrication Services donated steel valued at \$250 to East High School for welding practice.

Jones Metal donated \$100 to East and West for transportation costs to a welding competition.

West High VEX Robotics received the following donations:

- Larkstur Engineering and Supply - \$250
- Gish Electric Inc. - \$250
- Casey's General Stores - \$100
- Prairie Automation Ltd. - \$500
- Cinch Connectivity Solutions - \$250
- Truck Bodies & Equipment International (TBEI) - \$250

East High VEX Robotics received the following donations:

- Productivity Inc. - \$500
- Rickway Inc. - \$500
- Matt & Jennifer Mangulis - \$500
- Lisa Nguyen - \$100

Recommended Action:

The administration recommends Board acceptance of these generous gifts.
