

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

May 6, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, May 6, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Darren Wacker. Absent: Kristi Schuck (arrived at 5:34 p.m.).

Ms. Sapp made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Educare Grants presented by Jeff Grace. Long Term Facilities Maintenance Timeline presented by Tom Sager and Scott Hogen.

The consent agenda items outlined below were approved on a motion by Mrs. Hendricks, seconded by Mrs. Brandon, and carried on a 7-0 roll call vote.

Approval of Minutes of these meetings:

- April 15, 2019, regular Board meeting
- April 22, 2019, special Board meeting
- April 24, 2019, special Board meeting
- May 1, 2019, special Board meeting

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Teresa Anderson - Full-time, 1.00 FTEs School Nurse at East High School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Jeanette Barsness - Long Term Substitute Teacher for Amber Baumann at Eagle Lake Elementary School beginning May 8 and ending June 5, 2019. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Ethan Dado - Full-time, 1.00 FTEs Agriculture/Technology Education/Work Based Learning Teacher at East/West/Central High Schools beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 1 of the B+30 lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Laura Dauffenbach - Revise Long Term Substitute assignment at Monroe Elementary School to end April 18, 2019.

Samantha Dimmerman - Extend Long Term Substitute assignment for Michael Shores to continue through June 6, 2019.

Stephanie Edgeton - Full-time, 1.00 FTEs Special Education Resource Teacher at Franklin Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Katy Grovom - Long Term Substitute Teacher for Rachel Gore at Rosa Parks Elementary School beginning October 8 and ending December 19, 2019. She will be placed at step 5 of the M lane on the Teachers Association salary schedule.

Wendy Johnson - Full-time, 1.00 FTEs Family Consumer Science Teacher at East/West High Schools beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 2 of the B+15 lane of the Teachers Association salary schedule contingent upon obtaining licensure.

Stacy Kubesh - Full-time, 1.00 FTEs Special Education Resource Teacher at East High School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 10 of the M lane on the Teachers Association salary schedule.

Amy LaRoche - Full-time, 1.00 FTEs Special Education Resource Teacher at Hoover Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Kristina Moore - Full-time, 1.00 FTEs School Social Worker beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 10 of the M lane of the Teachers Association salary schedule contingent upon obtaining licensure.

Ayan Musse - Full-time, 1.00 FTEs School Social Worker beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Joseph Nelson - Full-time, 1.00 FTEs Grade 5 Teacher at Jefferson Elementary School beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon licensure.

Catherine Neve - Returning from Board approved leave to accept the position of full-time, 1.00 FTEs Science Teacher at West High School beginning April

29 and ending June 6, 2019. She will be placed at step 10 of the Specialist lane on the Teachers Association salary schedule.

Ginny Nimmo - Extend Long Term Substitute teaching assignment that began March 18 through June 5, 2019.

Renea Ratzloff - Long Term Substitute Teacher for Laura Duflo at Monroe Elementary School beginning April 22 and ending May 24, 2019. She will be placed at step 8 of the M lane on the Teachers Association salary schedule. Beginning September 5 and ending October 16, 2019 she will be a Long Term Substitute Teacher for Sara Dauer at Rosa Parks Elementary School.

David Schmitt - Long Term Substitute Music Teacher for Jonathan Shevy at Jefferson/Washington Elementary Schools beginning May 6 and ending June 6, 2019. He will be placed at step 7 of the B+30 lane on the Teachers Association salary schedule.

Kari Scholz - Dibels Team Member beginning May 6, 2019 for the Spring 2019 Dibels window. She will be compensated at the rate of \$20 per hour.

Samuel Stier - Full-time, 1.00 FTEs Social Studies Teacher at West High School beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 7 of the M+30 lane on the Teachers Association salary schedule.

Andria Voltin - Full-time, 1.00 FTEs Special Education ASD Teacher at Rosa Parks Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Katie Westman - Full-time, 1.00 FTEs Special Education Resource Teacher at Roosevelt Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 5 of the M lane on the Teachers Association salary schedule.

Amanda Whiteis - Full-time, 1.00 FTEs Family and Consumer Science Teacher at West High School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 6 of the B lane on the Teachers Association salary schedule.

Martha Wildeman - Revise Long Term Substitute assignment for Jenna Carlson to end May 10, 2019.

APPOINTMENTS (NONINSTRUCTIONAL)

Jeffery Bjork - 4-Hour Evening Custodian (3:30 - 7:30 p.m.) at Monroe Elementary School beginning April 1, 2019. He will be placed at step 1, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.34. This is in addition to his teaching assignment.

Reagan Brauer - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/4 days per week beginning April 29, 2019. She will be compensated at the rate of \$9.86 per hour.

Samantha Bruggeman - ACES Child Care Assistant at Eagle Lake Elementary School for 4 hours per day/5 days per week beginning May 8 and ending August 23, 2019. She will be compensated at the rate of \$9.86 per hour.

Lance Kopischke - Full-time, 8-hour Evening Custodian at Prairie Winds Middle School beginning April 23, 2019. He will be placed at step 2, level 2, of classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$15.15.

Shania Lindquist - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/5 days per week beginning May 13 and ending August 23, 2019. She will be compensated at the rate of \$9.86 per hour.

Parrish Marrow - Summer Grounds Crew beginning May 13 and ending August 30, 2019. He will be compensated at the rate of \$10.75 per hour.

Emma Rentas-Clift - ACES Child Care Assistant at Rosa Parks Elementary school for 4 hours per day/3 days per week beginning April 22, 2019. She will be compensated at the rate of \$9.86.

Kayla Soderstrom - ACES Child Care Assistant at Holy Rosary for 4 hours per day/5 days per week beginning April 29, 2019. She will be compensated at the rate of \$9.86 per hour.

Daniel Wolf - Summer Grounds Crew beginning May 13 and ending August 30, 2019. He will be compensated at the rate of \$10.45 per hour.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Angie Blackstad - Decrease Diploma Program Supervisor work-year from 240 days to 220 days beginning July 1, 2019.

Shelley Leenhouts - Decrease Employment Program Supervisor work-year from 220 to 200 days beginning July 1, 2019.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Mary Berg - Increase in assignment to 1.167 FTEs for the 2nd semester only of the 2018-19 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Taylor Burke - Change in assignment from ACES Child Care Assistant to Interim Site Supervisor at Roosevelt Elementary School for 5 hours per day/5 days per week beginning May 7 and ending June 5, 2019. She will be compensated at the rate of \$13.00 per hour.

Sarah Dirks - Change in assignment from ACES Child Care Assistant to Interim Assistant Supervisor at Franklin Elementary School for 4 hours per day/5 days per week beginning May 3 and ending June 5, 2019. She will be compensated at the rate of \$10.65 per hour.

Victoria Miller - Change in Early Learning Regular Education Paraprofessional assignment from 29 hours per week to 24.5 per week (3.5 hours on Mondays and 7 hours Tues/Wed/Thurs) retroactively to July 1, 2018.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Sara Dauer, Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 5 and returning to work October 21, 2019.

Cheryl Ellstrom, Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on April 22 and continuing through the end of the 2018-19 school year.

Rachel Gore, Teacher at Rosa Parks Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 8 and returning to work December 20, 2019.

Michael Johnson, Teacher/CIC at West High School, has requested a leave under the provisions of the Family Medical Leave Act beginning October 7 and returning to work December 2, 2019.

Catherine Neve - Revise Board approved leave to end on April 18, 2019.

Karissa Nickels - Correct leave dates to begin September 3 and returning to work November 25, 2019.

Michael Shores - Extend Board approved leave through the end of the 2018-19 school year.

Jenna Watson, Special Education Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on August 28 and continuing for a period of 60 days and then continuing as unpaid leave through the remainder of the 2019-20 school year.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Julie Miller - Extend Board approved leave through the end of the 2018-19 school year.

Danielle Vetter - Revise end date of Board approved leave to April 26, 2019.

RESIGNATIONS (NON-AFFILIATED)

Brian Fell - Activities Director at West High School. Last date of employment will be May 31, 2019.

Christopher Kane - ACES Site Supervisor at Roosevelt/Holy Rosary. Last date of employment will be May 13, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Jenny Goff - School Social Worker. Last date of employment will be June 6, 2019.

Wendi Masters - Dibels Team Member, effective as of April 18, 2019.

Miranda Miller - Grade 5 Teacher at Rosa Parks Elementary School, effective at the end of the 2018-19 school year.

Jessica Niedermayer - Grade 4 Teacher at Washington Elementary School, effective at the end of the 2018-19 school year.

Rachael Wick - Elementary Art Teacher at Franklin/Eagle Lake Elementary Schools. Last date of employment will be June 6, 2019.

Kalli Woyda - Special Education Resource Teacher at Hoover Elementary School, effective at the end of the 2018-19 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Kristen Erickson - ACES Child Care Assistant. Last date of employment was May 3, 2019.

Kayla Fingerson - ACES Child Care Assistant. Last date of employment was August 24, 2018.

Sarah Haman - ACES Child Care Assistant. Last date of employment will be May 10, 2019.

Kelly Holmin - ACES Child Care Assistant. Last date of employment was August 24, 2018.

Molly Huss - ACES Child Care Assistant. Last date of employment will be May 8, 2019.

Lacey Judkins - Special Education Paraprofessional at Kennedy Elementary School. Her last date of employment will be May 22, 2019.

Melia Kennelly - ACES Child Care Assistant. Last date of employment was May 1, 2019.

Paige Larrabee - ACES Child Care Assistant. Last date of employment will be May 10, 2019.

Emma Marko - Revise last date of employment as ACES Child Care Assistant to May 29, 2019.

Kristina Nicol - Revise last date of employment as ACES Child Care Assistant to June 5, 2019.

Hani Nur - Special Education Paraprofessional at Franklin Elementary School. Last date of employment was March 21, 2019.

Jeff Petry - ACES Child Care Assistant. Last date of employment will be May 13, 2019.

Nick Rosburg - Special Education Paraprofessional at Monroe Elementary School. Last date of employment was April 26, 2019.

Colleen Santori, Student Success Coach at Rosa Parks Elementary School, has submitted her resignation for purposes of retirement. Last date of employment will be June 30, 2019.

Blake Scheffknecht - ACES Child Care Assistant. Last date of employment will be May 17, 2019.

Brittney Starks - ACES Child Care Assistant. Last date of employment was January 11, 2019.

Joseph Stickles - ACES Child Care Assistant. Last date of employment will be May 10, 2019.

Lori Townsend - Special Education Paraprofessional at Dakota Meadows Middle School. Last date of employment was May 3, 2019.

Danielle Vetter - Special Education Paraprofessional at Rosa Parks Elementary School. Last date of employment will be June 5, 2019.

Mary Gitter Zehnder, Media Assistant at Franklin Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be June 5, 2019.

During the informational portion of the meeting, the following grants were presented for Board approval:

Telepresence Robots, K-12

Amount Requested: \$10,775 Amount Recommended: \$10,775

STEM Kits and Buddies, Jefferson Elementary

Amount Requested: \$11,599 Amount Recommended: \$11,599

Mariachi Ensemble, East High School

Amount Requested: \$6,606 Amount Recommended: \$6,606

Multi-process Welders, East and West High Schools
Amount Requested: \$11,528 Amount Recommended: \$11,528

Construction Pathway Expansion, Central, East, and West High Schools
Amount Requested: \$16,614 Amount Recommended: \$16,641

Mrs. Brandon made a motion to accept the grants as presented. The motion was seconded by Ms. Schuck and carried on a 7-0 voice vote.

The following gifts and grants were received by the School District:

John Just Sr. made the following donations to Prairie Winds Middle School and Dakota Meadows Middle School:

\$5,000 for Bunny Just Financial Support to Middle School Music Programs

\$5,000 for Fred Just Sr. Financial Support to Middle School Activities

The following donations for received for the 2019 Career Expo:

South Central Perkins Consortia - \$5,000

Crystal Valley - \$1,500

South Central Workforce Council - \$900

Bolton & Menk - \$1,500

Rasmussen College - \$500

SouthPoint Federal Credit Union - \$100

Pepsi - \$200

Bruce Walters donated an 826 John Deere Snowblower valued at \$150 to the East High Power Mechanics Program.

West High VEX Robotics received the following donations:

Back 2 Basics Massage - \$250

Ron Rainey - \$300

Flexible Plastics Inc. - \$250

MEI - \$125

Alliance Insurance Agency - \$250

Navitor Inc. - \$250

Cambria Company LLC - \$250

MICO Inc. - \$500

Bolton & Menk - \$500

Stifel Nicolaus - \$250

Blue Earth County Fair Association - \$250

East High VEX Robotics received the following donations:

Abby Humphrey - \$100

Dotson Iron Castings - \$3,000

The West Boys Basketball Captain Parents donated \$1,000 to West Athletics to be used towards a Rebounder.

I & S Group donated \$500 to East High DECA.

Walmart donated \$2,500 to East High Girls Tennis.

Minnstar Bank donated \$100 to West High Prom.

Ms. Schuck made a motion to accept the gifts. The motion was seconded by Ms. Hansen and carried on a 7-0 voice vote.

Below are the recommended renewal rates as determined by National Insurance Services (NIS) and the District's Employee Insurance Committee. This represents a 7% increase to dental rates for the 2019-20 year.

Single - \$36.38
Family - \$90.95

A voluntary dental program has been implemented to provide optional dental insurance benefits for employee groups that previously did not have access to group dental insurance plans. There is no employer contribution to the plan. The Voluntary Plan is a fully insured plan with rates guaranteed through 6/30/20, and will remain at current levels.

Single - \$34.32
Single + 1 - \$70.42
Family - \$113.20

The 2019-2020 Dental Program rates shown above were approved on a motion by Ms. Sapp and second by Ms. Schuck. The motion carried on a 7-0 roll call vote.

On February 15, 2019, the District received seven bids for the Employee Group Health Insurance. In accordance with the Health Insurance Transparency Act (HITA), the bids were opened with one member of the largest bargaining group. On March 12, 2019, the District employee insurance committee met and reviewed the bids (see page _____) and discussed the merits of each. The South Central Service Cooperative bid projected a 6.5% increase for 2019-20. SCSC 2019-2020 health insurance programs are with the following rates:

<u>PLAN</u>	<u>SINGLE</u>	<u>FAMILY</u>
Basic +	\$1,043.00	\$2,810.50
Double Gold	\$1,168.50	\$3,093.50
\$750 CMM	\$839.00	\$2,212.50
\$3250 CDHP	\$709.50	\$1,874.00
\$6350 CDHP	\$564.50	\$1,491.00

The Insurance Committee recommended acceptance of the South Central Service Coop bid. By remaining with SCSC, there would be continuity of coverage and limiting employee disruption. The District would also continue to receive wellness dollars and

other benefits with SCSC. Mrs. Brandon made a motion that was seconded by Ms. Schuck to accept the bid from South Central Service Coop as recommended. The motion carried on a 7-0 roll call vote.

Bids were solicited for the District's Long-Term Disability insurance program. The low bid was submitted by Madison National Life Insurance Company remaining at current rate of .25% of covered payroll with a three-year rate guarantee. Mrs. Hendricks made a motion to accept the bid from Madison National Life Insurance Company. The motion was seconded by Ms. Sapp and carried on a 7-0 voice vote.

Madison National Life, the District's employee group life insurance provider has determined a rate adjustment is not necessary for 2019-20 and has guaranteed the renewal rate for three years effective September 1, 2018. A motion was made by Ms. Hansen and seconded by Mrs. Hendricks to renew the District's life insurance provider as recommended. The motion carried on a 7-0 voice vote.

In 2016, the District began a 1:1 device initiative for grades 6-12. The lease contract for those devices expires on June 30, 2019. This updated agreement will provide continuation of the 1:1 initiative and will be a four year term with Providence Capital Network. The annual lease payment will not exceed \$493,879.00. The proposal can be viewed on page _____. Mrs. Hendricks made a motion, seconded by Mrs. Brandon, to approve the lease as presented. The motion carried on a 7-0 roll call vote.

On May 1, 2019, two bids were received for the 2019 Lincoln Auditorium Renovation Bids (see page _____). The administrative team and Dolejs Associates, Inc. recommended that the bid as submitted by Web Construction Co., Inc. in the amount of \$306,500.00 be accepted by the School Board. The project budget is \$305,000.00. Ms. Sapp made a motion to accept the bid as recommended. The motion was seconded by Ms. Hansen and carried on a 7-0 roll call vote.

There being no further business to consider, Ms. Hansen moved and Ms. Sapp seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:19 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

Mankato Area Public Schools 2019-2020 Employee Health Insurance Results

Company	Rate Increase	Cap for Year 2	Plan Design	Other Comments
SCSC	6.5%	Not to exceed trend cap of 7.5%	Stay Same	
Health Partners				Only quoted one health plan
Medica	0%	12.5%	Stay Same	
PEIP	3.5%	No Guarantee	Many Changes; HMO Model	Network Structure Changes
BCBS Direct	16%	No Guarantee	Stay Same	
Preferred One	24%	No Guarantee		
UnitedHealthcare	29.3%	No Guarantee		



Mankato Area Public Schools

Student Chromebook Refresh

Proposal 2019

Visioncard A: Student Learning and Engagement

Visioncard D: Management of Financial Resources

Background

In today's age, computer literacy is an integral component of any student's learning plan. By providing students with access to the Internet they gain unprecedented access to resources and information. Teachers help engage students with interactive lessons and prepare them for an increasingly digital workforce. This summer the 3-year lease is up on the Chromebooks purchased for our 1:1 in grades 6-12 in the 2016-17 school year.

Feedback received from the MAPS Student Advisory Committee and Innovation and Technology Committee reveal that both staff and students would like the following features included in the new Chromebooks:

- Touchscreen
- Dual camera - front facing and rear facing
- Hard shell case

Proposal

The Department of Educational Technology and Information Services has reviewed numerous devices and put them through tests to determine durability, battery life, ease of connectivity, and ease of repair. The device that met our criteria and passed the tests listed is the Lenovo 500e 2nd generation Chromebook.

Lease Structure and Pricing

Structure	Equipment Cost	Term	Payment
Municipal Lease with Providence Capital Network	\$1,851,800	4 years	\$493,879

Timeline

May 7, 2019 - Create purchase order and commit to lease terms

July 1, 2019 - receive Chromebooks and technicians begin to set devices up for student distribution

August 19, 2019 - September 6, 2019 - Distribute Chromebooks to students

BID TABULATION

PROJECT BID DATE: May 1, 2019

PROJECT TITLE: Dist 77 Lincoln Auditorium Renovation
2019

Project # 18076

Da
Dolejs Associates, Inc.
Consulting Engineers
1624 N. Riverfront Dr. 17792 Idawood Park
Mankato, Minnesota Lakeville, Minnesota
509-625-7869 952-435-6790
Fax 507-388-9225

BIDDERS	BASE BID		NO. OF DAYS	BID SECURITY	ADDENDA 1-4	TOTAL
Schwerkets Tecta America						
Malterer Mechanical						
Skogen Mechanical						
Albers Mechanical						
Brennan Construction						
Knutson Construction	\$404,200 ⁰⁰		112	Yes	1-2-3-4	
Web Construction	\$306,500 ⁰⁰		120	Yes	1-2-3-4	

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

May 6, 2019

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1. Sapp/Brandon approval of agenda with personnel addendum. 6-0
2. Open Forum - none
3. Information: Educare Grants, Long-Term Facilities Maintenance Timeline.
4. Hendricks/Brandon approval of Consent Agenda Items: Approval of Minutes: April 15, 2019; April 22, 2019; April 24, 2019; May 1, 2019. Approval of Personnel. 7-0
5. Brandon/Schuck acceptance of Educare grants. 7-0
6. Schuck/Hansen acceptance of gifts. 7-0
7. Sapp/Schuck approval of 2019-20 dental rates. 7-0
8. Brandon/Schuck approval of 2019-20 employee health insurance rates. 7-0
9. Hendricks/Sapp approval of 2019-20 employee disability insurance rates. 7-0
10. Hansen/Hendricks approval of 2019-20 employee life insurance rates. 7-0
11. Hendricks/Brandon approval of 4-year lease for 1:1 devices. 7-0
12. Sapp/Hansen approval of Lincoln auditorium renovation bid. 7-0
13. Hansen/Sapp adjournment at 6:19 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.