



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, June 17, 2019 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Sheri Allen and Board Member Judi Brandon

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Student/Staff Recognition
 - B. Diversity Council Report
 - C. Strategic Roadmap Update
 - D. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:35 P.M.)
 - A. Approval of Minutes of June 3, 2019, Regular Meeting
 - B. Approval of June Bills
 - C. Personnel - Consent Items
 1. Personnel - Addendum
 - D. Approval of School Board Meeting Dates for 2020

6. BUSINESS (6:40 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Emergency Day Relief
 - C. Modify 2018-19 School Calendar
 - D. Budget Adoption for 2019-2020
 - E. Act on 2019-2020 Breakfast/Lunch Prices
 - F. 2019-20 Workers Compensation Insurance Plan
 - G. 2019-20 Property and Liability Insurance Renewal Rates
 - H. Adoption of Election Resolution
7. ADJOURNMENT (7:20 P.M.)



School Board Members for 2019

Darren Wacker, Chair
312 Tranquility Trail
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2021

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2021

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
E-Mail: jbrand1@isd77.org
Term Ends December 31, 2019

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
E-Mail: shanse1@isd77.org
Term Ends December 31, 2019

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2021

Ann Hendricks
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.org
Term Ends December 31, 2019

Abdi Sabrie
537 Linda Drive
Eagle Lake, MN 56024
Phone: 507-933-4254
E-Mail: asabri1@isd77.org
Term Ends December 31, 2019

Sheri L. Allen, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: sallen1@isd77.org



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting

4.A.

Meeting Date: 06/17/2019

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Student/Staff Recognition

Background:

East High Principal Jeff Dahline and West High Principal Sherri Blasing will review the student/staff recognition items for the Spring season.

Recommended Action:

None

Attachments

Student Recognition List

The following East High students are recognized for their accomplishments during the Spring season:

GIRLS LACROSSE

MSHSCA Gold Academic Team Award (3.76 GPA)

SOFTBALL

MSHSCA Silver Academic Team Award

Haley Stockman - All-State

BASEBALL

MSHSCA Gold Academic Team Award

Jackson Keller Academic All State

BOYS TRACK

MSHSCA Silver Academic Team Award (3.74 GPA)

Section 2AA Team Champions

4x100 Meter Relay State Participants

Muse Abdi, Colin Knutson, Reagan Schwamberger and Leslie Miller

Alex Berg 3rd Place - Pole Vault (All-State)

Medy Akwai State Participant - 110 Hurdles and Triple Jump

Alec Fette Academic All State

Alex Berg Academic All State

Zach Hempstead Academic All State

Jared Miller Academic All-State

Reagan Schwamberger Academic All-State

Alex MacLean Academic All-State

Calvin Moeller Academic All-State

GIRLS TRACK

MSHSCA Gold Academic Team Award (3.94 GPA)

Lexi Karge State Participant - High Jump

4x400 Meter Relay State Participants

Olivia Berschorner, Emmy Schulz, Megan Geraets and Hanna Roise

4x800 Meter Relay State Participants

Olivia Berschorner, Emmy Schulz, Ava Matejcek and Eva Peters

Megan Geraets State Participant - 400 Meter and 200 Meter

Eve Anderson Academic All State

Joanna Bristol Academic All State

Rachel Clifford Academic All State

Megan Geraets Academic All State

Grace Rodriguez Academic All State

Lexi Karge Academic All State

Ava Matejcek Academic All-State

BOYS LACROSSE

MSHSCA Silver Academic Team Award

Parker Steindl - Academic All-State

Joe Burns - Academic All-State

BOYS TENNIS

MSHSCA Gold Academic Team Award (3.79 GPA)

Jack Braswell Academic All-State

GIRLS GOLF

MSHSCA Gold Academic Team Award and Section Academic Champion

ADAPTIVE BOWLING

Isaiah Matz	State Participant
Cordelia Emery	CI Singles State Champion
Anthony Jefferson	CI Singles 4th Place

ASD Division State Runner -Up Team

Raze Axel, Noah Konz, Logan Lombard and Levi Vanderwerf

CI Division State Champions

Konnor Wojcik, Julio Esquivel, Wren Eccles and Hunter Carlsgaard

CI Divison State Runner-Up

Samantha Seifert, Mason Ferraro, Kodie Bakke and Cordelia Emery

CI Division State Third Place

Mason Schutz, Anthlony Jefferson, Anthony Keech and Tom Neegaard

ALL STATE MUSIC

Kiara Riehl	Flute (18-19)
Aria Smith	Women's Choir (18-19)
Audrey Atkins	Mixed Choir (19-20)
Alex MacLean	Men's Choir (19-20)
Luke Drummer	Vocal Alternate (19-20)
Jace Hague	Vocal Alternate (19-20)

The following West High students are recognized for their accomplishments during the Spring season:

Baseball

- MSHSCA Gold Academic Team Award (3.49 GPA)

Girls Lacrosse

- MSHSCA Gold Academic Team Award (3.76 GPA)

Girls Softball

- MSHSCA Gold Academic Team Award (3.94 GPA)
- MSHSCA Academic All State: Kenzie Grunst and Brooke Pahl
- All State 1st Team: Kenzie Grunst and Bri Stoltzman
- All State 2nd Team: Madi Mueller
- Honorable Mention All State: Jalissa Stoltzman
- Triple A State All-Star Participant- Emma Young
- Section 2AAA Champions and State Qualifier
- Class Triple A State Runner-up

Boys Track and Field

- Gold Academic Team Award

All-State

- Jonathan Sikel - 4x200 (2nd Place) & Long Jump (4th Place)
- Melik Davis - 4x200 (2nd Place)
- Tyler Makela - 4x200 (2nd Place)
- Tristan Altenburg - 4x200 (2nd Place)
- Garrett Shumski - Discus (9th Place)

State level qualifiers & participants

- Melik Davis - 100, 4x200
- Tristan Altenburg - 4x200
- Tyler Makela - 200, 4x200
- Duang Buk - 4x200
- Jonathan Sikel - 4x200, 4x400, Long Jump
- Dominique Sealy - 4x200, 4x400, 300 hurdles
- Hans Rupnow - 4x400
- Juan Berrones - 4x400
- Miko Tapscott - 4x400
- Garrett Shumski - Discus, Shot Put

Academic All-State

- Juan Berrones
- Wyatt Block
- Tom Brown
- Jackson Bruning
- Sam Csizmadia
- Braeden Egeland
- Dan Egli
- Liam Garbes
- Hudson Hastings
- Owen Johnson
- Josh Landgraff
- Zander Pedersen
- Christian Rosen
- Hans Rupnow
- Markus Rupnow
- Garrett Shumski
- Jonathan Sikel
- Will Simmons
- Miko Tapscott
- Alex Volk

Girls Track and Field

- MSHSCA Team Academic Gold - 3.97 GPA

Individual Academic All State:

- Indya Campbell
- Ana Goellner
- Sunshine Langworthy
- Valerie Leonard
- Abby Olenius
- Jenna Sikel
- Kristen Rasmussen
- Annabel Schueneman
- Tiana Johnson

State Track Meet Participants

- Indya Campbell - 12th in 300 IM Hurdles, 16th in 100M HH
- Abby Olenius - 9th in Pole Vault - All State

Boys Golf

All State- Leo Gellert

State Tournament Individuals- Leo Gellert, Owen Bjork

All-State Music

- Abby Weiler- Clarinet
- Hans Rupnow- Alternate Trumpet

School Board Regular Meeting

4.B.

Meeting Date: 06/17/2019

Prepared By: Marti Sievek, Interim Director of Teaching and Learning

Item Type: Information

Subject:

Diversity Council Report

Background:

Bukata Hayes, Executive Director of the Greater Mankato Diversity Council, will present a Diversity Council Report to the School Board.

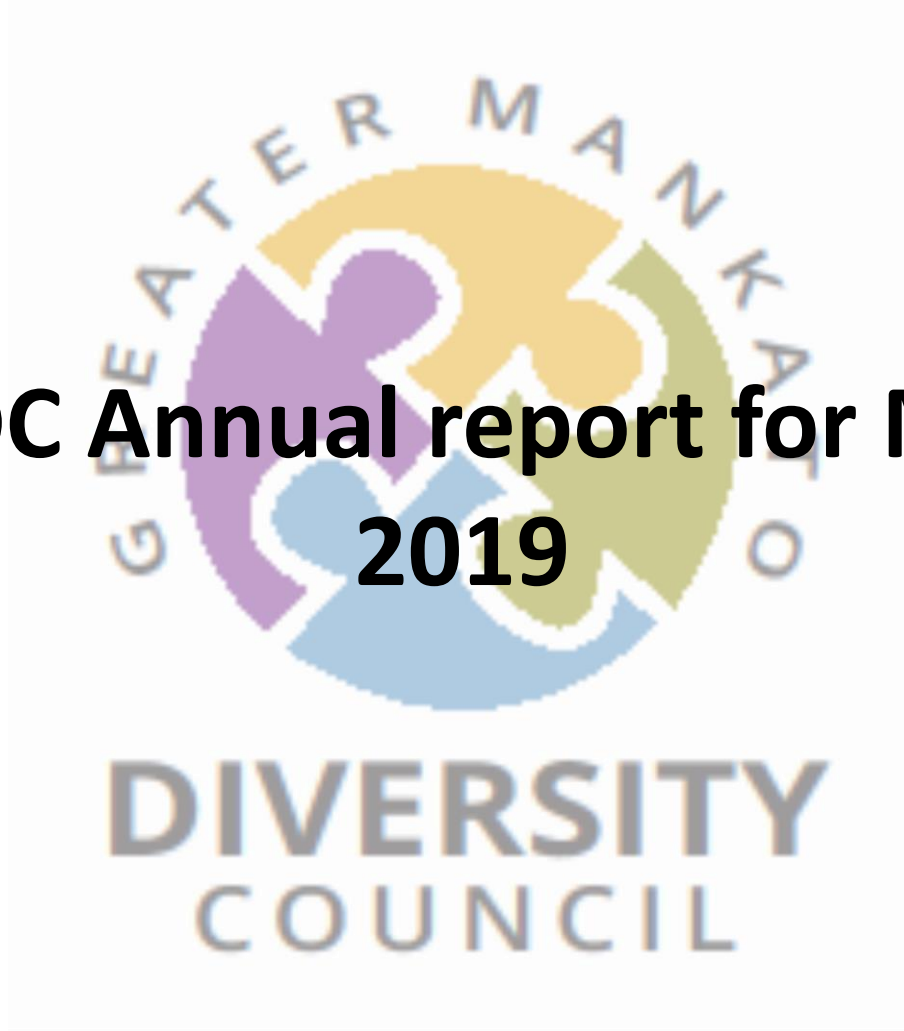
Recommended Action:

N/A

Attachments

Diversity Council Presentation

GMDC Annual report for MAPS 2019



Outline of this presentation

Promoting Respect Workshop (2018-19)

- Numbers
- New 2018-19
- Evaluation by students
- Evaluation by teachers
- By grade
- 12th grade exit survey
- Facilitator information

PRW at a Glance

	# of sessions	Facilitator hours	Estimated # of students
2011-12	297	594	7000
2012-13	309	613	7500
2013-14	310	620	7500
2014-15*	230	460	5500
2015-16	308	616	8000
2016-17	333	666	8650
2017-18	352	704	8680
2018-19	338	676	8700

*K-8 grades only for 2014-15

- Since 2017-18, St Peter (1st, 8th grades) are included.
- Because 10th grade curriculum was not ready, East High school 10th grade was not covered in the first semester (2018-19.)

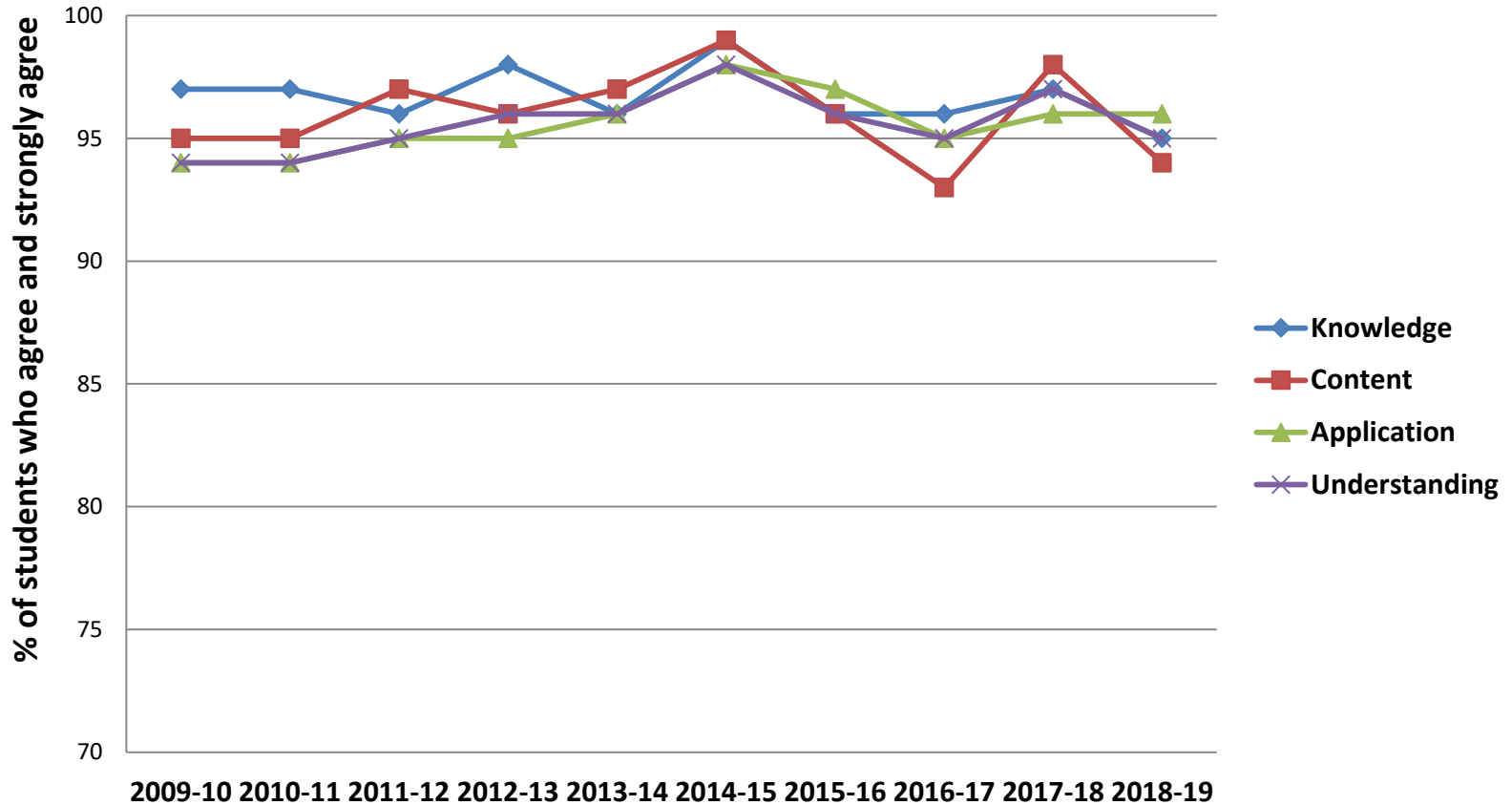


New in 2018-19

- New 10th grade curriculum “Gender identity and Sexual orientation” was created. This new curricula address and discuss “non-binary” gender identity, gender expression, biological sex and sexual orientation.
- Old 10th grade curriculum, “Sexism & Sexual orientation” was edited as “Sexism” only curriculum and became 8th grade curriculum in which job related sexism, gender bias/stereotypes were discussed.
- Old 8th grade curriculum “You don’t know me” which addressed “ exclusion/inclusion & bullying” became 7th grade curriculum with addition of sizeism/appearance.
- Old 7th grade curriculum “Sizeism” was retired.

Students' feedback (K-12)

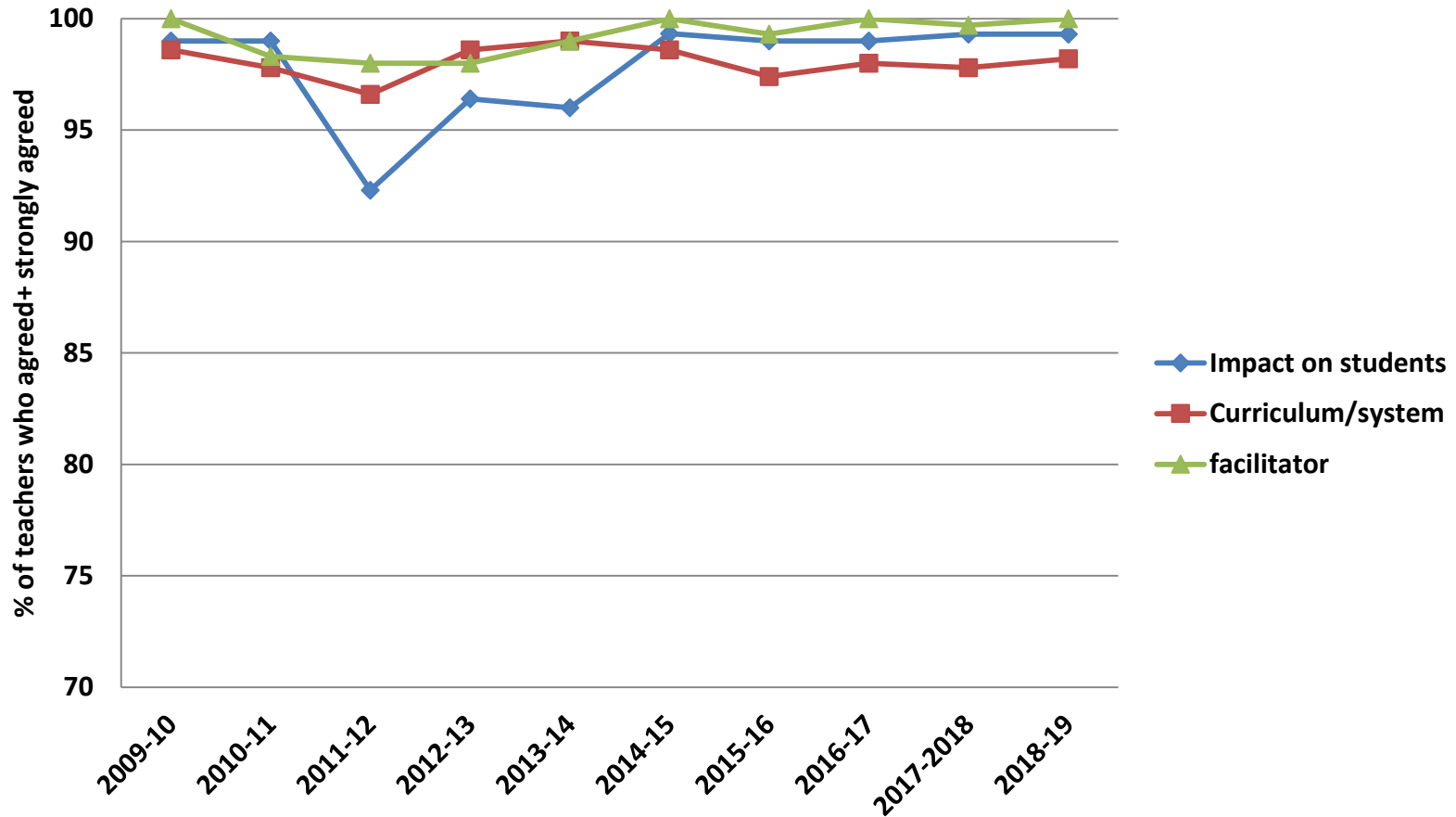
Strongly agree + agree



- * K-8 only in 2014-15.
- Students' average approval rating was 95% in 2-18-19 school year.

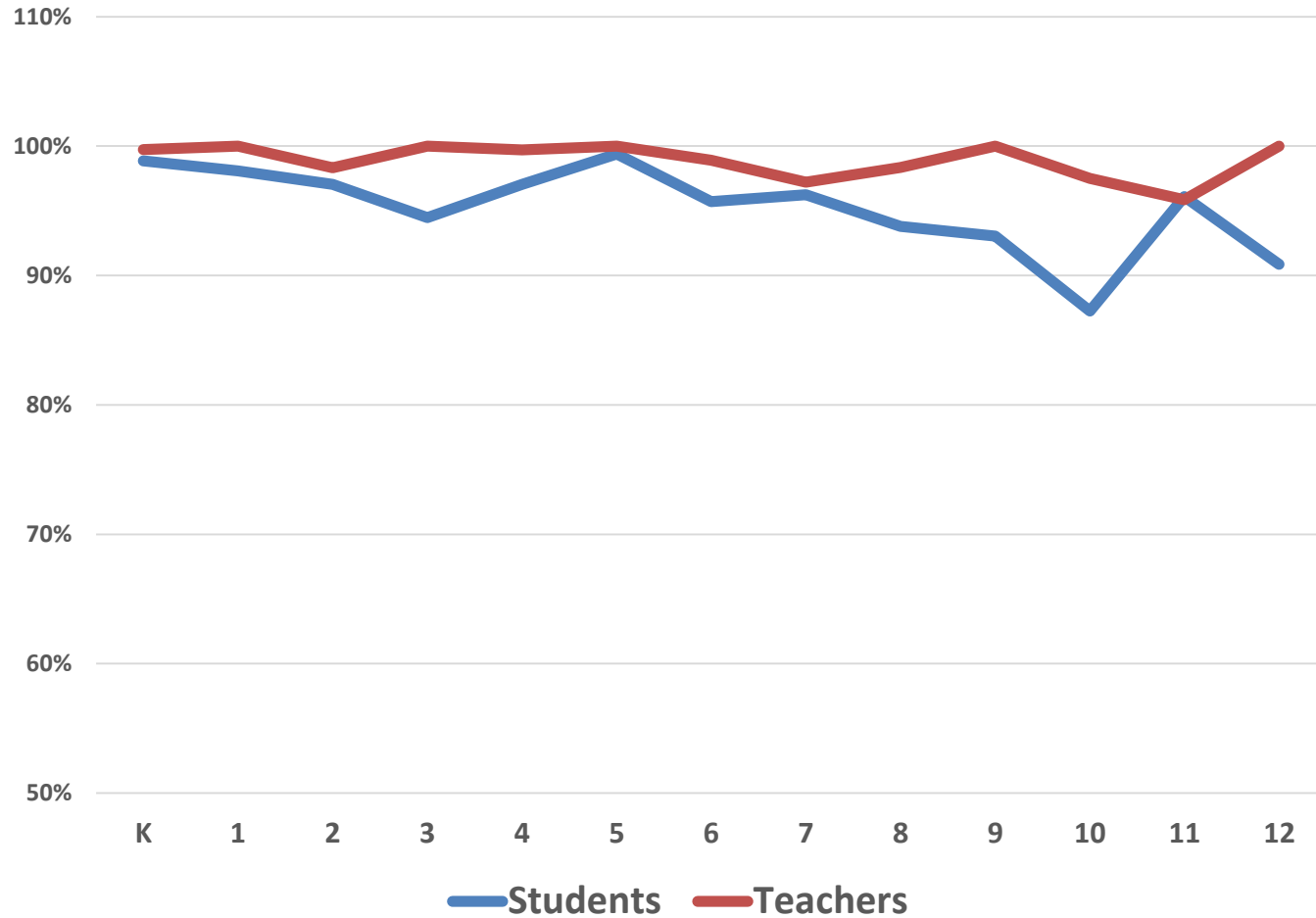
Teachers' Evaluation (K-12)

Strongly agree + agree



- * K-8 only in 2014-15.
- Teachers' average approval rating was 99.2% in 2018-19 school year.

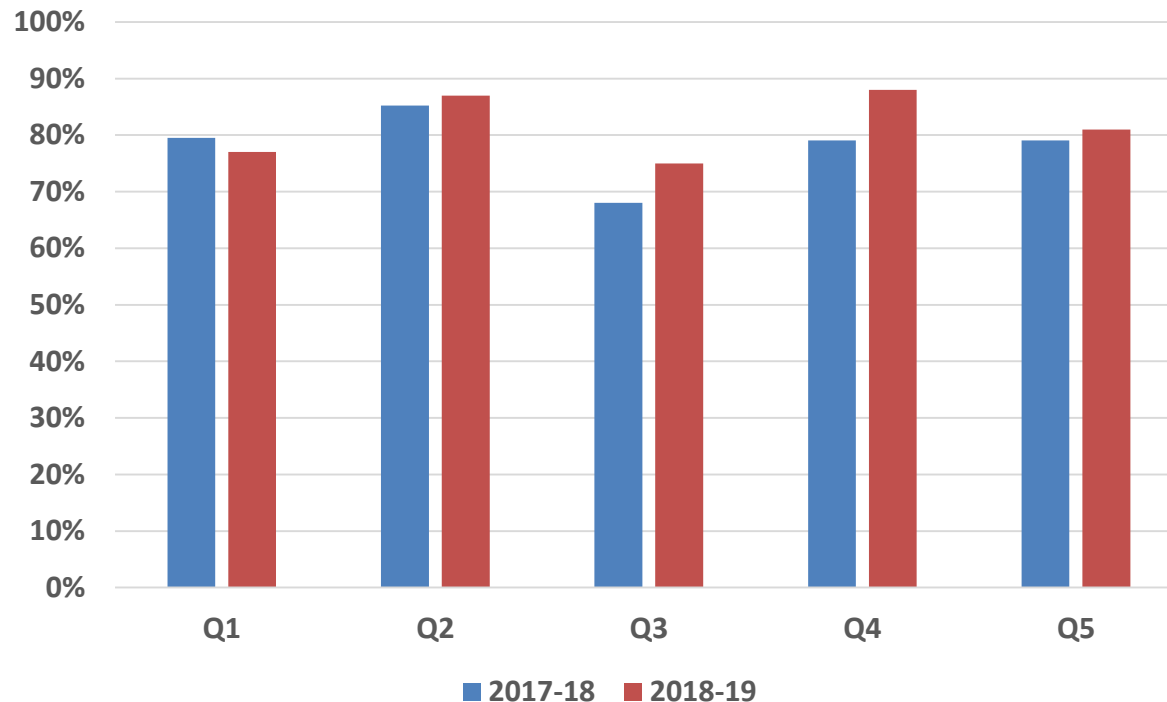
Approval Rate by Grade 2018-19



Students' comments

- This really helped me because I know black people are the same as us just a different color and this lesson helped me to know that it is OK to stand up for different color people and the being racist is not OK (5th grade)
- I think I could meet friends from all around the world to stop discrimination(6th grade)
- I love cats and white cats aren't smarter, nor dumber (6th grade)
- If you keep doing this, one day girls would be treated better. So keep going...(8th grade)
- I like this presentation because it addressed what we "can" and "should" do rather than what we "can't" or "shouldn't" do (12th grade)

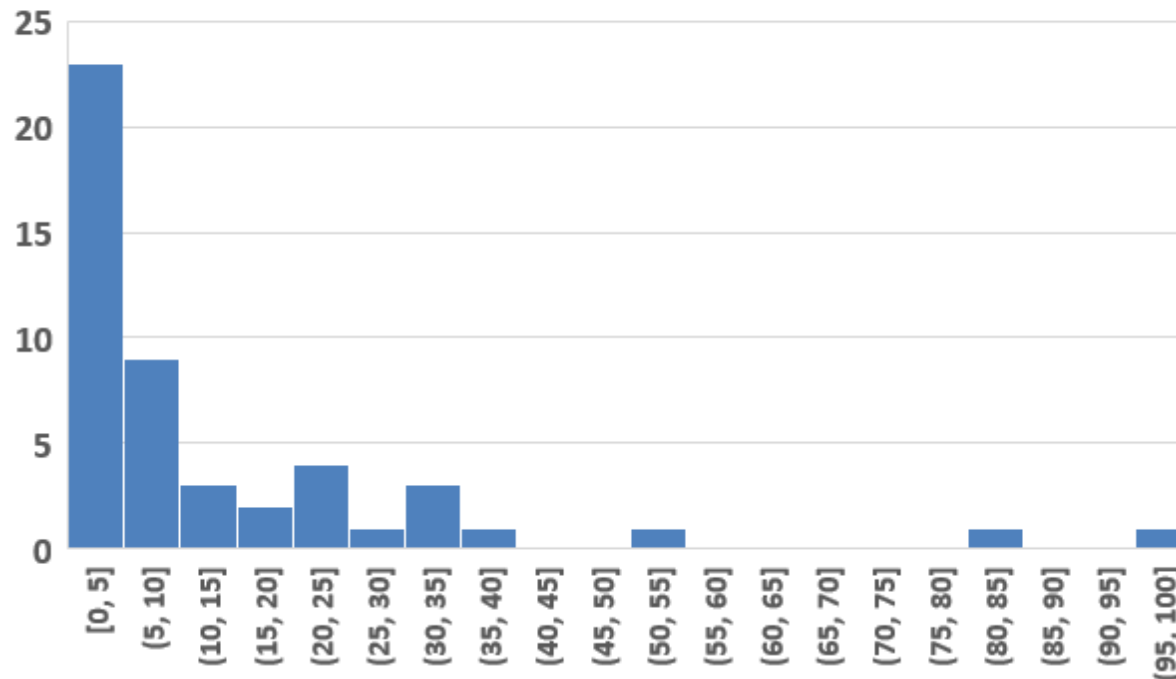
Senior Exit survey



1. Even though it is only once a year, I enjoyed the PRWs and learned a lot from them.
2. PRWs have helped me understand that we live in a diverse community and that we can respect each other despite our differences.
3. PRWs have helped to decrease prejudice and discrimination in our schools.
4. I have taken action at least once when I encountered bullying/discrimination incidents.
5. Overall, my experience with the PRWs has been helpful in being more inclusive of my classmates.

Facilitators

Number of PRWs by Facilitators



- 49 Facilitators listed as active for 2018-19 school year
- 40 did at least 1 PRW school visit
- New facilitators (9 of them) did 11% of the total school visits.

Thank you!!

School Board Regular Meeting

4.C.

Meeting Date: 06/17/2019

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Strategic Roadmap Update

Background:

Superintendent Sheri Allen and Cabinet members will provide a Strategic Roadmap update.

Recommended Action:

None

School Board Regular Meeting

4.D.

Meeting Date: 06/17/2019

Prepared By: Sheri L. Allen, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5.A.

Meeting Date: 06/17/2019

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Approval of Minutes of June 3, 2019, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - June 3, 2019, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

June 3, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, June 3, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Kristi Schuck, Jodi Sapp and Darren Wacker. Absent: none.

Ms. Hansen made a motion, and Ms. Schuck seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 7-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Mentor/MSUM Coordinator Update provided by Jen Frazee and Julie Larkin-Spies. District Early Childhood Report presented by Katie Gag, Joan Morrison and Faith Coonrad-Hunt.

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Ms. Hansen, and carried on a 7-0 roll call vote.

Approval of Minutes of the May 20, 2019, regular meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Joe Johnson - Activities Director at West High School beginning July 1, 2019. This is a full-time, 12-month non-affiliated position with an annual salary \$103,490.42 and he will be eligible for category III benefits.

APPOINTMENTS (INSTRUCTIONAL)

Reanne Berhow - Full-time, 1.00 FTEs Media Specialist at Kennedy Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 6 of the B lane on the Teachers Association salary schedule.

Carole Chapman - Part-time, 0.80 FTEs Contract Substitute Intervention Teacher at Rosa Parks Elementary School. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Kiersten Fennern - Full-time, 1.00 FTEs EL Teacher at Dakota Meadows Middle School beginning August 26, 2019 for the 2019-20 school year. She

will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Abigail Fischer - Full-time, 1.00 FTEs Kindergarten Teacher at Washington Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Nathan Hawker - Full-time, 1.00 FTEs Business Education Teacher at East High School beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 9 of the Specialist lane on the Teachers Association salary schedule.

Kari Hicks - Full-time, 1.00 FTEs Grade 1 Teacher at Roosevelt Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Karla Johnson - Full-time, 1.00 FTEs Special Education Resource Teacher at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 5 of the B+30 lane on the Teachers Association salary schedule.

Casie Klockmann - Full-time, 1.00 FTEs Kindergarten Teacher at Monroe Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 4 of the B+30 lane on the Teachers Association salary schedule.

Carly McPeck - Full-time, 1.00 FTEs Grade 3 Teacher at Rosa Parks Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Anna Nelson - Full-time, 1.00 FTEs Special Education ASD Teacher at Dakota Meadows Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Laura Neville - Full-time, 1.00 FTEs Grade 5 Teacher at Rosa Parks Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 4 of the B lane of the Teachers Association salary schedule.

Abby Pinke - Full-time, 1.00 FTEs English Language Arts Teacher at Prairie Winds (0.50 FTEs)/Dakota Meadows Middle School (0.50 FTEs) beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B on the Teachers Association salary schedule.

Christopher Richardson - Transfer to Full-time, 1.00 FTEs Media Specialist at Jefferson/Bridges Community Schools beginning August 26, 2019 for the

2019-20 school year. He will be compensated according to his placement on the Teachers Association salary schedule.

Abigail Roemhildt - Full-time, 1.00 FTEs Grade 2 Teacher at Jefferson Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Abby Steffensmeier - Full-time, 1.00 FTEs Grade 5 Teacher at Washington Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 10 of the M lane on the Teachers Association.

Jennifer Thoreson - Full-time, 1.00 FTEs Grade 1 Teacher at Monroe Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Jessica Trautman - Full-time, 1.00 FTEs Grade 1 Teacher at Franklin Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Elizabeth "Betsy" Twedell - Full-time, 1.00 FTEs Grade 4 Teacher at Washington Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

The following will be teachers in the Summer School Program at Prairie Winds Middle School beginning June 10 and ending July 18, 2019 for 2 hour per day for 23 days. They will be compensated according to their placement on the Teachers Association salary schedule.

Matt Busch, Patti Johnson - Grade 6

Jennifer Hillger, Joe Madson - Grade 7&8

Dan Quame - Coordinator/Teacher/Admin

The following will be teachers in the Reading/Math/EL/Learning in Deed Summer School Program for 3.5 hours between the hours of 8:00-12:00 on the following days: July 8 - July 11, July 15 - July 18, July 22 - July 25, July 29 - August 1, 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Amy Baer, Kari Benson, Cindy Borth, Dawn Clauson, Kali Cummins, Michelle Dehnke, Jocelyn DeSutter, Makenzie Evans, Cindy Hashimoto, Sandy Hatlestad, Megan Hoekstra, Mallory Howk, Samantha Kaeter, Jessica Kelly, Mandi Kopischke, Amber Leonhardi, Molly Lout, Lucas Meyers, Michelle Modrow, Haley Nicolai, Diane Peters, Chris Richardson, Katie Schultz, Gina Vanselow, Kyle Vanselow, Kim Veroeven, Kayla Vogelsang, Parker Winning

The following will be teaching in the ESY Summer Program 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Denise Alms, Kayla Braaten, Kim Bristol, Melissa Christoffer, Laura Duflo, Jodi Evers, Pam Gabrielsen, Jennifer Gates, Emily Gorman, Cassie Gospeter, Hope Grabau, Jen Grosland, Katie Haala, Shellee Hague, Laura Heinze, Jenni Helget, Gina Henkelman, Jacob Hoisington, Madison Hopkins, Linda Howe-Wensel, Brittany Jensen, Mary Jo Kann, Kathleen Kehoe, Sarah Kenward, Kraig Klefsaas, Logan Kohlmeyer, Jen Kroon, Lis Kuiper, Laura Landkamer, Tim Leitner, Katy Macgregor, Jen Malwitz, Nicole Moeller, Karen Moret, Meg Mueller, Lindsey Northenscold, Lynette Rohlfing, Beth Sachau, Tammy Schindler, Ann Schmitz, Maddy Schultze, Jenny Schwartz, Macey Shellum, Kayla Steinberg, Marlene Stein-Greiner, Jennifer Stenzel, Kim Stevermer, Jessica Tix, Jenna Watson, Alex Welter, Rebecca Zenk

APPOINTMENTS (NONINSTRUCTIONAL)

Madelyn Begalka - ACES Child Care Assistant at Franklin Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

Carolee Blegen - ACES Child Care Assistant at Kennedy Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

Samantha Braesch - ACES Child Care Assistant at Jefferson Elementary School for 5 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Ashley Braun - ACES Child Care Assistant at Franklin Elementary School for 6-8 hours per day/3 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

Hunter Buscherfeld - ACES Seasonal Site Supervisor at Jefferson Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. He will be compensated at the rate of \$14.00 per hour.

Maggie Chouanard - ACES Child Care Assistant Substitute at Lincoln Community Center for varied hours beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.50 per hour.

Amelia Collier - ACES Seasonal Site Supervisor at Hoover Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$13.00 per hour.

Mary Curtis - Early Childhood Center Summer Secretary Monday through Thursday for 6.5 hours per day June 17-20th, June 24-27, July 29-August 1, August 5-August 9, 2019. She will be compensated according to her placement on the Educational Secretaries Association salary schedule.

Cody Eckhardt - ACES Seasonal Site Supervisor at Hoover Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. He will be compensated at the rate of \$15.50 per hour.

Alexis Ellerbeck - ACES Child Care Assistant at Eagle Lake Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.25 per hour.

Hezekyah Flowers - ACES Child Care Assistant at Franklin Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$10.00 per hour.

Clara Flugum - ACES Child Care Assistant at Eagle Lake Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Patty Gardner - Health Assistant-LPN at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 3, 2019. She will be compensated at the rate of \$20.29 per hour in accordance with the agreement between the District and the Minnesota School Employees Association salary schedule.

Jose Gomez - Brailist in the ESY Summer Program 2019. He will be compensated at his regular rate of pay.

Chandler Gooding - ACES Seasonal Assistant Site Supervisor at Hoover Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. He will be compensated at the rate of \$13.00 per hour.

Tessa Guffey - ACES Child Care Assistant Substitute at Hoover Elementary School for varied hours beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$10 per hour.

Jessica Hansen - ACES Child Care Assistant at Eagle Lake Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Jenna Hewitt - ACES Child Care Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

Karlie Hoehn - ACES Child Care Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

Deanna Hofmeister - Early Learning Regular Education Paraprofessional for Camp Ready, Set Go beginning June 17-27 and July 29-August 8, 2019 for

6.5 hours per day/M-Th. She will be compensated at the rate of \$12.76 per hour.

Holly Holmbo - Health Assistant-LPN at Bridges Community School for 6.5 hours per day/5 days per week beginning September 3, 2019. She will be compensated at the rate of \$20.29 per hour in accordance with the agreement between the District and the Minnesota School Employees Association salary schedule.

Brianna Hoppe - ACES Child Care Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Ronette Hornick - ACES Child Care Assistant at Lincoln Community Center for 6 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$12.00 per hour.

Megan Johnson - ACES Seasonal Site Supervisor at Kennedy Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$14.00 per hour.

Savannah Johnson - ACES Child Care Assistant at Jefferson Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.25 per hour.

Serennah Johnson - ACES Child Care Assistant at Eagle Lake Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.25 per hour.

Cooper Jones - ACES Child Care Assistant Substitute at Kennedy Elementary School for varied hours beginning June 6 and ending August 23, 2019. He will be compensated at the rate of \$10.00 per hour.

Ben Kiecker - ACES Seasonal Assistant Site Supervisor at Eagle Lake Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. He will be compensated at the rate of \$13.00 per hour.

Ellie Kleist - ACES Child Care Assistant at Franklin Elementary School for 6 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$10.00 per hour.

Kallen Knott - ACES Seasonal Site Supervisor at Kennedy Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at \$15.00 per hour.

Tara Knowles - ACES Child Care Assistant at Hoover Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Chad Korte - ACES Seasonal Site Supervisor at Eagle Lake Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. He will be compensated at the rate of \$14.00 per hour.

Becca Kuehn - ACES Seasonal Site Supervisor at Franklin Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$14.00 per hour.

Brooklyn Kulla - ACES Child Care Assistant at Franklin Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

Jasper Lageson - ACES Seasonal Site Supervisor at Kennedy Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. He will be compensated at the rate of \$14.00 per hour.

Chelsey Lieftring - ACES Seasonal Assistant Site Supervisor at Lincoln Community Center for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$13.75 per hour.

Bobbi Jo Luecht - ACES Child Care Assistant at Eagle Lake Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Shanaya Luecht - ACES Child Care Assistant at Lincoln Community Center for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

Sarah McClain - ACES Seasonal Assistant Site Supervisor at Jefferson Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$13 per hour.

Aiden McGraw - ACES Child Care Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. He will be compensated at the rate of \$11.00 per hour.

Claire McIntire - ACES Child Care Assistant at Kennedy Elementary School for 5 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$10.00 per hour.

Christine Manteufel - ACES Child Care Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.50 per hour.

Aaron Marsh - ACES Child Care Assistant at Lincoln Community Center for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. He will be compensated at the rate of \$11.25 per hour.

Jane Michaletz - ACES Seasonal Site Supervisor at Hoover Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$14.00 per hour.

Jordan Mickelson - ACES Child Care Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. He will be compensated at the rate of \$11.00 per hour.

Iman Mohamoud - ACES Child Care Assistant Substitute at Eagle Lake Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

Patrick Norris - ACES Seasonal Site Supervisor at Hoover Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. He will be compensated at the rate of \$14.00 per hour.

Lindsay Olson - ACES Child Care Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$12.25 per hour.

Liz Paul - ACES Child Care Assistant Substitute at Jefferson Elementary School for varied hours beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$10 per hour.

Kirsten Peters - ACES Seasonal Assistant Site Supervisor at Hoover Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$13.00 per hour.

Emily Peterson - ACES Child Care Assistant at Franklin Elementary School for 8 hours per day/4 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Abigail Riesgraf - ACES Child Care Assistant at Eagle Lake Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

Olivia Rivers - ACES Child Care Assistant at Kennedy Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

Brooklyn Roles - ACES Child Care Assistant at Kennedy Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$10.00 per hour.

Carter Roles - ACES Child Care Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. He will be compensated at the rate of \$11 per hour.

Sue Ruch - Secretary in the ESY Summer Program 2019. She will be compensated according to her placement on the Educational Secretaries Association salary schedule.

Jacob Schreiber - ACES Child Care Assistant Substitute at Hoover Elementary School for varied hours beginning June 6 and ending August 23, 2019. He will be compensated at the rate of \$11.00 per hour.

Megan Schultz - ACES Seasonal Assistant Site Supervisor at Eagle Lake Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$13.00 per hour.

Emma Stieve - ACES Child Care Assistant at Hoover Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Lindsey Stoner - ACES Child Care Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Lauren Sylvester - ACES Seasonal Site Supervisor at Hoover Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$14.00 per hour.

Marilee Tellez Gomez - ACES Child Care Assistant Substitute at Kennedy Elementary School for varied hours beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$10.00 per hour.

Jordyn Theuninck - ACES Child Care Assistant at Lincoln Community Center for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Sophia Thome - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$10.00 per hour.

Lindsay Wagner - ACES Child Care Assistant at Jefferson Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Cassidy Wanderscheid - ACES Seasonal Site Supervisor at Lincoln Community Center for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$14.00 per hour.

Lucas Zingmark - ACES Child Care Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.25 per hour.

The following will be Early Learning Regular Education Paraprofessionals in the Camp Ready, Set Go Program from June 17-27 and July 29-August 9, 2019 for 6.5 hours per day M-Th. They will be compensated at their regular rate of pay.

Rachel Christnagel, Ronette Hornick, Rachel Kronlokken, Susan Seys

The following will be Paraprofessionals in the Reading/Math/EL/Learning in Deed Summer Programs on the following days July 8 - July 11, July 15 - July 18, July 22 - July 25, July 29 - August 1, 2019. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Heidi Libby, Lynn Keller, Amy Luethmers, Cynthia Lyons, Deb Morris, Sarah Reisdorf, Sharon Starkey

The following will be nurses in the ESY Summer Program 2019. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Michal Blasing, Stacie Brinkman, Melanie Clintsman, Marnie Kortuem, Melissa Vaubel

The following will be paraprofessionals in the ESY Summer Program 2019. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Lisa Adams, Samantha Allen, Kelly Andresen, Angela Bachmann, Kris Bachmann, Denise Balbach, Vicki Ball, Deb Bauer, Angie Beaudoin, Ryann Becker, Maia Beling, Lisa Benson, Jean Biesterveld, Paula Billings, Karla Boone, Mardell Brauer, Renden Bruner, Michelle Bridges, Michelle Cahalan, Britt Cline, Sharon Dinsmore, Christine Distad, Sheree Dittrich, Kristin Edwards, Pierre Ellis, Andrew Frentz, Cynthia Fuller, Amanda Goblirsch, Leah Greenwood, Elizabeth Hartman, Kaitlyn Helfter, Becky Hopp, Marla Hueser, Stephen Hueser, Natalie Hughes, Heather Kisor, Lisa Knoll, Teresa Kolstad, Aimee Kotten, Maria Krohnberg, Raven Kruse, Chris Larson, Melissa Larson, Michelle Laven, Elizabeth Lewis, Haley Ling, Leah Loddigs-Roecker, Lorenzo Lysaker, Becky McDaniel, LeAnn Mages, Kami Matteson, Julie Miller, Keisha Moniz-Donaldson, Jonathan Morrow, Bethany Mueller, Anna Nelson, Rachel Nelson, Mike Nicklay, Carrie Nolan, Dayna Oeltenjenbruns, Eddie Oldenburg, Erin Passon, Taylor Peterson, Daniel Pitzner, Stephanie Reeves, Lexi Reid, Jill Ristau, Megan Schenk, Tami Scherer, Jennifer Schmitt, Katherine Sexton, Eric Sletten, Julie Sonnek, Jean Teeslink, Danielle Vetter, Brenda Voracek, Kent Wawrzynaik

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Jenny Stratton - Correct prorated salary for 2018-19 to \$5,815.44 for 36 days.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Luisa Hernandez - Adjust placement on the Teachers Association salary schedule to step 3 of the M lane beginning with the 2019-20 school year.

Gabriela Mastromano - Increase in assignment to 1.00 FTEs at East/West High Schools beginning with the 2019-20 school year.

Kristen Olinger - Increase in assignment to 1.00 FTEs at Central/West High Schools beginning with the 2019-20 school year.

Anna Wirth - Transfer from EL Teacher at West/NonPublic to full-time, 1.00 FTEs EL Teacher at West High School beginning with the 2019-20 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Danielle Carpenter Anderson - Increase in Special Education Paraprofessional assignment at Dakota Meadows Middle School from 27.07 hours per week to 33.75 hours per week (6.75 hours per day/5 days per week) beginning May 15, 2019.

Mahamed Hassan - Increase in assignment from 28 hours per week to 33.75 hours per week (6.75 hours per day/5 days per week) beginning January 2, 2019.

Rebecca Shouts - Transfer from General Education to EL Paraprofessional at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 5, 2019.

RESIGNATIONS (NON-AFFILIATED)

Mary Kate Lewis - Assessment and Accountability Supervisor with the Adult Basic Education Program, effective as of August 1, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Josie Sayre - Special Education Resource Teacher at Kennedy Elementary School, effective at the end of the 2018-19 school year. She will teach in the ESY summer program.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Mindy Baer - Revise Board approved leave to begin on or about June 3, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Mindy Baer - Special Education Paraprofessional at Dakota Meadows Middle School, effective at the end of the 2018-19 school year.

Katie Cummings - ACES Child Care Assistant. Last date of employment May 20, 2019.

Cindy Gawrych - Special Education Paraprofessional at West High School. Last date of employment June 5, 2019.

Kayla Holden - ACES Child Care Assistant. Last date of employment June 3, 2019.

Elissa Kinney - Special Education Paraprofessional at Washington Elementary School. Last date of employment will be June 5, 2019.

Steve Piroso - Adult Basic Education Teaching Assistant with the Adult Basic Education Program. Last date of employment June 5, 2019.

Brianna Sarsgaard - NonClassroom (Playground) Paraprofessional at Monroe Elementary School. Last date of employment June 5, 2019.

Allyson Sewich - ACES Child Care Assistant. Last date of employment June 4, 2019.

Toni Tweten - Special Education Paraprofessional at East High School, effective as of May 28, 2019.

Jessica Ziemer - Student Success Coach at Dakota Meadows Middle School, effective at the end of the 2018-19 school year.

The following ACES Child Care Assistants employment will end as of June 5, 2019.

Heather Johnson, Joseph Nicpon, Donna Panzer, Nicole Schoen

The following gifts and grants were received by the School District:

CAB Construction donated 250 pounds of welding rods to East High School, valued at \$575. These will be used during Welding I and II as students develop skills in the SMAW (shielded metal arc welding) welding process.

Basil and Linda Janavaras donated \$2,000 to the John Basil Janavaras Memorial Scholarship fund.

The L & N Andreas Foundation donated \$10,000 to the Central High School TAPP Infant Daycare program.

Tip Top Tux donated \$330 to the West High prom.

Mankato Area Foundation donated \$270 to the East High Prostart Program.

Timothy Gaarder donated \$100 to the East High Hall of Fame.

Krista and Kyle Petzel donated \$280 to the East High girls basketball program.

Wells Fargo Foundation donated a matching gift of \$180 to the East High School Nick Hoffman Scholarship fund.

Mrs. Brandon made a motion to accept the gifts. The motion was seconded by Ms. Schuck and carried on a 7-0 voice vote.

There being no further business to consider, Ms. Sapp moved and Ms. Schuck seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:45 p.m., on a 7-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

June 3, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, June 3, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Kristi Schuck, Jodi Sapp and Darren Wacker. Absent: none.

1. Hansen/Schuck approval of agenda with personnel addendum. 7-0
2. Open Forum - none
3. Information: Mentor/MSUM Coordinator Update, District Early Childhood Update.
4. Sapp/Hansen approval of Consent Agenda Items: Approval of Minutes of May 20, 2019, regular meeting; Approval of Personnel. 7-0
5. Brandon/Schuck acceptance of gifts. 7-0
6. Sapp/Schuck adjournment at 6:45 p.m. 7-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 06/17/2019

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of June Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for June. The total of the bills for June of 2019 is \$3,296,702.28.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting**5.C.****Meeting Date:** 06/17/2019**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Personnel - Consent Items

Background:**APPOINTMENTS (INSTRUCTIONAL)**

Alina Bachman - Part-time, 0.80 FTEs Art Teacher at Hoover Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Kristin Edwards - Full-time, 1.00 FTEs Contract Substitute Special Education Lifeskills Teacher for Jenna Watson at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Erica Hengel - Full-time, 1.00 FTEs Special Education Resource Teacher at Washington Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Heather Knigge - Full-time, 1.00 FTEs Art Teacher at Franklin/Eagle Lake Elementary Schools beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 3 of the B+30 lane on the Teachers Association salary schedule.

Craig Kopetzki - Summer School Administrative Intern from June 6 through August 5, 2019. This is an unpaid position.

Sarah Larson - Full-time, 1.00 FTEs Grade 2 Teacher at Washington Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 5 of the B lane on the Teachers Association salary schedule.

Ben Winkels - Full-time, 1.00 FTEs Special Education DCD Teacher at East High School beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Peter Wittmer - Teacher in the ESY Summer School Program 2019. He will be compensated according to his placement on the Teachers Association salary schedule.

The following will be teachers in the Summer Enrichment Camp at Dakota Meadows Middle School from June 10 - 28, 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Dustin Buttell, Nate Hebeisen, MeckKenzie Tinaglia

The following will be teachers in the Central High Summer School Program from June 17 to July 31, 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Fred Berg, John Bigham, Laura Blasing, Tom Boone, Jeremy Burger, Dave Burgess, Russ Groebner,

Jeff Helget, Kim Hermer, Crystal Kay, Sherry Miller, Mike Sipe, Dan Toegel, Chris Wollmuth

APPOINTMENTS (NONINSTRUCTIONAL)

Ruth Aganya - ACES Child Care Assistant Substitute at Lincoln Community Center varied hours beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Rachel Angrimson - ACES Child Care Assistant at Kennedy Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.25 per hour.

Ryann Becker - ACES Seasonal Assistant Site Supervisor at Hoover Elementary School beginning June 10 and ending August 23, 2019 for 6-8 hours per day/5 days per week. She will be compensated at the rate of \$13.75 per hour.

Stephanie Edgeton - ACES Seasonal Assistant Site Supervisor at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$13.00 per hour.

Kristin Edwards - Brailist in Training in the ESY Summer School Program 2019. She will be compensated at her regular rate of pay.

Jonathan Franz - Transfer from Lead Groundskeeper to Grounds Manager beginning June 10, 2019. He will be placed at step 4 of the B22 classification on the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$17.61.

Rebecca Guss - ACES Child Care Assistant at Jefferson Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Brooklyn Kulla - Rescind appointment to the position of ACES Child Care Assistant that was to begin June 6, 2019.

Rebecca Lee - Paraprofessional in the Central High Summer School Program from June 17 through July 31, 2019. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Rhea Melby - ACES Seasonal Assistant Site Supervisor at Kennedy Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$13.00 per hour.

Jonathan Morrow - ACES Child Care Assistant at Eagle Lake Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.25 per hour.

Ben Weir - ACES Child Care Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week beginning June 10 and ending August 23, 2019. He will be compensated at the rate of \$10.00 per hour.

The following will be Summer Grounds Crew beginning June 10 and ending August 30, 2019. They will be compensated at the rate of \$10.45 per hour.

Tyler Sorenson, Ben Winkels

The following will be tech assistants with the Department of Educational Technology from June 5 until September 2019.

Jamison Daby - \$12.00 per hour

Orion Long - \$12.00 per hour
Ethan Rittmiller - \$10.50 per hour

The following will be paraprofessionals in the ESY Summer School Program 2019. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Shirlee Erb, Tammy Fienen, Linda O'Meara, Darci Pendergast, Bianca Pomrenke

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Reanne Berhow - Adjust placement on the Teachers salary schedule to step 7 of the B+15 lane beginning with the 2019-20 school year.

Andrea Brinkman - Voluntary decrease in assignment from 1.00 FTEs to 0.83 FTEs beginning with the 2019-20 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Parrish Marrow - Correct rate of pay as Summer Grounds Crew to \$10.45 per hour.

Taylor Peterson, ACES Child Care Assistant - increase in assignment to 6-8 hours per day/5 days per week and she will be compensated at the rate of \$11.00 per hour beginning June 6, 2019.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Annie Pitcher, Physical Education Teacher at Hoover/Eagle Lake Elementary Schools, has requested a leave under the provisions of the Family Medical Leave Act beginning on or about November 26, 2019 and returning to work on or about February 3, 2020.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Due to the uncertainty of funding, restructuring and budget reductions and in accordance with Article XII, Section 1 of the Agreement between the District and the Minnesota School Employees Association (MSEA), the administration recommends that the employment of the probationary paraprofessionals listed below be terminated effective at the end of the 2018-19 school year.

Sabrina Becker, Hannah Berdan, Marilyn Biedscheid (Sp Ed only), Jennifer Bowen, MacKinnon Ehlenz, Anna Kempton, Quincey Krein, Taylor Lawson, Megan Manthey (supervision only), Linda O'Meara (supervision only), Claire Paulsen, Kurt Schliep, Elizabeth Schulz, Anne Sweeney, Rebecca Thom (Playground only), Damon Weierke

RESIGNATIONS (ADMINISTRATIVE)

Kory Kath - Principal at Eagle Lake Elementary School. Last date of employment June 30, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Deanna Friend - Special Education Teacher at Hoover Elementary School, effective at the end of the 2018-19 school year.

Phillip Sexton - Science Teacher at East High School, effective at the end of the 2018-19 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Sharee Buell - Student Success Coach at Prairie Winds Middle School, verbal resignation effective as of June 5, 2019.

Stefanie Gomez - Lead Toddler Teacher at Lincoln Logs Learning Center, effective as of June 6, 2019.

Mahamed Hassan - Special Education Paraprofessional at Dakota Meadows Middle School, effective at the end of the 2018-19 school year.

Jody Kopischke, Counseling Secretary at East High School, has submitted her resignation for purposes

of retirement. Her last date of employment will be July 31, 2019.

Amy Lorenz - Brailist in training. Last date of employment August 13, 2019.

Judy Simonsen, Cook Manager at Hoover Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be August 23, 2019.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting**5.C.1.****Meeting Date:** 06/17/2019**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Personnel - Addendum

Background:**APPOINTMENTS (INSTRUCTIONAL)**

Paige Zeman - Full-time, 1.00 FTES Special Education Resource Teacher at Kennedy Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Cheryl Morris - Transfer from the position of Attendance Secretary to Counseling Secretary at Dakota Meadows Middle School beginning July 1, 2019. This position works 8 hours per day/5 days per week and has a work year of 213 days plus 9 paid holidays. She will be placed at classification B21, current step of the Educational Secretaries Association salary schedule.

Carly Nelson - ACES Child Care Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 18 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Robyn Hager, Secretary with Community Education and Recreation, has submitted a request for intermittent leave under the provisions of the Family Medical Leave Act commencing on June 13 and returning December 31, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Anne Donnelly-Rieke, Early Childhood Special Education Teacher, has submitted her resignation for purposes of retirement. Her last date of employment will be September 13, 2019.

Nicholas Schmitz - Science Teacher at Dakota Meadows Middle School, effective as of June 30, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Brooke Anderson - Student Success Coach at Kennedy Elementary School, effective June 14, 2019.

Ronald Flynn, Custodian in Charge of Building at West High School, has submitted his resignation for purposes of retirement. His last date of employment will be July 31, 2019.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting**5.D.****Meeting Date:** 06/17/2019**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Approval of School Board Meeting Dates for 2020

Background:

DATE	LOCATION	TIME
Monday, January 6, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, January 21, 2020	Civic Center Plaza	5:30 p.m.
Monday, February 3, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, February 18, 2020	Civic Center Plaza	5:30 p.m.
Monday, March 2, 2020	Civic Center Plaza	5:00 p.m.
Monday, March 16, 2020	Civic Center Plaza	5:30 p.m.
Monday, April 6, 2020	Civic Center Plaza	5:30 p.m.
Monday, April 20, 2020	Civic Center Plaza	5:30 p.m.
Monday, May 4, 2020	Civic Center Plaza	5:30 p.m.
Monday, May 18, 2020	Civic Center Plaza	6:30 p.m.
Monday, June 1, 2020	Civic Center Plaza	5:30 p.m.
Monday, June 15, 2020	Civic Center Plaza	5:30 p.m.
Monday, July 13, 2020	Civic Center Plaza	5:00 p.m.
Monday, August 10, 2020	Civic Center Plaza	5:00 p.m.
Tuesday, September 8, 2020	Civic Center Plaza	5:30 p.m.
Monday, September 21, 2020	Civic Center Plaza	5:30 p.m.
Monday, October 5, 2020	Civic Center Plaza	5:30 p.m.
Monday, October 19, 2020	Civic Center Plaza	5:30 p.m.
Monday, November 2, 2020	Civic Center Plaza	5:30 p.m.
(World's Best Workforce Mtg at 5 pm)		
Monday, November 16, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, December 8, 2020	Civic Center Plaza	5:30 p.m.
Monday, December 21, 2020	Civic Center Plaza	5:30 p.m.

Recommended Action:

The administration recommends approval of the schedule of School Board meetings for 2020.

Attachments2020 Board Meeting Schedule

**Independent School District No. 77
Mankato, Minnesota**

**SCHOOL BOARD MEETING SCHEDULE
JANUARY - DECEMBER 2020**

DATE	LOCATION	TIME
Monday, January 6, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, January 21, 2020	Civic Center Plaza	5:30 p.m.
Monday, February 3, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, February 18, 2020	Civic Center Plaza	5:30 p.m.
Monday, March 2, 2020	Civic Center Plaza	5:00 p.m.
Monday, March 16, 2020	Civic Center Plaza	5:30 p.m.
Monday, April 6, 2020	Civic Center Plaza	5:30 p.m.
Monday, April 20, 2020	Civic Center Plaza	5:30 p.m.
Monday, May 4, 2020	Civic Center Plaza	5:30 p.m.
Monday, May 18, 2020	Civic Center Plaza	6:30 p.m.
Monday, June 1, 2020	Civic Center Plaza	5:30 p.m.
Monday, June 15, 2020	Civic Center Plaza	5:30 p.m.
Monday, July 13, 2020	Civic Center Plaza	5:00 p.m.
Monday, August 10, 2020	Civic Center Plaza	5:00 p.m.
Tuesday, September 8, 2020	Civic Center Plaza	5:30 p.m.
Monday, September 21, 2020	Civic Center Plaza	5:30 p.m.
Monday, October 5, 2020	Civic Center Plaza	5:30 p.m.
Monday, October 19, 2020	Civic Center Plaza	5:30 p.m.
Monday, November 2, 2020 (World's Best Workforce Mtg at 5 pm)	Civic Center Plaza	5:30 p.m.
Monday, November 16, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, December 8, 2020	Civic Center Plaza	5:30 p.m.
Monday, December 21, 2020	Civic Center Plaza	5:30 p.m.

School Board Regular Meeting**6.A.****Meeting Date:** 06/17/2019**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Acceptance of Gifts and Grants

Background:

Quality 1 Hr Foto donated labor and materials valued at \$267.50 to East High for the Winter Honors posters.

Capstone Publishing, in partnership with the United Way, donated 850 books to the Early Childhood Screening to ensure that all children receive a book at their appointment. The value of the books is \$7,109.

Paul Dettmann donated two Harley Davidson engines valued at \$3,200 to the East and West Tech Ed Departments.

Tony & Joan Czmowski donated \$50 to the Prairie Winds Middle School VEX Robotics program.

The Mankato Basketball Association donated \$500 to East High Boys Basketball.

Scheel's donated \$200 to the East High Choir.

Mike, Julie, Jacob and Noah Drummer along with Drummer Companies donated \$50,000 to Prairie Winds Middle School. The gift will be provided at \$5,000 per year over ten years and will be in the form of horticultural and landscape supplies for the northern courtyard area and the woods adjacent to it. This will give teachers and students the opportunity to expand their classroom and curriculum into the great outdoors.

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**6.B.****Meeting Date:** 06/17/2019**Prepared By:** Sheri L. Allen, Superintendent**Item Type:** Action

Subject:

Emergency Day Relief

Background:

In order to meet the requirements of M.S. 120A.41 for the 2018-2019 school year, school districts that choose to count days missed because of weather, as permitted by the snow day relief bill (SF 1743) signed into law on Monday, April 1, must pass a resolution. Mankato Area Public Schools will utilize three days as permitted by law.

Recommended Action:

The administration recommends that the Board approve the following resolution as presented for these days.

**RESOLUTION FOR SCHOOL CALENDAR ADJUSTMENT
FOR THE 2018-2019 SCHOOL YEAR**

WHEREAS, the Independent School District No. 77 (School District) canceled instructional days on January 29, 30, and 31 during the 2018-2019 school year due to health and safety concerns; and WHEREAS, the Minnesota Legislature enacted Laws of Minnesota 2019, Chapter 5—Senate File 1743, which permits Minnesota school districts and charter schools to count these dates as instructional days for purposes of calculating the number of hours and days in the school year pursuant to Minnesota law and the calculation of average daily membership pursuant to Minnesota law for students enrolled both before and after those school closure dates; and

WHEREAS, the School District wishes to count the dates identified above for the purposes set forth in Laws of Minnesota 2018, Chapter 5—Senate File 1743;

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

Pursuant to Laws of Minnesota 2019, Chapter 5—Senate File 1743, the canceled instructional days of January 29, 30, and 31 will be counted in the calculation of the number of hours and days in the school year and the calculation of the average daily membership for the 2018-2019 school year; and

The School District will comply with all other requirements set forth in Laws of Minnesota 2019, Chapter 5—Senate File 1743.

School Board Regular Meeting

6.C.

Meeting Date: 06/17/2019

Prepared By: Sheri L. Allen, Superintendent

Item Type: Action

Subject:

Modify 2018-19 School Calendar

Background:

The Minnesota Department of Education requires districts to modify their original calendar if they took days off during the 2018-19 school year to accommodate weather or other emergencies and those days were not made up. Following are the dates on which school was cancelled:

Thursday, February 7, 2019

Wednesday, February 20, 2019

Monday, February 25, 2019

Recommended Action:

The administration recommends that the Board affirm this change in the school calendar for the 2018-19 school year.

School Board Regular Meeting**6.D.****Meeting Date:** 06/17/2019**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Budget Adoption for 2019-2020

Background:

Board members have received the proposed budget for the 2019-2020 school year. Personnel involved with budget preparation will be available to answer questions the Board might have regarding the budget. The updated budget will also be presented to the school board in December as part of the Annual Levy Certification and Truth in Taxation meeting. The revised budget for the year is present in April.

Recommended Action:

The administration recommends adoption of the 2019-2020 budget.

Attachments2019-20 Preliminary Budget Book



2019-2020
Preliminary Budget

June 17, 2019

**MANKATO AREA PUBLIC SCHOOLS
2019-2020 PRELIMINARY BUDGET**

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MANKATO AREA PUBLIC SCHOOLS 2019-2020 PRELIMINARY BUDGET

INTRODUCTION

In the current economic and political climate, many school districts are finding it increasingly difficult to provide a quality education and at the same time balance the budget. The maintenance of a sound financial position represents one of the most important aspects of credibility with the public and credit worthiness with rating/bonding companies. When evaluating financial operations, rating companies examine numerous measures, including the relative size and availability of operating reserves, the district's revenue structure, major expenditure items, revenue and expenditure growth trends, accuracy of enrollment projections, budget variances, cash flow, budget planning and monitoring, labor relations, and long-term capital plans. Much emphasis is placed on the degree of financial control demonstrated by the district.

A school district's General Fund balance is one of the key measures that provides a "snapshot" of a school district's financial position. The unassigned balance, in particular, provides the district with reserves that can be used to address unforeseen contingencies and to enhance cash flow.

In their reviews, many rating companies have found that the lack of any formal reserve policy usually leads to overspending and often results in substantial weakening of district finances. This lack of a formal reserve policy and subsequent financial deterioration can lead to the loss of public confidence and a downgrade in credit worthiness. Because of the importance of a reserve policy, the School Board adopted Policy 723, which states that the School Board will attempt to maintain a minimum reserve equal to 30 days (8%) expenditures in each of its operating funds.

GENERAL FUND

A reserve of 30 days expenditures for the General Fund would be approximately \$8,907,792. The estimated June 30, 2020 total General Fund balance is budgeted in this document to be \$9,920,477. This is equivalent to 33 days, or 9.2 percent of the general fund.

FOOD SERVICE FUND

The Food Service Fund balance on June 30, 2020 is budgeted to be \$455,977 or approximately 33 days of expenditure reserve. The stated fund balance does not include any increase to meal prices for 2019-20.

COMMUNITY SERVICE FUND

The Community Service Fund balance on June 30, 2020 is budgeted to be \$644,019 or approximately 32 days of reserve. The Community Service Fund remains in good financial condition.

CAPITAL EXPENDITURE FUND

The estimated Capital Expenditure Fund balance on June 30, 2020 is budgeted to be (\$233,278). The School District began Long Term Facilities Maintenance (LTFM) funding of projects in fiscal year 2016-17. Capital Fund expenditures are determined each year when the District's Ten Year Facility Plan is updated. The Capital Expenditure Fund is considered a part of the District's General Fund. However, the funds still must be reserved for capital purposes as in past years.

DEBT SERVICE FUND

The Debt Service Fund is budgeted to have a reserve balance on June 30, 2020 of \$1,972,147. These reserve funds are needed to insure adequate cash flow for the annual payment of bonds originally issued in January of 2001, January of 2006, August of 2008 and February 2014. These bonds are scheduled to be paid off in the years 2021, 2026, 2029 and 2034 respectively.

OPEB TRUST AND OPEB DEBT SERVICE FUNDS

The OPEB (Other Post Employment Benefit) Trust Fund and OBEP Trust Service funds were established to record the entries for the irrevocable trust bonds proceeds and payments. The bonds are scheduled to be paid off in 2024, and are used to meet post-employment benefit obligations.

ALL SEASONS ARENA FUND

Mankato Area Public Schools serves as the fiscal agent and operator for the All Seasons Ice Arena. The arena is jointly owned by the Cities of Mankato, North Mankato, and Skyline as well as Blue Earth County. Any deficits which may occur in this fund are billed out to the owners as per an agreed upon schedule. At this time, the All Seasons Arena Fund is in good financial condition.

TOTAL BUDGET SUMMARY

Total budgeted revenue for all funds in 2019-2020 is \$129,541,639. This is an increase of 3.4 percent compared to the 2018-2019 budgeted amount of \$125,234,710. For 2019-2020, the budgeted total expenditures are \$129,381,454. This is a decrease of 8.5 percent compared to the 2018-2019 budgeted amount of \$141,348,396. This decrease in total expenditures is a result of the one-time debt service payment made in FY19 for bond refunding.

*Total Amount excludes OPEB Trust, OPEB Debt Service, and Building Construction

Adopted: May 7, 1996
Revised: April 18, 2011
April 17, 2017

District 77 Policy 723

723 FUND BALANCES

I. PURPOSE

The purpose of this policy is to create new fund balance classifications to allow for more useful fund balance reporting and for compliance with the reporting guidelines specified in Statement No. 54 of the Governmental Accounting Standards Board (GASB).

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to comply with GASB Statement No. 54. To the extent a specific conflict occurs between this policy and the provisions of GASB Statement No. 54, the GASB Statement shall prevail.

III. DEFINITIONS

- A. “Assigned” fund balance amounts are comprised of unrestricted funds constrained by the school district’s intent that they be used for specific purposes, but that do not meet the criteria to be classified as restricted or committed. In funds other than the general fund, the assigned fund balance represents the remaining amount that is not restricted or committed. The assigned fund balance category will cover the portion of a fund balance that reflects the school district’s intended use of those resources. The action to assign a fund balance may be taken after the end of the fiscal year. An assigned fund balance cannot be a negative number.
- B. “Committed” fund balance amounts are comprised of unrestricted funds used for specific purposes pursuant to constraints imposed by formal action of the school board and that remain binding unless removed by the school board by subsequent formal action. The formal action to commit a fund balance must occur prior to fiscal year end; however, the specific amounts actually committed can be determined in the subsequent fiscal year. A committed fund balance cannot be a negative number.
- C. “Enabling legislation” means legislation that authorizes a school district to assess, levy, charge, or otherwise mandate payment of resources from external providers and includes a legally enforceable requirement that those resources be used only for the specific purposes listed in the legislation.
- D. “Fund balance” means the arithmetic difference between the assets and liabilities reported in a school district fund.

- E. "Nonspendable" fund balance amounts are comprised of funds that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. They include items that are inherently unspendable, such as, but not limited to, inventories, prepaid items, long-term receivables, non-financial assets held for resale, or the permanent principal of endowment funds.
- F. "Restricted" fund balance amounts are comprised of funds that have legally enforceable constraints placed on their use that either are externally imposed by resource providers or creditors (such as through debt covenants), grantors, contributors, voters, or laws or regulations of other governments, or are imposed by law through constitutional provisions or enabling legislation.
- G. "Unassigned" fund balance amounts are the residual amounts in the general fund not reported in any other classification. Unassigned amounts in the general fund are technically available for expenditure for any purpose. The general fund is the only fund that can report a positive unassigned fund balance. Other funds would report a negative unassigned fund balance should the total of nonspendable, restricted, and committed fund balances exceed the total net resources of that fund.
- H. "Unrestricted" fund balance is the amount of fund balance left after determining both nonspendable and restricted net resources. This amount can be determined by adding the committed, assigned, and unassigned fund balances.

IV. CLASSIFICATION OF FUND BALANCES

The school district shall classify its fund balances in its various funds in one or more of the following five classifications: nonspendable, restricted, committed, assigned, and unassigned.

V. MINIMUM FUND BALANCE

The school board will attempt to maintain a minimum reserve equal to one month's (8%) expenditures in each of its operating funds.

VI. ORDER OF RESOURCE USE

If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned.

VII. COMMITTING FUND BALANCE

A majority vote of the school board is required to commit a fund balance to a specific purpose and subsequently to remove or change any constraint so adopted by the board.

VIII. ASSIGNING FUND BALANCE

The school board, by majority vote, may assign fund balances to be used for specific purposes when appropriate. The board also delegates the power to assign fund balances to the following: Superintendent of Schools and the Director of Business Affairs. Assignments so made shall be reported to the school board on a monthly basis, either separately or as part of ongoing reporting by the assigning party if other than the school board.

An appropriation of an existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues satisfies the criteria to be classified as an assignment of fund balance.

IX. REVIEW

The school board will conduct an annual review of the sufficiency of the minimum unassigned general fund balance level.

Legal References: Statement No. 54 of the Governmental Accounting Standards Board

Cross References: MSBA Service Manual, Chapter 7, Education Funding

MANKATO AREA PUBLIC SCHOOLS FUND BALANCE SUMMARY

FUND	7/1/2019 ESTIMATED BALANCE	2019-2020 ESTIMATED REVENUE	2019-2020 ESTIMATED EXPENDITURES	6/30/2020 ESTIMATED BALANCE
GENERAL-UNASSIGNED	\$8,328,401	\$93,712,658	\$93,800,467	\$8,240,592
GENERAL- RESERVED SEVERANCE/SD*/BASIC SKILLS	\$2,159,128	\$7,350,867	\$7,696,478	\$1,813,517
CAPITAL OUTLAY	(\$210,137)	\$3,900,525	\$3,923,666	(\$233,278)
GENERAL-HEALTH/SAFETY	(\$3,410)	\$0	\$0	(\$3,410)
GENERAL-LONG TERM FAC MAINTENANCE	(\$409,170)	\$3,469,749	\$2,957,523	\$103,056
FOOD SERVICE	\$827,405	\$4,607,000	\$4,978,428	\$455,977
COMMUNITY SERVICE	\$779,061	\$7,151,791	\$7,286,833	\$644,019
DEBT SERVICE	\$1,361,157	\$8,640,049	\$8,029,059	\$1,972,147
OPEB TRUST	\$12,296,884	\$450,000	\$765,047	\$11,981,837
OPEB DEBT SERVICE	\$263,363	\$954,894	\$961,651	\$256,606
ALL SEASONS ARENA	\$908,389	\$709,000	\$709,000	\$908,389
BUILDING CONSTRUCTION	\$0	\$0	\$0	\$0
TOTAL ALL FUNDS*	\$13,740,824	\$129,541,639	\$129,381,454	\$13,701,620

* Total Amount excludes OPEB Trust, OPEB Debt Service, and Building Construction

Mankato Area Public Schools

SUMMARY OF REVENUE SOURCES

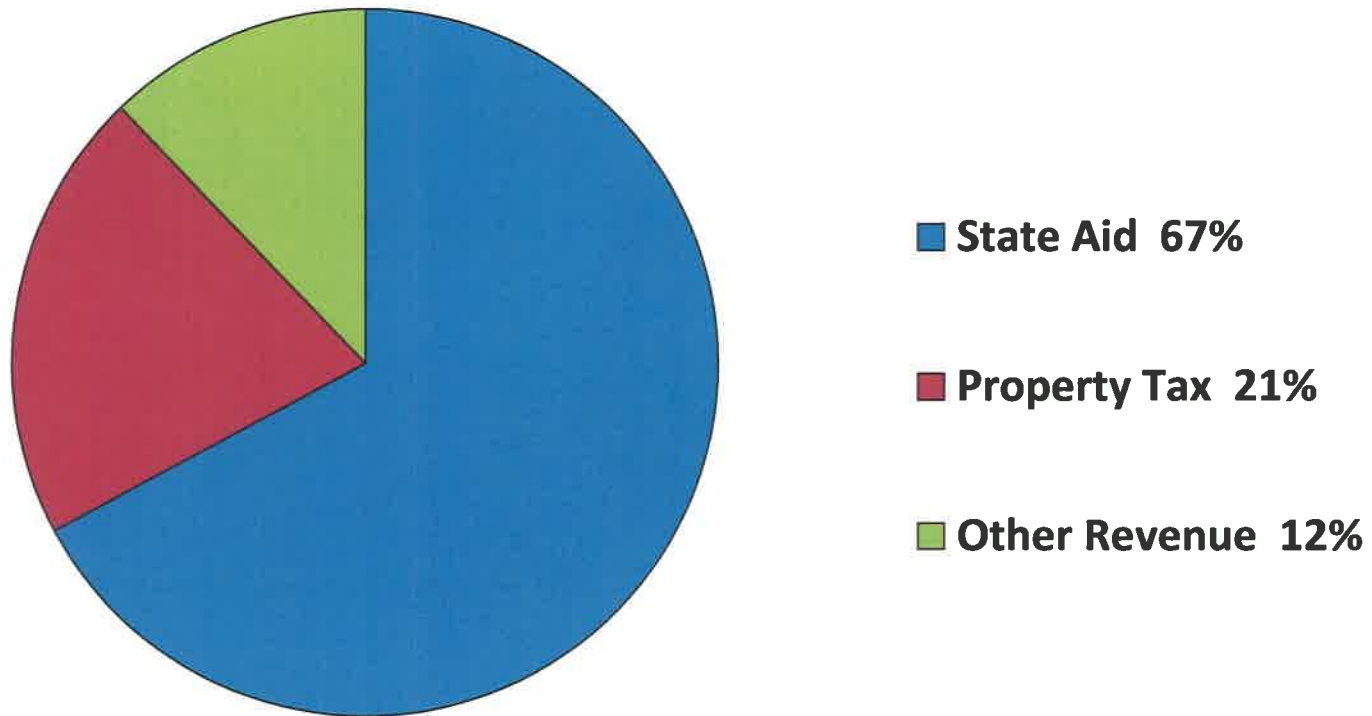
ALL OPERATING FUNDS

∞

YEAR ENDED 30-Jun	PROPERTY TAX LEVIES	% OF TOTAL	STATE REVENUES	% OF TOTAL	ALL OTHER SOURCES	% OF TOTAL	TOTAL REVENUES
2008	\$11,594,464	15.80%	\$53,117,494	72.30%	\$8,705,168	12.70%	\$69,747,031
2009	\$13,751,056	17.30%	\$55,085,484	69.40%	\$10,570,667	11.90%	\$73,417,126
2010	\$15,718,098	19.00%	\$50,724,459	61.30%	\$16,231,768	13.30%	\$79,407,207
2011	\$15,798,179	18.40%	\$56,322,194	65.60%	\$13,724,016	19.70%	\$82,727,985
2012	\$15,666,505	18.33%	\$58,002,663	67.86%	\$11,803,883	16.00%	\$85,844,389
2013	\$16,717,644	18.91%	\$60,443,409	68.38%	\$11,229,270	13.81%	\$85,473,051
2014	\$14,919,523	16.82%	\$62,490,008	70.45%	\$11,286,090	12.71%	\$88,390,323
2015	\$18,540,676	17.07%	\$67,804,926	62.43%	\$22,260,407	12.73%	\$108,606,009
2016	\$19,611,798	19.35%	\$69,548,566	68.62%	\$12,194,810	12.03%	\$101,355,174
2017	\$21,243,823	19.02%	\$76,450,381	68.44%	\$14,012,248	12.54%	\$111,706,452
2018	\$21,874,740	18.60%	\$80,364,175	68.34%	\$15,354,956	13.06%	\$117,593,871
2019	\$26,028,419	20.92%	\$83,283,316	66.93%	\$15,120,865	12.15%	\$124,432,600
2020	\$26,842,107	20.72%	\$86,936,799	67.11%	\$15,762,733	12.17%	\$129,541,639

Note: Summary all from previous pages (06, 45, 47)

Mankato Area Public Schools Revenue by Source



Total Budgeted 2019-20 Revenues:
\$129,541,639

**MANKATO AREA PUBLIC SCHOOLS
EXPENDITURE SUMMARY
ALL FUNDS**

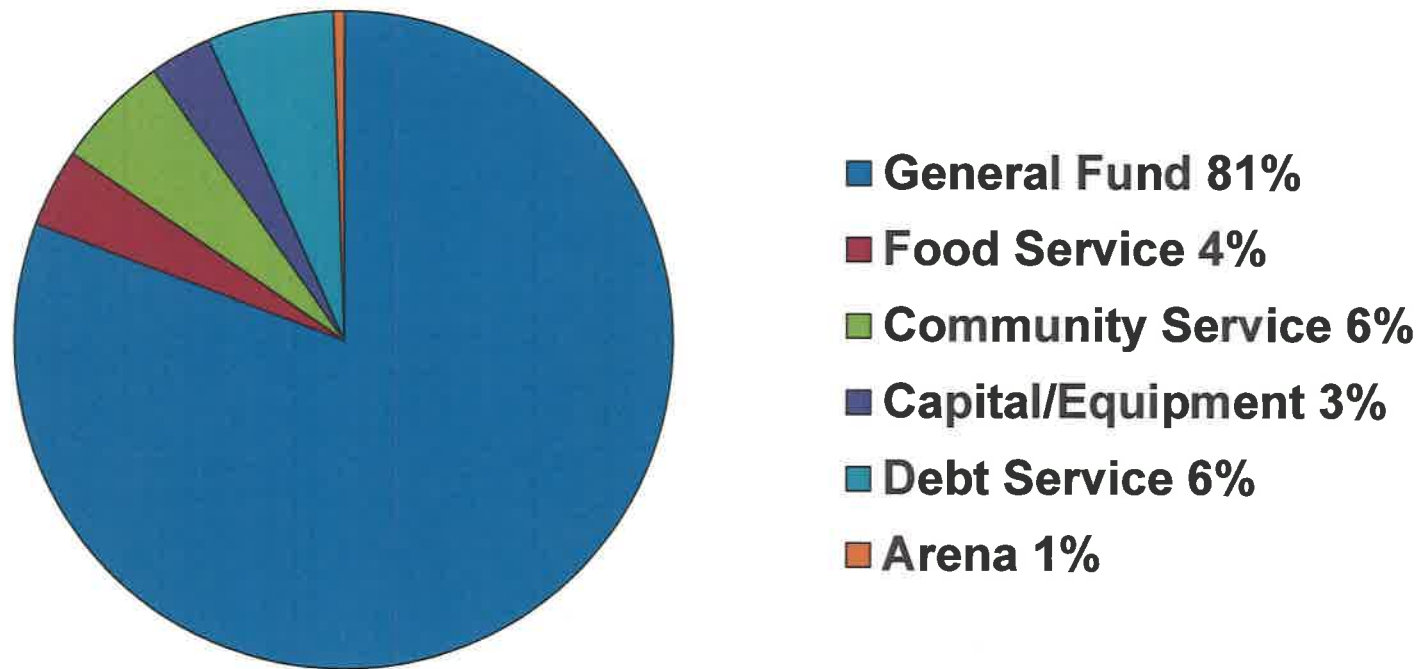
EXPENDITURE CATEGORY	AMOUNT	FY 20 PERCENT OF TOTAL
Administration	\$3,536,562	3.3%
District Support Services	\$2,065,368	1.9%
Regular Instruction	\$50,741,348	46.8%
Vocational Education Instruction	\$1,568,820	1.4%
Special Education Instruction	\$22,137,055	20.4%
Instructional Support Services	\$7,419,432	6.8%
Pupil Support Services	\$8,680,289	8.0%
Sites and Buildings	\$7,029,060	6.5%
Fiscal & Other Fixed Costs	\$1,276,534	1.2%
Capital Outlay	\$3,923,666	3.6%
TOTAL	\$108,378,134	100%

Community Service	\$7,286,833
Food Services	\$4,978,428
Debt Service	\$8,029,059
All Seasons Arena	\$709,000
TOTAL	\$21,003,320

GRAND TOTAL **\$129,381,454**

Note: Total Amount excludes OPEB Trust, OPEB Debt Service, and Building Construction

Mankato Area Public Schools Expenditures by Fund



Total 2019-20 Budgeted Expenditures:
\$129,381,454

MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77

Staffing Report
2018-19 versus 2019-20

	2018-19 FTES	2019-20 FTES	Change
INSTRUCTIONAL STAFF			
Elementary K-5 Classroom Teachers	183	188	5.00
Elementary Specialists (Art, music, PE, Media, Couns, Intervention)	56.814	54.53	-2.28
ADSIS Intervention K-8	11	11	0.00
Secondary 7-12 Classroom Teachers	205.7	207.6	1.90
Secondary Specialists (Couns, Media, Intervention)	13	13	0.00
ELL Teachers	18	18	0.00
Central HS/Freedom Teachers	10.665	11.18	0.52
Special Education (all)	<u>153.844</u>	<u>156.843</u>	<u>3.00</u>
Subtotal	652.023	660.153	8.13
OTHER STAFF			
Licensed Support Personnel (not included in other categories)	23.7	23.7	0.00
Licensed Administrative/Supervisory	31	31	0.00
Nonlicensed Administrative/Supervisory	5	5	0.00
Nonlicensed Support Personnel (not included in other categories)	7.3	7.3	0.00
Community Education Personnel	36.2	36.464	0.26
Clerical	73.115	73.115	0.00
Custodian/Maintenance	70.19	70.69	0.50
Food Service	50.19	50.19	0.00
Paraprofessionals	235.692	231.563	-4.13
Technology Support/Print Shop	<u>14.5</u>	<u>14.5</u>	<u>0.00</u>
Subtotal	546.887	543.522	-3.37
			0.00
GRAND TOTAL	1198.91	1203.675	4.77

PROGRAM TYPE

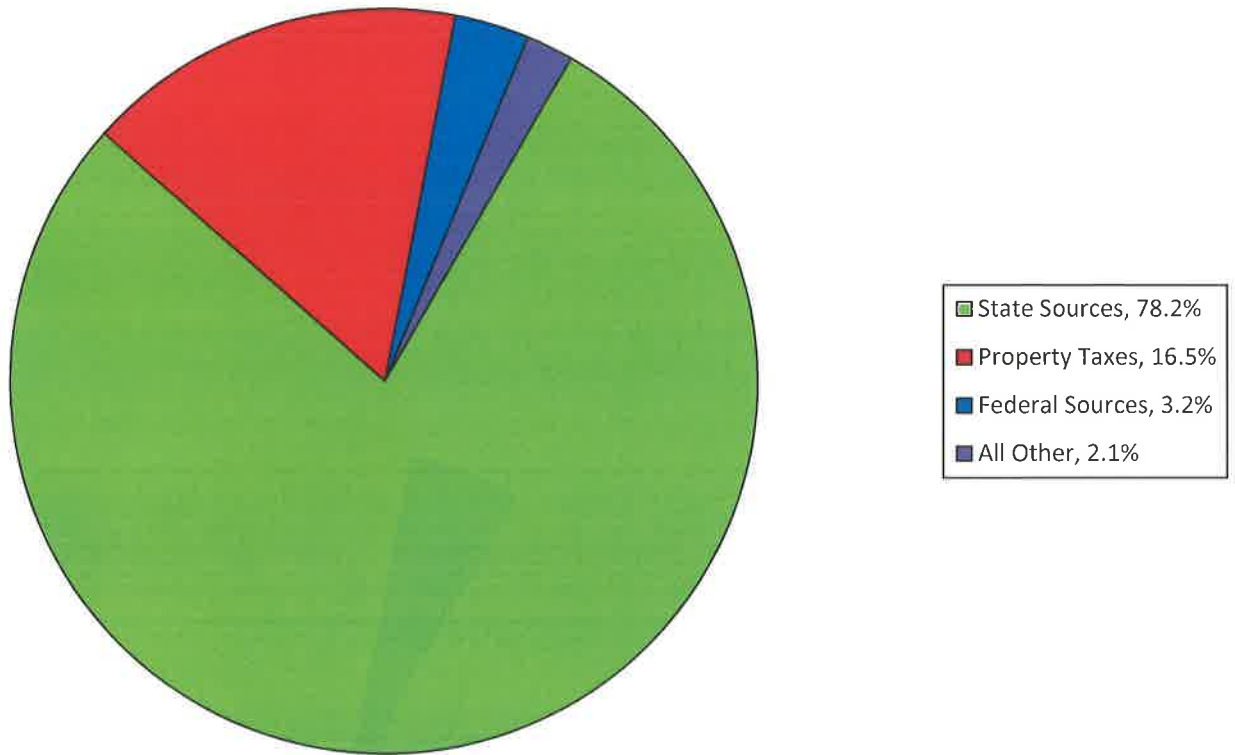
The program dimension of district accounting is used to designate the programmatic areas in which financial activity takes place. The ten categories of the program series are as follows:

1. Administration
This budget category includes all costs associated with District management. It includes all budgets associated with the school board, superintendent, special services and ALC. It also includes costs related to head principals and head secretaries.
2. District Support Services
This budget category includes all costs associated with district support services including district level administrative support, business office support, human resource office support, information technology departments, legal, communications, offset, and elections.
3. Elementary and Secondary Regular Instruction
This budget category includes all costs associated with classroom activities including teachers and teacher aides and instructional supplies. It also includes all costs associated with the extracurricular program.
4. Vocational Education Instruction
Vocational teachers and expenses.
5. Special Education Instruction
This budget category includes all costs associated with the special education programs and services including teachers, and program assistants.
6. Community Education and Services
All expenses related to Community Education.
7. Instructional Support Services
This budget category includes curriculum, educational media, staff development, and assistant principals.
8. Pupil Support Services
This budget category includes all costs associated with the provision of special services that enhance student attendance and performance in school. Pupil Support Services includes counseling, health services, social workers, assistant secretaries, and transportation.
9. Sites and Buildings
This budget category includes all costs associated with the maintenance and upkeep of our various buildings and grounds. Personnel, utilities, and supplies are included within these costs.
10. Fiscal and Other Costs Programs
This budget category includes costs associated with retirement of long-term obligations, severance pay and benefits, technology, property insurance, and special projects involving purchases exceeding \$500.

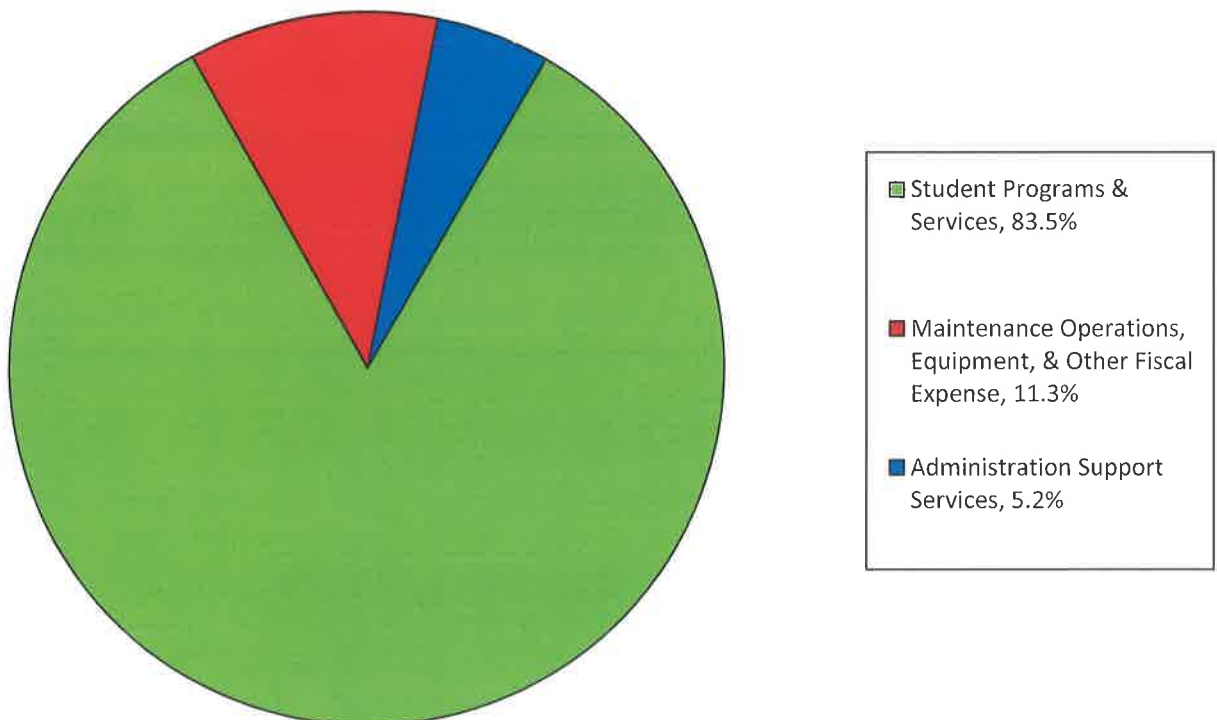
GENERAL FUND

	2017-2018		2018-2019	Percent of Total	2019-2020	Percent Change from FY 19 to FY 20
	Actuals	Percent of Total	Revised Budget		Preliminary Budget	
Property Taxes	\$13,214,662	13.4%	\$16,578,613	15.9%	\$17,902,345	8.0%
All Other	\$2,802,395	2.8%	\$2,228,594	2.1%	\$2,228,600	0.0%
State Sources	\$79,308,887	80.2%	\$81,940,680	78.6%	\$84,799,920	3.5%
Federal Sources	\$3,527,857	3.6%	\$3,502,934	3.4%	\$3,502,934	0.0%
Total Revenue	\$98,853,801	100.0%	\$104,250,821	100.0%	\$108,433,799	4.0%
Administration	\$3,324,300	3.2%	\$3,419,278	3.3%	\$3,536,562	3.4%
District Support						
Services	\$1,917,436	1.8%	\$2,003,483	1.9%	\$2,065,368	3.1%
Regular Instruction	\$48,552,611	46.7%	\$49,099,891	47.1%	\$50,741,348	3.3%
Vocational Education						
Instruction	\$1,468,784	1.4%	\$1,520,094	1.5%	\$1,568,820	3.2%
Special Education						
Instruction	\$20,410,991	19.6%	\$21,416,635	20.5%	\$22,137,055	3.4%
Instructional Support						
Services	\$5,903,854	5.7%	\$7,044,838	6.8%	\$7,419,432	5.3%
Pupil Support Services	\$7,314,355	7.0%	\$7,865,683	7.5%	\$8,680,289	10.4%
Sites and Buildings	\$8,865,229	8.5%	\$6,730,739	6.5%	\$7,029,060	4.4%
Fiscal & Other Fixed						
Costs	\$1,129,357	1.1%	\$1,235,283	1.2%	\$1,276,534	3.3%
Capital Outlay	\$5,075,484	4.9%	\$3,904,062	3.7%	\$3,923,666	0.5%
Total Expenditures	\$103,962,401	100.0%	\$104,239,986	100.0%	\$108,378,134	4.0%
Revenue over Expenditure	(\$5,108,600)		\$10,835		\$55,665	
Capital Loans	\$893,912					
Fund Balance Change	(\$4,214,688)					

GENERAL FUND REVENUE



GENERAL FUND EXPENDITURES



SUMMARY OF UPDATES TO GENERAL FUND

June 17, 2019

	Adopted FY19 General Fund Budget June 2018	Revised FY19 General Fund Budget March 2019	Change	Preliminary FY20 General Fund Budget June 2019	Change
Total Revenue	\$103,547,863	\$104,250,821	\$702,958	\$108,433,799	\$4,182,978
Total Expenditures	\$103,452,318	\$104,239,986	\$787,668	\$108,378,134	\$4,138,148
Change in Fund Balance	\$95,545	\$10,835		\$55,665	
Budgeted Fund Balance on June 30, 2019:	\$9,864,812				
Budgeted Fund Balance on June 30, 2020:	\$9,920,477	(33 days, or 9.2% of Total General Fund)			

Key Drivers to FY20 Revenue Budget:

- *Enrollment
- *Achievement and Integration
- *State Formula Allowance
- *Special Ed Reimbursement

Key Drivers to FY19 Expense Budget:

- *Employment Contracts
 - *Wages/Salaries
 - *Insurance
- *Transportation
- *Achievement and Integration

FOOD SERVICE FUND

	2017-2018		2018-2019		2019-2020	Percent Change
	Actuals	Percent of Total	Revised Budget	Percent of Total	Preliminary Budget	from FY 19 to FY 20
Other Local	\$1,795,068	39.2%	\$1,833,800	39.6%	\$1,823,800	-0.5%
State Sources	\$230,606	5.0%	\$218,000	4.7%	\$218,000	0.0%
Federal Sources	\$2,552,006	55.7%	\$2,577,200	55.7%	\$2,565,200	-0.5%
Total Revenue	\$4,577,680	100.0%	\$4,629,000	100.0%	\$4,607,000	-0.5%
Food Service	\$4,527,257	97.4%	\$4,804,128	97.1%	\$4,838,428	0.7%
Capital Outlay	\$122,692	2.6%	\$145,000	2.9%	\$140,000	-3.4%
Total Expenditures	\$4,649,949	100.0%	\$4,949,128	100.0%	\$4,978,428	0.6%

Budgeted Fund
Balance on
June 30, 2019: \$827,405

Budgeted Fund
Balance on
June 30, 2020: \$455,977 (33 days)

COMMUNITY SERVICE FUND

	2017-2018		2018-2019		2019-2020	Percent Change
	Actuals	Percent of Total	Revised Budget	Percent of Total	Preliminary Budget	from FY 19 to FY 20
Property Taxes	\$800,310	12.3%	\$814,036	12.0%	\$816,528	0.3%
Other Local	\$3,794,418	58.3%	\$3,929,343	58.1%	\$4,290,416	9.2%
State Sources	\$1,655,050	25.4%	\$1,688,960	25.0%	\$1,728,947	2.4%
Federal Sources	\$257,762	4.0%	\$330,721	4.9%	\$315,900	-4.5%
Total Revenue	\$6,507,540	100.0%	\$6,763,060	100.0%	\$7,151,791	5.7%
Community Service	\$6,629,901	99.4%	\$7,480,797	99.7%	\$7,272,983	-2.8%
Capital Outlay	\$40,894	0.6%	\$18,985	0.3%	\$13,850	-27.0%
Total Expenditures	\$6,670,795	100.0%	\$7,499,782	100.0%	\$7,286,833	-2.8%

Budgeted Fund
Balance on
June 30, 2019: \$779,061

Budgeted Fund
Balance on
June 30, 2020: \$644,019 (32 days)

CONSTRUCTION FUND

	2017-2018		2018-2019	Percent of	2019-2020	Percent
	Actuals	Percent of Total	Revised Budget	Total	Preliminary Budget	Change from FY 19 to FY 20
Other Local	\$49,571	100.0%	\$6,800	100.0%	\$0	-100.0%
Total Revenue	\$49,571	100.0%	\$6,800	100.0%	\$0	-100.0%
Construction Projects	\$4,316,336	100.0%	\$6,800	100.0%	\$0	-100.0%
Total Expenditures	\$4,316,336	100.0%	\$6,800	100.0%	\$0	-100.0%

Budgeted Fund
Balance on
June 30, 2019: \$0

Budgeted Fund
Balance on
June 30, 2020: \$0

DEBT SERVICE FUND

	2017-2018		2018-2019	Percent of	2019-2020	Percent
	Actuals	Percent of Total	Revised Budget	Total	Preliminary Budget	Change from FY 19 to FY 20
Property Taxes	\$8,075,117	97.3%	\$8,473,897	95.6%	\$8,410,117	-0.8%
Other Local	\$182,161	2.2%	\$200,000	2.3%	\$40,000	-80.0%
State Sources	\$45,653	0.5%	\$189,932	2.1%	\$189,932	0.0%
Total Revenue	\$8,302,931	100.0%	\$8,863,829	100.0%	\$8,640,049	-2.5%
Principal	\$4,650,000	54.6%	\$4,855,000	20.3%	\$5,205,000	7.2%
Interest and Fiscal						
Charges	\$3,871,775	45.4%	\$19,076,500	79.7%	\$2,824,059	-85.2%
Total Expenditures	\$8,521,775	100.0%	\$23,931,500	100.0%	\$8,029,059	-66.4%

Budgeted Fund
Balance on
June 30, 2019: \$1,361,157

Budgeted Fund
Balance on
June 30, 2020: \$1,972,147

ARENA FUND

	2017-2018		2018-2019		2019-2020		Percent Change
	Actuals	Percent of Total	Revised Budget	Percent of Total	Preliminary Budget		from FY 19 to FY 20
Revenues	\$733,851	100.0%	\$728,000	100.0%	\$709,000		-2.6%
Total Revenue	\$733,851	100.0%	\$728,000	100.0%	\$709,000		-2.6%
Expenses	\$680,442	100.0%	\$728,000	100.0%	\$709,000		-2.6%
Total Expenditures	\$680,442	100.0%	\$728,000	100.0%	\$709,000		-2.6%

Budgeted Fund
Balance on
June 30, 2019: \$908,389

Budgeted Fund
Balance on
June 30, 2020: \$908,389

OPEB TRUST FUND

	2017-2018		2018-2019		2019-2020		Percent Change
	Actuals	Percent of Total	Revised Budget	Percent of Total	Preliminary Budget		from FY 19 to FY 20
Revenue	\$809,393	100.0%	\$450,000	100.0%	\$450,000		0.0%
Total Revenue	\$809,393	100.0%	\$450,000	100.0%	\$450,000		0.0%
Expenditures	\$1,136,510	100.0%	\$765,047	100.0%	\$765,047		0.0%
Total Expenditures	\$1,136,510	100.0%	\$765,047	100.0%	\$765,047		0.0%

Budgeted Fund
Balance on
June 30, 2019: \$12,296,884

Budgeted Fund
Balance on
June 30, 2020: \$11,981,837

OPEB DEBT SERVICE FUND

	2017-2018		2018-2019		2019-2020	Percent Change
	Actuals	Percent of Total	Revised Budget	Percent of Total	Preliminary Budget	from FY 19 to FY 20
Property Taxes	\$981,737	95.4%	\$951,104	96.9%	\$941,943	-1.0%
Other Local	\$41,988	4.1%	\$25,000	2.5%	\$8,000	-68.0%
State Sources	\$5,544	0.5%	\$4,951	0.5%	\$4,951	0.0%
Total Revenue	\$1,029,269	100.0%	\$981,055	100.0%	\$954,894	-2.7%
Principal	\$5,630,000	93.8%	\$880,000	90.9%	\$885,000	0.6%
Interest and Fiscal Charges	\$371,525	6.2%	\$88,095	9.1%	\$76,651	-13.0%
Total Expenditures	\$6,001,525	100.0%	\$968,095	100.0%	\$961,651	-0.7%

Budgeted Fund
Balance on
June 30, 2019: \$263,363

Budgeted Fund
Balance on
June 30, 2020: \$256,606

OTHER ASPECTS TO THE DISTRICT'S FY20 GENERAL FUND BUDGET

Enrollment

* Growth of 0.6 percent (about 50 students)

Total overall revenue increase forecasted at 4.0 percent. State aid funding formula increase of 2.0 percent. Some addition aid in special education. Achievement and Integration revenue will offset A&I expense. No increase in other categories such as federal sources.

Overall expense budget increase by 4.0 percent. This does include expense related to serving more students. (Staffing, transportation, supplies, and implementing the Achievement and Integration Plan.)

School Board Regular Meeting**6.E.****Meeting Date:** 06/17/2019**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Act on 2019-2020 Breakfast/Lunch Prices

Background:

The U.S. Department of Agriculture (USDA) has established minimum price requirements for paid school lunches. The recommended prices for 2019-2020 are as follows:

ITEM DESCRIPTION	2018-19 PRICING	2019-20 PRICING	INCREASE
Lunch Program			
Elementary Paid K-5	\$2.25	\$2.35	\$0.10
Middle/Secondary Paid 6-12	\$2.55	\$2.65	\$0.10
Reduced Lunch K-12	-0-	-0-	-0-
Ala Carte Milk per ½ pint	\$.35	\$.35	-0-
Breakfast Program			
Kindergarten	-0-	-0-	-0-
Elementary Paid	\$.95	\$1.00	\$0.05
Secondary Paid	\$1.00	\$1.05	\$0.05
Reduced Breakfast K-12	-0-	-0-	-0-

Recommended Action:

The administration recommends that Food Service prices be established for the 2019-2020 school year as presented. These prices represent a \$0.10 increase for lunch and a \$0.05 increase for breakfast from 2018-2019. Student meal prices have not increased since 2016, and MAPS prices remain below Big 9 average.

School Board Regular Meeting

6.F.

Meeting Date: 06/17/2019

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

2019-20 Workers Compensation Insurance Plan

Background:

Quotes were received for the 2019-2020 Workers Compensation Insurance. The quote by SFM Insurance is \$521,266 and is part of the insurance package with Property and Liability Insurance. The 2018-19 premium for Workers Compensation was \$544,972.

Recommended Action:

The administration recommends approval of the Workers Compensation program with SFM Insurance for the 2019-20 school year.

Attachments

Worker's Compensation Premium Summary

Premium Summary

INSURANCE CARRIERS: EMPLOYERS MUTUAL COMPANY (EMC); SFM

Coverage	Expiring Annual Premium (EMC) 2018/2019	Estimated Renewal (EMC/SFM) 2019/2020
Property	\$204,361	\$212,468
Inland Marine	\$2,074	\$2,024
Crime	\$5,633	\$4,354
Cyber	\$1,788	\$1,788
General Liability	\$22,434	\$22,256
Automobile	\$14,748	\$16,287
Umbrella	\$6,897	\$7,022
School Leaders Liability	\$7,823	\$8,269
Terrorism	Included	\$9,520
EMC Package Total	\$265,758	\$283,988
Workers Compensation	\$544,972	\$521,266
TOTAL PREMIUM	\$810,730	\$805,254

Optional Coverages:

Coverage	Limit	Premium
Terrorism is Optional		\$9,520

School Board Regular Meeting

6.G.

Meeting Date: 06/17/2019

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

2019-20 Property and Liability Insurance Renewal Rates

Background:

Quotes were received for the 2019-20 Property and Liability insurance. The EMC Insurance renewal quote of \$283,988 as a package with the Workers Compensation insurance is the combined low quote. The annual cost for Property and Liability insurance for the 2018-19 year was \$265,758.

Recommended Action:

The administration recommends approval of the Property and Liability Insurance program with EMC Insurance for the 2019-20 school year.

Attachments

Property and Liability Premium Summary

Premium Summary

INSURANCE CARRIERS: EMPLOYERS MUTUAL COMPANY (EMC); SFM

Coverage	Expiring Annual Premium (EMC) 2018/2019	Estimated Renewal (EMC/SFM) 2019/2020
Property	\$204,361	\$212,468
Inland Marine	\$2,074	\$2,024
Crime	\$5,633	\$4,354
Cyber	\$1,788	\$1,788
General Liability	\$22,434	\$22,256
Automobile	\$14,748	\$16,287
Umbrella	\$6,897	\$7,022
School Leaders Liability	\$7,823	\$8,269
Terrorism	Included	\$9,520
EMC Package Total	\$265,758	\$283,988
Workers Compensation	\$544,972	\$521,266
TOTAL PREMIUM	\$810,730	\$805,254

Optional Coverages:

Coverage	Limit	Premium
Terrorism is Optional		\$9,520

School Board Regular Meeting

6.H.

Meeting Date: 06/17/2019

Prepared By: Darren Wacker

Item Type: Action

Subject:

Adoption of Election Resolution

Background:

RESOLUTION PROVIDING THAT
SCHOOL BOARD GENERAL ELECTIONS HELD AFTER 2017
SHALL BE HELD IN THE EVEN-NUMBERED YEARS;
ESTABLISHING A TRANSITION PLAN

WHEREAS, the school board has previously determined that the school district should hold its general election in November of the odd-numbered year in 1999 and thereafter; and

WHEREAS, the school board now believes that voter participation would be greater and election administration easier if school district general elections were held in conjunction with state general elections in November of the even-numbered year; and

WHEREAS, Laws 1994, Chapter 646, Section 26, Subdivision 1, provides that a political subdivision that initially chooses odd-numbered year elections and later determines to change to even-numbered year elections may do so by the adoption of a new resolution that contains an orderly plan for the transition;

NOW, THEREFORE, BE IT ENACTED by the school board of Independent School District No. 77, State of Minnesota, as follows:

1. School board general elections held after 2017 in Independent School District No. 77 shall be held on the first Tuesday after the first Monday in November of the even-numbered year.
2. The terms of office of school board members that would otherwise expire on the first Monday of January, 2020 if elections were held in the odd-numbered year (2019) shall be extended to expire on the first Monday in January, 2021. The terms of office of school board members that would otherwise expire on the first Monday of January, 2022 if elections were held in the odd-numbered year (2021) shall be extended to expire on the first Monday in January, 2023.
3. The school board shall notify the county auditor of each county in which the school district is located in whole or in part of its determination to hold its general election in November of the even-numbered year in 2020 and thereafter.

Recommended Action:

Recommend Board approval of the resolution as presented.
