

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 8, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, July 8, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Abdi Sabrie.

Mrs. Hendricks made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: 2020-2021 Long-Term Facilities Maintenance Plan presented by Scott Hogen; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Ms. Schuck, and carried on a 6-0 roll call vote.

Approval of Minutes of the June 17, 2019, regular meeting.

Final Approval of June Bills totaling \$6,840,111.75

Approval of July Bills totaling \$903,253.60

Personnel:

APPOINTMENTS (ADMINISTRATIVE)

Monde Schwartz - Transfer from Assistant Principal to Principal at Prairie Winds Middle School beginning July 1, 2019. She will be compensated according to her placement on the Principals Association salary schedule.

APPOINTMENTS (NON-AFFILIATED)

Liliana Cartagena - Transfer to the position of School/Community Liaison beginning July 1, 2019. This is a full-time 8 hours per day, 12-month non-affiliated position with an annual salary of \$51,000 and she will be eligible for category II benefits.

Joseph Cham - Transfer to the position of School/Community Liaison beginning July 1, 2019. This is a full-time 8 hours per day, 12-month non-affiliated position with an annual salary of \$51,000 and he will be eligible for category II benefits.

Kelsy Marks - ACES Site Supervisor at Roosevelt Elementary School beginning July 1, 2019. This is a full-time, 8 hour per day/5 day per week non-affiliated position with an annual salary of \$33,536 and she will be eligible for Category I benefits.

Cynthia Moreno - Transfer to the position of ABE Assessment and Accountability Supervisor beginning July 1, 2019. This is a full-time, 8 hour per day/5 days per week position with a work-year of 220 days with an annual salary of \$36,960, and she will be eligible for Category II benefits.

APPOINTMENTS (INSTRUCTIONAL)

Anna Ammerman - Full-time, 1.00 FTEs Science Teacher at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Melissa Brueske - Transfer to the position of Dean of Students (TOSAS) at Prairie Winds Middle School beginning July 1, 2019. She will be compensated according to her placement on the Teachers Association salary schedule with a work year of 10 additional contract days per year.

Jenna Carlson - Mentor Coach (TOSA) at Rosa Parks Elementary School beginning with the 2019-20 school year and continuing through the 2022-2023 school year.

Dawn Dahline - Mentor Coach (TOSA) at Roosevelt Elementary School beginning with the 2019-20 school year and continuing through the 2022-2023 school year.

Dylan Ek - Long Term Substitute Social Studies Teacher for Anthony Ball at Prairie Winds Middle School beginning September 5 and ending December 2, 2019. He will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Rebekah Elledge - Part-time, 0.50 FTEs Speech and Language Pathologist beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the M+45 lane on the Teachers Association salary schedule.

Brent Grossman - Long Term Substitute English Teacher for Hannah Loewen at Prairie Winds Middle School beginning August 26 and ending November 18, 2019. He will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Becky Heinze - Teacher in the ESY Summer School Program - 2019. She will be compensated according to her placement on the Teachers Association salary schedule.

Stacey Hulseberg - Full-time, 1.00 FTEs Science Teacher at Dakota Meadows Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 4 of the M lane on the Teachers Association salary schedule.

Julie Larkin-Spies - Transfer to the position of Dean of Students (TOSAS) at Dakota Meadows Middle School beginning July 1, 2019. She will be compensated according to her placement on the Teachers Association salary schedule with a work year of 10 additional contract days per year.

Shelby McKissick - Full-time, 1.00 FTEs Counselor at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 4 of the M lane on the Teachers Association salary schedule with no additional contract days per year.

Katelyn Royce - Full-time, 1.00 FTEs Special Education LifeSkills Teacher at Washington Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Ryan Sauve - Part-time, 0.50 FTEs Social Studies Teacher at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Alysha Smook - Mentor Coach (TOSA) at Monroe Elementary School beginning with the 2019-20 school year and continuing through the 2022-2023 school year.

Amanda Sonnenfeld - Mentor Coach (TOSA) at Washington Elementary School beginning with the 2019-20 school year and continuing through the 2022-2023 school year.

Todd Substad - Long Term Substitute Teacher for Sarah Doll at Prairie Winds Middle School beginning August 26 and ending October 11, 2019. He will be placed at step 9 of the B+30 lane on the Teachers Association salary schedule.

The following will be teaching in the Reading/Math/EL/Learning in Deed Summer School Programs from June 20 until August 1, 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Brooke Fuqua, Tonya Wannarka

The following will be teachers in the Project Right Start Program at Prairie Winds Middle school July 16-18 and July 23-25, 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Dan Quame, Katie Ryan, Megan Stein, Jim Tischler

APPOINTMENTS (NONINSTRUCTIONAL)

Morgan Ballenger - Attendance/Assistant Principal Secretary at Dakota Meadows Middle School beginning July 17, 2019. This is a full-time, 8 hour per day/5 days per week assignment with a work-year of 229 days plus 9 paid holidays. She will be placed at step 3, classification B21 on the Educational Secretaries Association salary schedule.

Paul Hampton - ACES Child Care Assistant at Kennedy Elementary School for 6-8 hours per day/5 days per week beginning June 6 through August 23, 2019. He will be compensated at the rate of \$11.25 per hour.

Caleb Kubista - ACES Child Care Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 25 and ending August 23, 2019. He will be compensated at the rate of \$11 per hour.

Antonio Mendez Feliz - Student Success Coach at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning September 5, 2019. He will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Benjamin Ojika - Student Success Coach at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning September 5, 2019. He will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kelly Solomon - ACES Child Care Assistant at Lincoln Community Center for 6-8 hours per day/5 days per week beginning July 1 and ending August 23, 2019. You will be compensated at the rate of \$12.25 per hour.

Brianna Souththivong - ACES Child Care Assistant at Jefferson Elementary School for 6-8 hours per day/5 days per week beginning June 18 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

The following will be Summer Custodial Helpers beginning June 27 and ending August 2019 for 4 hours per day/5 days per week. They will be compensated at the rate of \$10.75 per hour.

Jacob Haley, Silas Simpson

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Darci Bollman - Voluntary decrease in assignment from 1.00 FTEs to 0.50 FTEs for the 2019-20 school year.

Kali Cummins - Adjust placement on the Teachers Association salary schedule to step 2 of the B+30 lane beginning with the 2019-20 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Elizabeth Rossow - Change in assignment to Interim ACES Lead Supervisor at Jefferson Elementary School for 8 hours per day/5 days per week beginning July 1 and ending August 23, 2019. She will be compensated at the rate of \$16.00 per hour.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Adam Doll, Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 14 and returning to work November 14, 2019.

Sarah Doll, Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 5 and returning to work October 14, 2019.

Shelby Herrera, Science Teacher at Prairie Winds Middle School, has requested an extended unpaid leave of absence beginning with the 2019-20 school year and continuing through the 2021-22 school year.

Cory Smith, Physical Education Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 3 and continuing for a period of 12 weeks, with unpaid leave continuing for the remainder of the 2019-20 school year.

REQUESTS FOR LEAVE NON-AFFILIATED)

Samantha Schirmers, ACES Program Coordinator, has requested a leave under the provisions of the Family Medical Leave Act beginning on or about August 21 and returning to work October 2, 2019 for 20 hours per week for the remainder of her 12 week leave.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Michael McMahon, Custodian at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on June 18 and returning to work July 19, 2019.

RESIGNATIONS (NON-AFFILIATED)

Cole Hoins - ACES Site Supervisor. Last date of employment June 28, 2019.

Mary Kate Lewis - Revise last date of employment to July 23, 2019.

Barb Macrafc, Administrative Assistant to the Superintendent/Deputy Clerk, has submitted her resignation for purposes of retirement. Her last date of employment will be August 31, 2019.

Ellen Orcutt - ACES Site Supervisor at Kennedy Elementary School. Last date of employment July 31, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Mary Beth Patterson - School Social Worker, effective July 5, 2019.

Alyssa Van Klei - Mathematics Teacher at West High School, effective as of June 21, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Cassandra Anderson - NonClassroom (Playground/Lunch) Paraprofessional at Washington Elementary School. Last date of employment June 5, 2019.

Jasmine Ashworth - ACES Child Care Assistant. Last date of employment July 12, 2019.

Sarah Barta - Media Assistant at Washington Elementary School. Last date of employment July 2, 2019.

Kendall Belcher - Evening Custodian at East High School. Last date of employment July 10, 2019.

Megan Burkel - Special Education Paraprofessional at 5 C's, effective as of May 30, 2019.

Rebecca Hainlen - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School. Last date of employment June 5, 2019. She will continue as a substitute in this position.

Jody Kopischke - Revise last date of employment to June 30, 2019.

Bobbi Jo Luecht - ACES Child Care Assistant. Last date of employment June 28, 2019.

Jamie Malecha - ACES Child Care Assistant. Last date of employment July 1, 2019.

Ryan Osberg - ACES Child Care Assistant, effective as of July 3, 2019.

Lindsay Wagner - ACES Child Care Assistant. Last date of employment June 28, 2019.

Paige Zeman - Special Education Paraprofessional at Hoover Elementary School, effective at the end of the 2018-19 school year.

Approval of 2019-20 Rates of Pay for CER Part-Time and Seasonal Personnel - see page _____.

Approval of 2019-20 Hourly Rates for Part-Time, Temporary and Substitute Employees and Miscellaneous Rates of Pay - see pages _____.

The following gifts and grants were received by the School District:

David and Patti Bye donated \$50 to the East High School Nick Hoffman Scholarship fund in memory of David Hoffman.

Sertoma of Greater Mankato donated \$2,000 to the District's Deaf and Hard of Hearing Program.

Prairie Ecology Bus Center provided a \$1,700 grant to Hoover Elementary School fifth grade.

SW Metro Functional Medicine Clinic donated \$50 to East High Activities.

Bethany Lutheran College donated \$546.50 to the Adult Basic Education program.

Mary Nelson donated \$305 to the East High student council.

Mrs. Hendricks made a motion to accept the gifts. The motion was seconded by Mrs. Brandon and carried on a 6-0 voice vote.

Director of Facilities Scott Hogen reviewed the 2020-21 Long-Term Facilities Maintenance Plan during the informational portion of the meeting. A motion was made by Mrs. Brandon to approve the plan for 2020-21 with total projects of \$3,737,167 (see page ____). The motion was seconded by Ms. Sapp and carried on a 6-0 roll call vote.

A motion was made by Ms. Schuck and seconded by Mrs. Brandon to approve the following adult breakfast/lunch prices for 2019-20. The motion carried on a 6-0 voice vote.

ITEM DESCRIPTION	2018-19 PRICING	2019-20 PRICING	INCREASE
Lunch Program			
All Adult	\$3.75	\$3.85	\$0.10
Breakfast Program			
Adult Paid	\$1.80	\$1.85	\$0.05

Eric Hudspith reviewed the updated lease amendment with South Central Services Cooperative (see pages _____) which provides additional instructional space for the Futures Program at 1610 Commerce Drive, North Mankato. Following questions, Mrs. Hendricks made a motion to approve the updated lease and authorize Mr. Sager to sign on behalf of the District. The motion was seconded by Ms. Schuck and carried on 5-0 roll call vote with Ms. Sapp abstaining from the vote.

Eric Hudspith provided background information on the resolution regarding Board control and extracurricular activities. Following questions, Ms. Schuck made a motion to approve the following resolution:

RESOLUTION REGARDING BOARD CONTROL OF EXTRACURRICULAR ACTIVITIES

WHEREAS, Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5 will require changes in the accounting for student activity funds and school boards must take charge of and control all student activities of the public schools in the district and that all money received or expended for extracurricular activities shall be recorded in the same manner as other revenues and expenditures of the district;

THEREFORE, BE IT RESOLVED, that the School Board of Mankato Area Public Schools, Independent School District No. 77, directs the district's administration to implement the requirements of Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5.

The motion was seconded by Ms. Hansen and carried on a 6-0 voice vote.

The following items are normally done during the organizational meeting in January, but Board action is necessary at this time due to Paul Peterson beginning his position as Superintendent on July 1, 2019:

Designation of Official Depositories - motion made by Ms. Hansen, seconded by Ms. Schuck, and carried on a 6-0 voice vote.

Law requires that the School Board designate a bank, banks, or savings associations that will be used as depositories for District funds.

BE IT RESOLVED, US Bank Mankato, Old National Bank, Wells Fargo Bank, N.A., ProGrowth Bank, 1st National Bank, Frandsen Bank, MinnStar Bank, CCF Bank, Twin City Federal National Bank, Pioneer Bank and the Minnesota Liquid Asset Fund Plus be, and are hereby designated as depositories of this School District with authority to accept or receive, at any time, deposits for the credit of this School District, and

BE IT FURTHER RESOLVED, That checks, drafts, or other orders for payment with the depositories must be signed, actually or by use of a facsimile signature, by all three of the following officers of Independent School District No. 77:

_____, Clerk
_____, Chairperson
_____, Treasurer

AND BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to transfer between depository accounts School District funds as they determine necessary in the normal operation of the School District, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to purchase Certificates of Deposit and Commercial Paper in name of Independent School District No. 77, Mankato, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to wire transfer funds to pay principal and interest payments due on school building bonds, and

BE IT FURTHER RESOLVED, That this resolution shall continue in force until express written notice of its rescision or modification has been furnished to and received by the depositories.

Designation of Identified Official with Authority for MDE Secure Website Access - motion by Ms. Schuck, second by Mrs. Brandon to designate Paul Peterson, Superintendent, and Barb Macraic, Administrative Assistant to the Superintendent/School Board Deputy Clerk to the role of Identified Official with Authority effective as of July 1, 2019. The motion carried on a 6-0 voice vote.

Authorization to Execute and File Application for State- and Federally-Funded Programs - motion by Mrs. Hendricks, second by Ms. Sapp to approve Superintendent Paul Peterson or designee as the agent in filing applications for and representing the District in state- and federally-funded programs effective as of July 1, 2019. The motion carried on a 6-0 voice vote.

There being no further business to consider, Ms. Hansen moved and Ms. Sapp seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:35 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

Community Education & Recreation Department Salary Rates for Part-Time Personnel		
Job Title	Rate 2018-19	Rate 2019-20
ACES Staff		
ACES childcare staff	\$9.65- \$14.00	\$10.00-\$16.50
Adult Basic Education (ABE)		
ABE Aides	MAPS Para contract rate	MAPS Para contract rate
ABE Childcare staff	MAPS Para contract rate	MAPS Para contract rate
Aquatics Staff		
Instructors	\$12.00 - \$20.00	\$12.00 - \$20.00
Lifeguards	\$9.75 - \$14.00	\$10.50 - \$14.00
Locker Room Attendants	\$7.87 - \$9.75	\$7.87 - \$9.75
Early Childhood Family Ed. (ECFE)		
Ready for Kindergarten Facilitator	\$20.00	\$20.00
IGDI's Tester	\$20.00	\$20.00
Licensed Screener	16.48-\$17.06	16.48-\$17.06
Screening Supervisor	26.27-\$27.19	26.27-\$27.19
Enrichment Staff		
Enrichment Instructors	\$9.65 - \$26.00	\$9.65 - \$26.00
Enrichment Aides	\$9.65 - \$26.00	\$9.65 - \$26.00
Middle School After School		\$10.00-\$12.00
ASA Staff		
ASA Skating School Instructors	\$8.00-\$15.00	8.25-16.00
ASA Concession and Ice Worker	\$9.75-\$15.00	8.25-16.00
Adult Sports Official (or instructor, mentor)	\$15.00- \$29.00/game	\$15.00- \$29.00/game/hour
Recreation Staff		
Certified Archery Instructor (new)	\$11.00-\$15.00	\$13.00-\$19.00/hour
Connections Supervisor	\$ 11.00 – \$18.00	\$11.50-\$14.00/hour
Recreation Leader		\$10.00-\$13.00/hour
Building Supervisor		
	\$13.71 - \$14.00	\$13.71 - \$15.00
Lancer Band		
Lancer Band Director	\$4,839.58 - \$6,191.66/season	\$4,839.58 - \$6,191.66/season
Lancer Assistant Band Director	\$3,041.66	\$3,041.66
Lancer Band Assistant Staff	\$300- \$1500.00	\$300- \$1500.00
Revised 6/30/18 Revised 5/30/19		

**MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77**

**Rates for Substitute Employees
2019-20 Fiscal Year**

<u>JOB TITLE</u>	<u>2018-19</u>	<u>2019-20</u>
Teacher	\$120.00 per day or \$20/hr with a two-hour minimum, after 60 days in a school year \$130.00 per day	\$130.00 per day or \$21.67/hr with a two-hour minimum.
Principal (licensed)	\$150.00 per day, Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.	\$150.00 per day, Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.
Paraprofessional		
No District 77 Experience	\$10.25 per hour	\$12.50 per hour
With District 77 Experience	Contract Minimum	\$12.50 per hour
Secretary	\$11.00 per hour	\$12.50 per hour
Retired District 77 Secretary	Step 1	Step 1 of position subbing for
Custodial/Maintenance	\$11.00 per hour	\$12.50 per hour
Retired District 77 Custodian	Step 1	Step at time of retirement
Food Service	Step 1	Step 1 of position subbing for
Licensed School Nurse	\$30.00 per hour	\$30.00 per hour
Nurse (LPN or RN)	Contract Minimum	Contract Minimum

MANKATO AREA PUBLIC SCHOOLS

Miscellaneous Rates of Pay

Job Title/Activity	Rate	Comments	Budget Code
<u>PLCs</u> Missed Prep for PLC PLC after teacher duty day*	Contract Rate	Per Letter of Agreement with MTA	Site Staff Development 01/xxx/640/000/306/185
Missed Prep or Lunch - Special Ed Teachers	Contract Rate	Apply when teachers miss prep/lunch to provide instruction or for IEP meetings per Special Ed Teacher Compensation Guidelines.	01/xxx/xxx/000/740/185
IEP meetings outside of teacher duty day - all teachers*	Contract Rate	Compensation minimum of 15 minutes per Special Ed Teacher Compensation Guidelines	01/xxx/xxx/000/740/185
DIBELS Team Members	\$20.00 per hour		
<u>Test Proctors</u> Current employees during normal work hours Current employees outside normal work hours Hired from outside district Retired licensed teachers Missed prep for proctoring	No additional pay Regular Rate of Pay \$10.25 per hour \$15.00 per hour Contract Rate		01/200/611/000/000/185
Required meetings outside of teacher duty day*	\$35.00 per hour	Exception: Part-time teachers attending a district inservice within the FT teacher duty day should receive their contract rate for additional time beyond their contract time.	Teacher's Regular Salary Code
Summer Professional Development	\$35.00 per hour	Note: Payment for summer professional development will be paid only if specifically aligned to District Roadmap initiatives and designated by the District as paid training.	Site or Program Staff Development Code
Participating on Interview Teams	No pay - voluntary		-----
Teaching Fellows	\$25.00 per hour	For activities outside of teacher duty day scheduled by mentors and designated for pay	
Moving	Sub Custodian Rate	Maximum 8 hours	01/xxx/810/000/000/170
Cougar Learning Lab Coordinator	\$20.00 per hour	East Sr. High School	
Success Coach	\$20.00 per hour	PWMS	
PASS/SASH Instructors	Contract Rate	PWMS and DMMS	01/612/280/000/303/140
<u>CPI/PCM Training</u> Trainers Teacher Trainees sent by District Para Trainees sent by District	Contract Rate \$35.00 per hour Regular hourly rate		01/200/420/640/419/185

*Teacher duty day is 7 hours, 50 minutes. Teachers are required to begin 30 minutes prior to the student day. Typically, the end time for secondary teachers is 30 minutes after the student day; end time for elementary teachers is 40-50 minutes after the student day depending upon the length of the student day.

Note: Please be sure that teachers submit timesheets for extra time worked within the same pay period that the time was worked.

June 22, 2019

MANKATO AREA PUBLIC SCHOOLS

Hourly Rates for Part-time/Temporary Employees 2019-20 Fiscal Year

JOB TITLE	2018-19 Hourly Rate	2019-20 Hourly Rate
Laundry Worker	\$12.00	\$12.25
Work Experience/Work Based Students	Minimum Wage	Minimum Wage
High School Student Workers	Minimum Wage	Minimum Wage
Post-Secondary Work Study	Minimum Wage	Minimum Wage
Sign Language Interpreter	\$22.25 - \$24.50	\$22.50-\$25.00
Language Interpreter	\$20.00	\$20.40
Intervener	N/A	\$20.40 - \$23.50
Braillist	\$20.00 - \$23.00	\$20.40 - \$23.50
Braillist in Training	\$15.00	\$15.00
Head Election Judge	\$11.50	\$11.75
Election Judge	\$10.00	\$10.25
Locksmith	\$12.25	\$12.50
Lead Summer Painter	\$11.75	\$12.00
Summer Painter	\$10.25	\$10.50
Summer Carpenter's Helper	\$10.25	\$10.50
Groundskeeper (0 - 1 year)	\$9.95	\$10.25
Groundskeeper (more than 1 year)	\$10.45	\$10.70
Custodian's Summer Helper	\$10.75	\$11.00
Curriculum Writing	\$25.00	\$25.00
Musical Accompanist	\$20.00	\$20.00
Printer's Helper	\$9.75	\$10.00
District Stage Manager	\$25.00	\$25.50
Assistant Stage Manager	\$15.00	\$15.25
First Aid Trainers	\$28.00	\$28.50
First Aid Team Members	Reg. Hrly Rate to \$17.50 max	Reg. Hrly Rate to \$18.50 max

	Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only										ED - 02478-05	
Instructions: Enter estimated, allowable LTFM expenditures (Fund 01 and/or Fund 06 only) under Minnesota Statutes, section 123B.595, subdivision 10. Enter by Uniform Financial and Accounting Reporting Standards (UFARS) finance code and by fiscal year in the cells provided.													
District Info.	Enter Information		District Info.	Enter Information									
District Name:	Mankato Area Public Schools		Date:	6/27/2019									
District Number:	77		Email:	tsager1@isd77.org									
District Contact Name:	Thomas Sager												
Contact Phone #													
Fiscal Year (FY) Ending June 30													
Expenditure Categories			2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.													
Finance Code	Category (1)												
347	Physical Hazards		\$155,000	\$170,000	\$219,800	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000
349	Other Hazardous Materials		\$40,000	\$25,000	\$28,500	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
352	Environmental Health and Safety Management		\$165,451	\$170,000	\$191,900	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000
358	Asbestos Removal and Encapsulation		\$179,549	\$126,000	\$93,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
363	Fire Safety		\$75,000	\$86,000	\$84,670	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000
366	Indoor Air Quality		\$60,000	\$93,000	\$32,130	\$89,000	\$89,000	\$89,000	\$89,000	\$89,000	\$89,000	\$89,000	\$89,000
	Total Health and Safety Capital Projects		\$675,000	\$670,000	\$650,000	\$670,000	\$670,000	\$670,000	\$670,000	\$670,000	\$670,000	\$670,000	\$670,000
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year													
Finance Code	Category (2)												
358	Asbestos Removal and Encapsulation		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety Capital Projects \$100,000 or More		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151													
Finance Code	Category (3)												
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner. (No new appropriations for this category FY 2020 - beyond.)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility													
Finance Code	Category (4)												
367	Accessibility		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Deferred Capital Expenditures and Maintenance Projects													
Finance Code	Category (5)												
368	Building Envelope		\$100,000	\$260,000	\$300,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
369	Building Hardware and Equipment		\$685,000	\$761,325	\$430,000	\$475,000	\$475,000	\$475,000	\$475,000	\$475,000	\$475,000	\$475,000	\$475,000
370	Electrical		\$191,500	\$150,000	\$817,167	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
379	Interior Surfaces		\$38,800	\$534,000	\$202,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
380	Mechanical Systems		\$240,000	\$126,006	\$44,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
381	Plumbing		\$91,170	\$61,000	\$64,000	\$142,167	\$142,167	\$142,167	\$142,167	\$142,167	\$142,167	\$142,167	\$142,167
382	Professional Services and Salary		\$250,000	\$291,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
383	Roof Systems		\$500,000	\$480,000	\$840,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
384	Site Projects		\$328,750	\$351,000	\$90,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
	Total Deferred Capital Expense and Maintenance		\$2,425,220	\$3,014,331	\$3,037,167	\$3,017,167	\$3,017,167	\$3,017,167	\$3,017,167	\$3,017,167	\$3,017,167	\$3,017,167	\$3,017,167
Total Annual 10-Year Plan Expenditures			\$3,150,220	\$3,734,331	\$3,737,167	\$3,737,167	\$3,737,167	\$3,737,167	\$3,737,167	\$3,737,167	\$3,737,167	\$3,737,167	\$3,737,167

SOUTH CENTRAL SERVICE COOPERATIVE
UPDATED LEASE AGREEMENT
July 1, 2019

THIS LEASE AGREEMENT is made by and between South Central Service Cooperative (hereinafter called "Lessor") and Independent School District 77 (hereinafter called "Tenant") and witnesses as follows:

1. **LEASE AND TERM.** Lessor hereby leases to Tenant and Tenant hereby takes from Lessor, 14,824 square feet located at 1610 Commerce Drive, North Mankato, Minnesota. The Term of this lease shall commence on July 1, 2019 and end on June 30, 2034 unless extended or sooner terminated as hereinafter provided.
2. **POSSESSION.** Lessor shall deliver possession of the Premises on or before July 1, 2019.
3. **SERVICES.** So long as Tenant is not in default under any of the conditions of this Lease, Lessor shall be responsible for the structure, roof, parking lot, water and sanitary sewer lines from street to building line, fire sprinkler system and structure insurance and liability coverage.

Tenant shall be responsible for all utility services, custodial, routine maintenance, alarm monitoring, all expendable supplies, refuse disposal and recycling, lessee's insurance coverage and any miscellaneous expenses of occupancy not otherwise specified.

4. **RENT.** Rent shall be as follows:

July 1, 2019-June 30, 2020	Total per annum: \$188,634.75
July 1, 2020-June 30, 2021	Total per annum: \$194,119.63
July 1, 2021-June 30, 2022	Total per annum: \$199,752.75
July 1, 2022-June 30, 2023	Total per annum: \$205,534.11
July 1, 2023-June 30, 2024	Total per annum: \$211,611.95
July 1, 2024-June 30, 2025	Total per annum: \$217,838.03
July 1, 2025-June 30, 2026	Total per annum: \$224,212.35
July 1, 2026-June 30, 2027	Total per annum: \$230,734.91
July 1, 2027-June 30, 2028	Total per annum: \$237,553.95
July 1, 2028-June 30, 2029	Total per annum: \$244,521.23
July 1, 2029-June 30, 2030	Total per annum: \$251,636.75

July 1, 2030-June 30, 2031 Total per annum: \$259,048.75
July 1, 2031-June 30, 2032 Total per annum: \$266,608.99
July 1, 2032-June 30, 2033 Total per annum: \$274,465.71
July 1, 2033-June 30, 2034 Total per annum: \$282,619.41

5. **MISCELLANEOUS.** Tenant agrees as follows:

- a. To keep the Premises in as good condition and repair as they were in at the time that Tenant took possession of same, reasonable wear and tear, excepted.
- b. Not to commit any nuisance or waste on the Premises, throw foreign substances in plumbing facilities, or waste any of the utilities furnished by Landlord.
- c. Not to erect signs on or about the Premises without written permission of Lessor.
- d. That the cost to repair any damage to the Premises in excess of reasonable wear and tear shall be the responsibility of the tenant.

If Tenant shall fail to keep and preserve the Premises in the state of condition required by the provisions of this Lease, or if Tenant fails to observe any of its other requirements pursuant to this Lease and the same may be cured by the expenditure of money, Lessor may, at its option, and after 30 days' notice put or cause the same to be put in the condition and state of repair agreed upon, or expend any such funds in order to cure such default, and in such case, Tenant, on demand, shall pay, as Additional Rent, the cost thereof.

6. **INSURANCE.** The Tenant shall maintain, at its own expense, fire and extended coverage insurance which insures all the Tenant's fixtures, personal property, and contents located in the Premises or elsewhere inside or outside the building. The Tenant, upon request by Lessor, shall furnish proof of such coverage.

Lessor: South Central
Service Cooperative

By: Les Martinez

Its: CEO

Date: 6/18/19

Tenant: Independent School
District 77

By: _____

Its: _____

Date: _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 8, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, July 8, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Abdi Sabrie.

1. Hendricks/Brandon approval of agenda with personnel addendum. 6-0
2. Open Forum - none
3. Information: 2020-21 Long-Term Facilities Maintenance Plan, Board Member Workshop/Committee Reports.
4. Hansen/Schuck approval of Consent Agenda Items: Approval of Minutes of June 17, 2019, regular meeting; Final Approval of June Bills; Approval of July Bills; Approval of Personnel; Approval of 2019-20 rates of pay for CER part-time and seasonal personnel; Approval of 2019-20 hourly rates for part-time, temporary and substitute employees and miscellaneous rates of pay. 6-0
5. Hendricks/Brandon acceptance of gifts. 6-0
6. Brandon/Sapp approval of 2020-21 long term facilities maintenance plan. 6-0
7. Schuck/Brandon approval of adult 2019-20 breakfast/lunch prices. 6-0
8. Hendricks/Schuck approval of SCSC lease agreement amendment. 5-0 (Sapp abstained)
9. Schuck/Hansen approval of resolution regarding Board control of extracurricular activities. 6-0
10. Hansen/Schuck designation of official depositories. 6-0
11. Schuck/Brandon designation of identified official with authority for MDE secure website access. 6-0
12. Hendricks/Sapp authorization to execute and file application for state- and federally-funded program. 6-0
13. Hansen/Sapp adjournment at 5:35 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.