



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, July 8, 2019 - 5:00 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Paul Peterson and Board Member Darren Wacker

1. CALL TO ORDER AND ROLL CALL (5:00 P.M.)
2. APPROVAL OF AGENDA (5:00 P.M.)
3. OPEN FORUM (5:05 P.M.)
4. INFORMATION (5:15 P.M.)
 - A. 2020-21 Long-Term Facilities Maintenance Plan
 - B. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (5:35 P.M.)
 - A. Approval of Minutes of June 17, 2019, Regular Meeting
 - B. Approval of Final June Bills
 - C. Approval of July Bills
 - D. Personnel
 1. Personnel - Addendum
 - E. Approval of the 2019-2020 Rates of Pay for Community Education & Recreation Department Part-Time and Seasonal Personnel

- F. Approval of the 2019-2020 Rates for Part-Time, Temporary and Substitute Employees and Miscellaneous Rates of Pay
- 6. BUSINESS (5:40 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Act on 2020-21 Long-Term Facilities Maintenance Plan
 - C. Act on Adult 2019-2020 Breakfast/Lunch Prices
 - D. Act on South Central Service Cooperative Updated Lease Amendment
 - E. Act on Resolution Regarding Board Control of Extracurricular Activities
 - F. Designation of Official Depositories
 - G. Designation of Identified Official with Authority for Minnesota Department of Education (MDE) Secure Website Access
 - H. Authorization to Execute and File Application for State- and Federally-Funded Programs
- 7. ADJOURNMENT (6:20 P.M.)



School Board Members for 2019

Darren Wacker, Chair
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Term Ends December 31, 2022

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Term Ends December 31, 2022

Judi Brandon, Treasurer
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Term Ends December 31, 2020

Sara Hansen, Clerk
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Term Ends December 31, 2020

Kristi Schuck
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Ann Hendricks
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Term Ends December 31, 2020

Abdi Sabrie
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Term Ends December 31, 2020

Paul Peterson, Superintendent
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OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting

4.A.

Meeting Date: 07/08/2019

Prepared By: Eric Hudspith, Director of Human Resources and Organizational Development

Item Type: Information

Subject:

2020-21 Long-Term Facilities Maintenance Plan

Background:

Scott Hogen, Director of Facilities, will review the 2020-21 Long-Term Facilities Maintenance Plan.

Recommended Action:

None

Attachments

2020-21 LTFM Presentation

2020–21

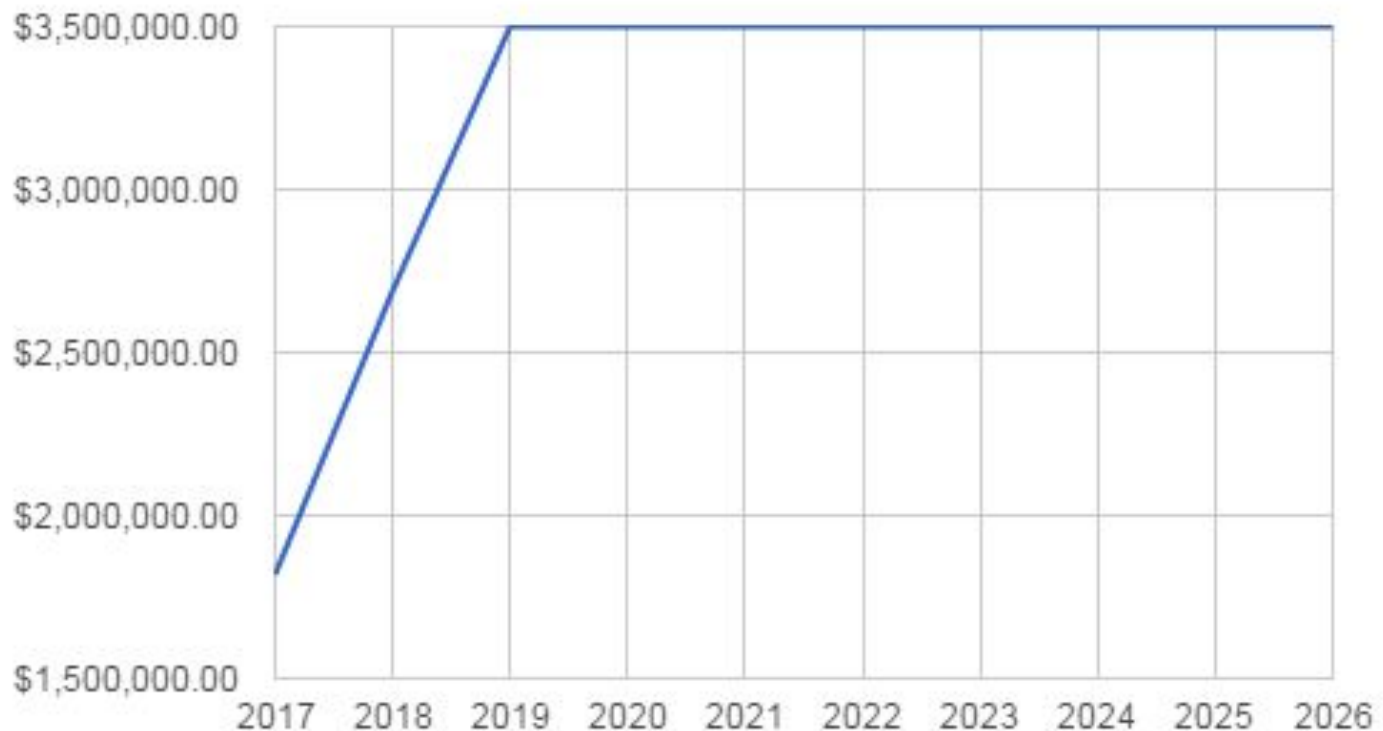
Long Term Facility Maintenance Report to the School Board



July 8, 2019

LTFM – Revenue

FY 2017	\$1,818,870.60
FY 2018	\$2,689,028.00
FY 2019–2020	\$3,652,946.00
FY 2021–2029	\$3,737,167.00*



*Based on current legislation and district profile

LTFM – Expenditures

FY 2021

Health and Safety	\$ 650,000.00
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Accessibility	\$ 50,000.00
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Deferred Maintenance	\$ 3,037,167.00
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Total	\$3,737,167.00
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LTFM – Ten Year Project Plan & Budget

- The revenue used for this FY 21 budget plan will be placed on the 19 Pay 20 Levy Certification for the 2020–21 school year.
- The revenue amount consists of 85 percent levy and 15 percent state aid. Formula allowance is \$380 PPU.

Long-Term Facility Maintenance

QUESTIONS?

School Board Regular Meeting

4.B.

Meeting Date: 07/08/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5.A.

Meeting Date: 07/08/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Approval of Minutes of June 17, 2019, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - June 17, 2019, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

June 17, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, June 17, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Darren Wacker. Absent: Kristi Schuck.

Ms. Sapp made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Student/Staff Recognition:

The following East High students are recognized for their accomplishments during the Spring season:

GIRLS LACROSSE

MSHSCA Gold Academic Team Award (3.76 GPA)

SOFTBALL

MSHSCA Silver Academic Team Award

Haley Stockman - All-State

BASEBALL

MSHSCA Gold Academic Team Award

Jackson Keller Academic All State

BOYS TRACK

MSHSCA Silver Academic Team Award (3.74 GPA)

Section 2AA Team Champions

4x100 Meter Relay	State Participants
Muse Abdi, Colin Knutson, Reagan Schwamberger and Leslie Miller	
Alex Berg	3rd Place - Pole Vault (All-State)
Medy Akwai	State Participant - 110 Hurdles and Triple Jump
Alec Fette	Academic All State
Alex Berg	Academic All State
Zach Hempstead	Academic All State
Jared Miller	Academic All-State
Reagan Schwamberger	Academic All-State
Alex MacLean	Academic All-State
Calvin Moeller	Academic All-State

GIRLS TRACK

MSHSCA Gold Academic Team Award (3.94 GPA)

Lexi Karge	State Participant - High Jump
4x400 Meter Relay	State Participants
Olivia Berschorner, Emmy Schulz, Megan Geraets and Hanna Roise	
4x800 Meter Relay	State Participants

Olivia Berschorner, Emmy Schulz, Ava Matejcek and Eva Peters	
Megan Geraets	State Participant - 400 Meter and 200 Meter
Eve Anderson	Academic All State
Joanna Bristol	Academic All State
Rachel Clifford	Academic All State
Megan Geraets	Academic All State
Grace Rodriguez	Academic All State
Lexi Karge	Academic All State
Ava Matejcek	Academic All-State

BOYS LACROSSE

MSHSCA Silver Academic Team Award

Parker Steindl - Academic All-State
Joe Burns - Academic All-State

BOYS TENNIS

MSHSCA Gold Academic Team Award (3.79 GPA)

Jack Braswell Academic All-State

GIRLS GOLF

MSHSCA Gold Academic Team Award and Section Academic Champion

ADAPTIVE BOWLING

Isaiah Matz State Participant
Cordelia Emery CI Singles State Champion
Anthony Jefferson CI Singles 4th Place

ASD Division State Runner -Up Team

Raze Axel, Noah Konz, Logan Lombard and Levi Vanderwerf

CI Division State Champions

Konnor Wojcik, Julio Esquivel, Wren Eccles and Hunter Carlsgaard

CI Division State Runner-Up

Samantha Seifert, Mason Ferraro, Kodie Bakke and Cordelia Emery

CI Division State Third Place

Mason Schutz, Anthony Jefferson, Anthony Keech and Tom Neegaard

ALL STATE MUSIC

Kiara Riehl	Flute (18-19)
Aria Smith	Women's Choir (18-19)
Audrey Atkins	Mixed Choir (19-20)
Alex MacLean	Men's Choir (19-20)
Luke Drummer	Vocal Alternate (19-20)
Jace Hague	Vocal Alternate (19-20)

The following West High students are recognized for their accomplishments during the Spring season:

Baseball

- MSHSCA Gold Academic Team Award (3.49 GPA)

Girls Lacrosse

- MSHSCA Gold Academic Team Award (3.76 GPA)

Girls Softball

- MSHSCA Gold Academic Team Award (3.94 GPA)
- MSHSCA Academic All State: Kenzie Grunst and Brooke Pahl
- All State 1st Team: Kenzie Grunst and Bri Stoltzman
- All State 2nd Team: Madi Mueller

- Honorable Mention All State: Jalissa Stoltzman
- Triple A State All-Star Participant- Emma Young
- Section 2AAA Champions and State Qualifier
- Class Triple A State Runner-up

Boys Track and Field

- Gold Academic Team Award

All-State

- Jonathan Sikel - 4x200 (2nd Place) & Long Jump (4th Place)
- Melik Davis - 4x200 (2nd Place)
- Tyler Makela - 4x200 (2nd Place)
- Tristan Altenburg - 4x200 (2nd Place)
- Garrett Shumski - Discus (9th Place)

State level qualifiers & participants

- Melik Davis - 100, 4x200
- Tristan Altenburg - 4x200
- Tyler Makela - 200, 4x200
- Duang Buk - 4x200
- Jonathan Sikel - 4x200, 4x400, Long Jump
- Dominique Sealy - 4x200, 4x400, 300 hurdles
- Hans Rupnow - 4x400
- Juan Berrones - 4x400
- Miko Tapscott - 4x400
- Garrett Shumski - Discus, Shot Put

Academic All-State

- Juan Berrones
- Wyatt Block
- Tom Brown
- Jackson Bruning
- Sam Csizmadia
- Braeden Egeland
- Dan Egli
- Liam Garbes
- Hudson Hastings
- Owen Johnson
- Josh Landgraff
- Zander Pedersen
- Christian Rosen
- Hans Rupnow
- Markus Rupnow
- Garrett Shumski
- Jonathan Sikel
- Will Simmons
- Miko Tapscott
- Alex Volk

Girls Track and Field

- MSHSCA Team Academic Gold - 3.97 GPA

Individual Academic All State:

- Indya Campbell
- Ana Goellner
- Sunshine Langworthy

- Valerie Leonard
- Abby Olenius
- Jenna Sikel
- Kristen Rasmussen
- Annabel Schueneman
- Tiana Johnson

State Track Meet Participants

- Indya Campbell - 12th in 300 IM Hurdles, 16th in 100M HH
- Abby Olenius - 9th in Pole Vault - All State

Boys Golf

All State- Leo Gellert

State Tournament Individuals- Leo Gellert, Owen Bjork

All-State Music

- Abby Weiler- Clarinet
- Hans Rupnow- Alternate Trumpet
- Maddy Ceminsky - Clarinet

Information Reports: Diversity Council Update, Strategic Roadmap Update, Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Sapp, seconded by Ms. Hansen, and carried on a 6-0 roll call vote.

Approval of Minutes of the June 3, 2019, regular meeting.

Approval of June Bills totaling \$3,296,702.28.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Alina Bachman - Part-time, 0.80 FTEs Art Teacher at Hoover Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Kristin Edwards - Full-time, 1.00 FTEs Contract Substitute Special Education Lifeskills Teacher for Jenna Watson at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Erica Hengel - Full-time, 1.00 FTEs Special Education Resource Teacher at Washington Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Heather Knigge - Full-time, 1.00 FTEs Art Teacher at Franklin/Eagle Lake Elementary Schools beginning August 26, 2019 for the 2019-20 school year.

She will be placed at step 3 of the B+30 lane on the Teachers Association salary schedule.

Craig Kopetzki - Summer School Administrative Intern from June 6 through August 5, 2019. This is an unpaid position.

Sarah Larson - Full-time, 1.00 FTEs Grade 2 Teacher at Washington Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 5 of the B lane on the Teachers Association salary schedule.

Ben Winkels - Full-time, 1.00 FTEs Special Education DCD Teacher at East High School beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Peter Wittmer - Teacher in the ESY Summer School Program 2019. He will be compensated according to his placement on the Teachers Association salary schedule.

Paige Zeman - Full-time, 1.00 FTES Special Education Resource Teacher at Kennedy Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

The following will be teachers in the Summer Enrichment Camp at Dakota Meadows Middle School from June 10 - 28, 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Dustin Buttell, Nate Hebeisen, Meckenzie Tinaglia

The following will be teachers in the Central High Summer School Program from June 17 to July 31, 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Fred Berg, John Bigham, Laura Blasing, Tom Boone, Jeremy Burger, Dave Burgess, Russ Groebner, Jeff Helget, Kim Hermer, Crystal Kay, Sherry Miller, Mike Sipe, Dan Toegel, Chris Wollmuth

APPOINTMENTS (NONINSTRUCTIONAL)

Ruth Aganya - ACES Child Care Assistant Substitute at Lincoln Community Center varied hours beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Rachel Angrimson - ACES Child Care Assistant at Kennedy Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.25 per hour.

Ryann Becker - ACES Seasonal Assistant Site Supervisor at Hoover Elementary School beginning June 10 and ending August 23, 2019 for 6-8

hours per day/5 days per week. She will be compensated at the rate of \$13.75 per hour.

Stephanie Edgeton - ACES Seasonal Assistant Site Supervisor at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$13.00 per hour.

Kristin Edwards - Brailist in Training in the ESY Summer School Program 2019. She will be compensated at her regular rate of pay.

Jonathan Franz - Transfer from Lead Groundskeeper to Grounds Manager beginning June 10, 2019. He will be placed at step 4 of the B22 classification on the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$17.61.

Rebecca Guss - ACES Child Care Assistant at Jefferson Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.00 per hour.

Brooklyn Kulla - Rescind appointment to the position of ACES Child Care Assistant that was to begin June 6, 2019.

Rebecca Lee - Paraprofessional in the Central High Summer School Program from June 17 through July 31, 2019. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Rhea Melby - ACES Seasonal Assistant Site Supervisor at Kennedy Elementary School for 8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$13.00 per hour.

Cheryl Morris - Transfer from the position of Attendance Secretary to Counseling Secretary at Dakota Meadows Middle School beginning July 1, 2019. This position works 8 hours per day/5 days per week and has a work year of 213 days plus 9 paid holidays. She will be placed at classification B21, current step of the Educational Secretaries Association salary schedule.

Jonathan Morrow - ACES Child Care Assistant at Eagle Lake Elementary School for 6-8 hours per day/5 days per week beginning June 6 and ending August 23, 2019. She will be compensated at the rate of \$11.25 per hour.

Carly Nelson - ACES Child Care Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 18 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

Ben Weir - ACES Child Care Assistant at Hoover Elementary School for 6-8 hours per day/5 days per week beginning June 10 and ending August 23, 2019. He will be compensated at the rate of \$10.00 per hour.

The following will be Summer Grounds Crew beginning June 10 and ending August 30, 2019. They will be compensated at the rate of \$10.45 per hour.
Tyler Sorenson, Ben Winkels

The following will be tech assistants with the Department of Educational Technology from June 5 until September 2019.

Jamison Daby - \$12.00 per hour

Orion Long - \$12.00 per hour

Ethan Rittmiller - \$10.50 per hour

The following will be paraprofessionals in the ESY Summer School Program 2019. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Shirlee Erb, Tammy Fienen, Linda O'Meara, Darci Pendergast, Bianca Pomrenke

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Reanne Berhow - Adjust placement on the Teachers salary schedule to step 7 of the B+15 lane beginning with the 2019-20 school year.

Andrea Brinkman - Voluntary decrease in assignment from 1.00 FTEs to 0.83 FTEs beginning with the 2019-20 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Parrish Marrow - Correct rate of pay as Summer Grounds Crew to \$10.45 per hour.

Taylor Peterson, ACES Child Care Assistant - increase in assignment to 6-8 hours per day/5 days per week and she will be compensated at the rate of \$11.00 per hour beginning June 6, 2019.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Annie Pitcher, Physical Education Teacher at Hoover/Eagle Lake Elementary Schools, has requested a leave under the provisions of the Family Medical Leave Act beginning on or about November 26, 2019 and returning to work on or about February 3, 2020.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Robyn Hager, Secretary with Community Education and Recreation, has submitted a request for intermittent leave under the provisions of the Family Medical Leave Act commencing on June 13 and returning December 31, 2019.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Due to the uncertainty of funding, restructuring and budget reductions and in accordance with Article XII, Section 1 of the Agreement between the District and the Minnesota School Employees Association (MSEA), the

administration recommends that the employment of the probationary paraprofessionals listed below be terminated effective at the end of the 2018-19 school year.

Sabrina Becker, Hannah Berdan, Marilyn Biedscheid (Sp Ed only), Jennifer Bowen, MacKinnon Ehlenz, Anna Kempton, Quincey Krein, Taylor Lawson, Megan Manthey (supervision only), Linda O'Meara (supervision only), Claire Paulsen, Kurt Schliep, Elizabeth Schulz, Anne Sweeney, Rebecca Thom (Playground only), Damon Weierke

RESIGNATIONS (ADMINISTRATIVE)

Kory Kath - Principal at Eagle Lake Elementary School. Last date of employment June 30, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Anne Donnelly-Rieke, Early Childhood Special Education Teacher, has submitted her resignation for purposes of retirement. Her last date of employment will be September 13, 2019.

Deanna Friend - Special Education Teacher at Hoover Elementary School, effective at the end of the 2018-19 school year.

Nicholas Schmitz - Science Teacher at Dakota Meadows Middle School, effective as of June 30, 2019.

Phillip Sexton - Science Teacher at East High School, effective at the end of the 2018-19 school year.

RESIGNATIONS (NONINSTRUCTIONAL)

Brooke Anderson - Student Success Coach at Kennedy Elementary School, effective June 14, 2019.

Sharee Buell - Student Success Coach at Prairie Winds Middle School, verbal resignation effective as of June 5, 2019.

Ronald Flynn, Custodian in Charge of Building at West High School, has submitted his resignation for purposes of retirement. His last date of employment will be July 31, 2019.

Stefanie Gomez - Lead Toddler Teacher at Lincoln Logs Learning Center, effective as of June 6, 2019.

Mahamed Hassan - Special Education Paraprofessional at Dakota Meadows Middle School, effective at the end of the 2018-19 school year.

Jody Kopischke, Counseling Secretary at East High School, has submitted her resignation for purposes of retirement. Her last date of employment will be July 31, 2019.

Amy Lorenz - Brailist in training. Last date of employment August 13, 2019.

Judy Simonsen, Cook Manager at Hoover Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be August 23, 2019.

Approval of School Board Meeting Dates for 2020 (see page _____).

The following gifts and grants were received by the School District:

Quality 1 Hr Foto donated labor and materials valued at \$267.50 to East High for the Winter Honors posters.

Capstone Publishing, in partnership with the United Way, donated 850 books to the Early Childhood Screening to ensure that all children receive a book at their appointment. The value of the books is \$7,109.

Paul Dettmann donated two Harley Davidson engines valued at \$3,200 to the East and West Tech Ed Departments.

Tony & Joan Czmowski donated \$50 to the Prairie Winds Middle School VEX Robotics program.

The Mankato Basketball Association donated \$500 to East High Boys Basketball.

Scheel's donated \$200 to the East High Choir.

Mike, Julie, Jacob and Noah Drummer along with Drummer Companies donated \$50,000 to Prairie Winds Middle School. The gift will be provided at \$5,000 per year over ten years and will be in the form of horticultural and landscape supplies for the northern courtyard area and the woods adjacent to it. This will give teachers and students the opportunity to expand their classroom and curriculum into the great outdoors.

Mrs. Brandon made a motion to accept the gifts. The motion was seconded by Ms. Sapp and carried on a 6-0 voice vote.

In order to meet the requirements of M.S. 120A.41 for the 2018-2019 school year, school districts that choose to count days missed because of weather, as permitted by the snow day relief bill (SF 1743) signed into law on Monday, April 1, must pass a resolution. Mankato Area Public Schools will utilize three days as permitted by law. Mr. Hudspeth provided information about the snow day relief and answered questions from Board members regarding how bargaining units will be impacted by this resolution and about the possibility of using e-learning days in the future.

A motion to approve the following resolution was made by Ms. Hansen and seconded by Mrs. Brandon. The motion carried on a 6-0 voice vote.

**RESOLUTION FOR SCHOOL CALENDAR ADJUSTMENT
FOR THE 2018-2019 SCHOOL YEAR**

WHEREAS, the Independent School District No. 77 (School District) canceled instructional days on January 29, 30, and 31 during the 2018-2019 school year due to health and safety concerns; and

WHEREAS, the Minnesota Legislature enacted Laws of Minnesota 2019, Chapter 5—Senate File 1743, which permits Minnesota school districts and charter schools to count these dates as instructional days for purposes of calculating the number of hours and days in the school year pursuant to Minnesota law and the calculation of average daily membership pursuant to Minnesota law for students enrolled both before and after those school closure dates; and

WHEREAS, the School District wishes to count the dates identified above for the purposes set forth in Laws of Minnesota 2018, Chapter 5—Senate File 1743;

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 77, State of Minnesota, as follows:

Pursuant to Laws of Minnesota 2019, Chapter 5—Senate File 1743, the canceled instructional days of January 29, 30, and 31 will be counted in the calculation of the number of hours and days in the school year and the calculation of the average daily membership for the 2018-2019 school year; and

The School District will comply with all other requirements set forth in Laws of Minnesota 2019, Chapter 5—Senate File 1743.

The Minnesota Department of Education requires districts to modify their original calendar if they took days off during the 2018-19 school year to accommodate weather or other emergencies and those days were not made up. Following are the dates on which school was cancelled:

Thursday, February 7, 2019
Wednesday, February 20, 2019
Monday, February 25, 2019

Ms. Hansen made a motion to affirm these changes to the school calendar for the 2018-19 school year. Mrs. Hendricks seconded the motion and it carried on a 6-0 voice vote.

Mr. Sager reviewed the proposed budget for the 2019-2020 school year and answered questions from Board members. A motion to approve the proposed budget as presented was made by Mrs. Brandon and seconded by Ms. Sapp. The motion carried on a 6-0 roll call vote. The updated budget will be presented to the school board in December as part of the Annual Levy Certification and Truth in Taxation meeting. The revised budget for the year is presented in April.

The U.S. Department of Agriculture (USDA) has established minimum price requirements for paid school lunches. The proposed breakfast and lunch prices for 2019-20 for Mankato Area Public Schools were presented by Mr. Sager as follows:

ITEM DESCRIPTION	2018-19 PRICING	2019-20 PRICING	INCREASE
Lunch Program			
Elementary Paid K-5	\$2.25	\$2.35	\$0.10
Middle/Secondary Paid 6-12	\$2.55	\$2.65	\$0.10
Reduced Lunch K-12	-0-	-0-	-0-
Ala Carte Milk per ½ pint	\$.35	\$.35	-0-
Breakfast Program			
Kindergarten	-0-	-0-	-0-
Elementary Paid	\$.95	\$1.00	\$0.05
Secondary Paid	\$1.00	\$1.05	\$0.05
Reduced Breakfast K-12	-0-	-0-	-0-

Mrs. Hendricks made a motion to approve the prices as presented, seconded by Ms. Sapp, and carried on a 6-0 voice vote.

Quotes were received for the 2019-2020 Workers Compensation Insurance (see page ____). The quote by SFM Insurance is \$521,266 and is part of the insurance package with Property and Liability Insurance. Mrs. Hendricks made a motion to approve the Workers Compensation program with SFM Insurance for the 2019-20 school year. The motion was seconded by Ms. Hansen and carried on a 6-0 roll call vote.

Quotes were received for the 2019-20 Property and Liability insurance (see page ____). The EMC Insurance renewal quote of \$283,988 as a package with the Workers Compensation insurance is the combined low quote. A motion was made by Ms. Hansen and seconded by Mrs. Brandon to approve the Property and Liability Insurance program with EMC Insurance for the 2019-20 school year. The motion carried on a 6-0 roll call vote.

The following resolution was presented by Chair Wacker:

**RESOLUTION PROVIDING THAT
SCHOOL BOARD GENERAL ELECTIONS HELD AFTER 2017
SHALL BE HELD IN THE EVEN-NUMBERED YEARS;
ESTABLISHING A TRANSITION PLAN**

WHEREAS, the school board has previously determined that the school district should hold its general election in November of the odd-numbered year in 1999 and thereafter; and

WHEREAS, the school board now believes that voter participation would be greater and election administration easier if school district general elections were held in conjunction with state general elections in November of the even-numbered year; and

WHEREAS, Laws 1994, Chapter 646, Section 26, Subdivision 1, provides that a political subdivision that initially chooses odd-numbered year elections and later determines to change to even-numbered year elections may do so by the adoption of a new resolution that contains an orderly plan for the transition;

NOW, THEREFORE, BE IT ENACTED by the school board of Independent School District No. 77, State of Minnesota, as follows:

1. School board general elections held after 2017 in Independent School District No. 77 shall be held on the first Tuesday after the first Monday in November of the even-numbered year.

2. The terms of office of school board members that would otherwise expire on the first Monday of January, 2020 if elections were held in the odd-numbered year (2019) shall be extended to expire on the first Monday in January, 2021. The terms of office of school board members that would otherwise expire on the first Monday of January, 2022 if elections were held in the odd-numbered year (2021) shall be extended to expire on the first Monday in January, 2023.

3. The school board shall notify the county auditor of each county in which the school district is located in whole or in part of its determination to hold its general election in November of the even-numbered year in 2020 and thereafter.

Following discussion and comments, Ms. Hansen made a motion to approve the resolution as presented. Mrs. Hendricks seconded the motion and it carried on a 5-1 voice vote, with Mr. Sabrie voting against the motion. The next School Board election will be held in November 2020.

There being no further business to consider, Ms. Sapp moved and Ms. Hansen seconded, that the meeting be adjourned. The meeting was declared adjourned at 7:13 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

**Independent School District No. 77
Mankato, Minnesota**

**SCHOOL BOARD MEETING SCHEDULE
JANUARY - DECEMBER 2020**

DATE	LOCATION	TIME
Monday, January 6, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, January 21, 2020	Civic Center Plaza	5:30 p.m.
Monday, February 3, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, February 18, 2020	Civic Center Plaza	5:30 p.m.
Monday, March 2, 2020	Civic Center Plaza	5:00 p.m.
Monday, March 16, 2020	Civic Center Plaza	5:30 p.m.
Monday, April 6, 2020	Civic Center Plaza	5:30 p.m.
Monday, April 20, 2020	Civic Center Plaza	5:30 p.m.
Monday, May 4, 2020	Civic Center Plaza	5:30 p.m.
Monday, May 18, 2020	Civic Center Plaza	6:30 p.m.
Monday, June 1, 2020	Civic Center Plaza	5:30 p.m.
Monday, June 15, 2020	Civic Center Plaza	5:30 p.m.
Monday, July 13, 2020	Civic Center Plaza	5:00 p.m.
Monday, August 10, 2020	Civic Center Plaza	5:00 p.m.
Tuesday, September 8, 2020	Civic Center Plaza	5:30 p.m.
Monday, September 21, 2020	Civic Center Plaza	5:30 p.m.
Monday, October 5, 2020	Civic Center Plaza	5:30 p.m.
Monday, October 19, 2020	Civic Center Plaza	5:30 p.m.
Monday, November 2, 2020 (World's Best Workforce Mtg at 5 pm)	Civic Center Plaza	5:30 p.m.
Monday, November 16, 2020	Civic Center Plaza	5:30 p.m.
Tuesday, December 8, 2020	Civic Center Plaza	5:30 p.m.
Monday, December 21, 2020	Civic Center Plaza	5:30 p.m.

Premium Summary

INSURANCE CARRIERS: EMPLOYERS MUTUAL COMPANY (EMC); SFM

Coverage	Expiring Annual Premium (EMC) 2018/2019	Estimated Renewal (EMC/SFM) 2019/2020
Property	\$204,361	\$212,468
Inland Marine	\$2,074	\$2,024
Crime	\$5,633	\$4,354
Cyber	\$1,788	\$1,788
General Liability	\$22,434	\$22,256
Automobile	\$14,748	\$16,287
Umbrella	\$6,897	\$7,022
School Leaders Liability	\$7,823	\$8,269
Terrorism	Included	\$9,520
EMC Package Total	\$265,758	\$283,988
Workers Compensation	\$544,972	\$521,266
TOTAL PREMIUM	\$810,730	\$805,254

Optional Coverages:

Coverage	Limit	Premium
Terrorism is Optional		\$9,520

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

June 17, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, June 17, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Darren Wacker. Absent: Kristi Schuck.

1. Sapp/Brandon approval of agenda with personnel addendum. 6-0
2. Open Forum - none
3. Information: Student/Staff Recognition, Diversity Council Update, Strategic Roadmap Update, Board Member Workshop/Committee Reports.
4. Hendricks/Hansen approval of Consent Agenda Items: Approval of Minutes of June 3, 2019, regular meeting; Approval of June Bills; Approval of Personnel; Approval of School Board Meeting Dates for 2020. 6-0
5. Brandon/Sapp acceptance of gifts. 6-0
6. Hansen/Brandon approval of Emergency Day Relief resolution. 6-0
7. Hansen/Hendricks modification of 2018-19 school year calendar. 6-0
8. Brandon/Sapp adopt budget for 2019-20. 6-0
9. Hendricks/Sapp approve 2019-20 breakfast/lunch prices. 6-0
10. Hendricks/Hansen approve 2019-20 workers compensation insurance with SFM Insurance. 6-0
11. Hansen/Brandon approve 2019-20 property and liability insurance with EMC Insurance. 6-0
12. Hansen/Hendricks approve resolution providing that school board general elections held after 2017 be held in the even-numbered years; establishing a transition plan. 5-1
13. Sapp/Hansen adjournment at 7:13 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 07/08/2019

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of Final June Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the final report on claims for fiscal year 2018-19. The total of the final bills for June 2019 is \$6,840,111.75.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

5.C.

Meeting Date: 07/08/2019

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of July Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims for July totaling \$903,253.60.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting**5.D.****Meeting Date:** 07/08/2019**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Personnel

Background:**APPOINTMENTS (NON-AFFILIATED)**

Kelsy Marks - ACES Site Supervisor at Roosevelt Elementary School beginning July 1, 2019. This is a full-time, 8 hour per day/5 day per week non-affiliated position with an annual salary of \$33,536 and she will be eligible for Category I benefits.

Cynthia Moreno - Transfer to the position of ABE Assessment and Accountability Supervisor beginning July 1, 2019. This is a full-time, 8 hour per day/5 days per week position with a work-year of 220 days with an annual salary of \$36,960, and she will be eligible for Category II benefits.

APPOINTMENTS (INSTRUCTIONAL)

Anna Ammerman - Full-time, 1.00 FTEs Science Teacher at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Melissa Brueske - Transfer to the position of Dean of Students (TOSAS) at Prairie Winds Middle School beginning July 1, 2019. She will be compensated according to her placement on the Teachers Association salary schedule with a work year of 10 additional contract days per year.

Dylan Ek - Long Term Substitute Social Studies Teacher for Anthony Ball at Prairie Winds Middle School beginning September 5 and ending December 2, 2019. He will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Rebekah Elledge - Part-time, 0.50 FTEs Speech and Language Pathologist beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the M+45 lane on the Teachers Association salary schedule.

Brent Grossman - Long Term Substitute English Teacher for Hannah Loewen at Prairie Winds Middle School beginning August 26 and ending November 18, 2019. He will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Becky Heinze - Teacher in the ESY Summer School Program - 2019. She will be compensated according to her placement on the Teachers Association salary schedule.

Stacey Hulseberg - Full-time, 1.00 FTEs Science Teacher at Dakota Meadows Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 4 of the M lane on the Teachers Association salary schedule.

Julie Larkin-Spies - Transfer to the position of Dean of Students (TOSAS) at Dakota Meadows Middle School beginning July 1, 2019. She will be compensated according to her placement on the Teachers Association salary schedule with a work year of 10 additional contract days per year.

Shelby McKissick - Counselor at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 4 of the M lane on the Teachers Association salary schedule with a work year of 5 additional contract days per year.

Katelyn Royce - Full-time, 1.00 FTEs Special Education LifeSkills Teacher at Washington Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Ryan Sauve - Part-time, 0.50 FTEs Social Studies Teacher at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

The following will be teaching in the Reading/Math/EL/Learning in Deed Summer School Programs from June 20 until August 1, 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Brooke Fuqua, Tonya Wannarka

The following will be teachers in the Project Right Start Program at Prairie Winds Middle school July 16-18 and July 23-25, 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Dan Quame, Katie Ryan, Megan Stein, Jim Tischler

APPOINTMENTS (NONINSTRUCTIONAL)

Morgan Ballenger - Attendance/Assistant Principal Secretary at Dakota Meadows Middle School beginning July 17, 2019. This is a full-time, 8 hour per day/5 days per week assignment with a work-year of 229 days plus 9 paid holidays. She will be placed at step 3, classification B21 on the Educational Secretaries Association salary schedule.

Paul Hampton - ACES Child Care Assistant at Kennedy Elementary School for 6-8 hours per day/5 days per week beginning June 6 through August 23, 2019. He will be compensated at the rate of \$11.25 per hour.

Caleb Kubista - ACES Child Care Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 25 and ending August 23, 2019. He will be compensated at the rate of \$11 per hour.

Antonio Mendez Feliz - Student Success Coach at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning September 5, 2019. He will be compensated at the rate of \$15.39 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Benjamin Ojika - Student Success Coach at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning September 5, 2019. He will be compensated at the rate of \$15.39 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kelly Solomon - ACES Child Care Assistant at Lincoln Community Center for 6-8 hours per day/5 days per week beginning July 1 and ending August 23, 2019. You will be compensated at the rate of \$12.25 per hour.

Brianna Soutthivong - ACES Child Care Assistant at Jefferson Elementary School for 6-8 hours per day/5 days per week beginning June 18 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

The following will be Summer Custodial Helpers beginning June 27 and ending August 2019 for 4 hours per day/5 days per week. They will be compensated at the rate of \$10.75 per hour.

Jacob Haley, Silas Simpson

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Darci Bollman - Voluntary decrease in assignment from 1.00 FTEs to 0.50 FTEs for the 2019-20 school year.

Kali Cummins - Adjust placement on the Teachers Association salary schedule to step 2 of the B+30 lane beginning with the 2019-20 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Elizabeth Rossow - Change in assignment to Interim ACES Lead Supervisor at Jefferson Elementary School for 8 hours per day/5 days per week beginning July 1 and ending August 23, 2019. She will be compensated at the rate of \$16.00 per hour.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Adam Doll, Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 14 and returning to work November 14, 2019.

Sarah Doll, Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 5 and returning to work October 14, 2019.

Shelby Herrera, Science Teacher at Prairie Winds Middle School, has requested an extended unpaid leave of absence beginning with the 2019-20 school year and continuing through the 2021-22 school year.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Michael McMahon, Custodian at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on June 18 and returning to work July 19, 2019.

RESIGNATIONS (NON-AFFILIATED)

Cole Hoins - ACES Site Supervisor. Last date of employment June 28, 2019.

Mary Kate Lewis - Revise last date of employment to July 23, 2019.

Barb Macrafc, Administrative Assistant to the Superintendent/Deputy Clerk, has submitted her resignation for purposes of retirement. Her last date of employment will be August 31, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Mary Beth Patterson - School Social Worker, effective July 5, 2019.

Alyssa Van Klei - Mathematics Teacher at West High School, effective as of June 21, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Cassandra Anderson - NonClassroom (Playground/Lunch) Paraprofessional at Washington Elementary School. Last date of employment June 5, 2019.

Jasmine Ashworth - ACES Child Care Assistant. Last date of employment July 12, 2019.

Sarah Barta - Media Assistant at Washington Elementary School. Last date of employment July 2, 2019.

Kendall Belcher - Evening Custodian at East High School. Last date of employment July 10, 2019.

Rebecca Hainlen - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School. Last date of employment June 5, 2019. She will continue as a substitute in this position.

Jody Kopischke - Revise last date of employment to June 30, 2019.

Bobbi Jo Luecht - ACES Child Care Assistant. Last date of employment June 28, 2019.

Jamie Malecha - ACES Child Care Assistant. Last date of employment July 1, 2019.

Lindsay Wagner - ACES Child Care Assistant. Last date of employment June 28, 2019.

Paige Zeman - Special Education Paraprofessional at Hoover Elementary School, effective at the end of the 2018-19 school year.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting**5.D.1.****Meeting Date:** 07/08/2019**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Personnel - Addendum

Background:**APPOINTMENTS (NON-AFFILIATED)**

Liliana Cartagena - Transfer to the position of School/Community Liaison beginning July 1, 2019. This is a full-time 8 hours per day, 12-month non-affiliated position with an annual salary of \$51,000 and she will be eligible for category II benefits.

Joseph Cham - Transfer to the position of School/Community Liaison beginning July 1, 2019. This is a full-time 8 hours per day, 12-month non-affiliated position with an annual salary of \$51,000 and he will be eligible for category II benefits.

APPOINTMENTS (ADMINISTRATIVE)

Monde Schwartz - Transfer from Assistant Principal to Principal at Prairie Winds Middle School beginning July 1, 2019. She will be compensated according to her placement on the Principals Association salary schedule.

APPOINTMENTS (INSTRUCTIONAL)

Jenna Carlson - Mentor Coach (TOSA) at Rosa Parks Elementary School beginning with the 2019-20 school year and continuing through the 2022-2023 school year.

Dawn Dahline - Mentor Coach (TOSA) at Roosevelt Elementary School beginning with the 2019-20 school year and continuing through the 2022-2023 school year.

Shelby McKissick - Correct her assignment to Full-time, 1.00 FTES Counselor at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 4 of the M lane on the Teachers Association salary schedule with **no** additional contract days per year.

Alysha Smook - Mentor Coach (TOSA) at Monroe Elementary School beginning with the 2019-20 school year and continuing through the 2022-2023 school year.

Amanda Sonnenfeld - Mentor Coach (TOSA) at Washington Elementary School beginning with the 2019-20 school year and continuing through the 2022-2023 school year.

Todd Substad - Long Term Substitute Teacher for Sarah Doll at Prairie Winds Middle School beginning August 26 and ending October 11, 2019. He will be placed at step 9 of the B+30 lane on the Teachers Association salary schedule.

REQUESTS FOR LEAVE NON-AFFILIATED)

Samantha Schirmers, ACES Program Coordinator, has requested a leave under the provisions of the Family Medical Leave Act beginning on or about August 21 and returning to work October 2, 2019 for 20 hours per week for the remainder of her 12 week leave.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Cory Smith, Physical Education Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 3 and continuing for a period of 12 weeks, with unpaid leave continuing for the remainder of the 2019-20 school year.

RESIGNATIONS (NON-AFFILIATED)

Ellen Orcutt - ACES Site Supervisor at Kennedy Elementary School. Last date of employment July 31, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Megan Burkel - Special Education Paraprofessional at 5 C's, effective as of May 30, 2019.

Ryan Osberg - ACES Child Care Assistant, effective as of July 3, 2019.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting

5.E.

Meeting Date: 07/08/2019

Prepared By: Eric Hudspith, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Approval of the 2019-2020 Rates of Pay for Community Education & Recreation Department Part-Time and Seasonal Personnel

Background:

Each year the Board approves a schedule of rates of pay for persons employed by the Community Education and Recreation Department on a part-time and/or seasonal basis. Schedules showing the recommended rates for the 2019-20 school year are enclosed.

Recommended Action:

The Administration recommends approval of the proposed rates as presented.

Attachments

FY 20 CER Salary Rates for Part-Time and Seasonal Personnel

Community Education & Recreation Department Salary Rates for Part-Time Personnel		
Job Title	Rate 2018-19	Rate 2019-20
ACES Staff		
ACES childcare staff	\$9.65- \$14.00	\$10.00-\$16.50
Adult Basic Education (ABE)		
ABE Aides	MAPS Para contract rate	MAPS Para contract rate
ABE Childcare staff	MAPS Para contract rate	MAPS Para contract rate
Aquatics Staff		
Instructors	\$12.00 - \$20.00	\$12.00 - \$20.00
Lifeguards	\$9.75 - \$14.00	\$10.50 - \$14.00
Locker Room Attendants	\$7.87 - \$9.75	\$7.87 - \$9.75
Early Childhood Family Ed. (ECFE)		
Ready for Kindergarten Facilitator	\$20.00	\$20.00
IGDI's Tester	\$20.00	\$20.00
Licensed Screener	16.48-\$17.06	16.48-\$17.06
Screening Supervisor	26.27-\$27.19	26.27-\$27.19
Enrichment Staff		
Enrichment Instructors	\$9.65 - \$26.00	\$9.65 - \$26.00
Enrichment Aides	\$9.65 - \$26.00	\$9.65 - \$26.00
Middle School After School		\$10.00-\$12.00
ASA Staff		
ASA Skating School Instructors	\$8.00-\$15.00	8.25-16.00
ASA Concession and Ice Worker	\$9.75-\$15.00	8.25-16.00
Adult Sports Official (or instructor, mentor)	\$15.00- \$29.00/game	\$15.00- \$29.00/game/hour
Recreation Staff		
Certified Archery Instructor (new)	\$11.00-\$15.00	\$13.00-\$19.00/hour
Connections Supervisor	\$ 11.00 – \$18.00	\$11.50-\$14.00/hour
Recreation Leader		\$10.00-\$13.00/hour
Building Supervisor	\$13.71 - \$14.00	\$13.71 - \$15.00
Lancer Band		
Lancer Band Director	\$4,839.58 - \$6,191.66/season	\$4,839.58 - \$6,191.66/season
Lancer Assistant Band Director	\$3,041.66	\$3,041.66
Lancer Band Assistant Staff	\$300- \$1500.00	\$300- \$1500.00
Revised 6/30/18		Revised 5/30/19

School Board Regular Meeting**5.F.****Meeting Date:** 07/08/2019**Prepared By:** Eric Hudspith, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Approval of the 2019-2020 Rates for Part-Time, Temporary and Substitute Employees and Miscellaneous Rates of Pay

Background:

Each year the Board approves a schedule of hourly rates of pay for persons employed by the district on a part-time, temporary or substitute basis, and miscellaneous rates of pay. Schedules showing the recommended rates for the 2019-20 school year are enclosed. The administration recommends that the Board adopt the proposed rates as recommended.

Recommended Action:

The Administration recommends approval of the proposed rates as presented.

Attachments

Substitutes Hourly Rates for 2019-20

Miscellaneous Rates of Pay 2019-20

Part-Time Hourly Rates of Pay 2019-20

MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77

Rates for Substitute Employees
2019-20 Fiscal Year

<u>JOB TITLE</u>	<u>2018-19</u>	<u>2019-20</u>
Teacher	\$120.00 per day or \$20/hr with a two-hour minimum, after 60 days in a school year \$130.00 per day	\$130.00 per day or \$21.67/hr with a two-hour minimum.
Principal (licensed)	\$150.00 per day, Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.	\$150.00 per day, Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.
Paraprofessional		
No District 77 Experience	\$10.25 per hour	\$12.50 per hour
With District 77 Experience	Contract Minimum	\$12.50 per hour
Secretary	\$11.00 per hour	\$12.50 per hour
Retired District 77 Secretary	Step 1	Step 1 of position subbing for
Custodial/Maintenance	\$11.00 per hour	\$12.50 per hour
Retired District 77 Custodian	Step 1	Step at time of retirement
Food Service	Step 1	Step 1 of position subbing for
Licensed School Nurse	\$30.00 per hour	\$30.00 per hour
Nurse (LPN or RN)	Contract Minimum	Contract Minimum

MANKATO AREA PUBLIC SCHOOLS

Miscellaneous Rates of Pay

Job Title/Activity	Rate	Comments	Budget Code
<u>PLCs</u> Missed Prep for PLC PLC after teacher duty day*	Contract Rate	Per Letter of Agreement with MTA	Site Staff Development 01/xxx/640/000/306/185
Missed Prep or Lunch - Special Ed Teachers	Contract Rate	Apply when teachers miss prep/lunch to provide instruction or for IEP meetings per Special Ed Teacher Compensation Guidelines.	01/xxx/xxx/000/740/185
IEP meetings outside of teacher duty day - all teachers*	Contract Rate	Compensation minimum of 15 minutes per Special Ed Teacher Compensation Guidelines	01/xxx/xxx/000/740/185
DIBELS Team Members	\$20.00 per hour		
<u>Test Proctors</u> Current employees during normal work hours Current employees outside normal work hours Hired from outside district Retired licensed teachers Missed prep for proctoring	No additional pay Regular Rate of Pay \$10.25 per hour \$15.00 per hour Contract Rate		01/200/611/000/000/185
Required meetings outside of teacher duty day*	\$35.00 per hour	Exception: Part-time teachers attending a district inservice within the FT teacher duty day should receive their contract rate for additional time beyond their contract time.	Teacher's Regular Salary Code
Summer Professional Development	\$35.00 per hour	Note: Payment for summer professional development will be paid only if specifically aligned to District Roadmap initiatives and designated by the District as paid training.	Site or Program Staff Development Code
Participating on Interview Teams	No pay - voluntary		-----
Teaching Fellows	\$25.00 per hour	For activities outside of teacher duty day scheduled by mentors and designated for pay	
Moving	Sub Custodian Rate	Maximum 8 hours	01/xxx/810/000/000/170
Cougar Learning Lab Coordinator	\$20.00 per hour	East Sr. High School	
Success Coach	\$20.00 per hour	PWMS	
PASS/SASH Instructors	Contract Rate	PWMS and DMMS	01/612/280/000/303/140
<u>CPI/PCM Training</u> Trainers Teacher Trainees sent by District Para Trainees sent by District	Contract Rate \$35.00 per hour Regular hourly rate		01/200/420/640/419/185

*Teacher duty day is 7 hours, 50 minutes. Teachers are required to begin 30 minutes prior to the student day. Typically, the end time for secondary teachers is 30 minutes after the student day; end time for elementary teachers is 40-50 minutes after the student day depending upon the length of the student day.

Note: Please be sure that teachers submit timesheets for extra time worked within the same pay period that the time was worked.

June 22, 2019

MANKATO AREA PUBLIC SCHOOLS

Hourly Rates for Part-time/Temporary Employees 2019-20 Fiscal Year

JOB TITLE	2018-19 Hourly Rate	2019-20 Hourly Rate
Laundry Worker	\$12.00	\$12.25
Work Experience/Work Based Students	Minimum Wage	Minimum Wage
High School Student Workers	Minimum Wage	Minimum Wage
Post-Secondary Work Study	Minimum Wage	Minimum Wage
Sign Language Interpreter	\$22.25 - \$24.50	\$22.50-\$25.00
Language Interpreter	\$20.00	\$20.40
Intervener	N/A	\$20.40 - \$23.50
Brailist	\$20.00 - \$23.00	\$20.40 - \$23.50
Brailist in Training	\$15.00	\$15.00
Head Election Judge	\$11.50	\$11.75
Election Judge	\$10.00	\$10.25
Locksmith	\$12.25	\$12.50
Lead Summer Painter	\$11.75	\$12.00
Summer Painter	\$10.25	\$10.50
Summer Carpenter's Helper	\$10.25	\$10.50
Groundskeeper (0 - 1 year)	\$9.95	\$10.25
Groundskeeper (more than 1 year)	\$10.45	\$10.70
Custodian's Summer Helper	\$10.75	\$11.00
Curriculum Writing	\$25.00	\$25.00
Musical Accompanist	\$20.00	\$20.00
Printer's Helper	\$9.75	\$10.00
District Stage Manager	\$25.00	\$25.50
Assistant Stage Manager	\$15.00	\$15.25
First Aid Trainers	\$28.00	\$28.50
First Aid Team Members	Reg. Hrly Rate to \$17.50 max	Reg. Hrly Rate to \$18.50 max

School Board Regular Meeting

6.A.

Meeting Date: 07/08/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

David and Patti Bye donated \$50 to the East High School Nick Hoffman Scholarship fund in memory of David Hoffman.

Sertoma of Greater Mankato donated \$2,000 to the District's Deaf and Hard of Hearing Program.

Prairie Ecology Bus Center provided a \$1,700 grant to Hoover Elementary School fifth grade.

SW Metro Functional Medicine Clinic donated \$50 to East High Activities.

Bethany Lutheran College donated \$546.50 to the Adult Basic Education program.

Mary Nelson donated \$305 to the East High student council.

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting

6.B.

Meeting Date: 07/08/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Act on 2020-21 Long-Term Facilities Maintenance Plan

Background:

Scott Hogen, Director of Facilities, reviewed the 2020-21 Long-Term Facilities Maintenance Plan during the informational portion of tonight's meeting.

Recommended Action:

The administration recommends approval of the plan as presented.

Attachments

School Board Regular Meeting**6.C.****Meeting Date:** 07/08/2019**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Act on Adult 2019-2020 Breakfast/Lunch Prices

Background:

The district recently received updated information from MDE. The U.S. Department of Agriculture (USDA) has established minimum price requirements for paid school lunches. The recommended adult prices for 2019-2020 are as follows:

ITEM DESCRIPTION	2018-19 PRICING	2019-20 PRICING	INCREASE
Lunch Program			
All Adult	\$3.75	\$3.85	\$0.10
Breakfast Program			
Adult Paid	\$1.80	\$1.85	\$0.05

Recommended Action:

The administration recommends that Adult Food Service prices be established for the 2019-2020 school year as presented. These prices represent a \$0.10 increase for lunch and a \$0.05 increase for breakfast from 2018-2019.

School Board Regular Meeting**6.D.****Meeting Date:** 07/08/2019**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Act on South Central Service Cooperative Updated Lease Amendment

Background:

Attached is a proposed updated lease amendment with the South Central Service Cooperative, which, if approved by the School Board, provides additional instructional space for use by the Futures Program at 1610 Commerce Drive in North Mankato. The annual lease will continue to be covered in the school district's Capital Fund. This space rental agreement is eligible for the Lease Levy Aid program. The updated amount reflects the expense related to converting previous office space into instructional space.

Recommended Action:

The administration recommends that the School Board take action to approve this updated lease amendment and authorize Mr. Sager to sign the lease amendment document.

AttachmentsUpdated Lease Agreement

SOUTH CENTRAL SERVICE COOPERATIVE
UPDATED LEASE AGREEMENT
July 1, 2019

THIS LEASE AGREEMENT is made by and between South Central Service Cooperative (hereinafter called "Lessor") and Independent School District 77 (hereinafter called "Tenant") and witnesses as follows:

1. **LEASE AND TERM.** Lessor hereby leases to Tenant and Tenant hereby takes from Lessor, 14,824 square feet located at 1610 Commerce Drive, North Mankato, Minnesota. The Term of this lease shall commence on July 1, 2019 and end on June 30, 2034 unless extended or sooner terminated as hereinafter provided.
2. **POSSESSION.** Lessor shall deliver possession of the Premises on or before July 1, 2019.
3. **SERVICES.** So long as Tenant is not in default under any of the conditions of this Lease, Lessor shall be responsible for the structure, roof, parking lot, water and sanitary sewer lines from street to building line, fire sprinkler system and structure insurance and liability coverage.

Tenant shall be responsible for all utility services, custodial, routine maintenance, alarm monitoring, all expendable supplies, refuse disposal and recycling, lessee's insurance coverage and any miscellaneous expenses of occupancy not otherwise specified.

4. **RENT.** Rent shall be as follows:

July 1, 2019-June 30, 2020	Total per annum: \$188,634.75
July 1, 2020-June 30, 2021	Total per annum: \$194,119.63
July 1, 2021-June 30, 2022	Total per annum: \$199,752.75
July 1, 2022-June 30, 2023	Total per annum: \$205,534.11
July 1, 2023-June 30, 2024	Total per annum: \$211,611.95
July 1, 2024-June 30, 2025	Total per annum: \$217,838.03
July 1, 2025-June 30, 2026	Total per annum: \$224,212.35
July 1, 2026-June 30, 2027	Total per annum: \$230,734.91
July 1, 2027-June 30, 2028	Total per annum: \$237,553.95
July 1, 2028-June 30, 2029	Total per annum: \$244,521.23
July 1, 2029-June 30, 2030	Total per annum: \$251,636.75

July 1, 2030-June 30, 2031 Total per annum: \$259,048.75
July 1, 2031-June 30, 2032 Total per annum: \$266,608.99
July 1, 2032-June 30, 2033 Total per annum: \$274,465.71
July 1, 2033-June 30, 2034 Total per annum: \$282,619.41

5. **MISCELLANEOUS.** Tenant agrees as follows:

- a. To keep the Premises in as good condition and repair as they were in at the time that Tenant took possession of same, reasonable wear and tear, excepted.
- b. Not to commit any nuisance or waste on the Premises, throw foreign substances in plumbing facilities, or waste any of the utilities furnished by Landlord.
- c. Not to erect signs on or about the Premises without written permission of Lessor.
- d. That the cost to repair any damage to the Premises in excess of reasonable wear and tear shall be the responsibility of the tenant.

If Tenant shall fail to keep and preserve the Premises in the state of condition required by the provisions of this Lease, or if Tenant fails to observe any of its other requirements pursuant to this Lease and the same may be cured by the expenditure of money, Lessor may, at its option, and after 30 days' notice put or cause the same to be put in the condition and state of repair agreed upon, or expend any such funds in order to cure such default, and in such case, Tenant, on demand, shall pay, as Additional Rent, the cost thereof.

6. **INSURANCE.** The Tenant shall maintain, at its owns expense, fire and extended coverage insurance which insures all the Tenant's fixtures, personal property, and contents located in the Premises or elsewhere inside or outside the building. The Tenant, upon request by Lessor, shall furnished proof of such coverage.

Lessor: South Central
Service Cooperative

By: Les Martinez

Its: CEO

Date: 6/18/19

Tenant: Independent School
District 77

By: _____

Its: _____

Date: _____

School Board Regular Meeting**6.E.****Meeting Date:** 07/08/2019**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Act on Resolution Regarding Board Control of Extracurricular Activities

Background:

Student Activities are authorized under Minnesota Statutes, section 123B.49. Student activity accounts are for extracurricular activities where funds are raised by the students and for the students that are currently enrolled. The District has numerous Student Activities operating under the guidelines of School Board Policies 712 and 725 and currently have all been approved by the School Board as "Not Under Board Control." This means the accounting for revenues and expenditures have not been reported and approved by the School Board similar to other revenues and expenditures.

In January 2017, the Governmental Accounting Standards Board (GASB) issued Statement 84, which establishes criteria for identifying and reporting fiduciary activities for all state and local governments. The statement was effective on July 1, 2019.

Minnesota Department of Education (MDE) has released guidance for districts on how to comply with GASB 84. Due to the recent omnibus education bill signed into law (2019 First Special Session, Chapter 11, Article 1), school districts must move Student Activities from "Not Under Board Control" to "Under Board Control" to be in compliance with GASB 84 and the Laws of Minnesota. Attachment (A) shows the particular changes to MN State Statute 123B.49, subdivision 4.

To help districts get started with this important shift, Minnesota School Boards Association (MSBA) has provided the following resolution for school boards. MSBA also plans to release an updated model policy that will need to be modified by the School Board during the next school year to comply with the updated MN State Statute 123B.49.

RESOLUTION REGARDING BOARD CONTROL OF EXTRACURRICULAR ACTIVITIES

WHEREAS, Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5 will require changes in the accounting for student activity funds and school boards must take charge of and control all student activities of the public schools in the district and that all money received or expended for extracurricular activities shall be recorded in the same manner as other revenues and expenditures of the district;

THEREFORE, BE IT RESOLVED, that the School Board of Mankato Area Public Schools, Independent School District No. 77, directs the district's administration to implement the requirements of Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5.

Recommended Action:

The administration recommends that the School Board take action to approve the resolution to implement the change in student activity accounting effective on July 1, 2019.

Sec. 5. Minnesota Statutes 2018, section 123B.49, subdivision 4, is amended to read:

Subd. 4. **Board control of extracurricular activities.** (a) The board ~~may~~ must take charge of and control all extracurricular activities of the teachers and children of the public schools in the district. Extracurricular activities means all direct and personal services for pupils for their enjoyment that are managed and operated under the guidance of an adult or staff member. The board shall allow all resident pupils receiving instruction in a home school as defined in section 123B.36, subdivision 1, paragraph (a), to be eligible to fully participate in extracurricular activities on the same basis as public school students.

(b) Extracurricular activities have all of the following characteristics:

(1) they are not offered for school credit nor required for graduation;

(2) they are generally conducted outside school hours, or if partly during school hours, at times agreed by the participants, and approved by school authorities;

(3) the content of the activities is determined primarily by the pupil participants under the guidance of a staff member or other adult.

~~(e) If the board does not take charge of and control extracurricular activities, these activities shall be self-sustaining with all expenses, except direct salary costs and indirect costs of the use of school facilities, met by dues, admissions, or other student fund-raising events. The general fund must reflect only those salaries directly related to and readily identified with the activity and paid by public funds. Other revenues and expenditures for extra-curricular activities must be recorded according to the Manual for Activity Fund Accounting. Extracurricular activities not under board control must have an annual financial audit and must also be audited annually for compliance with this section.~~

~~(d) If the board takes charge of and controls extracurricular activities,~~ (c) Any or all costs of these activities may be provided from school revenues and all revenues and expenditures for these activities shall be recorded in the same manner as other revenues and expenditures of the district.

~~(e) If the board takes charge of and controls extracurricular activities,~~ (d) The teachers or pupils in the district must not participate in such activity, nor shall the school name or any allied name be used in connection therewith, except by consent and direction of the board.

(e) A school district must reserve revenue raised for extracurricular activities and spend the revenue only for extracurricular activities.

EFFECTIVE DATE. This section is effective for fiscal year 2020 and later.

School Board Regular Meeting

6.F.

Meeting Date: 07/08/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Designation of Official Depositories

Background:

Law requires that the School Board designate a bank, banks, or savings associations that will be used as depositories for District funds.

BE IT RESOLVED, US Bank Mankato, Old National Bank, Wells Fargo Bank, N.A., ProGrowth Bank, 1st National Bank, Frandsen Bank, MinnStar Bank, CCF Bank, Twin City Federal National Bank, Pioneer Bank and the Minnesota Liquid Asset Fund Plus be, and are hereby designated as depositories of this School District with authority to accept or receive, at any time, deposits for the credit of this School District, and

BE IT FURTHER RESOLVED, That checks, drafts, or other orders for payment with the depositories must be signed, actually or by use of a facsimile signature, by all three of the following officers of Independent School District No. 77:

_____, Clerk
_____, Chairperson
_____, Treasurer

AND BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to transfer between depository accounts School District funds as they determine necessary in the normal operation of the School District, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to purchase Certificates of Deposit and Commercial Paper in name of Independent School District No. 77, Mankato, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to wire transfer funds to pay principal and interest payments due on school building bonds, and

BE IT FURTHER RESOLVED, That this resolution shall continue in force until express written notice of its rescission or modification has been furnished to and received by the depositories.

Recommended Action:

Recommend adoption of the resolution as presented.

School Board Regular Meeting**6.G.****Meeting Date:** 07/08/2019**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Designation of Identified Official with Authority for Minnesota Department of Education (MDE) Secure Website Access

Background:

The Minnesota Department of Education (MDE) has set up a process for assigning an Identified Official with Authority. The system is called the External User Access Recertification System and the process, implemented in Spring 2015, will provide consistency for external user access to all MDE secured systems protected by an MDE User Account.

The School Board must designate the Identified Official with Authority to authorize user access annually, as well as any time there is a change in the assignment of the Identified Official with Authority. This certification of the Identified Official with Authority designation is in accordance with Minnesota State Access Control Security Standard 1.0. The District may assign this role to more than one person or to a person other than the Superintendent or Director. The School Board minutes must clearly specify this role assignment.

Recommended Action:

It is recommended that the School Board of Independent School District #77 designate Paul Peterson, Superintendent, and Barb Macrafc, Administrative Assistant to the Superintendent/School Board Deputy Clerk to the role of Identified Official with Authority.

School Board Regular Meeting

6.H.

Meeting Date: 07/08/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Authorization to Execute and File Application for State- and Federally-Funded Programs

Background:

Most state- and federally-funded programs require that the School Board, in official session, authorize an agent to execute and file funding applications for the School District and act as its official representatives in those state- and federally-funded programs.

Recommended Action:

The administration recommends that as of July 1, 2019, Superintendent Paul Peterson or designee be designated as the agent in filing applications for and representing the District in state- and federally-funded programs.
