



AGENDA
Independent School District No. 77
Mankato, MN 56001

Monday, August 12, 2019 - 5:00 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Paul Peterson and Board Member Sara Hansen

1. CALL TO ORDER AND ROLL CALL (5:00 P.M.)
2. APPROVAL OF AGENDA (5:00 P.M.)
3. OPEN FORUM (5:05 P.M.)
4. INFORMATION (5:15 P.M.)
 - A. Summer Programming Report
 - B. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (5:40 P.M.)
 - A. Approval of Minutes of July 8, 2019, Regular Meeting
 - B. Approval of August Bills
 - C. Personnel
 1. Personnel - Addendum
 - D. Board Member School Assignments for 2019-2020
 - E. Renewal of Membership in the Minnesota State High School League
 - F. Renewal of Membership in the Minnesota School Boards Association

6. BUSINESS (5:45 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Appointment of Deputy Clerk
 - C. Designation of Identified Official with Authority for Minnesota Department of Education (MDE) Secure Website Access
 - D. Payable 2020 Tax Levy Hearing Date
 - E. Act on Five Year Lease Agreement for Employee Technology Devices & Replacement
7. ADJOURNMENT (6:10 P.M.)



School Board Members for 2019

Darren Wacker, Chair
312 Tranquility Trail
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2022

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2022

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
E-Mail: jbrand1@isd77.org
Term Ends December 31, 2020

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
E-Mail: shanse1@isd77.org
Term Ends December 31, 2020

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
Phone: 507-382-4951
E-Mail: kschuc1@isd77.org
Term Ends December 31, 2022

Ann Hendricks
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.org
Term Ends December 31, 2020

Abdi Sabrie
537 Linda Drive
Eagle Lake, MN 56024
Phone: 507-654-0036
E-Mail: asabri1@isd77.org
Term Ends December 31, 2020

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

Visit our Web Site at www.isd77.org

School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting

4.A.

Meeting Date: 08/12/2019

Prepared By: Marti Sievek, Interim Director of Teaching and Learning

Item Type: Information

Subject:

Summer Programming Report

Background:

Scot Johnson, Sara McMonagle, Darcy Stueber, Katie Gag, and Betty Alders will present the Summer Programming Report to the School Board.

Recommended Action:

N/A

Attachments

Presentation



Summer Academics Report to the School Board

Elementary Summer School, Learning in Deed,
Pre K-12 Extended School Year (ESY), and
Secondary Summer School

8/12/19

Summer Programming Schedule

Elementary Summer School and Learning in Deed Program
dates: July 8 – August 1, 2019

Extended School Year Program Dates: June 17–27, July 29–
August 8, 2018

Birth through Age 2 Summer Dates (6 weeks): June 17th–28th,
July 8th–19th, July 29th–August 9th



Elementary Summer School

Enrollment Data

Program Title	Number of students registered	Average Daily Attendance (excluding students who dropped)
Reading	431	87%
Math	112	84%
Learning in Deed	43	85%
English Learners	51	81%
TOTAL	637	86%

Elementary Summer School Attendance Data Trends

Historic Attendance Rates

2019 - Attendance rate was 77.4% of registrants

2018 - Attendance rate was 75.6% of registrants

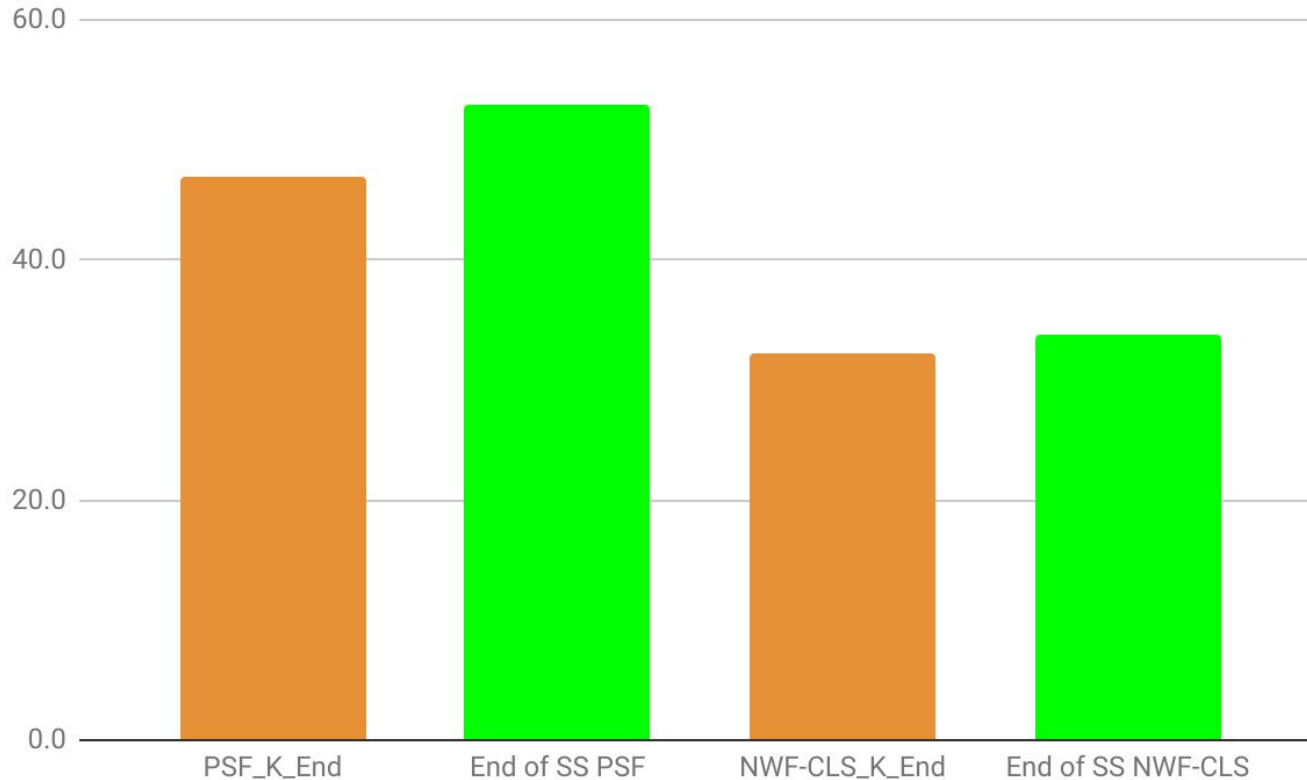
2017 - Attendance rate was 75.1% of registrants

2016 - Attendance rate was 73.7% of registrants

2015 - Attendance rate was 73% of registrants

2014 - Attendance rate was 65% of registrants

Reading Academy Kindergarten DIBELS 2019 Data



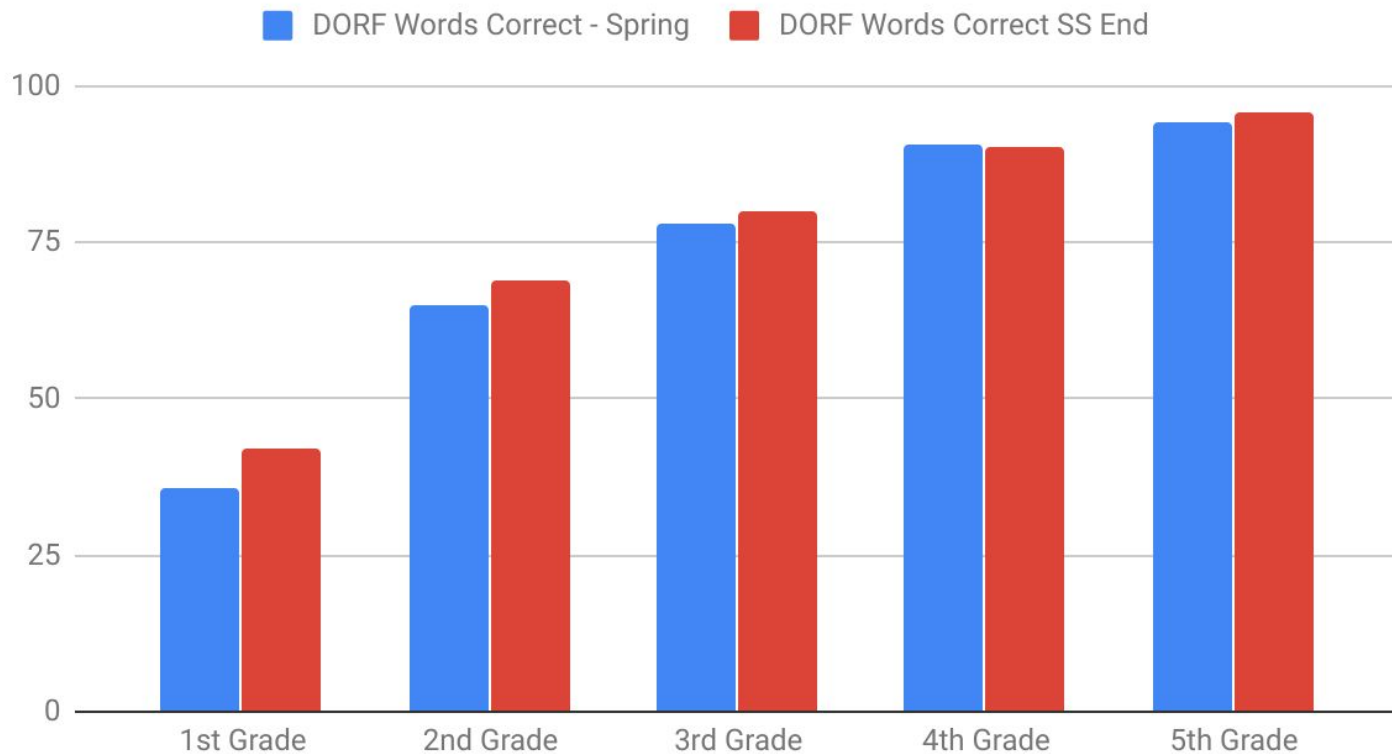
PSF = Phoneme Segmentation Fluency

NWF = Nonsense Word Fluency

CLS = Correct Letter Sounds

Reading Academy DIBELS 2019 Data – Oral Reading Fluency

DORF Words Correct - Spring and DORF Words Correct SS End



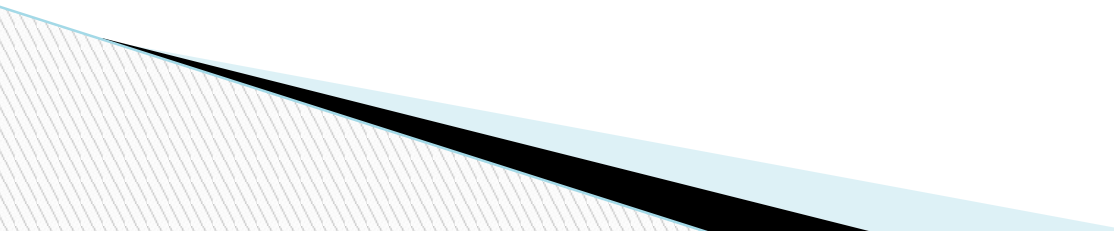
DORF = DIBELS Oral Reading Fluency

Math Academy 2019 Data

All Students: Grades 2–5

Pretest (% correct)	Post-test (% correct)
41%	73%

Pre / Post Tests Focused on: Number Sense, Basic Facts (Multiplication / Division), Fractions, Beginning Algebra, Multi-Step Problem Solving

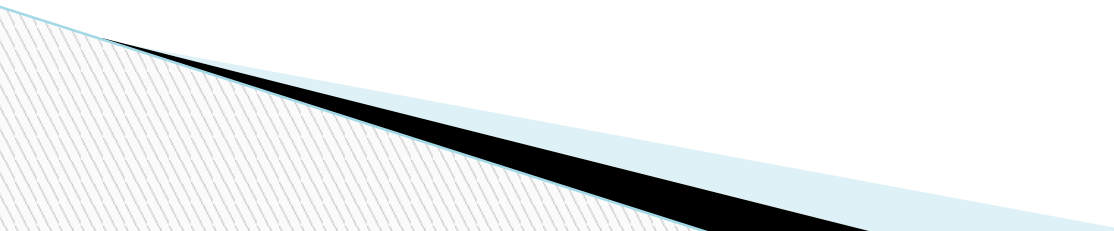


EL GRADES 1-5 ASSESSMENTS

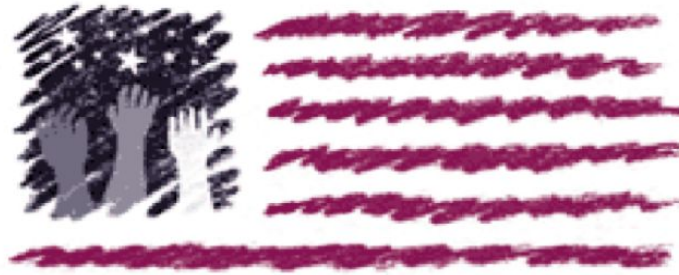
Source: Reading A-Z

AVERAGE STUDENT SCORE (PRE-TEST)	AVERAGE STUDENT SCORE (POST-TEST)
56%	64%

2019 Elementary School Program Highlights

- Year Two of Summer Reading Academy Curriculum – Summer “LitCamp”
[Welcome to LitCamp](#)
 - EL Liaisons Assisting with Transportation on Days One and Two and Working with Teachers at Various Summer Sites
 - Awesome Staff Connecting with Students and Families
- 

LEARNING●IN●DEED



Making a difference through SERVICE-LEARNING

Engages students in community-based service projects while strengthening their basic academic needs. It always includes a strong reflective component where students utilize higher order thinking skills



2019 Service Projects:

- *Ronald McDonald House Car Wash
- *Collected Pop Tabs for RMH
- *Pay it Forward/ Random Acts of Kindness
- *Placed kindness notes in library books.
- *Planted flowers for Primrose Residents
- *Picked up garbage at Franklin Elementary
- *Made friendship bracelets
- *Created positive mindset posters. Hung in hallways.
- *Gave Police Officers treats.



Academics

- * Online Research
- * Writing friendly letters
- * Reading Fluency and Comprehension
- * Teamwork/ Social Skills
- * Leveled reading passages (Readtheory.org)
- * Real world math problems
- * IXL Math, Prodigy
- * Task completion skills
- * Positive thinking
- * MyOn Reader
- * Making Predictions
- * Fractions
- * Used data to create bar graphs
- * High frequency words



Reading Buddies!



Student Reflections

I understand how the kindness boomerang works. When you do something kind for others, kindness returns to you.

I learned that one little thing can change our community.

I learned about Philanthropy and random acts of kindness.

I improved in building relationships with others.

I improved in math. I got better at calculating problems in my head.

I learned to hold doors open for others. It shows kindness.

- Read Books about Kindness
- Read an article about the Ronald McDonald House.
- Read with older reading buddies daily

Reading/Writing

- Counted and sorted pop tabs that we collected
- Measured with pop tabs
- Practiced working together by playing math games

Math

- Reduce, Reuse, Recycle presentation
- Reduce, Reuse Recycle book and article

Science

Learning Indeed K-2
Kari Benson

Theme:
Spreading Kindness

- Made bracelets with beads
- Made posters for service projects
- Created kindness bookmarks

Art

- I love my neighbor because ____.
- Would you rather
- Friendship Bingo

Energizers

- Kindness bookmarks
- Notes in books
- Collecting pop tabs
- Treats for police officers
- Primrose retirement center
- Kindness bracelets
- Car Wash

Service Projects

K-2 Learning in Deed Newsletter

Ms. Benson

Week of July 8, 2019

What we've been up to this week...

- Getting to know each other
- Learning the expectations at Learning in Deed
- Talking about service learning projects
- Watching videos and reading books about kindness
- Reading with our Reading Buddies
- Reading Stations
- Math Stations

Please contact me at:

kbenso1@isd77.org

Franklin Elementary: 507-345-4287

On the Horizon

Service Learning projects: We will be showing others random acts of kindness.

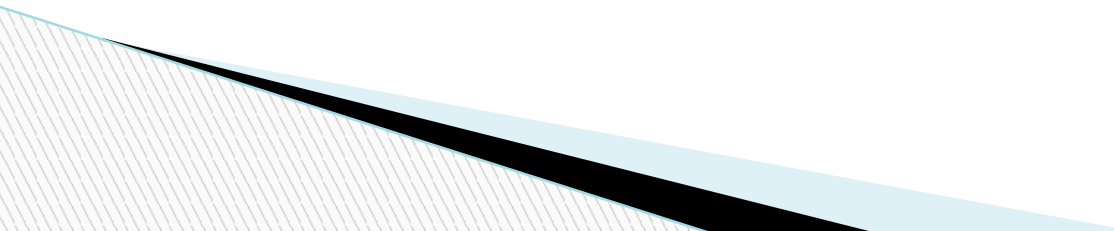
We will have a car wash to raise money for the Ronald McDonald House.

We will pick up trash around Franklin.

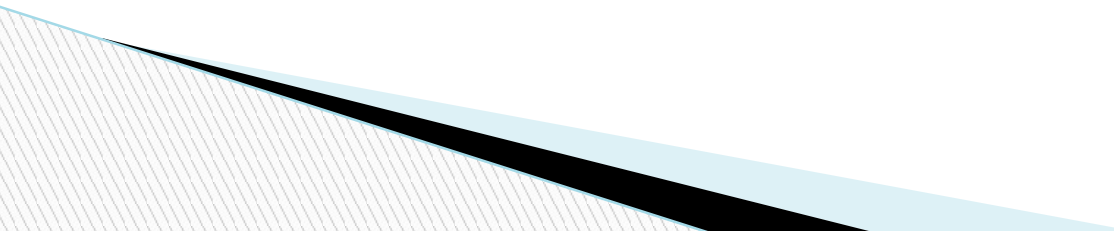
We will continue to practice math, reading and writing while we are helping others.

Extended School Year (ESY)

What is ESY?

- ESY refers to special education services that are provided to a student with a disability beyond the normal school year of the district.
 - School districts are required to provide ESY services to a student if the IEP team determines the services are necessary during a break in instruction to provide FAPE.
- 

Qualifying Factors Considered

1. Prior observation of the student's regression and recoupment over the summer.
 2. Observation of the student's tendency to regress over extended breaks in instruction.
 3. Experience with other pupils with similar instructional needs
 4. Student's progress and maintenance of skills during the regular school year.
 5. Student's degree of impairment
 6. Student's rate of progress
 7. Student's behavioral and physical problems
- 

Extended School Year Attendance

- Early Intervention Services (Birth–Age 2) – 135 students
- Early Childhood (ages 3–5)
 - Camp Ready Set Go – 60 students participated
 - 15 IEP placements/ 45 General Education
 - Other Locations – 21 students
- Elementary – students
- Middle School – students
- High School – students

(Fill in by Aug 12th) average daily attendance

(excluding Birth–2, including students who showed up for at least one day)

Location of ESY Services

Birth through 2 Years:

- Student's home or childcare setting

Camp Ready Set Go and Voluntary Pre-K:

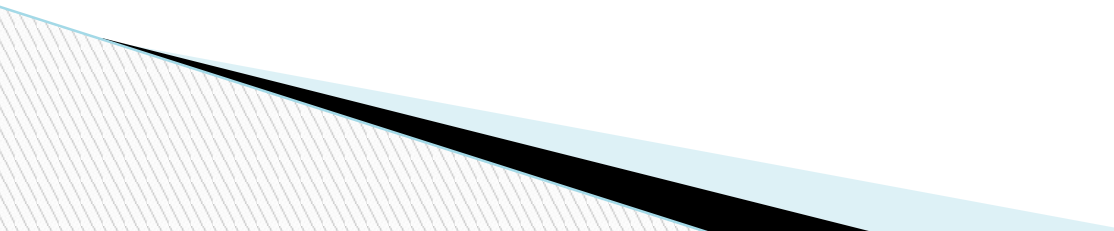
- 4 sites – Early Childhood Center, Franklin, Kennedy, Rosa Parks

PreK–Age 21:

- 12 sites – Early Childhood Center, Futures, DMMS, PWMS, West, East, Rosa Parks, Washington, Franklin, Monroe, Eagle Lake, Kennedy

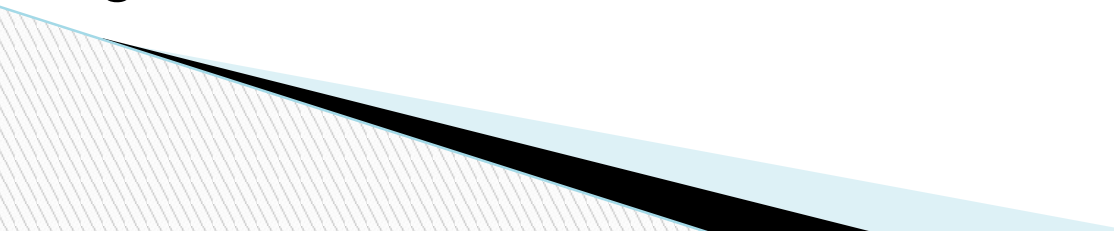
Purpose of Extended School Year

A student is eligible for ESY if they meet the requirements under one of the following categories:

- Regression/Recoupment
 - Self-Sufficiency
 - Unique Needs
- 

Purpose of Extended School Year

Regression/Recoupment:

- “Regression” refers to the significant decline in the performance of a skill or acquired knowledge, specified in the annual goals as stated in the child’s IEP that occurs during a break in instruction.
 - “Recoupment” refers to a child’s ability to regain the performance of a skill or acquired knowledge to approximately the same level of performance just prior to the break in instruction.
 - Data must be collected in order to determine recoupment or regression over a break in instruction.
- 

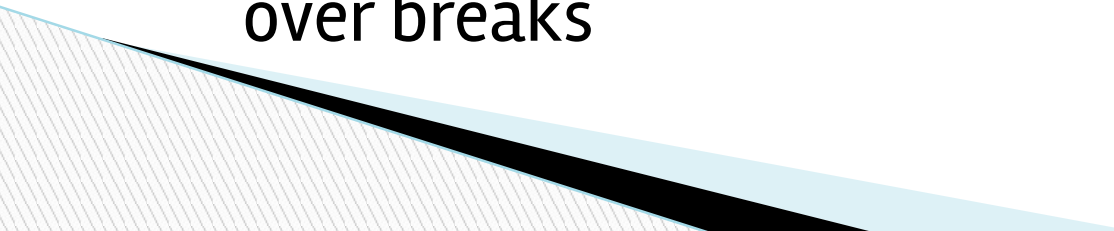
Purpose of Extended School Year

Self-Sufficiency:

- “Self-sufficiency” refers to the functional skills necessary for a pupil to achieve a reasonable degree of personal independence as typically identified in the annual IEP goals for a child requiring a functional curriculum
- Any disability category may qualify for self-sufficiency
- Functional goals in the student’s IEP
 - Basic communication
 - Impulse control
 - Personal hygiene
 - Physical mobility/muscular control
 - Basic self-help, including toileting, eating/feeding, dressing
 - Functional academics

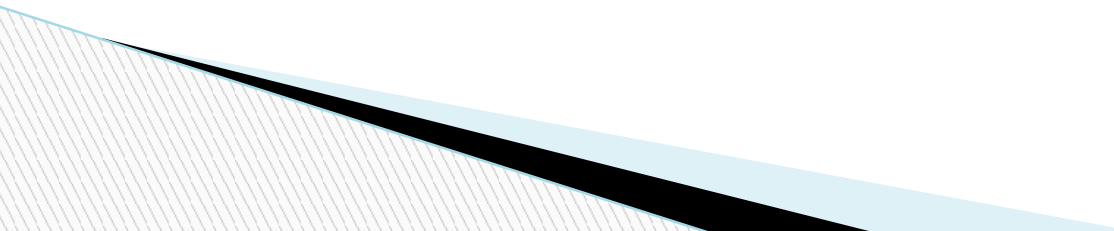
Purpose of Extended School Year

Unique Needs:

- Given the student's unique need(s) the IEP team determines if ESY services are necessary to insure the student receives a Free Appropriate Public Education
 - Examples:
 - A student hasn't shown regression but may be learning a new skill
 - Medical leave from school/Extended absenteeism
 - Continued low achievement scores but no regression over breaks
- 

Transportation

Students are transported to/from school by:

- Palmer Bus Company: providing curb to curb transportation
 - AMV: students with medical needs
 - Parent
- 



Mankato Area Learning Center Summer School Program

- ☐ Program dates: Monday– Friday
- ☐ June 17 – July 2 and July 8 – 31
- ☐
- ☐ 9:00–12:00
- ☐
- ☐ Location: Lincoln Community Center and WHS
- ☐
- ☐ Courses: Geometry, Algebra IIA & IIB
English 9, 10 & 11
American Studies, Human Geography
US History, World History, Economics & Government
Physics, Biology & Chemistry
Physical Education



Mankato Area Learning Center Summer School Program Staff



From left to right:

Scott Klinkner
Dave Burgess
John Bigham
Fred Berg
Mike Sipe
Sherry Miller
Becca Lee
Aaron Miller

Not Pictured:

Jeremy Burger
Chris Wollmuth
Tom Boone
Kim Hermer
Laura Blasing
Crystal Kay
Dan Toegel

How are we able to offer all of these courses?

FLVS

FLVS is an online system which allows students to proceed at their own pace.

FLVS supports teachers in the delivery of curriculum aligned to the state standards.

Teachers can identify student strengths and individualize instruction to meet student needs.

Students are motivated when they are able to demonstrate prior knowledge and focus on the material they have yet to master.

Students are able to gain more credit in the summer school program.





2019 Program Highlights

☐ Students are referred to the Summer School Program by their School Counselor

☐

☐ **246 Total Student enrollments**

☐

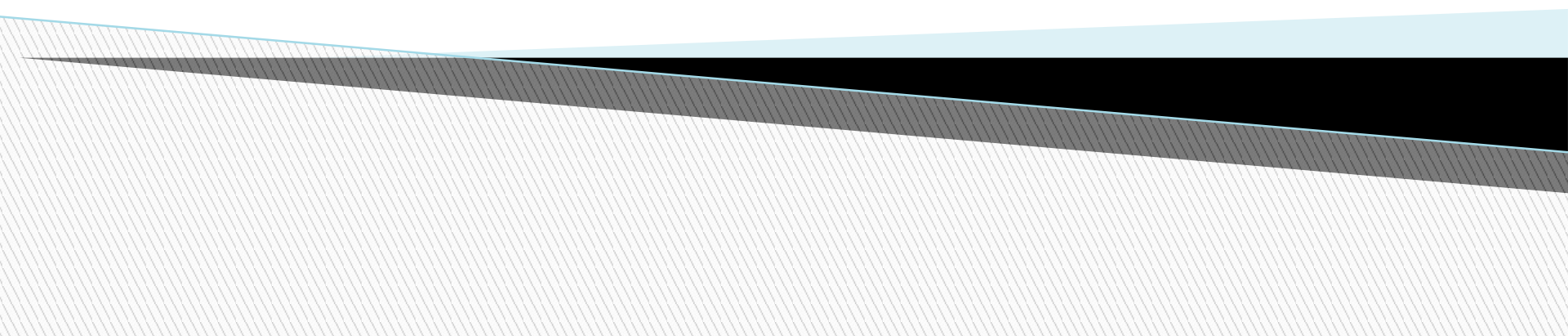
- Students receiving credit earned a minimum of .50 credit
- 309 total grades posted for a total of 145.5 Credits

☐

□ Summer Meals Fuel Minds

- Breakfast and Lunch provided at Summer School Sites
- 8 – Open Sites
 - Franklin, Hoover, Jefferson, Kennedy, Monroe, Rosa Parks, East, West
- 3 – Closed Sites
 - Eagle Lake, Lincoln, Futures
- 4 – Delivery Meal Sites for Special Programs
 - Washington, Dakota Meadows, Prairie Winds, Early Childhood Center

Thank you for your time!



School Board Regular Meeting

4.B.

Meeting Date: 08/12/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5.A.

Meeting Date: 08/12/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Approval of Minutes of July 8, 2019, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes - July 8, 2019, Regular Meeting

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 8, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, July 8, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Abdi Sabrie.

Mrs. Hendricks made a motion, and Mrs. Brandon seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: 2020-2021 Long-Term Facilities Maintenance Plan presented by Scott Hogen; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Ms. Schuck, and carried on a 6-0 roll call vote.

Approval of Minutes of the June 17, 2019, regular meeting.

Final Approval of June Bills totaling \$6,840,111.75

Approval of July Bills totaling \$903,253.60

Personnel:

APPOINTMENTS (ADMINISTRATIVE)

Monde Schwartz - Transfer from Assistant Principal to Principal at Prairie Winds Middle School beginning July 1, 2019. She will be compensated according to her placement on the Principals Association salary schedule.

APPOINTMENTS (NON-AFFILIATED)

Liliana Cartagena - Transfer to the position of School/Community Liaison beginning July 1, 2019. This is a full-time 8 hours per day, 12-month non-affiliated position with an annual salary of \$51,000 and she will be eligible for category II benefits.

Joseph Cham - Transfer to the position of School/Community Liaison beginning July 1, 2019. This is a full-time 8 hours per day, 12-month non-affiliated position with an annual salary of \$51,000 and he will be eligible for category II benefits.

Kelsy Marks - ACES Site Supervisor at Roosevelt Elementary School beginning July 1, 2019. This is a full-time, 8 hour per day/5 day per week non-affiliated position with an annual salary of \$33,536 and she will be eligible for Category I benefits.

Cynthia Moreno - Transfer to the position of ABE Assessment and Accountability Supervisor beginning July 1, 2019. This is a full-time, 8 hour per day/5 days per week position with a work-year of 220 days with an annual salary of \$36,960, and she will be eligible for Category II benefits.

APPOINTMENTS (INSTRUCTIONAL)

Anna Ammerman - Full-time, 1.00 FTEs Science Teacher at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Melissa Brueske - Transfer to the position of Dean of Students (TOSAS) at Prairie Winds Middle School beginning July 1, 2019. She will be compensated according to her placement on the Teachers Association salary schedule with a work year of 10 additional contract days per year.

Jenna Carlson - Mentor Coach (TOSA) at Rosa Parks Elementary School beginning with the 2019-20 school year and continuing through the 2022-2023 school year.

Dawn Dahline - Mentor Coach (TOSA) at Roosevelt Elementary School beginning with the 2019-20 school year and continuing through the 2022-2023 school year.

Dylan Ek - Long Term Substitute Social Studies Teacher for Anthony Ball at Prairie Winds Middle School beginning September 5 and ending December 2, 2019. He will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Rebekah Elledge - Part-time, 0.50 FTEs Speech and Language Pathologist beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the M+45 lane on the Teachers Association salary schedule.

Brent Grossman - Long Term Substitute English Teacher for Hannah Loewen at Prairie Winds Middle School beginning August 26 and ending November 18, 2019. He will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Becky Heinze - Teacher in the ESY Summer School Program - 2019. She will be compensated according to her placement on the Teachers Association salary schedule.

Stacey Hulseberg - Full-time, 1.00 FTEs Science Teacher at Dakota Meadows Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 4 of the M lane on the Teachers Association salary schedule.

Julie Larkin-Spies - Transfer to the position of Dean of Students (TOSAS) at Dakota Meadows Middle School beginning July 1, 2019. She will be compensated according to her placement on the Teachers Association salary schedule with a work year of 10 additional contract days per year.

Shelby McKissick - Full-time, 1.00 FTEs Counselor at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 4 of the M lane on the Teachers Association salary schedule with no additional contract days per year.

Katelyn Royce - Full-time, 1.00 FTEs Special Education LifeSkills Teacher at Washington Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Ryan Sauve - Part-time, 0.50 FTEs Social Studies Teacher at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Alysha Smook - Mentor Coach (TOSA) at Monroe Elementary School beginning with the 2019-20 school year and continuing through the 2022-2023 school year.

Amanda Sonnenfeld - Mentor Coach (TOSA) at Washington Elementary School beginning with the 2019-20 school year and continuing through the 2022-2023 school year.

Todd Substad - Long Term Substitute Teacher for Sarah Doll at Prairie Winds Middle School beginning August 26 and ending October 11, 2019. He will be placed at step 9 of the B+30 lane on the Teachers Association salary schedule.

The following will be teaching in the Reading/Math/EL/Learning in Deed Summer School Programs from June 20 until August 1, 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Brooke Fuqua, Tonya Wannarka

The following will be teachers in the Project Right Start Program at Prairie Winds Middle school July 16-18 and July 23-25, 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Dan Quame, Katie Ryan, Megan Stein, Jim Tischler

APPOINTMENTS (NONINSTRUCTIONAL)

Morgan Ballenger - Attendance/Assistant Principal Secretary at Dakota Meadows Middle School beginning July 17, 2019. This is a full-time, 8 hour per day/5 days per week assignment with a work-year of 229 days plus 9 paid holidays. She will be placed at step 3, classification B21 on the Educational Secretaries Association salary schedule.

Paul Hampton - ACES Child Care Assistant at Kennedy Elementary School for 6-8 hours per day/5 days per week beginning June 6 through August 23, 2019. He will be compensated at the rate of \$11.25 per hour.

Caleb Kubista - ACES Child Care Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning June 25 and ending August 23, 2019. He will be compensated at the rate of \$11 per hour.

Antonio Mendez Feliz - Student Success Coach at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning September 5, 2019. He will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Benjamin Ojika - Student Success Coach at Dakota Meadows Middle School for 7.5 hours per day/5 days per week beginning September 5, 2019. He will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kelly Solomon - ACES Child Care Assistant at Lincoln Community Center for 6-8 hours per day/5 days per week beginning July 1 and ending August 23, 2019. You will be compensated at the rate of \$12.25 per hour.

Brianna Souththivong - ACES Child Care Assistant at Jefferson Elementary School for 6-8 hours per day/5 days per week beginning June 18 and ending August 23, 2019. She will be compensated at the rate of \$11 per hour.

The following will be Summer Custodial Helpers beginning June 27 and ending August 2019 for 4 hours per day/5 days per week. They will be compensated at the rate of \$10.75 per hour.

Jacob Haley, Silas Simpson

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Darci Bollman - Voluntary decrease in assignment from 1.00 FTEs to 0.50 FTEs for the 2019-20 school year.

Kali Cummins - Adjust placement on the Teachers Association salary schedule to step 2 of the B+30 lane beginning with the 2019-20 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Elizabeth Rossow - Change in assignment to Interim ACES Lead Supervisor at Jefferson Elementary School for 8 hours per day/5 days per week beginning July 1 and ending August 23, 2019. She will be compensated at the rate of \$16.00 per hour.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Adam Doll, Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 14 and returning to work November 14, 2019.

Sarah Doll, Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 5 and returning to work October 14, 2019.

Shelby Herrera, Science Teacher at Prairie Winds Middle School, has requested an extended unpaid leave of absence beginning with the 2019-20 school year and continuing through the 2021-22 school year.

Cory Smith, Physical Education Teacher at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 3 and continuing for a period of 12 weeks, with unpaid leave continuing for the remainder of the 2019-20 school year.

REQUESTS FOR LEAVE NON-AFFILIATED)

Samantha Schirmers, ACES Program Coordinator, has requested a leave under the provisions of the Family Medical Leave Act beginning on or about August 21 and returning to work October 2, 2019 for 20 hours per week for the remainder of her 12 week leave.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Michael McMahon, Custodian at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on June 18 and returning to work July 19, 2019.

RESIGNATIONS (NON-AFFILIATED)

Cole Hoins - ACES Site Supervisor. Last date of employment June 28, 2019.

Mary Kate Lewis - Revise last date of employment to July 23, 2019.

Barb Macrafc, Administrative Assistant to the Superintendent/Deputy Clerk, has submitted her resignation for purposes of retirement. Her last date of employment will be August 31, 2019.

Ellen Orcutt - ACES Site Supervisor at Kennedy Elementary School. Last date of employment July 31, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Mary Beth Patterson - School Social Worker, effective July 5, 2019.

Alyssa Van Klei - Mathematics Teacher at West High School, effective as of June 21, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Cassandra Anderson - NonClassroom (Playground/Lunch) Paraprofessional at Washington Elementary School. Last date of employment June 5, 2019.

Jasmine Ashworth - ACES Child Care Assistant. Last date of employment July 12, 2019.

Sarah Barta - Media Assistant at Washington Elementary School. Last date of employment July 2, 2019.

Kendall Belcher - Evening Custodian at East High School. Last date of employment July 10, 2019.

Megan Burkel - Special Education Paraprofessional at 5 C's, effective as of May 30, 2019.

Rebecca Hainlen - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School. Last date of employment June 5, 2019. She will continue as a substitute in this position.

Jody Kopischke - Revise last date of employment to June 30, 2019.

Bobbi Jo Luecht - ACES Child Care Assistant. Last date of employment June 28, 2019.

Jamie Malecha - ACES Child Care Assistant. Last date of employment July 1, 2019.

Ryan Osberg - ACES Child Care Assistant, effective as of July 3, 2019.

Lindsay Wagner - ACES Child Care Assistant. Last date of employment June 28, 2019.

Paige Zeman - Special Education Paraprofessional at Hoover Elementary School, effective at the end of the 2018-19 school year.

Approval of 2019-20 Rates of Pay for CER Part-Time and Seasonal Personnel - see page _____.

Approval of 2019-20 Hourly Rates for Part-Time, Temporary and Substitute Employees and Miscellaneous Rates of Pay - see pages _____.

The following gifts and grants were received by the School District:

David and Patti Bye donated \$50 to the East High School Nick Hoffman Scholarship fund in memory of David Hoffman.

Sertoma of Greater Mankato donated \$2,000 to the District's Deaf and Hard of Hearing Program.

Prairie Ecology Bus Center provided a \$1,700 grant to Hoover Elementary School fifth grade.

SW Metro Functional Medicine Clinic donated \$50 to East High Activities.

Bethany Lutheran College donated \$546.50 to the Adult Basic Education program.

Mary Nelson donated \$305 to the East High student council.

Mrs. Hendricks made a motion to accept the gifts. The motion was seconded by Mrs. Brandon and carried on a 6-0 voice vote.

Director of Facilities Scott Hogen reviewed the 2020-21 Long-Term Facilities Maintenance Plan during the informational portion of the meeting. A motion was made by Mrs. Brandon to approve the plan for 2020-21 with total projects of \$3,737,167 (see page ____). The motion was seconded by Ms. Sapp and carried on a 6-0 roll call vote.

A motion was made by Ms. Schuck and seconded by Mrs. Brandon to approve the following adult breakfast/lunch prices for 2019-20. The motion carried on a 6-0 voice vote.

ITEM DESCRIPTION	2018-19 PRICING	2019-20 PRICING	INCREASE
Lunch Program			
All Adult	\$3.75	\$3.85	\$0.10
Breakfast Program			
Adult Paid	\$1.80	\$1.85	\$0.05

Eric Hudspith reviewed the updated lease amendment with South Central Services Cooperative (see pages _____) which provides additional instructional space for the Futures Program at 1610 Commerce Drive, North Mankato. Following questions, Mrs. Hendricks made a motion to approve the updated lease and authorize Mr. Sager to sign on behalf of the District. The motion was seconded by Ms. Schuck and carried on 5-0 roll call vote with Ms. Sapp abstaining from the vote.

Eric Hudspith provided background information on the resolution regarding Board control and extracurricular activities. Following questions, Ms. Schuck made a motion to approve the following resolution:

RESOLUTION REGARDING BOARD CONTROL OF EXTRACURRICULAR ACTIVITIES

WHEREAS, Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5 will require changes in the accounting for student activity funds and school boards must take charge of and control all student activities of the public schools in the district and that all money received or expended for extracurricular activities shall be recorded in the same manner as other revenues and expenditures of the district;

THEREFORE, BE IT RESOLVED, that the School Board of Mankato Area Public Schools, Independent School District No. 77, directs the district's administration to implement the requirements of Minnesota Session Laws 2019, 1st Special Session, CH. 11, Art. 1, Sec. 5.

The motion was seconded by Ms. Hansen and carried on a 6-0 voice vote.

The following items are normally done during the organizational meeting in January, but Board action is necessary at this time due to Paul Peterson beginning his position as Superintendent on July 1, 2019:

Designation of Official Depositories - motion made by Ms. Hansen, seconded by Ms. Schuck, and carried on a 6-0 voice vote.

Law requires that the School Board designate a bank, banks, or savings associations that will be used as depositories for District funds.

BE IT RESOLVED, US Bank Mankato, Old National Bank, Wells Fargo Bank, N.A., ProGrowth Bank, 1st National Bank, Frandsen Bank, MinnStar Bank, CCF Bank, Twin City Federal National Bank, Pioneer Bank and the Minnesota Liquid Asset Fund Plus be, and are hereby designated as depositories of this School District with authority to accept or receive, at any time, deposits for the credit of this School District, and

BE IT FURTHER RESOLVED, That checks, drafts, or other orders for payment with the depositories must be signed, actually or by use of a facsimile signature, by all three of the following officers of Independent School District No. 77:

_____, Clerk
_____, Chairperson
_____, Treasurer

AND BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to transfer between depository accounts School District funds as they determine necessary in the normal operation of the School District, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to purchase Certificates of Deposit and Commercial Paper in name of Independent School District No. 77, Mankato, and

BE IT FURTHER RESOLVED, That Paul Peterson or Thomas R. Sager is authorized to wire transfer funds to pay principal and interest payments due on school building bonds, and

BE IT FURTHER RESOLVED, That this resolution shall continue in force until express written notice of its rescision or modification has been furnished to and received by the depositories.

Designation of Identified Official with Authority for MDE Secure Website Access - motion by Ms. Schuck, second by Mrs. Brandon to designate Paul Peterson, Superintendent, and Barb Macraic, Administrative Assistant to the Superintendent/School Board Deputy Clerk to the role of Identified Official with Authority effective as of July 1, 2019. The motion carried on a 6-0 voice vote.

Authorization to Execute and File Application for State- and Federally-Funded Programs - motion by Mrs. Hendricks, second by Ms. Sapp to approve Superintendent Paul Peterson or designee as the agent in filing applications for and representing the District in state- and federally-funded programs effective as of July 1, 2019. The motion carried on a 6-0 voice vote.

There being no further business to consider, Ms. Hansen moved and Ms. Sapp seconded, that the meeting be adjourned. The meeting was declared adjourned at 5:35 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

Community Education & Recreation Department Salary Rates for Part-Time Personnel		
Job Title	Rate 2018-19	Rate 2019-20
ACES Staff		
ACES childcare staff	\$9.65- \$14.00	\$10.00-\$16.50
Adult Basic Education (ABE)		
ABE Aides	MAPS Para contract rate	MAPS Para contract rate
ABE Childcare staff	MAPS Para contract rate	MAPS Para contract rate
Aquatics Staff		
Instructors	\$12.00 - \$20.00	\$12.00 - \$20.00
Lifeguards	\$9.75 - \$14.00	\$10.50 - \$14.00
Locker Room Attendants	\$7.87 - \$9.75	\$7.87 - \$9.75
Early Childhood Family Ed. (ECFE)		
Ready for Kindergarten Facilitator	\$20.00	\$20.00
IGDI's Tester	\$20.00	\$20.00
Licensed Screener	16.48-\$17.06	16.48-\$17.06
Screening Supervisor	26.27-\$27.19	26.27-\$27.19
Enrichment Staff		
Enrichment Instructors	\$9.65 - \$26.00	\$9.65 - \$26.00
Enrichment Aides	\$9.65 - \$26.00	\$9.65 - \$26.00
Middle School After School		\$10.00-\$12.00
ASA Staff		
ASA Skating School Instructors	\$8.00-\$15.00	8.25-16.00
ASA Concession and Ice Worker	\$9.75-\$15.00	8.25-16.00
Adult Sports Official (or instructor, mentor)	\$15.00- \$29.00/game	\$15.00- \$29.00/game/hour
Recreation Staff		
Certified Archery Instructor (new)	\$11.00-\$15.00	\$13.00-\$19.00/hour
Connections Supervisor	\$ 11.00 – \$18.00	\$11.50-\$14.00/hour
Recreation Leader		\$10.00-\$13.00/hour
Building Supervisor	\$13.71 - \$14.00	\$13.71 - \$15.00
Lancer Band		
Lancer Band Director	\$4,839.58 - \$6,191.66/season	\$4,839.58 - \$6,191.66/season
Lancer Assistant Band Director	\$3,041.66	\$3,041.66
Lancer Band Assistant Staff	\$300- \$1500.00	\$300- \$1500.00
Revised 6/30/18		Revised 5/30/19

**MANKATO AREA PUBLIC SCHOOLS
Independent School District No. 77**

**Rates for Substitute Employees
2019-20 Fiscal Year**

<u>JOB TITLE</u>	<u>2018-19</u>	<u>2019-20</u>
Teacher	\$120.00 per day or \$20/hr with a two-hour minimum, after 60 days in a school year \$130.00 per day	\$130.00 per day or \$21.67/hr with a two-hour minimum.
Principal (licensed)	\$150.00 per day, Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.	\$150.00 per day, Base principal salary daily rate for 10 or more consecutive days beginning day 1 when known in advance.
Paraprofessional		
No District 77 Experience	\$10.25 per hour	\$12.50 per hour
With District 77 Experience	Contract Minimum	\$12.50 per hour
Secretary	\$11.00 per hour	\$12.50 per hour
Retired District 77 Secretary	Step 1	Step 1 of position subbing for
Custodial/Maintenance	\$11.00 per hour	\$12.50 per hour
Retired District 77 Custodian	Step 1	Step at time of retirement
Food Service	Step 1	Step 1 of position subbing for
Licensed School Nurse	\$30.00 per hour	\$30.00 per hour
Nurse (LPN or RN)	Contract Minimum	Contract Minimum

MANKATO AREA PUBLIC SCHOOLS

Miscellaneous Rates of Pay

Job Title/Activity	Rate	Comments	Budget Code
<u>PLCs</u> Missed Prep for PLC PLC after teacher duty day*	Contract Rate	Per Letter of Agreement with MTA	Site Staff Development 01/xxx/640/000/306/185
Missed Prep or Lunch - Special Ed Teachers	Contract Rate	Apply when teachers miss prep/lunch to provide instruction or for IEP meetings per Special Ed Teacher Compensation Guidelines.	01/xxx/xxx/000/740/185
IEP meetings outside of teacher duty day - all teachers*	Contract Rate	Compensation minimum of 15 minutes per Special Ed Teacher Compensation Guidelines	01/xxx/xxx/000/740/185
DIBELS Team Members	\$20.00 per hour		
<u>Test Proctors</u> Current employees during normal work hours Current employees outside normal work hours Hired from outside district Retired licensed teachers Missed prep for proctoring	No additional pay Regular Rate of Pay \$10.25 per hour \$15.00 per hour Contract Rate		01/200/611/000/000/185
Required meetings outside of teacher duty day*	\$35.00 per hour	Exception: Part-time teachers attending a district inservice within the FT teacher duty day should receive their contract rate for additional time beyond their contract time.	Teacher's Regular Salary Code
Summer Professional Development	\$35.00 per hour	Note: Payment for summer professional development will be paid only if specifically aligned to District Roadmap initiatives and designated by the District as paid training.	Site or Program Staff Development Code
Participating on Interview Teams	No pay - voluntary		-----
Teaching Fellows	\$25.00 per hour	For activities outside of teacher duty day scheduled by mentors and designated for pay	
Moving	Sub Custodian Rate	Maximum 8 hours	01/xxx/810/000/000/170
Cougar Learning Lab Coordinator	\$20.00 per hour	East Sr. High School	
Success Coach	\$20.00 per hour	PWMS	
PASS/SASH Instructors	Contract Rate	PWMS and DMMS	01/612/280/000/303/140
<u>CPI/PCM Training</u> Trainers Teacher Trainees sent by District Para Trainees sent by District	Contract Rate \$35.00 per hour Regular hourly rate		01/200/420/640/419/185

*Teacher duty day is 7 hours, 50 minutes. Teachers are required to begin 30 minutes prior to the student day. Typically, the end time for secondary teachers is 30 minutes after the student day; end time for elementary teachers is 40-50 minutes after the student day depending upon the length of the student day.

Note: Please be sure that teachers submit timesheets for extra time worked within the same pay period that the time was worked.

June 22, 2019

MANKATO AREA PUBLIC SCHOOLS

Hourly Rates for Part-time/Temporary Employees 2019-20 Fiscal Year

JOB TITLE	2018-19 Hourly Rate	2019-20 Hourly Rate
Laundry Worker	\$12.00	\$12.25
Work Experience/Work Based Students	Minimum Wage	Minimum Wage
High School Student Workers	Minimum Wage	Minimum Wage
Post-Secondary Work Study	Minimum Wage	Minimum Wage
Sign Language Interpreter	\$22.25 - \$24.50	\$22.50-\$25.00
Language Interpreter	\$20.00	\$20.40
Intervener	N/A	\$20.40 - \$23.50
Braillist	\$20.00 - \$23.00	\$20.40 - \$23.50
Braillist in Training	\$15.00	\$15.00
Head Election Judge	\$11.50	\$11.75
Election Judge	\$10.00	\$10.25
Locksmith	\$12.25	\$12.50
Lead Summer Painter	\$11.75	\$12.00
Summer Painter	\$10.25	\$10.50
Summer Carpenter's Helper	\$10.25	\$10.50
Groundskeeper (0 - 1 year)	\$9.95	\$10.25
Groundskeeper (more than 1 year)	\$10.45	\$10.70
Custodian's Summer Helper	\$10.75	\$11.00
Curriculum Writing	\$25.00	\$25.00
Musical Accompanist	\$20.00	\$20.00
Printer's Helper	\$9.75	\$10.00
District Stage Manager	\$25.00	\$25.50
Assistant Stage Manager	\$15.00	\$15.25
First Aid Trainers	\$28.00	\$28.50
First Aid Team Members	Reg. Hrly Rate to \$17.50 max	Reg. Hrly Rate to \$18.50 max

Long-Term Facility Maintenance Ten-Year Expenditure Application (LTFM) - Fund 01 and Fund 06 Projects Only

ED - 02478-05

District Info.	Enter Information	District Info.	Enter Information
District Name:	Mankato Area Public Schools	Date:	6/27/2019
District Number:	77	Email:	tsager1@isd77.org
District Contact Name:	Thomas Sager		
Contact Phone #			

Expenditure Categories

Expenditure Categories		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Health and Safety - this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Finance Codes 358, 363 and 366.												
Finance Code	Category (1)											
347	Physical Hazards	\$155,000	\$170,000	\$219,800	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000
349	Other Hazardous Materials	\$40,000	\$25,000	\$28,500	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
352	Environmental Health and Safety Management	\$165,451	\$170,000	\$191,900	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000
358	Asbestos Removal and Encapsulation	\$179,549	\$126,000	\$93,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000
363	Fire Safety	\$75,000	\$86,000	\$84,670	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000	\$86,000
366	Indoor Air Quality	\$60,000	\$93,000	\$32,130	\$89,000	\$89,000	\$89,000	\$89,000	\$89,000	\$89,000	\$89,000	\$89,000
	Total Health and Safety Capital Projects	\$675,000	\$670,000	\$650,000	\$670,000	\$670,000	\$670,000	\$670,000	\$670,000	\$670,000	\$670,000	\$670,000
Health and Safety - Projects Costing \$100,000 or more per Project/Site/Year												
Finance Code	Category (2)											
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety Capital Projects \$100,000 or More	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Finance Code	Category (3)											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner. (No new appropriations for this category FY 2020 - beyond.)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accessibility												
Finance Code	Category (4)											
367	Accessibility	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Deferred Capital Expenditures and Maintenance Projects												
Finance Code	Category (5)											
368	Building Envelope	\$100,000	\$260,000	\$300,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
369	Building Hardware and Equipment	\$685,000	\$761,325	\$430,000	\$475,000	\$475,000	\$475,000	\$475,000	\$475,000	\$475,000	\$475,000	\$475,000
370	Electrical	\$191,500	\$150,000	\$817,167	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
379	Interior Surfaces	\$38,800	\$534,000	\$202,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
380	Mechanical Systems	\$240,000	\$126,006	\$44,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
381	Plumbing	\$91,170	\$61,000	\$64,000	\$142,167	\$142,167	\$142,167	\$142,167	\$142,167	\$142,167	\$142,167	\$142,167
382	Professional Services and Salary	\$250,000	\$291,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
383	Roof Systems	\$500,000	\$480,000	\$840,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000
384	Site Projects	\$328,750	\$351,000	\$90,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
	Total Deferred Capital Expense and Maintenance	\$2,425,220	\$3,014,331	\$3,037,167	\$3,017,167	\$3,017,167	\$3,017,167	\$3,017,167	\$3,017,167	\$3,017,167	\$3,017,167	\$3,017,167
Total Annual 10-Year Plan Expenditures		\$3,150,220	\$3,734,331	\$3,737,167	\$3,737,167	\$3,737,167	\$3,737,167	\$3,737,167	\$3,737,167	\$3,737,167	\$3,737,167	\$3,737,167

SOUTH CENTRAL SERVICE COOPERATIVE
UPDATED LEASE AGREEMENT
July 1, 2019

THIS LEASE AGREEMENT is made by and between South Central Service Cooperative (hereinafter called "Lessor") and Independent School District 77 (hereinafter called "Tenant") and witnesses as follows:

1. **LEASE AND TERM.** Lessor hereby leases to Tenant and Tenant hereby takes from Lessor, 14,824 square feet located at 1610 Commerce Drive, North Mankato, Minnesota. The Term of this lease shall commence on July 1, 2019 and end on June 30, 2034 unless extended or sooner terminated as hereinafter provided.
2. **POSSESSION.** Lessor shall deliver possession of the Premises on or before July 1, 2019.
3. **SERVICES.** So long as Tenant is not in default under any of the conditions of this Lease, Lessor shall be responsible for the structure, roof, parking lot, water and sanitary sewer lines from street to building line, fire sprinkler system and structure insurance and liability coverage.

Tenant shall be responsible for all utility services, custodial, routine maintenance, alarm monitoring, all expendable supplies, refuse disposal and recycling, lessee's insurance coverage and any miscellaneous expenses of occupancy not otherwise specified.

4. **RENT.** Rent shall be as follows:

July 1, 2019-June 30, 2020	Total per annum: \$188,634.75
July 1, 2020-June 30, 2021	Total per annum: \$194,119.63
July 1, 2021-June 30, 2022	Total per annum: \$199,752.75
July 1, 2022-June 30, 2023	Total per annum: \$205,534.11
July 1, 2023-June 30, 2024	Total per annum: \$211,611.95
July 1, 2024-June 30, 2025	Total per annum: \$217,838.03
July 1, 2025-June 30, 2026	Total per annum: \$224,212.35
July 1, 2026-June 30, 2027	Total per annum: \$230,734.91
July 1, 2027-June 30, 2028	Total per annum: \$237,553.95
July 1, 2028-June 30, 2029	Total per annum: \$244,521.23
July 1, 2029-June 30, 2030	Total per annum: \$251,636.75

July 1, 2030-June 30, 2031 Total per annum: \$259,048.75
July 1, 2031-June 30, 2032 Total per annum: \$266,608.99
July 1, 2032-June 30, 2033 Total per annum: \$274,465.71
July 1, 2033-June 30, 2034 Total per annum: \$282,619.41

5. **MISCELLANEOUS.** Tenant agrees as follows:

- a. To keep the Premises in as good condition and repair as they were in at the time that Tenant took possession of same, reasonable wear and tear, excepted.
- b. Not to commit any nuisance or waste on the Premises, throw foreign substances in plumbing facilities, or waste any of the utilities furnished by Landlord.
- c. Not to erect signs on or about the Premises without written permission of Lessor.
- d. That the cost to repair any damage to the Premises in excess of reasonable wear and tear shall be the responsibility of the tenant.

If Tenant shall fail to keep and preserve the Premises in the state of condition required by the provisions of this Lease, or if Tenant fails to observe any of its other requirements pursuant to this Lease and the same may be cured by the expenditure of money, Lessor may, at its option, and after 30 days' notice put or cause the same to be put in the condition and state of repair agreed upon, or expend any such funds in order to cure such default, and in such case, Tenant, on demand, shall pay, as Additional Rent, the cost thereof.

6. **INSURANCE.** The Tenant shall maintain, at its owns expense, fire and extended coverage insurance which insures all the Tenant's fixtures, personal property, and contents located in the Premises or elsewhere inside or outside the building. The Tenant, upon request by Lessor, shall furnished proof of such coverage.

Lessor: South Central
Service Cooperative

By: Les Martinez

Its: CEO

Date: 6/18/19

Tenant: Independent School
District 77

By: _____

Its: _____

Date: _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

July 8, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, July 8, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Jodi Sapp, Kristi Schuck and Darren Wacker. Absent: Abdi Sabrie.

1. Hendricks/Brandon approval of agenda with personnel addendum. 6-0
2. Open Forum - none
3. Information: 2020-21 Long-Term Facilities Maintenance Plan, Board Member Workshop/Committee Reports.
4. Hansen/Schuck approval of Consent Agenda Items: Approval of Minutes of June 17, 2019, regular meeting; Final Approval of June Bills; Approval of July Bills; Approval of Personnel; Approval of 2019-20 rates of pay for CER part-time and seasonal personnel; Approval of 2019-20 hourly rates for part-time, temporary and substitute employees and miscellaneous rates of pay. 6-0
5. Hendricks/Brandon acceptance of gifts. 6-0
6. Brandon/Sapp approval of 2020-21 long term facilities maintenance plan. 6-0
7. Schuck/Brandon approval of adult 2019-20 breakfast/lunch prices. 6-0
8. Hendricks/Schuck approval of SCSC lease agreement amendment. 5-0 (Sapp abstained)
9. Schuck/Hansen approval of resolution regarding Board control of extracurricular activities. 6-0
10. Hansen/Schuck designation of official depositories. 6-0
11. Schuck/Brandon designation of identified official with authority for MDE secure website access. 6-0
12. Hendricks/Sapp authorization to execute and file application for state- and federally-funded program. 6-0
13. Hansen/Sapp adjournment at 5:35 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5.B.

Meeting Date: 08/12/2019

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of August Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you may have regarding the report on claims for August totaling \$3,901,603.75.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting**5.C.****Meeting Date:** 08/12/2019**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Personnel

Background:**APPOINTMENTS (NON-AFFILIATED)**

Rebecca Bailey - Transfer to the position of Administrative Assistant to the Superintendent and School Board beginning August 26, 2019. This is a full-time, 8-hour per day, 12-month position with an annual salary of \$54,435 which includes her duties as Deputy Clerk (prorated to \$46,124.31 for 222 days for 2019) and she will be eligible for category II benefits.

Sarah Morrison - Transfer from K-12 Literacy Coordinator to the position of Interim Professional Development Coordinator beginning July 1 and ending June 30, 2020. This is a full-time, 12-month non-affiliated position. She will be compensated at her current rate of pay and category III benefits for this assignment.

Jessica O'Brien - Achievement and Integration Engagement Coordinator beginning August 12, 2019. This is a full-time, 12-month non-affiliated position with an annual salary of \$82,682 (prorated to \$73,214.60 for 232 days for 2019-20) and she will be eligible for category III benefits.

Beverly Peters - Payroll Specialist beginning August 1, 2019. This is a full-time, 12-month non-affiliated position with an annual salary of \$48,938 (prorated to \$44,642.81 for 239 days for 2019-20) for 2019-20 and she will be eligible for category II benefits.

Elizabeth Rossow - Transfer to the position of full-time, 12-month 8 hour per day ACES Site Supervisor at Franklin Elementary School beginning August 1, 2019. This is a non-affiliated position with an annual salary of \$33,536 (prorated to \$30,592 for 239 days for 2019-20) and she will be eligible for category I benefits.

APPOINTMENTS (ADMINISTRATIVE)

Andy Krause - Assistant Principal at West High School beginning August 1, 2019. He will be placed at the Assistant Senior High Principal classification, step 3 on the Principals Association salary schedule with an annual salary of \$112,414 (prorated to \$102,545.60 for 239 days for 2019-20).

APPOINTMENTS (INSTRUCTIONAL)

Bridgette Altmann - Full-time, 1.00 FTEs Grade 2 Teacher at Rosa Parks Elementary School beginning August 26, 2019. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Brittany Bowman - Full-time, 1.00 FTEs Early Childhood Special Education Teacher - Birth-2 at the Family Learning Center beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane of the Teachers Association salary schedule contingent upon obtaining licensure.

Meghan Burmeister - Full-time, 1.00 FTEs Kindergarten Teacher at Hoover Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Kay Dedinsky - Long Term Substitute for Heather Brand at Hoover Elementary School beginning August 26 and continuing through November 27, 2019. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

Amy Forseth - Full-time, 1.00 FTES Special Education DCD Teacher at West High School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Jill Gause - Full-time, 1.00 FTEs EL Teacher at Rosa Parks Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Michael Green - Full-time, 1.00 FTES Chemical Health Counselor at Central High/Freedom/ Secondary Schools beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 5 of the B+30 lane on the Teachers Association salary schedule.

Jennifer Grosland - Full-time, 1.00 FTES Special Education Behavior Support Teacher-Elementary at Futures beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Brent Grossman - Correct start date for long term substitute assignment to begin September 5 and end November 18, 2019.

Katy Grovom - Part-time, 0.80 FTEs Reading and Math Intervention Teacher at Rosa Parks Elementary School beginning August 26, 2019. She will be placed at step 6 of the M lane on the Teachers Association salary schedule.

Stephen Hueser - Full-time, 1.00 FTEs Special Education Teacher at Central High School beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Isaac Johnson - Full-time, 1.00 FTEs School Counselor at Hoover Elementary School beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 1 of the M lane on the Teachers Association salary schedule.

Gretta Krier - Full-time, 1.00 FTEs School Social Worker at Roosevelt/Rosa Parks/Franklin/Monroe Schools beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 10 of the B lane on the Teachers Association salary schedule.

Erin Krueger - Full-time, 1.00 FTEs EL Teacher at Washington Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B+15 lane on the Teachers Association salary schedule.

Cassandra Lane - Full-time, 1.00 FTEs Grade 5 Teacher at Washington Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Jennifer Leslie - Full-time, 1.00 FTEs Mathematics Teacher at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 3 of the B+30 lane on the Teachers Association salary schedule.

Renee Luedke - Full-time, 1.00 FTES Special Education Resource Teacher at Rosa Parks Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Ricky Mariner - Full-time, 1.00 FTES Special Education Behavior Support Teacher at West High School beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Sean O'Connell - Full-time, 1.00 FTEs Science Teacher at East High School beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 2 of the B+30 lane on the Teachers Association salary schedule.

Sara Pawlitschek - Full-time, 1.00 FTEs Special Education Resource Teacher at Eagle Lake Elementary School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Kirsten Prunty - Secondary MSU, M Field Experience Mentor (TOSA) beginning August 1, 2019 and continuing through June 30, 2023. She will be compensated according to her placement on the Teachers Association salary schedule.

Abigail Roemhildt - Rescind appointment to the position of Grade 2 Teacher at Jefferson Elementary School that was to begin August 26, 2019.

Angelica Rogers - Part-time, 0.67 FTEs Spanish Teacher at Prairie Winds Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 1 of the B lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Lindsey Schull - Part-time, 0.80 FTEs Reading and Math Intervention Teacher at Rosa Parks Elementary School beginning August 26, 2019 beginning with the 2019-20 school year. She will be placed at step 3 of the B lane on the Teachers Association salary schedule.

Darwin Silva - Full-time, 1.00 FTES Special Education Teacher at Futures beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Todd Substad - Correct start date for long term substitute assignment to September 5 and ending October 11, 2019.

Nicholas Vieau - Full-time, 1.00 FTEs Contract Substitute Physical Education Teacher at East High School beginning August 26, 2019 for the 2019-20 school year. He will be placed at step 2 of the M lane on the Teachers Association salary schedule contingent upon obtaining licensure.

Kyle Wirth - Full-time, 1.00 FTES Special Education Behavior Support Teacher at Dakota Meadows Middle School beginning August 26, 2019 for the 2019-20 school year. She will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Lara Zimmerli - transfer from MAPS Preschool Teacher to full-time, 1.00 FTEs Early Childhood Special Education Teacher, 3-5 at the Family Learning Center beginning with the 2019-20 school year. She will be placed at step 4 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Pamela Allen - Infant Care Provider with the TAPP Daycare at Central High School beginning August 26, 2019 for approximately 38.5 hours per week working on student contact days. She will be compensated at the rate of \$14.00 per hour and will be eligible for 6-3-2 benefits.

Cassandra Anderson - NonClassroom (Playground/Lunchroom) Paraprofessional at Washington Elementary School for 1.75 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$13.26 per hour.

Andrew Bauer - Full-time, 8-hour per day Evening Custodian (Tuesday-Saturday) at East High School beginning August 19, 2019. He will be placed at classification A13, step 1 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$14.66.

Breanna Boyce - Sign Language Interpreter at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 4, 2019. She will be compensated at the rate of \$22.50 per hour and will be eligible for Benefits for Interpreters/Braillists.

Carol Bredesen - Transfer to the position of Counseling Secretary at East High School beginning August 5, 2019. This is a full-time, 8-hour per day assignment with a work-year of 213 days plus 9 paid holidays. She will be placed at current step, classification B21 on the Educational Secretaries Association salary schedule.

Kelly Chiet - Assistant Teacher with the ABE Program at Lincoln Logs Learning Center for 6 hours per day/4 days per week beginning August 12, 2019. She will be compensated at the rate of \$14.41 per hour and will be eligible for 6-3-2 benefits.

Courtney Coates - NonClassroom (Playground) Paraprofessional at Washington Elementary School for 1.75 hours per day/1 day per week beginning September 5, 2019. She will be compensated at the rate of \$13.26 per hour.

Carole-Anne Crump - Volunteer Placement Specialist at Lincoln Community Center beginning August 26, 2019. This position works 25 hours per week with a work-year of 191 days. She will be compensated at the rate of \$16.50 per hour and will be eligible for 6-3-2 benefits.

Brook Edlund - Special Education Paraprofessional at Jefferson Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jody Frederick - Special Education Student Success Coach at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lacey Hagen - Secretary at Futures beginning August 5, 2019. This is a full-time, 8-hour per day position with a work-year of 200 days and 9 paid holidays. She will be placed at step 1, classification B21 on the Educational Secretaries Association salary schedule.

Sarah Haman - Special Education Paraprofessional at Washington Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Ryan Hannegrefs - Student Success Coach at Prairie Winds Middle School for 7.25 hours per day/5 days per week beginning September 5, 2019. He will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Rahmo Hassan - Student Success Coach at Franklin Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jessica Henrichs - Paraprofessional in the Special Education ESY 2019 from July 30 through August 8, 2019. She will be compensated according to her placement on the Minnesota School Employees

Association salary schedule.

Mary Hlavac - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kalley Kendall - Student Success Coach at Prairie Winds Middle School for 7.25 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Sandra Kinsella - Secretary to the Director of Facilities beginning July 29, 2019. This is a full-time, 8-hour per day, 12-month position and she will be placed at classification B22, step 5 of the Educational Secretaries Association salary schedule.

Anna Lunak - Special Education LifeSkills Student Success Coach at West High School for 6.75 hours per day/5 days per week beginning September 3, 2019. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Rebecca McDaniel - Transfer from Special Education LifeSkills Student Success Coach to Special Education Intervener at Prairie Winds Middle School for 6.75 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$20 per hour and will be eligible for Benefits for Sign Language Interpreter/Braillist.

Rhea Melby - Special Education Student Success Coach at Rosa Parks Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Reanna Milbrett - Student Success Coach at Rosa Parks Elementary School for 6.5 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Carli Nelson - Student Success Coach at Monroe Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Paige Nixt - ACES Child Care Assistant at Hoover Elementary School for 6 hours per day/5 days per week beginning July 12, 2019. She will be compensated at the rate of \$11.00 per hour.

Taylor Nixt - ACES Child Care Assistant at Hoover Elementary School for 6 hours per day/5 days per week beginning July 12, 2019. She will be compensated at the rate of \$11.00 per hour.

Jack Norris - ACES Child Care Assistant for 6-8 hours per day/5 days per week beginning July 24 and ending August 23, 2019. He will be compensated at the rate of \$10.00 per hour.

Emily Peterson - Special Education Paraprofessional at Washington Elementary School for 6.75 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Ashley Rolland - ACES Child Care Assistant at Franklin Elementary School for 6-8 hours per day/5 days per week beginning July 17 and ending August 23, 2019. She will be compensated at the rate of

\$11.00 per hour.

Janaye Rouillard - ACES Child Care Assistant at Lincoln Community Center for 6-8 hours per day/5 days per week beginning July 25 and ending August 23, 2019. She will be compensated at the rate of \$11.75 per hour.

Kari Scholz - Media Assistant at Washington Elementary School for 5.25 hours per day/5 days per week beginning September 3, 2019 and NonClassroom (Playground/Lunch) Paraprofessional for 1 hour per day/5 days per week beginning September 5, 2019. She will be placed at classification A13, step 1 of the Educational Secretaries Association salary schedule with a work year of 180 days for her Media Assistant position and will be compensated at the rate of \$13.26 per hour for her NonClassroom Paraprofessional assignment.

Jesse Seguin - Lead Groundskeeper beginning July 8, 2019. This is a full-time, 8 hours per day, 12-month position and he will be placed at step 3, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$15.88.

Zachary Stackurski - Changing from NonClassroom (Playground) Paraprofessional at Rosa Parks to Student Success Coach at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2019. He will be compensated at the rate of \$16.64 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jim Vin - Special Education Student Success Coach at East High School for 6.75 hours per day/5 days per week beginning September 3, 2019. He will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lisa Wachtel - Special Education Student Success Coach at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Changkuoth Wie - Student Success Coach at Prairie Winds Middle School for 7 hours per day/5 days per week beginning September 5, 2019. He will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jill Wood - Transfer from Assistant Teacher to Lead Teacher at Lincoln Logs Learning Center for 7 hours per day/4 days per week beginning September 1, 2019. She will be compensated at the rate of \$15.25 per hour and she will be eligible for 6-3-2 benefits.

CONTRACT ADJUSTMENTS (NON-AFFILIATED)

Nasra Ibrahim - Change in work-year from 240 days to full-time, 8 hours per day, 12-month beginning July 1, 2019. She will receive an annual salary of \$51,000.

The following School/Community Liaisons will receive an annual salary of \$51,000 beginning July 1, 2019.

Hani Abdirizak, Harbi Hassan

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Theresa Calsbeek - Increase in assignment from 0.60 FTEs to 1.00 FTEs beginning with the 2019-20 school year.

Megan L. Fitzloff - Transfer from 0.8 Intervention Teacher to full-time, 1.00 FTES Grade 2 Teacher at Jefferson Elementary School beginning with the 2019-20 school year.

Connie Long - Increase in assignment from 0.80 FTEs to 1.00 FTEs beginning with the 2019-20 school

year.

Ryan Sauve - Increase in assignment from 0.500 FTEs to 0.67 FTEs beginning with the 2019-20 school year.

Samuel Stier - Adjust salary placement on the Teachers Association salary schedule to step 7 of the M lane beginning with the 2019-20 school year.

The ABE Teachers listed below will work the following hours (FTEs) for 2019-20:

Bette Blaisdell - 641 annual hours (0.45 FTEs)

Linda Bosworth - 901 annual hours (.63 FTEs)

Carol Doering - 454 annual hours (.32 FTEs)

Heather Fitzsimmons - 46 annual hours (.03 FTEs)

Kurt Schroeder - 95 annual hours (.06)

Sarah Scott - 901 annual hours (0.63 FTEs)

LuAnn Sting - 552 annual hours (.38 FTEs)

Rebecca Strom - 870 annual hours (.60 FTEs)

Tom Tacheny - 377 annual hours (.26 FTEs)

Ruth Tweto - 760 annual hours (.53 FTEs)

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Emilee Anderson - Increase in Special Education Paraprofessional assignment from 27.75 hours per week to 6.75 hours per day/5 days per week at West High School beginning September 3, 2019.

William Anderson III - Voluntary transfer from Head Custodial Engineer to full-time, 8-hour per day Evening Custodian at Jefferson Elementary School beginning September 1, 2019. He will be placed at classification A13, current step on the Maintenance and Custodial Association salary schedule.

Kristin Diekmann - Change in assignment from 3.13 hours per day as a Special Education Student Success Coach and 3.12 hours per day as a Special Education Paraprofessional to 6.25 hours per day/5 days per week as a Special Education Paraprofessional at Bridges Community School beginning September 5, 2019. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule with an hourly rate of \$14.01.

Amanda Goblirsch - Transfer from Special Education Paraprofessional at Washington Elementary School to Special Education Student Success Coach at Prairie Winds Middle School for 7.5 hours per day/5 days per week beginning September 3, 2019. She will be compensated at the rate of \$19.03 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Nerissa Hoag - Transfer to the position of Cook Manager-Elementary at Hoover Elementary School for 8 hours per day/5 days per week beginning August 1, 2019. She will be placed at classification B21, current step of the School Food Service Workers Association salary schedule.

Morgan Kingsley - Change in ACES Child Care Assistant assignment to 6-8 hours per day/5 days per week at Kennedy Elementary School beginning August 1 through August 23, 2019.

Amy Luethmers - Transfer from Special Education Paraprofessional to Student Success Coach at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$16.64 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cynthia Lyons - Change in assignment from Intervention Paraprofessional at Rosa Parks Elementary School to Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$21.13 in

accordance with the agreement between the District and the Minnesota School Employees Association.

Annette Perry - Decrease in Special Education LifeSkills Student Success Coach assignment from 7 hours per day to 6.75 hours per day/5 days per week at Prairie Winds Middle School beginning September 5, 2019.

LuAnn Shoop - Decrease in Intervention Paraprofessional assignment at Washington Elementary School from 6 hours per day/4 days per week for 143 days to 135 days beginning September 5, 2019.

Glen Shouts - Transfer from Supervision and Security to Student Success Coach for 6.75 hours per day/5 days per week at East High School beginning September 4, 2019. He will be compensated at the rate of \$16.64 in accordance with the agreement between the District and the Minnesota School Employees Association.

Greg Thompson - Transfer from Evening Custodian at Jefferson Elementary School to Custodian in Charge of Building - Level 1 at West High School beginning July 22, 2019. He will be placed at classification B22-Level 1, step 3 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$19.25.

Kelli Woelfel - Transfer from Secretary to the Director of Facilities to ABE Secretary beginning July 29, 2019. She will remain on the same step and classification on the Educational Secretaries Association salary schedule.

ADVANCEMENT OF PROBATIONARY TEACHERS TO TENURE STATUS

The administration recommends that the School Board take formal action to advance the following probationary teachers to tenure status beginning with the 2019-20 school year:

Leah Anderson, Jeanine Backer, Melissa Brueske, Elizabeth Champlin, Carole Chapman, Alexandra Christian, Alicia Corbett, Tracie Denney, Laura Dufflo, Jeff Ehmke, Danielle Elker, Samantha Gertner, Trisha Hasty, Elizabeth Holmgren, Julie Hoppe, Emily Hudspeth, Amanda Kroehler, Jamie Mack, Theresa Mosher, Annika Olivo, Julia O'Neil, Sarah Payne, Kayla Peterson, Angela Rickbeil, Kim Stevermer, Stacy Vilt, Lexi White, Parker Winning, Kristin Zimmerman

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Linda Becker, Intervention Teacher at Rosa Parks Elementary School, has requested an unpaid leave for the 2019-20 school year.

Jennie Helget, Special Education Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 9 and returning to work December 9, 2019.

Alison Manderfeld, Special Education Teacher at Futures, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 31 and returning to work March 26, 2020.

Gina Vanselow, Grade 1 Teacher at Washington Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about January 15 and returning to work March 30, 2020.

Brianne Wiese, Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 13 and returning to work March 16, 2020.

Mark Wiese, Teacher at West High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on March 16 and returning to work April 20, 2020.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Kristin Edwards - Special Education Student Success Coach at Roosevelt Elementary School has

requested an unpaid leave for the 2019-20 school year so that she can accept a teaching position for the school year.

Kevin Schirmers, Head Custodian at Kennedy Elementary School, has requested an intermittent leave under the provisions of the Family Medical Leave Act commencing on August 21 and ending on or about November 13, 2019.

Kimberly Schultz Yanez - Extend Board approved leave through September 6, 2019.

RESIGNATIONS (NON-AFFILIATED)

Joe Urban - Information Systems Support Technician, effective as of August 1, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Grant Hanson - Art Teacher/Continuous Improvement Coach at East High School. Last date of employment August 6, 2019.

Tyler Johnson - Special Education Teacher at East High School, effective at the end of the 2018-19 school year.

Hallie Sipe - Grade 4 Teacher at Jefferson Elementary School, effective as of July 29, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Trisha Anderson - Student Success Coach at Monroe Elementary School. Last date of employment July 20, 2019. May continue as a substitute paraprofessional.

Gabriella Arias - Early Learning Regular Education Paraprofessional. Last date of employment August 6, 2019.

Sarah Barta - Non-Classroom (Playground) Paraprofessional at Washington Elementary School. Last date of employment July 2, 2019.

Maddie Begalka - ACES Child Care Assistant. Last date of employment August 14, 2019.

Monique Bertrand - Special Education Paraprofessional at Dakota Meadows Middle School. Last date of employment August 8, 2019.

Sarah Blasing - Special Education Paraprofessional at West High School. Last date of employment July 25, 2019.

Carolee Blegen - ACES Child Care Assistant. Last date of employment August 23, 2019.

Ashley Braun - ACES Child Care Assistant. Last date of employment August 9, 2019.

Julie Brunet - Special Education Paraprofessional at East High School. Last date of employment July 29, 2019.

Maggie Chouanard - ACES Child Care Assistant. Last date of employment August 23, 2019.

Thomas Delgado - Special Education Paraprofessional at Roosevelt Elementary School. Last date of employment was August 1, 2019.

Coody Eckhardt- ACES Child Care Assistant. Last date of employment August 23, 2019.

Stephanie Edgeton - ACES Child Care Assistant. Last date of employment August 23, 2019. She will continue in the position of special education teacher.

Alexis Ellereck - ACES Child Care Assistant. Last date of employment August 9, 2019.

Megan Ellerbeck - ACES Child Care Assistant. Last date of employment August 15, 2019.

Andrew Frentz - Special Education Student Success Coach at West High School. Last date of employment July 15, 2019.

Daniela Galindo - NonClassroom (Playground) Paraprofessional at Washington Elementary School. Verbal resignation effective as of October 10, 2018.

Rebecca Gentry - Special Education Paraprofessional at Prairie Winds Middle School. Last date of employment July 31, 2019.

Megan Gilbertson - Revise ACES Child Care Assistant last date of employment to August 22, 2019

Karisa Glade - Secretary at Futures. Last date of employment August 2, 2019.

Breckin Grinnell - ACES Child Care Assistant Substitute. Last date of employment July 25, 2019.

Tessa Guffey - ACES Child Care Assistant. Last date of employment August 23, 2019.

Rebecca Guss - ACES Child Care Assistant. Last date of employment August 23, 2019.

Helen Healy - Clerical POS Operator at Roosevelt Elementary School, effective as of July 22, 2019.

Jordan Hinz - ACES Child Care Assistant. Last date of employment August 21, 2019.

Karlie Hoehn - ACES Child Care Assistant. Last date of employment August 21, 2019.

Hannah Holt - ACES Child Care Assistant. Last date of employment August 23, 2019.

Brianna Hoppe - ACES Child Care Assistant. Last date of employment August 20, 2019.

Ronette Hornick - ACES Child Care Assistant. Last date of employment August 23, 2019. She will continue as Early Learning Regular Education Paraprofessional assignment.

Bailey Ites - ACES Child Care Assistant. Last date of employment August 23, 2019.

Ashley Jacobson - NonClassroom (Playground) Paraprofessional at Franklin Elementary School. Last date of employment July 23, 2019.

Megan Johnson - ACES Seasonal Site Supervisor. Last date of employment August 9, 2019.

Savannah Johnson - ACES Child Care Assistant. Last date of employment August 23, 2019.

Brooke Jones - ACES Child Care Assistant. Last date of employment August 23, 2019.

Coope Jones - ACES Child Care Assistant. Last date of employment August 9, 2019.

Benjamin Kiecker - ACES Child Care Assistant. Last date of employment in this position was July 16, 2019. He will continue in his paraprofessional assignment.

Ellie Kleist - ACES Child Care Assistant. Last date of employment August 8, 2019.

Kallen Knott - ACES Child Care Assistant. Last date of employment August 16, 2019.

Caleb Kubista - ACES Child Care Assistant. Last date of employment August 23, 2019.

Chelsey Lieftring - ACES Child Care Assistant. Last date of employment August 16, 2019.

Shanaya Luecht - ACES Child Care Assistant. Last date of employment July 27, 2019.

Aidan McGraw - ACES Child Care Assistant. Last date of employment August 15, 2019.

Tiffany McCabe - Special Education Paraprofessional at Eagle Lake Elementary School. Last date of employment July 11, 2019.

Claire McIntire - ACES Child Care Assistant. Last date of employment August 23, 2019.

Christine Manteufel - ACES Child Care Assistant. Last date of employment August 16, 2019.

Jason March - Special Education Paraprofessional at East High School. Effective as of August 1, 2019.

Aaron Marsh - ACES Child Care Assistant. Last date of employment August 23, 2019.

Cheryl Morris - Counseling Secretary at Dakota Meadows Middle School. Last date of employment was July 21, 2019.

Carly Nelson - ACES Child Care Assistant. Last date of employment August 14, 2019.

Paige Nixt - ACES Child Care Assistant. Last date of employment August 19, 2019.

Lindsay Olson - ACES Child Care Assistant. Last date of employment August 21, 2019.

Beret Ouren - Early Learning Regular Education Paraprofessional. Last date of employment was May 30, 2019.

Taylor Peterson - ACES Child Care Assistant. Last date of employment August 9, 2019.

Caroline Point - ACES Child Care Assistant. Last date of employment July 17, 2019.

Alexandra Rivers - ACES Child Care Assistant. Last date of employment August 22, 2019.

Olivia Rivers - ACES Child Care Assistant. Last date of employment August 23, 2019.

Carter Roles - ACES Child Care Assistant. Last date of employment August 21, 2019.

Katelyn Royce - Special Education Paraprofessional at Prairie Winds Middle School, effective July 12, 2019 so that she can accept a teaching position.

Kristine Rude - Special Education Student Success Coach at Prairie Winds Middle School. Last date of employment August 5, 2019.

Nicole Sandmann - Media Assistant at Hoover Elementary School. Last date of employment July 24, 2019.

Darwin Silva - Paraprofessional on unpaid leave for the 2018-10 school year, effective July 9, 2019 so that he can continue in his teaching assignment.

Kelly Solomon - ACES Child Care Assistant. Last date of employment August 23, 2019. She will continue in her Student Success Coach assignment.

Michelene Spence - Student Success Coach at Rosa Parks Elementary School. Last date of employment July 23, 2019.

Emma Stieve - ACES Child Care Assistant. Last date of employment August 22, 2019.

Marilee Tellez Gomez - ACES Child Care Assistant. Last date of employment August 23, 2019.

Michael Thursby - Director of Mankato Area '77 Lancers' marching band, effective as of July 16, 2019.

Courtney Toft - Special Education Paraprofessional at Hoover Elementary School. Last date of employment July 11, 2019.

Delaney Weir - ACES Child Care Assistant. Last date of employment August 23, 2019.

Mara Weller - ACES Child Care Assistant. Last date of employment August 22, 2019.

Marissa Wensel - Special Education Paraprofessional at Eagle Lake Elementary School, effective July 12, 2019.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Isabelle LeBlanc Walz - ACES Child Care Assistant, effective as of July 22, 2019.

Emma Rentas Clift - ACES Child Care Assistant, effective July 16, 2019.

TERMINATION OF ASSIGNMENT (NONINSTRUCTIONAL)

Jacob Briggs - Reading Paraprofessional at Dakota Meadows Middle School due to eliminating math and reading intervention classes, effective at the end of the 2018-19 school year.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting**5.C.1.****Meeting Date:** 08/12/2019**Prepared By:** Eric Hudspeth, Director of Human Resources and Organizational Development**Item Type:** Action

Subject:

Personnel - Addendum

Background:**APPOINTMENTS (INSTRUCTIONAL)**

Jacob Beilke - Full-time, 1.00 FTEs Grade 5 Teacher at Hoover Elementary School beginning August 26, 2019. He will be placed at step 9 of the B lane on the Teachers Association salary schedule.

Pamela Femrite - Full-time, 1.00 FTEs Special Education Resource Teacher at Franklin Elementary School beginning August 26, 2019. She will be placed at step 2 of the M lane on the Teachers Association salary schedule.

Shana Lang - MAPS Preschool Teacher at the Family Learning Center for 1384 hours (0.96 FTEs) beginning August 26, 2019 contingent upon obtaining licensure. She will be placed at step 1 of the ECFE Teacher salary schedule with an hourly rate of \$24.73.

Janaye Rouillard - Full-time, 1.00 FTEs Grade 2 Teacher at Hoover Elementary School beginning August 26, 2019. She will be placed at step 2 of the B+15 lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Ashley Bohnen - Special Education Paraprofessional (Early Learning) at Montessori for 3.5 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jennifer Bowen - General Education Paraprofessional at Roosevelt Elementary School for 5.5 hours per day/5 days per week for 155 days beginning September 5, 2019. She will be compensated at the rate of \$13.63 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Sarah Curran - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jock Deng - Special Education Student Success Coach at Futures for 6.75 hours per day/5 days per week beginning September 5, 2019. He will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Sarah Derner - Cook's Helper at East High School for 6.5 hours per day/5 days per week beginning August 26, 2019. She will be placed at classification A11, step 2 on the School Food Service Workers Association salary schedule with an hourly rate of \$12.35.

Michael Dorn - Supervision and Security-Front Desk at West High School for 7 hours per day/5 days

per week beginning September 5, 2019. He will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Orion Long - Level 1 IT Help Desk Technician with the Department of Educational Technology beginning September 3, 2019. This assignment works 4 hours per day with a work-year of 200 days. He will be compensated at the rate of \$14.00 per hour and will be eligible for 6-3-2 benefits.

Jody Rhoades - Supervision and Security at West High School for 4 hours per day/5 days per week beginning September 3, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Michelle Doering - MAPS Early Learning Teacher assignment for 2019-20 will be 1360.5 hours (.94 FTEs).

Lisa Downs Kohn - MAPS Early Learning Teacher assignment for 2019-20 will be 1535.5 hours (1.06 FTEs).

Chantell Drummer - Early Learning Teacher assignment for 2019-20 will be 884 hours (.61 FTEs).

Kristine Schimek - Early Learning Parent Educator assignment for 2019-20 will be 390.5 hours (.27 FTEs).

Katherine Sump - ABE Teacher assignment for 2019-20 will be 1296 hours (.90 FTEs).

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Deborah Bauer - Increase in Special Education Paraprofessional assignment from 4 hours per week to 10.5 hours per week (3.5 hours M/W/F) at Little Stars beginning September 5, 2019.

Rebecca Bernin - Change in assignment from Intervention Paraprofessional to General Education Paraprofessional at Roosevelt Elementary School for 4 hours per day/5 days per week for 155 days beginning September 5, 2019. She will be compensated at the rate of \$25.99 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Lorena Burzynski - Increase in Special Education Paraprofessional assignment from 28 hours per week to 29 hours per week (6.5 hours M/F, 6.25 hours on T/Th, 3.5 hours F) at Hosanna beginning September 5, 2019.

Elizabeth Hartman - Increase in Special Education Paraprofessional assignment from 31.5 hours per week to 32.5 hours per week (7.25 hours M-Th and 3.5 hours on F) at the Franklin/Loyola Schools beginning September 5, 2019.

Kelli Hollerich - Change in assignment from Intervention Paraprofessional to General Education Paraprofessional for 4 hours per day and NonClassroom (Playground Paraprofessional for 2.25 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$13.63 per hour in accordance with the agreement between the District and the Minnesota School Employees Association

Rachel Kronlokken - Decrease in Early Learning Regular Education Paraprofessional from 30 hours per week to 28 hours per week (7 hours M-Th) at Kennedy Elementary School beginning September 5, 2019.

Destiny Owens - Change in assignment from Student Success Coach to Special Education Student Success Coach at Futures for 6.75 hours per day/5 days per week beginning September 5, 2019. She will be compensated at the rate of \$16.26 per hour in accordance with the agreement between the

District and the Minnesota School Employees Association.

Jennifer Rath - Increase in Special Education Paraprofessional assignment from 6 hours per week to 10.5 hours per week (3.5 hours T/W/Th) at the Early Childhood Center beginning September 5, 2019.

Heidi Riehl - Increase in Special Education Paraprofessional assignment from 24.5 hours per week to 26 hours per week (4 hours M/W/F and 7 hours on T/Th) at HeadStart beginning September 5, 2019.

Lisa Smith - Increase in Special Education Paraprofessional assignment from 24.75 hours per week to 26.25 hours per week (6.75 hours M/W/F and 3 hours on T/Th) at the YMCA and HeadStart beginning September 5, 2019.

Brianna Souththivong - Increase in Special Education Paraprofessional assignment from 21 hours per week to 6.5 hours per day/5 days per week (32.5 hours per week) at HeadStart beginning September 5, 2019.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Anna Nelson - Special Education Paraprofessional at Rosa Parks Elementary School has requested an unpaid leave for the 2019-20 school year so that she can accept a teaching position for the school year.

RESIGNATIONS (INSTRUCTIONAL)

Kayla Campbell - Grade 2 Teacher at Hoover Elementary School. Last date of employment August 6, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Kristine Bachmann - Early Childhood Special Education Paraprofessional. Last date of employment August 20, 2019.

Jasmine Grams-Haugesag - Health Assistant-Resource. Last date of employment August 9, 2019.

Jenna Hewitt - ACES Child Care Assistant. Last date of employment August 23, 2019.

Leah Loddigs-Roeker - Special Education Student Success Coach at Futures. Last date of employment August 12, 2019.

Rebecca McDaniel - Special Education Student Success Coach at Prairie Winds Middle School. Last date of employment August 8, 2019 so that she can accept the position of Special Education Intervener.

Kirsten Peters - ACES Child Care Assistant. Last date of employment August 23, 2019.

Alyssa Platt - Special Education Student Success Coach at Futures. Last date of employment August 12, 2019.

Diana Snow - NonClassroom (Playground) Paraprofessional at Hoover Elementary School, effective at the end of the 2018-19 school year.

Brianna Souththivong - ACES Child Care Assistant. Last date of employment August 23, 2019. She will continue in her paraprofessional assignment.

Sharon Starkey - Intervention Paraprofessional at Washington Elementary School, has submitted her resignation for purposes of retirement, effective as of August 9, 2019.

Recommended Action:

Recommend approval of the personnel items as presented.

School Board Regular Meeting**5.D.****Meeting Date:** 08/12/2019**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Board Member School Assignments for 2019-2020

Background:

Following are the recommended school assignments for School Board members for the 2019-2020 school year.

Jodi Sapp Franklin Elementary School Central High School Bridges Community School	Sara Hansen Dakota Meadows Middle School Monroe Elementary School
Abdi Sabrie East Senior High School Washington Elementary School	Darren Wacker Hoover Elementary School Rosa Parks Elementary School
Kristi Schuck Kennedy Elementary School Central Freedom School	Judi Brandon Roosevelt Elementary School West Senior High School
Ann Hendricks Prairie Winds Middle School Jefferson Elementary School Eagle Lake Elementary School	

Recommended Action:

The administration recommends approval of the school assignments for Board members for the 2019-2020 school year.

School Board Regular Meeting

5.E.

Meeting Date: 08/12/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Renewal of Membership in the Minnesota State High School League

Background:

Minnesota Statute 1993, Section 128C.01 requires individual school boards to authorize membership in the Minnesota State High School League each year.

Recommended Action:

The administrative team recommends approval of the attached resolution to renew the Mankato Area Public Schools' membership in the Minnesota State High School League for the 2019-20 school year.

Attachments

Membership Renewal Form

2019-2020 RESOLUTION FOR MEMBERSHIP

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Please complete and return this form with your school's 2019-2020 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

Mankato East High School

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Ann Hendricks

(Designated School Board Member – please print)

Todd Waterbury

(Designated School Representative – please print)

ahendr1@isd77.org

Email Address

twater1@isd77.org

Email Address

208.02 ACTIVITY REPRESENTATIVES

Jon Dierks

(Boys' Sports – please print)

Joy Visto

(Girls' Sports – please print)

Melanie Schmidt

(Speech – please print)

Robin Hughes

(Music – please print)

Todd Waterbury

*(Mailing Representative - Please Print)

* The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings or email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member – please print)

(Student - please print)

(Parent – please print)

(Faculty Member – please print)

2019-2020 RESOLUTION FOR MEMBERSHIP

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Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Please complete and return this form with your school's 2019-2020 Resolution for Membership. If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

Mankato West High School

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Ann Hendricks

(Designated School Board Member – please print)

Joe Johnson

(Designated School Representative – please print)

ahendr1@isd77.org

Email Address

jjohns5@isd77.org

Email Address

208.02 ACTIVITY REPRESENTATIVES

J.J. Helget

(Boys' Sports – please print)

Crissy Makela

(Girls' Sports – please print)

Amanda Able

(Speech – please print)

Eberhard Engel

(Music – please print)

Joe Johnson

*(Mailing Representative - Please Print)

* The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings or email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

(Board Member – please print)

(Student - please print)

(Parent – please print)

(Faculty Member – please print)

School Board Regular Meeting**5.F.****Meeting Date:** 08/12/2019**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Renewal of Membership in the Minnesota School Boards Association

Background:

The Minnesota School Boards Association is a service organization for Minnesota school districts. The organization is directed by a Board of Directors consisting of local school board members elected from director districts. The Association provides legislative assistance, assistance with negotiations, informational services regarding finance and legal matters, and in-service opportunities for School Board members.

Membership dues for District 77 for 2019-20 are \$13,545. This amount is determined by way of a formula based upon the number of students in our District. The membership dues for 2018-19 were \$13,230 and the increase for the current year is due to our increased enrollment numbers.

Recommended Action:

The administrative team recommends continued membership. Statutes require that election for membership in the MSBA pass by a two-thirds majority vote.

School Board Regular Meeting

6.A.

Meeting Date: 08/12/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

Otto Bremer Trust awarded a \$78,504 grant to the ABE Program.

Menards donated school supplies valued at \$125 to Community Education & Recreation.

The East High Tech Ed Department received the following donations:

- Compeer Financial awarded a grant of \$2,595
- Fahrner Asphalt Sealers LLC donated ten 24-HP motors valued at \$5,000

East High VEX Robotics received a donation of \$241.90 from Peggy Walters.

West High VEX Robotics received a donation of 1,000 from Scott Johnston.

The West High Hall of Fame received the following donations:

- \$4,000 from Kelby Krabbenhoft
- \$250 from Scott & Marsha Madigan
- \$1,000 from Northwestern Mutual Investment Services

The West High Activities Department received the following donations:

- \$500 from an anonymous donor to Girls Swim & Dive
- \$500 from Amcor to Girls Swim & Dive
- \$1,000 from Mankato Area Girls Fastpitch to Girls Softball
- \$500 from Mankato Basketball Association to Girls Basketball

PTO/PTAs and Booster Clubs donated more than \$338,500 during the 2018-19 school year, with breakdowns as follows:

Bridges Advisory Committee

Approximately \$30,000 in gifts and donations

Major expenditures include:

School supplies and classroom instructional requests: \$5000

Technology: 1:1 Devices for media and 4th grade: \$5000

Being There Experiences: \$6000

Children's Theatre, Minneapolis

Science and Nature Conf. 3-5

Young Writers and Artists Conf. 3-5

Minneapolis Children's Museum

Science Museum of Minnesota

K-3 New Ulm Theatre

Misc. grade level experiences

Fifth Grade Northern MN History trip: \$3000

Snack Cart for all: \$10,000

Bridges Community Events: \$1000

Picnic in the Park

End of Year Picnic Celebration
Fifth Grade Celebration
2 Movie Nights
Parents volunteer hours: Priceless

Eagle Lake Elementary

Approximately \$20,050 in gifts and donations

Major expenditures include:

Money for teachers for classroom use - \$3,750
Field trips - \$5,500
Teacher appreciation - \$750
Kids Heart Challenge prizes/snacks - \$1,000
Movie License/Family Movie Night - \$500
Musical production - \$600
Grit night/open house - \$750
Student binders - \$600
Family reading activity - \$400
Misc. teacher/classroom requests - \$1,300
Computer Lab/Makerspace - \$500
Roller Skating - \$3,800
School pride shirts - \$600

Franklin Elementary

Approximately \$19,570 in gifts and donations

Major expenditures include:

Classroom, School & Playground Supplies - \$9,400
Rollerskating Curriculum - Skate Rental - \$3,100
Reading Committee Programs - \$720
Student Planners, Science Fair, Track & Field Day, BEAM - \$627
MSU Theatre Performance - \$375
School-Wide Events (festival, movie nights, ice cream social, game night) - \$435
Fifth Grade Farewell T-Shirts - \$320
Field Trips - \$818
Staff Appreciation - \$1,018

Hoover Elementary

Approximately \$29,600 in gifts and donations

Major expenditures include:

Foster Grandparent Meals - \$1,000
Money for Teachers for Classroom Use - \$3,000
Field Trips and Enrichment - \$7,000
Family Fun Nights - \$1,630
Projected Summer Playground Upgrade - \$16,000

Jefferson Elementary

Approximately \$8,000 in gifts and donations

Major expenditures include:

Money for Teachers for Classroom Use - \$3,420
Field Trips - \$2,750
Book Bins - \$720
Teacher Appreciation - \$470

Kennedy Elementary

Approximately \$4,083 in gifts and donations

Major expenditures include:

Funds for Classroom and Support Areas - \$349
Field Trips - \$878
Vinyl for Bathroom Door Quotes, Paint for Mural - \$299
Pride Leader T-Shirts - \$358

Staff Appreciation - \$239
Technology Apps for Classrooms - \$358
Reading Is Fundamental - \$1,394
5th Grade Graduation, Cookies, Postage - \$155

Monroe Elementary

Approximately \$18,648 in gifts and donations
Major expenditures include:
PTO Sponsored Events - \$2,150
Money for teachers for classroom use - \$6,082
Field trip - \$5,000
Support Staff Gifts - \$1,585
Projected summer playground upgrade - \$3,500

Roosevelt Elementary

Approximately \$22,061 in gifts and donations
Major expenditures include:
Staff Appreciation - \$1,154
Birthday Books (start-up) - \$200
Field Trips - \$4,338
Reading Incentives, Start of Year Gifts – \$3,700
Student Planners - \$877
Kindergarten Binders - \$115
Foster Grandparent Lunches/LSS Fee - \$700
Science Fair Fees, Mathmasters Bus Cost, Peacemakers - \$699.50

Rosa Parks Elementary

Approximately \$3,496 in gifts and donations
Major expenditures include:
Furniture - \$1350.10
Field Trips - \$1130
Class Materials - \$847.63
Celebrations & Awards - \$142.73

Washington Elementary

Approximately \$8,525 in gifts and donations
Major expenditures include:
T-Shirts for Students/Staff - \$2,300
PAWS Prizes - \$285
Staff Appreciation Gifts/Meals - \$1,045
Field Trips - \$2,600
Academic Programming Support - \$1,070
PTO Sponsored Events - \$860

Dakota Meadows Middle

Approximately \$9,118 in gifts and donations
Major expenditures include:
Busing for 5th Grade Tours of DMMS - \$300
Geography Bee/Spelling Bee - \$287
PBIS Student Recognition - \$644
Summer School Supplies/Snacks/Field Trips - \$325
6th Grade PRIDE T-Shirts - \$1,585
6th Grade PE Skate Time - \$1,674

Prairie Winds Middle School

Approximately \$17,825 in gifts and donations
Major expenditures include:
Teacher meals (conferences, welcome/beginning of year breakfasts, end of year/wrap-up breakfast) - \$5,900
5th grade transportation to PWMS - \$700

8th grade celebration - \$350
Educare basket donation - \$500
Mt. Kato transportation - \$600
DJ - \$475
T-shirts for all students and staff - \$5,000
Calculators - \$475
Scholarships for activities - \$500
Mankato East After Grad Party - \$600
Summer school snacks - \$250
PBIS gift cards and incentives - \$700
Fundraiser/prizes and prize money - \$1,100

East Senior High

Approximately \$103,216 in gifts and donations

Major expenditures include:

New digital/LED score table - \$45,200
New trophy cases/glass - \$14,300
Site needs (storage, BB, pool, alpine ski, CC, soccer) - \$10,762
Team warm-ups/practice gear, pep-band T-shirts - \$6,600
HUDL, PLT4M, and weight training systems - \$5,900
Training room supplies - \$3,000
Graphics/signage at various locations - \$3,500
Center for Performance and Sport Psychology for teams - \$3,500

West Senior High

Approximately \$44,333 in gifts and donations

Major expenditures include:

Football End Zone Camera - \$2,500
Football Uniforms - \$10,000
Gym Banners - \$4,214
Hudl Software - \$6,400
Mental Training Services for All Sports – \$5,000
Golf Bags - \$1,090
Basketball Shooting/Rebounding Machine - \$2,500
Softball Batting Cage Net - \$2,000
Hockey Helmets - \$3,500
Golf Indoor Nets and Mats - \$1,500
Vex Robotics Transportation - \$1,214
Record Board Updates - \$830

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**6.B.****Meeting Date:** 08/12/2019**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Appointment of Deputy Clerk

Background:

Minnesota Statue 123.34, Subdivision 1, states in part, "The persons who perform the duties of Clerk and Treasurer need not be members of the Board, and the Board, by resolution, may combine the duties of Clerk and Treasurer in a single person in the office of Business Affairs." The day-to-day duties necessary for operation of the School District have been assigned by the School Board to District employees.

Recommended Action:

The administration recommends Becky Bailey be assigned the responsibility of serving as the Board's Deputy Clerk. This appointment will be effective from August 26, 2019, until the 2020 organizational meeting is held.

School Board Regular Meeting**6.C.****Meeting Date:** 08/12/2019**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Designation of Identified Official with Authority for Minnesota Department of Education (MDE) Secure Website Access

Background:

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency LEA.

Recommended Action:

The Board recommends to authorize Paul Peterson to act as the Identified Official with Authority (IOwA) and Becky Bailey to act as the IOwA to add and remove names only for Mankato Area Public School District 0077-01 effective as of August 26, 2019.

School Board Regular Meeting**6.D.****Meeting Date:** 08/12/2019**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Payable 2020 Tax Levy Hearing Date

Background:

Attached for the School Board's information is a calendar which outlines the 2020 payable property tax schedule in detail.

School Districts are required to discuss the levy and budget at a regularly scheduled board meeting and allow the public to speak.

The meeting to discuss the levy and budget can take place at any point after November 24th but before the final levy is adopted. The meeting must take place at 6:00 p.m. or later. The district can adopt the final levy at the same meeting they allow the public to speak.

The date of the regularly scheduled board meeting at which the levy and budget will be discussed must be announced at the board meeting when the proposed property tax levy is certified and also included in the summary of these proceedings published in the official newspaper of the district. The date of the board meeting where the levy and budget will be discussed must also be provided to the district's home county auditor for inclusion on the Truth in Taxation notices to be sent to property owners.

The Payable 2020 Tax Levy provides property tax revenue for the 2020-21 school year.

Recommended Action:

The administration recommends that the School Board establish the hearing dates as follows:

	<u>DATE</u>	<u>DAY</u>	<u>TIME</u>
Hearing Date	12/03/19	Tuesday	6:00 p.m.
Subsequent Hearing Date (Levy Action)	12/16/19	Monday	5:30 p.m.

AttachmentsProperty Tax Calendar

School District Levy Limitation and Certification Calendar 2019 Payable 2020 Levy

Date	Topic
March 15, 2019	Deadline for eligible school districts to have submitted locally approved integration plan and budget for Fiscal Year (FY) 2019. Plan and budget should have been submitted to the Minnesota Department of Education (MDE), Office of Equity and Innovation.
June 11, 2019	Deadline for districts to have submitted career and technical estimated expenditures.
June 30, 2019	Deadline to pass a board resolution to renew existing board-approved referendum authority set to expire at the end of FY 2020.
July 1, 2019	Deadline for filing a board resolution with the commissioner requesting sparsity revenue adjustment for a school facility closed for FY 2020. School districts making a transfer from the debt redemption fund to the general fund should notify the department of the amount transferred by this date. Department of Revenue certifies final 2018 adjusted net tax capacity for each district before this date. Deadline for board resolution adopting a population estimate for community education and/or adult basic education revenue. Deadline to submit population estimated for community education and/or adult basic education revenue to the state demographer.
July 15, 2019	Due date for <i>FY 2019 Early Childhood Family Education (ECFE) Annual Report</i>. A district may not certify a levy for ECFE unless it has submitted the report. Deadline for county auditors to submit <i>Six-Month Supplemental School Tax Abatement Report</i> for current year to MDE, School Finance.

Date	Topic
July 31, 2019	Deadline for school districts to submit annual long-term facilities maintenance (LTFM) application – including school board certified revenue projection and expenditures, and statement of assurances.
August 12, 2019	Deadline for school districts to submit <i>Disabled Access Revenue Levy Authority Application</i>. Deadline for consolidating districts to request levy authority for retirement incentives. Deadline for cooperative secondary facilities districts, and school districts participating in an agreement for secondary education or reorganizing under dissolution and attachment, to request levy authority for severance pay and/or early retirement incentives. Deadline for building/lease information and estimates to be submitted via the Levy Information System in order for it to appear on the initial levy report by September 8, 2019. (Data may be revised through September 30, 2019.) Deadline for districts to submit debt service data via Levy Information System in order for it to appear on the initial levy report by September 6, 2019. (Data may be revised through September 30, 2019.)
August 16, 2019	Average Daily Membership (ADM) Web Estimates (ADMWE) system districtwide resident, adjusted, extended-time, and English learner (EL) ADM estimates are due to MDE.
August 23, 2019	Last day to adopt resolution calling for referendum election.** Last day to notify county auditors of the date of the election and the questions to be voted on.** • At least 74 days prior to election, when election is held on General Election Day. • Minnesota Statutes, section 205A.07, subdivision 3 • Last day to notify the commissioner of education of the date of the election and the questions to be voted on.** • At least 74 days prior to election day, when election is held on general election day • Minnesota Statutes, section 205A.07, subdivision 3a • Last day for school districts to review and update the ADMWE ADM and EL estimates for 2019-20, and 2020-21 for the initial levy report and forecast. Additional changes can be made for 2020-21 through September 30, 2019, for levy purposes.

Date	Topic
August 27, 2019	Deadline for districts to submit the following data via Levy Information System. After this date, data may be revised through September 30, 2019. (Please work with MDE when updating the information.) • Contact Information • Health Benefits and Annual Other Postemployment Benefits (OPEB) • Pupil Transportation • Elementary Sparsity • Secondary Sparsity • Building/Land Lease (due August 12) • Debt Service (due August 12) • General and Community Service Last day a district may make changes via Health and Safety website.
September 8, 2019	Deadline for MDE to certify levy limitations to school districts. Levy limit reruns will continue through September 30.
September 16, 2019	Deadline for districts to request approval from the commissioner to retain debt excess.
September 17, 2019 (pending)	Deadline to adjust the 2019 Payable 2020 maximum costs for Health and Safety projects.
September 30, 2019	Deadline for school districts to submit data changes to MDE. Deadline for school boards to certify proposed property tax levies to home county auditor.* For those school districts that have reached an agreement with their home county auditor as to a delayed date for certifying the proposed levy, this date may be extended to October 7. Deadline for MDE to certify school district levy limitations to county auditors. *
October 7, 2019	Deadline for school district to submit copy of proposed levies to MDE. For those school districts that have reached an agreement with their home county auditor as to a delayed date for certifying the proposed levy, this date is extended to October 8, 2019.
October 15, 2019	Deadline for districts to submit career and technical actual expenditure changes for 2018-19 for levy report.

Date	Topic
October 21, 2019	Deadline for school districts holding referendum elections on November 5 to deliver by mail a notice of the referendum to each taxpayer in the district (at least 15 days prior to date of election). The notice may not be mailed to taxpayers prior to October 6 (no more than 30 days prior to election).** • Deadline for school districts holding referendum elections on November 5 to provide copy of first class mail notice to county auditors and to MDE.***
November 1, 2019	<i>Annual Community Education Report</i> is due.
November 4, 2019	MDE, Division of School Finance, removes ECFE and home visiting levy authorities from levy report if <i>ECFE Annual Reports</i> are not received. Last day districts may submit finalized information for OPEB bonding levy authority.
November 5, 2019	General Election Day. • Referendum elections can be held only on this date (except by mail-in ballot).*** Minnesota Statutes, section 126C.17, subdivision 9
November 24, 2019 *	Deadline for county auditor to prepare and county treasurer to deliver by mail a notice of proposed property taxes for all taxing authorities to each taxpayer. • This notice cannot be mailed earlier than November 10. • Minnesota Statutes, section 275.065, subdivision 3
After November 24, 2019, but before final levy is adopted	Districts are required to discuss the Payable 2020 Levy and FY 2021 budget at a regularly scheduled board meeting and allow the public to speak. • The meeting must take place at 6 p.m. or later. • The district may adopt the final levy at the same meeting. • Minnesota Statutes, section 275.065, subdivision 3
Five working days after December 20, 2019 (December 30, 2019)	School districts must adopt their final property tax levy. ** Deadline for school districts to certify final adopted levies to home county auditor.** • Minnesota Statutes, section 275.07, subdivision 1

Date	Topic
December 30, 2019	Deadline (on or before) for school districts to submit the <i>Certificate of Truth-in-Taxation (TNT) Compliance and Supplement</i> (if applicable) to the Minnesota Department of Revenue, Property Tax Division.
December 31, 2019	Deadline for districts to submit FY 2018 actual building/land lease costs via Levy Information System.
January 7, 2020	Deadline for school districts to notify MDE of final certified levies.
February 1, 2020	Deadline for county auditors to submit <i>School Tax Abatement Report</i> for previous year to MDE.
April 1, 2020	Deadline for county auditors to submit <i>School Tax Report</i> to MDE.

Notes

*Minnesota Statutes require information to be turned in by the date listed. However, these dates fall on weekends. The information and data will be due to MDE on the following Monday at the start of business hours.

**Common school districts 323 and 815 are exempt from the public hearing requirements of Truth-in-Taxation. However, these districts must comply with other levy certification requirements, including certification of proposed levies by September 30, 2019, and certification of final levies no later than five working days after December 20, 2019.

***Districts holding a referendum election on November 5, 2019, should also reference *Important Election Dates* on the [Minnesota School Boards Association \(MSBA\) website](http://www.mnmsba.org/elections-referendums) (<http://www.mnmsba.org/elections-referendums>).

School Board Regular Meeting**6.E.****Meeting Date:** 08/12/2019**Prepared By:** Marti Sievek, Interim Director of Teaching and Learning**Item Type:** Action

Subject:

Act on Five Year Lease Agreement for Employee Technology Devices & Replacement

Background:

In 2015, the District continued an employee technology device initiative. The Lease contract for those devices expired on June 30, 2019. This updated agreement will provide continued technology access for district staff, and will be a five year municipal lease term with Providence Capital Network. The annual lease payment will not exceed \$116,242.

The Department of Educational Technology and Information Systems has reviewed numerous devices and tested them for durability, battery life, ease of connectivity, ease of repair, overall usefulness and practical appreciation. Staff feedback was also reviewed and considered.

Recommended Action:

The administrative team recommends the School Board take action to approve the lease agreement with Providence Capital Network for the purpose of updating employee technology devices.
