

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 7, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, October 7, in the Mankato Room at the Intergovernmental Center. Vice-Chair Sapp called the meeting to order at 5:32 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie and Jodi Sapp. Absent: Kristi Schuck and Darren Wacker.

Mrs. Brandon made a motion, and Ms. Hansen seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 5-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Achievement and Integration report provided by Eric Hudspith and Marti Sievek; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mrs. Hendricks, seconded by Mrs. Brandon, and carried on a 5-0 roll call vote.

Approval of Minutes of the September 16, 2019, regular Board meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Laura Conn - Transfer from the position of Secretary at Community Education & Recreation to the position of Administrative Assistant to the Director of Community Education and Recreation beginning October 1, 2019. This is a full-time, 12-month non-affiliated position with an annual salary of \$46,059 (prorated to \$34,456.80 for 196 days for 2019-20) and she will be eligible for category II benefits.

APPOINTMENTS (ADMINISTRATION)

Robin Courrier - Interim Principal at Bridges Community School beginning October 15, 2019 through the end of the 2019-20 school year. She will be compensated at the Elementary Principal base salary prorated to \$79,632.85 for 186 days for 2019-20.

APPOINTMENTS (INSTRUCTIONAL)

Anita Degrood - Long Term Substitute Teacher for Brianne Wiese at West High School beginning December 13 and ending March 16, 2020. She will be placed at step 10 of M lane on the Teachers Association salary schedule.

The following will be teachers in the ExCel Program at Franklin Elementary School beginning October 15 and ending April 29, 2020. They will be compensated according to their placement on the Teachers Association salary schedule.

Betty Alders, Amy Baer, Ashley Fries, Salena Gahler, Miranda Hoffmann, Mallory Howk, Jodi McBride, Mike Nagel, Katie Soine
Betty Alders, Coordinator - She will receive \$1,000 for this assignment

The following will be teachers in the ExCel Program at Roosevelt Elementary School beginning October 15 and ending April 29, 2020. They will be compensated according to their placement on the Teachers Association salary schedule.

Beth Baker, Jeanne Fitterer, Marc Jensen, Kayla Koble, Angela Sheldrup
Terri Carroll, Coordinator - She will receive \$1,000 for this assignment

The following will be teachers in the Central High Night School Program beginning October 1 and ending December 19, 2019. They will be compensated according to their placement on the Teachers Association salary schedule.

Amanda Abel, Alison Beck, Fred Berg, John Bigham, Laura Blasing, Thomas Boone, Rob Groebner, Russ Groebner, Jeff Helget, Kim Hermer, Crystal Kay, Christina Makela, Aaron Miller, Sherry Miller, Michael Sipe, Daniel Toegel, Christopher Wollmuth

APPOINTMENTS (NONINSTRUCTIONAL)

Catherine Allmann - ACES Child Care Assistant at Franklin/Rosa Parks Elementary Schools for 4 hours per day/3 days per week beginning September 25 and ending June 4, 2020. She will be compensated at the rate of \$11.50 per hour.

Jacob Dahedl - Special Education Student Success Coach at East High School for 6.75 hours per day/5 days per week beginning October 1, 2019. He will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Cecilia Delgado - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning September 25, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Marissa Hamilton - Special Education LifeSkills Student Success Coach at West High School for 6.75 hours per day/5 days per week beginning September 27, 2019. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Natasha Haugen - Assistant ACES Site Supervisor at Franklin Elementary School for 3-4 hours per day/5 days per week beginning October 3 and ending June 4, 2020. She will be compensated at the rate of \$14.50 per hour.

Mary Hlavac - Special Education Paraprofessional at Hoover Elementary School for 6.25 hours per day/5 days per week beginning September 30, 2019. She will be

compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Daniel Johnson - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning October 7, 2019. He will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Christina Kubista - NonClassroom (Playground) Paraprofessional at Franklin Elementary School for 2 hours per day/5 days per week beginning September 23, 2019. She will be compensated at the rate of \$13.26 per hour.

Ashley Lindsay - NonClassroom (Playground) Paraprofessional at Hoover Elementary School for 2.25 hours per day/5 days per week beginning September 20, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Stephanie Maas - Special Education Paraprofessional (Job Coach) at East/West High Schools for 5.75 hours per day/5 days per week beginning October 4, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jokoni Omot - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School for 2 hours per day/2 days per week beginning September 23, 2019. He will be compensated at the rate of \$13.26 per hour.

Jackie Ortmeier-Crance - Special Education Paraprofessional - Early Learning at 5 C's for 9 hours per week (3 hrs T/TH/F) beginning October 3, 2019. She will be compensated at the rate of \$13.26 per hour.

Emily Rand - Cook's Helper at West High School for 6.75 hours per day/5 days per week beginning September 30, 2019. She will be placed at step 1 of the Cook's Helper classification of the School Food Service Workers Association salary schedule with an hourly rate of \$11.92.

Colby Taggart - Student Success Coach at Rosa Parks Elementary School for 6.5 hours per day/5 days per week beginning October 4, 2019. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kayla Thorpe - Student Success Coach at Rosa Parks Elementary School for 6.5 hours per day/5 days per week beginning October 21, 2019. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement with the agreement between the District and the Minnesota School Employees Association.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Jeanine Backer - Increase in assignment from 1.0 FTEs to 1.167 FTEs for the entire 2019-20 school year.

Laurie Erstad - Increase in Parent Educator assignment from 1458 hours (1.01 FTEs) to 1509 annual hours (1.05 FTEs) for the 2019-20 school year.

Brianna Kemboi - Increase in Early Childhood Teacher assignment from 1460 hours (1.01 FTEs) to 1524 annual hours (1.06 FTEs) for the 2019-20 school year.

Carol Oberle - Increase in Early Childhood Teacher assignment from 790 hours (0.55 FTEs) to 852.5 annual hours (0.59 FTEs) for the 2019-20 school year.

Helena Stevens - Change placement on the Teachers Association salary schedule to step 3 of the Doctorate Lane beginning August 26, 2019.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Nicholas Bergren - Change in paraprofessional assignment at Rosa Parks Elementary School from 6.5 hours per day to 6.25 hours per day/5 days per week (4.25 hours as Special Education Paraprofessional and 2 hours per day as NonClassroom (Playground/3 days per week and 6.25 hours per day/2 days per week as Special Education Paraprofessional) beginning September 18, 2019. Decrease in ACES Child Care Assistant position to 3 hours per day/2 days per week beginning September 5, 2019.

Walter Clark - Change ACES Child Care Assistant assignment to substitute for varied hours beginning September 27, 2019.

Jesse DeWitte - Transfer from Night Lead Custodian to Day Custodian at West High School beginning September 30, 2019. He will be compensated at the rate of \$17.66 per hour in accordance with his placement on the Maintenance and Custodial Workers Association salary schedule.

Julie Gustafson - Decrease in Special Education Paraprofessional assignment at Dakota Meadows Middle School from 6.75/3 days per week to 6.75 hours per day/2 days per week beginning September 5, 2019.

Hailey Hoppe - Change ACES Child Care Assistant assignment to substitute for varied hours beginning September 26, 2019.

Ronette Hornick - Decrease Early Learning Regular Education Paraprofessional assignment from 32 hours per week to 30 hours per week (7 hours M/T/W, 9 hours on Th) beginning September 5, 2019.

Arlene Peters - Increase Early Learning Regular Education Paraprofessional assignment from 13.5 hours per week to 16 hours per week (4.5 hours on Monday, 3.5 on Tuesday/Friday, 1.5 hours on Wednesday, 3 hours on Thursday) beginning September 5, 2019.

Emily Peterson - Correct Special Education Paraprofessional hours at Washington Elementary School to 6.5 hours per day/5 days per week beginning September 5, 2019.

SALARY LANE ADVANCEMENTS

In accordance with the terms of the agreement between the Mankato Teachers Association and the District, teachers have submitted their requests for salary lane advancement. Each of these requests has been reviewed and a list of those qualifying for salary lane advancement beginning with the 2019-20 school year are shown below. The salary lane advancements will be retroactive to the beginning of the 2019-20 school year. The Administration recommends that the Board approve the salary lane advancements.

Name	From	To
Baker, Claire	B+15	B+30
Berg, Mary	M+30	M+45
Bode, Miranda	B+30	M
Borth, Cindy	B+30	M
Boyum, Brittany	B+15	M
Brand, Heather	B+15	M
Brueske, Melissa	M	Specialist
Considine, Mari	M+30	Specialist
Dauk, Emily	B+30	M
DeSutter, Jocelyn	M	M+30
Evans, David	B+30	M
Hanson, Adam	B+15	B+30

Haug, Jenni	M	Specialist
Hedin, Heather	B	B+30
Hoffmann, Miranda	B	B+30
Iverson, Tiana	B+30	M
Klemme, Brandon	B+30	M
Klockmann, Casie	B+30	M
Krusemark, Kristin	M	M+30
Larson, Paul	B+15	B+30
Lee, TerRon	B+15	B+30
Linde, McKenna	B+15	B+30
Makela, Christina	M	M+30
Mortenson, Stacey	M	M+45
Rickbeil, Angela	B+30	M
Riebe, Kelsey	B	B+30
Ringhofer, Wendi	M	M+30
Rittmiller, Jody	M+30	Specialist
Scruggs, Sue	M	M+45
Sellers, Rebecca	M	M+45

Sellner, Heather	M+30	M+45
Sheldrup, Angela	M	M+45
Smith, Kristin	B+30	M
Smook, Alysha	M	M+45
Steffensmeier, Jeremy	M	M+30
Stow, Sara	M	M+30
Udermann, Joelene	B+30	M
Vander Linden, Andrew	M+30	Specialist
Visto, Joy	B	M
Watson, Caleb	M+30	M+45
Wiese, Mark	B+30	M
Winning, Parker	B+15	B+30
Wirth, Anna	M	M+30
Zimmerman, Jeff	B+30	M
Zimmerman, Sarah	B+30	M

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Teresa Briggs, Special Education Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on January 2 and returning to work January 20, 2020.

Casey Collison, School Social Worker, has requested a leave under the provisions of the Family Medical Leave Act, commencing on March 16 and returning to work June 5, 2020.

Robin Courier - Lead Teacher at Bridges Community School has requested a leave from this position to accept the position of Interim Principal at Bridges Community School beginning October 15 and continuing through the 2019-20 school year.

Susan Scruggs, Grade 2 Teacher at Monroe Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on September 11 and returning to work October 14, 2019.

Jonathan Shevy, Music Teacher at Franklin/Washington Elementary Schools, has requested an intermittent leave under the provisions of the Family Medical Leave Act commencing on September 27 and ending June 5, 2020.

Katherine Sump - Extend Board approved leave, returning to work November 19, 2019.

Sarah Vidrio, Teacher at Prairie Winds Middle School, has requested an unpaid leave beginning on or about December 11 and returning to work February 3, 2020.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Daniel Pitzner, Special Education Student Support Coach at Futures, has requested a military leave beginning September 23 and returning to work January 14, 2020.

RESIGNATIONS (NON-AFFILIATED)

Lindsay Vogel - Information Technology Support Technician. Last date of employment will be October 11, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Marielle Jenquin - Special Education Teacher at Prairie Winds Middle School, effective at the end of the 2018-19 school year.

Michael Schaffer - Physical Education/Health Teacher at Dakota Meadows Middle School. Last date of employment was September 30, 2019.

Tom Schueneman, Grade 4 Teacher at Hoover Elementary School, has submitted his resignation for purposes of retirement. His last date of employment will be January 20, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Marilyn Biedscheid, NonClassroom (Playground/Lunchroom) Paraprofessional at Roosevelt Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment was September 30, 2019.

Leon Holmin, Day Custodian at East High School, has submitted his resignation for purposes of retirement. Last date of employment was October 31, 2019.

Rhea Melby - ACES Child Care Assistant. Last date of employment October 1, 2019. She will continue in her paraprofessional assignment.

Reanna Milbrett - Student Success Coach at Rosa Parks Elementary School, effective as of September 30, 2019.

Celine Moos - NonClassroom (Playground) Paraprofessional at Hoover Elementary School, effective at the end of the 2018-19 school year.

Shayla Schumacher - NonClassroom (Playground) Paraprofessional at Washington Elementary School. Last date of employment was September 17, 2019. She may continue as a substitute.

Judi Smith - Invoicing and Program Secretary at Lincoln Community Center. Last date of employment was September 3, 2019 so that she could accept the position of Administrative Assistant to the Director of Business Services.

Diana Snow - Rescind resignation from her position as NonClassroom (Lunchroom) Paraprofessional at Hoover Elementary School.

Ian Verbrugge - ACES Child Care Assistant. Last date of employment June 5, 2019.

Addendum

APPOINTMENTS (INSTRUCTIONAL)

Dustin Gramstad - Long Term Substitute Teacher at East High School beginning September 9 and ending October 4, 2019. He will be placed at step 9 of the B lane on the Teachers Association salary schedule.

Kathryn Young - Evening ESL Instructor with Adult Basic Education at Lincoln Community Center for 329 annual hours (0.23 FTEs) beginning November 1, 2019. She will be compensated at the rate of \$26.77 per hour.

The following will be teachers in the ExCel Program at Washington Elementary School beginning October 15 and ending April 29, 2020. They will be compensated according to their placement on the Teachers Association salary schedule.

Angie Davis, Cindy Hashimoto, Melissa Larkin, Connie Long, Eric Miller, Abby Steffensmeier, Gina Vanselow, Kyle Vanselow, Abby Visker, Angie Voss
Eric Miller, Coordinator - He will receive \$1,000 for this assignment.

APPOINTMENTS (NONINSTRUCTIONAL)

Alexandra Freitag - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning October 14, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Kristen Hansel - Special Education Paraprofessional at Monroe Elementary School for 6.25 hours per day/5 days per week beginning October 21, 2019. She will be

compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Mahamed Hassan - Special Education Paraprofessional at Dakota Meadows Middle School for 6.75 hours per day/5 days per week beginning October 16, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Andrea Rossow - Special Education Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning October 9, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

The following will be paraprofessionals in the ExCel Program at Washington Elementary School for 1.416 hours per day/2 days per week beginning October 15 and ending April 29, 2020. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Emily Peterson, Helen Wels

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Kathy Sallstrom - Change in assignment from 0.87 FTEs for 145 days to 0.87 FTEs for 140 days beginning with the 2019-20 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Raegan Bissonett - Decrease in NonClassroom (Playground) Paraprofessional assignment from 1.75 hours per day/3 days per week to 1.75 hours per day on Fridays only beginning October 1, 2019.

Anna Kempton - Correct hourly rate of pay to \$13.63 per hour beginning September 5, 2019.

Gavin Lyons - Increase in NonClassroom (Playground) Paraprofessional assignment from 1.75 hours per day/3 days per week to 1.75 hours per day/4 days per week beginning October 1, 2019.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Derek Fennern - Extend Board approved military leave, returning to work October 21, 2019.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Marilyn Hogan, Cook's Helper at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 25 and ending on or about December 12, 2019.

Erin Passon, Special Education Paraprofessional at East High School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about December 18 and returning to work February 1, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Laura Conn has submitted her resignation from her position as Secretary at Community Education and Recreation in order to accept the non-affiliated position of Administrative Assistant to the Director of Community Education & Recreation. The last date of employment in her secretarial position was September 30, 2019.

Heather Tentis - Clerical Assistant/POS Operator at Franklin Elementary School. Last date of employment October 16, 2019.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Laura Wels - Special Education Paraprofessional at Roosevelt Elementary School, effective at the end of the 2018-19 school year.

The following gifts and grants were received by the School District:

Mankato Area Youth Baseball Association Inc. donated \$500 to East High Baseball Program for Field Repair/Sod

Carol Hiler donated \$3,000 to Washington Elementary School

Quality One Hr Foto donated \$312.50 to East High Athletics Department

William & Amy Radichel donated \$300 to East High XYZ Club

An Anonymous donation was made to West High Girls Swimming for \$1,070

Peggy Walters donated \$529 to the East High Vex Robotics Program for the Transpro Swinger Heat Press

River City Electric Co donated \$3,000 to the East High Vex Robotics Program

CHS Inc. donated the following:

- \$1,000 to East High School
- \$1,000 to West High School
- \$750 to Central High School

CAB Construction donated \$123.86 to East High Welding Program for Squares for Dice Project

Mara Dehning donated \$100 to Monroe Elementary School for Kathy Meixl Memorial

Jack Morgan donated \$120 to Community Education & Recreation Vex IQ Robotics

Mrs. Hendricks made a motion to accept the gifts. The motion was seconded by Ms. Hansen and carried on a 5-0 voice vote.

State law requires school districts to enter into contracts with all individuals or companies that transport students. There are a number of individual contracts that must be approved; that list was provided to School Board members. Various situations in the school district require special arrangements for transportation with either the parent or private contractor. Circumstances, such as length of bus route, medical needs or location of provided services make the individual contract the only valid option. Following questions, Mrs. Brandon made a motion to approve the contracts and the motion was seconded by Ms. Hansen. The motion carried on a 5-0 roll call vote.

In 2007 the State Legislature passed a law which dedicated the sales tax proceeds from Sectional and State Minnesota State High School League (MSHSL) events to the MSHSL Foundation. The MSHSL Foundation provides grants back to MSHSL members to support scholarships for students qualifying for a free or reduced price lunch to participate in co-curricular activities. Ms. Hansen made a motion to approve the attached resolution (see page _____) supporting the grant application. The motion was seconded by Mrs. Brandon and carried on a 5-0 voice vote.

In July 2019, the School Board approved the District's LTFM plan for the 2020-21 school year. Since that time, the District has identified further facility maintenance needs that would qualify for LTFM funding through the current levy certification process. The District has been in contact with MDE to validate this process. Mrs. Hendricks made a motion to approve the District revised LTFM plan. The motion was seconded by Ms. Hansen and carried on a 5-0 roll call vote.

There being no further business to consider, Mrs. Hendricks moved and Mrs. Brandon seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:32 p.m., on a 5-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 7, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, October 7, in the Mankato Room at the Intergovernmental Center. Vice-Chair Sapp called the meeting to order at 5:32 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie and Jodi Sapp. Absent: Kristi Schuck and Darren Wacker.

1. Brandon/Hansen approval of agenda with personnel addendum. 5-0
2. Open Forum - none
3. Information: Achievement & Integration Report, Board Member Workshop/Committee Reports.
4. Hendricks/Brandon approval of Consent Agenda Items: Approval of Minutes of the September 16, 2019, regular meeting; Personnel. 5-0
5. Hendricks/Hansen acceptance of gifts and grants. 5-0
6. Brandon/Hansen approval of individual transportation contracts. 5-0
7. Hansen/Brandon approval of resolution supporting MSHSL Grant requests. 5-0
8. Hendricks/Hansen approval of revised FY21 Long-term Facilities Maintenance
9. Hendricks/Brandon adjournment at 6:32 p.m. 5-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.