



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, November 4, 2019 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Paul Peterson and Judi Brandon

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Bridges Community School Report
 - B. Hoover Elementary School Report
 - C. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:25 P.M.)
 - A. Approval of Minutes of October 21, 2019, Regular Meeting
 - B. Personnel - Consent Items
 1. Personnel - Addendum
6. BUSINESS (6:30 P.M.)
 - A. Acceptance of Gifts and Grants
 - B. Ratification of the 2019-21 Agreement with the Mankato Association of Principals

7. ADJOURNMENT (6:40 P.M.)



School Board Members for 2019

Darren Wacker, Chair
312 Tranquility Trail
Mankato, MN 56001
Phone: 507-340-4708
E-Mail: dwacke1@isd77.org
Term Ends December 31, 2022

Jodi Sapp, Vice-Chair
20588 Old State Highway 66
Mankato, MN 56001
Phone: 507-351-6597
E-Mail: jsapp1@isd77.org
Term Ends December 31, 2022

Judi Brandon, Treasurer
10 Crown Hill Lane
Mankato, MN 56001
Phone: 507-387-4945
E-Mail: jbrand1@isd77.org
Term Ends December 31, 2020

Sara Hansen, Clerk
2034 Sundance Lane
North Mankato, MN 56003
Phone: 507-469-1414
E-Mail: shanse1@isd77.org
Term Ends December 31, 2020

Kristi Schuck
730 S. Broad Street
Mankato, MN 56001
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Term Ends December 31, 2022

Ann Hendricks
133 Ichabod Lane
Mankato, MN 56001
Phone: 507-351-7503
E-Mail: ahendr1@isd77.org
Term Ends December 31, 2020

Abdi Sabrie
537 Linda Drive
Eagle Lake, MN 56024
Phone: 507-654-0036
E-Mail: asabri1@isd77.org
Term Ends December 31, 2020

Paul Peterson, Superintendent
10 Civic Center Plaza, Suite 2
Mankato, MN 56001
Phone: 387-1868
E-Mail: ppeter1@isd77.org



OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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School Board Meeting Agendas and Minutes can be found at www.isd77.org/page/4677



Mankato Area Public Schools District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting**4. A.****Meeting Date:** 11/04/2019**Prepared By:** Marti Sievek, Interim Director of Teaching and Learning**Item Type:** Information

Subject:

Bridges Community School Report

Background:

Robin Courier, Interim Principal at Bridges Community School, and Jody Rittmiller, Mentor Coach, will give a report on Bridges Community School.

Recommended Action:N/A

AttachmentsBridges Community School Report



2019–20

Bridges Community School Report to the School Board



Nov. 4, 2019



Strategic Direction A: Improve learning and development for ALL students

- Initiative: Increase proficiency for students who consistently score below the 60th percentile in reading. (2 or more years) Opportunities for growth;
 - Reading Corps
 - Intervention (PRESS and activities focused on specific areas of development)
 - Tiered group instruction
- Initiative: Build and sustain DIBELS benchmark goals for all;
 - Individual goals based on Fall DIBELS data
 - Progress monitoring in the classroom and with intervention and special education teacher
 - Collaborate with Mentor Coach to create stronger focus in groups
 - Home book packs
- On-going initiative: Identify student strengths and offer opportunities for challenge;
 - All teachers 3-5 trained in Talent Development
 - Opportunities for all students to participate in challenge work
 - One to one chromebooks 3rd - 5th grade
 - Annual Science Fair - open to all students 3rd - 5th grade.



Strategic Direction A: Improve learning and development for ALL students- social/emotional growth

- Initiative: Decrease the major behavior incidents for identified students. Bridges goal is to help all students be successful in all areas of student growth and citizenship. We have a variety of ways to work with students individually, in small group, large group and school wide.
 - Lifeskills and Lifelong Guidelines: The five Lifelong Guidelines provide consistent parameters and expectations of conduct in our school community. They are the social outcomes we set for our school community ensuring that all students are in an environment that encourages exploring, discovering, and learning.
 - Zones of Regulation and Second Step: Programs to help students identify their threshold of tolerance and an understanding of social cues and norms. Zones are accomplished in one to one and small group. Second Step is offered in social groups as well as introduced in each classroom during Morning Meeting.
 - Restorative Circles, Friendship Groups, and New Student Groups are conducted through our counseling program. Parents are included in the decision to have their child participate in a Restorative Circle.
 - Parent Communication: Bridges uses PBIS to build our citizenship skills. Parents are an important part of PBIS and Lifeskills. We need our parents to understand and work with us as we help their child become the best person he/she can be.



- Daily Community Groups
- All School Meetings
- Parent Communication
- Embedded throughout the day, week, and year.

Lifelong Guidelines

- Trustworthiness ~ To act in a manner that makes one worthy of trust and confidence
Truthfulness ~ To be honest about things and feelings with oneself and others
Active Listening ~ To listen with the intention of understanding what the speaker intends to communicate
No Put-Downs ~ To never use words, actions and/or body language that degrade, humiliate, or dishonor others
Personal Best ~ To do one's best given the circumstances and available resources

LIFESKILLS

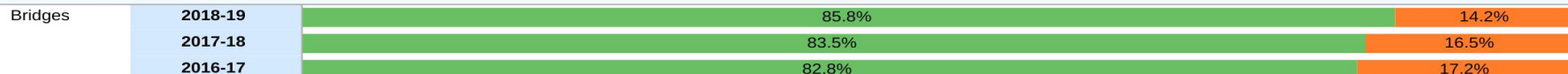
- Caring ~ To feel and show concern for others
Common Sense ~ To use good judgment
Cooperation ~ To work together toward a common goal or purpose
Courage ~ To act according to one's beliefs despite fear of adverse consequences
Creativity ~ To generate ideas; To create something original or redesign through imaginative skill
Curiosity ~ A desire to investigate and seek understanding of one's world
Effort ~ To do your best
Flexibility ~ To be willing to alter plans when necessary
Friendship ~ To make and keep a friend through mutual trust and caring
Initiative ~ To do something, of one's own free will, because it needs to be done
Integrity ~ To act according to a sense of what's right and wrong
Organization ~ To plan, arrange, and implement in an orderly way; to keep things orderly and ready to use
Patience ~ To wait calmly for someone or something
Perseverance ~ To keep at it
Pride ~ Satisfaction from doing one's personal best
Problem Solving ~ To create solutions to difficult situations and everyday problems
Resourcefulness ~ To respond to challenges and opportunities in innovative and creative ways
Responsibility ~ To respond when appropriate; to be accountable for one's actions
Sense of Humor ~ To laugh and be playful without harming others



Academic Achievement Data - Elementary

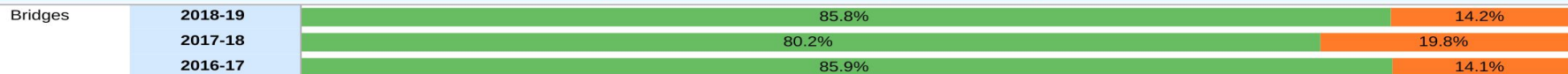
MCA Math Trend

Bridges MCA Proficiency - Math

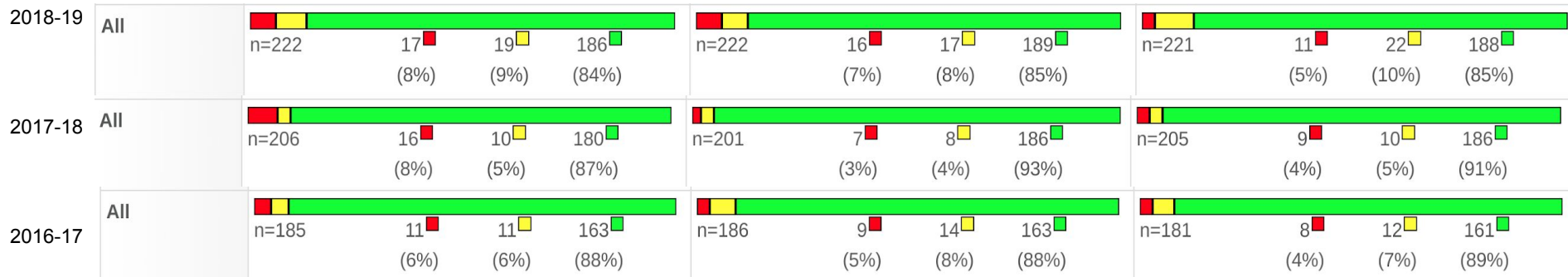


MCA Reading Trend

Bridges MCA Proficiency - Reading



DIBELS Trend





Attendance Data

Mankato Area Public Schools

ISD 77

95.56

Bridges

95.79



Attendance Data

FRP

FRP	95.99
Non-FRP	95.75

EL

Non-EL	95.79
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Special Ed

Sped	95.83
Non-Sped	95.78

Gender

Female	95.50
Male	96.10

Race/Ethnicity

1-Hispanic/Latino	95.25
3-Asian	95.38
4-Black or African American	94.30
6-White	95.82
7-More than one race indicated	96.29



Bridges Highlights

Bridges is celebrating our 20th year in operation with 244 students / 165 families.

- **Students DIBELS, NWEA and MCA data continue to be at 80% or higher for proficiency or exceeding standards.**
- **Daily community groups support our students across grade levels and beyond Bridges.**
- **Our kids love to learn in the classroom and outside.**
 - **History Fest**
 - **SM Children's Museum**
 - **Science and Nature Conference**
 - **Young Writers and Artists Conference**
 - **Taylor Library**
 - **Simple Machines Museum and more....**



Bridges Highlights

Bridges celebrations continued:

- **A Great Team**
 - **2 Office Support / Principal / Custodial (3) / Food Service (2)**
 - **12 classroom teachers / 7 Specialists / Mentor Coach**
 - **Intervention teacher, Resource teacher, Counselor .5, Psychologist, Social Worker**
 - **Paraprofessional support (6) / Student Success support (1)**
 - **Site Council / Bridges Advisory Council (BAC)**



Bridges Highlights

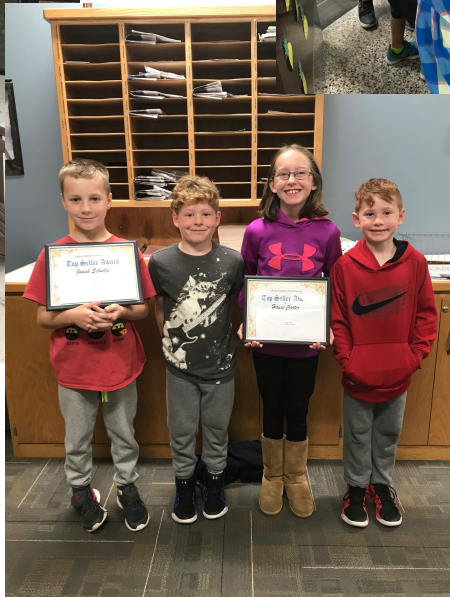
Bridges Advisory Council (BAC):

- **We love our parent support**
 - **BAC includes all parents as members supporting students everyday in the classroom and with special events.**
 - **Fundraisers: Walk A Thon 10/4/19 / Spaghetti Dinner - Silent Auction 4/23/20**
 - **School supplies / Snack cart for all**
 - **Classroom instructional needs**
 - **Bus and ticket costs for “being there” experiences**
 - **Family events: Picnic in the Park, Movie Nights, Evening at the Museum**
 - **End of Year Celebration and more....**



We Are Bridges Community School







Thank You!

Questions?

School Board Regular Meeting

4. B.

Meeting Date: 11/04/2019

Prepared By: Marti Sievek, Interim Director of Teaching and Learning

Item Type: Information

Subject:

Hoover Elementary School Report

Background:

Dan Kamphoff, Elementary Principal at Hoover Elementary School, Andrea Hansen, Mentor Coach, and Tricia Conetta, Leadership Chair will give a report on Hoover Elementary School.

Recommended Action:

N/A

Attachments

Hoover Elementary School Report



2019–20 Hoover Report to the School Board

November 4, 2019



Strategic Direction A - Student Learning and Engagement & Strategic Direction E - Developing Staff Capacity, Accountability and Skills to Implement Our Strategic Directions

- Building Capacity of Classroom Teachers to Improve Core Instruction
- Revisiting Standard work in Reading - Balanced Literacy Components





Balanced Literacy Components



- **Why?** 13 of 24 classroom teachers new since the initial training.
- **Why?** Consistent viable curriculum to reduce variability
- **How?** Vertical collaboration and discussion around understanding and delivering the components
- **How?** Feedback given to all classroom teachers using the instructional protocols
- **How?** HLT formatively reviewing grade level reading data



Strategic Direction C - Increase readiness for all students to ensure options for life

Teach, model, practice lifelong skills for a changing world

- 7 Mindsets
 - Monday Mindset lessons
 - Husky Pride
 - Pride Packs
 - Student Leadership





7 MINDSETS

Assuring learning excellence and
readiness for a changing world



Everything is Possible, Attitude of gratitude, Live to Give, We are all
Connected, Passion First, 100% Accountable, The Time is Now

7 Mindsets ...”success depends less on what a person knows, and much more significantly on how he/she thinks.”

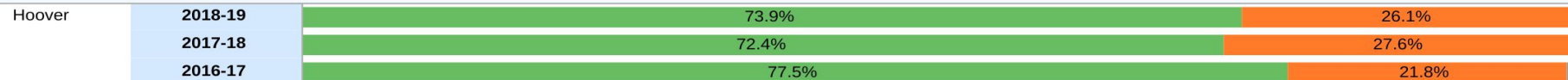
7 Mindsets ...”provide the foundation for resilience, motivation, and meaning in life.”



Academic Achievement Data - Elementary

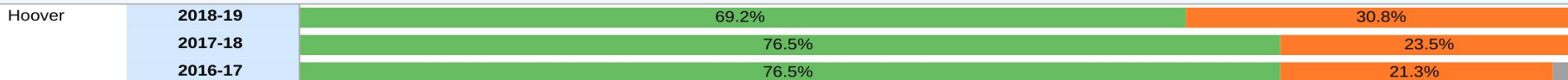
MCA Math Trend

Hoover MCA Proficiency - Math

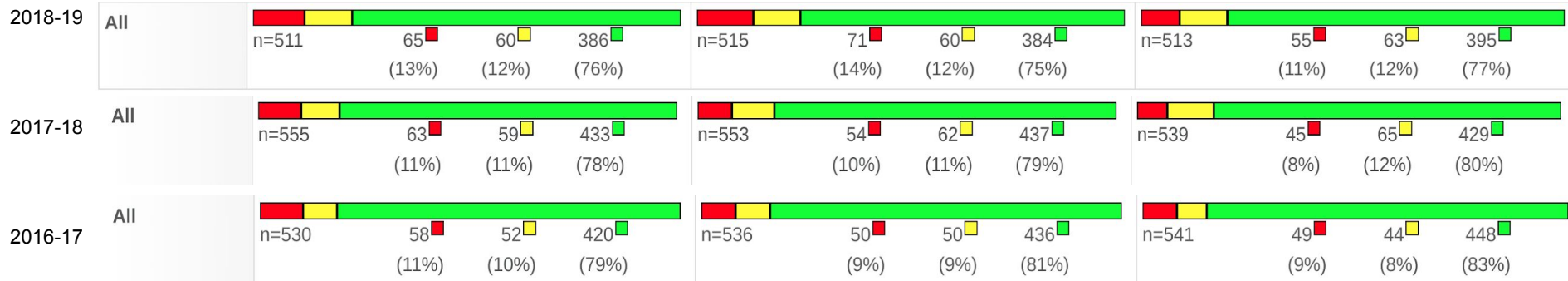


MCA Reading Trend

Hoover MCA Proficiency - Reading



DIBELS Trend





Attendance Data

Mankato Area Public Schools

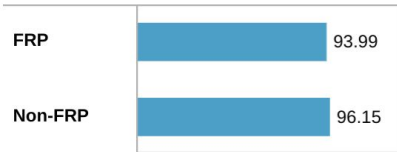
ISD 77	94.55
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Hoover	95.56
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Attendance Data

FRP



Special Ed



Race/Ethnicity

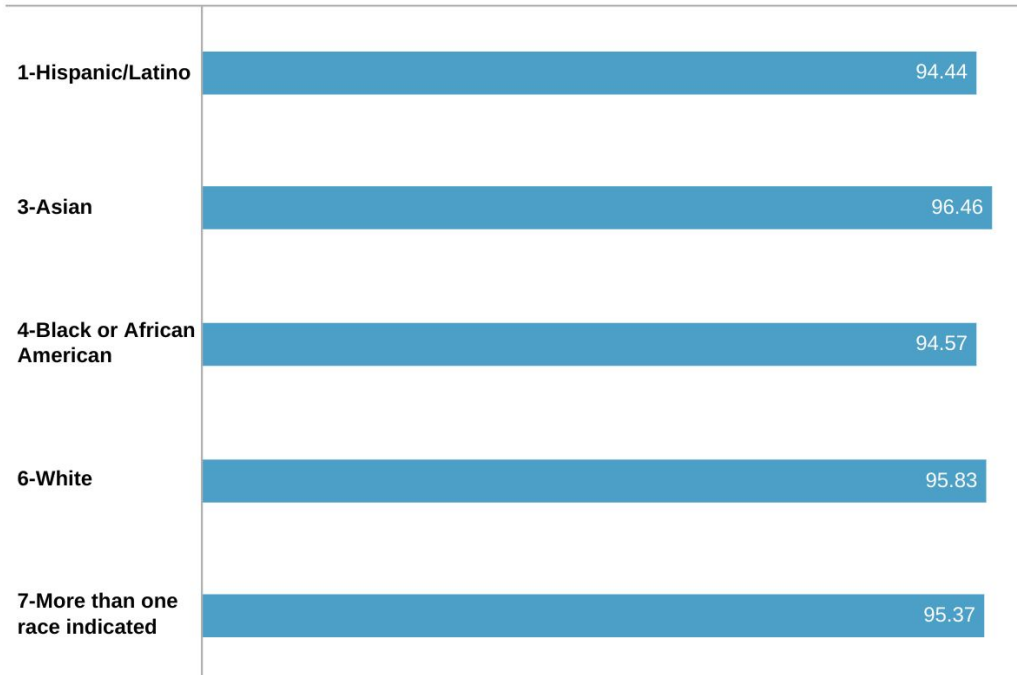
EL



Gender



Race/Ethnicity





Hoover Highlights



- **Staff Celebration** - Staff are living and modeling the 7 Mindsets as year 3 of implementation is running smoothly
- **Student Celebration** - 257 students signed up for jobs and leadership opportunities
- **Community Celebration** - Morning Greeters





Thank You!



Questions?

School Board Regular Meeting

4. C.

Meeting Date: 11/04/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5. A.

Meeting Date: 11/04/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Approval of Minutes of October 21, 2019, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes-October 21, 2019

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 21, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, October 21, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Darren Wacker. Absent: Kristi Schuck.

Mrs. Brandon made a motion, and Mrs. Hendricks seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Fall Enrollment Report presented by Eric Hudspith and Tom Sager; 2020-21 & 2021-22 Calendar Options presented by Marti Sievek; Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Mrs. Hendricks, seconded by Ms. Sapp, and carried on a 6-0 roll call vote.

Approval of Minutes of the October 7, 2019, regular Board meeting.

Approval of October Bills totaling \$10,555,501.23.

Personnel:

APPOINTMENTS (INSTRUCTIONAL)

Susan Wolfe - Long Term Substitute Teacher for Susan Scruggs at Monroe Elementary School beginning October 2 and ending October 11, 2019 and October 23 ending December 6, 2019. She will be placed at step 10 of the B+30 lane on the Teachers Association salary schedule.

The following will be teachers in the ExCel Program at Eagle Lake Elementary School beginning October 15 and ending April 29, 2020. They will be compensated according to their placement on the Teachers Association salary schedule.

LeeAnn Johnson, Jen Kluntz, Travis Miller, Mary Michels, Katie Zimmerman
Julie Gronewold, Coordinator - She will receive \$1,000 for this assignment

The following will be teachers in the ExCel Program at Kennedy Elementary School beginning October 15 and ending April 29, 2020. They will be compensated according to their placement on the Teachers Association salary schedule.

Miranda Bode, Shonita Harper, Sherry Imhoff, Jessica Kelly, Ellen LeBeau, Carol Schulz, Parker Winning (Elizabeth Hanson, Molly Lout - beginning in January)
Parker Winning, Coordinator - He will receive \$1,000 for this assignment

The following will be teachers in the ExCel Program at Monroe Elementary School beginning October 15 and ending April 29, 2020. They will be compensated according to their placement on the Teachers Association salary schedule.

Angie Anderson, Dan Blaisdell, Janna Hammes, Megan Hoekstra, Samantha Kaeter, Lynn Matzke, Karen Mehlhaff, Kristina Schemmel, Diane Substad
Alysha Smook, Coordinator - She will receive \$1,000 for this assignment

APPOINTMENTS (NONINSTRUCTIONAL)

Carli Balster - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning October 24, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Loyal Erickson - Lead Evening Custodian at West High School beginning November 1, 2019. This is a full-time, 12-month position and he will be placed at classification A13, step 3 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$16.54.

Alexandra Freitag - Rescind appointment to the position of Special Education Paraprofessional at Franklin Elementary School that was to begin October 11, 2019.

Rebecca Guss - ACES Child Care Assistant at Roosevelt Elementary School for 4 hours per day/4 days per week beginning November 10 and ending June 4, 2020. She will be compensated at the rate of \$11 per hour.

Kristen Hansel - ACES Child Care Assistant at Bridges Community School for 2.75 hours per day/3 days per week beginning October 14 and continuing through June 4, 2020. She will be compensated at the rate of \$11.75 per hour.

Debra Hiniker - NonClassroom (Playground/Lunchroom) Paraprofessional at Monroe Elementary School for 1 hour 55 minutes per day/3 days per week beginning October 22, 2019. She will be compensated at the rate of \$13.26 per hour.

Winford Kipp - ACES Child Care Assistant at Hoover Elementary School for 4 hours per day/2 days per week beginning October 16 and ending June 4, 2020. He will be compensated at the rate of \$11 per hour.

Martha Kosovich - Special Education Paraprofessional at Kennedy Elementary School for 6.25 hours per day/5 days per week beginning October 21, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Jazmin Portillo - ACES Site Supervisor at Jefferson Elementary School for 5 hours per day/5 days per week beginning October 17 and ending June 4, 2020. She will be compensated at the rate of \$14 per hour.

Amber Schenk - Special Education Student Success Coach at Futures SUN for 6.75 hours per day/5 days per week beginning October 14, 2019. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Tamara Scherer - ExCel Paraprofessional at Kennedy Elementary School for 1 hour per day/2 days per week beginning October 15 and ending April 29, 2020. She will be compensated according to her placement on the Minnesota School Employees Association salary schedule.

Kyla Schlueter - Student Success Coach at Franklin Elementary School for 6.5 hours per day/5 days per week beginning October 21, 2019. She will be compensated at the rate of \$15.89 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Makenzie Sellner - Special Education Paraprofessional at Franklin Elementary School for 6.25 hours per day/5 days per week beginning October 24, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Sharon Starkey - Reading Intervention Paraprofessional at Washington Elementary School for 6 hours per day/2 days per week beginning October 22, 2019. She will be compensated at the rate of \$14.03 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Heather Tentis - Rescind resignation from her position at Franklin and transfer from Clerical Assistant/POS Operator to Secretary at Community Education & Recreation (Recreation focus) beginning October 21, 2019. This is a full-time, 8 hour per day/5 day per week position and she will be placed at her current step, classification B21 of the Educational Secretaries Association salary schedule with an hourly rate of \$15.95.

Marin Thornton - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/3 days per week beginning October 10 and continuing through June 4, 2020. She will be compensated at the rate of \$11.00 per hour.

The following will be paraprofessionals in the ExCel Program at Eagle Lake Elementary School for 1.75 hours per day/2 days per week beginning October 15 and ending April 29, 2020. They will be compensated according to their placement on the Minnesota School Employees Association salary schedule.

Shirlee Erb, Jonathan Morrow

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Bette Blaisdell - Increase in assignment to 746.5 annual hours (.52 FTEs) for the 2019-20 school year.

Erin Meyer - Extend Long Term Substitute assignment at Dakota Meadows Middle School until January 2, 2020.

Theresa Mosher - Increase in assignment to 602 annual hours (0.42 FTEs) for the 2019-20 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Danielle Carpenter-Anderson - Decrease in Special Education Paraprofessional assignment from 33.75 hours per week to 30.75 hours per week (6.5 M/T/Th, 4.5 W, 6.75 F) beginning September 5, 2019.

Kristen Hansel - Change start date to October 14, 2019 for her Special Education Paraprofessional assignment at Monroe Elementary School.

Darcele Kies - Decrease in Special Education Paraprofessional assignment from 6.75 hours per day 6 hours per day/5 days per week beginning October 14, 2019.

Macayla Padmore - Decrease in ACES Assistant Site Supervisor assignment with the elimination of 2 hours per day at Hoover Elementary School. She will be at Bridges Community School for 4 hours per day/5 days per week beginning October 15, 2019.

Erin Passon - Decrease in Special Education Paraprofessional assignment from 33.75 hours per week to 28.75 hours per week (4.25 hours T/Th, 6.75 M/W/F) beginning October 7, 2019.

Sharon Soliz Arndt - Decrease in NonClassroom Paraprofessional assignment from 3.5 hours per day to 2.5 hours per day/5 days per week beginning September 5, 2019.

Tyler Sorenson - Increase in Special Education Student Success Coach assignment from 6.75 hours per day to 7 hours and 10 minutes per day/5 days per week beginning September 5, 2019.

Cathy Stien, Brailist - Increase in hourly rate to \$23.50, beginning September 3, 2019.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Kristin Dauk - Extend Board approved leave, returning to work January 2, 2020.

Susan Scruggs, Teacher at Monroe Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 23 and returning to work December 9, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Marilyn Biedscheid - Rescind resignation for the NonClassroom (Playground) Paraprofessional portion of her assignment. She will also continue as a special education paraprofessional substitute.

Tara Larson - ACES Child Care Assistant. Last date of employment October 31, 2019.

Kimberly Schultz Yanez - Cook's Helper. Last date of September 23, 2019.

Debra Szymanski - Evening Custodian at Rosa Parks Elementary School. Last date of employment will be October 25, 2019.

Dylan Tomlinson - Seasonal Grounds Worker. Last date of employment October 26, 2019.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Adam Hicks - NonClassroom (Playground) Paraprofessional at Rosa Parks Elementary School, effective as of October 15, 2019.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Dylan Ek - Long Term Substitute for Sarah Vidrio at Prairie Winds Middle School beginning December 11 and ending February 2, 2020. He will be placed at step 1 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Elizabeth Rich - Special Education Paraprofessional at Prairie Winds Middle School for 24.25 hours per week (4 hours on M, 6.75 hours on T/W/F) beginning October 24, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Danica Schmidt - Special Education Paraprofessional, Early Learning at 5 C's for 3 hours per day/2 days per week (M/W) beginning October 23, 2019. She will be compensated at the rate of \$13.26 per hour.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

LuAnn Sting - Increase in ABE Teacher assignment to 642 annual hours (0.45 FTEs) for 2019-20.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Daniell Heath, Teacher at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act, commencing on December 9 and returning to work December 13, 2019 and March 2 returning to work April 15, 2020.

Haley Nicolai, Teacher at Jefferson Elementary School, has requested a leave under the provisions of the Family Medical Leave Act, commencing on March 31 and returning to work June 5, 2020.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Patrick McCall, Head Building Engineer at Washington Elementary School, has requested a leave under the provisions of the Family Medical Leave Act beginning October 3 and returning to work November 12, 2019.

Erin Passon - Revise Board approved leave to begin October 21 and returning to work February 3, 2020.

Angela Peters, Special Education Paraprofessional at Dakota Meadows Middle School, has requested an intermittent leave under the provisions of the Family Medical Leave Act beginning September 5 and ending June 4, 2020.

Sheryl Redding, Human Resources Secretary, has requested a leave under the provisions of the Family Medical Leave Act commencing on November 8 and ending January 3, 2020.

RESIGNATIONS (INSTRUCTIONAL)

Valerie Jo Cornell, Grade 1 Teacher at Kennedy Elementary School, has submitted her resignation for purposes of retirement effective as of January 1, 2020.

The following gifts have been received by the School District:

Eagle Lake Fire Department donated \$1,000 to Eagle Lake Elementary for Open Gym/Open Maker Space

Cornerstone State Bank donated \$1,000 to Eagle Lake Elementary

Prairie Ecology Bus Center donated \$5,100 to Bridges Community School

Sanford Health donated \$5,325 to West High Football Grant

Marilyn Noren donated \$100 to East High Hall of Fame

East High Boys Cross Country Program received anonymous donations totaling \$300

An Anonymous donation was made to West High Girls Soccer Program for \$50

An Anonymous donation was made to the following programs:

- East High Hall of Fame for \$212
- East High Girls Track & Field for \$350
- East High Girls Cross Country for \$150

East High Boys Swim Program received anonymous donations totaling \$500

Ms. Sapp made a motion to accept the gifts. The motion was seconded by Mrs. Brandon and carried on a 6-0 voice vote.

Each year, school districts in Minnesota must submit an Assurance of Compliance with State and Federal laws prohibiting discrimination to the Department of Education. Ms. Hansen made a motion to authorize the Superintendent to submit the report electronically on behalf of the District. Mrs. Hendricks seconded the motion and it carried on a 6-0 voice vote.

Since 1979 the All Seasons Arena, owned by the cities of Mankato, North Mankato, Skyline and Blue Earth County, has been operated by the Mankato Area Public Schools Community Education and Recreation Department. Mankato Area Public Schools functions as the fiscal agent only and does not provide any financial support for the facility. The current arena operating agreement expired on June 30, 2019. The All Seasons Arena Joint Powers Board approved the attached renewal agreement at their May 10, 2019, meeting. Following questions, Mrs. Brandon made a motion to renew the operating agreement for a period of three (3) years (see pages _____). The motion was seconded by Ms. Sapp and carried on a 6-0 voice vote.

As part of the current FY 19 audit process, the district's auditors are recommending that the school board approve two fund transfers for the 2018-2019 year. One is from Fund 01 (General) to Fund 02 (Food Service). The second is from Fund 01 to Fund 04 (Community Ed). The fund transfer to Food Service is a result of an MDE Food Service audit conducted in April 2019 related to FY 18. The internal review determined that the chargeback amount to Fund 02 for operational services exceeded the verifiable threshold. To reconcile this, the District will transfer the overage chargeback amount from Fund 01 to Fund 02 for these FY 18 costs. The district has worked closely with MDE and has defined a plan and methodology that will be used in FY 19 and beyond. Having these adjustments occur over two fiscal year cycles is what requires the board approved fund transfer. The fund transfer to Community Education (Fund 04) is due to the actual expenses of providing preschool screening services exceeding the state aid for this activity. When this occurs, it is recommended that the general fund account for the difference. A motion was made by Ms. Sapp to approve the fund transfers as recommended, seconded by Mrs. Brandon. The motion was carried on a 6-0 roll call vote.

On October 3, 2019, three bids were received and reviewed for the Thomas Anderson Soccer Field drainage improvements (see page _____). The administrative team and Bolton & Menk, Inc., the District's professional engineering firm, recommend that the bid submitted by Chambers Excavating & Trucking LLC in the amount of

\$244,727.00 be accepted by the School Board. A motion was made by Mrs. Hendricks to approve the bid as recommended, seconded by Mrs. Brandon. The motion was carried on a 6-0 roll call vote.

There being no further business to consider, Ms. Sapp moved and Ms. Hansen seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:15 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

October 21, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, October 21, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:30 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Jodi Sapp and Darren Wacker. Absent: Kristi Schuck.

1. Brandon/Hendricks approval of agenda with personnel addendum. 6-0
2. Open Forum - None.
3. Information: Fall Enrollment Report, 2020-21 & 2021-22 Calendar Options, Board Member Workshop/Committee Reports.
4. Hendricks/Sapp approval of Consent Agenda Items: Approval of Minutes of the October 7, 2019, regular meeting; Approval of October Bills; Personnel. 6-0
5. Sapp/Brandon acceptance of gifts and grants. 6-0
6. Hansen/Hendricks approval of Assurance of Compliance report. 6-0
7. Brandon/Sapp approval of All Seasons Arena Agreement. 6-0
8. Sapp/Brandon approval of Fund Transfers. 6-0
9. Hendricks/Brandon approval of bid for Soccer Field Drainage Improvements. 6-0
10. Sapp/Hansen adjournment at 6:15 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5. B.

Meeting Date: 11/04/2019

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Consent Items

Background:

APPOINTMENTS (NON-AFFILIATED)

Leonardo Gomez - Level 1 IT Help Desk Technician beginning November 7, 2019. This is a full-time, 12-month non-affiliated position with an annual salary of \$35,632, prorated to \$22,984 for 169 days for 2019-20 and he will be eligible for category II benefits.

Aimee Toegel - Administrative Assistant to the Director of Human Resources & Organizational Development beginning November 4, 2019. This is a full-time, 12-month non-affiliated position with an annual salary of \$46,059, prorated to \$30,237.20 for 172 days for 2019-20 and she will be eligible for category II benefits.

APPOINTMENTS (INSTRUCTIONAL)

Donna Cain-Eichers - Long Term Substitute Teacher for Alison Manderfeld at Futures beginning December 13 and ending March 26, 2020. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Lance Johnson - Long Term Substitute Teacher for Alison Manderfeld at Futures beginning October 31 and ending December 13, 2019. He will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Patti Johnson - Long Term Substitute Physical Education Teacher for Annie Pitcher at Hoover Elementary School beginning on or about November 26 and ending February 3, 2020. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Sara Kuglin - Long Term Substitute Counselor for Alissa Ross at Washington Elementary School beginning on or about November 21 and ending on or about February 3, 2020. She will be placed at step 1 of the M lane on the Teachers Association salary schedule.

Curtis Smith - Full-time, 1.00 FTEs Physical Education/Health Teacher at Dakota Meadows Middle School beginning January 23 and ending June 5, 2020. He will be placed at step 10 of the B+15 lane on the Teachers Association salary schedule.

Gaudence Uwamahoro - Full-time, 1.00 FTEs EL Teacher at Jefferson Elementary and Central High School beginning November 11 and ending June 5, 2020. She will be placed at step 1 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Cathleen Curtin - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/4 days per week beginning November 4 and continuing through June 4, 2020. She will be compensated at the rate of \$11 per hour.

Jamison Daby - Level 1 IT Help Desk Technician with the department of Educational Technology beginning October 28, 2019. This is a part-time, 4-hour per day/200 day per year assignment and he will

be compensated at the rate of \$14 per hour and will be eligible for 6-3-2 benefits.

Blythe Kurtz -ACES Child Care Assistant at Washington Elementary School for 4 hours per day/5 days per week beginning October 24 and ending June 4, 2020. She will be compensated at the rate of \$12.25 per hour.

Alexis Slater - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/2 days per week beginning October 23 and ending June 4, 2020. She will be compensated at the rate of \$11 per hour.

Barry Zimmerman - Day Custodian at East High School beginning November 1, 2019. This is a full-time, 8-hour per day assignment and he will be placed at step 3, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$15.98.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Heather Anderson - Correct step placement to step 8 of the ABE teacher salary schedule beginning September 3, 2019.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Marilyn Biedscheid - Change in assignment to .5 hours per day/5 days per week as NonClassroom (Playground) Paraprofessional at Roosevelt Elementary School beginning September 30, 2019.

Kalley Kendall - Decrease in Student Success Coach assignment at Prairie Winds Middle School from 36.25 hours per week to 25.5 hours per week (4 hours on Monday, 7 hours 10 minutes T/W/F) beginning September 5, 2019.

Leigh Schofield - Transfer from Media Assistant at Hoover Elementary School to Clerical Assistant/POS Operator at Franklin Elementary School beginning November 11, 2019. This assignment is for 6.5 hours per day (5 hours Clerical Assistant and 1.5 hour POS Operator) with a work year of 170 days. She will be placed at current step, classification A12 on the Educational Secretaries Association salary schedule.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jessica Kingston, Teacher at Franklin Elementary School, has requested an unpaid leave beginning April 13 and returning to work June 5, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Ashley Bohnen - Special Education Paraprofessional at Montessori. Last date of employment was November 11, 2019.

Amelia Collier - ACES Child Care Assistant. Last date of employment will be November 15, 2019.

William Wakefield, Custodian In Charge of Building at East High School, has submitted his resignation for purposes of retirement. His last date of employment will be February 7, 2020.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Lincoln Benzkofer - Custodian at Dakota Meadows Middle School. Last date of employment was October 11, 2019.

Recommended Action:

The Administration recommends approval of the personnel items.

School Board Regular Meeting

5. B. 1.

Meeting Date: 11/04/2019

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type:

Subject:

Personnel - Addendum

Background:

APPOINTMENTS (INSTRUCTIONAL)

Jim Siatsis - Long Term Substitute Teacher for Don Krusemark at West High School beginning October 4 and continuing through November 7, 2019. He will be placed at step 10 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Julie Carter - Long Term Substitute Sign Language Interpreter at East High School for 4 hours per day/4 days per week beginning November 11, 2019 and continuing through the end of the 2019-20 school year. She will be compensated at the rate of \$22.50 per hour.

Marlene Houg - NonClassroom (Lunchroom) Paraprofessional at Jefferson Elementary School for 1.5 hours per day/4 days per week M/T/TH/F) beginning November 5, 2019. She will be compensated at the rate of \$13.26 per hour.

Karen Sparks - Evening Custodian at Rosa Parks Elementary School beginning November 18, 2019. This is a full-time, 8-hour a day position and she will be placed at step 2, classification A13 of the Maintenance and Custodial Workers Association with an hourly rate of \$15.49.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Anna Wirth - Increase in assignment from 1.00 FTEs to 1.043 FTEs for the 2nd quarter only of the 2019-20 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Kya Christianson - Transfer to Interim Site Supervisor at Eagle Lake Elementary School for 5 hours per day/5 days per week beginning November 5, 2019. She will be compensated at the rate of \$14 per hour.

Alixandra Wood - Transfer from ACES Site Supervisor at Jefferson Elementary School to ACES Assistant Site Supervisor at Monroe Elementary School for 4-5 hours per day/5 days per week beginning October 31, 2019. She will be compensated at the rate of \$13 per hour.

Amanda Yock - Decrease in Special Education Paraprofessional assignment from 31.25 hours per week to 29.25 hours per week (6.25 hrs M/T/Th/F and 4.25 hrs on W) beginning September 3, 2019.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Amy Cain, Teacher at Washington Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 28 and ending on or about November 19, 2019.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Benjamin Ojika, Student Success Coach at Dakota Meadows Middle School, has requested an unpaid leave beginning October 16 and returning to work November 25, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Vicki Fleming, Cook Manager at Jefferson Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be January 31, 2020.

Alison Gajeski - ACES Child Care Assistant. Last date of employment will be November 13, 2019.

Ben Kiecker - Special Education Paraprofessional at West High School. Last date of employment November will be 11, 2019.

Sarah Schroeder - ACES Child Care Assistant. Last date of employment will be November 15, 2019.

Karen Sparks - Special Education Paraprofessional at Rosa Parks Elementary School. Last date of employment in this position will be November 14, 2019 so that she can accept the position of Evening Custodian.

Aimee Toegel - Secretary to the Principal at Rosa Parks Elementary School, effective as of November 1, 2019 so that she can accept the position of Administrative Assistant to the Director of Human Resources & Organizational Development.

Emma Tulone - ACES Child Care Assistant. Last date of was employment November 4, 2019.

Recommended Action:

The administration recommends approval of the Personnel items.

School Board Regular Meeting

6. A.

Meeting Date: 11/04/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Acceptance of Gifts and Grants

Background:

Industrial Fabrication Services donated Steel valued at \$175 to East High Welding Program

Quality 1 Hr Foto donated \$840 to West High Hall of Fame

Renae Kappes donated \$100 to West High Girls Cross Country

The East/West High Schools Soccer Programs - Pack the Stands received the following donations:

- \$250 from Gish Electric LLC
- \$500 from BLK Electric Inc
- \$500 from FUN.com Inc
- \$718.25 from BStark Inc
- \$125 from Mankato Clinic LTD
- \$250 from Consolidated Communications
- \$250 from Austin's Auto Repair Center Inc
- \$250 from Valley News Company
- \$100 from Volk
- \$100 from Commerce Drive Dental Group
- \$100 from Southern Minnesota Orthodontics PA
- \$102.12 from Two Joe's Inc
- \$50 from Northern Energy Homes Inc
- \$50 from Jewison & Associates Inc
- \$100 from Community Bank
- \$100 from Overhead Door Company

East High Girls Hockey Program received the following donations:

- \$100 from Micro-Trak Systems Inc
- \$100 from Scheels
- \$175 from Stacey Schulz-Pope
- \$100 from Waters Inc
- \$100 from KASHA
- \$100 from Affordable Towing of Mankato Inc
- \$100 from Steindl Business Development Inc
- \$100 from Sharon & Troy Eykyn
- \$100 from Kurt Johnson
- \$100 from Madison Lake Family Dental Care
- \$100 from Eide Bailly LLP
- \$50 from Patterson's Diamond Center
- \$75 from Hooligan's
- \$75 from The Orthopaedic & Fracture Clinic PA
- \$75 from Mankato Ford
- \$50 from Circle Inn of North Mankato LLC

- \$50 from Kato Glass
- \$50 from Buster's Sports Bar & Grill
- \$50 from Blue Bricks Inc
- \$50 from Mr Monogram
- \$50 from Todd Enfield
- \$50 from Mully's on Madison Inc
- \$50 from Pagliai's Pizza Inc
- \$50 from South Street Saloon
- \$50 from Just Kneaded Massage
- \$50 from Sander & Breanna Ludeman
- \$50 from Mankato Industrial Coatings
- \$50 from JBeal Homes Inc

Franklin Elementary received school supplies valued at the amount listed for the following donations:

- \$150 from Cub Foods West
- \$200 from Forrest G James Marine Corps Auxiliary
- \$100 from Hy-Vee - Riverfront
- \$50 from Carla Carlson

Office Depot donated school supplies valued at \$400 to Prairie Winds Middle School.

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting**6. B.****Meeting Date:** 11/04/2019**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action

Subject:

Ratification of the 2019-21 Agreement with the Mankato Association of Principals

Background:

A tentative agreement for a 2019-21 Master Agreement was reached between District 77 and the Mankato Association of Principals on October 25, 2019. Board members have received a detailed analysis of the new agreement.

The Mankato Association of Principals approved the tentative agreement on October 29.

Recommended Action:

The Administration recommends that the School Board ratify the agreement.
