



AGENDA

Independent School District No. 77
Mankato, MN 56001

Monday, November 18, 2019 - 5:30 p.m.
Intergovernmental Center - Mankato Room

Greeters: Supt. Paul Peterson and Darren Wacker

1. CALL TO ORDER AND ROLL CALL (5:30 P.M.)
2. APPROVAL OF AGENDA (5:30 P.M.)
3. OPEN FORUM (5:35 P.M.)
4. INFORMATION (5:45 P.M.)
 - A. Student/Staff Recognition
 - B. 2018-19 Audit Report
 - C. First Reading of Revised Policies
 - D. Board Member Workshop/Committee Reports
5. CONSENT AGENDA (6:30 P.M.)
 - A. Approval of Minutes of November 4, 2019, Regular Meeting
 - B. Approval of November Bills
 - C. Personnel - Consent Items
6. BUSINESS (6:35 P.M.)
 - A. Acceptance of Gifts and Grants

- B. Approval of 2018-19 Audit Report
 - C. Approval of Non-Affiliated Contracts 2019-21
 - D. Naming of Construction Management as Agent Services (CMa) Agreement
7. ADJOURNMENT (6:55 P.M.)



School Board Members for 2019

Darren Wacker, Chair
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Mankato, MN 56001
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Term Ends December 31, 2022

Jodi Sapp, Vice-Chair
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Term Ends December 31, 2022

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Term Ends December 31, 2020

Sara Hansen, Clerk
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Term Ends December 31, 2020

Kristi Schuck
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Term Ends December 31, 2022

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Term Ends December 31, 2020

Abdi Sabrie
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Term Ends December 31, 2020

Paul Peterson, Superintendent
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OPEN FORUM GUIDELINES

The School Board allows public participation at its meeting, but at the same time has the responsibility for conducting its business in an orderly fashion. The Chairperson will provide the audience with an opportunity to speak during the Open Forum portion of the meeting. Citizens wishing to speak are asked to complete a Visitor Registration Card (located at the door of the meeting room) and hand it to the Board Chair or Deputy Clerk prior to the start of the meeting.

The major purpose of the citizens' participation is for the School Board to hear citizen's views on ways to improve the educational program and ways to improve the processes, including communications, for bringing about such improvements.

Each speaker will be asked to state his/her name and address for the record, and will be allowed 3-5 minutes for his/her presentation unless the time limit is waived by a majority of the Board members present. When there are a large number of speakers to be heard, the School Board may shorten this time or limit the number of speakers.

During an open meeting, the School Board is prohibited by law from considering allegations or charges against an employee. The presiding officer will terminate the speaker's privilege of address if, after being called to order, he/she persists in improper conduct or remarks.

Members of the School Board and the Superintendent may question a speaker or make comments in response to the speaker's remarks.

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Mankato Area Public Schools

District Strategic Roadmap

MISSION STATEMENT - *Our core purpose*

Assuring learning excellence and readiness
for a changing world

CORE VALUES - *What drives our actions and words*

Integrity - *Doing the "right thing" at all times with honesty and authenticity*

Respect - *Embracing of our differences, treating others as we wish to be treated*

Excellence - *High expectations for all and in all we do and the courage to challenge for it*

Adaptability - *Engaging in flexible, continuous and purposeful change grounded in data*

Responsibility - *Shared stewardship of and accountability for our words, acts, choices and results*

Engagement - *Actively participating with a mission-focus and values-driven attitude*

Collaboration - *Operating with a preference and capacity for partnership across our community*

VISION - *What we commit to create*

Learner Success through

- Aligned and relevant curriculum meeting individual needs
- Learner excellence and readiness

Sustainable Systems & Structures through

- Sustainable resources for continued growth; freedom from scarcity
- Quality, professional and respected staff
- Sustainable leadership philosophy, practice, and culture

Community Culture of Excellence through

- Recognizing who we are and embracing who we may become
- Collaboration and communication as core competencies

STRATEGIC DIRECTIONS- *Our focus for continuous improvement*

- A. Improving learning and development for ALL students
- B. Strengthening our welcoming, connecting and partnership
- C. Increasing student readiness for life options after graduation
- D. Optimizing our management of all types of resources
- E. Developing our staff's capacity, skills and accountability

School Board Regular Meeting

4. A.

Meeting Date: 11/18/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Information

Subject:

Student/Staff Recognition

Background:

East High Activities Director Todd Waterbury and West High Activities Director Joe Johnson will review the student/staff recognition items for the Fall season.

Recommended Action:

None

Attachments

Recognition List

The following East High students are recognized for their accomplishments during the Fall season:

Girls Cross Country - MSHSCA Gold Academic Team Award (3.95 Team GPA)

Boys Cross Country - MSHSCA Gold Academic Team Award (3.89 Team GPA)

State Team Participants - 14th Place

Jett Oachs (Individual Qualifier - 23rd Place) - MSHSCA All-State

Andrew Johnson (Individual Qualifier - 98th Place)

Alex MacLean

Calvin Moeller

Dave Wedzina

Calvin Ryhkus

Logan Gustafson

Isaiah Anderson

Matt Wedzina

Football - MSHSCA Silver Academic Team Award (3.16 Team GPA)

Jordan Merseeth - MSHSCA Academic All-State

Girls Soccer

Ella Huettl - MSHSCA All-State Second Team Selection

Volleyball - MSHSCA Gold Academic Team Award (3.82 Team GPA)

Kiana Phillips - MSHSCA Academic All-State

Girls Tennis - MSHSCA Gold Academic Team Award (3.96 Team GPA)

Katelyn Flatgard - MSHSCA Academic All-State

Maddy Johansen - MSHSCA Academic All-State

Girls Swim and Dive - To Be Added upon completion of the State Swim Meet

National Merit Scholars

Katelyn Flatgard - Commended

ExCel Award

Tommy Braswell

Julie Lin

The following West High students are recognized for their accomplishments during the Fall season:

Girls Cross Country

- MSHSCA Gold Academic Team Award (4.00 GPA)
- Coach: Scott Carlson

Football

- Team Academic All-State Gold
- Big Southeast Red Offensive Player of the Year: Jack Foster
- Class 5A Academic All-State: Jack Foster
- MFCA All-Star Game: Jack Foster and Spencer Spaude
- Coach: JJ Helget

Girls Soccer

- MSHSCA Gold Academic Team Award
- All-State 1st Team: Ali Rutz
- All-State 2nd Team: Claire Hemstock
- Senior Classic Soccer Game Participants Ali Rutz and Claire Hemstock
- Coach: Crissy Makela

Boys Soccer

- **Section 2A Champions and State Tournament Participants**
- All-State: Tyler Makela
- All-State Tournament Team: Nick Lundberg
- Senior Classic Soccer Game
- Coach: Dan Blaisdell

Girls Swim and Dive

- **State Meet Participants:** To Be Added upon completion of the State Swim Meet
 - Coach: Dave Burgess

Volleyball

- MSHSCA Academic All-State: Emily Bergeman, Emily Svenson
- MSHSCA Gold Academic Team Award GPA 3.898
- Coach: Stacy Jackson

National Merit Scholars

- Commended: Isabella Aase, Afnaan Hashmi

School Board Regular Meeting

4. B.

Meeting Date: 11/18/2019

Prepared By: Tom Sager, Director of Business Services

Item Type: Information

Subject:

2018-19 Audit Report

Background:

Mr. Dennis Hoogeveen from Clifton Larson Allen LLP will be with us at our Board meeting on Monday evening to present the audit report and to answer any questions you might have.

Recommended Action:

None.

Attachments

School Board Regular Meeting**4. C.****Meeting Date:** 11/18/2019**Prepared By:** Paul Peterson, Superintendent**Item Type:** Information

Subject:

First Reading of Revised Policies

Background:

School Board Policy 305 states that it is the responsibility of the Superintendent to recommend additions or modifications to School Board policies. The Policy Review Committee met on November 6, 2019, to review and discuss the proposed revisions. The attached revised policies are presented this evening for first reading.

Recommended Action:

These policies will be presented for second reading and approval at the December 3, 2019, School Board meeting.

AttachmentsPolicy Revisions List - Nov. 2019

School Board First Reading: November 18

School Board Second Reading/Approval: December 4

POLICY #	POLICY TITLE
414	Mandated Reporting of Child Neglect or Physical or Sexual Abuse
419	Tobacco-Free Environment
421	Gifts to Employees
510	School Extra-Curricular Activities, Co-Curricular Activities, and Student Organizations
516	Student Medication
524	Internet Acceptable Use Policy
543	Use of Peace Officers and Crisis Teams to Remove Students from School Grounds
601	School District Curriculum and Instruction Goals
603	Curriculum Development
611	Home Schooling
628	Graduation Requirements
632	Credit for Learning
712	Student Activity Funds
727	Uniform Grant Guidance

School Board Regular Meeting

4. D.

Meeting Date: 11/18/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Information

Subject:

Board Member Workshop/Committee Reports

Background:

Board members will have an opportunity to provide brief reports on recent workshops they have attended or on committees they are serving on.

Recommended Action:

None

School Board Regular Meeting

5. A.

Meeting Date: 11/18/2019

Prepared By: Paul Peterson, Superintendent

Item Type: Action

Subject:

Approval of Minutes of November 4, 2019, Regular Meeting

Background:

See attachment.

Recommended Action:

Recommend approval of the minutes and proceedings as attached.

Attachments

Minutes-November 4, 2019

SCHOOL BOARD MINUTES
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 4, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, November 4, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:40 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Kristi Schuck and Darren Wacker. Absent: Jodi Sapp.

Mrs. Hendricks made a motion, and Ms. Schuck seconded, approval of the agenda together with a Personnel Addendum. The motion carried on a 6-0 voice vote.

Open Forum: No one wished to speak.

Information Reports: Bridges Community School Report presented by Robin Courier and Jody Rittmiller. Hoover Elementary School Report presented by Dan Kamphoff, Andrea Hansen and Tricia Conetta. Board Member Workshop/Committee Reports.

The consent agenda items outlined below were approved on a motion by Ms. Hansen, seconded by Mrs. Brandon, and carried on a 6-0 roll call vote.

Approval of Minutes of the October 21, 2019, regular Board meeting.

Personnel:

APPOINTMENTS (NON-AFFILIATED)

Leonardo Gomez - Level 1 IT Help Desk Technician beginning November 7, 2019. This is a full-time, 12-month non-affiliated position with an annual salary of \$35,632, prorated to \$22,984 for 169 days for 2019-20 and he will be eligible for category II benefits.

Aimee Toegel - Administrative Assistant to the Director of Human Resources & Organizational Development beginning November 4, 2019. This is a full-time, 12-month non-affiliated position with an annual salary of \$46,059, prorated to \$30,237.20 for 172 days for 2019-20 and she will be eligible for category II benefits.

APPOINTMENTS (INSTRUCTIONAL)

Donna Cain-Eichers - Long Term Substitute Teacher for Alison Manderfeld at Futures beginning December 13 and ending March 26, 2020. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Lance Johnson - Long Term Substitute Teacher for Alison Manderfeld at Futures beginning October 31 and ending December 13, 2019. He will be placed at step 2 of the B lane on the Teachers Association salary schedule.

Patti Johnson - Long Term Substitute Physical Education Teacher for Annie Pitcher at Hoover Elementary School beginning on or about November 26 and ending February 3, 2020. She will be placed at step 1 of the B lane on the Teachers Association salary schedule.

Sara Kuglin - Long Term Substitute Counselor for Alissa Ross at Washington Elementary School beginning on or about November 21 and ending on or about February 3, 2020. She will be placed at step 1 of the M lane on the Teachers Association salary schedule.

Curtis Smith - Full-time, 1.00 FTEs Physical Education/Health Teacher at Dakota Meadows Middle School beginning January 23 and ending June 5, 2020. He will be placed at step 10 of the B+15 lane on the Teachers Association salary schedule.

Gaudence Uwamahoro - Full-time, 1.00 FTEs EL Teacher at Jefferson Elementary and Central High School beginning November 11 and ending June 5, 2020. She will be placed at step 1 of the M lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Cathleen Curtin - ACES Child Care Assistant at Rosa Parks Elementary School for 4 hours per day/4 days per week beginning November 4 and continuing through June 4, 2020. She will be compensated at the rate of \$11 per hour.

Jamison Daby - Level 1 IT Help Desk Technician with the department of Educational Technology beginning October 28, 2019. This is a part-time, 4-hour per day/200 day per year assignment and he will be compensated at the rate of \$14 per hour and will be eligible for 6-3-2 benefits.

Blythe Kurtz - ACES Child Care Assistant at Washington Elementary School for 4 hours per day/5 days per week beginning October 24 and ending June 4, 2020. She will be compensated at the rate of \$12.25 per hour.

Alexis Slater - ACES Child Care Assistant at Kennedy Elementary School for 4 hours per day/2 days per week beginning October 23 and ending June 4, 2020. She will be compensated at the rate of \$11 per hour.

Barry Zimmerman - Day Custodian at East High School beginning November 1, 2019. This is a full-time, 8-hour per day assignment and he will be placed at step 3, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$15.98.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Heather Anderson - Correct step placement to step 8 of the ABE teacher salary schedule beginning September 3, 2019.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Marilyn Biedscheid - Change in assignment to .5 hours per day/5 days per week as NonClassroom (Playground) Paraprofessional at Roosevelt Elementary School beginning September 30, 2019.

Kalley Kendall - Decrease in Student Success Coach assignment at Prairie Winds Middle School from 36.25 hours per week to 25.5 hours per week (4 hours on Monday, 7 hours 10 minutes T/W/F) beginning September 5, 2019.

Leigh Schofield - Transfer from Media Assistant at Hoover Elementary School to Clerical Assistant/POS Operator at Franklin Elementary School beginning November 11, 2019. This assignment is for 6.5 hours per day (5 hours Clerical Assistant and 1.5 hour POS Operator) with a work year of 170 days. She will be placed at current step, classification A12 on the Educational Secretaries Association salary schedule.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Jessica Kingston, Teacher at Franklin Elementary School, has requested an unpaid leave beginning April 13 and returning to work June 5, 2020.

RESIGNATIONS (NONINSTRUCTIONAL)

Ashley Bohnen - Special Education Paraprofessional at Montessori. Last date of employment was November 11, 2019.

Amelia Collier - ACES Child Care Assistant. Last date of employment will be November 15, 2019.

William Wakefield, Custodian In Charge of Building at East High School, has submitted his resignation for purposes of retirement. His last date of employment will be February 7, 2020.

TERMINATION OF EMPLOYMENT (NONINSTRUCTIONAL)

Lincoln Benzkofer - Custodian at Dakota Meadows Middle School. Last date of employment was October 11, 2019.

Personnel - Addendum

APPOINTMENTS (INSTRUCTIONAL)

Jim Siatsis - Long Term Substitute Teacher for Don Krusemark at West High School beginning October 4 and continuing through November 7, 2019. He will be placed at step 10 of the B lane on the Teachers Association salary schedule.

APPOINTMENTS (NONINSTRUCTIONAL)

Julie Carter - Long Term Substitute Sign Language Interpreter at East High School for 4 hours per day/4 days per week beginning November 11, 2019 and continuing through the end of the 2019-20 school year. She will be compensated at the rate of \$22.50 per hour.

Marlene Houg - NonClassroom (Lunchroom) Paraprofessional at Jefferson Elementary School for 1.5 hours per day/4 days per week M/T/TH/F) beginning November 5, 2019. She will be compensated at the rate of \$13.26 per hour.

Karen Sparks - Evening Custodian at Rosa Parks Elementary School beginning November 18, 2019. This is a full-time, 8-hour a day position and she will be placed at step 2, classification A13 of the Maintenance and Custodial Workers Association with an hourly rate of \$15.49.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Anna Wirth - Increase in assignment from 1.00 FTEs to 1.043 FTEs for the 2nd quarter only of the 2019-20 school year.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Kya Christianson - Transfer to Interim Site Supervisor at Eagle Lake Elementary School for 5 hours per day/5 days per week beginning November 5, 2019. She will be compensated at the rate of \$14 per hour.

Alixandra Wood - Transfer from ACES Site Supervisor at Jefferson Elementary School to ACES Assistant Site Supervisor at Monroe Elementary School for 4-5 hours per day/5 days per week beginning October 31, 2019. She will be compensated at the rate of \$13 per hour.

Amanda Yock - Decrease in Special Education Paraprofessional assignment from 31.25 hours per week to 29.25 hours per week (6.25 hrs M/T/Th/F and 4.25 hrs on W) beginning September 3, 2019.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Amy Cain, Teacher at Washington Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 28 and ending on or about November 19, 2019.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Benjamin Ojika, Student Success Coach at Dakota Meadows Middle School, has requested an unpaid leave beginning October 16 and returning to work November 25, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Vicki Fleming, Cook Manager at Jefferson Elementary School, has submitted her resignation for purposes of retirement. Her last date of employment will be January 31, 2020.

Alison Gajeski - ACES Child Care Assistant. Last date of employment will be November 13, 2019.

Ben Kiecker - Special Education Paraprofessional at West High School. Last date of employment November will be 11, 2019.

Sarah Schroeder - ACES Child Care Assistant. Last date of employment will be November 15, 2019.

Karen Sparks - Special Education Paraprofessional at Rosa Parks Elementary School. Last date of employment in this position will be November 14, 2019 so that she can accept the position of Evening Custodian.

Aimee Toegel - Secretary to the Principal at Rosa Parks Elementary School, effective as of November 1, 2019 so that she can accept the position of Administrative Assistant to the Director of Human Resources & Organizational Development.

Emma Tulone - ACES Child Care Assistant. Last date of was employment November 4, 2019.

The following gifts have been received by the School District:

Industrial Fabrication Services donated Steel valued at \$175 to East High Welding Program

Quality 1 Hr Foto donated \$840 to West High Hall of Fame

Renae Kappes donated \$100 to West High Girls Cross Country

The East/West High Schools Soccer Programs - Pack the Stands received the following donations:

- \$250 from Gish Electric LLC
- \$500 from BLK Electric Inc
- \$500 from FUN.com Inc
- \$718.25 from BStark Inc
- \$125 from Mankato Clinic LTD
- \$250 from Consolidated Communications
- \$250 from Austin's Auto Repair Center Inc
- \$250 from Valley News Company
- \$100 from Volk
- \$100 from Commerce Drive Dental Group
- \$100 from Southern Minnesota Orthodontics PA
- \$102.12 from Two Joe's Inc
- \$50 from Northern Energy Homes Inc
- \$50 from Jewison & Associates Inc
- \$100 from Community Bank
- \$100 from Overhead Door Company

East High Girls Hockey Program received the following donations:

- \$100 from Micro-Trak Systems Inc
- \$100 from Scheels
- \$175 from Stacey Schulz-Pope
- \$100 from Waters Inc
- \$100 from KASHA
- \$100 from Affordable Towing of Mankato Inc
- \$100 from Steindl Business Development Inc
- \$100 from Sharon & Troy Eykyn
- \$100 from Kurt Johnson
- \$100 from Madison Lake Family Dental Care
- \$100 from Eide Bailly LLP
- \$50 from Patterson's Diamond Center
- \$75 from Hooligan's
- \$75 from The Orthopaedic & Fracture Clinic PA
- \$75 from Mankato Ford
- \$50 from Circle Inn of North Mankato LLC
- \$50 from Kato Glass
- \$50 from Buster's Sports Bar & Grill
- \$50 from Blue Bricks Inc
- \$50 from Mr Monogram
- \$50 from Todd Enfield
- \$50 from Mully's on Madison Inc
- \$50 from Pagliai's Pizza Inc
- \$50 from South Street Saloon
- \$50 from Just Kneaded Massage
- \$50 from Sander & Breanna Ludeman
- \$50 from Mankato Industrial Coatings
- \$50 from JBeal Homes Inc

Franklin Elementary received school supplies valued at the amount listed for the following donations:

- \$150 from Cub Foods West
- \$200 from Forrest G James Marine Corps Auxiliary
- \$100 from Hy-Vee - Riverfront
- \$50 from Carla Carlson

Office Depot donated school supplies valued at \$400 to Prairie Winds Middle School.

Mrs. Brandon made a motion to accept the gifts. The motion was seconded by Ms. Schuck and carried on a 6-0 voice vote.

A tentative agreement for a 2019-21 Master Agreement was reached between District 77 and the Mankato Association of Principals on October 25, 2019. Mrs. Hendricks made a motion to approve the agreement and it was seconded by Ms. Hansen. The motion carried on a 6-0 roll call vote.

There being no further business to consider, Ms. Hansen moved and Mrs. Hendricks seconded, that the meeting be adjourned. The meeting was declared adjourned at 6:52 p.m., on a 6-0 voice vote.

Clerk _____

Attest:

Chairperson _____

SCHOOL BOARD PROCEEDINGS
INDEPENDENT SCHOOL DISTRICT NO. 77
Mankato, Minnesota

November 4, 2019

The School Board of Independent School District No. 77 met in regular session on Monday, November 4, in the Mankato Room at the Intergovernmental Center. Chair Wacker called the meeting to order at 5:40 p.m. Members present at roll call: Judi Brandon, Sara Hansen, Ann Hendricks, Abdi Sabrie, Kristi Schuck and Darren Wacker. Absent: Jodi Sapp.

1. Hendricks/Schuck approval of agenda with personnel addendum. 6-0
2. Open Forum - No one wished to speak.
3. Information: Bridges Community School Report, Hoover School Report, Board Member Workshop/Committee Report.
4. Hansen/Brandon approval of Consent Agenda Items: Approval of Minutes of the October 21, 2019, regular meeting; Personnel. 6-0
5. Brandon/Schuck acceptance of gifts and grants. 6-0
6. Hendricks/Hansen approval of 2019-21 agreement with Mankato Principals Association. 6-0
7. Hansen/Hendricks adjournment at 6:52 p.m. 6-0

Independent School District No. 77
Mankato, Minnesota
By: Sara Hansen

The complete minutes and all documents relating to this meeting are on file and available for review in the Superintendent's Office, 10 Civic Center Plaza, Suite 2 and on-line at www.isd77.org.

School Board Regular Meeting

5. B.

Meeting Date: 11/18/2019

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of November Bills

Background:

At our meeting on Monday evening, the administrative team will be prepared to answer any questions you might have regarding the report on claims and accounts for November. The total of the bills for November of 2019 is \$3,700,552.09.

Recommended Action:

The claims are recommended for payment as presented.

School Board Regular Meeting

5. C.

Meeting Date: 11/18/2019

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Personnel - Consent Items

Background:

Personnel – Consent Items

APPOINTMENTS (INSTRUCTIONAL)

The following will be ExCel Teachers at Prairie Winds Middle School beginning December 2, 2019 and continuing for 14 weeks (54 days). They will be compensated according to their placement on the Teachers Association salary schedule.

Tiffany Green, Cindy Hockert, Sheila Lewis, Shelbi Morton, Jeff Soma, Jeremy Steffensmeier

APPOINTMENTS (NONINSTRUCTIONAL)

Rito Ayala - NonClassroom (Playground) Paraprofessional at Franklin Elementary School for 2 hours per day/5 days per week beginning November 11, 2019. He will be compensated at the rate of \$13.26 per hour.

Sierra Baumgard - ACES Child Care Assistant at Monroe Elementary School for 4 hours per day/5 days per week beginning November 18, 2019. She will be compensated at the rate of \$10.50 per hour.

Alexandra Freitag - Special Education Paraprofessional at Roosevelt Elementary School for 6.25 hours per day/5 days per week beginning November 20, 2019. She will be compensated at the rate of \$13.26 per hour in accordance with the agreement between the District and the Minnesota School Employees Association.

Maribeth Marso - ACES Child Care Assistant at Franklin Elementary School for 3 hours per day/2 days per week beginning November 12 and ending June 4, 2020. She will be compensated at the rate of \$12.25 per hour.

Megan Vossen - Secretary to the Principal at Rosa Parks Elementary School beginning November 11, 2019. This is a full-time, 10-month, 8-hour per day position with a work year of 204 days. She will be placed at step 1 of the B22 lane on the Educational Secretaries Association salary schedule.

CONTRACT ADJUSTMENTS (INSTRUCTIONAL)

Bette Blaisdell - Increase in assignment 0.61 FTEs (877 hours) effective as of November 19, 2019 for the 2019-20 school year.

LuAnn Sting - Increase in assignment 0.58 FTEs (830 hours) effective as of November 19, 2019 for the 2019-20 school year.

Rebecca Strom - Increase in assignment 0.67 FTEs (961 hours) effective as of November 19, 2019 for the 2019-20 school year.

Gaudence Uwamahoro - Correct placement on the Teachers Association salary schedule to M+45, step 1 beginning November 11, 2019.

CONTRACT ADJUSTMENTS (NONINSTRUCTIONAL)

Heather Barnes - Increase in Special Education Paraprofessional assignment at West High School from 6.75 hours per day to 7 hours per day/5 days per week beginning November 15, 2019.

Allison Beyerstedt - Change in assignment from ACES Child Care Assistant to Interim ACES Assistant Site Supervisor at Kennedy Elementary School for 5 hours per day/5 days per week beginning November 5, 2019. She will be compensated at the rate of \$13 per hour.

Bisharo Farah - Change in assignment from Childcare Aide to Childcare Assistant Teacher at Lincoln Logs Learning Center for 6 hours per day/4 days per week beginning November 1, 2019. She will be compensated at the rate of \$14.41 per hour.

Erika Mendez - Change in assignment from Childcare Aide to Childcare Assistant Teacher for 6 hours per day/4 days per week at Lincoln Logs Learning Center and ABE Teaching Assistant for 3 hours per day/3 days per week beginning November 1, 2019. She will be compensated at the rate of \$14.01 per hour for these assignments.

Jack Norris - Changes in assignment from ACES Child Care Assistant to ACES Child Care Assistant Substitute for varied hours beginning November 18, 2019.

Marian Omar - Increase in Custodian assignment from part-time to full-time, 8-hours per day Day Custodian at Dakota Meadows Middle School beginning November 6, 2019. She will be placed at step 3, classification A13 of the Maintenance and Custodial Workers Association salary schedule with an hourly rate of \$15.98.

Cassidy Wanderscheid - Changes in assignment from ACES Child Care Assistant to ACES Child Care Substitute for varied hours beginning December 6, 2019.

Amanda Yock - Increase in Special Education Paraprofessional assignment at West High School from 29.25 hours per week to 30 hours per week (6.25 hours on M/T/TH/F and 5 hours W) beginning September 5, 2019.

REQUESTS FOR LEAVE (ADMINISTRATIVE)

Andrew Kellenberger, Assistant Principal at Dakota Meadows Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on December 13 and returning to work January 6, 2020.

REQUESTS FOR LEAVE (INSTRUCTIONAL)

Amy Cain - Extend Board approved leave, returning to work December 2, 2019.

Lisa Meyer, Teacher at Prairie Winds Middle School, has requested a leave under the provisions of the Family Medical Leave Act commencing on or about February 24 and returning to work April 6, 2020.

Jennelle Zarn, Teacher at East High School, has requested an intermittent leave under the provisions of the Family Medical Leave Act commencing on November 18 and returning to work on or about January 18, 2020.

REQUESTS FOR LEAVE (NONINSTRUCTIONAL)

Sheree Dittrich, Special Education Paraprofessional at Washington Elementary School, has requested a leave under the provisions of the Family Medical Leave Act commencing on October 31 and returning to work December 2, 2019.

RESIGNATIONS (INSTRUCTIONAL)

Minisha Fredericks Childress - Special Education Teacher at Prairie Winds Middle School, effective as of November 26, 2019.

Katherine Sump - ABE Teacher, effective as of November 19, 2019.

RESIGNATIONS (NONINSTRUCTIONAL)

Emma Collin - ACES Child Care Assistant. Last date of employment December 16, 2019.

Sarah Ganley - ACES Child Care Assistant. Last date of employment November 22, 2019.

Robyn Hager, Enrichment Secretary at Lincoln Community Center, has submitted her resignation for purposes of retirement. Her last date of employment will be December 31, 2019.

Sadie Kelly - ACES Site Supervisor at Eagle Lake Elementary School. Last date of employment November 6, 2019.

Dayna Oeltjenbruns - Special Education Student Success Coach at West High School. Last date of employment October 21, 2019.

Raychelle Pedersen - Secretary to the Principal at Hoover Elementary School, effective as of November 25, 2019.

Amirah Turner - ACES Child Care Assistant. Last date of employment November 8, 2019.

Recommended Action:

The Administration recommends approval of the personnel items as presented.

School Board Regular Meeting**6. A.****Meeting Date:** 11/18/2019**Prepared By:** Paul Peterson, Superintendent**Item Type:** Action**Subject:**

Acceptance of Gifts and Grants

Background:

Country Financial CC Services Inc donated \$1,000 to West High AVID Program

Mankato Area Foundation donated \$5,000 to West High Vex Program

MNMYF donated \$150 to East High Football Program

Kristopher & Amy Swanson donated \$500 to West High Girls Cross Country Program

MEI Total Elevator Solutions donated \$100 to East High Boys Cross Country Program

The East High Girls Hockey Program received the following donations:

- \$75 from Craig & Mary Megard
- \$50 from David & Linda Knopick
- \$100 from Kato Family Chiropractic
- \$100 from Progrowth Bank
- \$300 from PEY Inc DBA Pet Expo

Recommended Action:

The administration recommends Board acceptance of these generous gifts and grants.

School Board Regular Meeting

6. B.

Meeting Date: 11/18/2019

Prepared By: Tom Sager, Director of Business Services

Item Type: Action

Subject:

Approval of 2018-19 Audit Report

Background:

Mr. Dennis Hoogeveen from Clifton Larson Allen LLP presented the audit report during the informational portion of tonight's meeting. The District was issued a "clean" or unmodified audit opinion. The auditors found no compliance issues related to Laws, regulations, contracts, and grants that could have financial implications to the District.

Recommended Action:

The administration recommends approval of the audit report.

School Board Regular Meeting

6. C.

Meeting Date: 11/18/2019

Prepared By: Eric Hudspeth, Director of Human Resources and Organizational Development

Item Type: Action

Subject:

Approval of Non-Affiliated Contracts 2019-21

Background:

The administration recommends that the Board approve the salaries or hourly rates, and fringe benefit categories for non-affiliated personnel for the 2019-20 and 2020-21 fiscal years. Board members have received a detailed analysis of the proposed changes.

Recommended Action:

The Administration recommends approval of the non-affiliated contracts.

School Board Regular Meeting**6. D.****Meeting Date:** 11/18/2019**Prepared By:** Tom Sager, Director of Business Services**Item Type:** Action

Subject:

Naming of Construction Management as Agent Services (CMA) Agreement

Background:

Continuing the work of the Long Range District Facility Planning Committee, the District solicited proposals from CMA firms for the purpose of planning, preparing, and designing facility solutions to address the District's growth and maintenance needs. The District received three proposals, and interviewed two firms. After an evaluation of the firms, it was determined that the CMA firm of Kraus-Anderson is best positioned at this time to meet the facility planning needs of the District.

Recommended Action:

The administrative team recommends that the Board approves the authorization of formalizing a professional services agreement with Kraus-Anderson.
